

City of Sandusky Housing Appeals Board
February 28, 2023
Meeting Minutes

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1. Dana Gamblin-Chairperson called the meeting to order at 4:00 p.m.
2. Roll Call

Board Members

Dana Gamblin, Chairperson
Sharon Johnson
Walt Matthews
Janice Warner

City Staff

Stephen Rucker, Housing Manager
Ron Snyder, Code Compliance Officer
Treka Parker, Clerk
Scott Thom, Chief Building Official
Brendan Heil-Law Director (*via Teams*)

Not present:

Gary Gundelsberger, Vice Chairperson
Don Sharrah
Margaret Bower-See

3. Audience members sworn in by Treka Parker
4. Approve the minutes of the December 29, 2022 meeting.
A motion was by Ms. Warner, seconded by Ms. Johnson to **APPROVE** the December 29, 2022 meeting minutes. All of the members voting yea, the motion passed unanimously.

5. **OLD BUSINESS**

Case No. 2021-06

**520 East Jefferson Street, Sandusky, OH 44870
Parcel Number 5600555.000**

Members requested a status update from Scott Thom-Chief Building Official. Mr. Thom informed the Board of all of the repairs and renovations from his February 10, 2023 re-inspection of the exterior and interior of the property. Members asked questions; and there were discussions about what other repairs were needed and deadlines to make necessary repairs. Mr. Kraisner and his contractor would need to appear at the upcoming March 28, 2023 meeting. No vote was needed.

6. **NEW BUSINESS**

Case No. 2022-1864

**1509 Camp Street, Sandusky, OH
Parcel Number 58-01110.000**

Appellant was not present.

Ron Snyder-Code Compliance Officer gave a PowerPoint presentation of as to why the First, Second and Third Administrative Penalties were given to David E. Garrett, Owner-Appellant. Member Johnson and Chairperson asked questions regarding Mr. Garrett's street address, rental Registration, utilities, taxes, business name and registered agent. Mr. Snyder answered their questions and discussion.

A motion was made by Ms. Warner, seconded by Mr. Matthews to deny the appeal and uphold the Third Administrative Penalty. All of the members voting yea, the motion passed.

7. ADJOURNMENT

A motion was made by Ms. Warner, seconded by Ms. Johnson to **ADJOURN** at 4:25 p.m. All of the members present voting yea, the motion passed.

Next meeting March 28, 2023

APPROVED:

Treka D. Parker, Clerk

Dana Gamblin, Chairperson