

City of Sandusky Housing Appeals Board
February 22, 2022
Meeting Minutes

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The Chairman called the meeting to order at 4:00 p.m.

The following members were present: Dana Gamblin, Gary Guendelsberger, Sharon Johnson, Allison Will, and Janice Warner.

City staff present: Stephen Rucker- Housing Manager, Ron Snyder-Code Compliance Inspector and Kelly Kromer- Clerk

Audience members sworn in by Kelly Kromer

Nomination of Chairperson Mr. Guendelsberger made a motion to table agenda item #4 to next meeting March 29, 2022; Ms. Will seconded the motion, which carried unanimously.

Approval of minutes from the previous meeting: November 30, 2021

No comments. Ms. Johnson moved to approve the minutes; Mr. Guendelsberger seconded the motion, which carried unanimously.

Old Business:

NONE

New Business:

22-01 Pamela Kistler is appealing the 1st administrative penalty for 1206 Milan Rd., Sandusky, Ohio 44870. Parcel Number 57-02475.000

Mr. Snyder took to the podium and explained that Ms. Kistlers last name is also Meyers as that is what's found on the auditor's website. He proceeded to give a Power point presentation to the board. The PowerPoint presentation was placed upon the record and is attached to these minutes and fully incorporated herein.

Mr. Guendelsberger asked Mr. Snyder if he has had an opportunity to physically be on the property and be inside the garage to look at the condition of the garage. Mr. Snyder said no he has not. He said that would entail getting the Building Official to go in. He added that he wanted to see what the intent was of the property owner prior to that and now that they are indicating that they would like to fix this, Mr. Snyder said he could get ahold of Mr. Thom and go look at the garage.

Mr. Kistler stated that the tree fell a long time ago and the roof was replaced. He stated that he is disabled and he is limited with what he is able to do.

Mr. Snyder continued his Power point presentation.

Ms. Johnson asked if the certification of the mail that went out came back without signatures. Mr. Snyder said he can go back in the presentation to look. He explained how the Code Compliance Office sends out two different mailings. He said one goes by certificate of mail and one goes by certified mail. He stated that a lot of times a lot of people won't sign for it as they are getting it by certificate of mail (a normal letter) and don't feel the need to go sign for it because it's the same letter. Ms. Gamblin stated that according to the packet the October 11th

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mailing was unclaimed. Mr. Johnson asked why we are sending it out if people are not acknowledging this. She stated that we want them to acknowledge this and sign this so that we know that they really received the complaint, maybe they moved. Mr. Snyder said he understands what she is saying and he's not saying that she ignored that as that would be a question for Ms. Kistler. He stated that he is saying that they make every attempt possible to get mail to the property owners both certified and certificate of mail.

Ms. Gamblin asked Mr. Kistler if he received the mail. Mr. Kistler stated that his wife takes care of the mail. Ms. Kistler said she received the mail and also went to the Post Office to pick up the mail. Ms. Johnson asked if she signed for it and she stated yes. Mr. Snyder stated that it would be part of the packet. Ms. Gamblin asked what their plans are for the garage. Mr. Kistler said there is a guy that is supposed to come out and estimate it and if that doesn't work out Mr. Kistler would like to have the Amish come out and look at it. Ms. Johnson asked if the garage is functional. Mr. Kistler said yes.

Ms. Gamblin stated that today they are there to address the administrative penalty. Ms. Will asked if there is any reason as to why they are appealing the penalty. Mr. Kistler said because of the weather. Ms. Will asked when they called someone to come out to give an estimate. Mr. Kistler said that his wife called someone named Mike to come out but he is going to have the Amish come out.


Ms. Gamblin made a motion to deny the appeal and they pay the penalty; Ms. Will seconded the motion. Roll call was taken Ms. Gamblin: Yes, Mr. Guendelsberger: Yes, Ms. Johnson: Yes, Ms. Will: Yes, Ms. Warner: Yes. Motion passed 5-0.

Comment: Ms. Johnson said that if this comes back up again it looks like this garage should be demolished as it's in bad shape. Mr. Kistler said that the frame work on the inside is fine. He explained that just the exterior looks bad. Ms. Gamblin said they are just there for the penalty. Ms. Gamblin told Mr. Kistler to keep in contact with the inspector as to his plans so he doesn't have to come back to the board. Mr. Guendelsberger asked Mr. Snyder about the paperwork dated November 9, 2021 notice of the 1st administrative penalty if the re-inspection took place. Mr. Snyder said no they were not able to do that due to them filing for the appeal. At this time a follow up inspection will be scheduled.


Next meeting March 29, 2022

There was no further business before the Board. A motion was made by Ms. Warner and seconded by Ms. Johnson. The board voted unanimously to adjourn the meeting at 4:35pm

APPROVED:



Kelly L. Kromer, Clerk



Ms. Dana Gamblin