



City of Sandusky
Housing Appeals Board
Meeting Agenda

July 30, 2019
4:00 p.m.
City Building
240 Columbus Ave, Commission Chambers

Chairperson: Mr. Frank Valli

Board Members: Janice Warner, Dana Gamblin, Walt Matthews (alternate), Gary Guendelsberger, Sharon Johnson, Mike Meinzer (alternate)

- I. Call meeting to order.
- II. Roll call
- III. Swearing in
- IV. Approval of Previous Meeting Minutes from June 25, 2019
- V. Old Business:
- VI. New Business:
 1. 19-05 Michael Johnson is appealing the First Administrative Penalty for 1302 Vine Street, Sandusky, Ohio 44870. Parcel Number 58-00195.000
 2. 19-06 Robert & Sharon Traut are appealing the First Administrative Penalty for 622 Wayne Street, Sandusky, Ohio 44870. Parcel Number 56-00721.000

NEXT MEETING: August 27, 2019

City of Sandusky Housing Appeals Board
June 25, 2019
Meeting Minutes

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The Chairman called the meeting to order at 4:00 p.m.

The following members were present: Frank Valli, Janice Warner, Dana Gamblin, Sharon Johnson, and Gary Guendelsberger

City staff present: Brad Link-Code Compliance Office and Kelly Kromer- Clerk

Everyone that was going to speak and testify were asked to raise their right hand. Sworn in by Kelly Kromer.

Approval of minutes from the previous meeting:

May 29, 2019. Ms. Gamblin moved to approve the minutes; Ms. Warner seconded the motion, which carried unanimously.

Old Business: 19-03 Vegard Vevstad is appealing the demolition of 613 W. Washington St., Sandusky, Ohio 44870. Parcel Number 59-01216.000 – Providing proof of financial ability for the project presented to the board on April 30, 2019.

Josh Welfley took to the podium he stated that he is with Feick Design Group and works under John Feick. He added that the both of them are working with Mr. Vevstad on the design of the project. Mr. Welfley added that Mr. Vevstad's plan is either to renovate or demolish and build new. He stated that they looked into using the building as 5 units and he doesn't believe that's the way they are going to go. He stated that they have one model that each floor is an apartment or keeping it as a one family house. He stated that they have looked at demolishing the building and putting 2 apartments on one story. He stated that they are looking at what option would be the best to get his money back.

Mr. Welfley stated that at this point he knows the board was looking for more information regarding the money and where it would be coming from. He stated that Mr. Vevstad has reached out to Rich Finneran at Civista Bank but as of right now he's working more with John and John is out of the office on vacation.

Discussion:

Ms. Gamblin asked if Mr. Welfley has an approximate cost for each plan. Mr. Welfley stated when they were looking at the 3 different floor plans they were looking at higher end condos and that was very high around \$600,000. He stated that Mr. Vevstad is now looking at something lower around \$300,000. Mr. Welfley stated that he believes that Mr. Vevstad has the funds to do whatever the case may be its just trying to figure out what design.

Mr. Matthews asked where the financial papers are at. Mr. Welfley stated that he was asking for an extension on that because they need to get the design figured out. He added that he knows Mr. Vevstad has reached out to the bank and it sounds like it's okay.

Mr. Guendelsberger stated that the point of the meeting was to have the financial documentation in hand. Mr. Guendelsberger stated that he doesn't believe they can look at an extension at this point because they have gone 60 days.

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Ms. Johnson asked where a letter of credit is as to how much the bank will loan to him. She stated that it doesn't matter how much the units cost, it matters to how much the bank will loan him and he was supposed to bring that today. Mr. Welfley stated that Mr. Vevstad described it to him as the bank wanted to know what he was doing first and that's where they are still figuring it out going back and forth.

Ms. Gamblin stated that she feels Mr. Welfley is in the middle and that they knew what the board wanted and they sent him. She added that the board has talked to Mr. Vevstad along with Mr. Feick. She stated that at the last meeting the board told them that they need a financial plan to see where they were going.

Ms. Warner stated that both Mr. Feick and Mr. Vevstad agreed to the 60 days.

Mr. Wefley asked if there was anything else he could do. He stated that he could call Rich from the bank and get information from him. Mr. Valli stated that he is on the spot in this situation.

Mr. Guendelsbereger stated that they were expecting to see financial proof today in writing. He added that the owner had to be aware of that unless Mr. Feick didn't relay that information to him. Ms. Warner stated that Mr. Vevstad sign for the certified letter.

Mr. Guendelsberger made a motion to deny the appeal based on the facts that the financial proof is not available as required. Motion was seconded by Ms. Johnson, roll call on the motion; motion passed unanimously.

New Business: *None*

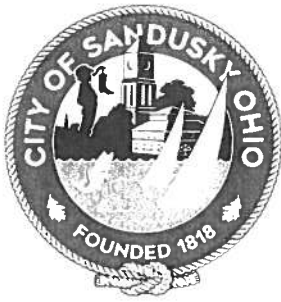
There was no further business before the Board. A motion was made by Ms. Gamblin and seconded by Ms. Warner; the board voted unanimously to adjourn the meeting at 4:15pm

Next meeting: July 30, 2019

APPROVED:

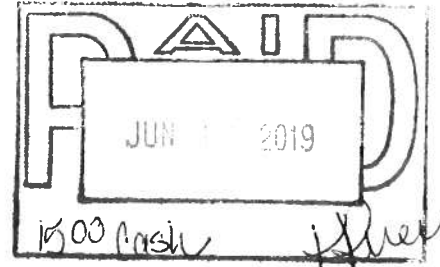
Kelly L. Kromer, Clerk

Mr. Frank Valli, Chairman



July 30th mtg. 19-05

HOUSING APPEALS BOARD
REQUEST FOR APPEAL



This is to appeal a decision of the City of Sandusky Community Development Director/Housing Code Compliance Officer as permitted under Section 1341.07 of the Environmental Health Housing Code. Requests shall be accompanied by a non-refundable deposit of \$15.00 for each Property Parcel Number.

The subject of this appeal is located at: 1302 Vine St.

Erie County Parcel No.: 58:00195.000

I am hereby appealing the decision of the Director of Community Development/Housing Code Compliance Officer rendered on: 6/05/19

Whereby it was determined: House needs Peeling Paint to be covered

This appeal is being filed for the following reasons: Weather conditions Delayed siding process. * also was waiting for company to install new windows before siding property

The following points are relevant:

Name: Michael Johnson
Address: 702 Parkview Ct.
Aurora Ohio 44202
Phone: (419) 202-1945

I certify that I have an interest in the property that is the subject of this appeal as an:
 Owner Heir Operator Occupant Mortgage Holder Lien Holder

Michael Johnson
Submitter's Signature 6-11-19
Submission Date

City of Sandusky

222 Meigs Street
Sandusky, OH 44870
Ph: (419) 627-5940
Fax: (419) 627-5933

MICHAEL JOHNSON
702 PARKVIEW
HURON, OH 44839

Pay by Account In Full



TOTAL AMOUNT DUE

\$ 50.00

Pay by Invoice Code	Type	Record No.	Invoice No.	Address	Amount Due
	Enforcement	EHS2003295	00072583	1302 VINE ST	\$ 50.00
			Fee Detail: 50.00	1st Admin Penalty	
	Effective Date:	06/05/2019	Amount Cost: \$0.00		

Total Amount Due

\$ 50.00



City of Sandusky

222 Meigs Street
Sandusky, OH 44870
(419) 627-5913

RECEIPT

Received Of:

MICHAEL JOHNSON

Receipt: 294

Date: 06/11/19

Customer: MICHAEL JOHNSON

Receipt Item	Receipt Description	GL Number	Total
HOUSING APPEALS BOARD	1 @ \$15.00 HOUSING APPEALS BO	433-4240-46416	15.00
		Receipt Total	15.00

TENDERED: CASH 15.00

Total: 15.00



Community Development
Code Compliance

222 Meigs St
Sandusky, Ohio 44870
419.627.5913
www.ci.sandusky.oh.us

June 21, 2019

Mr. Michael Johnson
702 Parkview Ct.
Huron, Ohio 44839

Dear Mr. Johnson,

Your request for appeal of the 1st administrative penalty fee of \$50.00 for 1302 Vine has been received by this office. You are required to attend the Housing Appeals Board that is scheduled on July 30, 2019 at 4:00pm at City Hall, 240 Columbus Ave. on the first floor, City Commission Chambers. If you have any further questions please call 419-627-5913

Thank You,

Kelly Kromer

7016 2290 0000 2753 1733

U.S. Postal Service™ CERTIFIED MAIL® RECEIPT Domestic Mail Only	
For delivery information, visit our website at www.usps.com ®.	
Certified Mail Fee	Postmark Here
\$	
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage	
\$	
Total Postage and Fees	
\$	
Sent To	
Street and Apt. No., or PO Box No.	
City, State, ZIP+4®	
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions	

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Mr. Manuel Torres
123 Riverside Ct
Tomball, TX 77453



9590 9402 3029 7124 9625 15

2. Article Number (Transfer from service label)

7018 2290 0000 2753 1733

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

Agent

Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? Yes
If YES, enter delivery address below: No

3. Service Type

Adult Signature

Adult Signature Restricted Delivery

Certified Mail®

Certified Mail Restricted Delivery

Collect on Delivery

Collect on Delivery Restricted Delivery

Priority Mail Express®

Registered Mail™

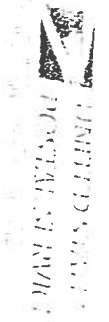
Registered Mail Restricted Delivery

Return Receipt for Merchandise

Signature Confirmation™

Signature Confirmation Restricted Delivery

Restricted Delivery



Certificate of Mailing — Firm

POSTAGE WILL BE PAID BY ADDRESSEE

AM

6/21/2019

POSTAGE WILL BE PAID BY ADDRESSEE

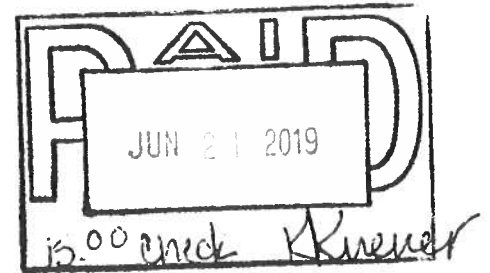
Special Handling Parcel Airmail

Handwritten recipient address and return address.



July 30 2019 mtg.

19-06



June 17, 2019

Division of Code Enforcement
222 Meigs Street
Sandusky, OH 44870

Subject: Property Location of 622 Wayne Street – Parcel No: 56-00721.000

To whom it concerns:

I'm writing to appeal the \$50 fine for not having the subject property painted by the date expected by the Housing Code Compliance Officer of April 15, 2019. We recognize and plan to have the house painted but had not planned to do it during the winter months as expected. The inspection happened during the beginning of winter on December 4th, stating the home was to be painted during the next 90 days, which was all during the winter timeframe.

The weather conditions this spring have not allowed us to schedule painting this house. With the extreme rain we've endured, we have not been able to find a dry time frame to take on this project.

I would like an extension of six months, or through the remainder of 2019. I have reached out to contractors without responses so my husband and I plan to do the work ourselves, and painting would mostly be on a part time basis during evenings and weekends due to us both working full time.

Enclosed please find the \$15 fee for filing this extension. As you know, the wet weather has delayed many city projects also, so we hope you approve this extension.

Thank you for your understanding in this matter.

Robert & Sharon Traut

City of Sandusky

222 Meigs Street
Sandusky, OH 44870
(419) 627-5913
(419) 627-5814

Invoice For Enforcement: EHS2003319

Print Date: 06/03/2019


ROBERT J TRAUT
622 WAYNE ST
SANDUSKY OH 44870

Pay by Account In Full



Pay by Account In Full

\$ 50.00

	Invoice No	Invoice Date	CO Number	Address	Amount Due	
	00072666	06/12/19	EHS2003319	622 WAYNE ST	\$ 50.00	
Fee Details:	Quantity	Description		Amount Cost	Balance	
	50.000	1st Admin Penalty		\$50.00	\$ 50.00	
Total Amount Due					<table border="1"><tr><td>\$ 50.00</td></tr></table>	\$ 50.00
\$ 50.00						



City of Sandusky

222 Meigs Street
Sandusky, OH 44870
(419) 627-5913

RECEIPT

Received Of:

ROBERT & SHARON TRAUT

Receipt: 362

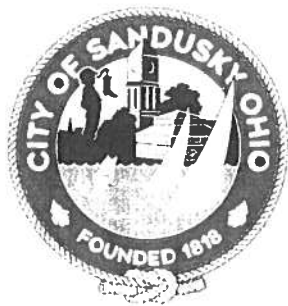
Date: 06/21/19

Customer: ROBERT & SHARON TRAUT

Receipt Item	Receipt Description	GL Number	Total
HOUSING APPEALS BOARD	1 @ \$15.00 HOUSING APPEALS BO	433-4240-46416	15.00
		Receipt Total	15.00

TENDERED: CHECK 6619 15.00

Total: 15.00



Community Development
Code Compliance

222 Meigs St
Sandusky, Ohio 44870
419.627.5913
www.ci.sandusky.oh.us


June 21, 2019

Robert & Sharon Traut
622 Wayne St.
Sandusky, Ohio

Dear Robert & Sharon Traut

Your request for appeal of the 1st administrative penalty fee of \$50.00 622 Wayne St. has been received by this office. You are required to attend the Housing Appeals Board that is scheduled on July 30, 2019 at 4:00pm at City Hall, 240 Columbus Ave. on the first floor, City Commission Chambers. If you have any further questions please call 419-627-5913

Thank You,


Kelly Kromer

7018 1130 0000 4849 1667

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<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
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Postage \$	
Total Postage and Fees \$	
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Street and Apt. No., or PO Box No.	
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- ☑ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- ☑ Print your name and address on the reverse so that we can return the card to you.
- ☑ Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Robert A. Thompson, Trust
1522 Main St
Sandwich, MA 01970

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X *Robert A. Thompson* Agent Addressee

B. Received by (Printed Name) *ALEX THOMPSON* C. Date of Delivery *6.27*

D. Is delivery address different from item 1? Yes
If YES, enter delivery address below: No

3. Service Type
 Certified Mail* Priority Mail Express™
 Registered Return Receipt for Merchandise
 Insured Mail Collect on Delivery

4. Restricted Delivery? (Extra Fee) Yes

7018 1130 0000 4849 1667



Certificate of Mailing — Firm

10/21/2019

10/21/2019

Am

UNITED STATES ARCHIVES
10/21/2019

Overall Duration: 1 hour 48 min

10/21/2019



10/21/2019