

**Landmark Commission
December 18th, 2019
Meeting Minutes**

Meeting called to order:

The Chairman called the meeting to order at 4:00pm. The following members were present: Ms. Nikki Lloyd, Chairman Michael Zuilhof, Mr. Alan Griffiths, Mr. Ryan Nagel, Mr. Jon Lawrence, and Dr. Tim Berkey. Mr. Thomas Horsman represented the Planning Department; Mr. Trevor Hayberger represented the Law Department.

Review of minutes from November 20th, 2019:

Mr. Griffiths moved to approve the minutes as written. Dr. Berkey seconded the motion. With no further discussion, all members were in favor to approve the minutes.

1st application on agenda:

Mr. Zuilhof stated that the first item on the agenda is a Certificate of Appropriateness for 300 E. Water Street for an aluminum rooftop awning.

Mr. Horsman stated that this building is individually listed on the National Register and is also located in the Downtown National Historic District. The application is for an awning that will be over the rooftop deck and will be about 576 square feet in size. The highest beam of the structure is about 9 feet above the deck. The setback is about 22 feet from the Water Street edge of the building and just over 25 feet from the Hancock side of the building. Staff believe the addition of the awning would not be obtrusive and not visible from the right-of-way. In staff's opinion, the proposed awning meets the Secretary of the Interior's Standards and the Sandusky Preservation Design Guidelines, and thus recommends approval of the Certificate of Appropriateness.

Angelo M. Scozzarella, whom submitted the application on behalf of the owner, showed some pictures of what the awning will look like with color and also showed a sample of the product. He stated it is aluminum framed with polycarbonate panels. The polycarbonate blocks UV rays and is designed for the area's wind and snow loads.

Dr. Berkey made a motion to approve the application.

Mr. Griffiths seconded the application.

Mr. Griffiths stated that his only question is on the structural integrity given the site location.

Mr. Horsman stated that this was submitted to the building department and they will review this also.

With no further discussion, all members were in favor of approving the application as submitted.

Staff updates:

Mr. Horsman stated that staff received a letter yesterday from Payto Architects, regarding 125 & 131 East Water Street. He stated that Mr. Hare and the architect received a Certificate of Appropriateness a few months ago for rebuilding the third story back wall at the address. The wall was destroyed as a result of a storm in July of 2018. It was going to be rebuilt with a

limestone veneer to carry the look of the stone wall from the bottom floors. Due to structural issues found in the stone on the second floor, those walls are also going to be taken down and rebuilt similar to the third floor. Staff do believe the look is similar to what has been approved in the Certificate of Appropriateness and therefore do not believe a new application is needed. He then stated that staff will be preparing an annual report to present to the Landmark Commission with work that has been done over the last year. Training with the State Historic Preservation Office is scheduled for the February 19th meeting date. Staff will also be meeting in January to talk about signage issues that the Commission has discussed in previous months, and then will bring some things back to present to the Commission. Mr. Griffiths stated that he just wanted to remind everyone that this is Commissioner Lloyd's last meeting.

Meeting Adjourned:

Ms. Lloyd motioned to adjourn the meeting. Mr. Lawrence seconded the motion. The meeting was adjourned at 4:17pm.

Approved by:

Kristen M. Barone

Kristen Barone, Clerk

Michael Zuillhof
Michael Zuillhof, Chairman
Mr. Lawrence