

**Landmark Commission
February 23, 2023
Special Meeting Minutes**

Meeting called to order:

Chair Griffiths called the meeting to order at 4:02 pm. The following members were present: Vice Chair Truka, Commissioner Schultz, and Commissioner Whaley. Commissioners Meinzer and Yandell were absent, and Commissioner Defreitas resigned on February 17, 2023. Arin Blair and Alec Ochs represented the Community Development Department, and Sarah Chiappone represented the Law Department. Quinn Rambo, administrative assistant of Community Development was present to serve as clerk.

Review of minutes from January 18, 2022:

Chair Griffiths asked for a motion on the minutes. Commissioner Schultz made a motion to approve the minutes as presented and Commissioner Whaley seconded the motion. All voting members approved of the motion and the minutes were accepted as presented.

Applications:

149 East Water Street

Mr. Ochs presented the application for 149 East Water Street. The applicant was requesting approval of six items: color change, replacement of aluminum storefront with dark bronze aluminum finish, windows on Shoreline Drive, addition of rooftop deck and vestibule, new stairwell and elevator installed, complete interior renovation, and addition of outdoor deck on north facing side of building. Staff approved of the application with the following conditions: all applicable permits were obtained prior to construction, and the new doorway/ signage was aligned with primary features of the existing doorways, and signage does not expand above the height of the new storefront windows. Chair Griffiths asked if there were any comments or questions from the Commission. There were none. Chair Griffiths asked if the applicant would like to speak. Mr. Bryan Kasper spoke on behalf of the application. Commissioner Whaley made a motion to approve the application with Staff conditions and the motion was seconded by Commissioner Schultz. All voting members approved the motion with Staff conditions, unanimously.

Other Business:

Chair Griffiths asked if there was any other business. Ms. Blair stated that Staff attended the kick off meeting for the design guidelines process and would like a couple of Commissioners join in some of those calls in the future. A stakeholder list was being developed and Staff would like to have a public hearing at the April Landmark Meeting. Commissioner Schultz asked if property owners coming into the Landmark Commission jurisdiction were notified upon land transfer. Ms. Blair stated that was currently not the case but anytime permits were pulled through the City, it was flagged to have it brought before the Commission.

Mr. Ochs thanked the Commission for their quick responses to schedule this special meeting.

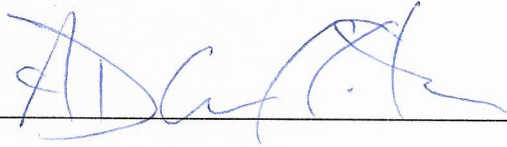
Meeting adjourned:

Chair Griffiths called for a motion to adjourn the meeting. Commissioner Schultz moved to adjourn and the motion was seconded by Commissioner Whaley. The Commission adjourned the meeting at 4:19 pm.

Approved by:



Clerk



Chair/ Vice Chair