



Application for the Rutherford County Sheriff's Office 911 Communications Center

Requirements:

- [Application Coversheet / Checklist](#)
- [Authorization for Release of Personal Information](#) (printed out, and notarized)
- [Application](#) (filled out completely and printed out)
- [F3](#) (filled out completely and printed out)
- **Credit History (Free copy – does not require credit score)**
- **High School Diploma or High School Transcript (Home School See Sheriff's Office Administrative Asst.)**
- **Two or Four year Degree or Certificate**
- **Valid NC Driver's License**
- **Social Security Card**
- **Birth Certificate**
- **BLET Certificate if Applicable**
- **DD214 Form if you were in the military (Member 4 Copy)**
- **If you list a work number you must also list cell number or home phone number**
- **A Brief Handwritten Paragraph explaining why you are seeking employment with this agency must be submitted with completed application.**

-A Certified Criminal Records check will be obtained/required from the county in which you attended High School (if not Rutherford County) and from Counties in which you have lived in past 10 years. Please include all names (alias/nicknames, etc.).

-When listing references you must have valid telephone numbers.

-Copies of your license, social security card, birth certificate and high school diploma/transcript can be copied at the Sheriff's Office when your application is submitted. Also, a Notary Public is available at the Sheriff's Office to notarize your application packet if necessary.