

Minutes of the regular meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, July 6, 2015, at Halstead Hall commencing at 7:00 P.M.

PRESENT: George A. Rivers, Mayor
Brad M. Martin, Trustee
John A. Mott, Trustee
Joseph R. Treadwell, Trustee

ALSO PRESENT: Jean M. LaBombard, Administrator
Arsene Letourneau, Treasurer
Brian S. Pelkey, PWS

ABSENT: Arvil J. Moore, Trustee

RECORDING SECRETARY: Carol A. Hanfield, Village Clerk

CALL MEETING TO ORDER:

Mayor Rivers called the meeting to order and began with the Pledge of Allegiance to the Flag.

Mayor Rivers stated to the public that “while we appreciate resident feedback, the Board does not entertain personnel matters in a Board Meeting format. Personnel matters are sensitive. As such, the Board welcomes your feedback in a private, prescheduled venue, at the main office. Please contact myself, (the Mayor), the Administrator or the Village Clerk to schedule a meeting”. Mr. Hall commented on the Mayor’s remark. Discussion followed.

Andrew Vincelette, member of the Friends of the Stage, addressed the Board regarding a ‘Wine Tasting’ event they would like to hold on July 18th along with a ‘Fashion Show’ at the stage. It is their understanding that the area would have to be roped off and policed. He asked about the Farmer’s Market at the Library who has a vendor who gives away free wine samples. Trustee Martin said that he will look into this.

Mr. Vincelette stated that the sign for the front of the Civic Center is coming in soon and Ray’s Appliance has offered to donate his steel sign post for the sign as long as someone from Rouses Point can take it out. He asked Brian Pelkey if he could do that and also asked the Board to consider it. It is about 15’ in the air and we won’t need the whole sign but it will save a lot of money.

Mr. Vincelette asked about a Coin Drop saying that it is a good thing to have but in the past he was asked by the Center Stage if they could do a coin drop and were told by the Clerk that nobody from the Village could do that for insurance purposes. He asked if that included the Fire Department and was told yes. If you are going to allow one group to do it and not another then what is the Board going to do with that.

Mr. Vincelette stated that three of the vendors from the 4th of July, said that they were not coming back next year. The bouncy house was not set up until 4:30 on Saturday night; the food booth D & D; and the vendor selling blankets were not happy. There were no rides and there was no business. Discussion followed.

Ben Arno, 104 State Street said that the Sons of the Legion were not setting up a booth next year either.

Shirley Hall addressed the board about the neighborhood watch group and proceeded to read a letter about an episode that took place in Lakeside Coffee. She then addressed the issue of the Chipper Trucks and stated that she and her husband were in Swanton, Vt. and spoke to someone who gave them the name of the company to talk to about the trucks speeding and using their jake brakes. She passed out to the Board the name of the company she contacted. Since that time the trucks have slowed down, she does not know for how long but they have slowed down. So, she said something can be done.

Mayor Rivers presented a plaque to former Trustee Andrew Vincelette thanking him for his dedication as a Trustee to the Village from April 2014 to present.

MINUTES OF MEETINGS:

Trustee Martin made a motion to accept the minutes of the regular meeting of June 15, 2015; Special Meetings of June 19, 2015 and June 22, 2015, as presented; Seconded by Trustee Treadwell; AYE CARRIED

BILLS: VOUCHER NOS: 20811 – 20865 \$140,610.24

The Treasurer stated there were two additions to the list of bills. US Bank in the amount of \$282.68 for the lease payment on the copier; and the NYSEG monthly bill for \$7,470.62. Trustee Mott asked about the Husquvarna saw from Dragoon's for \$935. Brian Pelkey explained that it's the new wheel chop saw. The cylinder on the other one went because it had too many hours on it. This new one is a commercial cut off saw that has a big wheel on it and can cut through concrete and steel. Trustee Treadwell made a motion to pay the bills as amended; Seconded by Trustee Martin; AYE CARRIED

CORRESPONDENCE:

The Clerk read a letter from Sara Dias, notifying the Board that she is resigning from her position as a Library Page effective August 1, 2015. She also stated that her last day to do the cleaning at the Library was June 1st. Trustee Martin made a motion to accept Sara's resignation; Seconded by Trustee Treadwell; AYE CARRIED

The Clerk read a letter from Michael LeBlanc, Fire Chief, requesting permission to apply for the 2015 Volunteer Fire Assistance Grant administered by the NYS DEC for \$3,825.34 with a 50% match which is available in the Fire Dept. budget. Trustee Martin made a motion to authorize the Fire Dept. to apply for this grant; Seconded by Trustee Mott; AYE CARRIED

The Clerk read a letter from Kris Duus, owner of Lakeside Coffee, notifying the Board of an incident that had taken place at her establishment on June 16, 2015.

REPORTS FROM THE MAYOR AND BOARD:

MAYOR GEORGE A. RIVERS:

Mayor Rivers expressed his sincere thanks to the Gilroy's, for the great job they did on the Parade and Fireworks this year. The Village was packed and it was a beautiful parade.

Mayor Rivers stated he amended the Mayoral Commissions by replacing Trustee Vincelette with Trustee Treadwell. (SEE ATTACHED)

Mayor Rivers presented a Township or Municipal Board Authorization Resolution from Champlain National Bank and asked the Treasurer to explain what it was. Treasurer Letourneau explained that it is a standard bank resolution allowing the changing of the name of the Deputy Mayor authorizing his signature on any transactions if necessary. Trustee Treadwell made a motion to approve this Resolution; Seconded by Trustee Mott; ROLL CALL VOTE All AYES (SEE ATTACHED)

Mayor Rivers presented: 'Amendment No. 1 to Third Party Custody Agreement'. The Treasurer explained that Champlain National Bank is amending their 3rd party agreement with us regarding the deposits. This is a standardized thing they are doing. Trustee Martin made a motion to approve the Amending of the Custody Agreement as presented; Seconded by Trustee Treadwell; ROLL CALL VOTE All Ayes (SEE ATTACHED)

Mayor Rivers announced that the MEUA 85th Annual Conference is being held in Lake Placid on September 15, 16, 17 & 18, 2015 and asked if anyone from the Board wished to attend. Trustee Treadwell made a motion authorizing the Mayor and Administrator to attend this conference; Seconded by Trustee Martin; AYE CARRIED

Mayor Rivers presented the MEUA Resolution authorizing that he, George A. Rivers, be the accredited delegate for the MEUA Annual Conference in September. Trustee Mott made a motion to approve this Resolution; Seconded by Trustee Martin; ROLL CALL VOTE All Ayes

Mayor Rivers gave an update on the Car Chargers that have been installed in front of the Village Office. He explained that they were from the NYPA at no charge to the Village except for the installation. He asked for Board approval to charge \$1.00 per hour for use. Discussion followed on the price per hour. Mr. Hall how long it takes to charge a car and Mayor Rivers said three to five hours depending on the type of vehicle. Mayor Rivers stated that some charge by the hour and some by the kilowatt. Ben Arno asked how much it cost to put it in. Mayor Rivers did not have a cost. The Mayor explained that these chargers run off a Smart Phone. The Mayor agreed that there is no big demand. Trustee Mott addressed the \$1.00 per hour and asked if this was the highest we can go.

The Treasurer said that there was an e-connect handout that we had at the last meeting and there was a maximum charge of \$1.50/hour instead of kilowatts. Discussion followed and a decision was made that the Board will wait for an update.

Mayor Rivers presented a Budget Modification Resolution and asked the Treasurer to explain. The Treasurer said that he was asked to prepare a resolution to move the monies that were not spent in the police budget last year to this year and to move \$9000 from the Fire Dept. budget to the Police Department budget. He then reviewed the Budget Modification explaining that it was being done for the idea of hiring two full time officers. He discussed the money being transferred from the Fire Dept. as it was funding for their paving which Mike LeBlanc has no problem transferring this money.

Trustee Mott addressed the transferring of money from the Fire Dept. to the Police Dept. and asked if we are going to hire a part time officer, it is already budgeted. The Administrator explained that it was per the meeting held a week or so ago. Trustee Mott said that was if we were going to hire a full time officer, but we are not hiring a full time officer, so we don't have to take any money from anywhere. The Administrator said that this came a conversation between Trustee Moore and the Fire Chief, explaining that we have the potential to hire two part time officers. Discussion followed. Trustee Martin made a motion to approve this Resolution; Seconded by Trustee Treadwell; ROLL CALL VOTE All Nays One (1) Aye - Mayor Rivers. (SEE ATTACHED)

Mayor Rivers said that he was going to surplus 58 metal bay lights that were taken out of the Civic Center. Brian Pelkey also asked that the three docks that did not go last time be included again in the notice.

TRUSTEE MARTIN:

Trustee Martin discussed the issue of having a 'Wine Tasting' event at the Civic Center. He said that two vendors have been notified and neither can do it. Discussion followed. Trustee Martin made a motion to have 'Wine Tasting' with cheese and crackers at the Fashion Show on July 18th; Seconded by Trustee Treadwell; AYE CARRIED

Trustee Martin stated that an audit was recently requested by the Village Justice which Treasurer Letourneau agreed to do this audit. He stated that "The records of Justice John J. LaBonte and John A. Favreau have been reviewed by the Treasurer, Arsene F. Letourneau, and appear to be satisfactory."

Trustee Martin requested an Executive Session to discuss Police Personnel; Seconded by Trustee Treadwell; ROLL CALL VOTE All Ayes

Trustee Martin proceeded to read the requirements for a Police Chief. The Administrator explained that when Scott was designated as 'Officer in Charge' he was not allowed to patrol. He had listed all of his job duties and they were submitted to Civil Service. Civil Service designated his position as Police Chief and he will be taking an exam when scheduled by Civil Service. Discussion followed.

TRUSTEE MOORE:

Absent

TRUSTEE MOTT:

Trustee Mott requested an Executive Session to discuss Sewer Plant Personnel; Seconded by Trustee Martin; ROLL CALL VOTE All Ayes

Trustee Mott brought up about replacing the #5 Dump Truck. Brian Pelkey explained that the #5 pickup one (1) ton truck was used for backup for the big plow. Trustee Mott said he reviewed the funding for this truck and asked if money can be taken from the Sweeper surplus account. Brian explained that this past year the Sweeper body was re-conditioned and is in very good condition now. It should last at least 10 years. The Treasurer said that there is \$34,000 in the sweeper surplus.

Brian Pelkey asked for permission to go out to bid for pricing on a dump truck. Trustee Mott made a motion authorizing the Clerk to advertise for a bid for a One (1) Ton Dump Truck; Seconded by Trustee Martin; AYE CARRIED

TRUSTEE TREADWELL:

Trustee Treadwell stated that Dodge Memorial Library would like to hire three (3) students as interns for summer employment and possible employment during school vacations. Trustee Treadwell then made a motion to hire Emily Stiles; Connor Letourneau; and Skylynn Thompson; Seconded by Trustee Martin; AYE CARRIED

Trustee Treadwell announced that the Farmer's Market is now open on Friday's from 3:00 p.m. til 7:00 p.m. and the vendors are listed on the Village website.

OPEN MEETING TO THE PUBLIC:

OTHER REPORTS:

TREASURER LETOURNEAU:

The Treasurer announced that the 1st tax penalty for unpaid taxes is now 5%.

PWS PELKEY:

Stated that the Public Works Crew will be working on the new sidewalks on Pratt Street tomorrow and the Electric Crew will be working on Chapman Street.

COMMENTS FROM THE PUBLIC:

Andrew Vincelette stated that Ray's Appliance is willing to donate the steel frame for the sign going up at the Civic Center. Jeffords Steel was going to donate the steel however, the person no longer works there and they will not be donating the steel for the sign as planned. PWS Pelkey was asked to look at the sign post to see if it can be used.

John Cooper, 11 Pine Street, asked why we are not going out on State Contract for the dump truck. Mayor Rivers explained that we have in the past but we need to go out for bid for this truck. Discussion followed

Thomas Dart, Lily Avenue, addressed the use of the Village golf cart and that one of the men leaves his foot outside the cart while driving and found this to be very dangerous. He was told that it would be looked into.

RECESS:

Trustee Martin made a motion to recess @ 8:04 p.m.; Seconded by Trustee Treadwell; AYE CARRIED

Trustee Mott made a motion to go into Executive Session @ 8:09 p.m.; Seconded by Trustee Martin; AYE CARRIED

EXECUTIVE SESSION:

No Action was taken during Executive Session regarding Sewer Plant Personnel
No Action was taken during Executive Session regarding Police Personnel

Trustee Mott made a motion to go back into Regular Session at 8:38 p.m.; Seconded by Trustee Martin; AYE CARRIED

REGULAR SESSION:

Trustee Martin made a motion to advertise for a Laborer in Training for the Sewer Department; seconded by Trustee Treadwell; AYE CARRIED

ADJOURNMENT:

Trustee Martin made a motion to adjourn at 8:48 p.m.; Seconded by Trustee Mott; AYE CARRIED

Respectfully Submitted,

A handwritten signature in cursive script that reads "Carol A. Hanfield".

Carol A. Hanfield
Village Clerk