

1. **Meeting Called to Order**

Dana Gamblin - Chair called the meeting to order at 4:00 pm.

2. **Roll Call**

**Present:**

**Board Members**

Dana Gamblin, Chair

Sharon Johnson

Lisa Maczuga (Alternate)

**City Staff**

Steve Rucker, Housing Manager

Ron Snyder, Code Compliance Officer

Stewart Hastings-Law Director

3. **Audience members sworn in by Steve Rucker**

4. **Approval of Minutes from November 28, 2023**

Chair Dana Gamblin introduced the first item on the agenda, which was the approval of the minutes from November 28, 2023 Housing Appeals Meeting. Sharon Johnson moved to approve the minutes as presented and Lisa Maczuga seconded the motion. Chair Gamblin called for a vote and the motion passed unanimously.

5. **Old Business**

**Discussions** regarding putting a previously heard motion waiving a \$500 penalty back on the agenda for March's meeting to revisit the violations on the real property. Mr. Rucker stated that the Board would have to put the case back on the agenda to amend the previously heard motion and to send notice to the property owner to appear before the Board.

**Recalling Case No. EN22-2228 Renee Hahn is appealing the First Administrative Penalty for 904 Fourth Street, Sandusky, OH 44870 Parcel Number 57-01890.000. Ron Snyder, Code Compliance Officer** stated there was a little bit of improvement to the property. He further stated that Ms. Hahn had reached out to him indicating that she had hired a gentleman to come over to the residence to start doing some work. He noticed yesterday that the flashing on the front & back of the house up towards the peak has been redone; the vinyl siding on the West side of the house had been replaced; there are still some concerns with the residence with the detachment of the downspouts. **Renee Hahn** testified that she resides at 1005 Third Street. Ms. Hahn stated that she did not understand why she had to reappear before the HAB; she thought that all the repairs had been accomplished; and that she was unsure of what Mr. Snyder was "referring to now". **Chair – Gamblin** asked Ms. Hahn if she received a list of everything that needed to be fixed/completed. **Ms. Hahn** stated as far as she knew all the repairs had been done but was unsure if she received a list of the needed repairs. **Officer Snyder** passed out and referred to before & after photos of the repairs needed and made; he pointed out areas of exposed wood needing which need to be painted, missing downspouts that were laying along the West side of the house, and soffits needing to be painted or a weather proofing and/or covering on the Southwest side of house. The soffits need to be replaced; downspouts/gutters need to be connected on the East side of the house. **Discussions** Ms. Hahn stated that she never been on the East side of the property to see those existing issues; she was asked if she could get the remaining repairs done and how long would it take her to accomplish same and extending time for her to make the additional repairs to the house. **Ms. Maczuga** made a motion to extend the time or April 2024 for Ms. Hahn to make the remaining repairs and **Mrs. Gamblin** second the motion. **Ms. Johnson** made a motion to extend the decision to rule on the First Administrative Penalty until the April meeting and **Ms. Maczuga** second the motion. All voting members voted. The motions passed unanimously. No roll taken.

**Recalling Case No. EN21-2058 Bonnie Dickson is appealing the Notice and Order of Demolition for 717 Warren Street, Sandusky, Ohio 44870 Parcel Number 57-03930.000. Ron Snyder, Code Compliance Officer** referred the Board to two photos of the property; First photo was taken from a City owned lot (Southwest corner of Warren & Monroe) of the back of the property and second photo was taken from the front of 717 Warren Street property. Officer Snyder stated that no changes were made to the property. **Ms. Bonnie Dickson** resides at 1309 Sycamore Line. Ms. Dickson thanked the Board for their time and after some consideration it would cost her \$80,000.00 to rehab the house the way she would like it to look. She felt that it would be best to do a demolition, start over by putting a smaller house on the lot, including a driveway and landscaping. She withdrew her appeal, and she will hire someone to do the demolition.

6. **New Business**

**None.**

7. **Adjournment**

A motion moved to adjourn the meeting by Ms. Gamblin and second by Ms. Maczuga. All members approved of the motion, and the meeting ended at 5:17 PM.

Next meeting: March 26, 2024

APPROVED:

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Treka D. Parker, Clerk

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Dana Gamblin, Chairperson