

Landmark Commission

October 19, 2022

Meeting Minutes

Meeting called to order:

Chair Griffiths called the meeting to order at 5:02 pm. The following members were present: Chair Griffiths, Vice Chair Truka, Commissioner DeFreitas, Commissioner Schultz, and Commissioner Whaley. Alec Ochs and Arin Blair represented the Community Development Department, Brenden Heil represented the Law Department, and Administrative Assistant Quinn Rambo was also present. Commissioners Meinzer and Yandell were absent.

Review of minutes from June 15, 2022:

Chair Griffiths asked for a motion on the minutes. Commissioner Schultz made a motion to approve the minutes as presented and Commissioner Defreitas seconded the motion. All voting members approved the minutes as presented.

Applications:

209 Fulton Street

Staff presented the 209 Fulton Street for maintenance and alterations of the roof, gutters, downspouts, windows and doors. The property is an important property to the City of Sandusky and was added to the National Register in 1982. The staff recommended approval of applicant's request with the conditions, that all proper permits be obtained prior to construction and that Sandusky Guidelines are followed for placement of and type of materials used; in addition Staff asked that wood windows be an option for the applicant. Mr. Chris Oppelt, the property owner, was present to speak on behalf of the request.

Commissioner Schultz moved to approve the application subject to staff's conditions and Mr. Whaley seconded the motion. All voting members were in favor of the motion and the application was approved.

Administrative Approvals:

219 East Water Street

The applicant applied for installation of a recessed 15" to 17" gas meter in the façade of the building. Mr. Ed Windau and City Commission President Brady were present to speak on behalf of the approval. Staff granted administrative approval for the gas meter installation application on June 23, 2022.

215, 217 East Market Street

The applicant applied for a seasonal outdoor dining space. Mr. Windau was in favor of the dining space but wanted to encourage staff that notifying neighboring property owners such approvals would be in the best interest of all involved. Staff granted administrative approval for the seasonal outdoor dining space application on July 7, 2022.

127, 133 East Market Street

The applicant applied for two marque signs, the application met the zoning code for the City. Staff granted administrative approval for the two marque signage applications on August 25, 2022.

101 West Market Street

The applicant applied for a wall sign, the application met requirements for the zoning code of the City. Staff granted administrative approval, with the condition that the old signs be removed first, on August 25, 2022. The guidelines require that the applicant must paint where evidence of the previous sign existed to match the building exterior. The

Commission directed Staff to follow up with the applicant to remedy the building exterior where the old sign location is still visible.

128 East Market Street

The applicant applied for a storefront renovation, none of the renovations were changing original design or material of the primary structure. Staff granted administrative approval, with the conditions that all proper permits be obtained prior to construction and no brick would be painted, for the storefront renovation application on July 19, 2022.

114 West Adams Street

The applicant applied for exterior paint color alteration for the Sandusky Library and former Jail. Staff agreed that this alteration would be appropriate according to the Design Guidelines. Staff granted administrative approval for the exterior paint color alteration on September 1, 2022.

209 Fulton Street

The applicant applied for a fence installation application, this was the same applicant from the application voted on by the Commission earlier in the evening. Staff split the applications due to time constraints. Staff granted administrative approval because the application met zone requirements for installation of a fence on October 7, 2022.

Other Business:

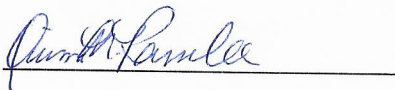
Landmark Commissioners offered to meet with Mr. Windau to hear his ideas about public interaction with the approval process.

Staff stated that there are two applications for next month, which will require a meeting.

Meeting adjourned:

Chair Griffiths called for a motion to adjourn the meeting. Commissioner Schultz motioned for adjournment. The Commission adjourned the meeting at 5:54pm.

Approved by:

A handwritten signature in blue ink, appearing to read "Dawn M. Lanza", written over a horizontal line.

Clerk

A handwritten signature in blue ink, appearing to read "A. D. Griffiths", written over a horizontal line.

Chair/ Vice Chair