



CITY OF RIVERVIEW  
PROPOSED OPERATING BUDGET  
FISCAL YEAR 2016/17

# CITY OF RIVERVIEW, MICHIGAN

## PROPOSED OPERATING BUDGET

JULY 1, 2016 – JUNE 30, 2017

Andrew M. Swift

MAYOR

Thomas E. Coffey

COUNCILMEMBER

James D. Trombley

COUNCILMEMBER

Bill J. Towle

COUNCILMEMBER

Dean E. Workman

COUNCILMEMBER

Elmer E. Trombley

COUNCILMEMBER

Lynn M. Blanchette

MAYOR PRO-TEM

# CITY MANAGEMENT TEAM

Douglas W. Drysdale  
CITY MANAGER

Robert J. Bobeck  
DIRECTOR OF SOLID WASTE

Jeffrey V. Webb  
DIRECTOR OF PUBLIC WORKS

Kirk A. Borger  
DIRECTOR / CHILDREN'S LIBRARIAN

Cynthia M. Hutchison  
CITY CLERK

Todd M. Dickman  
RECREATION DIRECTOR

Carol M. Mayerich  
HUMAN RESOURCES DIRECTOR

Douglas W. Drysdale  
FINANCE DIRECTOR / TREASURER

Clifford S. Rosebohm Jr.  
POLICE / FIRE CHIEF

Michael W. Kettler  
INTERIM GOLF COURSE OPERATIONS MANAGER

David J. Scurto,  
Carlisle/Wortman Associates, Inc.  
DIRECTOR OF COMMUNITY DEVELOPMENT / BUILDING & ENGINEERING

Kim T. Harper  
INFORMATION TECHNOLOGY / CABLE TV

<b>AD HOC AUDIT COMMITTEE</b>	<b>AD HOC CIVIL ENGINEERING COMMITTEE</b>	<b>AD HOC LAND PRESERVE COMMITTEE</b>	<b>AD HOC ENVIRONMENTAL ENGINEERING COMMITTEE</b>
Douglas Drysdale	Lynn Blanchette	Robert Bobeck	Lynn Blanchette
Cliff Rosebohm	Cindy Hutchison	Thomas Coffey	Bob Bobeck
James Trombley	Dave Scurto	Douglas Drysdale	Douglas Drysdale
Dean Workman	Andrew Swift	Randall Pentiuk	Andrew Swift
	James Trombley	John Menna	John Menna
	Jeff Webb	Dean Workman, Alt.	Dean Workman
		Elmer Trombley	
		James Trombley	
		Edward Worrell	
<b>AD HOC RIVERVIEW HIGHLANDS FACILITIES COMMITTEE</b>	<b>AD HOC SUMMERFEST/ CRUISIN' COMMITTEE</b>	<b>BEAUTIFICATION COMMISSION</b>	<b>BOARD OF ZONING APPEALS AND ADJUSTMENTS</b>
Lynn Blanchette	Andrew Swift	Cornish Gayle Albano	Frank Christensen
Thomas Coffey	Rebecca McKinney	Pamela Brown	Joni Foley
Michael Kettler	Rose Mosolgo	Betty Hajkus	Andrew Frazier, Planning Com Liaison
Randall Pentiuk	3 Vacancies	Patty Martin	Robert Hohlfelder
James Trombley		Elmer Trombley	Mary Jarosz
Douglas Drysdale		5 Vacancies	Michael Pelkey
			Fredrick Stull
			2 Alternate Vacancies
<b>AD HOC VISION COMMITTEE</b>	<b>ECONOMIC DEVELOPMENT CORPORATION BROWNFIELD REDEVELOPMENT AUTHORITY</b>	<b>CITY PLANNING COMMISSION</b>	<b>ELECTION COMMISSION</b>
Vince Ammoscato	Lynn Blanchette	David Aсталos	Lynn Blanchette
Jeanette Bartlett	Doug Drysdale	Andrew Frazier	Tom Coffey
Charles Bedirian	Shawn Filkins	Emmanuel Kollias	Cindy Hutchison
Joni Foley	Mary Jarosz	Eric Martin	Randall Pentiuk
Al Gaggini	Gerald Masley	Valli Mohammadi	Elmer Trombley
Eve Howell	Deborah Muzzin	Theodore Orosz	
James Kiturkes	Michael Pelkey	Michael Paschke	
Bruce Pease	Andrew Swift	2 Vacancies	
Jerry Perry	Gerald Todd		
Karen Roberts	Brian Webb		
Cliff Rosebohm			
Andy Swift, Alt.			
Jeff Webb			
Dean Workman			
			<b>BOARD OF MESSAGE</b>
			Inactive

<b>RETIREMENT BOARD OF TRUSTEES</b>	<b>JOINT RECREATIONAL USE COMMITTEE</b>	<b>WYANDOTTE/RIVERVIEW RECIPROCAL AGREEMENT</b>	<b>PARKS AND RECREATION COMMISSION</b>
Charles Blanchette	Timothy Bohr	Todd Dickman	Harmoni Eggert
Gary Chevillet	Todd Dickman	Todd Drysdale	Rebecca McKinney
Doug Drysdale	Doug Drysdale	Michael Kettler	Robert Miller
Sandra Miller	Shawn Filkins	Justin Lanagan	David Mizzi
Karen Orosz	Cheryl Irving	Joseph Peterson	Rebecca Pelkey
Bruce Pease	Gary Kennedy	Fred Pischke	Lynette Prinz
James Pidcock	Amy Laura-Frazier	Ken Prygoski	Cherita Rensi
Eric Thome	Gary O'Brien	Andrew Swift	4 Vacancies
Jeff Webb	Michael Pelkey	Elmer Trombley	
	Jeff Stergalas	James Trombley	
	James Trombley		
	Frank Verhoven		
	Jeff Webb		
	Amy Wright		
<b>LOCAL OFFICERS' COMPENSATION COMMISSION</b>	<b>LIBRARY COMMISSION</b>	<b>THE TAYLOR ACT 179 AUTHORITY</b>	<b>TWENTY-SEVENTH DISTRICT COURT JOINT MANAGEMENT COMMITTEE</b>
Robert Hohlfelder	Heather Dunlop	Robert Bobeck	Lynn Blanchette
Mary Jarosz	Linda Farrar	Jason Couture	Todd Drysdale
Jeri Katai	Don Ginestet	Douglas Drysdale	Randy Kalmbach
2 vacancies	Deborah Helton	Glenn Nogiec	Doug Drysdale, Alternate
	Stacy Kulaszewski	Andrew Swift, Alternate	
		Elmer Trombley	
<b>BOARD OF REVIEW</b>	<b>CITY BUILDING AUTHORITY</b>	<b>SCHOOL LIAISON</b>	<b>CITIZENS COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY COMMITTEE</b>
Mary Jarosz	Frank Christensen	Shawn Filkins	Lynn Blanchette
Deborah Muzzin	Jack Kesterson	James Trombley	James Trombley, Alt.
Brian Webb	Ronald Miller		
Alternate Vacancy	4 Vacancies		
<b>RIVERVIEW HISTORICAL COMMISSION</b>	<b>SENIOR RECREATION COMMISSION</b>	<b>PERSONNEL BOARD</b>	<b>DOWNSPOUT DISCONNECTION APPEAL COMMITTEE</b>
Inactive	Inactive	Inactive	Inactive

# CITY MANAGER'S BUDGET MESSAGE



## City Manager's Budget Transmittal Letter

April 8, 2016

Dear Mayor Swift, City Council Members and residents:

I am pleased to submit to you the proposed annual operating budget for the City of Riverview for the fiscal year beginning July 1, 2016 and ending June 30, 2017. This budget has been prepared in accordance with the Michigan Uniform Budget Act (PA 2 of 1968 as amended), and Chapter VIII of the City of Riverview's Charter, entitled "General Finance – Budget, Audit". As required by State mandates, each fund within the proposed budget is balanced per estimated revenues and expenditures and available fund balances.

As you all know, the budget process remains difficult due to revenue constraints and cost increases while still providing the same level of services for residents. Riverview, along with the entire Metro Detroit region, continues to face significant challenges in providing the same levels of service to its residents that it has in the past. Revenues for most of the City's funds are flat or show nominal increases, primarily due to the economy in the State of Michigan. In comparison, costs continue to rise and don't appear to be slowing down.

As in past years, the Governor of the State of Michigan has presented his budget for the State, which includes criteria that municipalities must meet to receive their allocation of revenue sharing payments. The legislature has limited the criteria to only requiring accountability and transparency for City finances; however, we continue to explore sharing of services with our neighboring communities as well as reducing our long-term legacy costs.

In regards to transparency of the City's finances, our City website has made available audit reports, pension reports, and budget reports over the past few years. The Governor has created templates for municipalities to use; our staff will be reviewing these and updating the City website with additional information in the upcoming year.

The City has also been working with its neighboring communities for years to reduce costs and provide services to its residents. Under Appendix F, I've provided a list of these services. These shared services allow us to provide services that would otherwise be too expensive for us to fund alone. In recent fiscal years, the City has partnered with the City of Trenton to share emergency dispatch services; the process continues for also sharing jail services with Trenton. In addition, Riverview has joined a consortium with the cities of Southgate and Wyandotte to share assessing services. We will continue to seek opportunities for sharing services with our neighboring communities in order to save costs and provide better service.

In regards to employee compensation, the City has been proactive in managing and reducing costs over the past few years. Many of the employee groups have taken zero percent or nominal wage increases over the past few years, including two groups that took a wage reduction. In addition, we've negotiated with many of the groups that new employees no longer enter our pension system but instead receive a defined contribution plan for their retirement; as of the date of this budget message there is only one bargaining unit that has not agreed to this.

Health insurance costs has also been addressed, with the City entering into high-deductible health insurance plans, self-insuring prescription coverage, changing prescription co-pays to entice users into using lower-cost generic drugs, and moving Medicare-eligible retirees into lower cost coverage. In addition, we have negotiated with most of the bargaining units, including the two police units that new employees will now contribute towards their retiree healthcare costs with the City also making contributions to their retiree health savings accounts. These changes are being made to begin to cap our legacy costs.

As of the date of this budget message, there is one bargaining unit whose contract has expired. At the end of the current fiscal year, the Firefighters group contract expires. In addition, the Clerical group contract will be expiring on December 31, 2016. We will be working with these groups to meet the criteria established by the Governor. I anticipate these negotiations to be difficult, as employees will be asked for sacrifices.

The proposed operating budgets for the City, excluding enterprise funds, are \$14,847,919, an increase of approximately \$1,133,000 compared to last year's adopted budget. The increase is directly related to the increase in street sectioning proposed for the upcoming year as well as principal payments on the road bonds. To balance the budget, a number of unpleasant steps have been proposed; these will be discussed further in the following section.

### General Fund

The proposed 2016/17 budget for the General Fund shows a small surplus of \$2,035. Proposed revenues are \$10,599,100, while proposed expenditures are \$10,597,065. In comparison, the 2014/15 General Fund proposed budget included \$10,494,090 of revenues and \$10,479,405, of expenditures, and the 2014/15 audited financials included \$9,839,708 of revenues and \$9,68,583 of expenditures.

The General Fund, which provides the majority of services to residents, is primarily funded by three sources of revenues: (1) property tax revenues, which make up 42.7% of total revenues in 2016/17; (2) state sources of revenues, which make up 12.4% of total revenues; and (3) operating transfers from enterprise funds, which made up 25.2% of total revenues. These three sources, which comprise 80.3% of this year's General Fund revenues, all are facing reductions or nominal increases due to the State economy.

Property tax revenues continue to be impacted by lower home values. Assessed values decreased slightly for 2016, primarily as a reaction to the large increase in 2015. Assessed values in Riverview increased 21% in 2015 and experienced a decrease of 5% in 2016. Meanwhile, taxable values decreased 2% in 2016 compared to the previous year, primarily due to new legislation that began exempting personal property. This resulted in a nominal decrease in property tax revenues of \$23,500 as compared to the previous adopted budget. Under the new legislation for personal property, the City expects to recover a portion of this lost revenue as the State will be reimbursing cities for these losses. However, the actual amount is unknown as of this date.

Due to the previous declines in property tax revenue along with the slow recovery, the City operating millage directly affects the General Fund and services such as public safety, public works, recreation, and general government administration, are proposed to remain at the same levels.

In addition to the overall decline in property tax revenues, the City's revenue-sharing payments from the State of Michigan continue to be flat as the State attempts to balance their own budget. Over the past few years, the State has been able to balance their budgets by reducing the amount of funds they pass on to the municipalities through revenue-sharing payments. As recently as fiscal year 2003/04, Riverview received \$1,332,264 in revenue-sharing payments. For the upcoming budget, we are only projecting to receive \$1,174,685, a loss of almost \$157,000 compared to 2003/04. In total, Riverview has lost nearly \$5 million of revenue sharing due to cuts implemented by the State of Michigan.

Finally, operating transfers from the Land Preserve have been slightly decreased in this year's proposed budget. Revenues at the Land Preserve are directly impacted by the economy, and volume has increased significantly as the economy recovers. However, there are no assurances that this waste will continue and so we have not budgeted with that expectation.

Steps that have already been taken over the past few years to offset these reductions in revenues include the following:

- Eliminated five clerical positions in City Hall.
- Eliminated the full-time building inspector and outsourced the community development and building department administration, including inspections.
- Conversion of the animal control officer, code enforcement officer, and fire marshal positions from full-time to part-time employees with no benefits.
- Locked out the majority of new employees from joining the City's pension system, and instead offered defined contribution plans.

- Adjusted the health insurance provided to employees to a high-deductible insurance plan, and subsequently reducing premiums.
- Required the majority of employees to contribute a portion of their wages to their health insurance coverage.
- Self-insured the prescription coverage for all employees and retirees, and adjusting co-pays to increase usage of generic drugs.
- Negotiated retiree health savings plans for new employees in lieu of providing lifetime health benefits.
- Transferred Medicare-eligible retirees to an alternate health insurance plan that reduced premiums significantly.

Unfortunately, these measures will only provide the City with enough savings for this budget; based on future projections, the City will need to continue to monitor revenues or expenditures to ensure balanced budgets. My staff and I will continue to explore savings throughout the year and will bring forward options for the Mayor and City Council to consider. In spite of these savings, the City will strive to continue to provide the high level of service that our residents have become accustomed.

### Budget Process

The annual budget of the City of Riverview is a one year plan for financing the operation and programs of the City government. The most significant elements in the budgetary process are:

- The City Charter requires the City Manager to prepare and present a proposed budget for the succeeding fiscal year. It is the responsibility of the City Council, based upon the City Manager's proposed budget, to deliberate upon and adopt the annual budget. In fact, the City Charter stipulates that, should the City Council fail to adopt the budget by the second Monday in June, the City Manager's proposed budget is deemed adopted without further action by the City Council.
- The City Council approves the annual budget in the form of a resolution which authorizes the City Manager to proceed with the budget implementation. Also, per resolution, the City Council adopts the annual tax levies which establish real and personal property taxes for the forthcoming fiscal year. The City Clerk certifies the adopted tax levies to the City Assessor within three days of the budget adoption.
- The City's fiscal year commences on July 1 of each year.



- The City of Riverview operates on what is commonly called a "line item" budget. However, the emphasis in the budgetary process should be to analyze the effectiveness of the programs relative to impact on citizens and businesses.

### Proposed Tax Levies

Under Proposal A, the State Tax Commission has determined a 0.3% rate increase for property taxable valuation. However, as property values begin to rise, their taxable values are only increasing by the percentage calculated by the State Tax Commission. In addition, the State legislature has passed new tax laws that exempt small businesses from personal property taxes. Beginning in 2016, personal property taxes will begin to be phased out and eventually eliminated, to be replaced by an "essential services assessment". Municipalities have been promised to be made whole for their personal property tax losses, but guidance from the State has been slow in how that will be done.

I am recommending that the City Council approve the millage rate as follows:

Description	Proposed	Adopted	Change
	2016/17	2015/16	
General Operations	14.71	14.71	-
Local Road Repairs	0.75	0.75	-
Library Operation	0.80	0.80	-
Road Bond (Voter-Approved)	2.75	0.65	2.10
Sewer Debt Judgment Levy (County)	1.70	1.85	(0.15)
Total	20.71	18.76	1.95

Under the Headlee roll-back provisions, the City's maximum available millage to meet constitutional requirements is 16.34 mils. The proposed operating millage for 2016/17 is 16.26 mils (the sewer debt judgment levy and the voter-approved road bond levy do not count against the City's operating millage). This equates to available millage of 0.08 mils to meet the maximum limits of 16.34 mils, the same as last year.

In addition, the City does not levy a tax for rubbish collection, as allowed under Public Act 290 of 1932. The City has approximately 2.4 mils available for this service; levying of 1.20 mils of this tax would cover the rubbish collection costs incurred by the City. The City has elected to fund waste collection through a transfer from the Land Preserve.

It should be noted that millage rates as compared to last year have been impacted by two separate events:

- On May 6, 2014, the City has placed a ballot proposal requesting that bonds in the amount of \$8 million be issued for repairs and replacement to City roads and water mains. The bonds were sold in 2015 at an interest rate lower than was projected. This means that future millage rates will be lower than initially projected as well.
- The local sewer debt judgment levy was removed in 2015 as the City-issued bonds related to EPA improvements have been paid off. The county sewer debt judgment levy will also begin decreasing as these bonds are paid off, and the corresponding millage rate will decrease.
- The library debt levy, which falls under the City's authorized operating millage, was paid off in September 2014. This levy was added to the library operating millage in 2015 to replace a portion of the library operating millage that was reduced in 2010.

The anticipated total tax levy is anticipated to decrease in future years as the sewer debt judgment levy bonds are paid off, to be partially offset by the increase in the levy for the road bonds.

### Budget Issues

Each year, in the budget adoption process, the City Council addresses a series of budget issues, as presented by the City Manager, which are intended to highlight the major policy decisions under consideration in the budget proposal. By accenting these policy decisions, the work of the City Council is directed at allocating their time effectively to significant policy matters and less to line item review of individual budgets. On the other hand, the full line item presentation is provided in the budget document, allowing the City Council to ask questions about individual expense items during budget review sessions when City personnel are represented and available for questioning.

The budget issues for the fiscal year 2016/17 are abbreviated below with specific commentary and supplemental information provided following this budget message:

- Property Tax Revenues
- State Shared Revenues
- Staffing Reductions
- Health Insurance Costs

- Retirement System
- Water and Sewer rates
- City Infrastructure
- Other budget issues as presented by City Council

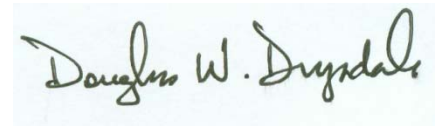
I invite readers of this budget message to review the budget issues in this document to gain an insight into key policy deliberations pending before the City Council in this particular budget adoption process.

#### Working Towards Final Adoption

The staff and I look forward to working with the City Council over the next several weeks. We are excited to work cooperatively with City Council to further refine and improve the budget process. Budget review meetings present a welcome opportunity to share information, adjust perspectives, clarify priorities, review resources, and develop strategies of achieving the common goal of providing quality service to our community.

#### Thanks

I would like to thank the Budget Team, along with all the City department heads and staff for their genuine dedication and their invaluable contributions.

A handwritten signature in black ink on a light blue background. The signature reads "Douglas W. Drysdale" in a cursive, flowing script.

Douglas W. Drysdale  
City Manager

# BUDGET ISSUES



### ISSUE NO. 1 – PROPERTY TAX REVENUES

The primary source of revenues for the City's governmental funds is property tax revenues. Home values have been dropping over the past few years, causing the City's tax revenues to drop dramatically. As the home values dropped, the taxable values also dropped significantly, causing massive reductions in revenues.

Below is a table with property value and tax information over the past ten years (assuming no change in the millage rate):

	Assessed Value	% Change	Taxable Value	% Change	Property Tax Revenue	Change
2016	\$ 328,990,500	-5.2%	\$ 294,009,136	-2.1%	\$ 4,780,580	\$ (23,559)
2015	347,177,300	15.1%	300,346,909	2.2%	4,804,139	(6,031)
2014	301,619,870	1.7%	293,993,867	0.5%	4,810,170	35,850
2013	296,623,614	-4.2%	292,457,737	-3.3%	4,774,320	442,290
2012	309,650,250	-8.2%	302,446,766	-7.2%	4,332,030	(348,089)
2011	337,351,300	-8.3%	325,787,964	-6.9%	4,680,119	(453,653)
2010	368,072,700	-9.3%	349,907,856	-7.4%	5,133,772	(468,414)
2009	405,726,610	-8.8%	377,677,240	-2.2%	5,602,186	(86,905)
2008	445,000,800	-4.1%	386,248,826	-0.2%	5,689,091	12,363
2007	463,947,300	1.1%	387,142,937	2.0%	5,676,728	101,638
2006	458,870,700		379,659,921		5,575,090	

The increase in budgeted property tax revenues for fiscal year 2013/14 is directly attributable to the two-mill increase in the City operating millage rate. Excluding the proposed increase in the millage rate, property taxes for the General Fund would have decreased by \$127,000 due to the decline in tax values.

Home values (i.e., assessed values) are anticipated to continue to increase over the next few years as the housing market continues its recovery. However, tax revenues are anticipated to take up to ten years to return to the 2009 levels due to the limits on increasing taxable values imposed by Proposal A.

### ISSUE NO. 2 – STATE OF MICHIGAN REVENUE SHARING

The State of Michigan's Revenue Sharing program distributes sales tax collected by the State of Michigan to local governments as unrestricted revenues. Revenue Sharing payments are distributed by the State, using constitutional and statutory formulas, from revenues derived at the State level primarily from the 6% state sales tax rate. This revenue source appears to be stabilizing; however the amount that the City has lost over the years is significant and will not be replaced.

Below is a chart showing the City's revenue sharing payments over the past ten years:

Fiscal Year	Revenue Sharing Payment	\$\$ Change from Prior Yr	% Change from Prior Yr	\$\$ Change from Base Yr	% Change from Base Yr
2017 Budgeted	\$ 1,174,685	\$ 37,241	3.3%	\$ (128,395)	-9.9%
2016 Projected	1,137,444	1,791	0.2%	(165,636)	-10.2%
2015 Actuals	1,135,653	20,171	1.8%	(167,427)	-10.3%
2014 Actuals	1,115,482	29,681	2.7%	(187,598)	-11.5%
2013 Actuals	1,085,801	29,939	2.8%	(217,279)	-13.4%
2012 Actuals	1,055,862	(21,934)	-2.0%	(247,218)	-15.2%
2011 Actuals	1,077,796	-	0.0%	(225,284)	-13.9%
2010 Actuals	1,077,796	(134,028)	-11.1%	(225,284)	-13.9%
2009 Actuals	1,211,824	(52,450)	-4.1%	(91,256)	-5.6%
2008 Actuals	1,264,274	-	0.0%	(38,806)	-2.4%
2007 Actuals	1,264,274	(38,806)	-3.0%	(38,806)	-2.4%
2006 Actuals	1,303,080	(14,662)	-1.1%	-	0.0%

In 2011, Governor Snyder eliminated the statutory portion of revenue sharing and replaced it with the Economic Vitality Incentive Program. A key component of this change was to reduce the total amounts due the municipalities by approximately \$100 million, or 33%. In addition, communities must meet certain criteria established by the Governor to be eligible for these payments. Failure to meet these criteria will cause the municipality to lose a portion of their statutory revenue sharing.

As shown above, the City is budgeting approximately \$37,000 more in fiscal year 2016/17 than what is projected for 2015/16. This is based on a proposed increase in the amount to be paid out to the municipalities in the Governor's preliminary budget. At this time, there is no guarantees that the amount budgeted will actually be received by the City.



### ISSUE NO. 3 – STAFFING REDUCTIONS

The City of Riverview currently has 65 full-time positions budgeted in fiscal year 2016/17 as compared to 79 positions in fiscal year 2009/10, a reduction of over 20%. These reductions have been in response to anticipated losses in property tax revenues (primarily the closing of the Taminco plant and falling home values) and State revenue sharing payments, as well as increasing costs for healthcare and pension. Prior to 2009/10, the City had been reducing staff through retirements and attrition; however, beginning in 2008/09 the City was forced to eliminate the following positions in order to balance the budget:

- In 2008/09, the full-time building official position was eliminated and inspections were outsourced to part-time contract employees. Savings were realized by eliminating the wages and benefits of the employee, offset by paying the contract employees a percentage of the permit fees. Also, a building department clerk was eliminated and the position not replaced.
- In 2009/10, the community development department and engineering/building departments were outsourced to a private contractor, eliminating two full-time positions. In addition, two full-time clerks in the finance department and one full-time clerk in the city clerk's department were laid off; these positions were part of an organization-wide reorganization that resulted in the golf course's clerical position being reclassified to part-time and the finance department and water/sewer department sharing an employee.
- In 2010/11, three utility servicemen, one mechanic, and the assistant library director were not filled. In addition, one clerical position was reclassified from full-time to part-time. Also, the fire chief duties were assumed by the police chief, and purchasing duties were assigned to the finance department. Assessing services have been outsourced to the Downriver Consolidated Assessing Group, a consortium with the cities of Southgate and Wyandotte.

Going forward, the City will evaluate every department and determine the appropriate staffing levels.

### ISSUE NO. 4 – HEALTH INSURANCE

The City of Riverview offers health insurance benefits (including prescription coverage) to its full-time employees only. Since fiscal year 2006/07, the City's expenditures for health insurance have grown approximately \$925,000 despite reductions by the City in staffing levels and also changes to the benefits provided to the employees.

Over the previous fiscal years, the City has attempted to reduce the cost of these benefits in the following ways:

- Removing the prescription coverage from our healthcare insurer and self-insuring the cost. In addition, employee co-pays for prescriptions have been increased for all bargaining units and retirees.
- Two-tier health insurance plans have been implemented for most of the bargaining units, with new employees having higher deductibles for their healthcare coverage.
- Most of the bargaining units and all administrative staff now contribute a portion of their wages toward their health insurance premiums.
- An overall health insurance wrap plan was instituted beginning in the spring of 2010, whereby deductibles were increased for all employees except police unit members. Because of this, the premium portion of the health insurance was reduced approximately 21% from the previous year.
- Medicare-eligible retirees have been transferred to an alternate health insurer with savings to the City of approximately \$200,000 annually.
- New employees receive contributions towards Retiree Health Savings accounts (similar to defined contribution accounts) rather than receiving lifetime health benefits at retirement.

Fiscal Year	Active Employees	Retiree	Total
	Healthcare	Healthcare	Healthcare Expense
2017 Budgeted	\$ 1,062,365	\$ 1,323,360	\$ 2,385,725
2016 Projected	1,095,999	1,292,800	2,388,799
2015 Actuals	1,039,804	1,174,810	2,214,614
2014 Actuals	1,064,517	1,191,756	2,256,273
2013 Actuals	1,291,695	1,045,619	2,337,314
2012 Actuals	1,234,821	1,064,275	2,299,096
2011 Actuals	1,081,186	859,750	1,940,936
2010 Actuals	1,144,982	856,307	2,001,289
2009 Actuals	1,104,750	813,921	1,918,671
2008 Actuals	1,051,305	756,201	1,807,506
2007 Actuals	918,171	621,626	1,539,797

Going forward, health care costs are anticipated to continue to increase significantly.



#### ISSUE NO. 5 – EMPLOYEE’S RETIREMENT SYSTEM

The City of Riverview provides for its employees a Retirement System. The System is funded by both employee and employer contributions; these funds are invested according to the investment policy adopted by the Retirement Board (per Public Act 345).

Beginning in 2003, the City negotiated with the DPW, Clerical, and Administrative groups to exclude new employees from joining the System. In 2013, the Police Patrol and Command units also agreed to this provision. Since 2003, new employees in these groups have been placed into a defined contribution plan which allows the employee to make voluntary contributions. Because of this change, the number of active employees in the Retirement System has decreased from 97 in fiscal year 2002/03 to 41 employees in the upcoming fiscal year. Further decreases are anticipated in future years as members of the Retirement System retire.

Since fiscal year 2002/03, the City of Riverview began experiencing significant increases in their contributions to the Retirement System primarily due to lower than assumed investment results. These increases are primarily tied to the stock market volatility over the past ten years.

Contributions are expected to gradually decline due to the closing of the System to new employees. As retirees leave the System, the pension benefit liability will continue to decrease. In addition, market returns are expected to stabilize and provide a constant source of revenue that will offset the City's contributions.

Fiscal Year	City		Active	
	Contribution	Members	Retirees	
2017 Budget	\$ 1,092,653	41		98
2016 Projected	1,227,038	41		98
2015 Actuals	1,377,176	43		96
2014 Actuals	1,477,292	47		95
2013 Actuals	1,494,747	58		89
2012 Actuals	1,295,766	62		86
2011 Actuals	1,082,935	63		86
2010 Actuals	973,805	68		81
2009 Actuals	986,548	70		78
2008 Actuals	949,677	73		77
2007 Actuals	975,612	77		76
2006 Actuals	801,016	82		74
2005 Actuals	610,664	90		69
2004 Actuals	543,966	94		67
2003 Actuals	431,105	97		64
2002 Actuals	43,016	100		59

#### ISSUE NO. 6 – WATER / SEWER RATES

The City provides water and sewer service to its residents, purchasing the water from the Detroit Water & Sewerage Department (DWSD) and treating the sewage at the Wyandotte Wastewater Treatment Plant (operated by Wayne County).

Rates for these services, especially the water rate charged by DWSD, have steadily increased each year, in some instances by double-digits. These large increases can primarily be tied to costly capital improvements being undertaken by DWSD and Wayne County to upgrade their plants.

The City has taken every effort to keep their increases to a minimum, while still being able to make necessary improvements to the City's system. The table below illustrates the increases in rates from DWSD and the City's rates charged to its residents.

Fiscal Year	DWSD Implied		City Combined		Consumption (MCF)
	Rate	% Change	Rate	% Change	
2017 Budget	\$ 19.48	-8.5%	\$ 14.30	0.0%	46,000.0
2016 Projected	21.30	16.5%	14.30	4.0%	45,446.7
2015 Actuals	18.29	6.6%	13.75	13.2%	46,131.7
2014 Actuals	17.16	8.0%	12.15	11.5%	46,362.1
2013 Actuals	15.89	10.7%	10.90	21.1%	50,125.6
2012 Actuals	14.36	10.6%	9.00	21.5%	53,900.7
2011 Actuals	12.98	14.5%	7.41	15.4%	56,852.3
2010 Actuals	11.34	11.3%	6.42	8.8%	64,216.1
2009 Actuals	10.19	6.3%	5.90	9.1%	62,629.7

One item to note is that overall consumption by the City continues to decrease dramatically over the past few years. A primary reason is the closure of the Arkema plant; however, vacant homes and businesses also contribute to the decline, as well as the wet weather conditions experienced by the region. Along with the increases from DWSD, additional bond obligations for capital improvements at the wastewater treatment plant represent the primary reasons for the combined rate increase.

The rates proposed above will allow the City to cover its costs for the Water & Sewer Fund, along with meeting needed improvements and regulatory requirements.



### ISSUE NO. 7 – CITY INFRASTRUCTURE

#### Streets

The City completed a much needed three-year project of street replacement and restoration in 2006, at an approximate cost of \$8 million. Funding for this project was obtained through the issuance of bonds in February 2004, and annual debt payments are approximately \$850,000 per year. These bonds were paid off in November 2013.

Due to recent declines in Act 51 funding from the State of Michigan and lower property tax revenues as well as the continued debt service of the bonds, funds have not been available for street sectioning which would have extended the life of City streets. However, with the 2004 street bonds fully paid off, funds have been appropriated in the proposed 2014/15 budget to reinstate the street sectioning program. However, it should be noted that the funds available are insufficient to provide all the repairs and replacement that is necessary.

#### Water Mains & Sanitary Sewers

A recent water study indicated a number of water mains are in dire need of replacement. The estimated cost to replace these water mains is \$5.5 million. However, funding for these projects is not available at this time, and these projects have been pushed into future years. One of the primary issues is that these water mains are beneath the streets, requiring complete street replacement as well as the water mains.

City-issued bonds for sewer improvements related to the EPA judgment levy were paid off in fiscal year 2014/15; annual debt service for these two bonds was approximately \$850,000 and funds are collected via a tax levy. With these bonds being paid off, this tax levy will be reduced accordingly.

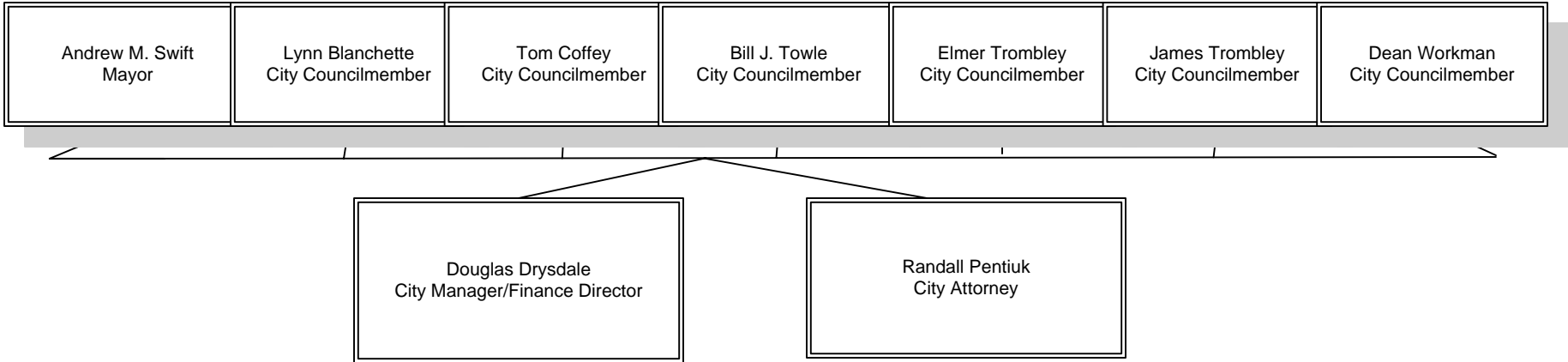
On May 6, 2014, the voters of the City approved the issuance of bonds up to \$8 million for water main and road replacement. These funds will be used to upgrade our infrastructure throughout the City beginning in the spring of 2015. It should be noted, however, that even with these funds the City will not be able to address all the needs for improvement. We intend to continue making repairs as needed and search for grants to supplement these bond proceeds.

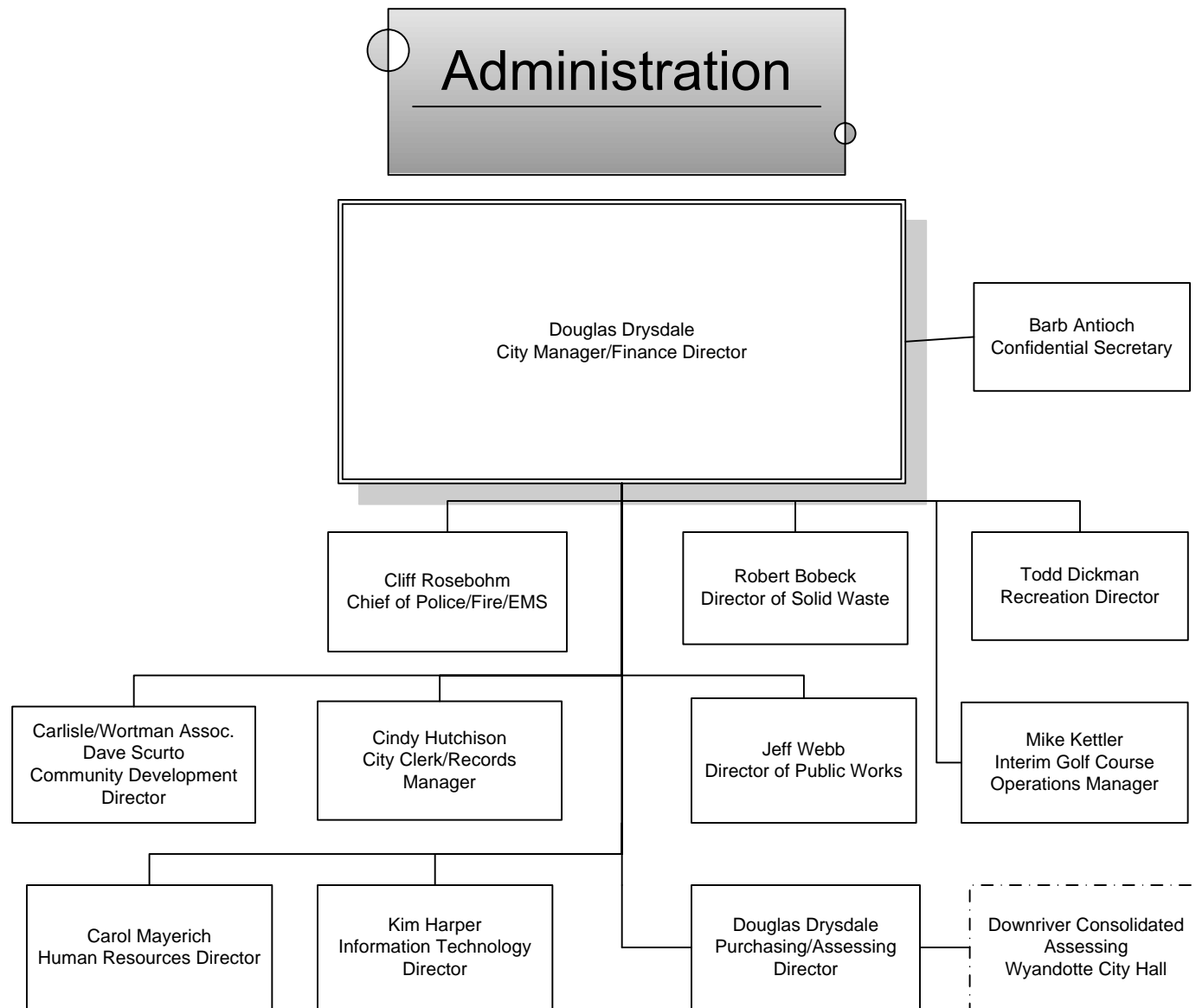
### ISSUE NO. 8 – OTHER BUDGET ISSUES AS PRESENTED BY CITY COUNCIL

# ORGANIZATIONAL CHARTS



# Mayor and City Council



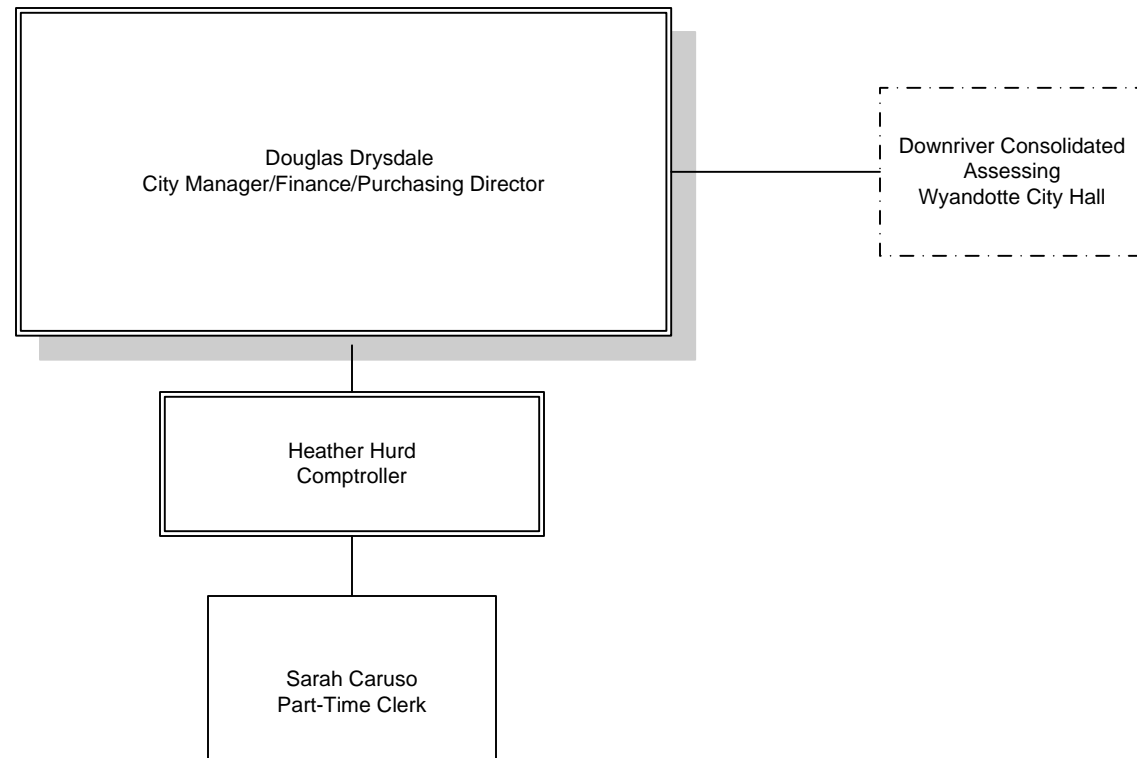


# City Manager's Office

Douglas Drysdale  
City Manager/Finance Director

Barb Antioch  
Confidential Secretary

# Purchasing/Assessing

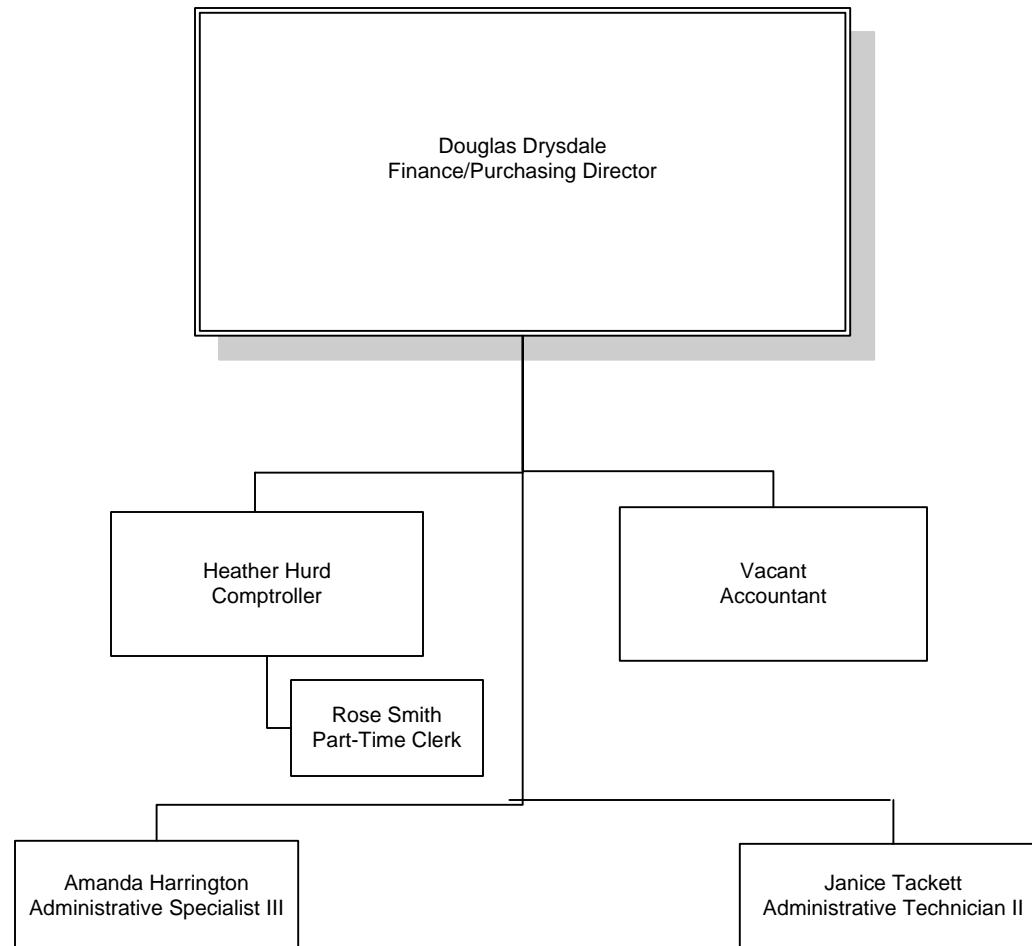


# City Clerk

Cindy Hutchison  
City Clerk/Records Manager

Cindy Nagy  
Administrative Technician II

# Finance Department



# Human Resources

Carol Mayerich  
Human Resources Director

# Police Department

Clifford Rosebohm  
Police Chief & Fire  
Full Time

Deputy Chief of Police  
Full Time  
Vacant

Joseph Jakubus  
Lieutenant  
Full Time

Craig Sowards  
Sergeant  
Full Time

Police Officers  
Jason Fell  
Bruce Herrick  
Dillan Parran  
Thomas Amross  
Full Time

Dispatchers  
Part Time  
Transferred to  
Trenton

Rosanne Prucka  
Lieutenant  
Full Time

Mark Diebold  
Sergeant  
Full Time

Police Officers  
Robert Bemis  
Sean O'Neil  
K9 Eric Thome  
3-3  
Full Time

Matthew Klavon  
Lieutenant  
Full Time

John Doyle  
Sergeant  
Full Time

Police Officers  
Chris Merritt  
Michael Buccinna  
3-3  
Vacant  
Full Time

Laura LeClair  
Lieutenant  
Full Time

Dade Pepin  
Sergeant  
Full Time

Police Officers  
Frank Mandernach  
Rory Miller  
Vacant  
Full Time

ACO  
Lisa Hudok  
Part Time  
Vacant  
Sub ACO

Richard Troup  
Detective  
Sergeant  
Full Time

Detectives  
Derek Gentry  
Sean Brown  
Full Time

Police Officers  
Vacant  
DRANO  
Tom McClendon  
DEA  
Full Time

Community Services  
School Liaison  
Vacant  
Full Time

Vacant  
Days Traffic Officer  
Full Time  
Afternoon K9 Officer  
Eric Thome  
Full time

Crossing Guards  
Chief Crossing  
Guard  
12 Crossing Guards  
Part Time

Sandy Miller  
Admin Specialist III  
Full Time  
Suzanne Laramie  
Police Support  
Full Time

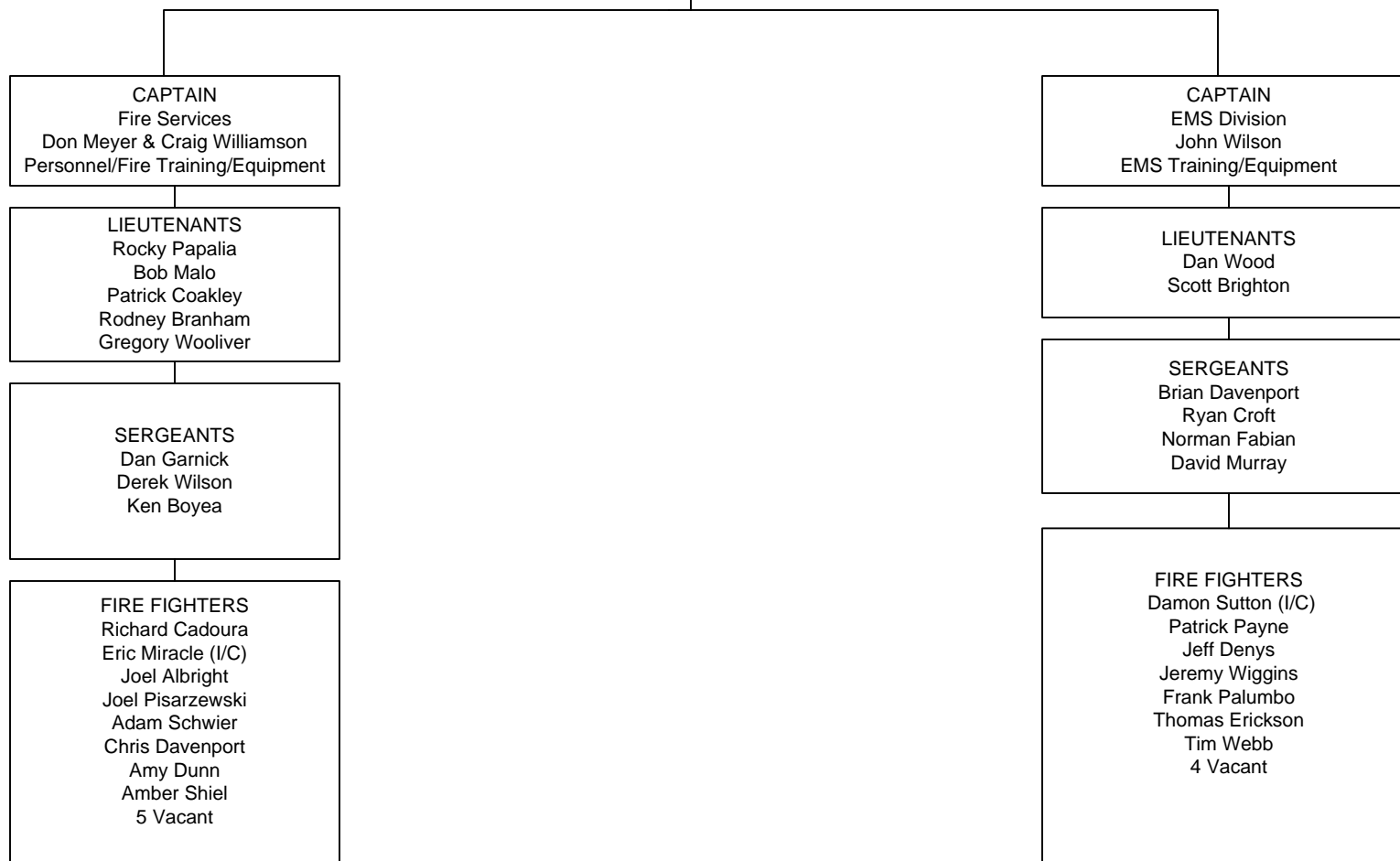
Sarah Keller  
Erika Herrera  
Records Clerk  
Part Time



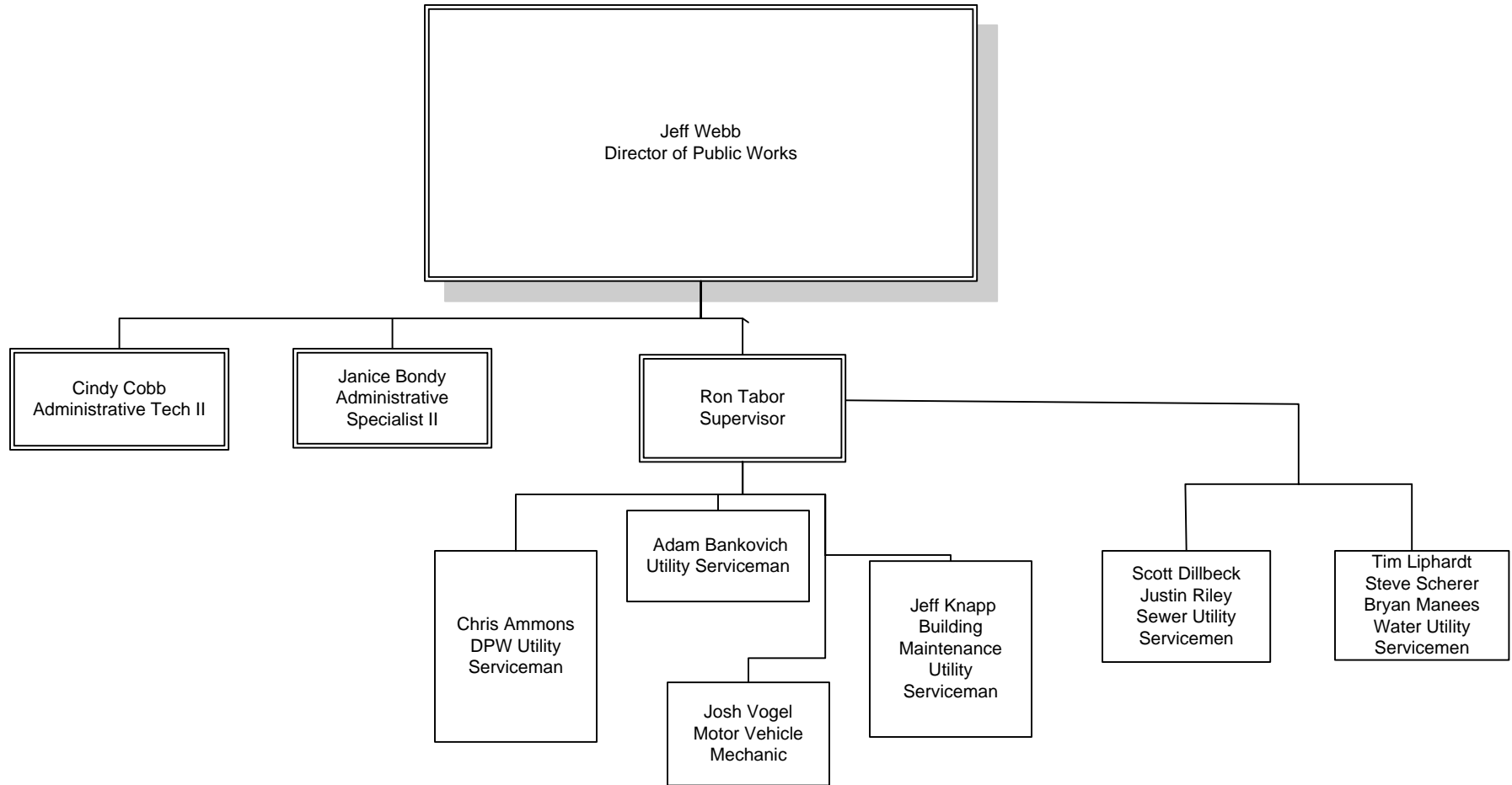
# Fire Department

CHIEF OF POLICE/FIRE/EMS  
Clifford Rosebohm

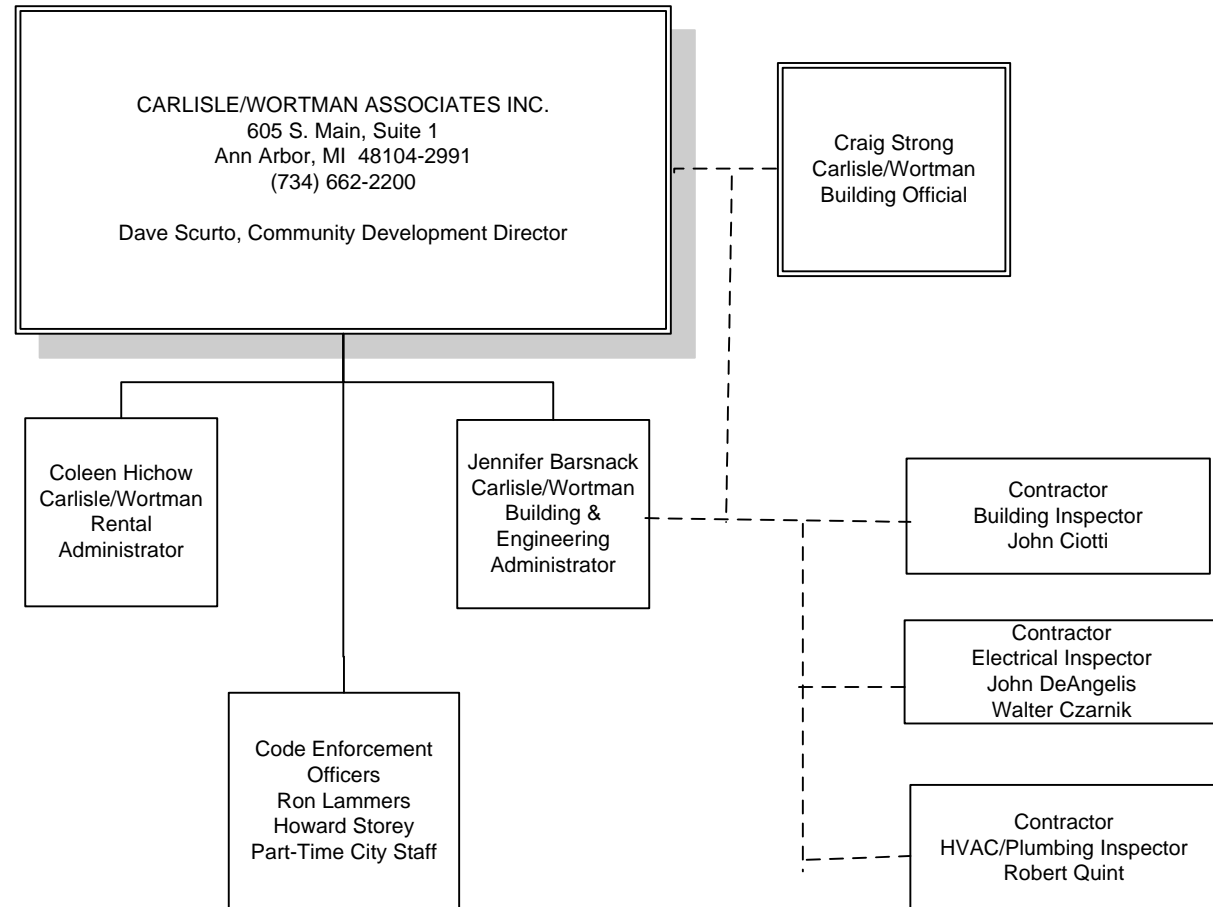
DEPUTY CHIEF OF FIRE  
Michael Pool



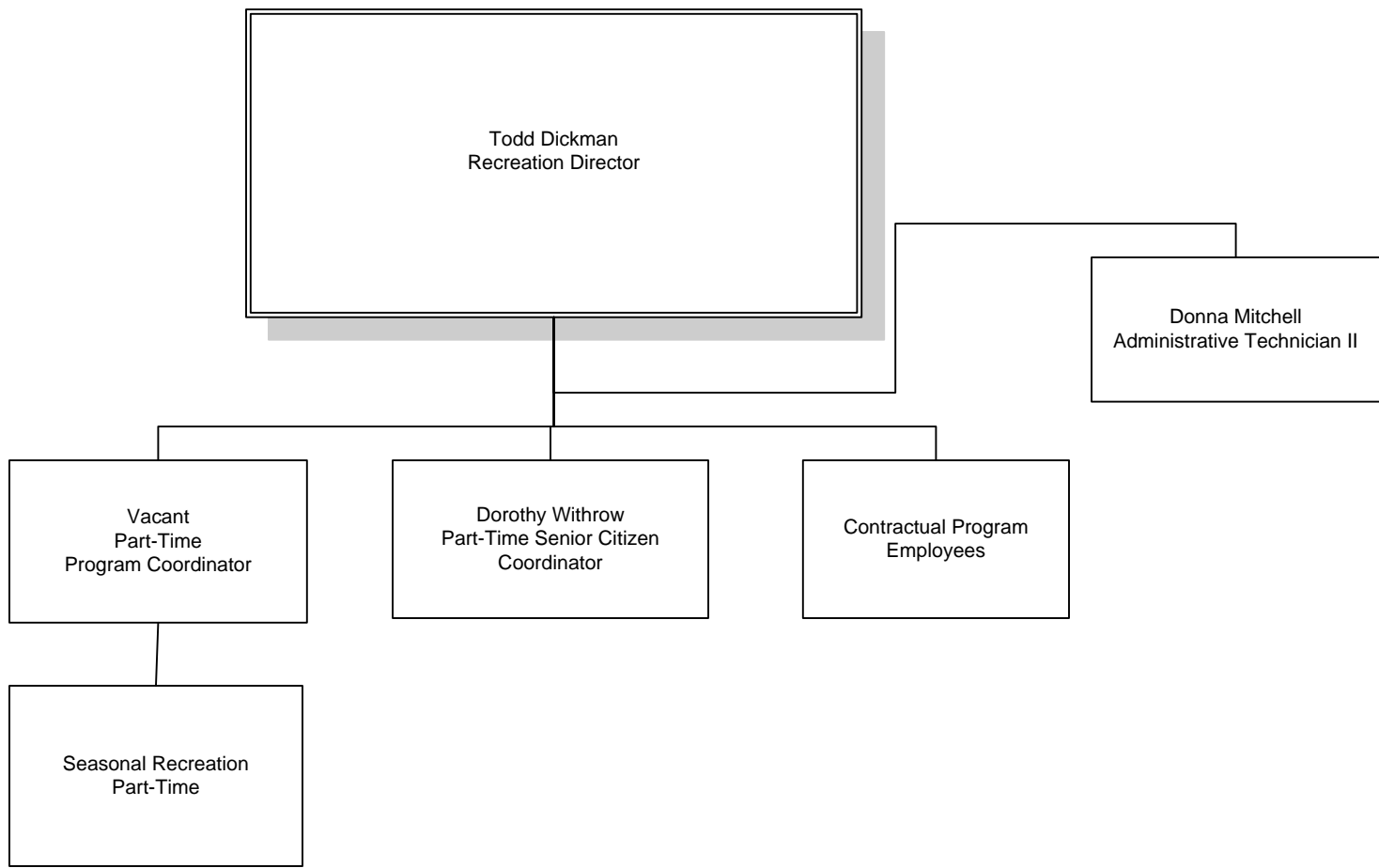
# Department of Public Works



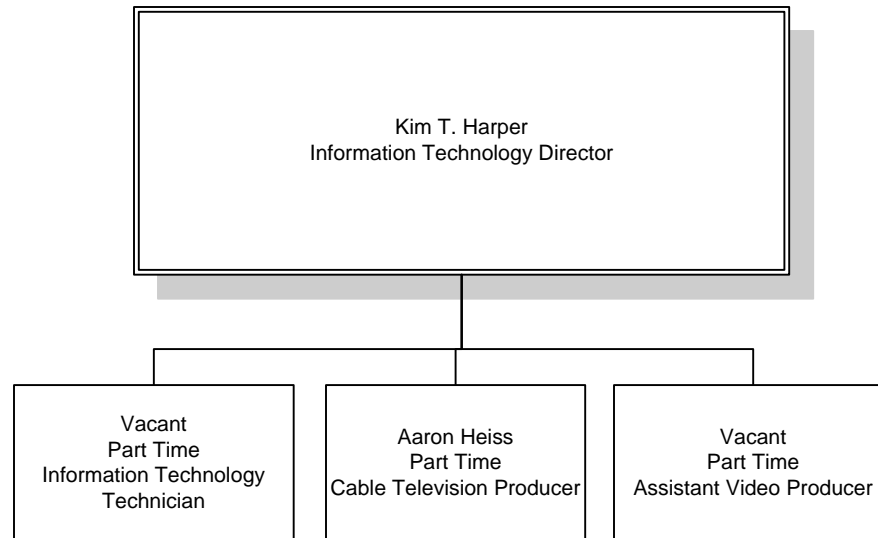
# Community Development



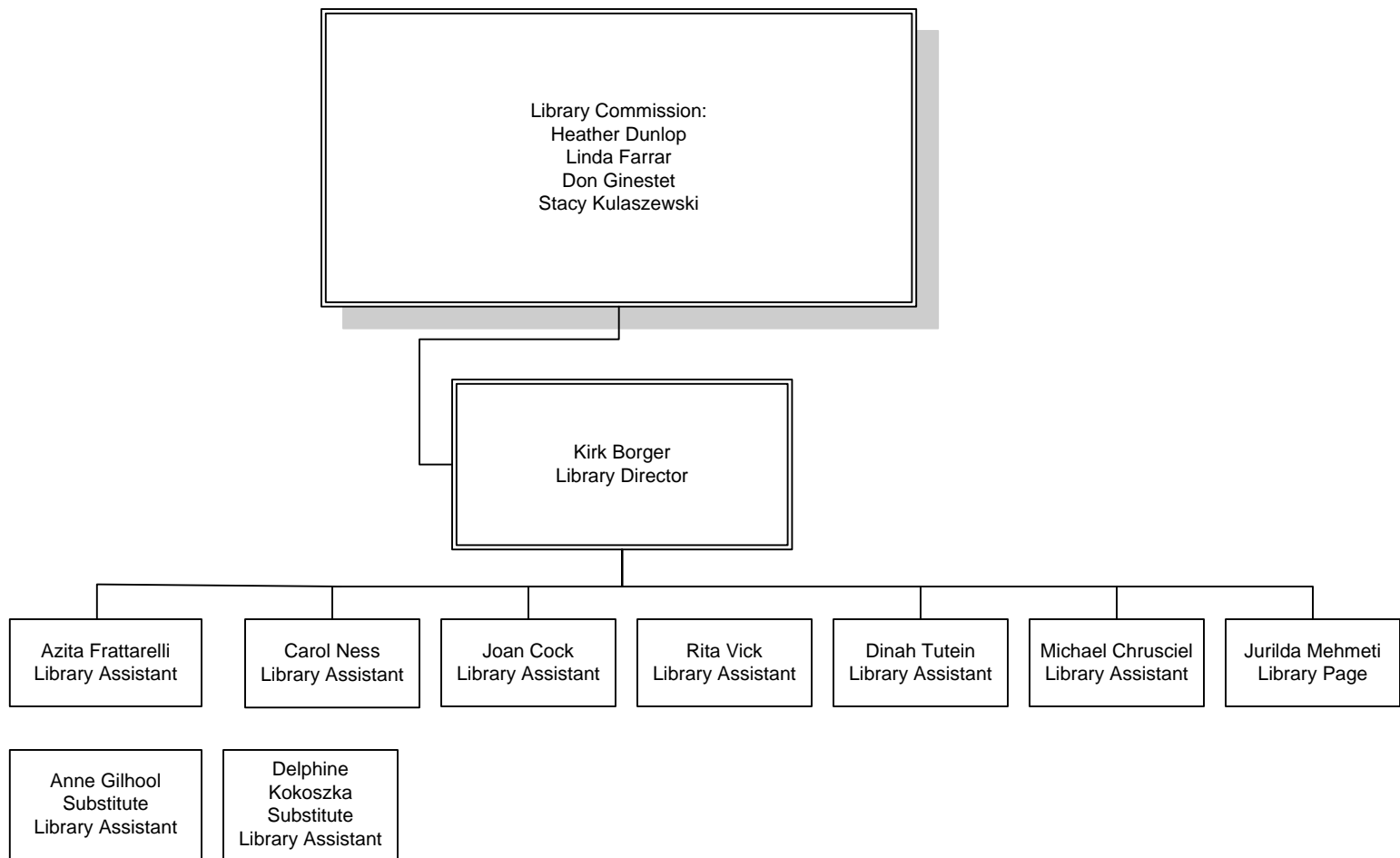
# Recreation Department



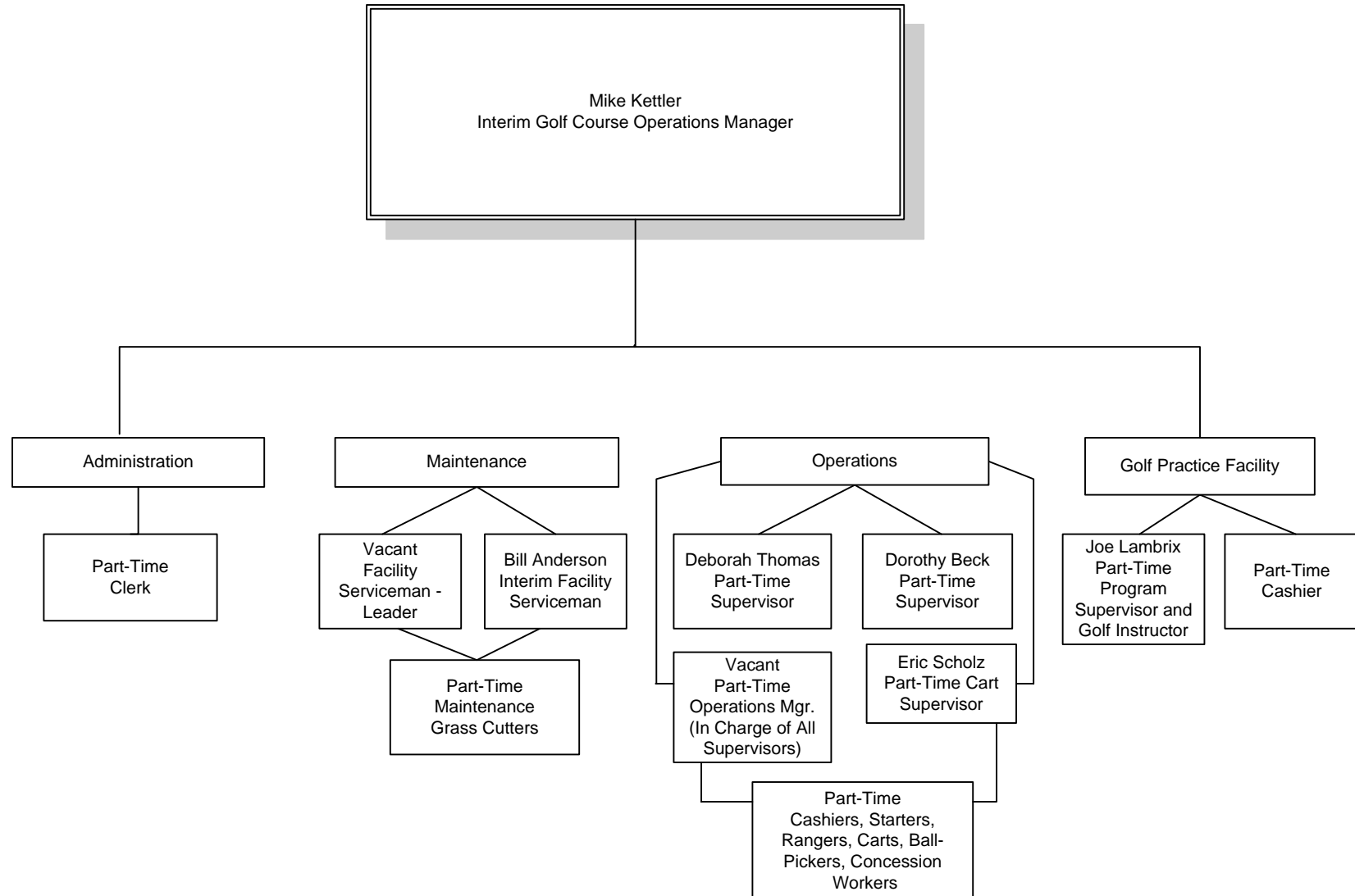
# Information Technology



# Riverview Public Library



# Riverview Highlands Golf Course



# Land Preserve

Robert J. Bobeck  
Director of Solid Waste

John Menna  
Sales and Marketing  
Solid Waste Services

Karley Weber  
Administrative Assistant  
Solid Waste

Edward Worrell  
Lead Operator

Lisa Ritch  
Administrative  
Technician II

Dya Weber  
Haley Dhans  
Kristin McMaster  
Rebecca Pelkey  
Data Entry/Cashier

Chris Jackson  
Dan Johnson  
James King  
Robert Potfora  
John Stickel  
William Anderson  
Mario Mignano  
Bernard Bodette  
Dennis Brown  
Tim Plummer  
Brett Orr  
Daniel Sulkey  
Heavy Equipment  
Operators

Dean Lindemann  
Facility Serviceman/  
Mechanic/Heavy  
Equipment Operator

Cody Smith  
Derrick Witz  
Garrett Ritch  
Eric Smorch  
David Grooms  
Maintenance/  
Laborers



# SUMMARY OF ESTIMATED FUND BALANCES

	101	202	203	226	243	265	271	275
	General Fund	Major Streets Fund	Local Streets Fund	Garbage & Rubbish Fund	Cable & Telecomm Fund	Drug Law Enforcement Fund	Library Fund	Comm Dev Block Grant Fund
Revenues:								
Property Taxes	\$ 4,529,790	\$ -	\$ 221,595	\$ -	\$ -	\$ -	\$ 241,000	\$ -
Licenses & Permits	387,900	-	-	-	-	-	-	-
Federal Sources	-	-	-	-	-	-	-	97,000
State Sources	1,319,315	582,226	285,809	-	-	-	12,370	-
Charges for Services	526,960	-	-	-	301,368	-	-	-
Fine & Forfeitures	96,620	-	-	-	-	80,000	25,000	-
Recreation	135,180	-	-	-	-	-	-	-
Interest & Investment Income	(14,600)	-	-	-	75	-	2,000	-
Other Revenue	34,445	-	-	5,881	77,252	-	-	-
Charges to Other Funds	908,490	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	-
Operating Transfers (In)	2,675,000	-	292,500	351,000	-	-	87,600	-
Total Revenues	<u>\$ 10,599,100</u>	<u>\$ 582,226</u>	<u>\$ 799,904</u>	<u>\$ 356,881</u>	<u>\$ 378,695</u>	<u>\$ 80,000</u>	<u>\$ 367,970</u>	<u>\$ 97,000</u>
Expenditures:								
General Government	2,009,426	-	-	-	250,310	-	-	-
Public Safety	5,863,945	-	-	-	-	125,965	-	-
Public Works	1,614,105	288,414	747,030	356,881	-	-	-	97,000
Community & Economic Development	484,132	-	-	-	-	-	-	-
Recreation & Culture	537,857	-	-	-	-	-	363,114	-
Land Preserve	-	-	-	-	-	-	-	-
Water & Sewer	-	-	-	-	-	-	-	-
Golf Course	-	-	-	-	-	-	-	-
Golf Practice Facility	-	-	-	-	-	-	-	-
Operating Transfers (Out)	87,600	292,500	-	-	175,000	-	-	-
Debt Service	-	-	-	-	-	-	-	-
Total Expenditures	<u>\$ 10,597,065</u>	<u>\$ 580,914</u>	<u>\$ 747,030</u>	<u>\$ 356,881</u>	<u>\$ 425,310</u>	<u>\$ 125,965</u>	<u>\$ 363,114</u>	<u>\$ 97,000</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	2,035	1,312	52,874	-	(46,615)	(45,965)	4,856	-
Fund Balance (Reserved & Unreserved) - Beginning of Year (unaudited)	<u>941,963</u>	<u>373,567</u>	<u>480,558</u>	<u>39,439</u>	<u>140,905</u>	<u>331,447</u>	<u>23,144</u>	<u>27,205</u>
Fund Balance (Reserved & Unreserved) - End of Year (unaudited)	<u>\$ 943,998</u>	<u>\$ 374,879</u>	<u>\$ 533,432</u>	<u>\$ 39,439</u>	<u>\$ 94,290</u>	<u>\$ 285,482</u>	<u>\$ 28,000</u>	<u>\$ 27,205</u>
	\$ 10,133,251	\$ 450,887	\$ 554,616	\$ 356,531	\$ 353,360	\$ 142,746	\$ 399,976	\$ 97,936
	\$ 463,814	\$ 130,027	\$ 192,414	\$ 350	\$ 71,950	\$ (16,781)	\$ (36,862)	\$ (936)

	301	302	303	393	401	402 Cap	499
	Gen Obligation Debt Fund	Street and Water Main Debt Fund	Building Authority Fund	Economic Dev Corp Fund	Capital Projects Fund	Imprvmt/Equipmt Fund	Dev Revolving Fund
Revenues:							
Property Taxes	\$ -	\$ 808,170	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses & Permits	-	-	-	-	-	-	-
Federal Sources	-	-	-	-	-	-	-
State Sources	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-
Fine & Forfeitures	-	-	-	-	-	-	-
Recreation	-	-	-	-	-	-	-
Interest & Investment Income	-	-	-	-	-	1,000	-
Other Revenue	-	-	-	-	-	-	-
Charges to Other Funds	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-
Operating Transfers (In)	-	-	-	-	-	773,000	-
Total Revenues	<u>\$ -</u>	<u>\$ 808,170</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 774,000</u>	<u>\$ -</u>
Expenditures:							
General Government	-	-	-	-	-	117,300	-
Public Safety	-	-	-	-	-	-	-
Public Works	-	-	-	-	-	510,120	-
Community & Economic Development	-	-	-	-	-	-	-
Recreation & Culture	-	-	-	-	-	-	-
Land Preserve	-	-	-	-	-	-	-
Water & Sewer	-	-	-	-	-	-	-
Golf Course	-	-	-	-	-	-	-
Golf Practice Facility	-	-	-	-	-	-	-
Operating Transfers (Out)	-	-	-	-	-	-	-
Debt Service	-	791,250	-	-	-	135,970	-
Total Expenditures	<u>\$ -</u>	<u>\$ 791,250</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 763,390</u>	<u>\$ -</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	16,920	-	-	-	10,610	-
Fund Balance (Reserved & Unreserved) - Beginning of Year (unaudited)	<u>61,308</u>	<u>35</u>	<u>62,681</u>	<u>12,865</u>	<u>15,792</u>	<u>10,270</u>	<u>16,450</u>
Fund Balance (Reserved & Unreserved) - End of Year (unaudited)	<u>\$ 61,308</u>	<u>\$ 16,955</u>	<u>\$ 62,681</u>	<u>\$ 12,865</u>	<u>\$ 15,792</u>	<u>\$ 20,880</u>	<u>\$ 16,450</u>
	\$ -		\$ 127,625	\$ -	\$ -	\$ 486,650	\$ -
	\$ -		\$ (127,625)	\$ -	\$ -	\$ 276,740	\$ -

	584	585	592	596	677	680	
	<u>Golf Course Fund</u>	<u>Golf Practice Fund</u>	<u>Water &amp; Sewer Fund</u>	<u>Land Preserve Fund</u>	<u>Self-Insurance Fund</u>	<u>Retiree Insurance Fund</u>	<u>Total All Funds</u>
Revenues:							
Property Taxes	\$ -	\$ -	\$ 504,590	\$ -	\$ -	\$ -	\$ 6,305,145
Licenses & Permits	-	-	-	-	-	-	387,900
Federal Sources	-	-	-	-	-	-	97,000
State Sources	-	-	-	-	-	-	2,199,720
Charges for Services	1,137,400	97,710	4,637,932	10,021,000	-	-	16,722,370
Fine & Forfeitures	-	-	-	-	-	-	201,620
Recreation	-	-	-	-	-	-	135,180
Interest & Investment Income	-	-	22,050	891,000	-	-	901,525
Other Revenue	2,000	-	1,000	351,000	50,000	18,000	539,578
Charges to Other Funds	-	-	-	-	329,359	1,334,090	2,571,939
Other Financing Sources	-	-	-	-	-	-	-
Operating Transfers (In)	-	-	-	9,691,462	-	-	13,870,562
Total Revenues	<u>\$ 1,139,400</u>	<u>\$ 97,710</u>	<u>\$ 5,165,572</u>	<u>\$ 20,954,462</u>	<u>\$ 379,359</u>	<u>\$ 1,352,090</u>	<u>\$ 43,932,539</u>
Expenditures:							
General Government	-	-	-	-	379,359	1,352,090	\$ 4,108,485
Public Safety	-	-	-	-	-	-	5,989,910
Public Works	-	-	-	-	-	-	3,613,550
Community & Economic Development	-	-	-	-	-	-	484,132
Recreation & Culture	-	-	-	-	-	-	900,971
Land Preserve	-	-	-	19,237,215	-	-	19,237,215
Water & Sewer	-	-	3,884,439	-	-	-	3,884,439
Golf Course	1,250,672	112,649	-	-	-	-	1,363,321
Golf Practice Facility	-	-	-	-	-	-	-
Operating Transfers (Out)	-	-	-	3,511,000	-	-	4,066,100
Debt Service	64,002	-	1,120,335	284,800	-	-	2,396,357
Total Expenditures	<u>\$ 1,314,674</u>	<u>\$ 112,649</u>	<u>\$ 5,004,774</u>	<u>\$ 23,033,015</u>	<u>\$ 379,359</u>	<u>\$ 1,352,090</u>	<u>\$ 46,044,480</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(175,274)	(14,939)	160,798	(2,078,553)	-	-	(2,111,941)
Fund Balance (Reserved & Unreserved) - Beginning of Year (unaudited)	<u>(307,532)</u>	<u>1,711,581</u>	<u>20,144,946</u>	<u>14,869,001</u>	<u>625,875</u>	<u>272,491</u>	<u>39,853,991</u>
Fund Balance (Reserved & Unreserved) - End of Year (unaudited)	<u>\$ (482,806)</u>	<u>\$ 1,696,642</u>	<u>\$ 20,305,744</u>	<u>\$ 12,790,448</u>	<u>\$ 625,875</u>	<u>\$ 272,491</u>	<u>\$ 37,742,050</u>

# GENERAL FUND

## OVERVIEW OF GENERAL FUND REVENUES

### Overview

General Fund revenues are comprised of the following sources:

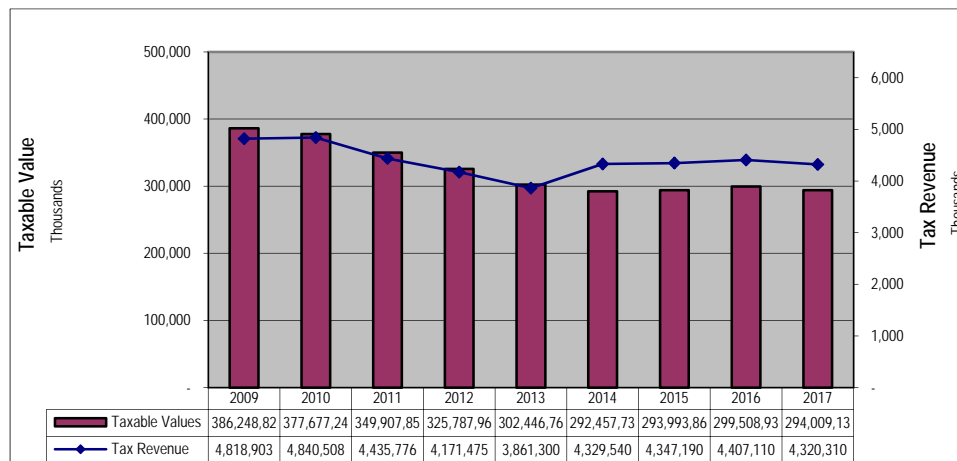
- Property taxes & fees - \$4,529,790
- State sources of revenue, including revenue sharing - \$1,319,315
- Operating transfers (in) - \$2,675,000
- Charge to other funds - \$908,490
- Licenses and permits - \$387,900
- Charges for services, including ambulance billings - \$526,960
- Other revenue - \$34,445
- Recreation fees - \$135,180

The total revenues budgeted for the General Fund in fiscal year 2016/17 is \$10,599,100, as compared to \$10,494,090 in the 2015/16 adopted budget.

### Property Tax Revenue

Property tax revenues represent 42.7% of General Fund revenues, a decrease from the previous year of approximately 1.2%. The decrease from prior year is primarily due to changes in how personal property is taxed, offset by a slight increase in residential property taxable values. New legislation exempts certain personal property from taxation and instead receive funding from the State as Essential Services Assessment. The estimated impact on the City of Riverview is approximately a loss of \$27,000.

Residential taxable values increased slightly for 2016/17, with an anticipated increase of approximately 1.3% from last year. The result is a gain of property tax revenue of approximately \$51,000 for the General Fund over last year.



It is expected that residential taxable values should continue to increase by the change in CPI (as calculated by the State) or five percent, whichever is less. This means that it will be a slow climb to get back to the property tax levels in previous years.

A table has been provided in the Supplemental Information section that shows the City's taxable value, by category, since 2003.

### Federal Sources of Revenue

Federal sources of revenue are typically grants received by the City for public safety, primarily in the form of equipment received through the Department of Homeland Security. For 2014/15, the City budgeted for a COPS Rehiring Grant that was originally awarded in 2009. This grant reimbursed the City for entry-level wages and benefits for replacing a retiring police officer. Funds from this grant expired in 2014/15; the City will continue to pursue additional grants, and if awarded will amend the budget.

### State Sources of Revenue

State sources of revenue, primarily revenue sharing payments, make up 12.5% of the General Fund budgeted revenues. The State Revenue Sharing program distributes to local governments the sales tax collected by the State of Michigan as unrestricted revenues.

There are two types of revenue sharing payments – constitutional and EVIP. Constitutional revenue sharing is distributed on a per capita basis (i.e., population). Since 2000, the City has been receiving constitutional revenue sharing based on the US Census figure of 13,272. The 2010 US Census figures have recently been released, showing the City with a population of 12,486, a decrease of approximately 6%. This means that the City will receive a smaller portion of sales tax collected by the State.

The other type of revenue sharing is the statutory portion, which is subject to annual appropriation by the State of Michigan. Statutory revenue sharing was eliminated in 2012, and replaced by the Economic Vitality Incentive Program (EVIP).

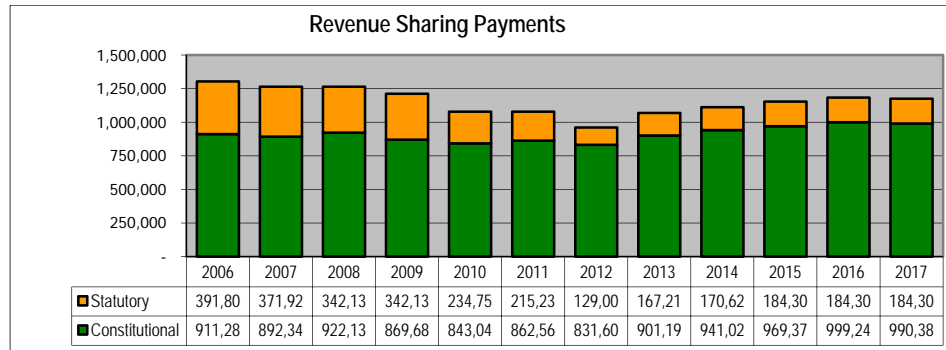
In February 2012, Governor Snyder eliminated the statutory revenue sharing allocation from the State budget. As a partial replacement, Governor Snyder has proposed that \$225 million be appropriated as an incentive-based revenue source for local units of government that adopt or continue best fiscal management practices and aggressively pursue employee cost-reducing measures.

Governor Snyder proposed a set of three criteria in order to receive statutory revenue sharing – accountability and transparency, sharing of services, and addressing employee compensation. Even if a community attains all three criteria, they are still expected to receive approximately 40% less revenue than in 2010/11.

As recently as 2006, the City received total revenue sharing payments of over \$1,300,000. For the upcoming fiscal year, the City is projecting total revenue sharing payments to be \$1,174,685, an overall reduction of nearly \$125,000.

## OVERVIEW OF GENERAL FUND REVENUES

The following table shows the history of revenue sharing payments received by the City since 2006:



It is not anticipated that revenue sharing will increase significantly in the near future.

Fiscal year 2016/17 also includes an estimated payment from the State of Michigan for the Essential Services Assessment. This funding represents the portion of personal property that has been exempted under new legislation and is intended to reimburse municipalities for this revenue. As this is a new funding source, there is uncertainty of how the amounts will be calculated and how much Riverview will receive. We have budgeted \$117,000 for this reimbursement but will be monitoring this as more information is released by the State.

### Operating Transfers (In)

The City uses operating transfers from the Land Preserve Fund and other funds to subsidize a large portion of General Fund operations. For 2016/17, these operating transfers will amount to \$2,675,000, or 25.2% of General Fund revenues.

The operating transfers from the Land Preserve are made in lieu of higher tax rates to the City's residents. The amount being transferred in 2016/17 is equal to 8.84 mills of additional tax levy based on the City's taxable value of \$294,009,136. These transfers are evaluated annually so that reliance on the Land Preserve does not exceed what is available.

### Charges for Services

Charges for services for 2016/17 are budgeted at \$526,960, which accounts for approximately 5.0% of General Fund revenues. These fees include ambulance billings; billings to the school district for fuel purchases; and weed cutting done by the City for code violations. Also included are fees charged by the clerk for handling non-City elections.

### Charges to Other Funds

The General Fund allocates a portion of its expenditures to other funds for work or services incurred by the General Fund. Examples of this include wages for public works employees which are charged to the Major and Local Streets Funds, vehicle maintenance and fuel charged to the enterprise funds, and work performed by general government employees for other funds.

For 2016/17, the General Fund is budgeting \$908,490 for these charges.

### Recreation

Recreation fees for 2016/17 are budgeted at \$135,180, or approximately 1.3% of General Fund revenues. These fees are for programs run by or contracted by the Recreation Department, as well as a grant from SMART for transportation. This grant is used to subsidize the senior taxi service provided by the City. These revenues have been steadily decreasing due to budget reductions in the number of programs offered.

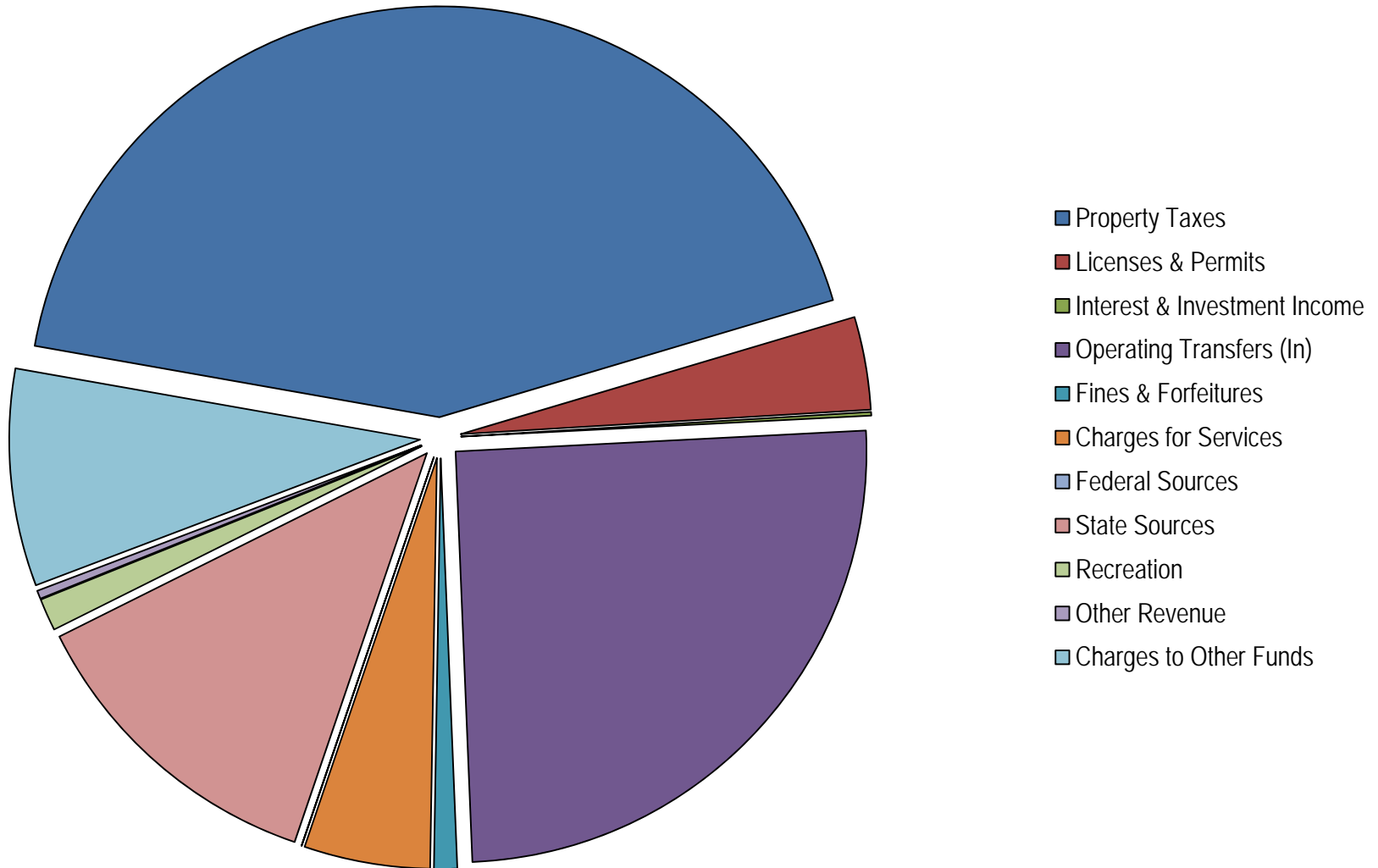
### Other Revenues

Other revenues for 2016/17 are budgeted at \$34,445, and include misc. items for which the City receives funds. The primary revenue in this category is the prescription refunds that the City receives for self-funding its prescription program.

## OVERVIEW OF GENERAL FUND REVENUES

---

FY 2016/17





BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
PROPERTY TAXES							
101-000-404.000	Property Tax Revenue	4,317,491	4,407,110	4,407,110	4,262,080	4,350,000	4,320,310
101-000-404.500	Payment in Lieu of Taxes	118,744	81,760	81,760	128,461	81,760	80,000
101-000-404.600	Penalties & Interest -- Delinq Taxes	39,715	35,480	35,480	22,478	35,400	39,200
101-000-404.700	Delinq Personal Prop Tax	(4,162)	0	0	0	0	0
101-000-640.010	Admin Fee - Property Tax	93,352	90,421	90,421	91,310	91,533	90,280
PROPERTY TAXES		4,565,140	4,614,771	4,614,771	4,504,329	4,558,693	4,529,790
LICENSES & PERMITS							
101-000-483.000	Rental Housing Registration Fees	4,335	1,500	1,500	1,245	1,500	1,500
101-000-484.000	Rental Inspection Fees	24,375	35,000	35,000	5,590	35,500	119,000
101-000-485.000	Background Check for Business License	25	0	0	125	300	300
101-000-486.000	Home Transfer Inspection Fees	0	0	0	0	0	30,000
101-000-487.000	Vacant Property Registration Fees	0	0	0	0	0	30,000
101-000-625.010	General Business Licenses	4,910	17,665	17,665	16,665	16,465	17,000
101-000-625.020	Non-Business License/Permits	12,014	14,300	14,300	8,329	14,300	14,300
101-000-630.010	Contractor Licenses	7,550	6,000	6,000	4,650	6,000	6,000
101-000-630.030	Building Permits	52,824	55,000	55,000	81,478	122,000	128,000
101-000-630.040	Electrical Permits	11,968	15,000	15,000	8,525	12,900	14,000
101-000-630.050	Heating Permits	15,779	20,000	20,000	16,745	20,000	22,000
101-000-630.060	Plumbing Permits	8,723	1,000	1,000	3,523	5,300	5,800
101-000-630.070	Site Plan Review Non-Refundable	150	100	100	0	0	0
LICENSES & PERMITS		142,653	165,565	165,565	146,875	234,265	387,900
FEDERAL SOURCES							
101-000-501.100	Federal Grant - COPS	245,900	0	0	0	0	0
101-000-501.700	Federal Funds -- FEMA Reimbursement	19,229	0	0	0	0	0
FEDERAL SOURCES		265,129	0	0	0	0	0
STATE SOURCES							
101-000-539.015	State Grant - MMRMA RAP Grant	784	0	0	0	0	0
101-000-575.100	Revenue Sharing -- Statutory	184,305	184,305	184,305	61,434	184,305	184,305
101-000-575.200	Revenue Sharing -- Constitutional	951,348	999,245	999,245	332,460	953,139	990,380
101-000-575.300	State Revenue -- Liquor Licenses	7,419	7,500	7,500	7,176	7,176	7,000
101-000-575.310	State Revenue - MDOT Reimbursement	14,000	20,400	20,400	20,472	20,472	20,400
101-000-575.330	State Revenue-Personal Property Foregone	0	0	0	73,338	64,509	117,230
STATE SOURCES		1,157,856	1,211,450	1,211,450	494,880	1,229,601	1,319,315
FINE & FORFEITURES							
101-000-575.655	District Court Reimbursement	97,900	85,000	85,000	0	97,900	71,500
101-000-602.120	District Court -- Technology Fee	28,098	25,000	25,000	14,431	25,212	25,120
FINE & FORFEITURES		125,998	110,000	110,000	14,431	123,112	96,620

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
OTHER REVENUE							
101-000-584.000	Wayne County Fire Training Reimbursement	0	0	0	470	470	0
101-000-640.072	Reimb for Workers Comp	0	0	0	146	146	0
101-000-670.010	Sundry Revenues	4,674	3,000	3,000	5,227	5,000	4,500
101-000-670.030	Sale of Equipment	20,000	5,000	5,000	1,202	1,000	3,000
101-000-670.677	Insurance Reimbursement	2,519	0	0	0	0	0
101-000-680.015	Police Fees - Misc	5,009	3,840	3,840	1,650	2,400	2,600
101-000-680.040	Auto Salvage Inspections	6,388	3,600	3,600	0	0	0
101-000-687.000	Prescription Refunds	41,887	22,500	22,500	23,426	25,426	24,300
101-000-692.600	Postage Reimbursement	47	45	45	18	45	45
101-000-697.500	Donated Capital	16,379	0	0	0	0	0
		<u>96,903</u>	<u>37,985</u>	<u>37,985</u>	<u>32,139</u>	<u>34,487</u>	<u>34,445</u>
OTHER REVENUE							
CHARGES FOR SERVICES							
101-000-625.030	Clerks Fees	27,998	25,746	25,746	20,992	25,746	25,900
101-000-630.090	Administrative Fee -- Eng Reviews	16,194	12,500	12,500	12,186	15,000	25,000
101-000-631.000	Fire Inspections	841	500	500	2,420	2,520	0
101-000-660.075	Weed Cutting	24,801	31,910	31,910	13,943	20,943	25,000
101-000-660.076	General DPW Repairs	3,474	0	0	101	101	0
101-000-660.077	Misc Property Clean Up	882	0	0	920	1,120	800
101-000-670.080	Gas & Oil Charges - Rvw Schools	51,776	61,690	61,690	20,837	30,259	30,260
101-000-680.020	Ambulance Billings	520,180	480,000	480,000	193,122	386,057	420,000
101-000-680.025	HazMat Reimbursements	0	500	500	0	0	0
		<u>646,146</u>	<u>612,846</u>	<u>612,846</u>	<u>264,521</u>	<u>481,746</u>	<u>526,960</u>
CHARGES FOR SERVICES							
CHARGES TO OTHER FUNDS							
101-000-640.030	Admin - Major Streets	43,545	46,100	46,100	21,773	46,100	58,220
101-000-640.031	Labor Reimb - Major Strts	28,705	34,000	34,000	8,796	34,000	36,000
101-000-640.040	Admin - Local Streets	18,915	20,025	20,025	9,458	20,025	25,390
101-000-640.041	Labor Reimb - Local Strts	67,581	88,500	88,500	18,206	88,500	90,500
101-000-640.050	Admin - Golf Course	114,900	116,800	116,800	58,400	116,800	120,400
101-000-640.051	Gas,Oil,Repairs - Golf	8,384	11,180	11,180	5,349	11,180	7,460
101-000-640.052	Admin - Golf Practice	13,600	13,900	13,900	6,950	13,900	14,400
101-000-640.053	Gas,Oil,Repairs - GPF	932	1,240	1,240	594	1,240	830
101-000-640.060	Admin - Water/Sewer	162,300	164,900	164,900	82,450	164,900	169,900
101-000-640.061	Gas,Oil,Repairs - Wtr/Swr	48,067	60,800	60,800	28,683	60,800	45,930
101-000-640.062	Building Rent - Wtr/Sewer	19,000	19,400	19,400	9,700	19,400	20,000
101-000-640.070	Admin - Land Preserve	200,900	204,200	204,200	102,100	204,200	210,400
101-000-640.071	Gas,Oil,Repairs - LP	25,642	36,410	36,410	15,517	36,410	27,760
101-000-640.090	Admin - Cable Fund	77,600	78,900	78,900	39,450	78,900	81,300
		<u>830,071</u>	<u>896,355</u>	<u>896,355</u>	<u>407,426</u>	<u>896,355</u>	<u>908,490</u>
CHARGES TO OTHER FUNDS							

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
RECREATION							
101-000-660.040	Recreation Activity Fees	30,527	25,285	25,285	17,444	26,000	28,222
101-000-660.045	Recreation Program Rev	31,790	38,000	38,000	27,680	40,500	42,000
101-000-660.059	RBA Revenues	0	1,250	1,250	0	0	1,250
101-000-660.060	Community Center Rentals	11,545	15,350	15,350	9,150	16,500	19,075
101-000-660.065	Corp Donations-Summerfest	19,090	15,000	15,000	13,500	16,000	15,000
101-000-660.066	Senior Taxi Program	10,243	27,558	27,558	31,963	32,000	27,558
101-000-660.069	Summerfest Revenues	1,864	2,675	2,675	450	2,675	2,075
RECREATION		105,059	125,118	125,118	100,187	133,675	135,180
INTEREST & INVESTMENT INCOME							
101-000-650.010	Interest on Investments	(7,747)	(5,000)	(5,000)	(3,917)	(7,830)	(14,600)
INTEREST & INVESTMENT INCOME		(7,747)	(5,000)	(5,000)	(3,917)	(7,830)	(14,600)
TRANSFERS (IN)							
101-000-699.020	Operating Transfer LP	1,837,500	2,650,000	2,650,000	1,325,000	2,150,000	2,600,000
101-000-699.243	Operating Transfer - C&T	75,000	75,000	75,000	37,500	75,000	75,000
TRANSFERS (IN)		1,912,500	2,725,000	2,725,000	1,362,500	2,225,000	2,675,000
Totals for dept 000-Revenues		9,839,708	10,494,090	10,494,090	7,323,371	9,909,104	10,599,100

**FUND: General**  
**DEPARTMENT: City Council**

**Department Description**

The City Council is the legislative and governing body of the City of Riverview and has the power to make and enforce all laws and regulations with respect to municipal affairs, subject only to the limitations and restrictions of the City Charter and the State Constitution. The City Council has the power, in the name of the City, to do whatever is appropriate for the municipal corporation and the general welfare of the City's inhabitants, unless it is specifically forbidden by the State Constitution.

The elected officers of the City are the Mayor and six Council members. Each shares equal voting powers on all questions coming before the Council. The Mayor serves a four-year term and Council members serve staggered, four-year terms. Terms are established to provide three vacancies, with elections held in November of the odd-numbered years.

The City Council appoints the City Manager, City Attorney and members of all advisory boards, commissions and committees, all of whom serve at the pleasure of the City Council.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	22,862	29,000	29,000	29,000
Fringe Benefits	1,736	2,390	2,390	2,390
Operating Expenses	922	4,250	2,200	4,250
Contractual Services	22,451	19,424	19,193	19,424
Other Expenses	2,822	7,000	4,316	7,000
<b>TOTAL</b>	<b>50,793</b>	<b>62,064</b>	<b>57,099</b>	<b>62,064</b>

- Budgeted funds include the salaries of the Mayor and City Council
- Funds also budgeted for dues and membership fees for Downriver Mutual Aid (DMA), Downriver Community Conference (DCC), Southeast Michigan Council of Governments (SEMCOG), and the Michigan Municipal League (MML)

**Goals & Objectives**

1. Develop policies that take into consideration the goals of the entire community.
2. Develop policies that take into consideration the financial future of the community. Developing policies that address not only the community's wants, but its needs and ability to provide the required services.
3. To be diligent to provide guidance and insight into the financial future of the community while providing support on tough decisions needed to assure the community is financially stable.
4. Provide policy guidance and direction on major work tasks for the coming year:
  - Monitor the city roadway ongoing infrastructure improvement project.
  - Monitor the progress of the Riverview, Trenton and Grosse Ile Water Treatment Study.
  - Monitor the regional sanitary sewer improvements involving the Wayne County Water Treatment Plant.
  - Continue to promote modernization of City Charter and City Code.
  - Monitor the BASF river property site solution and its effect on the municipal boat ramp.
  - Monitor the development of the City of Riverview website.
  - Monitor the storm water management and improvement programs.
5. Support the efforts of the task force to promote priority City Planning involving the Land Preserve Committee, Riverview Highlands Facilities Committee.
6. Monitor the financial recovery of the Riverview Highlands Golf Course and the Golf Course Practice Facility.
7. Build on the relationship of the Riverview Community School District to foster better communication with school administration.
8. Promote intergovernmental cooperation and participation in grant activities.

## BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED ACTIVITY	2016-17 MGR PROPOSED BUDGET
Dept 101-City Council							
101-101-725.125	Mayoral Wages	4,112	5,000	5,000	1,877	5,000	5,000
101-101-725.130	City Council Wages	18,750	24,000	24,000	15,448	24,000	24,000
101-101-725.500	Social Security-Employer	1,749	2,250	2,250	1,325	2,250	2,250
101-101-735.000	Workers Comp Expense	(13)	140	140	24	140	140
101-101-740.000	Operating Supplies	922	3,500	3,850	1,485	2,200	3,850
101-101-745.000	Meal Reimbursement	0	400	400	0	0	400
101-101-802.000	Dues & Subscriptions	340	0	0	182	116	0
101-101-802.030	Mutual Aid - DRANO	8,325	8,500	8,500	8,325	8,325	8,500
101-101-802.040	Downriver Comm Conference	4,750	4,750	4,750	4,750	4,750	4,750
101-101-802.060	Michigan Municipal League	5,654	5,800	5,800	5,744	5,744	5,800
101-101-802.075	Chamber of Commerce	374	374	374	374	374	374
101-101-818.015	Special Legal Counsel	3,348	0	0	0	0	0
101-101-854.000	Public Relations	498	4,000	4,000	1,728	2,000	4,000
101-101-862.000	Travel, Ed & Training	484	1,500	1,500	0	700	1,500
101-101-889.000	Hall of Fame Scholarship	500	500	500	500	500	500
101-101-889.040	American Legion Contribution	1,000	1,000	1,000	1,000	1,000	1,000
Totals for dept 101-City Council		50,793	61,714	62,064	42,762	57,099	62,064

**FUND: General**  
**DEPARTMENT: City Manager**

**Department Description**

The City Manager is the chief administrative officer of the City appointed by the City Council to direct the delivery of municipal services. The City Manager's Office is responsible for providing the City Council with information and implementing Council policies. This involves administrative decision making, provision of basic administrative support, direction and guidance for all City departments, programs and projects. The City Manager's Office prepares the annual budget and provides needed administrative services to all City departments for the coordination of City operations and is the focal point for the day-to-day management of the City government.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	168,915	162,650	162,650	174,460
Fringe Benefits	154,167	147,665	147,695	164,745
Operating Expenses	1,613	2,200	1,700	2,200
Other Expenses	264	0	0	0
Contractual Services	6,270	2,900	2,900	2,900
Capital Outlay	0	0	0	0
<b>TOTAL</b>	<b>331,229</b>	<b>315,415</b>	<b>314,945</b>	<b>344,305</b>

- Funds are appropriated for salaries & fringe benefits of City Manager and Confidential Secretary.

**Goals & Objectives**

1. Provide leadership and direction on budget reduction and reorganization strategies.
2. Closely monitor health care costs in an effort to develop strategies to reduce costs.
3. Work with staff members in the development of strategies for the containment of City operating costs.
4. Work with elected officials to use electronic communication effectively.
5. Work with the City Clerk in implementing new technologies to enhance our records retention program.
6. Coordinate management task objectives on the topics of employee empowerment, emergency preparedness, training, computer networking and software, and employee benefits administration.
7. Provide leadership and direction for implementation of the City's Capital Improvements Program.
8. Implement business plans for City enterprises.
9. Monitor the continuation of the comprehensive street repair and reconstruction program.
10. Promote modernization of the City Charter and City Code.

## BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED ACTIVITY	2016-17 MGR PROPOSED BUDGET
Dept 172-City Manager							
101-172-725.000	Full-Time Salaries	162,323	154,000	154,000	101,934	154,000	165,710
101-172-725.300	Longevity	650	750	750	300	750	850
101-172-725.400	Pay-In-Lieu-Bonus, Vac, Per	5,942	7,900	7,900	0	7,900	7,900
101-172-725.500	Social Security-Employer	11,883	13,300	13,300	7,027	13,300	14,400
101-172-725.600	Deferred Compensation	9,916	9,880	9,880	5,643	9,910	11,200
101-172-725.700	Health Insurance Expense	30,595	33,610	33,610	20,030	33,610	36,380
101-172-725.710	Optical Insurance Expense	145	185	185	122	185	185
101-172-725.720	Dental Insurance Expense	4,103	3,800	3,800	3,241	3,800	4,300
101-172-725.800	Life Insurance Expense	971	980	980	628	980	980
101-172-725.900	City Pension Contribution	56,151	46,420	46,420	22,090	46,420	54,700
101-172-725.950	GASB 45 OPEB Contribution	40,581	38,500	38,500	20,702	38,500	41,450
101-172-730.000	Unemployment Expense	63	240	240	11	240	300
101-172-735.000	Workers Comp Expense	(241)	750	750	368	750	850
101-172-740.000	Operating Supplies	1,036	1,500	1,500	1,232	1,500	1,500
101-172-745.000	Meal Reimbursement	577	700	700	209	200	700
101-172-818.015	Special Legal Counsel	3,348	0	0	0	0	0
101-172-850.000	Telephone	1,903	1,800	1,800	1,237	1,800	1,800
101-172-853.000	Cell Phone	1,019	1,100	1,100	161	1,100	1,100
101-172-862.000	Travel, Ed & Training	264	0	0	0	0	0
101-172-962.000	Emergency Operations Cntr	0	0	0	(164)	0	0
Totals for dept 172-City Manager		331,229	315,415	315,415	184,771	314,945	344,305

**FUND: General**  
**DEPARTMENT: Assessor/Purchasing**

**Department Description**

All taxable real estate must be identified and placed on the tax rolls according to its market value. Appraisals of new construction, reappraisals of existing buildings, land value calculation, homestead administration, classification, gathering of sales information, and keeping property files current are tasks performed within this activity. New building and plats are added to the tax rolls each year as of December 31.

This Department oversees all purchases made within the City except for items bought with petty cash. A limited purchase order system is maintained in several departments which are restricted to certain accounts and limited to \$500 on each purchase. The Purchasing Office maintains stock on items, such as City stationary and photo copy materials which are used by all departments. The Purchasing Office maintains cooperative purchasing contracts with the State of Michigan and other governmental purchasing entities. All bid specifications are processed through Purchasing. Purchase requisitions are received via computer from the departments; they are checked for budget compliance and procedure as needed. A vendor is selected and a purchase order is issued. If Council action is required, all pertinent data is collected and sent to the City Council with a recommendation for action. If bids are required, specifications are drawn up and ads are made, bids received and sent to the City Council. This Department also records and disposes of all surplus material from other departments.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	24,549	35,820	34,096	73,290
Fringe Benefits	6,351	8,950	9,855	17,980
Operating Supplies	4,037	4,750	3,672	5,250
Other Expenses	370	1,100	520	1,310
Contractual Services	75,605	82,950	81,211	83,540
<b>TOTAL</b>	<b>110,912</b>	<b>133,570</b>	<b>129,354</b>	<b>181,370</b>

- Budget includes funding for one part-time staff member
- Funds are appropriated for Downriver Assessing Group to perform assessing services on a contractual basis
- Funds are budgeted for the printing & mailing of assessment notices and personal property statements

**Goals & Objectives**

1. Continue to provide property information and data to residents through the BS&A online lookup.
2. Coordinate with Downriver Assessing Group for all assessing services, including preparation of assessment rolls and Board of Review appeals.
3. Review the procurement card program and evaluate extending the issuance of cards to non-administrative staff.
4. Review the purchasing manual (adopted in 1995) and revise if deemed necessary.
5. Investigate collaboration with local communities on cooperative bidding.



BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 209-Purchasing / Assessing							
101-209-725.000	Full-Time Salaries	13,298	14,400	14,400	8,435	14,000	13,700
101-209-725.100	Part-Time Salaries	10,582	20,000	20,000	11,259	19,500	58,900
101-209-725.200	Overtime	179	800	800	0	0	0
101-209-725.300	Longevity	63	100	100	75	76	90
101-209-725.400	Pay-In-Lieu-Bonus,Vac,Per	427	520	520	0	520	600
101-209-725.500	Social Security-Employer	1,878	3,000	3,000	1,518	2,000	6,900
101-209-725.600	Deferred Compensation	941	1,200	1,200	594	1,000	1,100
101-209-725.700	Health Insurance Expense	0	0	0	1,473	3,000	4,940
101-209-725.710	Optical Insurance Expense	2	30	30	6	20	25
101-209-725.720	Dental Insurance Expense	492	530	530	405	560	590
101-209-725.800	Life Insurance Expense	51	60	60	33	55	100
101-209-725.950	GASB 45 OPEB Contribution	3,325	3,600	3,600	1,705	3,000	3,425
101-209-730.000	Unemployment Expense	49	360	360	3	50	480
101-209-735.000	Workers Comp Expense	(387)	170	170	70	170	420
101-209-740.000	Operating Supplies	4,037	4,750	4,750	3,898	3,672	5,250
101-209-802.000	Dues & Subscriptions	370	400	400	370	370	610
101-209-803.100	Contractual Assessing Services	66,977	75,000	75,000	36,613	74,000	75,000
101-209-804.100	Board of Review	1,000	1,150	1,150	0	1,050	1,050
101-209-804.200	Appraisal Service	950	0	0	0	0	0
101-209-818.000	Contractual Services	2,018	1,290	1,290	0	1,340	1,480
101-209-819.010	Mat Rental - City Hall	1,734	1,900	1,900	1,079	1,700	1,900
101-209-861.000	Parking/Meals Reimbursemt	0	100	100	0	50	100
101-209-862.000	Travel, Ed & Training	0	600	600	0	100	600
101-209-905.100	Printing	2,926	3,610	3,610	2,628	3,121	4,110
Totals for dept 209-Purchasing / Assessing		110,912	133,570	133,570	70,164	129,354	181,370

**FUND: General**  
**DEPARTMENT: City Attorney**

**Department Description**

The City Attorney, who under a professional services contract, provides the City, its representative agencies and officers the necessary and proper legal services to ensure that activities of the City are conducted in accordance with the requirements of the law, that the City is properly represented in civil litigation, and that violations of City laws are prosecuted. The City Attorney is appointed by, is responsible to, and serves at the pleasure of the City Council.

The Office of City Attorney represents and appears for the City, the City Council and advisory boards, in all actions and proceedings in which they are concerned or are a party. This office also appears for a City officer or employee in all actions or proceedings in which these individuals are party defendants due to performance, and all City officers in all matters of law. Additionally, the City Attorney furnishes services at all meetings of the City Council, and prepares ordinances, resolutions, contracts and other legal documents. The City Attorney will prosecute on behalf of the people all criminal cases for violations of City ordinances and perform other legal duties as required. The City Attorney is responsible for the supervision and coordination of all outside counsel engaged to provide legal services on various matters. Further, the City Attorney reviews all significant claims made against the City and makes appropriate recommendations.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Contractual Services	322,061	274,700	266,000	284,100
Other Expenses	0	0	0	0
<b>TOTAL</b>	<b>322,061</b>	<b>274,700</b>	<b>266,000</b>	<b>284,100</b>

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 210-City Attorney							
101-210-818.010	Corporate Counsel	45,000	45,000	45,000	26,527	46,000	50,500
101-210-818.011	Prosecutor	15,000	30,500	30,500	17,500	30,000	30,000
101-210-818.012	Litigation/Spec Legal Svc	160,517	120,000	120,000	64,158	119,000	125,000
101-210-818.015	Special Legal Counsel	5,398	6,000	6,000	3,450	6,000	6,600
101-210-818.016	Labor Relations	95,808	72,000	72,000	35,750	65,000	72,000
101-210-818.038	Sibley Quarry Legal Fees	338	1,200	1,200	0	0	0
Totals for dept 210-City Attorney		322,061	274,700	274,700	147,385	266,000	284,100

**FUND: General**  
**DEPARTMENT: City Clerk**

**Department Description**

The City Clerk's Office serves as the information center for the City. This includes maintenance of all official city records, including ordinances, resolutions, deeds, agreements, City Charter and the code of ordinances. The City Clerk is responsible for the preparation of Council meeting minutes, publishing all legal notices relating to special, Council, and commission meetings, public hearings, and election notices. The City Clerk affixes the City seal on legal documents.

The City Clerk maintains the voter registration file and acts as election officer in conducting all elections, complying with Federal, State and local laws. The City Clerk performs other activities prescribed by law including administration of oaths of office.

The City Clerk's Office issues and maintains vital records as well as business licenses.

- Budget includes funding for City Clerk and clerical position.
- Digital scanning of documents under the City's record retention program has been suspended due to budgetary constraints.
- The City newsletter will no longer be printed and distributed to residents; instead the newsletter will be published on the City's website only.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	111,627	130,927	120,629	139,048
Fringe Benefits	55,622	62,232	52,099	71,163
Operating Expenses	17,958	20,435	20,689	21,010
Contractual Services	22,991	38,058	38,308	42,718
Other Expenses	1,844	3,585	3,195	4,195
Capital Outlay	2,228	2,576	2,576	2,650
<b>TOTAL</b>	<b>212,270</b>	<b>257,813</b>	<b>237,496</b>	<b>280,784</b>

**Goals & Objectives**

1. Conduct State Primary, State/Federal General, Special (if necessary) elections.
2. Update Departmental Business License and Departmental Fee Schedules to keep in line with neighboring communities, county and the State Vital Records department..
3. Update City Record Retention/Destruction Schedules with the State of Michigan schedules and categorize new filing areas in the combined services department reorganization and assist with file maintenance.
4. Continue Laserfiche scanning of city records as time permits.
5. Upkeep of City Newsletter, Minutes and Agendas, Public Notices and Ordinances on the city website.
6. Budget for State of Michigan New Election Equipment and backup laptops for current laptops that were provided by the state which will be replaced by local government when required. Expect to receive new precinct tabulators and Automarks from the Department of State in the 2016/17 election cycle. Extra Training will be required to implement these machines with our election inspectors' and their acceptance of the latest technology.
7. City Clerk, Clerk, and Recreation Admin Tech II trained in Michigan Department of Vital Records Electronic Death Certificate Filing. Shared community services backup to purchasing/assessing, finance and recreation combined services staff, also trained Recreation Admin Tech II backup on Secretary of State Qualified Voter File. Education courses for Clerk Department staff can now be accessed online eliminating overnight trips and reducing the number of trips to the Lansing Department of Stated.
8. Continue working with downriver community clerks in training and cost cutting measures for conducting elections and updating voter registration files.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 215-City Clerk							
101-215-725.000	Full-Time Salaries	96,557	106,775	106,775	60,939	106,775	107,890
101-215-725.100	Part-Time Salaries	9,925	18,300	18,300	3,413	8,725	24,410
101-215-725.200	Overtime	1,608	2,100	2,100	517	1,377	2,900
101-215-725.300	Longevity	450	500	500	500	500	550
101-215-725.400	Pay-In-Lieu-Bonus,Vac,Per	3,087	3,252	3,252	0	3,252	3,298
101-215-725.500	Social Security-Employer	7,429	9,300	9,300	4,490	6,853	10,760
101-215-725.600	Deferred Compensation	4,760	6,000	6,000	3,691	5,560	7,540
101-215-725.700	Health Insurance Expense	16,430	17,400	17,400	7,917	16,124	20,190
101-215-725.710	Optical Insurance Expense	92	92	92	61	94	98
101-215-725.720	Dental Insurance Expense	2,565	2,940	2,940	2,488	3,025	3,850
101-215-725.800	Life Insurance Expense	307	320	320	198	300	320
101-215-725.950	GASB 45 OPEB Contribution	24,139	25,150	25,150	12,307	19,246	26,975
101-215-730.000	Unemployment Expense	63	520	520	9	520	620
101-215-735.000	Workers Comp Expense	(163)	510	510	222	377	810
101-215-740.000	Operating Supplies	2,523	2,530	2,530	1,680	2,530	2,530
101-215-740.130	Optg Supplies - Election	2,427	4,495	4,495	2,899	5,159	5,000
101-215-750.000	Postage Expense	13,008	13,410	13,410	6,759	13,000	13,480
101-215-802.000	Dues & Subscriptions	665	775	775	375	675	675
101-215-818.000	Contractual Services	5,526	8,000	8,000	2,152	8,000	8,000
101-215-818.050	Copy Machine Maintenance	4,568	5,308	5,308	3,175	5,308	5,568
101-215-818.075	Re-Codifications	1,685	4,000	4,000	0	4,000	4,000
101-215-818.080	Ordinances - Internet	400	400	400	350	350	350
101-215-821.000	Elections	5,250	12,850	12,850	4,242	12,850	15,700
101-215-821.010	Elections - Meals	432	540	540	158	450	1,290
101-215-853.000	Cell Phone	0	0	0	0	300	600
101-215-861.000	Parking/Meals Reimbursemt	370	350	350	35	350	350
101-215-862.000	Travel, Ed & Training	187	1,520	1,520	178	1,320	1,480
101-215-862.100	Education/Training-Staff	190	400	400	0	400	400
101-215-905.000	Publishing	5,562	7,500	7,500	4,286	7,500	8,500
101-215-987.000	Software	0	0	0	0	0	450
101-215-990.000	Computer Equipment	2,228	2,576	2,576	0	2,576	2,200
Totals for dept 215-City Clerk		212,270	257,813	257,813	123,041	237,496	280,784

**FUND: General**  
**DEPARTMENT: Finance**

**Department Description**

The primary responsibility of the Finance Department is to provide the City Manager, City Council, and all departments with timely, accurate, and useful financial information and to maintain the City's financial records in accordance with the City Charter, State law and Generally Accepted Accounting Principles as established by the Government Accounting Standards Board. The Department also safeguards assets and insures the integrity of financial internal controls.

Riverview's Finance Department is responsible for the following:

- Accounts Payable
- Budget Preparation & Financial Audit
- General Ledger and Account Maintenance
- Payroll
- Pension Administration – Riverview Employees' Retirement System

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	204,478	205,600	204,905	208,960
Fringe Benefits	163,816	162,905	140,569	148,955
Operating Supplies	2,529	3,025	2,966	3,250
Other Expenses	1,926	2,965	2,531	3,205
Contractual Services	33,406	43,400	43,905	43,680
<b>TOTAL</b>	<b>406,155</b>	<b>417,895</b>	<b>394,876</b>	<b>408,050</b>

- The comptroller job position and two part-time clerks are shared with the Purchasing / Assessing department.
- Staffing for two full-time clerical positions, accountant, comptroller and two part-time clerks.
- Budget includes general fund portion of audit fees and actuarial valuations (as needed)

**Goals & Objectives**

1. Update the GASB 45 actuarial valuation to determine the City's long-term liability for Other Post-Employment Benefits (OPEB), primarily for retiree healthcare insurance.
2. Update the five-year financial forecast to provide administration a blueprint for future financial capabilities.
3. Institute mandatory direct deposit or payroll cards for all employees to reduce costs and streamline the payroll process.
4. Offer and implement auto bill pay for water bill payment for businesses as BS&A completes the process to allow business to also pay with this method. Currently defaults to residential non business coding, requires coding for businesses to be compliant with financial institution guidelines.
5. Offer credit card as method of payment for various other lesser used item codes able to pay at our counter.
6. Coordinate new surplus sales methods with IT department for selling surplus items.
7. Establish procedures for annual verification of retiree recipients.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 253-Finance / Treasurer							
101-253-725.000	Full-Time Salaries	178,966	179,300	179,300	112,220	182,000	184,700
101-253-725.100	Part-Time Salaries	10,583	20,000	20,000	11,260	18,500	19,500
101-253-725.110	Step-up Pay	0	0	0	4	5	10
101-253-725.200	Overtime	1,090	600	600	47	100	330
101-253-725.300	Longevity	3,600	2,500	2,500	1,200	1,200	1,320
101-253-725.400	Pay-In-Lieu-Bonus,Vac,Per	2,613	3,200	3,200	0	3,100	3,100
101-253-725.450	Accrued Payoff	7,626	0	0	0	0	0
101-253-725.500	Social Security-Employer	15,063	16,250	16,250	9,182	15,500	16,490
101-253-725.600	Deferred Compensation	4,957	6,100	6,100	3,586	6,000	6,150
101-253-725.700	Health Insurance Expense	46,586	45,980	45,980	20,023	36,000	50,520
101-253-725.710	Optical Insurance Expense	243	280	280	140	240	280
101-253-725.720	Dental Insurance Expense	4,805	3,560	3,560	2,590	3,600	3,750
101-253-725.800	Life Insurance Expense	562	575	575	355	544	570
101-253-725.900	City Pension Contribution	46,972	40,300	40,300	11,610	25,000	23,360
101-253-725.950	GASB 45 OPEB Contribution	44,742	48,000	48,000	22,646	53,000	46,175
101-253-730.000	Unemployment Expense	159	860	860	19	35	680
101-253-735.000	Workers Comp Expense	(273)	1,000	1,000	437	650	980
101-253-740.000	Operating Supplies	2,156	2,025	2,025	1,741	2,025	2,250
101-253-740.150	Office Supplies-Computer	373	1,000	1,000	141	941	1,000
101-253-802.000	Dues & Subscriptions	635	790	790	395	905	930
101-253-804.000	Audit Fees	25,255	26,000	26,000	22,500	26,500	26,000
101-253-818.000	Contractual Services	0	2,000	2,000	1,000	2,000	2,000
101-253-818.050	Copy Machine Maintenance	2,628	2,400	2,400	1,491	2,825	2,680
101-253-818.155	Consulting	0	5,000	5,000	1,602	3,602	5,000
101-253-861.000	Parking/Meals Reimbursemt	152	300	300	168	300	300
101-253-862.000	Travel, Ed & Training	1,139	1,550	1,550	1,001	1,101	1,650
101-253-862.100	Education/Training-Staff	0	325	325	0	225	325
101-253-905.100	Printing	5,523	8,000	8,000	5,860	8,978	8,000
Totals for dept 253-Finance / Treasurer		406,155	417,895	417,895	231,218	394,876	408,050

**FUND: General**  
**DEPARTMENT: Human Resources**

**Department Description**

Human Resources Department is responsible for human resources utilization and management activities for employee related programs within the city. The major activities include: employee relations, position classification and compensation, labor relations and contract negotiations, recruitment and selection, fringe benefit administration, records management, centralized training, workers compensation and personnel policies and procedures.

The Human Resources Director is also the Risk Management Coordinator and Title VI Coordinator for all City departments.

**2015-2016 Accomplishments**

- Successful Open Enrollment period.
- Attended MMRMA Administrative Advisory Committee Meetings
- Attended MPELRA seminars.
- Negotiated DPW Labor Contract
- Continued negotiations on the Operating Engineers Contract
- Continued to hire part-time, full-time employees as necessary
- Offered voluntary life insurance benefits to employees through The Hartford
- BS&A Human Resources Database installed, processed employees' 1095C Forms for the IRS
- Continued charting and offering benefits to part-time employees under the Affordable Care Act

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	73,951	78,200	78,200	77,900
Fringe Benefits	36,539	37,842	37,842	42,160
Other Expenses	503	3,200	3,150	5,250
Contractual Services	21,352	27,430	19,200	27,430
<b>TOTAL</b>	<b>132,345</b>	<b>146,672</b>	<b>138,392</b>	<b>152,740</b>

- Funding provided for one full-time employee (Human Resources Director)
- Budget includes funding for pre-employment physicals and drug screens of new employees

**Goals & Objectives**

1. Continue to negotiate new labor agreement with Operating Engineers.
2. Negotiation new labor agreement with GELC (Clerical Union).
3. Continue to learn, and use the capabilities of the BS&A Human Resources Database.
4. Research the feasibility of switching Rx's from Caremark/Medipster to EHIM.
5. Sort and reorganize the personnel files.
6. Research training firms for in-house training on Customer Service, Getting Along in the Workplace, Diversity, Harassment, etc.



BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 270-Human Resources							
101-270-725.000	Full-Time Salaries	70,314	74,100	74,100	44,731	74,100	73,800
101-270-725.400	Pay-In-Lieu-Bonus,Vac,Per	3,637	4,100	4,100	0	4,100	4,100
101-270-725.500	Social Security-Employer	5,742	6,500	6,500	3,323	6,500	6,600
101-270-725.600	Deferred Compensation	3,421	5,400	5,400	3,238	5,400	5,500
101-270-725.700	Health Insurance Expense	8,881	6,770	6,770	6,090	6,770	9,910
101-270-725.710	Optical Insurance Expense	92	92	92	61	92	100
101-270-725.720	Dental Insurance Expense	655	680	680	540	680	780
101-270-725.800	Life Insurance Expense	204	210	210	132	210	210
101-270-725.950	GASB 45 OPEB Contribution	17,579	17,520	17,520	8,977	17,520	18,450
101-270-730.000	Unemployment Expense	31	170	170	5	170	110
101-270-735.000	Workers Comp Expense	(66)	500	500	163	500	500
101-270-802.000	Dues & Subscriptions	0	250	250	0	250	300
101-270-803.500	Background Investigations	0	100	100	0	100	100
101-270-818.000	Contractual Services	12,460	15,000	15,000	6,816	8,500	15,000
101-270-836.000	Physical Exams	463	550	550	261	400	550
101-270-836.100	Pre-Employment Physicals	3,964	4,000	4,000	448	3,500	4,000
101-270-853.000	Cell Phone	834	780	780	161	700	780
101-270-854.030	Emp Advertising/Testing	3,631	7,000	7,000	1,635	6,000	7,000
101-270-861.000	Parking/Meals Reimbursemt	0	250	250	0	250	250
101-270-862.000	Travel, Ed & Training	98	700	700	70	650	700
101-270-862.100	Education/Training-Staff	405	2,000	2,000	0	2,000	4,000
Totals for dept 270-Human Resources		132,345	146,672	146,672	76,651	138,392	152,740

**FUND: General**  
**DEPARTMENT: Police**

**Department Description**

The Police Department provides a variety of public safety services aimed at protecting and serving the community. The majority of police activities that occur are a direct result of community requests for service. Other activities occur as a result of police officer initiated activities while on normal patrol duties.

The Police Department is divided into four major program areas that interrelate with each other and with other community, county, and state agencies. The four programs are: Administrative Services, Investigations, Patrol, and Code Enforcement.

Administrative Services is responsible for overall central direction and administration of the police function. It sets policy, establishes rules and regulations, and carries out the disciplinary process, if necessary. This activity also establishes and carries out training programs, physical fitness programs, and other related activities. Administrative Services is also responsible for development of emergency response plans, hazard reduction, and municipal building security plans.

Investigative Services works closely with our Patrol Services to prevent criminal activity and also to apprehend those responsible for criminal offenses. Investigative Services conducts follow-up investigation on most major offenses and has primary investigative responsibility for murders, bank robberies, and other major crimes. Other responsibilities include investigations of crimes against youth, youthful criminal offenders, delinquency, truancy, and a variety of other youth-related activities and also for the control of drug-related crimes.

Patrol Services is the largest of the four police programs and provides emergency and non-emergency services to the public on a 24-hour basis. This service is responsible for the preliminary investigation of a wide variety of criminal offenses, traffic enforcement, accident investigation, and the apprehension and prosecution of criminal offenders.

Code Enforcement involves animal control and enforcement of a variety of City Code provisions pertaining to public nuisances, sign, property maintenance, and other property violations.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	2,158,293	2,330,457	2,281,481	2,395,168
Fringe Benefits	1,509,354	1,792,852	1,665,850	1,657,707
Operating Expenses	17,639	20,560	17,250	20,560
Maintenance Expenses	95,623	132,500	90,600	101,740
Contractual Services	187,696	243,844	225,000	242,500
Other Expenses	42,995	60,750	48,990	61,250
Capital Outlay	6,076	0	0	4,500
<b>TOTAL</b>	<b>4,017,676</b>	<b>4,580,963</b>	<b>4,329,171</b>	<b>4,483,425</b>

- Budget includes funding for one police chief (50% allocation), one deputy chief, eight command officers, sixteen patrol officers, one full-time clerk, one part-time clerk, and one part-time animal control officer.
- The part-time dispatchers are shared with Trenton as part of Shared Dispatch Services and now included in contractual services per our agreement.
- Budget now includes allocation for vehicle maintenance & fuel (previously included in Motor Vehicles departmental budget)
- Capital outlay budgeted for upcoming fiscal year is for office desk and chairs.

## Goals & Objectives

### On Line Presence

Work with the IT Department on the development of the police and city web site. Create a more user/friendly environment for increased interaction with residents. Improve our Facebook and Twitter presence

### Technology and Critical Equipment Inventory

Inventory and create a critical equipment list to ascertain the current state of technology as it currently exists. Determine if all technology and equipment is working properly and what requires updating or replacement. Create a schedule for replacement, planned updates, with proposed costs and timelines for repair, upgrade, or replacement. Review and evaluate new technology trends for future consideration or purchase.

### Training

Create an annual training plan outlining what is required or mandatory each year. Establish a specified date for department training to occur, training topics. By implementing the annual training plan, this will maximize the officer effectiveness and performance. Partner with other jurisdictions to maximize instructional resources.

### Accreditation

Michigan is beginning the process of performing best practices and accrediting police departments to standards established by the Michigan Association of Chiefs of Police and the Michigan Commission on Law Enforcement standards. By becoming accredited, the police department will benefit from standardized practices; the city will also benefit in future financial costs.

### Crime Analysis

Quarterly, review crime statistics and accident information to predict future crime for the prevention. Meet with command staff and discuss recommendations and propose solutions to continue the enhancement of our community. Research cost effective technology to assist in the review of trends and make adjustment based on the data provided.

### Department Policies, Procedures

Review current department policies and procedures for updates as required. Identify and review policies and procedures which require yearly updates and make adjustments accordingly. Consult with representatives from MMRMA, MML, and MCOLES, to ensure consistency in that area. Involve command staff in the formulation and implementation of these practices as they are familiar with the daily needs and requirements to ensure the department operates efficiently.

### Emergency Action Plan Review

Conduct an annual review of the city's Emergency Action Plan to ensure the needs of the community are current with continuous changes in the environment and weather.

The plan is reviewed periodically by Police, Fire, and DPW in conjunction and with collaboration from Wayne County's Emergency Management Division.

### Building Security

Work with the IT Department staff, to evaluate building security, parks are recreation physical security issues as they arise, review, recommend, and update policies and procedures as they relate to building security. Continue the implementation of proximity cards for each employee.

### EVIP (Economic Vitality Incentive Program)

Work with downriver communities providing equipment, services, and mutual aid to maximize community effort towards the State of Michigan shared services trend.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 301-Police Department							
101-301-725.000	Full-Time Salaries	1,586,341	1,725,000	1,725,000	1,002,873	1,725,000	1,775,000
101-301-725.100	Part-Time Salaries	72,085	116,757	116,757	36,122	105,081	101,698
101-301-725.110	Step-up Pay	15,701	14,000	14,000	7,277	14,000	15,000
101-301-725.150	Shift Differential Pay	17,485	21,000	21,000	17,396	21,000	22,000
101-301-725.155	Police Gun Allowance	9,667	10,000	10,000	3,748	10,000	10,000
101-301-725.160	Holiday Pay	136,454	135,000	135,000	93,639	135,000	135,000
101-301-725.190	Clothing/Cleaning Allowance	42,274	48,000	48,000	15,507	32,000	47,000
101-301-725.200	Overtime	256,116	200,000	200,000	124,523	200,000	210,000
101-301-725.300	Longevity	20,475	24,100	24,100	17,814	9,900	24,200
101-301-725.400	Pay-In-Lieu-Bonus,Vac,Per	1,695	10,300	10,300	2,400	3,200	10,270
101-301-725.450	Accrued Payoff	0	26,300	26,300	17,259	26,300	45,000
101-301-725.500	Social Security-Employer	159,254	180,300	180,300	98,172	175,300	180,000
101-301-725.600	Deferred Compensation	8,421	25,000	25,000	7,226	10,000	28,500
101-301-725.700	Health Insurance Expense	327,213	410,761	410,761	213,261	345,000	404,465
101-301-725.710	Optical Insurance Expense	2,907	3,000	3,000	1,926	3,180	3,140
101-301-725.720	Dental Insurance Expense	16,528	20,010	20,010	12,013	18,000	24,270
101-301-725.800	Life Insurance Expense	5,129	5,200	5,200	3,271	4,890	4,900
101-301-725.900	City Pension Contribution	602,698	638,841	638,841	290,732	606,900	495,552
101-301-725.950	GASB 45 OPEB Contribution	397,624	437,500	437,500	206,252	437,500	443,750
101-301-725.960	Retiree Health Savings Plan	1,923	5,450	5,450	1,383	2,160	6,340
101-301-730.000	Unemployment Expense	1,325	4,570	4,570	187	700	4,570
101-301-735.000	Workers Comp Expense	(13,668)	62,220	62,220	24,774	62,220	62,220
101-301-740.000	Operating Supplies	16,224	18,560	18,560	11,927	16,250	18,560
101-301-740.167	Supplies - Auto Inspections	0	1,000	1,000	0	0	1,000
101-301-740.175	Uniforms-Laundry/Cleaning	500	0	0	0	0	0
101-301-740.190	Canine Supplies & Expense	915	1,000	1,000	570	1,000	1,000
101-301-775.005	Vehicle Fuel & Maintenance	94,968	131,900	131,900	53,964	90,000	101,140
101-301-775.015	CNG Vehicle Fuel & Maintenance	655	600	600	357	600	600
101-301-780.000	Prisoner Board	21,880	22,500	22,500	12,260	22,500	25,000
101-301-780.100	Pistol Range	7,841	8,000	8,000	5,674	8,000	8,000
101-301-802.000	Dues & Subscriptions	582	950	950	200	600	950
101-301-805.000	Animal Collection	6,000	6,000	6,000	0	6,000	6,000
101-301-818.000	Contractual Services	29,397	49,350	49,350	12,786	40,500	50,000
101-301-818.500	Contractual Dispatch Services	141,854	160,000	160,000	76,930	160,000	165,000
101-301-836.000	Physical Exams	0	6,000	6,000	428	1,000	6,000
101-301-850.000	Telephone	10,445	15,804	15,804	5,468	15,500	15,500
101-301-854.000	Public Relations	1,268	1,300	1,300	32	1,300	1,300
101-301-861.000	Parking/Meals Reimbursemt	1,315	4,000	4,000	981	2,000	4,000
101-301-862.000	Travel, Ed & Training	9,606	22,500	22,500	8,149	13,950	20,500
101-301-862.100	Education/Training-Chief	503	1,500	1,500	859	640	1,500
101-301-881.000	LEIN Rental	0	6,690	6,690	0	2,000	0
101-301-972.400	Copy Machine	6,076	0	0	0	0	0
101-301-978.000	Office Equipment	0	0	0	0	0	4,000
101-301-990.014	Office Chairs	0	0	0	0	0	500
Totals for dept 301-Police Department		4,017,676	4,580,963	4,580,963	2,388,340	4,329,171	4,483,425

**FUND: General**  
**DEPARTMENT: Fire**

**Department Description**

The Fire Department's Mission is to maintain a community environment in which people and property are adequately protected from the hazards of fire, and other natural or man-made caused emergencies or disasters, and to provide pre-hospital emergency medical response and transport. The Fire Departments mission is supported by 41 part-time employees who are divided into four major support areas. Additionally, the Fire Department supports and is supported by other municipal fire departments as well as county, state, and federal agencies.

Administrative Services coordinates all Fire Department activities by developing policies, procedures and programs necessary to complete the goals and objectives of the Department.

Emergency Response operates with part-time firefighter personnel who are scheduled to be available twenty-four hours per day. In addition to traditional fire suppression activities, Emergency response provides Advanced emergency medical services, rescue and hazardous material control.

Hazard Prevention, through life and fire safety inspections, public education, and code enforcement, abates community fire and life safety hazards through preventive intervention before they result in an emergency situation.

Dispatching is coordinated by five part-time personnel with weekend assistance from firefighting personnel to handle communication needs for all fire services. Dispatching also coordinates communication functions mutual aid specialty teams such as the dive team, hazmat team, fire investigation team plus the Wayne County Local Emergency Planning Committee (LEPC).

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	829,976	923,875	865,767	946,500
Fringe Benefits	113,412	184,770	156,950	191,260
Operating Expenses	25,535	33,500	24,848	33,500
Maintenance Expenses	34,246	51,880	34,400	53,720
Contractual Services	85,920	104,013	84,819	113,000
Other Expenses	5,851	9,750	6,965	10,250
Capital Outlay	5,274	17,100	14,700	32,290
<b>TOTAL</b>	<b>1,100,214</b>	<b>1,324,888</b>	<b>1,188,449</b>	<b>1,380,520</b>

- Staffing includes one shared full-time fire chief, part-time fire deputy, and part-time firefighters/EMTs
- Dispatchers are now included in the Police Department budget under contractual services as part of the Shared Services Dispatch with Trenton.
- Budget now includes allocation for vehicle maintenance & fuel (previously included in Motor Vehicles departmental budget)
- Capital outlay for fiscal year 2016/17 includes fire truck equipment, building furnishings, computers, air pac bottles, and upgrading the thermal camera.

## Goals & Objectives

### Riverview Fire Department Strategic Plan for 2016 – 2017

Although development of the fire department strategic plan represents the culmination of many months of diligent work, it marks the beginning of the process. This plan provides us with clear direction, priorities, and focus in continuing to provide excellent services to the community. Our challenge now is to move forward with the implementation phase of the process, using the plan as a guide to assist in making informed decisions which are necessary during these financially challenging times. The public's expectations and dwindling resources make it difficult to accomplish specific goals and objectives, as a result our intent throughout implementation process will be to foster a resilient organization that is both flexible in approach and accountable in execution. In order to make more efficient use of available resources, we must set our goals and objectives based on constructive efforts while continuously evaluating and implementing programs to better serve the needs of the community.

### Elements of the Strategic Plan

- Review and stabilize scheduling practices.
- Maintain safe and stable staffing levels.
- Research and acquire state of the art equipment to replace outdated or out of service equipment.
- Ensure personnel are properly trained on new tactics and technology.
- Community outreach and public education.

### Riverview Fire Department Goals for 2016 - 2017

#### Department:

Improve emergency response capability of our fire department by providing a stable roster of employees.

#### Training:

Meet the ever changing needs of our community by maintaining an exceptional training program that combines internal and external training.

#### Public Education:

Work with school administrators on development of an educational program that would address any foreseeable emergency at their respective facilities.

#### Policy:

Continually evaluating policy and guidelines and implementing changes as necessary.

#### Computer Technology:

Review, update and/or acquire programs used for EMS and fire reporting that have the ability to communicate with the current dispatch cad system.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 336-Fire Department							
101-336-725.000	Full-Time Salaries	56,437	51,050	51,050	33,733	51,050	52,000
101-336-725.100	Part-Time Salaries	593,474	640,000	640,000	379,771	640,000	655,000
101-336-725.120	Stand-by Pay	4,990	10,000	10,000	3,166	4,000	10,000
101-336-725.135	EMT Pay	94,000	122,000	122,000	0	109,000	122,000
101-336-725.140	Firemen Misc - Part-time	12,583	20,000	20,000	7,096	11,000	20,000
101-336-725.160	Holiday Pay	36,680	47,000	47,000	31,823	42,000	47,000
101-336-725.200	Overtime	0	1,500	1,500	0	0	1,500
101-336-725.300	Longevity	9,979	10,000	10,000	4,600	6,200	10,000
101-336-725.400	Pay-In-Lieu-Bonus,Vac,Per	0	3,000	3,000	0	0	3,000
101-336-725.450	Accrued Payoff	21,833	19,325	19,325	2,517	2,517	26,000
101-336-725.500	Social Security-Employer	63,226	70,950	70,950	35,215	65,000	71,000
101-336-725.600	Deferred Compensation	3,134	3,100	3,100	1,693	3,100	3,100
101-336-725.700	Health Insurance Expense	10,664	9,130	9,130	6,550	9,130	11,440
101-336-725.710	Optical Insurance Expense	46	50	50	31	50	50
101-336-725.720	Dental Insurance Expense	983	1,020	1,020	810	1,020	1,170
101-336-725.800	Life Insurance Expense	4,863	320	320	2,910	4,700	4,300
101-336-725.900	City Pension Contribution	27,523	24,380	24,380	11,719	24,380	24,380
101-336-725.950	GASB 45 OPEB Contribution	14,109	12,570	12,570	6,795	12,570	12,570
101-336-730.000	Unemployment Expense	1,302	6,000	6,000	163	2,000	6,000
101-336-735.000	Workers Comp Expense	(12,438)	57,250	57,250	21,346	35,000	57,250
101-336-740.000	Operating Supplies	4,517	6,000	6,000	3,920	2,800	6,000
101-336-740.175	Uniforms-Laundry/Cleaning	6,645	9,500	9,500	5,546	7,048	9,500
101-336-740.185	Fire Truck Foam Stock	0	3,000	3,000	0	0	3,000
101-336-760.121	Fire Equip Maintenance	2,507	8,500	8,500	7,193	8,400	9,500
101-336-760.125	Building Supplies	0	0	0	0	0	8,500
101-336-775.005	Vehicle Fuel & Maintenance	31,739	43,380	43,380	20,514	26,000	34,220
101-336-780.500	Fire Prevention Pub Relat	181	1,000	1,000	443	750	1,000
101-336-780.600	Medical Supplies	14,373	15,000	15,000	8,436	15,000	15,000
101-336-793.000	Stretchers Maintenance	0	0	0	0	0	1,500
101-336-802.000	Dues & Subscriptions	75	750	750	690	750	750
101-336-818.000	Contractual Services	10,693	15,313	15,313	10,716	15,187	20,000
101-336-818.110	Ambulance Bill Commission	38,612	41,000	41,000	24,812	38,600	45,000
101-336-836.000	Physical Exams	4,843	10,900	10,900	1,654	5,000	10,900
101-336-850.000	Telephone	3,909	3,600	3,600	3,066	3,600	3,600
101-336-860.100	Credit Card Fees	1,234	1,200	1,200	642	800	1,500
101-336-861.000	Parking/Meals Reimbursemt	0	0	0	0	0	500
101-336-862.000	Travel, Ed & Training	524	3,000	3,000	2,086	2,465	3,000
101-336-862.100	Education/Training-Staff	5,071	5,000	5,000	1,275	3,000	5,000
101-336-921.000	Gas Service	8,218	10,000	10,000	3,369	5,600	10,000
101-336-922.000	Electric Service	16,369	20,000	20,000	11,777	15,000	20,000
101-336-923.000	Water Service	2,042	2,000	2,000	967	1,032	2,000
101-336-970.112	Fire Truck Equipment	0	0	0	0	0	8,200
101-336-970.200	Building Furnishings	3,500	8,500	8,500	0	8,500	8,500

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 336-Fire Department							
101-336-970.501	Fire Dept Computer	0	0	0	0	0	8,000
101-336-970.520	Turn Out Gear	0	1,500	1,500	0	1,500	0
101-336-970.999	Capital Outlay	1,774	7,100	7,100	4,700	4,700	0
101-336-971.000	Air Pac Bottles (8)	0	0	0	0	0	5,000
101-336-976.215	Thermal Camera Upgrade	0	0	0	0	0	2,590
Totals for dept 336-Fire Department		1,100,214	1,324,888	1,324,888	661,744	1,188,449	1,380,520



**FUND: General**  
**DEPARTMENT: Public Works**

**Department Description**

The D.P.W. is responsible for providing 24-hour service, direction, supervision and assistance for various Public Works activities. The goal is for the Public Works Department to conduct its service programs responsively, effectively and efficiently. This program is organized into three major service activities.

Program Administration – Review program organization; develop departmental budget; compile all specifications and vendor information for all purchases over \$500 as required. Monitors and evaluates program activities; provides assistance and leadership on special problems and projects; maintain janitorial and pest control contracts for all city owned buildings and co-ordinate services with all departments. Co-ordinate random drug testing for DPW employees and also is responsible for developing C.E.R.P. budget.

DPW Maintenance Services – Performs demanding and diverse 24 hour maintenance services involving snow and ice removal, street maintenance, storm sewer maintenance, sidewalk and street sectioning improvements, tree maintenance, weed control, plus other functions.

Clerical Assistance – Responds to citizen's inquiries, schedules appointments for meter repair, special pick-ups and other required work to maintain city services. Maintains work order program for internal tracking of work performed by DPW personnel, prepares correspondence and reports; organizes and distributes meeting agendas; maintains and researches files; purchasing materials and supplies (approx. 1,000 purchase orders per budget year processed by this department); monitors radio contact between all DPW vehicles and employees; process department payroll. Administer the Federal Commodity Program.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	273,892	277,280	277,580	270,101
Fringe Benefits	220,210	233,850	231,465	231,585
Operating Expenses	9,654	12,150	12,150	11,677
Capital Outlay	6,098	10,600	8,763	6,620
Contractual Services	455,349	483,667	475,054	481,554
Other Expenses	2,628	10,000	10,000	6,500
<b>TOTAL</b>	<b>967,831</b>	<b>1,027,547</b>	<b>1,015,012</b>	<b>1,008,037</b>

- Budget includes funding for Director (50% allocation), Supervisor (50% allocation), full-time clerical (50% allocation), and three utility servicemen
- Includes street lighting expenditures for entire City

**Goals & Objectives**

1. Continue utilization of the alternative work force for city wide aesthetic projects such as picking up litter and leaf raking in the city parks and along roadways.
2. Increase safety awareness through seminars, in-house training, and outside safety agencies.
3. Continue to improve community awareness of public works services through the use of cable channel and newsletters

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 441-Public Works							
101-441-725.000	Full-Time Salaries	231,118	232,425	232,425	125,748	232,425	226,610
101-441-725.100	Part-Time Salaries	15,077	19,125	19,125	11,258	19,125	20,250
101-441-725.180	Safety Boot Allowance	390	390	390	333	390	501
101-441-725.190	Clothing Allowance	0	0	0	300	300	450
101-441-725.200	Overtime	18,145	13,660	13,660	6,244	13,660	16,000
101-441-725.300	Longevity	2,786	2,950	2,950	1,125	2,950	2,790
101-441-725.400	Pay-In-Lieu-Bonus,Vac,Per	0	5,380	5,380	0	5,380	3,500
101-441-725.450	Accrued Payoff	6,376	3,350	3,350	0	3,350	0
101-441-725.500	Social Security-Employer	20,863	22,020	22,020	10,849	22,020	20,410
101-441-725.600	Deferred Compensation	8,040	12,820	12,820	4,659	12,820	15,940
101-441-725.700	Health Insurance Expense	60,436	59,210	59,210	23,287	59,210	61,460
101-441-725.710	Optical Insurance Expense	409	420	420	249	420	400
101-441-725.720	Dental Insurance Expense	4,305	4,760	4,760	3,009	2,375	5,700
101-441-725.800	Life Insurance Expense	1,262	1,265	1,265	753	1,265	1,200
101-441-725.900	City Pension Contribution	70,654	60,500	60,500	27,014	60,500	56,240
101-441-725.950	GASB 45 OPEB Contribution	57,780	58,110	58,110	28,287	58,110	56,655
101-441-730.000	Unemployment Expense	291	835	835	57	835	820
101-441-735.000	Workers Comp Expense	(3,830)	13,910	13,910	4,270	13,910	12,760
101-441-740.000	Operating Supplies	7,745	10,000	10,000	5,636	10,000	10,000
101-441-740.175	Uniforms-Laundry/Cleaning	1,909	2,150	2,150	1,222	2,150	1,677
101-441-818.000	Contractual Services	1,957	2,200	2,200	1,662	2,200	2,200
101-441-819.000	Janitorial Contract	1,044	2,544	2,544	1,146	2,544	2,544
101-441-830.000	Generator Hookup	0	0	6,000	422	6,000	0
101-441-850.000	Telephone	645	710	710	645	710	710
101-441-861.000	Parking/Meals Reimbursemt	1,158	2,000	2,000	520	2,000	2,500
101-441-862.000	Travel, Ed & Training	1,470	2,000	2,000	1,431	2,000	4,000
101-441-921.000	Gas Service	7,024	10,000	10,000	1,058	10,000	10,000
101-441-922.000	Electric Service	8,972	10,000	10,000	5,976	10,000	10,000
101-441-923.000	Water Service	2,084	2,100	2,100	840	2,100	2,100
101-441-926.000	Street Lighting	414,500	434,000	442,613	209,187	434,000	434,000
101-441-945.000	Equipment Rental	19,123	13,500	13,500	8,308	13,500	20,000
101-441-970.512	Snow Plow	6,098	0	0	0	0	0
101-441-970.518	Snow Broom	0	4,000	4,000	3,758	3,758	0
101-441-974.475	Backhoe-Forks	0	0	0	0	0	3,470
101-441-974.903	Roof Replacement -- DPW Shed	0	1,600	1,600	0	1,600	0
101-441-976.022	Electrical Receptacles	0	0	0	0	0	3,150
101-441-977.064	Door Replacement -- DPW Bldg	0	5,000	5,000	3,405	3,405	0
Totals for dept 441-Public Works		967,831	1,012,934	1,027,547	492,658	1,015,012	1,008,037

**FUND: General**  
**DEPARTMENT: Building Maintenance**

**Department Description**

The Building Maintenance program provides for the general maintenance, repair and remodeling of all Riverview Municipal Buildings. This program also provides holiday decorations throughout the City. The program goals are:

- Productive work environments
- Safe and energy-efficient buildings
- Positive image for the City

This program conducts five major service categories:

1. Repair and Remodeling – performing carpentry, painting, plumbing, electrical and mechanical repairs, contracting for major repair and remodeling jobs.
2. Grounds Maintenance – controlling weeds, maintaining irrigation systems, fertilizing, planting and replacing nursery stock, trimming trees and shrubs, aerifying and mowing turf, removing garbage and trash, sidewalk and parking lot snow removal.
3. Janitorial Maintenance – coordinates contract services through janitorial contract.
4. Holiday Decorations – providing holiday decorations throughout the City and cooperate with the Recreation Department providing major assistance for Summerfest and other recreational programs.
5. Pool Maintenance – maintain spray pool and building at the Memorial Park.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	39,767	44,000	44,150	47,897
Fringe Benefits	42,823	46,593	46,593	44,255
Operating Expenses	14,910	18,000	18,000	18,000
Contractual Services	135,984	193,790	178,790	207,928
Other Expenses	0	1,100	1,100	2,100
Capital Outlay	440	2,250	1,978	12,512
<b>TOTAL</b>	<b>233,924</b>	<b>305,733</b>	<b>290,611</b>	<b>332,692</b>

- Budget reflects funding for two full-time utility servicemen
- Continued reduction in janitorial services at City Hall from five days per week to three days per week
- Anticipated reduction in electrical and gas service for energy efficiency upgrades funded by EECBG grant

**Goals & Objectives**

1. Use in house workforce whenever possible to perform alterations and minor construction projects within city buildings.
2. Seek ways to be more energy efficient at all city buildings.
3. Front doors to the library are in need of work and we would like to see them replaced this year.
4. H.V.A.C. controls for library and firehall are obsolete and will need replacement this year.
5. Air ducts at municipal building have never been cleaned and should be considered this year.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 442-Building Maintenance							
101-442-725.000	Full-Time Salaries	39,637	42,890	42,890	27,507	42,890	47,580
101-442-725.180	Safety Boot Allowance	130	130	130	167	130	167
101-442-725.190	Clothing Allowance	0	0	0	150	150	150
101-442-725.400	Pay-In-Lieu-Bonus,Vac,Per	0	980	980	0	980	0
101-442-725.500	Social Security-Employer	3,248	3,640	3,640	2,108	3,640	4,050
101-442-725.600	Deferred Compensation	3,220	3,301	3,301	2,218	3,301	4,810
101-442-725.700	Health Insurance Expense	25,294	25,190	25,190	10,208	25,190	19,420
101-442-725.710	Optical Insurance Expense	99	92	92	61	92	100
101-442-725.720	Dental Insurance Expense	1,573	1,310	1,310	1,041	1,310	1,510
101-442-725.800	Life Insurance Expense	412	360	360	230	360	360
101-442-725.950	GASB 45 OPEB Contribution	9,909	10,730	10,730	5,456	10,730	11,895
101-442-730.000	Unemployment Expense	28	250	250	5	250	120
101-442-735.000	Workers Comp Expense	(960)	1,720	1,720	790	1,720	1,990
101-442-740.000	Operating Supplies	14,910	18,000	18,000	12,918	18,000	18,000
101-442-818.000	Contractual Services	24,793	30,000	30,000	22,694	30,000	33,000
101-442-818.023	Pest Control	1,305	1,800	1,800	1,125	1,800	1,800
101-442-819.000	Janitorial Contract	14,575	18,400	18,400	10,626	18,400	18,400
101-442-819.050	Air Duct Cleaning	0	0	0	0	0	23,738
101-442-820.005	Energy Study	0	15,000	15,000	0	0	0
101-442-833.000	Holiday Decorations	0	1,000	1,000	957	1,000	2,000
101-442-861.000	Parking/Meals Reimbursemt	0	100	100	0	100	100
101-442-921.000	Gas Service	32,312	48,600	48,600	9,983	48,600	48,600
101-442-922.000	Electric Service	57,517	73,490	73,490	43,310	73,490	73,490
101-442-923.000	Water Service	5,482	6,500	6,500	3,432	6,500	6,500
101-442-926.001	LED Lighting Floodlights Fire	0	0	0	0	0	2,400
101-442-970.400	Tools	440	1,150	1,150	574	1,150	925
101-442-970.402	Drain Gun	0	600	600	328	328	0
101-442-970.403	Hose Reel	0	500	500	377	500	0
101-442-978.070	Front Entrance Door Library	0	0	0	0	0	7,212
101-442-978.090	Window Replacement-Municipal Building	0	0	0	0	0	2,375
101-442-978.100	Wire Tracer Kit	0	0	0	0	0	2,000
Totals for dept 442-Building Maintenance		233,924	305,733	305,733	156,265	290,611	332,692

**FUND: General**  
**DEPARTMENT: Motor Vehicles**

**Department Description**

The Vehicle and Equipment Maintenance program maintains and repairs over 100 vehicles and pieces of heavy equipment citywide. All municipal vehicle and supply inventories are maintained by this department. This department also maintains all generators and pumps located throughout city buildings and lift stations. Each of the two State of Michigan Certified mechanics is also trained to do small engine repair as well as hydraulics, air conditioning, transmissions, brakes, electrical systems, heating and air conditioning, gas and diesel repairs, etc.

The major service activities of this program include but are not limited to:

Vehicle Preventive Maintenance – periodically inspecting and servicing vehicles according to the following schedule.

- Every 2000 miles – lube, change oil, check safety items, and check steering and suspension components, check electrical, mobile radio and computer work stations.
- As needed – tune engine, perform brake service, and repack bearings.

Vehicle Repair – repairing malfunctions, overhauling engines and changing transmissions.

- Repair rear differentials, engine control systems (computerized)
- Miscellaneous Fabrication and Repair – fabricating parts and equipment, performing welding and machine work, performing mechanical, hydraulic and electrical repairs.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	47,224	47,630	47,780	50,517
Fringe Benefits	38,626	48,374	48,374	43,940
Operating Expenses	6,255	8,000	8,000	8,000
Maintenance Supplies	53,182	39,100	39,100	61,115
Contractual Services	21,842	21,500	21,500	21,500
Other Expenses	0	150	150	150
Capital Outlay	20,674	85,000	85,000	8,600
<b>TOTAL</b>	<b>187,803</b>	<b>249,754</b>	<b>249,904</b>	<b>193,822</b>

- Budget includes funding for one full-time mechanic
- Allocation to other General Fund departments for their vehicle maintenance and fuel usage

**Goals & Objectives**

1. Work with each department to facilitate an efficient preventative maintenance and repair schedule program to minimize vehicle out of service time.
2. Seek available educational opportunities to retain and upgrade certification for mechanical personnel, including C.N.G. training.
3. Continue the cost effective practice of in house repair when possible.
4. Seek to obtain the equipment that is necessary to maintain current diagnostic repair capabilities which is more cost effective than sending out for repair.

## BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 443-Motor Vehicles							
101-443-725.000	Full-Time Salaries	46,859	46,430	46,430	30,815	46,430	50,200
101-443-725.180	Safety Boot Allowance	0	130	130	167	130	167
101-443-725.190	Clothing Allowance	0	0	0	150	150	150
101-443-725.300	Longevity	365	0	0	0	0	0
101-443-725.400	Pay-In-Lieu-Bonus,Vac,Per	0	1,070	1,070	0	1,070	0
101-443-725.500	Social Security-Employer	3,713	3,940	3,940	2,192	3,940	4,110
101-443-725.600	Deferred Compensation	1,865	3,590	3,590	0	3,590	2,950
101-443-725.700	Health Insurance Expense	20,515	25,190	25,190	11,527	25,190	20,420
101-443-725.710	Optical Insurance Expense	99	184	184	61	184	100
101-443-725.720	Dental Insurance Expense	937	1,310	1,310	1,041	1,310	1,510
101-443-725.800	Life Insurance Expense	349	690	690	223	690	350
101-443-725.950	GASB 45 OPEB Contribution	11,715	11,610	11,610	6,263	11,610	12,550
101-443-730.000	Unemployment Expense	44	240	240	5	240	230
101-443-735.000	Workers Comp Expense	(611)	1,620	1,620	743	1,620	1,720
101-443-740.000	Operating Supplies	6,255	8,000	8,000	3,657	8,000	8,000
101-443-760.500	Repair Parts/Equip Supply	51,740	53,165	53,165	32,898	53,165	53,165
101-443-775.000	Fuel & Oil	134,001	169,525	169,525	47,537	169,525	149,590
101-443-775.005	Vehicle Fuel & Maintenance	(134,570)	(185,390)	(185,390)	(82,276)	(185,390)	(144,140)
101-443-775.015	CNG Vehicle Fuel & Maintenance	2,011	1,800	1,800	2,134	1,800	2,500
101-443-818.000	Contractual Services	20,843	20,000	20,000	4,465	20,000	20,000
101-443-851.000	Radio Maintenance	999	1,500	1,500	231	1,500	1,500
101-443-861.000	Parking/Meals Reimbursemt	0	150	150	40	150	150
101-443-987.000	Software	14,829	0	0	0	0	0
101-443-988.070	Hoist	0	80,000	80,000	752	80,000	0
101-443-988.072	Vehicle Scanner	851	0	0	0	0	0
101-443-988.500	A/C Evac & Charge	0	0	0	0	0	3,600
101-443-998.088	Vehicle Restoration	4,994	5,000	5,000	0	5,000	5,000
Totals for dept 443-Motor Vehicles		187,803	249,754	249,754	62,625	249,904	193,822

**FUND: General**  
**DEPARTMENT: Parks Maintenance**

**Department Description**

This program entails the maintenance of developed parks and grounds adjacent to public buildings.

The Department will continue to provide clean, safe and attractive areas for recreation and leisure enjoyment, which includes but is not limited to:

- Boat Ramp
- Tennis Courts
- Ice Rinks
- Park Paths
- Veterans Memorial
- In-line Skating Facilities
- Basketball Courts
- Park Equipment
- Flower and Tree Planting Maintenance

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	0	0	0	0
Fringe Benefits	(121)	0	0	0
Operating Expenses	2,971	3,000	3,000	4,100
Maintenance Supplies	4,046	9,000	6,587	7,250
Contractual Services	68,403	71,025	70,500	66,000
Capital Outlay	0	0	0	2,204
<b>TOTAL</b>	<b>75,299</b>	<b>83,025</b>	<b>80,087</b>	<b>79,554</b>

- Grass cutting will be performed by an outside vendor at a savings to the City

**Goals & Objectives**

1. Work with the recreation department providing assistance on park improvements.
2. Glens park shelter needs serious repair or replacing. With some help from the residents, we hope to replace this shelter with a new one.
3. Continue to utilize the 27th District workforce to assist in seasonal cleanup of parks.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 444-Parks Maintenance							
101-444-735.000	Workers Comp Expense	(121)	0	0	0	0	0
101-444-740.000	Operating Supplies	2,971	3,000	3,000	2,839	3,000	4,100
101-444-760.130	Maint Supplies -- Park Shelters	0	4,000	4,000	1,587	1,587	0
101-444-760.500	Repair Parts/Equip Supply	1,873	2,000	2,000	1,639	2,000	4,250
101-444-770.000	Chemicals,Fertilizer,Seed	2,173	3,000	3,000	1,304	3,000	3,000
101-444-818.000	Contractual Services	378	500	500	480	500	500
101-444-818.400	Contractual Svcs - Grass Cutting	68,025	70,525	70,525	40,258	70,000	65,500
101-444-989.011	Blower/Pruning Saw/Chain Saw/Hedger	0	0	0	0	0	2,204
Totals for dept 444-Parks Maintenance		75,299	83,025	83,025	48,107	80,087	79,554



**FUND: General**  
**DEPARTMENT: Community Development**

**Department Description**

The Community Development Department (CDD) is the principal advisor to the City Manager, City Council, Planning Commission, Zoning Board of Appeals, Economic Development Corporation and Brownfield Redevelopment Authority and other departments on municipal operations related to:

- Land use
- Zoning
- Economic development
- Capital improvements
- Strategic and vision planning
- Code enforcement

CDD also directs the daily activities of the building and engineering departments and advises other departments with general planning and zoning, development, code enforcement, grant preparation, and permitting. CDD services are contracted to Carlisle Wortman Associates.

The code enforcement officer is located within CDD, and is responsible for code violations on personal property or emanating from such property. Code enforcement is a city employee, but functions under direction of the community development director.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	31,556	53,040	53,040	72,500
Fringe Benefits	2,323	4,980	4,980	6,622
Operating Expenses	2,226	8,250	4,668	8,250
Maintenance Supplies	3,058	3,900	3,900	4,070
Contractual Services	120,494	120,400	120,300	126,200
Other Expenses	6,340	14,250	12,875	21,050
Capital Outlay	0	0	458	9,500
<b>TOTAL</b>	<b>165,997</b>	<b>204,820</b>	<b>200,221</b>	<b>248,192</b>

- Department is managed and operated under contract.
- Code enforcement expenditures include costs for grass cutting of non-City properties in violation of ordinance.
- Site plan and zoning reviews expenses are reimbursed through dedicated fees.
- Begin implementing the vacant property inspections as requested by Council to aid in keeping properties maintained while unoccupied.
- Begin implementing the home transfer inspections to ensure homes that are selling are being kept up to code.

**Goals & Objectives**

1. Update the Planning Commission and City Council on development activity.
2. Update the Planning Commission on contemporary planning practice.
3. Act Economic Development Corporation initiatives within available resources.
4. Actively help investors with development plans.
5. Coordinate with other departments on approvals and investigations.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 447-Community Development							
101-447-725.100	Part-Time Salaries	31,550	53,040	53,040	23,410	53,040	72,500
101-447-725.200	Overtime	6	0	0	0	0	0
101-447-725.500	Social Security-Employer	2,414	4,200	4,200	1,791	4,200	5,622
101-447-730.000	Unemployment Expense	38	240	240	26	240	270
101-447-735.000	Workers Comp Expense	(129)	540	540	216	540	730
101-447-740.000	Operating Supplies	1,702	3,500	3,500	2,225	2,500	3,500
101-447-740.050	Supplies -- Boards & Commissions	0	500	500	0	500	500
101-447-740.145	Copier Maintenance & Supplies	240	750	3,250	1,136	468	2,000
101-447-740.161	Supplies - EDC	0	0	0	0	200	250
101-447-740.166	Supplies - Code Enforcement	14	500	500	0	500	500
101-447-740.175	Uniforms-Laundry/Cleaning	270	500	500	317	500	1,500
101-447-775.005	Vehicle Fuel & Maintenance	3,058	3,900	3,900	1,610	3,900	4,070
101-447-802.000	Dues & Subscriptions	0	1,000	1,000	625	675	550
101-447-803.500	Background Investigations	522	500	500	233	400	500
101-447-818.000	Contractual Services	118,877	118,800	118,800	61,935	118,800	122,400
101-447-818.024	Weed Cutting	6,261	12,000	12,000	1,901	12,000	18,000
101-447-853.000	Cell Phone	1,095	1,100	1,100	596	1,100	3,300
101-447-861.000	Parking/Meals Reimbursemt	0	0	0	(9)	0	0
101-447-862.000	Travel, Ed & Training	20	500	500	205	200	250
101-447-862.050	Training -- Boards & Commissions	59	750	750	0	0	1,000
101-447-862.200	Ed & Training - Planning	0	0	0	0	0	500
101-447-862.275	Ed & Training - ZBA	0	0	0	0	0	750
101-447-978.000	Office Equipment	0	2,500	0	0	458	9,500
Totals for dept 447-Community Development		165,997	204,820	204,820	96,217	200,221	248,192

**FUND: General**  
**DEPARTMENT: Engineering and Building**

**Department Description**

The Riverview Building and Engineering Department administers local and state construction codes and engineering regulations protecting the health, safety and welfare of the public.

The Department is responsible for:

- Providing Building plan reviews
- Processing building and construction permits
- Processing contractor registration
- Conducting building and trade inspections
- Providing zoning, background and building approvals to the City Clerk for business licenses
- Retaining flood plain information
- Retaining storm water maintenance agreements
- Conducting the rental inspection program
- Coordinating with the fire marshal

Building and Engineering staff are private contractors operating under direction of the Community Development Director.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Fringe Benefits	0	0	0	0
Operating Expenses	0	0	0	0
Contractual Services	187,060	214,000	172,500	233,340
Other Expenses	0	150	150	2,600
Capital Outlay	0	0	0	0
<b>TOTAL</b>	<b>187,060</b>	<b>214,150</b>	<b>172,650</b>	<b>235,940</b>

- Department is managed and operated under contract to Carlisle Wortman Associates.
- Engineering service is maintained through contract with C.E. Raines Company.
- Building and trade inspections are managed through a separate contract with each inspector.
- Inspection and building review expenses are reimbursed through dedicated fees.

**Goals & Objectives**

1. Promptly issue reviews and conduct inspections.
2. Maintain a friendly customer service attitude.
3. Coordinate with other departments on approvals and investigations.
4. Take training to stay current on laws, procedures and operations when available.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 448-Building & Engineering							
101-448-815.000	Consulting Engineer	33,283	47,000	47,000	23,222	35,000	40,000
101-448-815.010	Consulting Engineer -- FEMA Floodplain	0	1,500	1,500	0	1,000	1,500
101-448-815.020	NPDES Stormwater Compliance	0	3,000	3,000	0	2,000	3,000
101-448-818.000	Contractual Services	69,912	72,500	72,500	39,436	72,500	73,740
101-448-818.050	Copy Machine Maintenance	0	0	0	0	0	2,000
101-448-822.000	Inspection Fees	49,755	55,000	55,000	25,597	38,000	42,000
101-448-822.100	Inspector Fees -- Rental Housing	34,110	35,000	35,000	7,983	24,000	45,000
101-448-822.200	Inspector Fees - Home Transfer	0	0	0	0	0	22,500
101-448-823.000	Retainer Fee - Inspection (Bldg)	0	0	0	0	0	3,600
101-448-862.000	Travel, Ed & Training	0	150	150	0	150	2,600
Totals for dept 448-Building & Engineering		187,060	214,150	214,150	96,238	172,650	235,940

**FUND: General**  
**DEPARTMENT: Recreation**

**Department Description**

The Recreation Department is responsible for providing leisure-time activities to meet the need of all residents. The Department organizes and supervises activities for youth, adults, and senior citizens by developing programs both on an organized and informal basis. The Recreation Department supports community organizations that enhance recreation within the community. The recreational program is coordinated with the School District under a shared facilities agreement. Special events are coordinated through the Recreation Director, acting as staff liaison to the Special Events Committee.

The Department also assists in the coordination of senior citizen activities for which the Pete Rotteveel Municipal Building is used as a drop-in for senior citizens for organized activities. Senior transportation services are also administered by the Recreation Department.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	166,032	196,475	183,700	196,606
Fringe Benefits	140,810	137,974	131,774	150,253
Operating Expenses	11,409	23,500	20,500	22,500
Maintenance Supplies	16,760	22,210	22,210	21,710
Contractual Services	50,877	68,288	60,800	70,288
Other Expenses	56,850	52,000	61,875	52,500
Capital Outlay	26,786	27,000	22,000	24,000
<b>TOTAL</b>	<b>469,524</b>	<b>527,447</b>	<b>502,859</b>	<b>537,857</b>

- Summer maintenance to be reduced to four days per week (no weekends)
- Non-revenue producing programs will be discontinued
- Reduction in janitorial services at Community Center
- Reduction in payment to Riverview Baseball Association for umpiring fees, with intent to eliminate this fee in subsequent fiscal year

**Goals & Objectives**

1. Improve marketing of programs and Recreation offerings through better advertising and expand The Recreation Newsletter that goes to all homes in Riverview.
2. Make better use of volunteers to help run and improve programs. Start the Friends of Riverview Recreation and Parks Program.
3. Seek out opportunities with surrounding communities for partnering regarding recreational programming and facilities.
4. Offer on-line registration making it easier for participants to register for programs.
5. Expand the Department offerings through in-house programs and contracted programs, offering more of a variety and well-rounded programs.
6. Expand and improve SummerFest making it larger and an event the community looks forward to throughout the year.
7. Secure funding to update and replace Playground equipment in community parks.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 751-Recreation							
101-751-725.000	Full-Time Salaries	112,273	114,850	114,850	70,517	114,850	114,850
101-751-725.100	Part-Time Salaries	48,122	72,200	72,200	27,302	60,000	72,200
101-751-725.200	Overtime	1,039	4,075	4,075	0	3,500	4,075
101-751-725.300	Longevity	1,525	1,800	1,800	0	1,800	1,900
101-751-725.400	Pay-In-Lieu-Bonus,Vac,Per	3,073	3,550	3,550	0	3,550	3,581
101-751-725.500	Social Security-Employer	11,928	15,250	15,250	6,974	15,000	14,269
101-751-725.600	Deferred Compensation	4,626	4,660	4,660	2,918	4,660	4,749
101-751-725.700	Health Insurance Expense	36,080	33,420	33,420	17,463	32,000	35,680
101-751-725.710	Optical Insurance Expense	184	184	184	122	184	190
101-751-725.720	Dental Insurance Expense	2,976	3,100	3,100	2,451	3,100	3,550
101-751-725.800	Life Insurance Expense	307	320	320	198	300	300
101-751-725.900	City Pension Contribution	56,383	51,690	51,690	24,057	49,000	59,390
101-751-725.950	GASB 45 OPEB Contribution	28,068	25,950	25,950	14,147	25,950	28,725
101-751-730.000	Unemployment Expense	416	1,380	1,380	90	180	1,380
101-751-735.000	Workers Comp Expense	(158)	2,020	2,020	760	1,400	2,020
101-751-740.000	Operating Supplies	2,023	3,000	3,000	878	2,500	3,000
101-751-740.165	Supplies - Volunteers	0	2,000	2,000	0	1,000	2,000
101-751-740.170	Rec Activity Supplies	1,977	5,000	5,000	1,978	5,000	5,000
101-751-740.171	Senior Citizen Supplies	2,749	5,000	5,000	2,324	4,500	4,500
101-751-740.172	Special Event Supplies	3,142	5,000	5,000	2,630	5,000	5,000
101-751-740.173	Staff Shirts	1,518	3,500	3,500	1,320	2,500	3,000
101-751-760.000	Maintenance Supplies	5,892	5,000	5,000	1,666	5,000	6,000
101-751-760.050	Ballfield Maintenance	2,726	5,500	5,500	0	5,500	5,500
101-751-760.100	Maintenance Svc Contracts	3,337	5,500	5,500	2,196	5,500	5,500
101-751-775.005	Vehicle Fuel & Maintenance	4,805	6,210	6,210	6,188	6,210	4,710
101-751-802.000	Dues & Subscriptions	465	500	500	475	475	500
101-751-818.000	Contractual Services	6,364	10,000	10,000	1,799	10,000	10,000
101-751-818.060	Recreation Program Exp	27,108	30,000	30,000	21,907	30,000	30,000
101-751-819.000	Janitorial Contract	2,112	3,000	3,000	77	2,300	5,000
101-751-819.030	School Facility Rental	13,890	6,000	6,000	1,625	5,800	6,000
101-751-854.020	Advertising and Delivery	51	8,000	8,000	66	8,000	8,000
101-751-862.000	Travel, Ed & Training	0	0	0	0	0	1,000
101-751-862.100	Education/Training-Staff	97	1,500	1,500	0	1,000	1,500
101-751-872.000	Adaptive Recreation	400	1,000	1,000	0	400	500
101-751-873.010	Senior Transportation	19,098	27,588	27,588	11,863	21,000	27,588
101-751-875.000	SummerFest	26,780	17,000	17,000	8,309	28,000	17,000
101-751-876.000	League Fees	2,000	2,000	2,000	0	2,000	2,000
101-751-921.000	Gas Service	3,171	3,200	3,200	1,030	3,200	3,200
101-751-922.000	Electric Service	1,981	3,500	3,500	1,184	3,500	3,500
101-751-923.000	Water Service	2,609	4,500	4,500	2,643	4,500	4,500
101-751-924.000	Utilities - Park/Rec Room	1,601	2,500	2,500	1,963	2,500	2,500
101-751-972.010	Park Improvements / Equip	26,786	20,000	20,000	1,184	17,000	17,000
101-751-974.000	Ball Diamond Maintenance	0	7,000	7,000	0	5,000	7,000
Totals for dept 751-Recreation		469,524	527,447	527,447	240,304	502,859	537,857

**FUND: General**

**DEPARTMENT: Information Technology**

**Department Description**

The Information Technology Coordinator handles development of computer applications, including structured programming, database management, and computer maintenance.

Also, downloading and uploading of data is coordinated between Riverview computer systems and external hosts, such as Wayne County and various State agencies.

The Department also manages the community access cable television function of the City and provides administrative oversight to the two cable telecommunication franchises within the community.

The duties of Cable Administrator have been vested in the position of Information Technology Director.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	54,447	56,500	55,550	57,320
Fringe Benefits	60,092	59,225	56,567	60,475
Operating Expenses	364	600	600	650
Contractual Services	37,384	42,400	33,000	33,000
Other Expenses	732	1,800	1,400	1,900
<b>TOTAL</b>	<b>153,019</b>	<b>160,525</b>	<b>147,117</b>	<b>153,345</b>

1. Department is responsible for telephone and data line service for City.
2. Re-negotiation of telephone service contract will be performed in the current fiscal year.

**Goals & Objectives**

1. Work with Fire Department to update communications and alerting technology systems, insuring that they are robust and reliable.
2. Work with library to upgrade their computers.
3. Upgrade and or replace remaining Microsoft Windows Server 2008 file servers.
4. Work with departments to streamline and improve their use of technology, including software training, and better use of existing software. Ongoing.
5. Work with Police department to upgrade their traffic officer Computer systems and in automated fingerprint system (AFIS).
6. Maintain current Desktop PC's, continually installing critical updates and security fixes.
7. Facilitate Cyber Security Training to assist staff with recognizing and eliminating cyber threats in an ever-changing environment.
8. Make sure that all video security systems are recording those areas that require it.
9. Work with Golf Director to upgrade the Riverview highlands technology.
10. Work with DPW, assisting them with the new GIS system, and help with integrating and utilizing ARCGIS software to its fullest extent feasible.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 800-Management Information Systems							
101-800-725.000	Full-Time Salaries	52,275	53,300	53,300	32,898	53,300	54,020
101-800-725.300	Longevity	402	450	450	0	450	470
101-800-725.400	Pay-In-Lieu-Bonus,Vac,Per	1,770	2,750	2,750	0	1,800	2,830
101-800-725.500	Social Security-Employer	3,797	4,350	4,350	2,295	3,850	4,390
101-800-725.600	Deferred Compensation	3,647	3,720	3,720	2,300	3,700	3,770
101-800-725.700	Health Insurance Expense	11,695	13,740	13,740	6,102	11,700	10,840
101-800-725.710	Optical Insurance Expense	62	70	70	41	62	70
101-800-725.720	Dental Insurance Expense	1,317	1,370	1,370	1,009	1,370	1,260
101-800-725.800	Life Insurance Expense	137	145	145	89	145	140
101-800-725.900	City Pension Contribution	26,395	22,320	22,320	9,677	22,320	26,130
101-800-725.950	GASB 45 OPEB Contribution	13,069	13,140	13,140	6,635	13,140	13,505
101-800-730.000	Unemployment Expense	21	120	120	4	30	100
101-800-735.000	Workers Comp Expense	(48)	250	250	120	250	270
101-800-740.000	Operating Supplies	364	600	600	0	600	650
101-800-850.000	Telephone	37,384	42,400	42,400	14,749	33,000	33,000
101-800-862.100	Education/Training-Staff	732	1,800	1,800	993	1,400	1,900
Totals for dept 800-Management Information Systems		153,019	160,525	160,525	76,912	147,117	153,345



**FUND: General**  
**DEPARTMENT: Employee Benefits**

**Department Description**

This program primarily accounts for the payment to eligible retirees for the supplemental health insurance benefit. This budget also includes expenditures for the employee wellness program, employee safety program, and emergency preparedness program.

**Expenditure Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	0	0	0	0
Fringe Benefits	39,183	40,282	36,525	36,560
Contractual Services	4,250	600	600	600
Other Expenses	2,573	3,000	3,000	6,700
<b>TOTAL</b>	<b>46,006</b>	<b>43,882</b>	<b>40,125</b>	<b>43,860</b>

- Budget includes payment to retirees who opt out of receiving health insurance from the City.
- Budget also includes supplemental payment to certain class of retirees.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 851-Employee Benefits							
101-851-725.700	Health Insurance Expense	(2,329)	0	0	8	20	20
101-851-725.990	Retiree Healthcare Supplement	40,282	40,282	40,282	36,505	36,505	36,540
101-851-735.000	Workers Comp Expense	1,230	0	0	0	0	0
101-851-863.200	Flexible Spending Fees	4,250	600	600	441	600	600
101-851-962.000	Emergency Operations Cntr	0	0	0	240	0	0
101-851-962.550	Wellness Program	2,573	3,000	3,000	2,277	3,000	6,700
Totals for dept 851-Employee Benefits		46,006	43,882	43,882	39,471	40,125	43,860

FUND: General  
DEPARTMENT: Insurances and Contingency

Department Description

The City of Riverview is a member of the Michigan Municipal Risk Management Association (MMRMA) for pooling of general liability coverage and delivery of risk management services. The Human Resources Director serves as the City's Risk Manager and its representative to the MMRMA.

Expenditure Highlights

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
EXPENDITURES				
Other Expenses	93,465	93,505	93,505	98,808
TOTAL	93,465	93,505	93,505	98,808

- Annual transfer to Self Insurance Fund for General Fund portion of payment to MMRMA for insurance coverage.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 865-Insurance							
101-865-914.000	General Liab Insurance	75,218	93,505	93,505	46,752	93,505	98,808
101-865-914.050	Reserve for Loss Liab	18,247	0	0	(18,247)	0	0
Totals for dept 865-Insurance		93,465	93,505	93,505	28,505	93,505	98,808

BUDGET REPORT FOR CITY OF RIVERVIEW

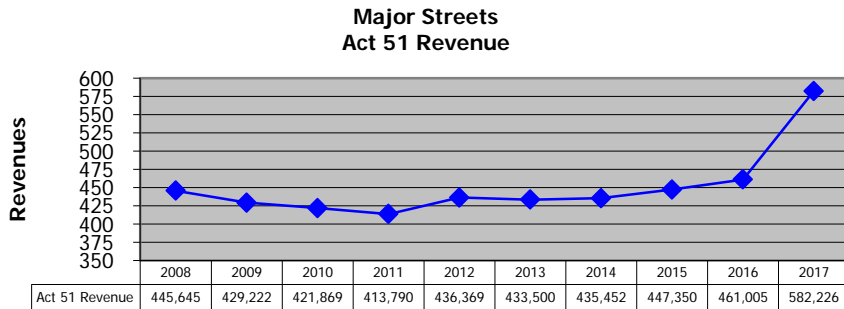
GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 966-Operating Transfers -- Out							
101-966-965.271	Operating Transfer Out -- Library	105,000	70,000	70,000	35,000	70,000	87,600
Totals for dept 966-Operating Transfers -- Out		105,000	70,000	70,000	35,000	70,000	87,600

# SPECIAL REVENUE FUNDS

## DEBT SERVICE FUNDS

## Fund Overview

The City receives Major Streets Fund revenues from the State of Michigan in accordance with Public Act 51 of 1951, as amended. This revenue is received monthly and is to be used to support the maintenance of streets and the associated right-of-ways designated as Major Streets. The revenue can also be utilized to remove snow, fix curbs, overlay roads with asphalt, and pay for traffic signals, street signs and to construct new streets within the City limits. The designated Street Administrator, which is the Consulting City Engineer, along with the Finance Director, annually reports to the MDOT all Major Street revenues received by the City. The report also accounts for the expenditures of all the Major Streets revenues received by the City. Miles of maintenance are reported as well as new construction of Major Streets road miles. The City of Riverview has approximately 6.02 miles of Major Streets that is required to be maintained by the City.



## Goals & Objectives

1. Continue storm sewer cleaning programs in known trouble areas.
2. Continue staff training with regards to Illicit Discharge Elimination Program.
3. Continue implementation of the Public Education Plan, and the Illicit Discharge Elimination Plan along with establishing the Watershed Management Plan (WMP) and Storm Water Pollution Prevention Initiative (SWPPI).

## Financial Highlights

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>REVENUES</b>	462,756	461,005	493,012	582,226
<b>EXPENDITURES</b>				
Construction	0	0	0	0
Maintenance	209,285	282,014	221,678	166,600
Traffic	9,288	19,328	19,328	19,328
Winter Maintenance	29,853	44,400	44,400	32,385
Administration	52,919	57,395	57,100	70,101
Operating Transfers-Out	223,675	150,000	150,000	292,500
<b>Change to Fund Balance</b>	<b>(62,264)</b>	<b>(92,132)</b>	506	1,312

## Revenues

The primary source of revenue for the Major Streets Fund comes from transportation revenues collected by the State of Michigan and shared with local units of government (commonly called Act 51 funds). The two primary sources for these revenues are motor fuel taxes and vehicle registration taxes.

The formula used by the State to distribute the funds is based on the number of miles within the city, population, and a population factor. For fiscal year 2016/17, the revenues were calculated using rates provided by the State of Michigan based on their December 2015 projections.

Act 51 funding to the Riverview has been steadily decreasing due to lower gas and weight tax collections by the State. The economy has caused a reduction in vehicle purchases and also fuel purchases; this reduction flows through to the amount of funds that the cities receive for street repairs and maintenance. The 2015/16 budgeted amount reflects a decrease in the City's population, per the 2013 US Census. Budgeted Act 51 funding for fiscal year 2016/17 have increased based on the State projections. They are trying to boost the amounts to communities to be able to allocate funds to help repair our crumbling roads.

## Expenditures

Due to the increase in revenues received from the State of Michigan, we are able to continue sectioning of streets in the upcoming fiscal year, and other street maintenance. The primary use of the revenues will be for street maintenance and repairs, including street sweeping, grass cutting of rights-of-ways, and snow removal.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
202-000-575.500	State Revenue -- Act 51 Funds	462,716	461,005	461,005	241,214	493,000	582,226
202-000-650.010	Interest on Investments	40	0	0	12	12	0
Totals for dept 000-Revenues		462,756	461,005	461,005	241,226	493,012	582,226

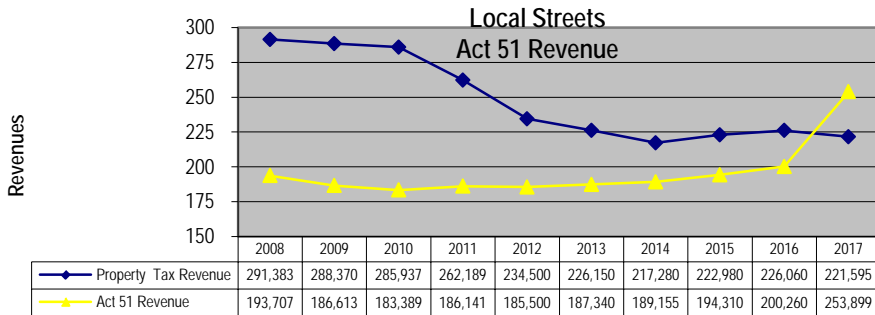


BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 463-Roads & Streets -- Maintenance							
202-463-725.000	Full-Time Salaries	17,359	18,000	18,000	7,619	18,000	20,000
202-463-760.300	Road Maintenance	2,169	6,000	6,000	1,165	6,000	6,000
202-463-818.027	Street Sectioning	84,584	0	0	0	0	0
202-463-818.035	Joint/Crack Sealing	1,343	12,000	21,651	9,305	12,000	12,000
202-463-818.400	Contractual Svcs - Grass Cutting	12,600	15,100	15,100	7,140	15,100	15,100
202-463-926.001	LED Street Lighting	0	0	51,156	57,078	57,078	0
202-463-945.000	Equipment Rental	11,611	18,000	18,000	4,791	18,000	18,000
202-463-972.020	County Drain Maintenance	0	2,500	2,500	0	2,500	2,500
202-463-974.110	Street Sectioning	66,194	75,000	131,607	56,607	75,000	75,000
202-463-991.064	NPDES Compliance	13,425	18,000	18,000	7,776	18,000	18,000
Totals for dept 463-Roads & Streets -- Maintenance		209,285	164,600	282,014	151,481	221,678	166,600
Dept 474-Roads & Streets -- Traffic							
202-474-725.000	Full-Time Salaries	1,853	5,500	5,500	713	5,500	5,500
202-474-760.350	Signs, Markers & Paint	778	3,000	3,000	212	3,000	3,000
202-474-818.025	Traffic Lights	5,740	7,828	7,828	2,743	7,828	7,828
202-474-945.000	Equipment Rental	917	3,000	3,000	302	3,000	3,000
Totals for dept 474-Roads & Streets -- Traffic		9,288	19,328	19,328	3,970	19,328	19,328
Dept 478-Roads & Streets -- Winter Maintenance							
202-478-725.000	Full-Time Salaries	9,493	10,500	10,500	463	10,500	10,500
202-478-781.000	Salt	13,032	24,000	24,000	4,926	24,000	11,985
202-478-945.000	Equipment Rental	7,328	9,900	9,900	228	9,900	9,900
Totals for dept 478-Roads & Streets -- Winter Maintenance		29,853	44,400	44,400	5,617	44,400	32,385
Dept 482-Administration							
202-482-804.000	Audit Fees	1,852	1,945	1,945	1,650	1,650	2,000
202-482-914.000	General Liab Insurance	7,522	9,350	9,350	4,676	9,350	9,881
202-482-965.000	Administration	43,545	46,100	46,100	21,773	46,100	58,220
Totals for dept 482-Administration		52,919	57,395	57,395	28,099	57,100	70,101
Dept 966-Operating Transfers -- Out							
202-966-965.203	Op Transfer - Local Sts	223,675	150,000	150,000	75,000	150,000	292,500
Totals for dept 966-Operating Transfers -- Out		223,675	150,000	150,000	75,000	150,000	292,500

## Fund Overview

The City receives Local Streets revenues from the State of Michigan in accordance with Public Act 51, of 1951 as amended. This revenue is received on a monthly revenue stream. This revenue supports the maintenance of streets work and the associated right-of-ways of those Local Streets. The revenue can also be utilized to remove snow, fix curbs, overlay roads with asphalt, and pay for traffic signals, street signs and to construct new Local Streets within the City limits. The designated Street Administrator, which is the Consulting City Engineer, along with the Finance Director, annually reports to the MDOT all Local Streets revenues received by the City. The report also accounts for the expenditures of all the Local Streets revenue as new construction of Local Streets road miles. The City of Riverview has approximately 28.41 miles of Local Streets that is required to be maintained by the City.



## Goals & Objectives

1. Continue spot patching to fill in existing potholes and help prevent the further deterioration of the roads.
2. Continue to repair deteriorating catch basins to keep streets drained and prevent further damage from standing puddles.
3. Replace Hinton Street with new cement from Sibley to Longsdorf.
4. Replace Hamann Street with new cement from Sibley to Hale.
5. Continue street sectioning program.
6. Continue crack and joint sealing program.

## Financial Highlights

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>REVENUES</b>	1,665,116	3,066,924	6,385,227	799,904
<b>EXPENDITURES</b>				
Debt Service	0	0	0	0
Construction	722,548	5,280,138	5,880,312	0
Maintenance	428,134	759,902	727,143	613,250
Traffic	7,867	21,000	21,000	21,000
Winter Maintenance	78,518	103,600	103,600	75,564
Administration	118,289	31,320	(58,680)	37,216
<b>Change to Fund Balance</b>	<b>309,760</b>	<b>(3,129,036)</b>	<b>(288,148)</b>	<b>52,874</b>

### Revenues

The primary source of revenue for the Local Streets Fund comes from a property tax levy for local roads. This revenues source has been steadily decreasing since 2008 due to falling property values until the last two years with a slight increase, and the 2016/17 budget is below what the City received in 2007.

In addition, the City receives transportation revenues collected by the State of Michigan and shared with local units of government (commonly called Act 51 funds). Act 51 funding to the Riverview has been steadily decreasing due to lower gas and weight tax collections by the State until the last few years showing very slight increases. Budgeted Act 51 funding for fiscal year 2016/17 has spiked in an effort to aid Cities repair our crumbling roads.

We were fortunate to be awarded a grant to help with water main and road repair during the FY 2015/16. The project will be completed in this upcoming fiscal year.

The Local Streets Fund receives operating transfers from the Major Streets Fund and Land Preserve Fund. The transfer from the Major Streets Fund is allowed under Act 51 guidelines, up to 50% of the Act 51 revenue received by the Major Streets. This transfer provides additional funds for the maintenance of the Local Streets System. The operating transfer from the Land Preserve Fund is used to aid in bond payments.

### Expenditures

Due to the reductions in revenues received from the State of Michigan, no construction or sectioning of streets is budgeted in the upcoming fiscal year. The primary use of the revenues will be for street maintenance and repairs, including street sweeping, grass cutting of rights-of-way, and snow removal.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
203-000-404.600	Penalties & Interest -- Delinq Taxes	1,272	1,360	1,360	461	1,360	1,325
203-000-404.700	Delinq Personal Prop Tax	(186)	0	0	0	0	0
203-000-404.800	Property Tax Levy -- Local Roads	220,509	224,700	224,700	217,795	224,000	220,270
203-000-575.310	State Revenue -- MDOT Reimbursement	483,189	0	0	52,436	104,868	0
203-000-575.330	State Revenue-Personal Property Foregone	0	0	0	4,328	4,328	6,910
203-000-575.500	State Revenue -- Act 51 Funds	201,006	200,260	200,260	104,797	206,000	253,899
203-000-650.010	Interest on Investments	252	0	0	76	76	0
203-000-675.050	Signs, Markers & Paint	482	0	0	0	0	0
203-000-675.060	Sidewalk Reimbursement	0	0	0	814	814	0
203-000-680.401	R-O-W Annual Maint Fee	25,839	28,000	28,000	0	25,000	25,000
203-000-699.202	Oper.Transfer-Major Strts	223,675	150,000	150,000	75,000	150,000	292,500
203-000-699.302	Op Transfer - Street/Wtr Main Bond Fund	509,078	0	2,462,604	2,748,442	5,668,781	0
Totals for dept 000-Revenues		1,665,116	604,320	3,066,924	3,204,149	6,385,227	799,904

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 451-Roads & Streets -- Construction							
203-451-989.210	Street Repair Proj-Constr	354,502	0	4,212,092	2,518,073	4,812,265	0
203-451-989.220	Street Repair Proj-Eng	362,667	0	648,425	217,868	648,425	0
203-451-989.225	Road Improvements -- Riverview Street	5,379	0	419,621	418,323	419,622	0
Totals for dept 451-Roads & Streets -- Construction		722,548	0	5,280,138	3,154,264	5,880,312	0
Dept 463-Roads & Streets -- Maintenance							
203-463-725.000	Full-Time Salaries	41,255	54,000	54,000	15,460	54,000	56,000
203-463-760.300	Road Maintenance	5,131	6,000	6,000	2,625	6,000	6,000
203-463-815.100	PASER Road Survey	23,117	0	11,299	1,196	1,058	0
203-463-818.026	Dust Control	0	2,000	2,000	0	2,000	2,000
203-463-818.027	Street Sectioning	197,364	0	0	0	0	0
203-463-818.035	Joint/Crack Sealing	3,133	28,000	50,518	21,711	28,000	28,000
203-463-818.400	Contractual Svcs - Grass Cutting	18,375	20,000	20,000	10,413	20,000	21,250
203-463-945.000	Equipment Rental	42,476	55,000	55,000	16,816	55,000	55,000
203-463-974.110	Street Sectioning	92,808	250,000	551,085	216,225	551,085	435,000
203-463-991.064	NPDES Compliance	4,475	10,000	10,000	2,592	10,000	10,000
Totals for dept 463-Roads & Streets -- Maintenance		428,134	425,000	759,902	287,038	727,143	613,250
Dept 474-Roads & Streets -- Traffic							
203-474-725.000	Full-Time Salaries	4,175	10,000	10,000	1,665	10,000	10,000
203-474-760.350	Signs, Markers & Paint	1,763	7,000	7,000	497	7,000	7,000
203-474-945.000	Equipment Rental	1,929	4,000	4,000	705	4,000	4,000
Totals for dept 474-Roads & Streets -- Traffic		7,867	21,000	21,000	2,867	21,000	21,000
Dept 478-Roads & Streets -- Winter Maintenance							
203-478-725.000	Full-Time Salaries	22,150	24,500	24,500	1,081	24,500	24,500
203-478-781.000	Salt	39,269	56,000	56,000	15,386	56,000	27,964
203-478-945.000	Equipment Rental	17,099	23,100	23,100	533	23,100	23,100
Totals for dept 478-Roads & Streets -- Winter Maintenance		78,518	103,600	103,600	17,000	103,600	75,564
Dept 482-Administration							
203-482-804.000	Audit Fees	1,852	1,945	1,945	1,650	1,945	1,945
203-482-914.000	General Liab Insurance	7,522	9,350	9,350	4,676	9,350	9,881
203-482-914.050	Reserve for Loss Liab	90,000	0	0	(90,000)	(90,000)	0
203-482-965.000	Administration	18,915	20,025	20,025	9,458	20,025	25,390
Totals for dept 482-Administration		118,289	31,320	31,320	(74,216)	(58,680)	37,216

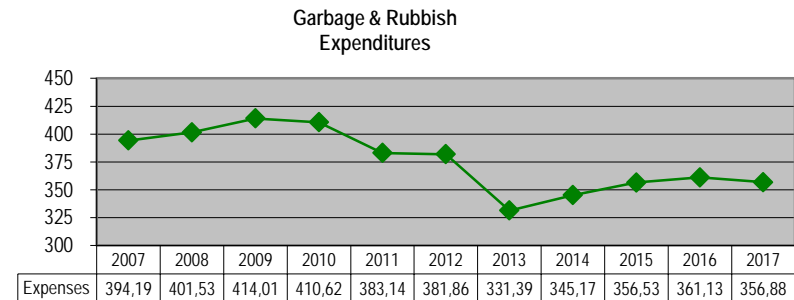
## Fund Overview

This budget is administered by the Department of Public Works and includes the rubbish collection agreement with Stevens Disposal, the new contractor as of May 2012. Garbage containers are provided to each single family home in the city. Yard waste is collected weekly from April 1<sup>st</sup> through December 1<sup>st</sup> and is a program imposed under state mandate. Special pick-up roll off boxes to residents are issued for large amounts of debris.

## Goals & Objectives

1. Continue to work closely with rubbish contractor to maintain a high level of service and minimize resident complaints and resolve any issues in a timely manner.
2. Current contract will expire May 2017 and will go out to bid

## Financial Highlights



## Revenues

The Land Preserve transfers funds annually to this fund for garbage & rubbish pickup. There is no property tax levy to residents to pay for this service.

## Expenditures

Rubbish & garbage pickups are contracted out with Stevens Disposal. Their current contract was to expire in May 2015. We mutually agreed to exercise the two year extension that was offered in the original contract with no increase in their rates. The extension will expire in May 2017. In addition, the City purchased the toter carts in fiscal year 2011/12, which will eliminate the monthly rental fee paid to the contractor. The purchase of these toter carts will result in a payback of costs within four years.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
226-000-670.090	Dumpster Rental Fees	3,310	1,500	1,500	1,850	3,330	3,000
226-000-670.091	Resident Toter Cart Purchases	375	300	300	450	525	500
226-000-677.000	Recycling Revenues	2,731	2,200	2,200	947	1,610	2,381
226-000-699.596	Op Transfer-Land Preserve	352,481	357,131	357,131	178,566	337,131	351,000
Totals for dept 000-Revenues		358,897	361,131	361,131	181,813	342,596	356,881

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 528-Garbage & Rubbish							
226-528-818.030	Rubbish Contract	265,098	265,098	265,098	176,732	265,098	265,098
226-528-818.031	Dumpsters	4,394	5,000	5,000	3,154	5,000	5,000
226-528-818.033	Yard Waste Program	64,403	71,283	71,283	47,469	71,283	71,283
226-528-818.034	Tire Disposal	180	500	500	0	500	500
226-528-818.037	Recycling / Compost	10,592	8,750	15,450	8,231	15,450	15,000
226-528-986.020	Rubbish Toter Carts	0	10,500	10,500	10,440	10,440	0
Totals for dept 528-Garbage & Rubbish		344,667	361,131	367,831	246,026	367,771	356,881

## OVERVIEW OF CABLE & TELECOMMUNICATIONS FUND

---

### Cable Dept

#### Department Overview

The citizens of Riverview are kept informed about the activities of the City government through cable programs on Government Access Channels 47 and 10.

Cable television programs are produced to inform the citizens on services provided and to keep current of City Council matters. City Council meetings and School Board meetings are regularly cablecast and taped for playback later.

#### Revenues

The City currently has franchise agreements with Comcast, WideOpenWest (WOW), and AT&T to provide cable services to its residents. Under these agreements, the City receives franchise fees and PEG fees from the cable companies. The franchise fees are unrestricted and have been budgeted in the Cable Fund; the PEG fees are restricted and included in the Cable Fund budget. Any excess franchise fees are transferred to the General Fund in lieu of an increase in property taxes.

#### Expenditures

The proposed budget primarily focuses on administering the cable services provided to the residents. Cablecasts include a series of monthly presentations featuring:

- Municipal departments.
- City Council and Planning Commission Meetings (live and taped presentations).
- A bulletin board of upcoming events and activities
- Special programs

#### Goals & Objectives

1. Continue to upgrade cable department hardware and software, incorporating new technologies to provide high quality and simplify overall operations and reduce operational expenses.
2. Produce public service announcements for benefit of all residents.
3. Continue with local business interviews.
4. Continue working with the Library's Veteran of war interviews.
5. Produce a new 2016 Golf Course video commercial
6. Live Streaming of meetings and the cable channel. Integration of meeting agendas with the internet and cable TV.
7. Keep new website updated.
8. Optimize new council chamber cameras and video hardware.

### Telecommunications Dept

#### PROGRAM DESCRIPTION

The City of Riverview owns a telecommunications tower located along the eastern edge of the Land Preserve. The 325 foot tall tower, constructed in 1994, was among the first telecommunications towers built in the Downriver area for commercial use. The tower is an attractive base for telecommunications activities such as paging, cellular telephone and other types of communication companies due to its height and relatively interference-free transmission capabilities.

The telecommunications tower currently has five commercial customers that have long-term contracts providing monthly revenues to the City of Riverview. These five customers utilize over one half of the tower capacity, based on their type of equipment and the tower loading capacity. The Downriver Mutual Aid is another major addition to the customer base during 2001 with the installation of two communications transmission devices on the tower for the enhanced E-911 system.

#### Revenues

The City charges rental fees to its customers on the telecommunications tower under multi-year leases. Revenues amount to approximately \$77,000 annually.

#### Expenditures

The rental fees are being transferred to the Capital Improvement and Equipment Fund. .

#### Goals & Objectives

1. Maintain existing customers on telecommunication tower.



BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
243-000-650.010	Interest on Investments	122	0	0	37	74	75
243-000-680.110	Cable Franchise Fees	249,058	248,000	248,000	195,104	250,848	255,000
243-000-680.120	Cable PEG Fees	49,814	49,125	49,125	39,021	43,783	46,368
243-000-680.200	Tower Rental Fees	79,479	75,300	75,300	73,271	76,231	77,252
Totals for dept 000-Revenues		378,473	372,425	372,425	307,433	370,936	378,695

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 535-Cable Television							
SALARIES & WAGES							
243-535-725.000	Full-Time Salaries	25,747	26,300	26,300	16,203	26,300	27,900
243-535-725.100	Part-Time Salaries	18,372	37,000	37,000	11,378	19,000	37,000
243-535-725.300	Longevity	198	220	220	0	200	240
243-535-725.400	Pay-In-Lieu-Bonus,Vac,Per	872	1,450	1,450	0	900	1,450
	SALARIES & WAGES	45,189	64,970	64,970	27,581	46,400	66,590
FRINGE BENEFITS							
243-535-725.500	Social Security-Employer	3,276	5,050	5,050	2,001	3,400	3,600
243-535-725.600	Deferred Compensation	1,796	1,850	1,850	1,133	1,900	1,850
243-535-725.700	Health Insurance Expense	5,761	6,790	6,790	3,033	5,775	5,340
243-535-725.710	Optical Insurance Expense	30	50	50	20	40	40
243-535-725.720	Dental Insurance Expense	649	680	680	497	650	620
243-535-725.800	Life Insurance Expense	67	70	70	44	68	70
243-535-725.900	City Pension Contribution	13,000	11,920	11,920	4,767	13,500	13,500
243-535-725.950	GASB 45 OPEB Contribution	6,437	6,530	6,530	3,268	6,530	6,600
243-535-730.000	Unemployment Expense	70	300	300	3	80	300
243-535-735.000	Workers Comp Expense	(105)	350	350	103	350	350
	FRINGE BENEFITS	30,981	33,590	33,590	14,869	32,293	32,270
OPERATING SUPPLIES							
243-535-740.000	Operating Supplies	2,499	5,000	5,000	1,475	5,000	5,000
	OPERATING SUPPLIES	2,499	5,000	5,000	1,475	5,000	5,000
CONTRACTUAL SERVICES							
243-535-818.000	Contractual Services	0	4,100	4,100	0	4,100	4,100
243-535-818.013	Attorney Fees	1,945	2,400	2,400	0	1,000	2,400
243-535-855.000	Cable/Internet Connection	7,330	8,000	8,000	4,826	7,400	8,000
243-535-856.000	Cable Broadcast Fees	6,261	15,000	15,000	3,731	7,800	15,000
	CONTRACTUAL SERVICES	15,536	29,500	29,500	8,557	20,300	29,500
OTHER EXPENSES							
243-535-861.000	Parking/Meals Reimbursemt	126	650	650	221	450	650
243-535-862.000	Travel, Ed & Training	0	600	600	0	200	600
243-535-965.000	Administration	77,600	78,900	78,900	39,450	77,600	81,300
	OTHER EXPENSES	77,726	80,150	80,150	39,671	78,250	82,550
CAPITAL OUTLAY							
243-535-975.070	Telephone System	2,530	6,100	6,100	0	6,100	4,500
243-535-985.999	Cable Equipment	10,451	11,000	11,000	3,196	11,000	12,600
243-535-986.011	Council Chamber Upgrade	0	22,000	22,000	0	22,000	2,000
243-535-986.097	Video Furniture	0	0	0	0	0	600
243-535-986.098	Council Chambers Cameras	0	19,000	19,000	0	19,000	1,800
243-535-998.050	Computer Equipment	1,988	2,600	2,600	1,216	2,500	2,900
	CAPITAL OUTLAY	14,969	60,700	60,700	4,412	60,600	24,400
Totals for dept 535-Cable Television		186,900	273,910	273,910	96,565	242,843	240,310

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 537-Telecommunications							
CONTRACTUAL SERVICES							
243-537-801.000	Customer/Eng Review	656	2,500	2,500	1,061	2,500	2,500
243-537-818.013	Attorney Fees	5,218	6,000	36,000	22,080	32,000	5,000
	CONTRACTUAL SERVICES	5,874	8,500	38,500	23,141	34,500	7,500
MAINTENANCE SUPPLIES							
243-537-761.000	Tower-Building Maintenance	0	1,500	5,500	4,722	5,500	2,500
	MAINTENANCE SUPPLIES	0	1,500	5,500	4,722	5,500	2,500
Totals for dept 537-Telecommunications		5,874	10,000	44,000	27,863	40,000	10,000
Dept 966-Operating Transfers -- Out							
TRANSFERS (OUT)							
243-966-965.101	Op Transfer -- General Fund	75,000	75,000	75,000	37,500	75,000	75,000
243-966-965.402	Op Transfer - CIP	0	50,000	50,000	25,000	50,000	100,000
243-966-965.592	Op Transfer - Water/Sewer Fund	50,000	0	0	0	0	0
	TRANSFERS (OUT)	125,000	125,000	125,000	62,500	125,000	175,000
Totals for dept 966-Operating Transfers -- Out		125,000	125,000	125,000	62,500	125,000	175,000

## OVERVIEW OF DRUG FORFEITURE FUND

---

### Fund Overview

The Drug Forfeiture Fund is used to account for seized property involved in the violation of controlled substances statutes. Authorized expenditures include expenses of seizure, forfeiture and sale of property. The balance remaining must be used to enhance law enforcement efforts.

The Riverview Police Department is also a member of the Detroit Transportation Interdiction Unit (DTIU). The DTIU's activities and duties are to disrupt the illicit drug traffic in the Detroit Metropolitan area through Detroit Metro Airport, bus and train transportation centers.

### Goals & Objectives

1. Continue a presence in the Metro Detroit Airport and other transportation centers to deter illegal activity.
2. Help to effectively prosecute individuals before the courts of the United States and the State of Michigan.
3. Acquire specialized training for our officer(s). Highway Interdiction, etc.
4. Increase interaction with Federal Law Enforcement Agencies.
5. Continue with a K9 narcotics presence in the city.
6. Continue to work with other agencies assigned to unit to maximize lower threshold seizures.
7. Acquire new technology to assist during investigations.

### Financial Highlights

#### Revenues

Revenues obtained from these two groups are restricted by either Federal or State statutes, and can only be spent on certain items. Revenues will vary based upon the activities of the enforcement groups, and may vary from year to year. The budgeted amounts for fiscal year 2016/2017 are estimates based on previous year's activities.

#### Expenditures

The City uses these funds to supplement the General Fund in purchasing supplies and equipment for the Police Department. Notable in this year's proposed budget is the purchase of patrol vehicles, equipment for vehicles, computer equipment, bullet resistant vests, radars, weapons, and new mobile data terminals (laptops) for the department and the city.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
265-000-657.000	Forfeitures - Fed(DEA)	64,993	60,000	60,000	11,232	9,200	60,000
265-000-657.010	Forfeitures - State/DRANO	55,365	30,000	30,000	34,583	34,585	20,000
265-000-657.020	Forfeitures - State/OWI	2,324	2,000	2,000	980	980	0
Totals for dept 000-Revenues		122,682	92,000	92,000	46,795	44,765	80,000

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 302-Federal / DEA Expenditures							
265-302-725.000	Full-Time Salaries	4,154	0	0	0	6,000	6,000
265-302-725.200	Overtime	0	6,000	6,000	0	6,000	6,000
265-302-725.500	Social Security-Employer	318	2,600	2,600	0	2,600	2,600
265-302-730.000	Unemployment Expense	0	65	65	0	65	65
265-302-735.000	Workers Comp Expense	(30)	500	500	0	500	500
265-302-740.000	Operating Supplies	9,674	6,000	6,000	936	6,000	6,000
265-302-740.195	Honor Guard Supplies	0	0	0	0	0	7,000
265-302-970.000	Patrol Cars w/ Modifications & Equipment	92,107	72,900	72,900	58,036	72,900	0
265-302-970.002	Bulletproof Vests	0	20,000	20,000	15,851	20,000	0
265-302-970.003	Radars	9,392	16,500	16,500	7,044	16,500	0
265-302-970.999	Capital Outlay	0	0	0	0	0	10,000
265-302-990.000	Computer Equipment	0	23,000	23,000	12,872	23,000	23,000
265-302-990.092	Police Rifles w/ Scopes	0	0	0	0	0	10,000
265-302-990.094	Police Weaponry	0	3,000	3,000	0	3,000	0
Totals for dept 302-Federal / DEA Expenditures		115,615	150,565	150,565	94,739	156,565	71,165
Dept 303-State / DRANO Expenditures							
265-303-740.000	Operating Supplies	5,000	5,000	5,000	4,259	5,000	5,000
265-303-970.000	Patrol Cars	0	0	0	0	0	44,000
265-303-970.999	Capital Outlay	9,364	0	0	0	0	4,300
265-303-972.400	Copy Machine	0	5,000	5,000	0	0	0
Totals for dept 303-State / DRANO Expenditures		14,364	10,000	10,000	4,259	5,000	53,300
Dept 304-State / OWI Expenditures							
265-304-740.000	Operating Supplies	804	1,500	1,500	0	1,500	1,500
Totals for dept 304-State / OWI Expenditures		804	1,500	1,500	0	1,500	1,500

## Fund Overview

The Riverview Public Library was established to serve the citizens in their informational, cultural, educational and recreational pursuits. The Library is open to the public more than 80 hours a week.

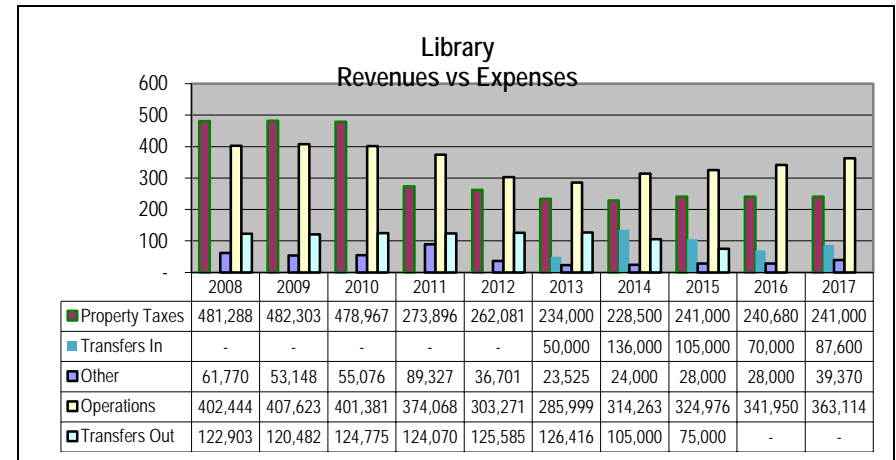
The land upon which the Library is located is owned by the City of Riverview Building Authority and leased to the City. An administrative Library Commission is comprised of five members appointed by the City Council.

The Library's current collection includes over 58,919 books, magazine subscriptions, and numerous back files of magazines, government documents, audio and video materials. There are currently 5,057 borrowers' cards on file representing adults and children.

### Goals & Objectives

1. The library will work to maintain a satisfactory level of informational needs with an increase in the library's budget for materials.
2. Promote the library's value to the community.
3. Continue to expand children's and adult programming to optimum levels.
4. Introduce new technology, databases and information in electronic mediums.

## Financial Highlights



### Revenues

The Library's operations are primarily funded through property tax revenue. A portion of the City's operating levy (0.80 mills) is allocated for the library, amounting to approximately \$240,000 in the proposed budget. Additional revenues come from the State of Michigan and Wayne County in the form of state aid and distribution of fines. We are anticipating receiving additional amount of state aid for personal property foregone. That is a portion of what we have lost in personal property tax due to the new small business exemption the state has passed. For fiscal year 2016/17, the General Fund is transferring \$87,600 to the Library to subsidize their operating budget.

### Expenditures

The library employs one full-time director; the remaining staff is part-time employees. Primary expenditures relate to the purchase of new materials, including books, magazines, and audio/video items. This is the first year that we do not have a principal and interest payment due to the Building Authority for the bond payments. The bond payments have been fully paid.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
271-000-404.000	Property Tax Revenue	161,717	239,680	239,680	232,113	230,139	240,000
271-000-404.600	Penalties & Interest -- Delinq Taxes	1,364	1,000	1,000	503	387	1,000
271-000-404.700	Delinq Personal Prop Tax	(101)	0	0	0	0	0
271-000-404.900	Property Tax Levy -- Bldg Auth Debt	73,490	0	0	271	257	0
271-000-575.330	State Revenue-Personal Property Foregone	0	0	0	4,616	4,646	7,370
271-000-575.550	Library State Aid	7,352	5,000	5,000	0	0	5,000
271-000-625.400	Library Fines	13,808	15,000	15,000	5,700	15,000	15,000
271-000-625.500	Penal Fines - County	10,161	8,000	8,000	0	10,000	10,000
271-000-650.010	Interest on Investments	2,158	0	0	647	2,000	2,000
271-000-660.070	Donations - Library	1,000	0	1,000	1,000	1,000	0
271-000-699.101	Operating Transfer In -- General Fund	105,000	70,000	70,000	35,000	70,000	87,600
Totals for dept 000-Revenues		375,949	338,680	339,680	279,850	333,429	367,970



BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 790-Riverview Public Library							
271-790-725.000	Full-Time Salaries	57,734	55,000	55,000	36,796	55,500	57,750
271-790-725.100	Part-Time Salaries	58,142	60,000	60,000	37,140	58,000	80,000
271-790-725.300	Longevity	500	500	500	550	550	600
271-790-725.400	Pay-In-Lieu-Bonus,Vac,Per	3,126	3,500	3,500	0	3,500	3,500
271-790-725.500	Social Security-Employer	8,883	10,500	10,500	5,479	9,500	10,500
271-790-725.600	Deferred Compensation	4,079	4,100	4,100	2,548	4,100	4,200
271-790-725.700	Health Insurance Expense	16,224	20,000	20,000	11,515	20,000	21,310
271-790-725.710	Optical Insurance Expense	92	100	100	61	100	100
271-790-725.720	Dental Insurance Expense	1,055	1,500	1,500	1,297	1,500	1,870
271-790-725.800	Life Insurance Expense	204	250	250	132	250	210
271-790-725.900	City Pension Contribution	29,536	25,010	25,010	12,445	25,000	25,100
271-790-725.950	GASB 45 OPEB Contribution	14,433	13,750	13,750	7,280	13,750	14,000
271-790-730.000	Unemployment Expense	286	2,500	2,500	65	2,000	2,000
271-790-735.000	Workers Comp Expense	(99)	500	500	154	500	500
271-790-740.000	Operating Supplies	2,127	2,000	3,000	2,232	2,900	2,000
271-790-761.000	Building Maintenance	3,944	4,000	4,000	2,400	4,000	4,000
271-790-802.000	Dues & Subscriptions	29	0	0	0	0	0
271-790-804.000	Audit Fees	1,121	1,150	1,150	1,000	1,000	1,000
271-790-819.000	Janitorial Contract	405	300	300	224	300	500
271-790-826.000	Central Library Service	26,570	50,000	47,000	33,527	49,800	50,000
271-790-826.020	TLN Computer Service	29,132	28,000	29,000	22,136	28,000	29,000
271-790-850.000	Telephone	0	0	1,000	80	720	700
271-790-854.000	Public Relations	0	5,000	5,000	2,441	5,000	5,000
271-790-862.000	Travel, Ed & Training	29	0	0	0	0	0
271-790-914.000	General Liab Insurance	10,029	13,000	13,000	6,234	13,000	13,174
271-790-921.000	Gas Service	7,333	9,500	9,500	2,829	7,500	9,500
271-790-922.000	Electric Service	22,791	25,000	25,000	15,396	23,000	25,000
271-790-923.000	Water Service	556	800	800	335	800	800
271-790-970.004	Copier	610	1,000	2,000	738	1,000	800
Totals for dept 790-Riverview Public Library		298,871	336,960	337,960	205,034	331,270	363,114
Dept 966-Operating Transfers -- Out							
271-966-965.303	Operating Transfer to Bldg Authority	75,000	0	0	0	0	0
Totals for dept 966-Operating Transfers -- Out		75,000	0	0	0	0	0

## PROGRAM DESCRIPTION

The Community Development Block Grant (CDBG) Program is an annual grant that the City is eligible to receive from the U.S. Department of Housing and Urban Development through the Wayne County Community Development Division. The City of Riverview Community Development Department is responsible for administering the CDBG Program.

Funds are used to renovate City streets and to purchase and install playground equipment in qualified income areas of the City and can be used to make loans to homeowners for renovating their homes. CDBG funds are also used to support the operation of public service agencies such as The Senior Alliance and the Guidance Center.

Each year, the City of Riverview determines potential projects pursuant to Federal guidelines that meet at least one of the following objectives:

- To provide benefits of using CDBG funding directly to persons of low and moderate income and/or to areas where 51% of the residents are of low and moderate income.
- To facilitate and/or support private (re)investment and development within Riverview.
- To reduce negative environmental impacts.
- To conserve and improve older housing.
- To maintain a high level of performance in the management of all CDBG and non-federally funded programs, while offsetting administrative costs to the General Fund.
- To improve park facilities.
- To provide services to senior citizens and other specifically identified groups of residents as defined by Federal law.
- To comply with the requirements of the Americans with Disabilities Act (ADA) as they apply to public places and services.

The City's Community Development Department and administration consider projects that meet one of the above objectives. A public hearing is February, to receive public comments regarding the proposed projects prior to the final slate of projects being submitted to Wayne County in the form of an application. After projects have been approved at the municipal level and forwarded to Wayne County, the monies to support the projects are usually made available by, but not before, July 1. The program year runs through June of the next year.

## Financial Highlights

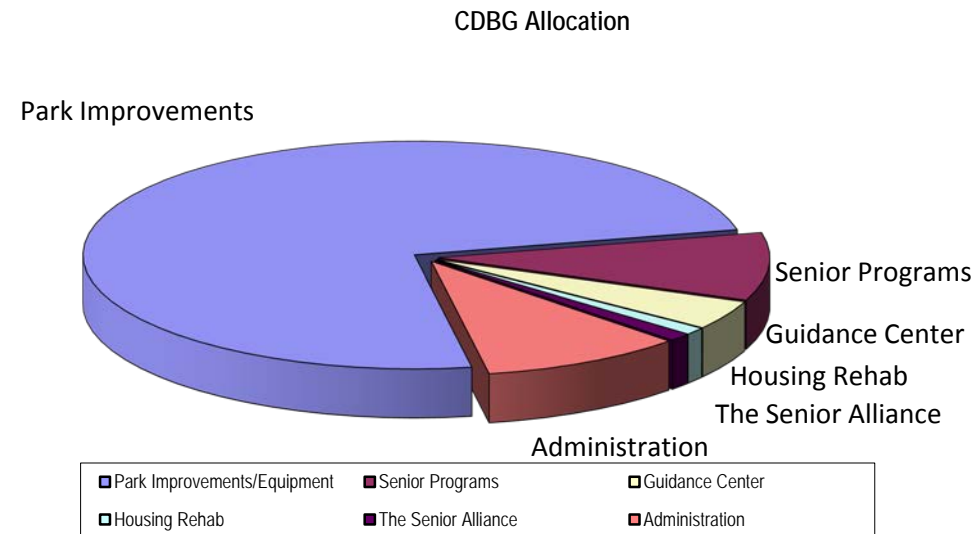
### Revenues

The City has been allocated a total of \$97,000 for the upcoming program year. This total is separated into the following categories.

- Park Improvements/Equipment (\$72,000)
- Senior Services (\$10,400)
- Guidance Center (\$4,000)
- Administration (\$9,600)
- Countywide Housing Rehabilitation (\$1,000)

### Expenditures

The City has allocated a majority of the CDBG funds for street sectioning (restricted to the eligible areas), followed by housing rehabilitation with the remainder to be used for public services to the residents.



## Goals & Objectives

1. Coordinate CDBG administration with departments receiving CDBG funds.
2. Maintain public notification of Housing Rehabilitation program.
3. Use all available funds.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
275-000-635.000	Housing Rehab	3,690	0	0	0	0	0
275-000-665.012	CDBG 2012 Program Revenue	16,538	0	0	0	0	0
275-000-665.013	CDBG 2013 Program Revenue	42,583	0	0	0	0	0
275-000-665.014	CDBG 2014 Program Revenue	9,658	0	44,149	62,537	62,537	0
275-000-665.015	CDBG 2015 Program Revenue	0	89,000	96,631	0	75,000	0
275-000-665.016	CDBG 2016 Program Revenue	0	0	0	0	0	96,000
275-000-699.010	Recovered Liens	26,340	1,000	1,000	0	0	1,000
Totals for dept 000-Revenues		98,809	90,000	141,780	62,537	137,537	97,000

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 482-Administration							
275-482-818.155	Consulting	9,764	8,900	9,812	3,536	6,000	8,600
275-482-981.212	Housing Rehab Admin	3,180	0	0	3,280	3,280	1,000
Totals for dept 482-Administration		12,944	8,900	9,812	6,816	9,280	9,600
Dept 712-Grant Projects							
275-712-802.055	Downriver Guidance Center	4,000	4,000	4,000	4,000	4,000	4,000
275-712-802.070	Senior Alliance Contrib	1,062	1,062	1,062	1,062	1,062	1,062
275-712-854.028	Senior Programs	0	8,438	8,438	0	8,438	9,338
275-712-972.010	Park Improvements / Equip	0	56,600	92,468	74,556	92,468	72,000
275-712-973.150	ADA Community Center Renovations	28,988	0	0	610	0	0
275-712-974.110	Street Sectioning	52,895	0	0	0	0	0
275-712-989.096	Colonial Vill Smoke Det	0	10,000	25,000	0	22,000	0
Totals for dept 712-Grant Projects		86,945	80,100	130,968	80,228	127,968	86,400
Dept 713-Grants - Housing Rehab							
275-713-981.210	Housing Rehab Grant	1,020	0	0	29,440	0	0
275-713-981.211	Housing Rehab-City	0	1,000	1,000	0	0	1,000
Totals for dept 713-Grants - Housing Rehab		1,020	1,000	1,000	29,440	0	1,000

## OVERVIEW OF STREET AND WATER MAIN BOND FUND

---

### Fund Overview

On May 6, 2014, the voters of the City authorized the issuance of bonds in an amount not to exceed \$8 million for repairs and construction related to water main and road improvements. These bonds were issued in April 2015 and the proceeds were deposited into this fund. The proceeds are being transferred to the Local Streets Fund and the Water & Sewer Fund for the construction and engineering costs, as incurred.

The ballot proposal also permitted the City to levy a millage for the purpose of repayment of these bonds. The first payments were due in November 2015 and May 2016; each of those payments were interest-only. Payment on the bond principal will begin in November 2016.

The tax millage proceeds will also be deposited into this fund and will be used for the payments. The City is proposing a millage of 2.75 for the 2016 summer tax levy to raise sufficient funds for the principal and interest payments.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
302-000-404.400	Property Tax Revenue -- 2015 Road Bonds	0	194,740	194,740	188,048	194,500	807,670
302-000-404.600	Penalties & Interest -- Delinq Taxes	0	0	0	311	600	500
302-000-660.000	Bond Proceeds	7,996,124	0	0	0	0	0
Totals for dept 000-Revenues		7,996,124	194,740	194,740	188,359	195,100	808,170

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 300-Debt Service							
302-300-860.000	Bank Service Charge	0	0	0	0	500	500
302-300-860.200	Bond Issuance Costs	237,313	0	0	0	0	0
302-300-996.070	2015 Road Bonds -- Interest	0	194,565	194,565	96,189	194,565	190,750
302-300-997.070	2015 Road Bonds -- Principal	0	0	0	0	0	600,000
Totals for dept 300-Debt Service		237,313	194,565	194,565	96,189	195,065	791,250
Dept 966-Operating Transfers -- Out							
302-966-965.203	Op Transfer - Local Sts	509,078	0	4,578,165	2,748,442	4,887,005	0
302-966-965.592	Op Transfer - Water/Sewer Fund	490,502	0	1,872,226	1,441,867	1,872,226	0
Totals for dept 966-Operating Transfers -- Out		999,580	0	6,450,391	4,190,309	6,759,231	0

## OVERVIEW OF BUILDING AUTHORITY FUND

---

### Fund Overview

The Building Authority's sole business activity is to acquire and lease property to the City. Its primary purpose is to finance and construct the City's public buildings, and its operations consist of the issuance and repayment of debt and the related construction.

In fiscal year 2003, the City issued debt to advance refund the original debt associated with this project, resulting in net savings to the City of approximately \$75,000 over the next twelve years. These bonds were fully paid in fiscal year 2014/15.

The only debt related to the Riverview Public Library Remodeling Project has been fully paid. This is the first year that debt is no longer outstanding.

### Revenues

Funding for the bond payments was coming from the Riverview Public Library, in the form of a lease payment funded by property tax revenues and a portion of the fund balance.

### Expenditures

The last debt payment was made in November 2014. The bond payment was \$125,000 and the interest amounted to \$2,375 for a total payment of \$127,375.



BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
303-000-650.010	Interest on Investments	805	0	0	241	241	0
303-000-699.271	Op Transfer - Library	75,000	0	0	0	0	0
Totals for dept 000-Revenues		75,805	0	0	241	241	0

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 300-Debt Service							
303-300-996.000	Library Debt - Principal	125,000	0	0	0	0	0
303-300-997.000	Library Debt - Interest	2,375	0	0	0	0	0
Totals for dept 300-Debt Service		127,375	0	0	0	0	0

## Fund Overview

The City's Capital Improvement & Equipment Fund is intended to provide improvements to City-wide properties and buildings, to provide the regular replacement of City equipment and vehicles, and to maintain the City's network infrastructure.

In the last few years, the City has also been working with revitalizing the home values by purchasing HUD-owned properties, making repairs and renovations to bring them to building code, and re-selling the houses to put these properties back on the City's tax roll.

Funding for the capital improvements have come in the past from Land Preserve operating transfers, property tax revenues, and equipment rental fees charged to other funds. However, due to the financial difficulties the City has experienced over the last few years, and expects to continue to face in the upcoming years, the transfers and property tax revenues have been diverted to the General Fund to continue to provide services to the residents.

It should be noted that the City has been delaying projects and equipment purchases due to the financial difficulties over the past few years. Only those items that are obsolete or non-working have been designated for replacement. At some point, though, the City will need to purchase these items or seek alternate methods.

## Capital Improvements

### Program Description

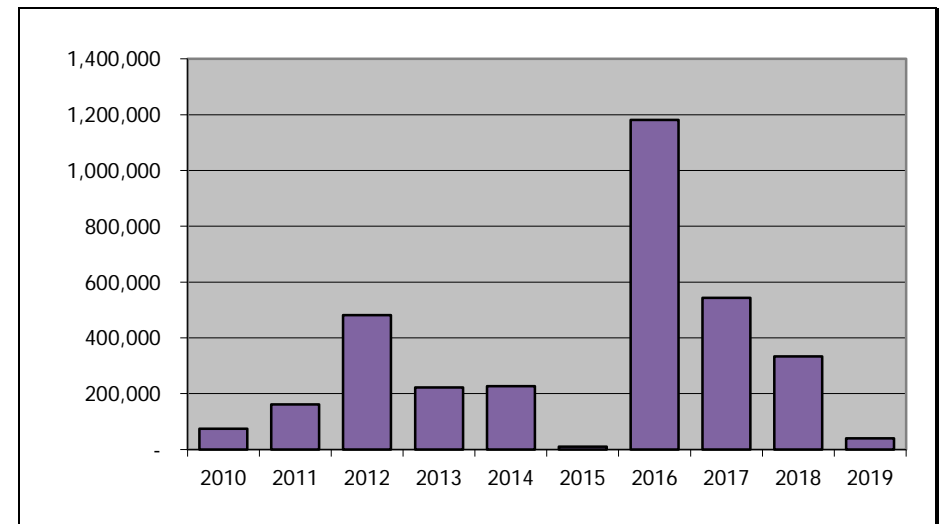
The Capital Improvements Program (CIP) is a six-year plan which outlines proposed new capital projects.

The CIP is divided into seven component parts:

General Government	Transportation System
Sanitary Sewer System	Leisure Facilities
Water Distribution System	Riverview Land Preserve
Drainage Improvements	

### Expenditure Highlights

Due to the state of the City's finances, City-wide capital improvements have been virtually eliminated over the past few years, with the only major expenditure being the City Hall roof replacement in 2008. As such, the City is proposing a number of building and infrastructure improvements in 2016/17, including the DPW building and fire station parking lot. Future projects will be evaluated annually for priority funding.



## Capital Equipment

### Program Description

The Capital Equipment Replacement Program (CERP) is a five-year plan for scheduled replacement of motor vehicles, other major pieces of equipment, and computer technology for all City departments. The CERP is divided into nine component parts covering the General Fund and applicable enterprise funds:

#### GENERAL FUND

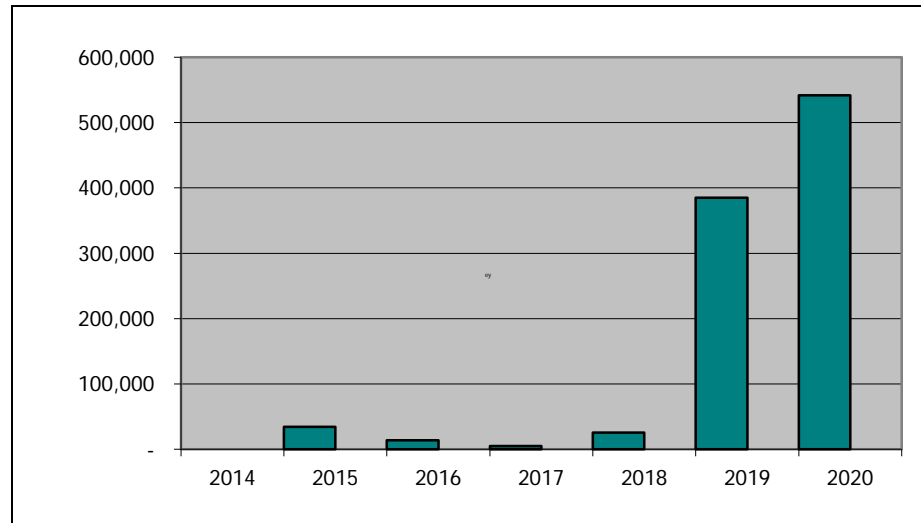
Public Work  
Recreation  
Police  
Fire  
City Manager's Office

#### ENTERPRISE FUNDS

Water Utility  
Sanitary Sewer Utility  
Riverview Land Preserve  
Riverview Highlands Golf Course

### Expenditure Highlights

Due to the state of the City's finances, vehicle and equipment purchases have been scrutinized and only essential replacements have been authorized. These have primarily been in the area of public safety (police patrol cars, fire engine, and ambulance). For fiscal year 2016/17, proposed purchases include the replacement of a Public Works pickup truck and mower. Replacement of police vehicles will be funded with drug forfeiture funds.



## MIS Equipment Replacement

### Program Description

The MIS Equipment Replacement Program (MERP) is a six-year plan for scheduled replacement of computer technology for all City departments. Included in this is maintenance for the servers, software, and internet services used by all departments.

### Expenditure Highlights

The primary expenditures are for continued maintenance on the City's servers, network, and software.

Savings from converting the City's accounting software will be realized this fiscal year. The previous software had annual maintenance of approximately \$30,000; the current software's maintenance is budgeted at \$21,000.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
402-000-404.000	Property Tax Revenue	0	0	0	18	20	0
402-000-404.600	Penalties & Interest -- Delinq Taxes	0	0	0	2	5	0
402-000-404.700	Delinq Personal Prop Tax	23	0	0	0	0	0
402-000-650.010	Interest on Investments	3,188	3,000	3,000	956	2,000	1,000
402-000-670.010	Sundry Revenues	0	0	0	(50)	0	0
402-000-670.030	Sale of Equipment	0	0	0	34,198	34,200	0
402-000-698.100	Proceeds-Debt Financing	0	323,500	714,552	391,052	546,547	0
402-000-699.101	Operating Transfer In -- General Fund	19,123	13,500	13,500	8,308	13,000	0
402-000-699.202	Oper.Transfer-Major Strts	19,856	30,000	30,000	5,321	20,000	30,900
402-000-699.203	Reimb from Local Streets	61,503	82,100	82,100	18,054	60,000	82,100
402-000-699.243	Operating Transfer - Cable & Telecomm	0	50,000	50,000	25,000	50,000	100,000
402-000-699.596	Op Transfer-Land Preserve	0	150,000	150,000	85,429	190,000	560,000
402-000-699.677	Operating Transfer In - Self-Ins Fund	222,200	0	0	0	0	0
Totals for dept 000-Revenues		325,893	652,100	1,043,152	568,288	915,772	774,000

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 901-Capital Improvements							
402-901-970.040	Property Acquisition	1,013	0	31,500	28,039	31,000	0
402-901-970.045	Demolition of Structures	0	0	29,300	2,250	29,300	0
402-901-972.020	County Drain Maintenance	250	0	0	0	0	0
402-901-972.101	HVAC Upgrades - Controls	0	0	0	0	0	82,500
402-901-973.000	Fencing	0	6,000	6,000	3,760	6,000	0
402-901-973.062	City Hall Landscaping	0	8,000	8,000	0	8,000	0
402-901-973.150	Community Center Renovations	219,417	0	2,686	8,199	26,590	0
402-901-974.079	Fire Station Roof/Wall Restoration	21,536	0	0	0	0	0
402-901-974.900	DPW Roof Repair - Paint	0	155,000	155,000	0	0	155,000
402-901-974.911	City Hall Canopy	0	68,720	68,720	0	0	0
402-901-975.050	Veterans Memorial	0	0	0	0	10,000	0
402-901-976.013	Parking Lot -- Fire Station	0	0	0	0	0	177,620
402-901-976.300	Carpet	0	0	61,297	61,297	61,297	0
402-901-979.043	Shelter - Glens Park	0	0	0	0	0	16,000
402-901-980.042	Fort St Reconstruction	4,324	0	5,676	0	5,676	0
402-901-980.046	Fort Street Lighting Project	3,100	0	0	0	0	0
402-901-990.031	Voting Equipment	0	0	0	0	0	13,000
Totals for dept 901-Capital Improvements		249,640	237,720	368,179	103,545	177,863	444,120

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 902-Capital Equipment							
402-902-970.049	Fire Dept Car	0	28,000	28,000	28,000	28,000	0
402-902-970.055	Ambulance	0	18,000	335,052	335,052	335,052	0
402-902-974.023	DPW Truck	0	39,500	39,500	0	39,500	39,000
402-902-974.026	Aerial Lift Truck	0	148,000	155,495	0	155,495	0
402-902-974.037	Riding Mower	0	0	0	0	0	27,000
402-902-974.475	Backhoe	0	90,000	90,000	90,000	90,000	0
402-902-975.410	Sweeper	203,650	0	0	0	0	0
Totals for dept 902-Capital Equipment		203,650	323,500	648,047	453,052	648,047	66,000

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 903-IT Equipment							
402-903-818.103	Wireless Connectivity	607	3,500	14,631	0	14,631	6,200
402-903-818.105	Network Maintenance	16,815	16,500	16,500	10,467	16,500	17,000
402-903-818.106	EMail/Internet/Web Host	955	2,850	2,850	0	0	1,500
402-903-818.107	ISDN Charges	9,835	8,800	8,800	6,519	10,000	11,500
402-903-818.108	Internet Filter	1,655	1,750	1,750	0	1,655	3,000
402-903-818.109	Security Software	3,299	3,400	3,400	474	1,200	3,400
402-903-818.121	Website	2,850	6,850	6,850	4,000	6,850	3,000
402-903-818.123	Google Apps License Fees	10,267	11,360	11,360	10,267	10,267	10,700
402-903-818.140	Police AS400 Maintenance	18,861	14,000	17,641	17,641	17,641	33,000
402-903-818.145	Computer Line Hub Router	533	2,000	2,000	199	1,300	2,000
402-903-818.150	Computer Training	0	2,900	2,900	0	0	0
402-903-818.310	BS&A Software Maintenance	16,184	18,390	18,390	14,517	16,520	21,000
402-903-987.005	Fiber Optic Cable	36,266	0	0	0	0	0
402-903-987.010	Accounting/BS&A Softwares	5,060	11,000	11,000	4,570	7,325	5,000
Totals for dept 903-IT Equipment		123,187	103,300	118,072	68,654	103,889	117,300



# ENTERPRISE FUNDS

## OVERVIEW OF GOLF COURSE FUND

### Fund Overview

The Riverview Highlands Golf Course is an enterprise established to provide the public with the opportunity to play golf at the 27-hole municipal course, which includes the following activities:

- Three 9-hole golf courses
- Golf Practice Facility Clubhouse
- Maintenance Building
- Pro Shop
- Clubhouse Retailing

This program has four major service categories:

1. Golf Clientele – serving golf patrons, golf outings, golf leagues, junior golf and high school golf.
2. Customer Service – collecting fees, renting equipment, selling supplies and refreshments.
3. Grounds Maintenance – Clubhouse landscaping, maintaining irrigation systems, fertilizing, aerifying and mowing turf, top dressing tees and greens, repairing damages, repairing fences and bridges.
4. Janitorial Maintenance – cleaning building areas, refurbishing exterior building and performing minor repairs, in coordination with contract services.

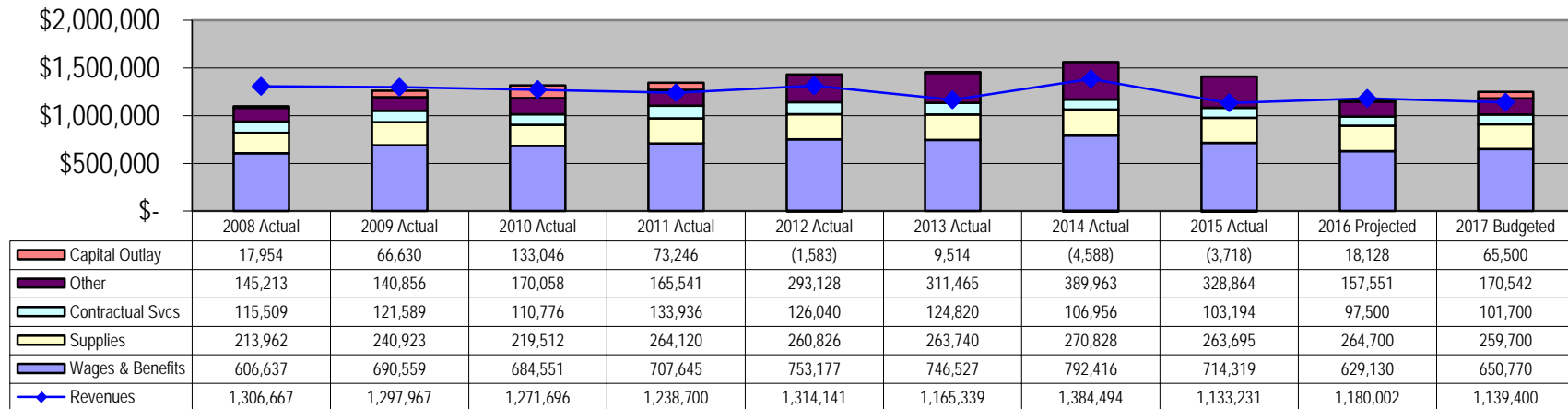
### Financial Highlights

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>REVENUES</b>	1,133,231	1,329,300	1,180,002	1,139,400
<b>EXPENDITURES</b>				
Salaries & Wages	479,290	432,960	464,438	472,610
Fringe Benefits	235,029	211,032	164,692	178,160
Operating Expenses	124,731	117,800	115,753	121,700
Maintenance Supplies	138,964	156,000	149,000	140,460
Contractual Services	103,194	100,700	97,500	101,700
Other Expenses	328,864	164,851	157,551	170,542
Capital Outlay	(3,718)	32,000	18,128	65,500
<b>Total Golf Operations</b>	<b>1,406,354</b>	<b>1,215,343</b>	<b>1,167,062</b>	<b>1,250,672</b>
Total Debt Service	2,701	95,358	95,358	64,002
<b>Net Cash Flow</b>	<b>(273,123)</b>	<b>113,957</b>	<b>(82,418)</b>	<b>(175,274)</b>

### Goals & Objectives

1. Continue to evaluate staffing and services at the Golf Course to encourage increase in customer service while keeping staffing down.
2. Increase customer/employee interaction to provide the best possible customer service.
3. Develop online tee time marketing strategies to fill unused tee times throughout the day with dynamic pricing.
4. Redesign social media outlets to keep customers informed on what's happening at the golf course.
5. Continue to improve Cart Path areas for smoother, safer routing of carts and increase play on poor weather days.
6. Renovate bunkers on golf course including edging and relocating sand in areas where needed.
7. Increase memberships and players card to regular players to help encourage them to play more golf.

### Golf Course Revenues vs Expenses



#### Revenues

Revenues are derived primarily from greens fees, cart rentals, and concession sales. Due to the economy, revenues have decreased over the past few years as fewer people have disposable income.

Revenues for fiscal year 2016/17 are budgeted with a slight decrease. The budget includes a small increase in certain greens fees and cart rates; rates had not been raised since 2006. The revenues for fiscal year 2013/14 include a reimbursement for irrigation repair that needed to be installed to ensure properly maintained land that the Land Preserve is responsible for, as the Golf Course is built partially on a capped Land Preserve cell.

#### Expenditures

Overall, expenses are budgeted to increase slightly from the fiscal year 2015/16 amended budget. While we strive to keep personnel costs down to help offset increases in the cost of health insurance and the golf course's retiree healthcare contribution, there are some necessary repairs and course reorganization to accommodate the potential changes in the course due to the landfill expansion. The federal mandated increase in minimum wage impacts the golf course significantly as almost all staff are part-time employees near the minimum wage level.

For cost savings purposes, one clerical position was reclassified from full-time to part-time in fiscal year 2009/10, saving approximately \$50,000 annually. In 2013/14, the golf course replaced its entire fleet of golf carts and financed the purchase over a three-year period. It should be noted that the golf carts were originally purchased in 2006, and were in need of repairs and/or replacement.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
FEDERAL SOURCES							
584-000-501.700	Federal Funds -- FEMA Reimbursement	151	0	0	0	0	0
	FEDERAL SOURCES	151	0	0	0	0	0
INTEREST & INVESTMENT INCOME							
584-000-650.010	Interest on Investments	(5)	0	0	(2)	0	0
	INTEREST & INVESTMENT INCOME	(5)	0	0	(2)	0	0
OTHER REVENUE							
584-000-670.010	Sundry Revenues	1,082	0	0	330	330	0
584-000-670.030	Sale of Equipment	6,000	10,000	10,000	4,500	4,500	2,000
	OTHER REVENUE	7,082	10,000	10,000	4,830	4,830	2,000
CHARGES FOR SERVICES							
584-000-675.010	Pro Shop Sales	43,131	50,000	50,000	29,325	50,000	45,000
584-000-675.020	Concession Sales	56,143	70,000	70,000	39,464	65,000	60,000
584-000-675.025	Alcohol Sales	94,090	105,000	105,000	62,355	105,000	98,000
584-000-675.030	Greens Fees	628,586	700,000	700,000	422,433	650,000	630,000
584-000-675.034	Golf Memberships	21,426	35,000	35,000	15,844	28,000	26,000
584-000-675.040	Cart Rental - Pull	14,700	300	300	7,213	7,500	400
584-000-675.041	Cart Rental - Power	267,927	359,000	359,000	89,195	270,000	278,000
	CHARGES FOR SERVICES	1,126,003	1,319,300	1,319,300	665,829	1,175,500	1,137,400
Totals for dept 000-Revenues		1,133,231	1,329,300	1,329,300	670,657	1,180,330	1,139,400

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
<hr/>							
Dept 300-Debt Service							
DEBT SERVICE							
584-300-998.200	Principal -- Wells Fargo Debt	0	93,461	93,461	0	93,461	63,573
584-300-998.210	Interest -- Wells Fargo Debt	2,701	1,897	1,897	1,428	1,897	429
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
DEBT SERVICE		2,701	95,358	95,358	1,428	95,358	64,002
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Totals for dept 300-Debt Service		2,701	95,358	95,358	1,428	95,358	64,002

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 542-Golf Course							
SALARIES & WAGES							
584-542-725.000	Full-Time Salaries	147,885	150,850	150,850	96,576	140,000	150,000
584-542-725.100	Part-Time Salaries	289,284	250,000	250,000	176,580	280,000	284,000
584-542-725.106	Golf Pro Commissions	10,766	4,000	4,000	1,129	10,000	10,000
584-542-725.170	Vacation Pay	16,119	11,500	11,500	19,433	18,000	15,000
584-542-725.200	Overtime	10,583	12,000	12,000	7,045	10,000	9,000
584-542-725.300	Longevity	810	810	810	428	810	810
584-542-725.400	Pay-In-Lieu-Bonus,Vac,Per	3,843	3,800	3,800	0	3,800	3,800
584-542-725.450	Accrued Payoff	0	0	0	1,828	1,828	0
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
SALARIES & WAGES		479,290	432,960	432,960	303,019	464,438	472,610
FRINGE BENEFITS							
584-542-725.500	Social Security-Employer	35,074	36,500	36,500	21,988	36,500	37,000
584-542-725.600	Deferred Compensation	5,016	4,900	4,900	2,366	4,900	5,000
584-542-725.700	Health Insurance Expense	14,277	18,050	18,050	9,055	14,000	33,380
584-542-725.710	Optical Insurance Expense	90	92	92	0	92	200
584-542-725.720	Dental Insurance Expense	962	1,210	1,210	0	1,000	2,780
584-542-725.800	Life Insurance Expense	742	830	830	326	600	800
584-542-725.900	City Pension Contribution	30,731	74,940	74,940	34,278	35,000	30,000
584-542-725.950	GASB 45 OPEB Contribution	147,503	63,000	63,000	34,305	63,000	60,000
584-542-730.000	Unemployment Expense	1,812	3,590	3,590	410	2,000	2,000
584-542-735.000	Workers Comp Expense	(1,178)	7,920	7,920	4,246	7,600	7,000
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
FRINGE BENEFITS		235,029	211,032	211,032	106,974	164,692	178,160
OPERATING SUPPLIES							
584-542-740.000	Operating Supplies	138	0	0	53	53	0
584-542-740.010	Cost of Goods Sold	6,530	0	0	0	0	0
584-542-740.015	Supplies for Resale -- Food & Beverage	27,012	32,000	32,000	15,249	30,000	32,000
584-542-740.016	Supplies for Resale -- Merchandise	32,858	32,000	32,000	21,747	32,000	32,000
584-542-740.020	Supplies for Resale -- Alcohol	26,822	30,000	30,000	12,883	30,000	30,000
584-542-740.100	Optg Supplies - Clubhouse	11,664	10,000	10,000	4,462	10,000	11,000
584-542-740.120	Optg Supplies-Golf Course	16,853	10,000	10,000	8,364	10,000	13,000
584-542-740.150	Office Supplies-Computer	521	1,000	1,000	0	1,000	1,000
584-542-740.155	Office Supplies	655	1,000	1,000	347	1,000	1,000
584-542-740.173	Staff Shirts	987	1,000	1,000	0	1,000	1,000
584-542-740.175	Uniforms-Laundry/Cleaning	691	800	800	409	700	700
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
OPERATING SUPPLIES		124,731	117,800	117,800	63,514	115,753	121,700
MAINTENANCE SUPPLIES							
584-542-740.126	Landscape Supplies	4,665	4,000	4,000	1,837	4,000	4,000
584-542-760.125	Building Supplies	3,783	4,000	4,000	755	4,000	4,000
584-542-760.500	Repair Parts/Equip Supply	29,567	25,000	25,000	18,983	25,000	28,000
584-542-760.510	Irrigation Repair Parts	3,775	4,000	24,000	3,526	19,000	5,000
584-542-760.600	Equip Supplies/Shop Tools	563	1,000	1,000	688	1,000	1,000
584-542-770.000	Chemicals,Fertilizer,Seed	55,123	55,000	55,000	46,464	55,000	57,000

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR PROPOSED ACTIVITY	2016-17 PROPOSED BUDGET
Dept 542-Golf Course							
MAINTENANCE SUPPLIES							
584-542-775.000	Fuel & Oil	30,480	34,000	34,000	17,990	32,000	34,000
584-542-775.005	Vehicle Fuel & Maintenance	11,008	9,000	9,000	5,349	9,000	7,460
	MAINTENANCE SUPPLIES	138,964	136,000	156,000	95,592	149,000	140,460
OTHER EXPENSES							
584-542-802.000	Dues & Subscriptions	5,454	5,500	5,500	683	5,000	5,500
584-542-818.120	Computer Equipment	562	4,000	4,000	1,452	2,000	4,000
584-542-854.000	Public Relations	3,913	9,000	9,000	2,848	6,000	9,000
584-542-862.000	Travel, Ed & Training	735	1,500	1,500	376	1,500	2,000
584-542-914.000	General Liab Insurance	22,565	28,051	28,051	14,026	28,051	29,642
584-542-965.000	Administration	114,900	116,800	116,800	58,400	115,000	120,400
584-542-968.000	Depreciation	180,735	0	0	0	0	0
	OTHER EXPENSES	328,864	164,851	164,851	77,785	157,551	170,542
CONTRACTUAL SERVICES							
584-542-804.000	Audit Fees	9,877	9,500	9,500	8,710	9,500	6,000
584-542-816.650	Porta-John Rental	3,450	4,400	4,400	2,200	4,400	4,400
584-542-817.100	Alarm Service	290	1,200	1,200	317	1,000	1,200
584-542-818.000	Contractual Services	23,221	13,000	13,000	12,569	13,000	15,000
584-542-850.000	Telephone	3,775	3,100	3,100	2,656	3,100	3,100
584-542-860.100	Credit Card Fees	12,135	18,000	18,000	8,936	15,000	18,000
584-542-921.000	Gas Service	14,071	13,000	13,000	4,737	13,000	13,500
584-542-922.000	Electric Service	30,403	32,000	32,000	25,486	32,000	32,000
584-542-923.000	Water Service	5,271	4,500	4,500	2,671	4,500	5,000
584-542-945.000	Equipment Rental	335	1,000	1,000	647	1,000	1,000
584-542-947.500	Golf Cart Repairs	366	1,000	1,000	869	1,000	2,500
	CONTRACTUAL SERVICES	103,194	100,700	100,700	69,798	97,500	101,700
CAPITAL OUTLAY							
584-542-970.021	Video Security	0	0	0	0	0	10,000
584-542-971.100	Irrigation Improvements	0	0	0	0	0	5,000
584-542-971.101	Irrigation Radio Control System	0	0	0	0	0	3,500
584-542-972.100	HVAC	3,250	0	0	0	0	0
584-542-973.020	Rotary Mower	29,460	0	0	0	0	0
584-542-976.031	Cart Path Replacement	24,615	20,000	0	0	0	20,000
584-542-987.300	Cash Registers	0	0	0	0	0	2,000
584-542-991.045	Signage-Golf/Winter Rec	0	10,000	10,000	0	0	10,000
584-542-995.061	Turf Sweeper	0	22,000	22,000	22,628	18,128	0
584-542-995.072	Maintenance Vehicles (2)	0	0	0	0	0	15,000
584-542-999.100	Assets Capitalized	(61,043)	0	0	0	0	0
	CAPITAL OUTLAY	(3,718)	52,000	32,000	22,628	18,128	65,500
Totals for dept 542-Golf Course		1,406,354	1,215,343	1,215,343	739,310	1,167,062	1,250,672

## OVERVIEW OF GOLF PRACTICE FACILITY FUND

### Fund Overview

The Riverview Highlands Golf Practice Facility was completed in the 2001/02 fiscal year. The Riverview Highlands Golf Practice Facility encompasses approximately forty-five acres of property and is located on the northeast section of the Riverview Land Preserve. This area was previously reserved since 1979 for winter recreation activities including snow skiing and snow tubing.

Clientele visiting the new golf facility are offered a variety of entertainment opportunities: golf lessons, target greens constructed to offer golf practice opportunities from eighty teeing locations from a choice of upper and lower teeing areas offering a unique feature of the facility. A championship putting course is provided at the base of the facility. An Environmental Interpretive Center will be featured at the facility to accent the environmental significance of the facility as a closed solid waste management facility. Customers have the choice to walk, rent a power cart, or be transported to and from the Golf Practice Facility via Riverview Highlands transport vehicles.

### Goals & Objectives

1. Work with staff to increase play at the 3 holes and to increase customer use of the driving range.
2. Continue to increase the number of participants in our Junior Golf Instruction summer program.
3. Eliminate the fairway bunkers on the first practice hole while renovating the other green side bunkers on all 3 practice holes including edging and relocating sand.
4. Increase the number of range balls in use to help cut down the cost of frequency of picking up range balls daily.
5. Increasing customer service with the employees working on the Golf Practice Facility assisting customers.

### Financial Highlights

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>REVENUES</b>	96,542	117,710	99,435	97,710
<b>EXPENDITURES</b>				
Salaries & Wages	53,000	52,315	53,219	54,015
Fringe Benefits	26,595	21,055	15,664	18,310
Operating Expenses	2,149	2,000	6,208	6,900
Maintenance Supplies	9,330	10,404	10,040	9,630
Contractual Services	4,309	5,064	4,181	4,600
Other Expenses	122,113	19,017	19,017	19,194
Capital Outlay	3,718	20,000	8,995	-
<b>Net Cash Flow</b>	<b>(124,672)</b>	<b>(12,145)</b>	<b>(17,889)</b>	<b>(14,939)</b>

### Revenues

Revenues are derived primarily from bucket sales for the driving range and greens fees for the 3-hole course. Due to the economy, revenues have decreased over the past few years as fewer people have disposable income.

### Expenditures

Expenditures are budgeted to be slightly lower than the fiscal year 2015/16 budget.

There are no capital outlay purchases expected this budget year.



BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
INTEREST & INVESTMENT INCOME							
585-000-650.010	Interest on Investments	701	0	0	210	210	0
	INTEREST & INVESTMENT INCOME	701	0	0	210	210	0
CHARGES FOR SERVICES							
585-000-675.030	Greens Fees	6,625	12,000	12,000	4,542	8,000	8,500
585-000-675.031	GPF Bucket Sales	81,364	92,000	92,000	43,257	82,000	81,000
585-000-675.035	GPF Memberships	5,552	10,000	10,000	3,155	6,000	5,500
585-000-675.040	Cart Rental - Pull	152	150	150	141	150	150
585-000-675.041	Cart Rental - Power	2,131	3,500	3,500	1,547	3,000	2,500
585-000-675.042	Club Rental	17	60	60	52	75	60
	CHARGES FOR SERVICES	95,841	117,710	117,710	52,694	99,225	97,710
Totals for dept 000-Revenues		96,542	117,710	117,710	52,904	99,435	97,710

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 542-Golf Course							
SALARIES & WAGES							
585-542-725.000	Full-Time Salaries	16,432	16,500	16,500	10,731	16,500	16,500
585-542-725.100	Part-Time Salaries	34,426	34,000	34,000	18,308	34,000	35,000
585-542-725.170	Vacation Pay	1,625	1,300	1,300	2,133	2,000	2,000
585-542-725.300	Longevity	90	90	90	48	90	90
585-542-725.400	Pay-In-Lieu-Bonus,Vac,Per	427	425	425	0	425	425
585-542-725.450	Accrued Payoff	0	0	0	203	204	0
SALARIES & WAGES		53,000	52,315	52,315	31,423	53,219	54,015
FRINGE BENEFITS							
585-542-725.500	Social Security-Employer	3,975	4,050	4,050	2,275	4,000	4,000
585-542-725.600	Deferred Compensation	557	550	550	263	550	550
585-542-725.700	Health Insurance Expense	1,638	2,020	2,020	921	1,300	3,740
585-542-725.710	Optical Insurance Expense	10	225	225	0	10	20
585-542-725.720	Dental Insurance Expense	129	140	140	0	140	320
585-542-725.800	Life Insurance Expense	82	100	100	36	64	80
585-542-725.900	City Pension Contribution	3,417	6,670	6,670	3,809	3,000	3,000
585-542-725.950	GASB 45 OPEB Contribution	16,630	5,400	5,400	3,812	5,400	5,400
585-542-730.000	Unemployment Expense	256	900	900	53	300	300
585-542-735.000	Workers Comp Expense	(99)	1,000	1,000	443	900	900
FRINGE BENEFITS		26,595	21,055	21,055	11,612	15,664	18,310
OPERATING SUPPLIES							
585-542-740.000	Operating Supplies	2,149	2,000	2,000	0	2,000	2,500
585-542-740.125	Golf Balls Expense	0	0	0	4,208	4,208	4,400
OPERATING SUPPLIES		2,149	2,000	2,000	4,208	6,208	6,900
MAINTENANCE SUPPLIES							
585-542-740.126	Landscape Supplies	1,952	2,500	2,500	756	2,500	2,500
585-542-770.000	Chemicals,Fertilizer,Seed	5,380	6,000	6,000	6,000	6,000	6,000
585-542-775.000	Fuel & Oil	0	300	300	0	300	300
585-542-775.005	Vehicle Fuel & Maintenance	1,998	1,240	1,240	594	1,240	830
MAINTENANCE SUPPLIES		9,330	10,040	10,040	7,350	10,040	9,630
CONTRACTUAL SERVICES							
585-542-804.000	Audit Fees	4,265	4,081	4,081	3,700	4,081	4,500
585-542-850.000	Telephone	0	83	83	0	0	0
585-542-922.000	Electric Service	0	800	800	0	0	0
585-542-923.000	Water Service	44	100	100	46	100	100
CONTRACTUAL SERVICES		4,309	5,064	5,064	3,746	4,181	4,600
OTHER EXPENSES							
585-542-854.000	Public Relations	1,277	2,000	2,000	0	2,000	1,500
585-542-914.000	General Liab Insurance	2,507	3,117	3,117	1,558	3,117	3,294

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 542-Golf Course							
OTHER EXPENSES							
585-542-965.000	Administration	13,600	13,900	13,900	6,950	13,900	14,400
585-542-968.000	Depreciation	104,729	0	0	0	0	0
	OTHER EXPENSES	122,113	19,017	19,017	8,508	19,017	19,194
CAPITAL OUTLAY							
585-542-973.035	Triplex Green Mower-Vibratory Rollers	0	10,000	10,000	8,995	8,995	0
585-542-995.080	Ball Picker	3,718	0	0	0	0	0
585-542-995.087	Bunker Rake - Gas Power	0	10,000	10,000	0	0	0
	CAPITAL OUTLAY	3,718	20,000	20,000	8,995	8,995	0
Totals for dept 542-Golf Course		221,214	129,491	129,491	75,842	117,324	112,649

## OVERVIEW OF WATER / SEWER FUND

### Fund Overview

The Water and Sewer Fund accounts for the activities of the water distribution system and the sewage and storm water collection systems. The nature of the fund is self-supporting, meaning it acts as an independent business and is therefore classified as an enterprise fund.

The Water and Sewer Fund is the second largest enterprise fund after the Land Preserve Fund, with budgeted revenues of \$5,190,384 for fiscal year 2016/17.

#### Revenues

As an enterprise fund, the Water and Sewer Fund has the ability to charge for its services (i.e. water distribution and sewer treatment). The charges for these services are adjusted annually to match costs as well as provide funds for capital improvements.

For fiscal year 2016/17, rates are recommended to remain the same as the previous year. Previous increases have been due to the following reasons:

1. Overall consumption continues to decrease due to milder weather and the state of the economy.
2. The City has lost a major user of sewage consumption with the closure of the Arkema plant.
3. Capital improvements continue to occur at the Wyandotte Treatment Plant, and these costs are passed along to the City in the form of debt payments.

Fiscal Year	Water Purchased (MCF)	% Change
2016 Actuals	45,446.7	-1.5%
2015 Actuals	46,131.7	-0.5%
2014 Actual	46,362.1	-7.5%
2013 Actuals	50,125.6	-7.0%
2012 Actual	53,900.7	-5.2%
2011 Actual	56,852.3	-11.5%
2010 Actual	64,216.1	2.5%
2009 Actual	62,629.7	-4.6%

The rates proposed above will allow the City to cover its costs for the Water & Sewer Fund, along with being able to fund needed improvements and meeting regulatory requirements.

In addition to the billings to residents and businesses, the City also levies a property tax that is used for bond payments for sewage system capital improvements. City-issued bonds related to the EPA judgment levy were fully paid off in 2014/15; thus the millage rate has been removed. The millage rate for regional improvements is recommended to decrease slightly from rate as in 2015/16 (reduction of 0.15 mills). It is anticipated that the millage rate will decrease in the upcoming years as sewer bonds mature and are paid off.

#### Debt Service

The debt service department budgets for the debt issued primarily for sewer system improvements, both at the Wyandotte Treatment Plant and within the City's sewer system.

Several years ago, the City was named as a defendant in a lawsuit alleging violations of the Clean Water Act occurring in the Downriver Sewage Disposal System. Several other communities, including Wayne County as the operator of the plant, were also named as defendants. Under terms of an interim federal court order, the communities were required to undertake construction projects to expand the capacity of the system and eliminate any violations of the Clean Water Act.

This program continues the debt payments for the Wayne County judgment levy for regional sewer improvements. The non-SRF proceeds for local improvements were initially provided by the 1994 Limited Tax General Obligation (LTGO) bond issue sold by public sale. These bonds were refunded in 2003 with proceeds obtained from issuing the 2003 Sewer Refunding Bonds. The SRF proceeds for local improvements were provided by a 1993 bond issue purchased by the Michigan Municipal Bond Authority. These local improvement bonds were paid off in 2015.

Debt payments for 2016/17 include \$950,000 for the City's share of debt issued by Wayne County related to the Wyandotte Wastewater Treatment Plant consent judgment improvements, and \$170,000 for debt issued by Wayne County for normal capital improvements. County-issued bonds will begin maturing in the upcoming fiscal year and continue over the next few years as well.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
PROPERTY TAXES							
592-000-404.100	Property Tax Levy -- Sewer Regional	543,949	554,260	554,260	537,227	550,000	499,290
592-000-404.200	Property Tax Levy -- Sewer Local	555,188	0	0	(381)	0	0
592-000-404.250	Property Tax Levy -- Water/Sewer Improv	0	0	0	9	0	0
592-000-404.600	Penalties & Interest -- Delinq Taxes	11,560	9,550	9,550	3,134	9,550	5,300
592-000-404.700	Delinq Personal Prop Tax	(1,013)	0	0	0	0	0
PROPERTY TAXES		1,109,684	563,810	563,810	539,989	559,550	504,590
FEDERAL SOURCES							
592-000-501.700	Federal Funds -- FEMA Reimbursement	7,990	0	0	0	0	0
FEDERAL SOURCES		7,990	0	0	0	0	0
STATE SOURCES							
592-000-539.050	State Grant -- MDEQ SAW Grant	298,428	0	1,701,536	135,794	1,701,536	0
592-000-575.330	State Revenue-Personal Property Foregone	0	0	0	53	53	0
STATE SOURCES		298,428	0	1,701,536	135,847	1,701,589	0
CHARGES FOR SERVICES							
592-000-640.015	Admin Fee - Delinq Water	33,849	28,815	28,815	36,914	36,914	33,261
592-000-655.010	Water & Sewer Operations	(1,679)	0	0	7,213	7,210	0
592-000-655.012	Water Operations	2,042,429	2,218,846	2,218,846	1,160,800	2,237,500	2,225,878
592-000-655.015	Sewer Operations	1,924,383	1,963,491	1,963,491	1,031,945	2,059,700	1,984,151
592-000-655.020	Water & Sewer Debt Charge	609,524	329,867	329,867	229,030	415,600	333,337
592-000-655.040	Water Taps	729	0	0	729	729	0
592-000-655.060	Water Capital Charges	150	0	0	150	150	0
592-000-655.075	Water Meter Charge	54,473	53,305	53,305	25,390	53,140	53,305
592-000-655.080	Hydrant Rent-General Fund	436	0	0	386	386	0
592-000-655.085	Water Turnoff/Turnon Fee	9,239	8,000	8,000	8,014	8,070	8,000
592-000-655.091	Meter Access Assessment	600	1,200	1,200	0	0	0
CHARGES FOR SERVICES		4,674,133	4,603,524	4,603,524	2,500,571	4,819,399	4,637,932
OTHER REVENUE							
592-000-670.010	Sundry Revenues	(87,092)	1,000	1,000	342	1,000	1,000
592-000-670.095	Water Service Repairs	4,045	0	0	8,808	9,620	0
592-000-670.677	Insurance Reimbursement	8,485	0	0	0	0	0
OTHER REVENUE		(74,562)	1,000	1,000	9,150	10,620	1,000
INTEREST & INVESTMENT INCOME							
592-000-650.010	Interest on Investments	2,723	2,500	2,500	817	1,100	2,500
592-000-650.020	Interest - Capital Charge	135	50	50	40	50	50
592-000-650.030	Interest Inc - LTGO / SRF	1,164	500	500	349	500	500
592-000-650.050	Interest Inc - County Dbt	15,656	0	0	0	0	0
592-000-650.060	Interest Income - Tunnel	41,052	19,000	19,000	12,314	19,000	19,000

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
INTEREST & INVESTMENT INCOME							
	INTEREST & INVESTMENT INCOME	60,730	22,050	22,050	13,520	20,650	22,050
TRANSFERS (IN)							
592-000-699.243	Operating Transfer - C&T	50,000	0	0	0	0	0
592-000-699.302	Op Transfer - Street/Wtr Main Bond Fund	490,502	0	1,872,226	1,441,867	1,872,226	0
592-000-699.526	Opr.Transf.In-Land Presrv	169,621	0	0	0	0	0
	TRANSFERS (IN)	710,123	0	1,872,226	1,441,867	1,872,226	0
Totals for dept 000-Revenues		6,786,526	5,190,384	8,764,146	4,640,944	8,984,034	5,165,572

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 300-Debt Service							
CONTRACTUAL SERVICES							
592-300-860.000	Bank Service Charge	250	0	0	0	0	0
CONTRACTUAL SERVICES		250	0	0	0	0	0
DEBT SERVICE							
592-300-996.050	2003 Sewer Debt Interest	2,430	0	0	0	0	0
592-300-997.010	City SRF Bonds - Interest	12,371	0	0	0	0	0
592-300-998.010	Wayne County Judgment Levy	118,948	875,000	875,000	870,333	870,333	950,535
592-300-998.011	Wayne County 2005 SRF Bonds	1,812	10,868	10,868	1,619	10,868	9,830
592-300-998.012	Wayne County 2007B Bonds	55,496	0	0	0	0	0
592-300-998.013	Wayne County 2007D Bonds	5,539	13,174	13,174	2,598	13,174	11,870
592-300-998.014	Wayne County 2008 SRF Bonds	23,586	79,773	79,773	21,536	79,773	71,880
592-300-998.016	Wayne County SRF 5217-15 Bonds P+I	11,849	35,572	35,572	10,964	35,572	31,770
592-300-998.017	Wayne County 2013 SRF Bonds	2,549	24,890	24,890	5,770	24,890	24,450
592-300-998.020	Debt Payment - Ecorse	0	20,400	20,400	20,400	20,400	20,000
DEBT SERVICE		234,580	1,059,677	1,059,677	933,220	1,055,010	1,120,335
Totals for dept 300-Debt Service		234,830	1,059,677	1,059,677	933,220	1,055,010	1,120,335

## OVERVIEW OF WATER / SEWER FUND

### Sewer Dept

#### Department Overview

The D.P.W. sewer Department provides sewerage services for the nearly 12,500 residents of Riverview. Currently, our city has approximately 201,000 lineal feet (38 miles) of sewer mains and four (4) lift stations.

To operate and maintain the entire sewerage system, various activities are performed by the D.P.W. These include the following:

1. Sewer Main Cleaning – The process of cleaning each main at least once every three years includes using a high-pressure water and vactor machine. In addition to the 201,000 lineal feet, there are an additional 25 sites around the city that have been identified as “trouble sewers” and require a more vigorous cleaning schedule.
2. Lift Stations – Maintenance and operation include flow monitoring, grinder and pump maintenance, gas detection monitoring, confined space entry, minor electronic repairs and alarm maintenance.
3. Sewerage Maintenance – Repair of damaged mains and manholes.

In addition to these “maintenance” issues, the Riverview D.P.W. provides 24-hour response to residential inquiries such as backed-up sewers and odor complaints as well as inspections and monitoring of all contractual sewer related activities (sewer taps, main installation, electronic maintenance contracts for lift stations).

#### Goals & Objectives

1. Maintain and clean entire sanitary system of The City of Riverview (approximately 243,000 ft) every 3 years to prevent restrictions and assure proper flow and comply with O&M manual as required by MDEQ.
2. Continue employee safety training in areas of sewer cleaning, confined space entry, and hazardous material handling.
3. Continue catch basin cleaning program.
4. Continue importing data from the SAW grant survey. This data will be used to rate every sewer and storm asset the city has.
5. Continue G.I.S. training for those involved in using the equipment.

#### Financial Highlights

	2014/15	Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>Sewer Dept</b>					
Salaries & Wages		132,118	170,065	170,438	220,431
Fringe Benefits		78,801	175,900	175,900	248,030
Operating Expenses		8,177	9,000	9,000	9,324
Maintenance Supplies		22,273	30,139	29,640	24,710
Contractual Services		1,036,060	2,783,597	2,768,597	855,134
Other Expenses (excluding Depn)		980,965	94,887	43,387	98,121
Capital Outlay		(18,793)	225,689	166,936	82,000
<b>TOTAL</b>		<b>2,239,601</b>	<b>3,489,277</b>	<b>3,363,898</b>	<b>1,537,750</b>

#### Expenditure Highlights

The Sewer Dept’s expenditures have steadily increased, primarily due to sewer rate increases from Wayne County, the operator of the Wyandotte Treatment Plant.

Sewer rates for the upcoming year are scheduled to increase 8.0% (all-inclusive). The rate increase is primarily due to new debt being issued for capital improvements at the Plant.

Proposed capital outlay includes the purchase of a grinder for the Longsdorf lift station, a replacement pickup truck, and SCADA metering system and software.

Fiscal Year	Sewer Rate	% Change
2017 Budgeted	\$ 8.88	4.3%
2016 Actual	8.51	-3.7%
2015 Actual	8.84	2.8%
2014 Actual	8.60	7.8%
2013 Actual	7.98	0.4%
2012 Actual	7.95	4.5%
2011 Actual	7.61	7.6%
2010 Actual	7.07	8.1%
2009 Actual	6.54	13.0%
2008 Actual	5.79	6.0%
2007 Actual	5.46	
Note: Rate is per MCF		



BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 527-Sewer Operations							
SALARIES & WAGES							
592-527-725.000	Full-Time Salaries	123,865	157,980	157,980	91,009	157,980	209,570
592-527-725.180	Safety Boot Allowance	260	260	260	333	333	501
592-527-725.190	Clothing Allowance	0	0	0	300	300	450
592-527-725.200	Overtime	3,693	4,600	4,600	530	4,600	5,400
592-527-725.300	Longevity	2,331	3,120	3,120	788	3,120	2,740
592-527-725.400	Pay-In-Lieu-Bonus,Vac,Per	0	2,430	2,430	0	2,430	1,770
592-527-725.450	Accrued Payoff	1,969	1,675	1,675	0	1,675	0
	SALARIES & WAGES	132,118	170,065	170,065	92,960	170,438	220,431
FRINGE BENEFITS							
592-527-725.500	Social Security-Employer	9,998	13,020	13,020	6,913	13,020	17,890
592-527-725.600	Deferred Compensation	3,254	5,330	5,330	2,807	5,330	12,420
592-527-725.700	Health Insurance Expense	35,536	38,050	38,050	25,139	38,050	57,140
592-527-725.710	Optical Insurance Expense	251	300	300	186	300	290
592-527-725.720	Dental Insurance Expense	2,204	2,840	2,840	2,096	2,840	4,890
592-527-725.800	Life Insurance Expense	659	820	820	487	820	730
592-527-725.900	City Pension Contribution	(97,898)	51,580	51,580	25,682	51,580	54,830
592-527-725.950	GASB 45 OPEB Contribution	125,665	60,350	60,350	28,322	60,350	94,310
592-527-730.000	Unemployment Expense	97	580	580	16	580	1,580
592-527-735.000	Workers Comp Expense	(965)	3,030	3,030	1,244	3,030	3,950
	FRINGE BENEFITS	78,801	175,900	175,900	92,892	175,900	248,030
OPERATING SUPPLIES							
592-527-740.000	Operating Supplies	3,337	6,500	6,500	3,732	6,500	6,500
592-527-740.150	Office Supplies-Computer	4,546	2,000	2,000	0	2,000	2,000
592-527-740.175	Uniforms-Laundry/Cleaning	294	500	500	283	500	824
	OPERATING SUPPLIES	8,177	9,000	9,000	4,015	9,000	9,324
MAINTENANCE SUPPLIES							
592-527-760.260	Maintenance-Lift Station	5,377	8,210	8,709	2,650	8,210	8,210
592-527-775.005	Vehicle Fuel & Maintenance	16,896	21,430	21,430	10,035	21,430	16,500
	MAINTENANCE SUPPLIES	22,273	29,640	30,139	12,685	29,640	24,710
CONTRACTUAL SERVICES							
592-527-804.000	Audit Fees	6,240	6,430	6,430	5,560	6,430	6,430
592-527-810.000	Technical Committee	20,855	26,000	26,000	11,696	26,000	22,000
592-527-815.015	Consulting Engineer - SAW Grant	22,062	0	172,938	19,900	172,938	0
592-527-818.000	Contractual Services	2,513	11,000	11,000	8,429	11,000	13,380
592-527-818.003	Contractual Services -- MDEQ SAW Grant	363,797	0	1,796,428	165,629	1,796,428	0
592-527-818.017	Legal Fees	49,907	60,000	60,000	23,710	45,000	50,000
592-527-818.042	Contractual Services -- Sewer MDEQ	36,754	36,000	36,000	27,868	36,000	30,000
592-527-818.045	Contractual Services - Sewer Authority	5,000	5,000	5,000	2,040	5,000	5,000
592-527-818.155	Consulting	261	8,000	8,000	219	8,000	8,000

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 527-Sewer Operations							
CONTRACTUAL SERVICES							
592-527-850.000	Telephone	3,099	4,355	4,355	1,764	4,355	5,075
592-527-921.000	Gas Service	747	820	820	119	820	1,820
592-527-922.000	Electric Service	9,934	14,700	14,700	6,068	14,700	14,700
592-527-927.100	Sewer Consumption	514,891	641,926	641,926	367,833	641,926	698,729
CONTRACTUAL SERVICES		1,036,060	814,231	2,783,597	640,835	2,768,597	855,134
OTHER EXPENSES							
592-527-861.000	Parking/Meals Reimbursemt	191	300	300	19	300	300
592-527-862.000	Travel, Ed & Training	750	1,500	1,500	250	1,500	1,500
592-527-914.000	General Liab Insurance	12,536	15,584	15,584	7,792	15,584	16,468
592-527-914.050	Reserve for Loss Liab	51,500	0	0	(51,500)	(51,500)	0
592-527-965.000	Administration	76,280	77,503	77,503	38,752	77,503	79,853
592-527-968.000	Depreciation	839,708	0	0	0	0	0
OTHER EXPENSES		980,965	94,887	94,887	(4,687)	43,387	98,121
CAPITAL OUTLAY							
592-527-972.060	Pump	8,985	0	0	0	0	0
592-527-972.061	Generators	0	106,167	136,605	10,962	116,852	0
592-527-972.600	MDEQ SAW Grant Equipment	14,084	0	0	0	0	0
592-527-974.028	Pickup Truck	0	39,000	39,000	0	0	39,000
592-527-987.020	Software - SAW Grant	0	12,900	12,900	0	12,900	0
592-527-988.000	Renovate / Roof Longsdorf	0	14,375	14,375	0	14,375	0
592-527-991.010	Repair Greentrees Lift St	2,000	0	0	0	0	0
592-527-991.021	Fordline Pump Station Upgrades	139,730	0	0	0	0	0
592-527-991.052	Longsdorf Lift St Grinder	0	0	0	0	0	35,000
592-527-991.054	T.V. Camera Unit	74,718	0	0	0	0	0
592-527-991.070	Longsdorf Lift Station Rehab	0	66,000	22,809	0	22,809	0
592-527-991.072	SCADA Meter System	0	0	0	0	0	8,000
592-527-999.058	Sanitary Sewer Replacement	7,830	0	0	0	0	0
592-527-999.100	Assets Capitalized	(266,140)	0	0	0	0	0
CAPITAL OUTLAY		(18,793)	238,442	225,689	10,962	166,936	82,000
Totals for dept 527-Sewer Operations		2,239,601	1,532,165	3,489,277	849,662	3,363,898	1,537,750

## OVERVIEW OF WATER / SEWER FUND

### Water Dept

#### Department Overview

The D.P.W. Water Department provides water service for nearly 12,500 residents and services nearly 4,000 water meters in the City of Riverview. While the potable water is supplied by the Detroit Water and Sewerage Department, the distribution, maintenance and measuring is performed under the complete auspices of the Riverview Department of Public Works Water Department and staff, state licensed water distribution personnel.

As the water is transmitted throughout approximately 37 miles of water mains, various maintenance activities include gate valve maintenance, pressure reducing valve maintenance and replacement, flushing of mains, hydrant repair and maintenance, residential shut-off repair, service lead installation (water taps), and lead service replacements. Additionally, this department provides year-round 24-hour response for all water distribution related matters, including water main repairs.

As the water is received into each customer's residence or place of business, additional services provided by the D.P.W. water department include installation of water meters, meter reading, meter repairs and replacements, state mandated cross connection inspections, and investigation of all water customer complaints (high bills, discolored water, bad tasting water, etc.). All contractual water related services (water taps, main installation and biannual pressure reducing valve calibration) are also under the inspection and monitoring of this department.

#### Goals & Objectives

1. Maintain city wide gate valve exercising program as mandated by the Michigan Department of Environmental Quality.
2. Repair and rebuild gate valves throughout the water distribution system that were found leaking or worn during the gate valve exercising program.
3. Equip water service vehicles to provide more efficient on site repairs.
4. Seek no cost educational opportunities for DPW personnel to obtain and maintain State of Michigan water operator's licenses.
5. Continue the City's DEQ required backflow program.
6. Make use of the SAW grant equipment to mark all gate valve locations.
7. Pressure Reducing Valves for the city's two main entry points of water from G.L.W.A. are original to the water system; we are struggling to keep them maintained and hope to have them replaced.

#### Financial Highlights

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
<b>Water Dept</b>				
Salaries & Wages	216,778	231,884	232,444	242,170
Fringe Benefits	271,835	238,520	238,520	266,465
Operating Expenses	7,572	8,270	8,270	8,270
Maintenance Supplies	64,063	78,370	78,370	68,430
Contractual Services	948,002	1,115,310	1,115,310	954,020
Other Expenses (excluding Dpen)	443,917	105,981	105,981	109,515
Capital Outlay	37,682	1,867,239	1,947,512	697,819
<b>TOTAL</b>	<b>1,989,849</b>	<b>3,645,574</b>	<b>3,726,407</b>	<b>2,346,689</b>

#### Expenditure Highlights

The Water Dept's expenditures have steadily increased, primarily due to water rate increases from Detroit Water and Sewerage Dept (DWSD).

The City has recently entered into a new 30-year agreement with the Great Lakes Water Authority (GLWA), who is now leasing the assets from Detroit and managing the system instead of DWSD. This new agreement is expected to save the City approximately 10% in costs by capping the factors that go into the rate calculation.

Capital outlay for 2016/17 includes the replacement of the Pennsylvania Road water main.

In addition, replacement of water mains in the City is expected to carry over from 2015/16 as part of the bond project.

Fiscal Year	DWSD Implicit	
	Rate	% Change
2016 Actual	\$ 21.30	16.5%
2015 Actual	18.29	8.0%
2014 Actual	16.93	6.5%
2013 Actual	15.89	10.7%
2012 Actual	14.35	10.6%
2011 Actual	12.98	14.5%
2010 Actual	11.34	11.3%
2009 Actual	10.19	6.3%
2008 Actual	9.59	4.7%
2007 Actual	9.16	7.5%
2006 Actual	8.52	5.2%
2005 Actual	8.10	
Note: Rate is per MCF		

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 536-Water Operations							
SALARIES & WAGES							
592-536-725.000	Full-Time Salaries	200,983	206,270	206,270	125,855	206,270	222,070
592-536-725.180	Safety Boot Allowance	390	390	390	500	500	510
592-536-725.190	Clothing Allowance	0	0	0	450	450	450
592-536-725.200	Overtime	12,492	17,055	17,055	7,195	17,055	14,030
592-536-725.300	Longevity	2,706	2,864	2,864	2,237	2,864	3,340
592-536-725.400	Pay-In-Lieu-Bonus,Vac,Per	0	3,630	3,630	0	3,630	1,770
592-536-725.450	Accrued Payoff	207	1,675	1,675	0	1,675	0
SALARIES & WAGES		216,778	231,884	231,884	136,237	232,444	242,170
FRINGE BENEFITS							
592-536-725.500	Social Security-Employer	16,938	18,540	18,540	10,249	18,540	19,550
592-536-725.600	Deferred Compensation	7,773	11,110	11,110	4,967	11,110	12,270
592-536-725.700	Health Insurance Expense	62,408	60,930	60,930	28,649	60,930	66,140
592-536-725.710	Optical Insurance Expense	388	400	400	247	400	370
592-536-725.720	Dental Insurance Expense	3,991	4,150	4,150	3,137	4,150	4,890
592-536-725.800	Life Insurance Expense	1,139	1,200	1,200	707	1,200	1,100
592-536-725.900	City Pension Contribution	(18,381)	51,740	51,740	26,147	51,740	54,770
592-536-725.950	GASB 45 OPEB Contribution	198,426	82,940	82,940	46,675	82,940	99,935
592-536-730.000	Unemployment Expense	128	700	700	21	700	520
592-536-735.000	Workers Comp Expense	(975)	6,810	6,810	3,680	6,810	6,920
FRINGE BENEFITS		271,835	238,520	238,520	124,479	238,520	266,465
OPERATING SUPPLIES							
592-536-740.000	Operating Supplies	1,207	1,500	1,500	715	1,500	1,500
592-536-740.175	Uniforms-Laundry/Cleaning	625	650	650	422	650	650
592-536-750.000	Postage Expense	5,740	6,120	6,120	4,437	6,120	6,120
OPERATING SUPPLIES		7,572	8,270	8,270	5,574	8,270	8,270
MAINTENANCE SUPPLIES							
592-536-760.200	MainMaint/Tap Supp/Repair	10,137	11,000	11,000	4,898	11,000	11,000
592-536-760.270	Maintenance-Restoration	15,469	20,000	20,000	7,903	20,000	20,000
592-536-760.280	Fire Hydrant Replacement	2,467	3,000	3,000	663	3,000	3,000
592-536-760.700	Water Meters & Parts	4,819	5,000	5,000	3,146	5,000	5,000
592-536-775.005	Vehicle Fuel & Maintenance	31,171	39,370	39,370	18,648	39,370	29,430
MAINTENANCE SUPPLIES		64,063	78,370	78,370	35,258	78,370	68,430
OTHER EXPENSES							
592-536-802.000	Dues & Subscriptions	198	200	200	182	200	200
592-536-861.000	Parking/Meals Reimbursemt	904	1,500	1,500	670	1,500	1,500
592-536-862.000	Travel, Ed & Training	675	1,300	1,300	250	1,300	1,300
592-536-914.000	General Liab Insurance	12,536	15,584	15,584	7,792	15,584	16,468
592-536-965.000	Administration	86,020	87,397	87,397	43,699	87,397	90,047
592-536-968.000	Depreciation	343,584	0	0	0	0	0

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 536-Water Operations							
OTHER EXPENSES							
OTHER EXPENSES		443,917	105,981	105,981	52,593	105,981	109,515
CONTRACTUAL SERVICES							
592-536-804.000	Audit Fees	5,557	5,725	5,725	4,950	5,725	5,725
592-536-818.000	Contractual Services	1,251	2,000	2,000	1,041	2,000	2,000
592-536-818.017	Legal Fees	8,030	7,500	7,500	190	7,500	5,000
592-536-818.040	Consumer Water Reports	2,332	3,500	3,500	0	3,500	3,500
592-536-818.155	Consulting	3,225	8,000	8,000	3,723	8,000	8,000
592-536-818.312	Software Maintenance	3,275	4,000	4,000	0	4,000	4,000
592-536-820.000	Water Study	1,980	14,500	27,020	552	27,020	0
592-536-820.020	EPA Water Testing	1,522	2,000	2,000	1,105	2,000	2,000
592-536-850.000	Telephone	322	355	355	322	355	355
592-536-905.100	Printing	1,560	2,000	2,000	766	2,000	2,000
592-536-927.000	Water Consumption	899,948	1,033,810	1,033,810	593,104	1,033,810	901,440
592-536-944.000	Office & Garage Rent	19,000	19,400	19,400	9,700	19,400	20,000
CONTRACTUAL SERVICES		948,002	1,102,790	1,115,310	615,453	1,115,310	954,020
CAPITAL OUTLAY							
592-536-972.060	Pump	0	2,500	2,500	0	2,500	0
592-536-974.022	DPW - Van	0	165,500	165,500	0	0	46,569
592-536-974.024	DPW - Dump Truck	0	0	135,789	0	135,789	0
592-536-974.028	Pickup Truck	36,865	0	0	0	0	0
592-536-980.065	Trash Pumps	0	2,500	2,500	1,149	2,500	0
592-536-991.091	Hand-held Meter Readers	0	0	0	0	0	6,250
592-536-999.057	Water Main Replacement	676,724	0	1,392,285	1,672,038	1,638,058	645,000
592-536-999.059	Water Main Project - Engineering	114,462	0	168,665	74,341	168,665	0
592-536-999.100	Assets Capitalized	(790,369)	0	0	0	0	0
CAPITAL OUTLAY		37,682	170,500	1,867,239	1,747,528	1,947,512	697,819
Totals for dept 536-Water Operations		1,989,849	1,936,315	3,645,574	2,717,122	3,726,407	2,346,689

## OVERVIEW OF LAND PRESERVE FUND

---

### Fund Overview

The Land Preserve is a sanitary landfill facility owned and operated by the City of Riverview as a business enterprise. The landfill facility began waste disposal operations in 1968 and has successfully incorporated two site expansions since that time, resulting in the 215 acre site currently permitted for waste disposal. The facility has a remaining capacity of over 12 million cubic yards that will provide over twelve years of landfill disposal.

The Land Preserve is a single source, integrated solid waste management services provider for a variety of municipalities, residents, and commercial contractors. Customers are afforded the opportunity to either obtain credit payment terms by executing an agreement for services or to utilize the landfill on a cash basis. Payment is generally based on scaled tonnage, with provisions for volume-based payment for certain types of materials.

Full service business lines included in the facility's available services include:

- Secure landfill disposal, with specific service components related to commercial waste, construction and demolition debris, special waste and event project wastes.
- Collection and management of household hazardous waste.
- Management of scrap tires.
- Beneficial use of nonimpacted soils, concrete, brick and wood chips.

Landfill operations require heavy investment in infrastructure and equipment as well as provisions for long term maintenance of the facility through the regulatory mandated post closure period of thirty years. Landfill personnel requirements include: administrative staff for management, sales and marketing, invoicing and operational support functions; equipment operators for disposal and site maintenance operations, and maintenance personnel to service owned heavy equipment and ancillary equipment. Contracted operations include occasional litter removal, office cleaning, leachate removal and leased heavy equipment maintenance.

The Land Preserve's goals are to operate an enterprise that meets profitability objectives while maintaining customer satisfaction and compliance with applicable regulations. Achievements of these goals require leadership and commitment in implementing programs and procedures that advance and enhance service, quality, and technology. The combination of a quality landfill asset, an effective management team, qualified environmental engineering consultant, and municipal guidance and oversight provides a unique complement that places the Land Preserve in a positive position in the solid waste management market.

### Goals & Objectives

1. Implement additional Best Management Practices for odor control to include spray-on type Alternative Daily Cover and installing additional landfill gas collection wells as required.
2. Continue to replace municipal vehicles to CNG or bi-fuel.
3. Improve reliability of CNG fueling station.
4. Investigate options and install capital equipment to improve utilization and profitability of landfill gas.
5. Extend Heavy Equipment and Facility Capital Equipment service life by monitoring wear through fluid analysis, mechanical wear measurement, hour usage, and sensor connectivity. Budget for anticipated additional major repairs, pushing out replacement timeline to coincide with predicted major component failure date range.
6. Implement landfill expansion to include Frank and Poet Drain relocation, enhanced floodplain storage and enhancements to Riverview Highlands Golf Course.

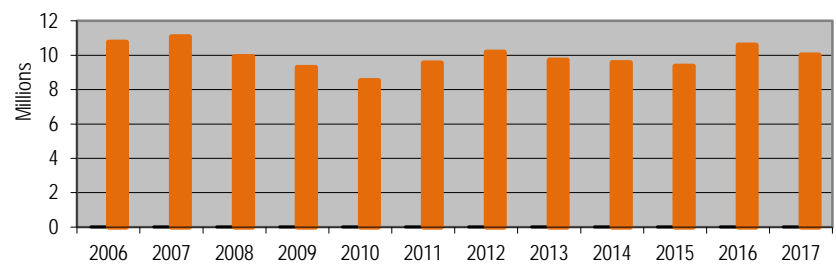
Financial Highlights

Revenues

Operating revenues for the land preserve fund are budgeted at \$10,021,000 for fiscal year 2016/17 compared to \$10,591,000 for fiscal year 2015/16. This represents a decrease of \$570,000 from the prior year. The land preserve's customers are directly affected by the state of the economy; as such we are very conservative in projecting what our revenues will be and monitor the revenues continually to assure we do not exceed expenditures. We expect highway road construction to temporarily impact our customer's willingness and ease of accessing our facility.

The chart below shows operating revenues for the land preserve fund since 2006:

Land Preserve Operating Revenues



The land preserve budget also includes interest earned on its environmental escrow accounts. For fiscal year 2016/17, \$891,000 is budgeted as interest earnings on these escrow accounts; in the previous five years the interest earned averaged over \$1,000,000. This interest is used as part of the land preserve's operating transfers to the general fund, local streets fund, and garbage & rubbish fund. Earnings have decreased due to lower interest rates on the investments (i.e., government bonds and treasury notes).

Expenditures

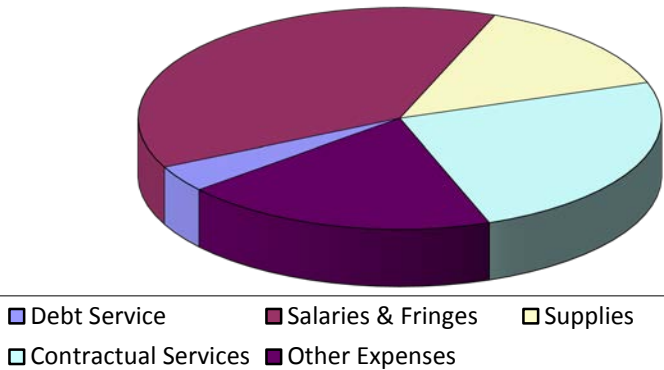
Operating expenses for fiscal year 2016/17 are budgeted at \$7,074,753, compared to \$7,361,391 for the 2015/16 adopted budget. The decrease is primarily due to the diligence in maintaining heavy equipment; the land preserve has been able to extend the lives of the equipment and extend the time between frequencies of purchasing new equipment.

Capital outlay for 2016/17 (excluding escrow-eligible projects) is budgeted at \$2,535,000. The vast majority of this amount is for replacement of heavy equipment, including a compactor, dozer, and pickup truck. The maintenance staff at the land preserve has extended the lives of these pieces of equipment but it is ultimately a necessary replacement to avoid extended down time for maintenance and repairs.

The City has been following a policy of financing heavy equipment purchases in order to match the cash outlay with the useful lives of the equipment, and expects to continue this practice for these budgeted purchases.

Operating transfers for 2016/17 are budgeted at \$3,511,000, compared to \$3,157,131 for 2015/16. It should be noted that the budgeted operating transfers represent the equivalent of 10.5 mills of property taxes not levied to the residents (based on a taxable value of \$300 million).

Land Preserve Operating Expenses



BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
INTEREST & INVESTMENT INCOME							
596-000-650.010	Interest on Investments	12,733	1,000	1,000	5,461	5,461	1,000
596-000-650.040	Interest Income - Escrow (Restricted)	175,905	276,000	276,000	78,185	78,185	320,000
596-000-650.045	Interest Income - Escrow (Unrestricted)	309,338	460,000	460,000	127,139	127,139	420,000
596-000-651.000	Unrealized Gain (Loss)	(94,036)	100,000	100,000	(63,462)	(50,000)	100,000
596-000-652.000	Realized Gain (Loss)	105,592	50,000	50,000	2,961	3,000	50,000
	INTEREST & INVESTMENT INCOME	509,532	887,000	887,000	150,284	163,785	891,000
CHARGES FOR SERVICES							
596-000-655.100	Contract Tipping Fees	10,709,076	8,750,000	8,750,000	6,321,891	8,750,000	8,350,000
596-000-655.150	Pre-Paid Tipping Fees	1,246,959	750,000	750,000	351,592	750,000	600,000
596-000-655.160	Special Waste	309,840	250,000	250,000	159,057	250,000	250,000
596-000-655.165	Analytical Reimbursement	1,849	1,000	1,000	2,563	1,000	1,000
596-000-655.170	Clean Wood - Billed	47,028	40,000	40,000	35,179	45,000	40,000
596-000-655.175	PP Tipping Credit Cd Fees	1,092,981	750,000	750,000	775,404	850,000	750,000
596-000-655.400	Finance Charges	43,401	50,000	50,000	26,143	40,000	30,000
	CHARGES FOR SERVICES	13,451,134	10,591,000	10,591,000	7,671,829	10,686,000	10,021,000
OTHER REVENUE							
596-000-655.200	Royalties - Methane Gas	169,621	175,000	175,000	115,561	170,000	210,000
596-000-655.210	CNG Customer Fuel Sales	23,243	25,000	25,000	38,807	50,000	60,000
596-000-655.220	CNG Departmental Fuel Sales	2,666	5,000	5,000	2,490	5,000	5,000
596-000-655.260	Sale of Equipment	4,500	365,000	365,000	55,000	55,000	75,000
596-000-655.301	Scrap Sales	35,657	50,000	50,000	1,349	2,000	0
596-000-670.010	Sundry Revenues	1,408	1,000	1,000	79	38	1,000
596-000-670.030	Sale of Equipment	(227)	5,000	5,000	300	300	0
	OTHER REVENUE	236,868	626,000	626,000	213,586	282,338	351,000
TRANSFERS (IN)							
596-000-686.000	Environmental Escrow Reimbursement	0	9,995,662	9,995,662	135,000	135,000	9,691,462
	TRANSFERS (IN)	0	9,995,662	9,995,662	135,000	135,000	9,691,462
Totals for dept 000-Revenues		14,197,534	22,099,662	22,099,662	8,170,699	11,267,123	20,954,462



BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 300-Debt Service							
DEBT SERVICE							
596-300-998.300	Principal -- Chase Equipment Leasing	0	119,040	119,040	0	119,040	270,400
596-300-998.310	Interest -- Chase Equipment Leasing	8,436	830	830	827	830	14,400
DEBT SERVICE		8,436	119,870	119,870	827	119,870	284,800
Totals for dept 300-Debt Service		8,436	119,870	119,870	827	119,870	284,800

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 526-Land Preserve							
SALARIES & WAGES							
596-526-725.000	Full-Time Salaries	981,848	976,900	976,900	654,992	980,000	976,900
596-526-725.100	Part-Time Salaries	95,966	153,660	153,660	64,358	100,000	153,660
596-526-725.170	Vacation Pay	399,013	422,540	422,540	297,851	422,540	422,540
596-526-725.175	Part-Time Paid Leave	401	1,780	1,780	350	800	1,780
596-526-725.200	Overtime	150,531	153,180	153,180	106,712	160,000	153,180
596-526-725.300	Longevity	1,350	1,900	1,900	1,500	15,000	1,650
596-526-725.400	Pay-In-Lieu-Bonus,Vac,Per	10,876	10,050	10,050	1,352	10,050	10,200
596-526-725.450	Accrued Payoff	323	0	0	0	0	0
SALARIES & WAGES		1,640,308	1,720,010	1,720,010	1,127,115	1,688,390	1,719,910
FRINGE BENEFITS							
596-526-725.500	Social Security-Employer	102,166	132,300	132,300	68,572	104,000	134,750
596-526-725.600	Deferred Compensation	14,833	18,900	18,900	9,263	15,000	19,230
596-526-725.700	Health Insurance Expense	311,900	353,570	353,570	225,229	353,000	189,630
596-526-725.710	Optical Insurance Expense	551	580	580	367	580	600
596-526-725.720	Dental Insurance Expense	8,133	8,460	8,460	6,706	8,460	10,170
596-526-725.800	Life Insurance Expense	1,778	1,800	1,800	1,243	1,800	1,710
596-526-725.900	City Pension Contribution	122,832	185,220	185,220	109,493	185,000	217,900
596-526-725.950	GASB 45 OPEB Contribution	968,087	415,870	415,870	231,717	415,800	441,000
596-526-730.000	Unemployment Expense	1,085	3,360	3,360	225	1,000	2,520
596-526-735.000	Workers Comp Expense	(11,400)	67,230	67,230	27,102	67,000	70,910
FRINGE BENEFITS		1,519,965	1,187,290	1,187,290	679,917	1,151,640	1,088,420
OPERATING SUPPLIES							
596-526-740.000	Operating Supplies	24,731	27,630	27,630	14,716	27,630	27,630
596-526-740.145	Copier Maintenance & Supplies	3,036	4,000	4,000	1,339	3,000	4,000
596-526-740.175	Uniforms-Laundry/Cleaning	9,901	10,000	10,000	3,002	9,000	10,000
596-526-741.000	Books and Magazines	49	1,500	1,500	45	100	1,500
OPERATING SUPPLIES		37,717	43,130	43,130	19,102	39,730	43,130
MAINTENANCE SUPPLIES							
596-526-760.000	Maintenance Supplies	1,106	5,400	5,400	3,489	5,400	5,400
596-526-760.300	Road Maintenance	29,542	35,000	35,000	6,853	35,000	35,000
596-526-760.800	Odor Control Supplies	15,879	40,000	40,000	7,779	10,000	40,000
596-526-760.801	Alternate Daily Cover Supplies	28,804	100,000	100,000	0	35,000	54,000
596-526-760.900	Methane Flare-Gas & Supplies	4,127	10,000	10,000	6,684	10,000	10,000
596-526-761.000	Building Maintenance	24,192	28,500	28,500	19,085	25,000	28,500
596-526-763.000	Leachate Pre-Treatment Maint Supplies	0	0	0	0	0	25,000
596-526-775.005	Vehicle Fuel & Maintenance	25,642	36,410	36,410	15,517	25,000	27,760
596-526-775.015	CNG Vehicle Fuel & Maintenance	0	5,000	5,000	0	0	0
596-526-775.100	Diesel Fuel & Oil	395,000	497,000	497,000	197,415	300,000	325,000
596-526-776.000	Hvy Equip Maint - Owned	406,876	425,000	375,000	295,330	395,000	425,000
MAINTENANCE SUPPLIES		931,168	1,182,310	1,132,310	552,152	840,400	975,660

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 526-Land Preserve							
ESCROW PROJECTS							
596-526-762.000	CNG Station Maint & Supplies	17,980	102,300	102,300	5,938	30,000	92,100
596-526-970.066	Landfill ADC Vehicle	84,000	0	0	0	0	0
596-526-970.070	Vehicle CNG Conversion	0	0	0	0	0	25,000
596-526-974.576	Global Positioning Equip	0	116,000	116,000	0	0	130,000
596-526-975.426	Cell 1 Leachate System Repairs	68,911	240,000	241,176	1,913	200,000	0
596-526-989.310	Stormwater Design Upgrade	7,833	42,362	42,362	560	42,362	42,362
596-526-989.311	Stormwater System Impvmts	0	310,000	310,000	0	0	310,000
596-526-991.000	Rep/Repl Ground Wtr Wells	44,261	0	0	0	0	0
596-526-991.041	Compressor - CNG Fuel Station	0	0	0	0	0	178,000
596-526-994.084	Landfill Exp-Prelim Eng	0	300,000	300,000	0	50,000	300,000
596-526-994.085	Landfill Exp-Golf Design	7,759	150,000	150,000	0	0	150,000
596-526-994.089	Landfill Gas System Expansion	412,544	300,000	300,000	75,381	300,000	350,000
596-526-994.091	Landfill Access Road	84,493	0	0	0	0	275,000
596-526-994.094	Cell 6 Synthetic Membrane	0	300,000	300,000	0	0	300,000
596-526-994.098	Cell 7 Construction	598,978	5,000,000	5,000,000	306,662	300,000	3,750,000
596-526-994.200	Leachate Pre-Treatment System	783,885	575,000	580,473	15,532	20,000	75,000
596-526-994.201	Landfill Gas / Electricity Conversion	0	2,560,000	2,560,000	0	0	2,560,000
596-526-994.202	Southeast Leachate Pre-Treatment System	0	0	0	0	0	350,000
596-526-994.203	Golf Course Flare Pipeline	0	0	0	0	0	240,000
596-526-994.204	Sulfur Treatment System	0	0	0	0	0	500,000
ESCROW PROJECTS		2,110,644	9,995,662	10,002,311	405,986	942,362	9,627,462
OTHER EXPENSES							
596-526-802.000	Dues & Subscriptions	4,564	6,400	6,400	4,512	5,000	6,400
596-526-823.600	Permits Operating/Gasline	5,807	75,000	75,000	31,406	32,000	16,000
596-526-854.000	Public Relations	15,583	26,500	26,500	11,604	23,000	26,500
596-526-862.000	Travel, Ed & Training	2,497	3,300	3,300	0	3,300	3,300
596-526-862.100	Education/Training-Staff	4,810	10,000	10,000	347	10,000	10,000
596-526-890.000	Used Oil Disposal Fees	0	500	500	0	500	500
596-526-893.010	Closure Requirement-State	2,462,874	0	0	0	0	0
596-526-893.020	Wayne County Surcharges	373,507	480,000	480,000	193,165	480,000	475,000
596-526-893.030	MDEQ Annual Solid Wst Fee	304,093	400,000	400,000	154,571	400,000	400,000
596-526-914.000	General Liab Insurance	150,677	183,961	183,961	112,888	183,961	181,743
596-526-965.000	Administration	200,900	204,200	204,200	102,100	204,200	210,400
596-526-968.000	Depreciation	1,751,155	0	0	0	0	0
596-526-999.060	Bad Debt Expense	(26,043)	0	0	0	0	100,000
OTHER EXPENSES		5,250,424	1,389,861	1,389,861	610,593	1,341,961	1,429,843
CONTRACTUAL SERVICES							
596-526-802.035	Wastewater Treatment Fees	3,326	10,000	10,000	2,495	4,000	10,000
596-526-804.000	Audit Fees	16,836	16,000	16,000	15,000	15,000	16,000
596-526-815.051	Operations Plan	818	0	0	0	0	0
596-526-816.000	Consulting Engineer	248,529	323,850	323,850	136,819	240,000	328,650

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 526-Land Preserve							
CONTRACTUAL SERVICES							
596-526-816.100	Aerial Survey	9,875	10,000	10,000	5,325	5,325	10,000
596-526-816.200	Analytical Testing	13,319	20,000	20,000	11,030	20,000	20,000
596-526-816.260	Nike Site Assessment	1,873	46,680	46,680	1,961	2,000	46,680
596-526-816.300	Leachate Mgmt Design/Supp	24,880	52,420	52,420	33,759	50,000	52,420
596-526-816.450	Site Vertical Surveys	10,525	21,220	21,220	14,756	21,220	21,220
596-526-816.610	Scale Maintenance	2,643	10,000	10,000	4,626	10,000	10,000
596-526-816.630	Annual Maintenance	3,600	15,000	15,000	0	10,000	25,000
596-526-816.640	Credit Service Fees	3,970	4,100	4,100	3,970	4,100	4,100
596-526-816.650	Porta-John Rental	1,820	1,800	1,800	1,436	2,000	2,000
596-526-816.660	Leachate Removal	363,911	210,000	210,000	170,638	210,000	150,000
596-526-816.665	Leachate-Analytic Testing	2,351	20,000	20,000	9,369	20,000	20,000
596-526-816.667	Special Waste Testing	2,024	5,000	5,000	2,391	5,000	5,000
596-526-816.675	Clean Wood Grind&Removal	99,683	129,600	129,600	59,539	120,000	129,600
596-526-816.700	LP Gas O&M	188,812	220,000	220,000	97,508	220,000	225,000
596-526-817.000	Security Guards	71,242	74,310	74,310	46,428	74,310	74,310
596-526-817.050	Temporary Employees	47,219	40,000	40,000	33,404	60,000	60,000
596-526-818.012	Litigation/Spec Legal Svc	101,732	60,000	60,000	79,052	90,000	120,000
596-526-818.017	Legal Fees	162,686	225,000	225,000	116,860	225,000	175,000
596-526-818.039	Taylor/Rvw Act 179 Auth	2,988	1,000	1,000	0	1,000	1,000
596-526-818.150	Computer Training	0	2,500	2,500	0	0	2,500
596-526-819.000	Janitorial Contract	2,400	8,000	8,000	2,374	5,000	8,000
596-526-836.000	Physical Exams	0	1,500	1,500	0	1,500	1,500
596-526-850.000	Telephone	12,081	8,500	8,500	5,517	7,500	8,500
596-526-851.000	Radio Maintenance	78	4,000	4,000	1,014	2,000	4,000
596-526-851.100	Leachate System Maint	44,639	40,000	40,000	19,614	40,000	40,000
596-526-851.200	Temporary Fencing	0	7,500	7,500	0	0	7,500
596-526-860.100	Credit Card Fees	29,309	35,000	35,000	20,782	25,000	35,000
596-526-905.100	Printing	3,670	5,000	5,000	134	500	5,000
596-526-921.000	Gas Service	12,915	26,810	26,810	4,038	20,000	26,810
596-526-921.100	Gas Service -- CNG Station	1,802	5,000	5,000	395	1,000	5,000
596-526-922.000	Electric Service	63,016	60,000	60,000	40,512	60,000	60,000
596-526-923.000	Water Service	9,044	8,000	8,000	5,038	8,000	8,000
596-526-945.000	Equipment Rental	92,965	74,000	124,000	95,198	124,000	74,000
596-526-961.000	Recycle Program	3,806	10,000	10,000	1,523	4,000	6,000
596-526-970.006	Document Management	0	27,000	27,000	3,256	10,000	20,000
CONTRACTUAL SERVICES		1,660,387	1,838,790	1,888,790	1,045,761	1,717,455	1,817,790
TRANSFERS (OUT)							
596-526-965.596	Transfer - Envmtl Escrow	0	0	0	707,715	0	0
TRANSFERS (OUT)		0	0	0	707,715	0	0
CAPITAL OUTLAY							
596-526-970.021	Video Security	0	0	0	0	0	5,000

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 526-Land Preserve							
CAPITAL OUTLAY							
596-526-970.060	Land Preserve Sales Vehicle	0	0	35,000	33,491	33,491	0
596-526-970.065	Utility Vehicle	16,497	0	0	0	0	0
596-526-970.400	Tools	2,799	5,000	5,000	980	2,000	5,000
596-526-970.512	Snow Plow	6,113	0	0	0	0	0
596-526-974.028	Pickup Truck	0	0	0	0	0	40,000
596-526-974.301	Fencing	3,000	0	0	(3,000)	0	0
596-526-974.400	Dozer - Land Preserve	0	650,000	650,000	0	600,000	1,500,000
596-526-974.401	Compactors	0	850,000	850,000	0	850,000	850,000
596-526-974.480	Excavator	0	310,000	311,000	311,000	311,000	0
596-526-974.500	Water Wagon	0	500,000	563,268	0	563,268	0
596-526-975.416	Tractor Accessories	3,599	5,000	5,000	0	5,000	6,000
596-526-978.005	Office Repairs	0	75,000	75,000	0	75,000	0
596-526-980.040	Landfill Scale	0	0	97,271	92,639	100,000	0
596-526-980.800	Tire Replacement	0	30,000	30,000	28,240	30,000	30,000
596-526-980.900	Leachate Sys Line Clean	6,967	50,000	50,000	3,332	20,000	50,000
596-526-985.000	Seeding and Fertilizing	13,295	20,000	20,000	732	732	20,000
596-526-987.000	Software	29,040	0	0	0	0	0
596-526-990.000	Computer Equipment	2,294	9,000	9,000	963	3,000	9,000
596-526-994.034	Perimeter Fencing	0	200,000	200,000	0	20,000	20,000
596-526-994.068	Batwing Mower	0	0	15,991	15,991	15,991	0
596-526-999.100	Assets Capitalized	(2,184,483)	0	0	0	0	0
CAPITAL OUTLAY		(2,100,879)	2,704,000	2,916,530	484,368	2,629,482	2,535,000
Totals for dept 526-Land Preserve		11,049,734	20,061,053	20,280,232	5,632,709	10,351,420	19,237,215

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 966-Operating Transfers -- Out							
TRANSFERS (OUT)							
596-966-965.101	Op Transfer -- General Fund	1,837,500	2,650,000	2,650,000	1,325,000	2,150,000	2,600,000
596-966-965.226	Op Transfer - Rubbish Fd	352,481	357,131	357,131	178,566	357,131	351,000
596-966-965.402	Op Transfer - CIP	0	150,000	150,000	85,429	150,000	560,000
596-966-965.592	Op Transfer - Water/Sewer Fund	169,621	0	0	0	0	0
	TRANSFERS (OUT)	2,359,602	3,157,131	3,157,131	1,588,995	2,657,131	3,511,000
Totals for dept 966-Operating Transfers -- Out		2,359,602	3,157,131	3,157,131	1,588,995	2,657,131	3,511,000

### Self Insurance Fund

This fund accounts for the payment of general liability insurance for the City of Riverview. The Michigan Municipal Risk Management Authority (MMRMA) provides insurance coverage for the City of Riverview.

MMRMA is a public entity self-insurance pool providing liability and property coverage to its membership of more than 280 Michigan local governmental units. Members include cities, counties, townships, villages, health-related services, facilities, departments and agencies, municipal authorities, boards and commissions, libraries and library systems, fire departments, courts, transportation departments, and cable communication services.

All operating funds of the City contribute funds to this operating fund. The collected funds then defray the cost of the general liability, vehicle, and casualty insurance costs of the City annually.

### **Financial Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
Other Expenses	344,460	361,681	361,294	379,359
<b>Total</b>	<b>344,460</b>	<b>361,681</b>	<b>361,294</b>	<b>379,359</b>

### Retiree Insurance Fund

This fund was established in 2010/11, and accounts for benefits (other than pension) provided to City retirees and their families. These benefits may include health and dental insurance, prescription coverage, and life insurance, and are provided under collective bargaining agreements.

According to an actuarial valuation as of June 30, 2013, the City's Unfunded Actuarial Accrued Liability (UAAL) for these benefits was \$41,629,302. The recommended annual contribution for fiscal year 2015/16 is \$3,713,021; however, these contributions are not required. The 2016/17 annual contribution has not yet been provided. The City has no obligation to make contributions in advance of when the insurance premiums are due for payment (in other words, this may be financed on a "pay-as-you-go" basis).

To ensure that all funds are being charged fairly, the various funds are charged a contribution rate based on full-time wages that will collect enough funding to pay the current costs. Because of the financial difficulties the City is facing, it is not feasible for the various funds to contribute the recommended contribution.

For fiscal year 2016/17, the contribution rate has been calculated as 25% and 45% of full-time salaries for governmental funds and enterprise funds, respectively, and is allocated to each department with eligible employees.

### **Financial Highlights**

	2014/15 Actuals	2015/16 Budget	2015/16 Projected	2016/17 Proposed
Salaries & Wages	10,938	10,800	10,800	10,800
Fringe Benefits	1,185,505	1,296,580	1,304,985	1,337,540
Contractual Services	3,250	3,750	3,250	3,750
<b>Total</b>	<b>1,199,693</b>	<b>1,311,130</b>	<b>1,319,035</b>	<b>1,352,090</b>

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
CHARGES TO OTHER FUNDS							
677-000-640.019	Chgs for Services-GPF	2,507	3,117	3,117	1,558	3,116	3,294
677-000-640.021	Chgs for Services-Gen Fd	93,465	93,505	93,505	28,505	93,504	98,808
677-000-640.022	Chgs for Services-Golf	22,565	28,051	28,051	14,026	28,051	29,642
677-000-640.023	Chgs for Services-Sewer	64,036	15,584	15,584	(43,708)	15,584	16,468
677-000-640.024	Chgs for Services-Water	12,536	15,584	15,584	7,792	15,584	16,468
677-000-640.025	Chgs for Services-LP	100,291	124,673	124,673	62,336	124,672	131,743
677-000-640.026	Chgs for Service-Major St	7,522	9,350	9,350	4,676	9,352	9,881
677-000-640.027	Chgs for Service-Local St	97,522	9,350	9,350	(85,324)	9,350	9,881
677-000-640.029	Chgs for Service-Library	10,029	12,467	12,467	6,234	12,468	13,174
	CHARGES TO OTHER FUNDS	410,473	311,681	311,681	(3,905)	311,681	329,359
OTHER REVENUE							
677-000-640.072	Reimb for Workers Comp	11,942	0	0	3,012	3,012	0
677-000-670.677	Insurance Reimbursement	643,672	50,000	50,000	0	50,000	50,000
677-000-675.051	Gain (Loss) - Insurance	(112,921)	0	0	0	0	0
	OTHER REVENUE	542,693	50,000	50,000	3,012	53,012	50,000
INTEREST & INVESTMENT INCOME							
677-000-650.010	Interest on Investments	9	0	0	3	6	0
	INTEREST & INVESTMENT INCOME	9	0	0	3	6	0
Totals for dept 000-Revenues		953,175	361,681	361,681	(890)	364,699	379,359



BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 865-Insurance OTHER EXPENSES 677-865-914.000	General Liab Insurance	344,460	361,681	361,681	361,294	361,294	379,359
OTHER EXPENSES		344,460	361,681	361,681	361,294	361,294	379,359
Totals for dept 865-Insurance		344,460	361,681	361,681	361,294	361,294	379,359

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
<hr/>							
Dept 966-Operating Transfers -- Out							
TRANSFERS (OUT)							
677-966-965.402	Op Transfer - CIP	222,200	0	0	0	0	0
	TRANSFERS (OUT)	222,200	0	0	0	0	0
Totals for dept 966-Operating Transfers -- Out		222,200	0	0	0	0	0

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 000-Revenues							
OTHER REVENUE							
680-000-640.074	Retiree Healthcare Reimb	17,330	18,063	18,063	13,547	18,063	18,000
OTHER REVENUE		17,330	18,063	18,063	13,547	18,063	18,000
CHARGES TO OTHER FUNDS							
680-000-640.100	Charge to Other Funds -- OPEB 45	1,271,914	1,345,540	1,345,540	695,550	1,345,540	1,334,090
CHARGES TO OTHER FUNDS		1,271,914	1,345,540	1,345,540	695,550	1,345,540	1,334,090
Totals for dept 000-Revenues		1,289,244	1,363,603	1,363,603	709,097	1,363,603	1,352,090

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 02/29/16	2015-16 PROJECTED Y MGR ACTIVITY	2016-17 PROPOSED BUDGET
Dept 851-Employee Benefits							
SALARIES & WAGES							
680-851-725.000	Full-Time Salaries	10,938	10,800	10,800	5,364	10,800	10,800
	SALARIES & WAGES	10,938	10,800	10,800	5,364	10,800	10,800
FRINGE BENEFITS							
680-851-725.500	Social Security-Employer	837	900	900	410	900	900
680-851-725.700	Health Insurance Expense	1,174,810	1,283,430	1,283,430	850,047	1,292,800	1,323,360
680-851-725.710	Optical Insurance Expense	4,727	5,110	5,110	3,376	5,000	5,280
680-851-725.720	Dental Insurance Expense	3,301	4,640	4,640	3,432	4,480	5,000
680-851-725.800	Life Insurance Expense	1,830	2,500	2,500	1,220	1,805	3,000
	FRINGE BENEFITS	1,185,505	1,296,580	1,296,580	858,485	1,304,985	1,337,540
CONTRACTUAL SERVICES							
680-851-818.000	Contractual Services	3,250	3,750	3,750	3,250	3,250	3,750
	CONTRACTUAL SERVICES	3,250	3,750	3,750	3,250	3,250	3,750
Totals for dept 851-Employee Benefits		1,199,693	1,311,130	1,311,130	867,099	1,319,035	1,352,090

# APPENDIX A

## 5-YEAR

### CAPITAL IMPROVEMENT

### PLAN

**City of Riverview**  
**5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2015/16 Projected	2016/17 Budgeted	2017/18 Proposed	2018/19 Proposed	2019/20 Proposed	2020/21 Proposed	TOTAL
<b>GENERAL GOVERNMENT</b>								
<u><b>Fire Station</b></u>								
Parking Lot Replacement	CIEF		\$ 177,620	\$ 165,000				\$ 342,620
HVAC Upgrades / Controls	CIEF		\$ 21,250					\$ 21,250
<u><b>Municipal Building</b></u>								
Council Chamber Cameras	Cable	\$ 19,000	\$ 1,800					\$ 20,800
Canopy & Column Renovation	CIEF			\$ 66,000				\$ 66,000
City Hall Screen Wall	CIEF			\$ 72,500				\$ 72,500
City Hall Boiler Replacement	CIEF				\$ 218,500			\$ 218,500
Parking Lot Replacement	CIEF					\$ 275,000		\$ 275,000
City Hall Landscaping	CIEF	\$ 8,000						\$ 8,000
<u><b>DPW</b></u>								
Parking Lot Replacement	CIEF				\$ 400,000			\$ 400,000
Roof Replacement	CIEF		\$ 155,000					\$ 155,000
Fence / Gate Replacement	CIEF	\$ 6,000						\$ 6,000
<u><b>Economic Development</b></u>								
Land Acquisition & Redevelopment	CIEF	\$ 60,300						\$ 60,300
Housing Rehab / HUD Home Improvements	CIEF	\$ 1,000	\$ 1,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 42,000
<b>GENERAL GOVERNMENT SUBTOTAL</b>		<b>\$ 94,300</b>	<b>\$ 356,670</b>	<b>\$ 313,500</b>	<b>\$ 628,500</b>	<b>\$ 285,000</b>	<b>\$ 10,000</b>	<b>\$ 1,687,970</b>

**City of Riverview**  
**5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2015/16 Projected	2016/17 Budgeted	2017/18 Proposed	2018/19 Proposed	2019/20 Proposed	2020/21 Proposed	TOTAL
<b>SANITARY SEWER SYSTEM</b>								
Sanitary Sewer Replacement -- Grange Rd	Water / Sewer Fund			\$ 300,000				\$ 300,000
Longsdorf Lift Station Grinder	Water / Sewer Fund		\$ 35,000					\$ 35,000
Longsdorf Lift Station Electrical	Water / Sewer Fund	\$ 22,809						\$ 22,809
Longsdorf Lift Station Roof	Water / Sewer Fund	\$ 14,375						\$ 14,375
SCADA Meter System	Water / Sewer Fund		\$ 8,000					\$ 8,000
<b>SANITARY SEWER SYSTEM SUBTOTAL</b>		<b>\$ 37,184</b>	<b>\$ 43,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 380,184</b>
<b>WATER DISTRIBUTION SYSTEM</b>								
Water Main Replacement -- Wendy Court	Bonds	\$ 70,000						\$ 70,000
Water Main Replacement -- Hinton St (Sibley to Longsdorf)	Bonds		\$ 655,000					\$ 655,000
Water Main Replacement -- Johanna Court	Bonds	\$ 55,000						\$ 55,000
Water Main Replacement -- Marsha St (Matthews to Valade)	Bonds	\$ 485,000						\$ 485,000
Water Main Replacement -- Matthews St (Valade to Valade)	Bonds	\$ 750,000						\$ 750,000
Water Main Replacement -- Pennsylvania Rd	Bonds		\$ 645,000					\$ 645,000
Water Main Replacement -- Dundee Street	Water / Sewer Fund					\$ 657,685		\$ 657,685
PRV Replacement -- Electric Ave.	Water / Sewer Fund		\$ 100,000					\$ 100,000
PRV Replacement -- Sibley Rd	Water / Sewer Fund		\$ 225,000					\$ 225,000
<b>WATER DISTRIBUTION SYSTEM SUBTOTAL</b>		<b>\$ 1,360,000</b>	<b>\$ 1,625,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 657,685</b>	<b>\$ -</b>	<b>\$ 3,642,685</b>
<b>DRAINAGE IMPROVEMENTS</b>								
Rear Yard Drainage Program	CIEF							\$ -
County Drain Dredging	CIEF							\$ -
<b>DRAINAGE IMPROVEMENTS SUBTOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Riverview**  
**5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2015/16 Projected	2016/17 Budgeted	2017/18 Proposed	2018/19 Proposed	2019/20 Proposed	2020/21 Proposed	TOTAL
<b>TRANSPORTATION SYSTEM</b>								
Hinton Rd Reconstruction	Bonds		\$ 1,325,000					\$ 1,325,000
Wendy Court Reconstruction	Bonds	\$ 160,000						\$ 160,000
Johanna Court Reconstruction	Bonds	\$ 130,000						\$ 130,000
Marsha St Reconstruction	Bonds	\$ 830,000						\$ 830,000
Matthews St Reconstruction	Bonds	\$ 1,210,000						\$ 1,210,000
Hamann St Reconstruction	Bonds		\$ 815,000					\$ 815,000
Street Sectioning / Repairs	CDBG Grant							\$ -
Major Streets -- Sectioning & Repairs	Act 51 Funds	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 450,000
Local Streets -- Sectioning & Repairs	Act 51 Funds	\$ 551,085	\$ 435,000	\$ 450,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,936,085
Civic Park Drive Sealcoating	Act 51 Funds							\$ -
Sidewalk Replacement (MAJOR STREETS)	Act 51 Funds			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000
Sidewalk Replacement (LOCAL STREETS)	Act 51 Funds			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
<b>TRANSPORTATION SYSTEM SUBTOTAL</b>		<b>\$ 2,956,085</b>	<b>\$ 2,650,000</b>	<b>\$ 600,000</b>	<b>\$ 650,000</b>	<b>\$ 650,000</b>	<b>\$ 650,000</b>	<b>\$ 8,156,085</b>



**City of Riverview**  
**5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2015/16 Projected	2016/17 Budgeted	2017/18 Proposed	2018/19 Proposed	2019/20 Proposed	2020/21 Proposed	TOTAL
<b>LEISURE FACILITIES</b>								
<u><b>Riverview Highlands Golf Course</b></u>								
Cart Path Replacement	Golf Course		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
Video Security	Golf Course		\$ 10,000					\$ 10,000
Irrigation System Improvement	Golf Course		\$ 8,500					\$ 8,500
Signage	Golf Course		\$ 10,000					\$ 10,000
<b>RIVERVIEW HIGHLANDS GOLF COURSE SUBTOTAL</b>		<b>\$ -</b>	<b>\$ 48,500</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 128,500</b>
<u><b>Municipal Library</b></u>								
HVAC Upgrades / Controls	CIEF		\$ 61,250					\$ 61,250
Carpeting	CIEF	\$ 61,297						\$ 61,297
<u><b>Community Center</b></u>								
Community Center Renovations	CIEF	\$ 26,590						\$ 26,590
<u><b>Parks</b></u>								
Re-surface YP Basketball Courts	CIEF			\$ 105,000				\$ 105,000
YP Playground Equipment	Wayne County Grant		\$ 55,000					\$ 55,000
Park Equipment	General Fund	\$ 17,000	\$ 17,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 94,000
Park Equipment	CDBG	\$ 92,468	\$ 72,000					\$ 164,468
Vreeland Skate Park	CIEF				\$ 294,000			\$ 294,000
Glens Park Shelter	CIEF		\$ 16,000					\$ 16,000
Veterans Memorial	CIEF	\$ 10,000						\$ 10,000
<b>RECREATION &amp; CULTURE SUBTOTAL</b>		<b>\$ 207,355</b>	<b>\$ 221,250</b>	<b>\$ 120,000</b>	<b>\$ 309,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 887,605</b>

**City of Riverview**  
**5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2015/16 Projected	2016/17 Budgeted	2017/18 Proposed	2018/19 Proposed	2019/20 Proposed	2020/21 Proposed	TOTAL
<b>LAND PRESERVE</b>								
Landfill Scale	Land Preserve	\$ 100,000						\$ 100,000
Landfill Access Road	Land Preserve		\$ 275,000					\$ 275,000
Video Security	Land Preserve		\$ 5,000					\$ 5,000
Fencing	Land Preserve	\$ 20,000	\$ 50,000					\$ 70,000
<b>LAND PRESERVE ESCROW PROJECTS</b>								
Stormwater System Improvements	Environmental Escrow	\$ 42,362	\$ 352,362					\$ 394,724
Leachate Pre-Treatment System	Environmental Escrow	\$ 20,000	\$ 425,000					\$ 445,000
Landfill Gas / Electricity Conversion	Environmental Escrow		\$ 2,560,000					\$ 2,560,000
Cell 1 Leachate System Repairs	Environmental Escrow	\$ 200,000						\$ 200,000
Cell 6 Synthetic Membrane	Environmental Escrow		\$ 300,000					\$ 300,000
Cell 7 Construction	Environmental Escrow	\$ 300,000	\$ 3,750,000					\$ 4,050,000
Compressor / CNG Fueling Station	Environmental Escrow		\$ 178,000					\$ 178,000
Cell 8 Construction	Environmental Escrow		\$ 450,000					\$ 450,000
Flare Pipeline	Environmental Escrow		\$ 240,000					\$ 240,000
Sulfur Treatment System	Environmental Escrow		\$ 500,000					\$ 500,000
Landfill Gas System Expansion	Environmental Escrow	\$ 300,000	\$ 350,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,450,000
<b>LAND PRESERVE SUBTOTAL</b>		<b>\$ 982,362</b>	<b>\$ 9,435,362</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 11,217,724</b>
<b>TOTAL CAPITAL IMPROVEMENTS PROGRAM</b>		<b>\$ 5,637,286</b>	<b>\$ 14,379,782</b>	<b>\$ 1,553,500</b>	<b>\$ 1,807,500</b>	<b>\$ 1,827,685</b>	<b>\$ 895,000</b>	<b>\$ 26,100,753</b>

# APPENDIX B

## 5-YEAR

### CAPITAL EQUIPMENT REPLACEMENT PLAN

# City of Riverview

## 5-Year Capital Equipment Replacement Program

### Governmental Funds

Department	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
Department of Public Works	\$ 66,000	\$ 207,500	\$ 190,000	\$ -	\$ 66,000	\$ 456,000
Recreation	-	-	-	-	-	-
Police	44,000	22,000	-	-	-	-
Fire	-	630,000	-	-	-	-
Code Enforcement	-	-	-	-	-	-
<b>Total General Fund</b>	<b>\$ 110,000</b>	<b>\$ 859,500</b>	<b>\$ 190,000</b>	<b>\$ -</b>	<b>\$ 66,000</b>	<b>\$ 456,000</b>

### Enterprise Funds

Department	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
Water Department	\$ 85,569	\$ 248,000	\$ 140,000	\$ -	\$ -	\$ 177,000
Sewer Department	-	350,000	-	-	-	205,000
Riverview Land Preserve	2,390,000	1,700,000	-	-	-	782,000
Riverview Highlands Golf Course	14,000	10,000	452,000	30,000	152,000	131,500
Riverview Highlands Golf Practice Facility	-	34,000	9,300	-	-	69,000
<b>Total Enterprise Funds</b>	<b>\$ 2,489,569</b>	<b>\$ 2,342,000</b>	<b>\$ 601,300</b>	<b>\$ 30,000</b>	<b>\$ 152,000</b>	<b>\$ 1,364,500</b>

City of Riverview  
Capital Equipment Replacement Program  
Department of Public Works

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>VEHICLES</b>										
# 1 2008 Ford Escape	2008	DPW	\$ 20,995	10	\$ 39,000					
# 2 Ford F-350 4x4 CNG	2016	DPW	\$ 38,995	10						\$ 40,000
# 5 Ford F-250 4X4 Non-CNG	2016	MV	\$ 39,495	10						\$ 40,000
# 6 2005 Pick Up Truck	2005	DPW	\$ 18,155	10		\$ 39,500				
# 7 2014 Ford F350 CNG	2014	DPW	\$ 35,500	7						\$ 40,000
#10 2002 Ford Van E-250	2001	BM	\$ 17,576	10						\$ 30,000
#13 2008 Dump Truck F-350	2007	P	\$ 37,000	10			\$ 50,000			
#16 2000 Dump Truck	2000	DPW	\$ 66,198	10		\$ 140,000				
#17 1994 Dump Truck	1994	DPW	\$ 49,733	10						
#18 2002 Dump Truck	2002	DPW	\$ 65,129	10			\$ 140,000			
#21 2002 Aerial Truck	2002	P	\$ 56,235	7-10						
<b>EQUIPMENT</b>										
#22 2014 Sweeper-Global	2014	DPW	\$ 203,650	6						
#26 Backhoe, Caterpillar 430F	2015	DPW	\$ 120,000	10-12						\$ 150,000
#27 1990 Tractor	1990	DPW	\$ 12,898	15-20						\$ 16,000
#29 Wood Chipper	2004	P	\$ 25,692	7-10					\$ 29,000	
#30 Wood Chipper	2000	DPW	\$ 22,030	7-10		\$ 28,000				
#31 Stumper Vermeer	2005	P	\$ 27,398	7-10					\$ 37,000	
#32 Cold Patch Heater	2011	DPW	\$ 12,810	10						\$ 16,000
#39 Grader	1974	DPW		20						

City of Riverview  
Capital Equipment Replacement Program  
Department of Public Works

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>MOWERS - Riding</b>										
#35-John Deere - snow	2006	P	\$ 19,363	4-6						\$ 27,000
#36-Ex Mark	2007	P		4-6						\$ 10,000
#36A-John Deere E174150-0155	2004	P	\$ 13,247	4-6						\$ 22,000
#36B-Ex Mark 526453	2007	P	\$ 6,319	4-6						\$ 10,000
#36C-John Deere snow	2014	P	\$ 26,500	4-6						
#36D-John Deere 12222D snow	2001	P	\$ 20,140	4-6	\$ 27,000					
#37A-Ex Mark		P		4-6						\$ 10,000
#37B-Ex Mark	2007	P	\$ 6,273	4-6						\$ 10,000
#37C-Ex Mark 466448	2004	P	\$ 6,682	4-6						\$ 10,000
#37D-Ex Mark	2007	P	\$ 7,592	4-6						
<b>MISC.- Equipment</b>										
Pump - 6" Gorman Rupp	1987	DPW	\$ 4,103	5-10						\$ 10,000
Brake Lathe Ammoco	1987	MV	\$ 6,192	15						\$ 10,000
Line Striper K C 8316	2003	DPW	\$ 3,000	7-10						\$ 5,000
<b>Total Public Works</b>					\$ 66,000	\$ 207,500	\$ 190,000	\$ -	\$ 66,000	\$ 456,000

City of Riverview  
Capital Equipment Replacement Program  
Recreation Department

---

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>VEHICLES</b>										
#54 1998 Jeep Cherokee 4X4	1997	REC	\$ 18,194	7-10						
#56 2002 Ford 4dr F-350	2002	REC	\$ 22,151	7-10						
#58 2008 F250 Crew Cab	2007	REC	\$ 24,995	7-10						
<b>Total</b>					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes:**

- In accordance with City policy, these vehicles will be replaced with vehicles from other departments when needed

City of Riverview  
Capital Equipment Replacement Program  
Police Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>VEHICLES</b>										
#14-0 2015 Ford Escape	2014	POLICE	\$ 21,768	3-5						
#14-1 2008 Ford Escape	2007	POLICE	\$ 14,345	3-5		\$ 22,000				
#14-2 2010 Ford Crown Vic	2010	POLICE		3-5						
#14-3 2010 Ford Explorer	2010	POLICE		3-5						
#14-4 2015 Ford Explorer (Traffic)	2015	POLICE		3-5						
#14-5 2015 Ford Explorer	2015	POLICE	\$ 24,000	3-5						
#14-6 2005 Ford Taurus	2004	POLICE	\$ 11,019	3-5	\$ 22,000					
#14-7 2013 Taurus Interceptor	2013	POLICE		3-5						
#14-8 2008 Ford Escape	2007	POLICE	\$ 14,345	3-5	\$ 22,000					
#14-9 2014 Ford F150 CNG (ACO)	2014	POLICE	\$ 30,489	3-5						
#14-10 2006 Ford Crown Vic	2006	POLICE	\$ 23,870	3-5						
#14-11 2005 Ford Crown Vic (DARE)	2004	POLICE	\$ 21,600	3-5						
#14-12 2013 Ford SUV Interceptor		POLICE		3-5						
#14-14 2012 Ford Escape	2011	POLICE		3-5						
#14-15 2009 Ford Expedition	2009	POLICE		3-5						
#14-16 2009 Ford Expedition	2009	POLICE		3-5						
#14MI Harley	2009	POLICE	\$ 15,454	10						
<b>Total</b>					\$ 44,000	\$ 22,000	\$ -	\$ -	\$ -	\$ -

**Notes:**

- Upon replacement, funding shall come from Drug Forfeiture Funds depending on meeting the eligibility criteria



City of Riverview  
Capital Equipment Replacement Program  
Fire Department

---

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>VEHICLES</b>										
#1451 - 1994 Pierce Pumper	1994	FIRE	\$ 203,557	15		\$ 600,000				
#1452 - 2008 KME Pumper	2008	FIRE	\$ 371,000	15						
#1471 - 2015 Ambulance E450	2015	FIRE	\$ 165,026	15						
#1472 - 2015 Ambulance E450	2015	FIRE	\$ 170,026	15						
#1481 - 2016 Explorer Interceptor	2015	FIRE		10						
#1491 - 2005 Ford F350 Pickup	2005	FIRE	\$ 23,353	10		\$ 30,000				
<b>Total</b>					\$ -	\$ 630,000	\$ -	\$ -	\$ -	\$ -

City of Riverview  
Capital Equipment Replacement Program  
Code Enforcement Department

---

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>VEHICLES</b>										
#50 - 2006 Ford Expedition	2006	CODE	\$ 38,517	10						
#52 - 2008 Ford Crown Vic	2008	CODE	\$ 21,000	10						
<b>Total Engineering</b>					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes:**

- In accordance with City policy, these vehicles will be replaced with vehicles from other departments when needed

City of Riverview  
Capital Equipment Replacement Program  
Water Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>VEHICLES</b>										
# 8 2008 Ford F250 4X4	2007	WATER	\$ 24,856	7	\$ 39,000					
#12 2005 Van	2005	WATER	\$ 13,712	10	\$ 46,569					
#11 1995 Step Van	1995	WATER	\$ 50,862	10		\$ 138,000				
#14 1996 Dump Truck	1996	WATER	\$ 57,985	10						
#15 2008 Dump Truck w/ plow	2008	WATER	\$ 93,550	10			\$ 140,000			
#19 2015 F750 Dump Truckplow	2015	WATER	\$ 135,789	10						\$ 140,000
#25 Backhoe - Volvo BL70	2007	WATER	\$ 66,805	10-12		\$ 95,000				
<b>EQUIPMENT</b>										
#33 Air Compressor	1998	WATER	\$ 11,085	15						\$ 18,000
#28 Hyd.Trailer/Equipment	2013	WATER	\$ 35,165	10						
Boom mounted Breaker	2008	WATER	\$ 11,000	7-10		\$ 15,000				
Boring Machine	2000	WATER	\$ 6,131	10						\$ 7,000
Hyd.Valve Operator	1994	WATER	\$ 4,347	15						\$ 5,000
Trench Shield	1993	WATER	\$ 6,250	15						\$ 7,000
<b>Total</b>					<b>\$ 85,569</b>	<b>\$ 248,000</b>	<b>\$ 140,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 177,000</b>

City of Riverview  
Capital Equipment Replacement Program  
Sewer Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>VEHICLES</b>										
#4 2015 Ford F350 4X4 CNG	2015	SEWER	\$ 36,865	7						\$ 40,000
#20 Sewer Jet	2008	SEWER	\$ 281,056	7-10		\$ 350,000				
<b>EQUIPMENT</b>										
#34-1 Generator	1978	SEWER	\$ 25,000	10-15						
#34-5 Generator	1990	SEWER	\$ 9,188	10-15						
#34-7 Generator	1993	SEWER	\$ 15,800	10-15						\$ 55,000
#34-8 Generator	1999	SEWER	\$ 22,490	10-15						\$ 55,000
#34-12 Generator	2014	SEWER	\$ 49,426	10-15						\$ 55,000
<b>TOTAL</b>					\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 205,000

City of Riverview  
Capital Equipment Replacement Program  
Riverview Land Preserve

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>VEHICLES</b>										
#60 2014 Dodge 2500 Pick up 4X4 (CNG)	2014	LP		10						
#61 2001 Dodge Durango	2001	LP	\$ 23,395	7						
#64 Ford F350 Pickup 4dr 4X4 (CNG)	2003	LP	\$ 32,000	7						
#65 Ford F350 One Ton Ut.Truck	1999	LP	\$ 30,000	7	\$ 40,000					
#67 2006 Ford F250 4X4 Pick up	2006	LP	\$ 23,902	10						
#68 Chevy Impala sedan (Asst.Dir)	2015	LP	\$ 33,491	7-10						
#69 Ford F-350 4-door 4X4 (CNG)	2008	LP	\$ 27,141	7						
<b>COMPACTORS-</b>										
#81B BOMAG 1172	2005	LP	\$ 666,665	3						
#81E BOMAG 1172 RB3	2012	LP	\$ 825,000	3						
#81F BOMAG 1172 RB3	2012	LP	\$ 825,000	3	\$ 850,000					
#82 Smooth Drum SP Compactor (USED)	2003	LP	\$ 66,000							\$ 70,000
<b>DOZERS -</b>										
#87G CAT D7E	2012	LP	\$ 545,000	3	\$ 750,000					
#87H CAT D7E	2012	LP	\$ 545,000	3	\$ 750,000					
#87F CAT D6TLGP	2008	LP		3						
<b>TRUCK</b>										
#86A VOLVO A40D	2005	LP		6		\$ 460,000				
#86B Volvo A40D	2004	LP	\$ 368,900	6		\$ 460,000				
#86C Volvo A40D	2007	LP	\$ 424,000	6		\$ 460,000				
<b>WATER WAGON</b>										
#88 2000 CAT D350E	2002	LP	\$ 286,000	6						
<b>GRADER</b>										
#90 CAT	1996	LP	\$ 225,426	10						\$ 275,000

City of Riverview  
Capital Equipment Replacement Program  
Riverview Land Preserve

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>LOADER</b>										
#85 980G Loader	2004	LP	\$ 287,000	8		\$ 320,000				
<b>EXCAVATORS -</b>										
#84A Link Belt 350	2011	LP	\$ 300,000	8						\$ 300,000
#84 CAT 336FL	2015	LP	\$ 311,000	8						
<b>SWEEPER</b>										
#89 Sweeper Tymco	2002	LP	\$ 115,000	10						\$ 115,000
<b>TRACTORS -</b>										
#92 John Deere 615	2013	LP		9						
Batwing Mower Attach.for #92	2003	LP	\$ 8,877	10						\$ 9,000
#94A New Holland Tractor Mower	2005	LP		8						
Batwing		LP								
<b>Misc. Equip.</b>										
#91 Fork Lift, Clark	1998	LP	\$ 13,000	8						\$ 13,000
Pump 6" Trailer MTD	1991	LP	\$ 16,205	5						
#95 John Deere	2015	LP	\$ 16,557							
<b>Total</b>					\$ 2,390,000	\$ 1,700,000	\$ -	\$ -	\$ -	\$ 782,000

City of Riverview  
Capital Equipment Replacement Program  
Riverview Highlands Golf Course

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>VEHICLES</b>										
#70 - Ford F-350 2004	2004	GOLF	\$ 22,959	5						
#72 - Dump Ford F350 1 Ton	2002	GOLF	\$ 39,750	10			\$ 45,000			
#75 - Backhoe Ford 555	1994	GOLF	\$ 32,189	20			\$ 40,000			
Maint. Vehicle John Deere	2006	GOLF	\$ 4,959	6	\$ 7,000					
Maint. Vehicle John Deere 4x2	2008	GOLF	\$ 5,290	6	\$ 7,000					
Maint. Vehicle John Deere gator	2013	GOLF	\$ 6,842	6					\$ 8,000	
Food Cart Vehicle (Club Car)	2012	GOLF	\$ 13,500	5				\$ 15,000		
Food Cart Vehicle (Yamaha)	2013	GOLF	\$ 10,527	5				\$ 15,000		
Maint. Vehicle Club Car #2	2006	GOLF	\$ 3,400	12			\$ 4,000			
Maint. Vehicle Club Car #40	2006	GOLF	\$ 3,400	12			\$ 4,000			
Maint. Vehicle Club Car #48	2006	GOLF	\$ 3,400	12			\$ 4,000			
<b>TRACTORS -</b>										
Tractor John Deere 850	1989	GOLF	\$ 6,900	20			\$ 15,000			
Tractor Ford 1720	1990	GOLF	\$ 7,700	20			\$ 15,000			
Tractor Ford 1520	1991	GOLF	\$ 8,900	20			\$ 15,000			
Tractor Ford 3930 W/Plow/Cab	1995	GOLF	\$ 21,769	20			\$ 30,000			
Tractor Ford 19204x4Ser 2335	1990	GOLF	\$ 11,452	20			\$ 20,000			

City of Riverview  
Capital Equipment Replacement Program  
Riverview Highlands Golf Course

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>MOWERS -</b>										
Mower, Greens Triplex Toro	2009	GOLF	\$ 20,000	8			\$ 24,000			
Mower, Greens Triplex Toro	2009	GOLF	\$ 20,000	8			\$ 24,000			
Mower, Greens Triplex Toro	2009	GOLF	\$ 20,000	8			\$ 24,000			
Mower, Greens Triplex Toro	2001	GOLF	\$ 14,000	5			\$ 24,000			
Mower, Fairway J. Deere 7500	2011	GOLF	\$ 35,605	8					\$ 42,000	
Mower, Fairway J. Deere 7500	2011	GOLF	\$ 35,605	8					\$ 42,000	
Toro 3500D Greensmaster	2009	GOLF	\$ 29,000	8			\$ 32,000			
Toro 3500 Greensmaster	2015	GOLF		8						\$ 32,000
Mower, Tees - Toro 3150	2011	GOLF	\$ 24,618	8					\$ 30,000	
Mower, Tees - Toro 3150	2011	GOLF	\$ 24,618	8					\$ 30,000	
Mower, Rotary J. Deere 1435		GOLF								\$ 10,000
Mower, Rotary J. Deere F935		GOLF								\$ 10,000
Mower, Exmark Lazer Z		GOLF								\$ 10,000
Snow Brush Attachment	2014	GOLF	\$ 4,325	8						\$ 6,000
Vibratory Rollers	2015	GOLF	\$ 8,995	8						
Mower, Rotary Woods PB	2003	GOLF	\$ 7,200	6			\$ 9,000			
Mower, Rotary Land Pride PB	1996	GOLF	\$ 7,000	6			\$ 9,000			
<b>SPRAYERS -</b>										
Sprayer, Chemical FMC	1987	GOLF	\$ 3,300	20						\$ 6,000
Sprayer, Chemical FMC	1987	GOLF	\$ 3,300	20						\$ 6,000
Sprayer, Toro Multipro 1250	2008	GOLF	\$ 23,008	8			\$ 28,000			
Sprayer, Chemical Mi Chief	2002	GOLF	\$ 6,790	12			\$ 15,000			



City of Riverview  
Capital Equipment Replacement Program  
Riverview Highlands Golf Course

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>AERATORS -</b>										
Aerator, Greens Toro	1988	GOLF	\$ 8,400	8			\$ 12,000			
Aerator, Vertidrain -7007H	2007	GOLF	\$ 16,500	6			\$ 18,000			
Deep Tine Soil Reliever (NB)	1997	GOLF	\$ 17,500	8			\$ 20,000			
Sweep Ster V62	2015	GOLF	\$ 18,128	7						
Trencher , Ditch Witch	1984	GOLF	\$ 7,245	8						\$ 16,000
Trap Rake, John Deere 1200A	2011	GOLF	\$ 8,965	5		\$ 10,000				
Fertilizer Spreader, Lely	2008	GOLF	\$ 3,565	8						\$ 4,500
Top dresser , Terra Topper	1998	GOLF	\$ 8,995	5			\$ 11,000			
Leaf/Debris Blower, Agrimetel #1	2010	GOLF	\$ 5,590	6			\$ 10,000			
Leaf/Debris Blower, Agrimetel #2	2013	GOLF	\$ 9,867	6						\$ 11,000
Mulcher, Straw	1983	GOLF								\$ 20,000
<b>Total Golf Course</b>					\$ 14,000	\$ 10,000	\$ 452,000	\$ 30,000	\$ 152,000	\$ 131,500

City of Riverview  
Capital Equipment Replacement Program  
Riverview Highlands Golf Practice Facility

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2016/17	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22 & Beyond
<b>TRACTORS -</b>										
Tractor John Deere 5310 4x4	1999	GPF	\$ 21,500	20						\$ 25,000
<b>MOWERS -</b>										
Mower, Greens Triplex (Toro)	1999	GPF	\$ 13,000	6		\$ 24,000				
Mower, Rotary Landpride AFM4211	2011	GPF	\$ 11,122	6						\$ 13,000
<b>EQUIPMENT</b>										
Ball Picker Vehicle (John Deere 2520)	2013	GPF	\$ 15,000	6						\$ 17,000
Ball Picker (Standard-5 gang)	2014	GPF		5						
Ball Picker (Standard-5 gang)	2006	GPF	\$ 3,100	5			\$ 4,300			
Golfball Washer System	2000	GPF	\$ 3,550	5			\$ 5,000			
Ball Dispenser	2000	GPF	\$ 3,250	5						\$ 5,000
Ball Dispenser	2000	GPF	\$ 3,250	5						\$ 5,000
Seeder Landpride	1999	GPF	\$ 3,000	10						\$ 4,000
Bunker Rake	2015	GPF	?			\$ 10,000				
<b>Total Golf Practice Facility</b>					\$ -	\$ 34,000	\$ 9,300	\$ -	\$ -	\$ 69,000

# APPENDIX C

## RETIREMENT SYSTEM

**City of Riverview**  
**City Retirement System**  
**Fiscal Year Ending June 30, 2017**  
**Summary of Estimated Revenues and Expenses**

Estimated beginning fund balance - July 1, 2016	\$	29,400,000
<u>Revenues</u>		
Employer Contributions	\$	1,227,040
Employee Contributions		140,000
Investment Income		<u>1,550,800</u>
Total Revenue	\$	<u>2,917,840</u>
<u>Expenditures</u>		
Pension Benefits		2,231,100
Refunds of Contributions		-
Investment Expense		<u>112,000</u>
Total Expenditures	\$	<u>2,343,100</u>
Estimated ending fund balance - June 30, 2017	\$	<u><u>29,974,740</u></u>

**Note:**

This summary of revenues and expenses is for informational purposes only. Revenues and expenditures of this fund are part of the audited presented financial statements of the City of Riverview, Michigan.

# APPENDIX D

## DEBT SCHEDULE

**City of Riverview**  
**Schedule of Bond Indebtedness**  
**For Fiscal Year Ending June 30, 2017**

	FY 2016/17		FY 2017/18		FY 2018/19		FY 2019/20		FY 2020/21		Beyond 5 Years	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
<b><u>Governmental Bonds:</u></b>												
Gen Ob. Unlimited Tax Bond - Water Main & Road Repair	\$ 600,000	\$ 190,750	\$ 650,000	\$ 178,250	\$ 700,000	\$ 164,750	\$ 750,000	\$ 150,250	\$ 800,000	\$ 134,750	\$ 4,225,000	\$ 312,375
	\$ 600,000	\$ 190,750	\$ 650,000	\$ 178,250	\$ 700,000	\$ 164,750	\$ 750,000	\$ 150,250	\$ 800,000	\$ 134,750	\$ 4,225,000	\$ 312,375
<b><u>Capital Leasing:</u></b>												
Monroe Bank & Trust	128,754	7,205	131,907	4,053	67,156	824						
Wells Fargo (Golf Carts)	63,572	428	-	-	-	-	-	-	-	-	-	-
	\$ 192,327	\$ 7,633	\$ 131,907	\$ 4,053	\$ 67,156	\$ 824	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>Business Type Bonds:</u></b>												
Downriver Sewage Series B	52,362	5,499	54,933	2,815	-	-	-	-	-	-	-	-
SRF Sewer Judgement Levy	826,255	60,516	668,624	41,710	577,787	26,445	565,721	13,221	10,457	261	-	-
Downriver Sewage 2007B	63,936	49,441	66,637	46,416	69,789	43,006	73,391	39,426	76,993	35,667	661,417	124,021
Downriver Sewage 2007D	8,775	6,053	9,450	5,579	9,675	5,201	10,125	4,802	10,575	4,384	87,975	16,582
Downriver Sewage 5217-01	10,350	1,934	10,575	1,764	10,800	1,590	11,025	1,413	11,025	1,234	70,425	3,483
Downriver Sewage 5217-02	8,550	3,548	9,000	2,879	9,225	3,101	9,450	2,868	9,675	2,629	100,309	11,787
Downriver Sewage 5217-03	21,150	9,210	21,600	8,676	22,275	8,128	22,950	7,562	23,400	6,984	237,825	34,043
Downriver Sewage 5217-04	24,750	11,121	25,425	9,602	26,100	8,966	26,550	8,314	27,225	7,650	278,775	35,999
Downriver Sewage 5217-05	9,000	3,431	9,225	3,206	9,450	2,976	9,675	2,739	10,125	2,498	89,775	10,378
Downriver Sewage 5217-15	26,775	9,741	27,450	9,072	28,125	8,386	28,800	7,683	29,700	6,963	418,500	27,419
Solid Complex Ren 5419-01	22,500	5,279	22,950	4,825	23,400	4,361	23,850	3,889	24,525	3,405	398,700	9,708
	\$ 1,074,404	\$ 165,773	\$ 925,870	\$ 136,544	\$ 786,626	\$ 112,160	\$ 781,537	\$ 91,917	\$ 233,700	\$ 71,675	\$ 2,343,701	\$ 273,420
<b>Grand Totals</b>	<b>\$ 1,866,730</b>	<b>\$ 364,156</b>	<b>\$ 1,707,776</b>	<b>\$ 318,847</b>	<b>\$ 1,553,782</b>	<b>\$ 277,734</b>	<b>\$ 1,531,537</b>	<b>\$ 242,167</b>	<b>\$ 1,033,700</b>	<b>\$ 206,425</b>	<b>\$ 6,568,701</b>	<b>\$ 585,795</b>

# APPENDIX E

## SHARED SERVICES

**City of Riverview**  
Shared Services Summary

<i>Regional Initiative</i>	<i>Description</i>	<i>Communities / Others Involved</i>	<i>Estimated Savings</i>
<b>Police &amp; Fire</b>			
Downriver Mutual Aid (DMA)	1969 - Several Downriver communities banded together and formed what is now called the Downriver Mutual Aid (DMA) and consists of 20 communities. Its purpose is to have the ability to quickly amass a large number of Police Officers or Firemen to assist communities that find themselves in emergency situations and not enough manpower to handle them. There is a written agreement in place that automatically allows responding communities to become agents of the requesting City immediately upon radio transmissions or through the LEIN system.	18 Downriver Communities	Undeterminable
<b>Police</b>			
DRMA Police	Downriver Mutual Aid is an agreement to provide police assistance to one another in case of emergencies at various times	18 Downriver Communities, Wayne County Metro Airport, MSP 25	Undeterminable
Downriver SWAT and Dive Team	Downriver SWAT and Dive Team	18 Downriver Communities	Undeterminable
Downriver Major Crimes Task Force	Downriver Major Crimes Task Force	18 Downriver Communities, MSP	Undeterminable
Downriver Major /Fatal Accident Investigation team	Downriver Major /Fatal Accident Investigation team	18 Downriver Communities, MSP	Undeterminable
Downriver Hostage Negotiations Team	Downriver Hostage Negotiations Team	18 Downriver Communities	Undeterminable
<b>Fire</b>			
DRMA Fire	Downriver Mutual Aid (DRMA) is an agreement to provide fire assistance to one another in case of emergencies at various times	18 Downriver Communities	Undeterminable
HazMat Team	Downriver Hazmat Team	18 Downriver Communities	Undeterminable
Arson Task Force	Downriver Arson Task Force	18 Downriver Communities	Undeterminable
<b>Public Works</b>			
Mutual Aid	DPW Mutual Aid for manpower and equipment during emergency	18 Downriver Communities	Undeterminable
DCC cooperative bids	DCC communities bid for fuel, signs, cold patch, water main parts, salt, joint and crack sealing, etc.	18 Downriver Communities	Varies based on product purchased



Downriver Municipalities Solid Waste Disposal Services	1990 - 14 Downriver communities entered into one contract with the Riverview Land Preserve to secure volume discounts on the tipping fees.	Allen Park, Ecorse, Flat Rock, Gibraltar, Lincoln Park, Melvindale, River Rouge, Rockwood, Southgate, Taylor, Trenton, Woodhaven, Wyandotte, and Grosse Ile Township	\$125,000/year
Alliance of Downriver Watersheds	Jointly with 23 communities - apply for various grants, maintain compliance with MDEQ on NPDES permit	23 communities	Undeterminable
Household Hazardous Waste Collection	Collection of Household Hazardous Waste at various locations throughout Wayne County	Wayne County	Undeterminable
E Waste Recycling	Collection of Electronic Waste at various locations throughout Wayne County	Wayne County	Undeterminable

### General Government

Downriver Community Conference	1977 - Downriver communities formed the Downriver Community Conference (DCC) and now consists of 20 communities governed by their Mayors and Supervisors. The DCC provides many services, problem resolutions and grant opportunities that are shared by all the communities.	20 Communities	Undeterminable
Downriver Area Brownfield Consortium	1995 - The Downriver Area Brownfield Consortium (DABC) became another consolidation venture of the DCC that allows communities to pool grant funds and take on larger remediation projects that may not have been feasible by the community alone.		Undeterminable
Downriver Film Initiative	2010 - DCC communities formed the Downriver Film Initiative to create a uniform set of ordinances to enable production companies to have seamless access to the communities		Undeterminable
CWW Salary Survey	For 25 years, the Conference of Western Wayne (CWW) has been compiling salary data from the communities and preparing a Salary Survey.	DCC and CWW Communities	Undeterminable
Bids	Utilize Mi-Deal state bids for major purchases	State of Michigan	Varies based on product purchased
The Library Network (TLN)	The Library Network (TLN) is a library cooperative serving 65 libraries in SE Michigan. Services provided include daily book delivery of inter-loaned materials and a shared automation system that includes an integrated catalog and lending system.	65 Libraries in SE Michigan	
MML Liability Insurance Pool / Michigan Municipal Risk Management Authority	Many communities a members of the MML Liability Insurance Pool / Michigan Municipal Risk Management Authority to save money through a pooled insurance system.		
MML Workers Compensation Pool	Many communities a members of the MML Workers Compensation Pool to save money through a pooled insurance system.		

Local Initiative	Description	Communities / Others Involved	Estimated Savings
------------------	-------------	-------------------------------	-------------------

### Police

27th District Court	Combining of 27th District Court with Wyandotte	City of Riverview City of Wyandotte	Approx \$75,000 annually
---------------------	---	--	--------------------------

SINC Police	1999 - The communities of the 33rd District Court formed an alliance called the Shared Information Network Consortium (SINC). This organization agreed to purchase and operate one central computer system for the surrounding police departments. SINC does bulk purchase of computer software and hardware, shared record management system, shared correction management system, and computer aided dispatch systems, global positioning mapping, 911 call population, traffic ticketing software, shared court management information systems	Flat Rock, Gibraltar, Riverview, Rockwood, Trenton, Woodhaven, Brownstown Township, Grosse Ile Township	Savings in SSMA, acquisition of equipment is undeterminable
Combined Dispatch Center & Jail Lockup	Riverview and Trenton will soon be implementing the combined dispatch center and jail lockup project. This project was started in 2012, and will be housed in the City of Trenton. An EVIP grant was obtained and will pay for the majority of the construction and improvement costs.	City of Riverview City of Trenton	TBD

### Fire

Aerial Fire Truck	Agreement with City of Trenton for Trenton to provide service of Trenton's aerial fire truck. Trenton receives access to Riverview's cell tower, and service of Riverview's foam fire truck.	Trenton	Undeterminable
Ambulance Services	Ambulance service agreement	Trenton/Wyandotte	Undeterminable

### Public Works

Equipment sharing	Share equipment with school, backhoe, chipper, snowmachine, etc.	Riverview Schools	?
Scrap Tire Collection	Collection of scrap tires at City of Trenton	Gibraltar, Trenton, Riverview, Rockwood, Grosse Ile Township	Undeterminable
Sharing parts	Both borrow and lend parts to neighboring Cities	Trenton, Grosse Ile, Southgate, Wyandotte, Melvindale	Undeterminable
Joint Bidding	For communities that use the same City Engineer, we have prepared joint bids or authorized the bids received to be extended to the other community.	Flat Rock, Gibraltar, Melvindale, Riverview, Rockwood, Grosse Ile Township	\$2,000 to \$4,000 per bid
Taylor Act 179	Sharing of Animal Shelter and Landfill Services	Taylor	\$50,000/yr
Community Household Hazardous Waste Collection	Semi-annual collection of HH Haz Waste at Land Preserve	Taylor, Trenton, Grosse Ile, Wyandotte, Woodhaven, FR, Rockwood	\$35,000/yr
E Waste Recycling	Collection site for Wayne County E waste recycling event	Wayne County	\$10,000/yr
Downriver Municipalities Annual Rate Freeze	Annual Disposal Rate Increase freeze due to poor economy	14 Downriver Communities	\$125,000/yr
Sewer cleaning	Clean sanitary and storm sewers annually and if plug occurs	Riverview Schools	?
Salt and Fuel	Bid salt and fuel in larger quantities, store and sell to school	Riverview Schools	\$ 2,000
NPDES permit	The City has allowed the school to be nested within our permit saving the school money	Riverview Schools	\$ 5,000

Sewer Authority	Jointly share sewer plant with 13 Downriver communities	13 Downriver comm.	?
Downriver Utility Wastewater Authority	Authority formed of 12 downriver communities that oversee the Wyandotte Wastewater Treatment Plant	12 Downriver communities	Unknown

### General Government

Publishing Legal Notices	Combines election legal notices with Downriver cities on larger elections	Gibraltar, Riverview, Rockwood, Trenton, Woodhaven, Brownstown Township	\$220/election
Elections	Use of Trenton precinct for regular and special school elections	Trenton	Unknown
Elections	Share tabulator and related voting equipment	Trenton	Unknown
Elections	Combined Precincts	Riverview Schools	\$1200/election
Bids	Utilize MITN for bidding purchases	None	Unknown
Bids	Utilize state bids for major purchases such as laserfisher, postage machine, etc.	State of Michigan	Unknown
Mileage	Carpool to clerk meetings & training	Trenton, Woodhaven	\$100/year
Records Retention	Mobile scanning unit for departmental document imaging in house vs. outsourcing.	None	Unknown
Michigan Inter-Governmental Trade Network (MITN)	Organization of municipalities and school districts that do co-operative bidding and extendable bids to obtain lower prices through quantity. Also provides a broader contractor base.	Various	Unknown
Combined Assessing	Study being discussed with combining assessing functions amongst Downriver communities and creating a centralized assessing department.	City of Riverview City of Southgate City of Wyandotte	\$20,000 per year

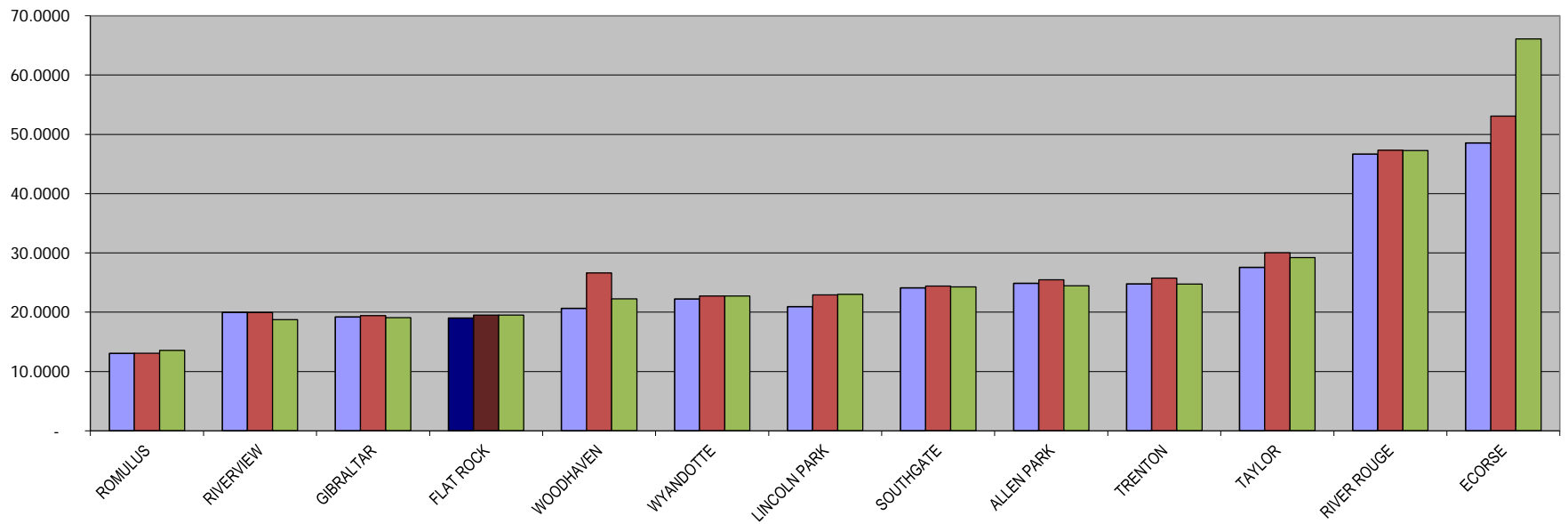
### Recreation

Shared Pool and Golf	City of Riverview Residents can use the Trenton Swim Pool at resident rates and Trenton Residents can use the Riverview golf Course at resident rates	City of Riverview, City of Trenton	\$35,000 per year. Not maintaining and running a pool
Shared Hockey	Riverview residents can play hockey in Wyandotte and Trenton's house program as residents. Wyandotte seniors may use the Riverview Golf course as residents.	City of Riverview, City of Trenton, City of Wyandotte	Undetermined, Riverview does not have to build and maintain an Ice Hockey Facility
Shared Ball Diamonds	The Riverview Schools and Riverview Recreation Department share the use of ball diamonds. This cuts down on the need to build new facilities.	City of Riverview, Riverview Schools	\$5,000 - \$10,000 per year
Shared Gyms and Pools	The Recreation Department and Riverview Schools share gyms and pools for each others programs. This cuts down on the need to build new facilities.	City of Riverview, Riverview Schools	\$5,000 - \$10,000 per year
Riverview Community Schools	Sharing of equipment with the Riverview Schools ( Aerators for the Football Field, Spraying of weeds in Ballfields, Turf Vacuum for Ballfields, Golf Cart for Football Team, Golf Carts for Homecoming Ceremony, Fertilizer Spreader for Football Field)		N/A
City of Wyandotte	Wyandotte senior golfers pay our resident senior rates at the golf course in return for Riverview residents paying lower rates for use of the Wyandotte Ice Rink	Wyandotte	N/A
City of Trenton	Trenton residents pay the same rates as Riverview residents at the golf course in return for resident rates at the Trenton Pool	Trenton	N/A

# APPENDIX F

## SUPPLEMENTAL INFORMATION

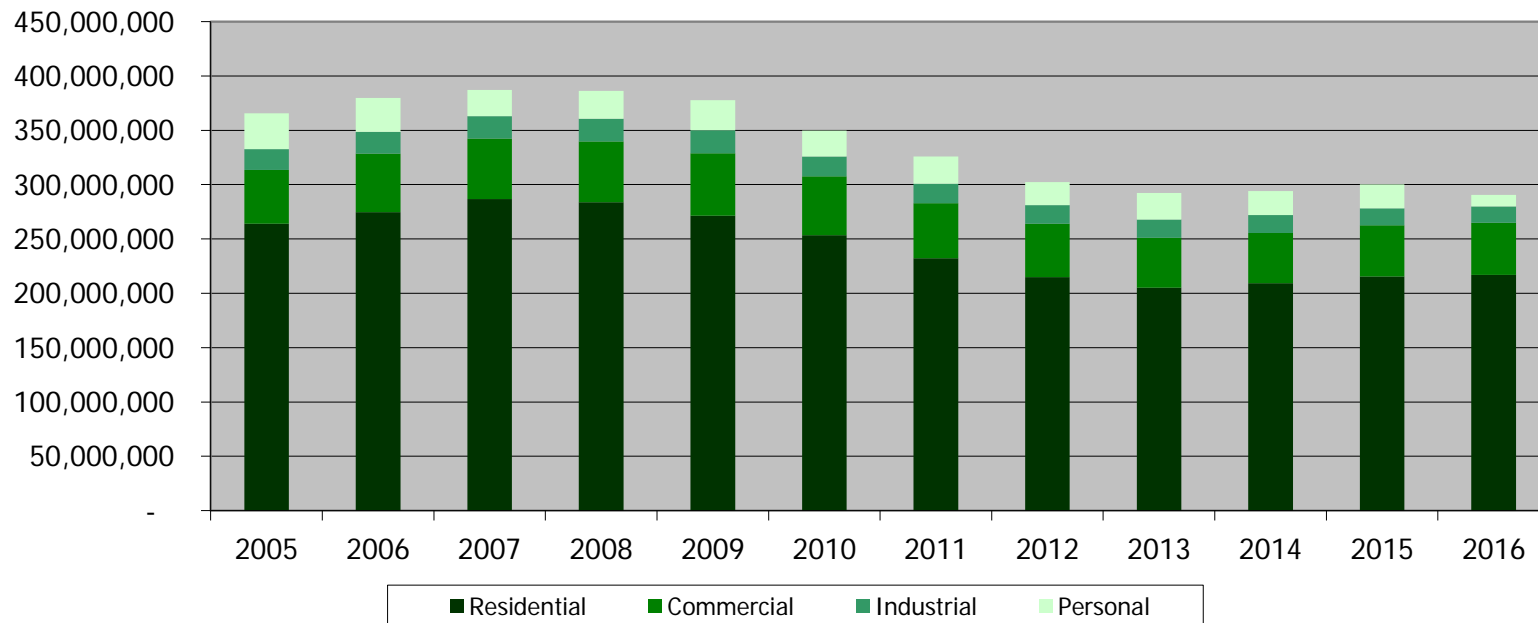
City Millage Rates, by Community



	ROMULUS	RIVERVIEW	GIBALTAR	FLAT ROCK	WOODHAVEN	WYANDOTTE	LINCOLN PARK	SOUTHGATE	ALLEN PARK	TRENTON	TAYLOR	RIVER ROUGE	ECORSE
2013	13.0780	19.9600	19.2200	18.9997	20.6300	22.2500	20.9200	24.1200	24.8600	24.7500	27.5400	46.6900	48.5300
2014	13.0780	19.9600	19.4000	19.4997	26.6300	22.7500	22.9218	24.3936	25.4510	25.7506	30.0516	47.3082	53.1063
2015	13.5579	18.7600	19.1000	19.4997	22.2399	22.7500	23.0386	24.2508	24.4798	24.7506	29.2327	47.2643	66.0762
Change	0.4799	(1.2000)	(0.1200)	0.5000	1.6099	0.5000	2.1186	0.1308	(0.3802)	0.0006	1.6927	0.5743	17.5462

Note: Millage rates taken from Wayne County Apportionment Reports

### Taxable Value by Class



Year	Residential	Commercial	Industrial	Personal	Total	Change
2005	264,012,835	49,529,923	19,201,961	32,996,989	365,741,708	10.60%
2006	274,741,457	53,826,283	19,876,520	31,215,661	379,659,921	3.81%
2007	286,638,332	55,707,531	20,573,356	24,223,718	387,142,937	1.97%
2008	283,849,520	56,037,958	20,688,533	25,672,815	386,248,826	-0.23%
2009	271,367,271	57,441,752	21,371,645	27,496,572	377,677,240	-2.22%
2010	253,447,612	54,282,806	18,328,816	23,848,622	349,907,856	-7.35%
2011	232,164,114	50,751,710	18,079,765	24,792,375	325,787,964	-6.89%
2012	214,980,568	48,989,986	17,189,257	21,286,955	302,446,766	-7.16%
2013	205,128,676	46,002,423	16,644,038	24,682,600	292,457,737	-3.30%
2014	209,216,281	46,232,824	16,661,562	21,883,200	293,993,867	0.53%
2015	215,478,288	47,220,197	15,452,724	22,195,700	300,346,909	2.16%
2016	217,044,101	47,836,983	15,051,252	10,557,608	290,489,944	-3.28%

Source: Wayne County Equalization Reports

*Taxable Value is the value used to calculate property tax revenue. By Michigan statute, the taxable value is to be calculated based on the prior year's taxable value. A property's taxable value for a given year is equal to last year's taxable value times the change in the Consumers Price Index or five (5) percent, whichever is less.*

**City of Riverview**  
Full-Time Employees

Department	Fiscal Year 2016/17	Fiscal Year 2015/16	Fiscal Year 2014/15	Fiscal Year 2013/14	Fiscal Year 2012/13	Fiscal Year 2011/12
City Council	-	-	-	-	-	-
City Manager	2.00	2.00	2.00	2.00	2.00	2.00
Purchasing / Assessing	0.25	0.25	0.25	0.50	0.50	0.50
City Clerk	2.00	2.00	2.00	2.00	2.00	2.00
Finance / Treasury	3.75	3.75	3.75	3.50	4.50	4.50
Human Resources	1.00	1.00	1.00	1.00	1.00	1.00
Police	27.50	25.50	26.50	26.50	26.50	26.50
Fire	1.00	0.50	0.50	0.50	0.50	0.50
Public Works	4.50	4.50	4.50	4.50	4.50	4.50
Building Maintenance	1.00	1.00	1.00	1.00	1.00	1.00
Motor Vehicles	1.00	1.00	1.00	1.00	1.00	1.00
Parks Maintenance	-	-	-	-	-	-
Community Development	-	-	-	-	-	-
Building & Engineering	-	-	-	-	-	-
Recreation	2.00	2.00	2.00	2.00	2.00	2.00
Information Technology	0.67	0.67	0.67	0.67	0.67	0.67
Cable	0.33	0.33	0.33	0.33	0.33	0.33
Library	1.00	1.00	1.00	1.00	1.00	1.00
Golf Course	3.00	3.00	3.00	3.00	3.00	3.00
Golf Practice	-	-	-	-	-	-
Water Dept	4.25	4.25	3.25	3.25	3.25	4.25
Sewer Dept	4.25	3.25	4.25	4.25	4.25	3.25
Land Preserve	7.00	7.00	7.00	7.00	7.00	10.00
Total	66.50	63.00	64.00	64.00	65.00	68.00

**Notes:**

Schedule reflects only permanent positions (seasonal & temporary are excluded)

# City of Riverview

## Glossary of Budget Terms

**Accrual Accounting** – A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred, regardless of the timing of related cash flows.

**Appropriation** – Legal authorization granted by the City to spend money for specific purposes.

**Balanced Budget** – When revenues plus appropriated fund balances equal or exceed expenses within an operating fund.

**Budget** – A plan of financial activity for a specific period of time indicating all planned revenues and expenditures for the period. It is adopted by the City prior to the beginning of the fiscal year and can be amended.

**Budget Message** - Letter written by the City Manager summarizing the operating budget of the City of Riverview.

**Budget Amendment** – Request for an increase or decrease in an existing budget services levels.

**Capital Equipment Plan** - A plan for capital expenditures and the sources of revenues to finance the purchase of vehicles and other rolling stock. This plan also highlights the expenditure and source of revenue by year over a fixed number of years. Capital equipment includes cars, trucks and any other rolling stock with a value of \$5,000 or more.

**Capital Expenditure** – The purchase of tangible real and personal property that is expected to have a useful life of more than one year and has a value of \$500 or more.

**Capital Improvement Plan** – A plan for capital expenditures and the sources of revenues to finance the capital expenditure. This plan also highlights the expenditure and source of revenue by year over a fixed number of years. Capital improvements include park improvements, water and sewer infrastructure, transportation infrastructure, rehabilitation and construction of City assets including buildings along with the purchase of land.

**Capital Outlay** – Expenditures for the acquisition of capital assets.

**CDBG** – The Community Development Block Grant is a federal program for the development of housing and community projects. Funds are awarded to eligible communities on an annual basis.

**City Charter** – Legal authority approved by the voters of the City of Riverview under the State of Michigan constitution establishing the government organization.

**Contractual Services** – Fees paid to outside individuals who provide advice or services.

**Debt Service** – Actual cost of interest and principal based upon a predetermined payment schedule for bond maturities as well as installment purchase agreements.

**Debt Service Fund** – City Operating fund utilized to record the accumulation of resources for the payment of long-term debt of the City.

**Deficit** – When expenditures exceed revenues and fund balance reserve amounts.

**Department** – An organizational unit comprised of divisions or programs managing an operation or group of operations.

**Designated Fund Balance** – The portion of the fund balance of an operating fund that the City Council has designated for a specific type of expenditure or program.

**Employee Fringe Benefits** – The cost to the City for contributions to employee retirement, social security, health, life and disability insurance and workers' compensation programs.

**Enterprise Funds** – Those operating funds established to account for the operation and maintenance of facilities and services which are predominantly self supporting by user charges.

**Expenditure** - The cost of goods delivered or services rendered, whether paid or unpaid. Where accounts are kept on the accrual or modified accrual basis of accounting, costs are recorded when goods are received or services rendered.

**Fair Market Value** - The value of a piece of real estate in the open market. This value is used to determine the State Equalized Value of property for taxing purposes.

**Fees** – A charge to cover the cost of services such as inspection fees, zoning fees, permit fees.

**Fiscal Year** – A twelve month period of time to which the budget applies. For the City of Riverview, Michigan this period is from July 1, through June 30.

**Fixed Asset** – Tangible property of long term character including buildings, land, equipment and furniture with a value of \$1,000 or more.

**Full Time Equivalent (FTE)** – One or more employee positions totaling one full year of service or approximately 2080 hours per year.

**Fund** – A independent fiscal and accounting entity with a self balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities/attaining certain objectives in accordance with rules and regulations.

**Fund Accounting** – The City uses Fund Accounting to report on financial position and operations. It is designed to demonstrate legal compliance and to separate transactions for specific government functions.

**Fund Balance** – A reserve amount within a specific City operating fund made up of a beginning balance (including zero) plus the net of expenditures and revenues.

**Funding Source** – An individual, business, governmental unit or other entity that provides revenues, resources, or other assets to be utilized by the City of Riverview for operations.

**GAAP** – Generally Accepted Accounting Principals – The conventions, rules and procedures for accepted accounting practices.

**GASB** – Governmental Accounting Standards Board – The Board that sets financial reporting standards for state and local governments across the United States.

**General Fund** – The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use.

**General Obligation Bond** – A bond whose repayment is guaranteed by pledging all the assets and revenues of the governmental agency.



# City of Riverview

## Glossary of Budget Terms

**Headlee Amendment** – Statute which places an upper limit on the total amount of property taxes collected in a fiscal year. This limit can only be raised through the vote of the electorate.

**Interfund Transfers** – Monies appropriated from one fund to another

**Modified Accrual Basis of Accounting** – A basis of accounting in which revenues are recognized when they become both measurable and available.. Available means collectible within the current period no later than 60 days after fiscal year end. Expenditures are recognized when the liability is incurred, except for debt payments which are recognized when they are due.

**Objectives**– Identifies the desired results of the activities of a program.

**Operating Budget** – A programmatic, financial, and organizational plan of the City that furthers the objectives of the Mayor, City Council and City Manager through the departments of the City

**Other Expenditures** – Expenditures that do not fall into the category of supplies, materials, maintenance, contractual services or debt.

**Repairs and Maintenance** – Accounting classification that accounts for repairs and maintenance of equipment, buildings, and infrastructure repair in a fiscal year.

**Personal Services** – Expenditure heading that classifies salaries and fringe benefits paid to City employees.

**Program Revenues** – Revenues received by a department as a result of the services or operations of that department (Such as user fees), which are used to finance the related services or programs. Program revenue is not discretionary (general purpose) revenue.

**Proprietary Funds** – Funds that focus on the determination of operating income, changes in net assets, financial position, and cash flows.

**Proposal A** – Limits the increase on individuals property tax value to the inflation rate or 5% whichever is lower. When the real property is sold, the taxable value becomes the State Equalized value also.

**Reserved Fund Balance** – The portion of Fund Balance within any fund type that has been legally restricted by covenant, City Council, or State law for a specific purpose.

**Revenues** – Amounts estimated to be available for appropriation during the fiscal year other than inter-fund transfers and debt issue proceeds.

**Special Revenue Funds** - Used to account for revenues from specific taxes or other earmarked sources. They are designated by law for a specific purpose.

**State Equalized Value** – The assessed value multiplied by a factor as determined by the State Tax Commission to ensure an assessment level of 50% of market value.

**State Shared Revenue** - A portion of the 6% sales taxes returned to the City based on various formulas.

**Tax Levy** – Amount of tax dollars raised by the imposition of the tax rate on the Taxable value of a parcel of real or personal property.

**Tax Rate** – The amount of tax levied for each \$1,000 of assessed valuation.

**Taxable Value** – The property value the property tax rate is applied to determine property taxes on a parcel of land and building. It is determined by multiplying the prior years' taxable value by the current years' cost of living index plus or minus property additions and deletions.

**Unreserved Fund Balance** – The portion of Fund Balance that is not legally restricted for a specific purpose.

**Year-End** – This term means as of June 30 (end of the fiscal year).