

Minutes of the regular meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, November 17, 2014 at Halstead Hall commencing at 7:00 P.M.

PRESENT: George A. Rivers, Mayor
Brad M. Martin, Trustee
Joseph R. Treadwell, Trustee
Arvil J. Moore, Trustee

ALSO PRESENT: Jean M. LaBombard, Administrator
Arsene F. Letourneau, Treasurer
Brian S. Pelkey, PWS

ABSENT: Andrew P. Vincelette, Trustee

RECORDING SECRETARY: Carol A. Hanfield, Village Clerk

CALL MEETING TO ORDER:

Mayor Rivers called the meeting to order and began with the Pledge of Allegiance to the Flag.

COMMENTS FROM THE PUBLIC:

No one chose to address the Board.

MINUTES OF MEETINGS:

Trustee Martin made a motion to accept the minutes of the regular meeting of November 3, 2014 as presented; Seconded by Trustee Treadwell; AYE CARRIED

BILLS: VOUCHER NOS: 20015 – 20078 \$141,782.75

The Treasurer stated there was one (1) addition - Business Card for \$367.61 – Safety School expenses for the line crew \$51.63; and NYMPA meeting expenses for the Mayor and Administrator for \$315.98; one deletion for Champlain Peterbilt for \$40.00 and on one of the utility bills for \$23.30 has been taken off. A motion was made by Trustee Martin to pay the bills as amended; Seconded by Trustee Moore; AYE CARRIED

CORRESPONDENCE:

The Clerk read a letter from Valley Vending Service Inc., providing information to the North County Youth Hockey and the Village Board about the placement of two (2) amusement related games, an ATM, and a change machine at the Civic Center. They would like to place two (2) games (Chex Hockey & Buck Hunter) that will be serviced and maintained by Valley Vending and a commission of 25% will be paid monthly on the gross revenue. They will remove the equipment during the off season reinstalling them in the fall. The ATM will boost snack bar sales and provide an onsite money source for people attending court/paying fines, etc. Valley Vending requires that the ATM be anchored to either the wall or the floor in a manner that is agreeable to both parties. A transaction fee will be set at \$2.50 with \$.50 of every transaction going to the Village as commission for the

right of placement. They prefer to connect via wireless cell signal at location of placement. They can connect via wireless using secure cell signal but Verizon charges \$25 per month for this per ATM and would then deduct that from the transaction fee split before paying a monthly commission on the machine. Valley Vending is offering the use of a changer at no charge for as long as the other equipment remains on site. Trustee Martin asked about the \$25 wireless connection and if there are no transactions where will that \$25 come from. The Administrator said that she will look into this as she doesn't think NCYH wants to go with wireless that they prefer to go with a telephone line. There is a phone line up front that has a CC on it which she believes is for credit card processing that the court uses for credit card processing. She has to talk to Toni Quain to see if they use it and if not this could probably be used. Discussion followed.

Trustee Moore stated that the hockey club should be responsible for this equipment. It was then determined that the hockey club would have to bring in their own line for the ATM machine. Discussion followed. Trustee Martin made a motion to allow Valley Vending to provide the games, ATM, and change machine at the Civic Center; Seconded by Trustee Moore; AYE CARRIED

The Clerk read a letter from the North Country Youth Hockey proposing to purchase three televisions to be utilized in the hockey arena. These televisions will be placed in the warm room areas of the rink and they feel that they will benefit the patrons of this facility. The televisions will be networked so that all the screens will be able to display announcements, tournament scores, or advertisements of upcoming events along with being used by the coaches to analyze game video with players or to show children's programs that will entertain young ones while at the rink.

Trustee Moore had concerns about the parents placing the kids in the room and not being there to watch them. Trustee Treadwell asked who would be responsible for these televisions. It should not be the responsibility of the Village. The Administrator stated that it was determined that one will be placed in the community room; one in the warm room and one in the new coaches' room. The Administrator stated that the Hockey Club should be responsible for these televisions. Trustee Moore made a motion to allow the Youth Hockey to purchase and put in place three televisions; Seconded by Trustee Martin; AYE CARRIED

REPORTS FROM THE MAYOR AND BOARD:

MAYOR GEORGE A. RIVERS:

Mayor Rivers wished to remind everyone that the Annual CP Rail Holiday Train will be here on Saturday, November 29, 2014 @ 9:00 p.m. As always please bring donation of a canned or non-perishable food to be donated to the local food shelf.

Mayor Rivers stated that a quote for cleaning the Village Offices was received. He advised the Board that they have the contract in front of them. He stated that there is no money in the budget for this and asked the Treasurer. Trustee Treadwell asked that with no money in the budget if they could come in and do a once over and then ask the water plant guys to clean it regularly. The Treasurer looked and stated that there is money in the budget. The Administrator said that there was another individual who came in to give a quote but didn't have insurance. Ben Arno asked what the required insurance amount is. The Clerk will

look into this. Trustee Moore stated that the cost is \$75 per cleaning and how often. The Administrator said that it would be whatever we deem appropriate. Trustee Moore suggested that we check around for a few more quotes and made a motion to table this until the next meeting. The Treasurer said that we have to go back to this vendor for another quote also because by tabling it and making it public as to what the amount was then it is not fair to this person. Seconded by Trustee Treadwell; AYE CARRIED

Mayor Rivers wished everyone a Happy Thanksgiving!

TRUSTEE TREADWELL:

Trustee Treadwell stated that he wished to remind all drivers that the winter parking ban for all vehicles on the Village Streets between the hours of 2:00 A.M. and 6:00 A.M. will be in effect from December 1, 2014 to March 31, 2015.

Trustee Treadwell made a motion requesting an Executive Session to discuss a Contract Negotiation; Seconded by Trustee Moore; ROLL CALL VOTE All Ayes

TRUSTEE MARTIN:

Trustee Martin asked if our Officers are going to be giving out warnings to the people who park on the streets. He was told that this has been advertised so that will be the warning.

TRUSTEE MOORE:

Trustee Moore announced that the Fire Department will be hosting their annual Christmas Party for the kids on December 7th from 12:00 Noon until 3:00 p.m. and made a motion requesting permission to give the kids rides on the Fire Trucks; Seconded by Trustee Martin; AYE CARRIED

Trustee Moore stated that EAS will be here on Thursday, the 20th at 9:00 a.m. to discuss the automation of the water plant to eventually eliminate a shift. There have been some problems with the filter system. EAS will be here to talk about this and see what their plans are. Ben Arno asked if this meeting was open to the public and the Administrator advised that this is a preliminary update and not a full disclosure yet because EAS is waiting for pertinent additional system information from a vendor. Discussion followed.

TRUSTEE VINCELETTE:

Absent

OTHER REPORTS:

TREASURER:

Treasurer Letourneau asked the Board to make a resolution to amend the Procurement Policy to add Aaron Babbie as a purchaser. Trustee Moore made a motion to amend the Procurement Policy adding Aaron Babbie as a purchaser; Seconded by Trustee Treadwell; AYE CARRIED (SEE ATTACHED)

The Treasurer asked the Board for an Executive Session to discuss Utility Customers. Trustee Martin made a motion for an Executive Session to discuss Utility Customers; Seconded by Trustee Moore; ROLL CALL VOTE All Ayes

PW SUPERVISOR:

PWS Brian Pelkey gave an update on the furnace at the Fire Station. He stated that the furnace has been ordered for two weeks now and should be in within the next two weeks. The temporary electric heaters have been installed and Trustee Moore said that the temperature stays at about 62° - 64° as long as you don't keep the doors open.

Brian said that there was a water leak on Washington Avenue that has been resolved. They will be blacktopping the site hopefully on Wednesday because the blacktop plant is closing. The weather for Wednesday is looking good so we are trying to get it done.

Brian advised that he and the Mayor have been approached by residents who are looking for us to surplus some telephone poles. We are not going to need all of them. Instead of loading the DPWA back yard we are looking to surplus them and put a dollar amount on them. They should be at a minimum of \$100 each. Some are 35' and others are 45'. The black ones we are going to keep as they are the expensive ones. If there is a sale he would like to see them go. We paid about \$360 each for them. We have over 30 of the good ones in stock right now. Trustee Treadwell asked if they are being reserved for the residents or can anyone purchase them. Brian stated that he would like to have the residents have them. The marinas have inquired about them also. Discussion followed.

Mayor Rivers stated that he wished to surplus these poles. Trustee Treadwell made a motion to surplus these poles as they come down and sell them at a minimum of \$75 and \$100 per pole depending on size and condition to be determined by PWS Pelkey; Seconded by Trustee Moore; AYE CARRIED

OPEN MEETING TO THE PUBLIC:

Ben Arno, 104 State Street, commended the inmates from Clinton Correctional Facility, who cleared the lakeshore, stating that they did a good job. Mayor Rivers said that they are not done yet, they will proceed weather permitting. He also commended the inmates for the good job they have done.

Ben Arno also asked the Mayor about the handrail at the Fire Station. Mayor Rivers asked Brian Pelkey to put up a hand rail at the entry door. He has received complaints about not having a rail being a potential trip hazard. Discussion followed.

RECESS:

Trustee Moore made a motion to go into recess @ 7:36 p.m.; Seconded by Trustee Martin; AYE CARRIED

Trustee Moore made a motion to go into Executive Session @ 7:40 p.m.; Seconded by Trustee Martin; AYE CARRIED

EXECUTIVE SESSION:

No Action was taken during Executive Session regarding a Contract Negotiation
No Action was taken during Executive Session regarding Utility Customers

Trustee Martin made a motion to go back into Regular Session at 9:02 p.m.; Seconded by Trustee Moore; AYE CARRIED

REGULAR SESSION:

Trustee Martin made a motion to have Tim Graves move over to the Sewer Plant effective December 1, 2014 instead of January 1, 2014 pending the public works schedule; Seconded by Trustee Moore; AYE CARRIED

ADJOURNMENT:

Trustee Martin made a motion to adjourn at 9:07 p.m.; Seconded by Trustee Moore; AYE CARRIED

Respectfully Submitted,

A handwritten signature in cursive script that reads "Carol A. Hanfield".

Carol A. Hanfield
Village Clerk