

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
SANDUSKY CEMETERY BOARD
THURSDAY, FEBRUARY 1, 2018 AT 4:00 P.M.
IN THE CHAPEL AT OAKLAND CEMETERY
SANDUSKY, OHIO**

PRESENT:

Members: Chairman Darden, Harrison Smith, Deb Voltz, Andy Martin, Steve Toft and Secretary Kevin Zeiher.

Also present was City Treasurer Hank Solowiej, Superintendent Todd Gibson and Cemetery Manager Dan Hedberg.

The meeting was called to order at 4:02 P.M. by Chairman Darden.

**MINUTES OF THE
PREVIOUS MEETING:**

The minutes of the July 26, 2017 and the October 18, 2017 meeting had been circulated and were approved as submitted on a motion made by Mr. Martin, seconded by Mr. Toft. Motion carried.

TREASURER'S REPORT:

City Treasurer Hank. Solowiej presented the Oakland Cemetery Financial Report for the period ending December 31, 2017. The report disclosed that the sale of lots had increased by 2.6% and that the expenses had increased by approximately \$29,000 due to the hiring of a full-time employee. In addition, there was \$598,066.48 in Endowment Funds. Upon motion by Mr. Smith, seconded by Mr. Martin the report was to be accepted as presented. Motion carried.

**CEMETERY MANAGER'S
REPORT:**

Cemetery Manager Dan Hedberg introduced the new Superintendent Todd Gibson, and one of our new board members Deb Voltz. Dennis Murray, Sr. is also a new board member, but he was unable to attend. In addition, we will have a new City Commission Liaison Member, Greg Lockhart, who also was not in attendance.

Mr. Hedberg reported that the employees at the Cemetery had been busy completing maintenance on the equipment, and cleaning up around the cemetery as weather permits. The software used to record all of the burials at the cemetery is 75% complete.

OLD BUSINESS:

Mr. Hedberg reported that walls inside the Chapel had been primed and painted with two coats and so far, no damage from the bees had been noticed. The purchase of a security system had been investigated and it was determined that the cost would be in the area of \$15,000.00. The County was willing to contribute \$500.00 and provide an electrical hookup at the back of the cemetery, however, no other funds had been secured for the project. Mr. Hedberg will see if there are any grants available to fund the project.

NEW BUSINESS:

Mr. Hedberg reported that Nanette Guss had contributed \$100.00 to the cemetery, which donation was accepted by the board.

Mr. Hedberg discussed the need to increase the mausoleum prices to not only in some instances to cover the costs but also to be more competitive with surrounding cemeteries. The board was provided a survey of surrounding cemeteries which will be reviewed and acted on at the next meeting in April.

Mr. Hedberg mentioned that the flagpole at the Veteran's circle is in need of service as the internal halyard is stuck.

Deb Voltz complimented Mr. Hedberg on the condition of the trees in the cemetery.

ADJOURNMENT:

There being no further business to come before the Board, and upon motion by Mr. Smith, seconded by Mr. Martin, the meeting was adjourned at 4:25 P.M.

The next meeting of the Sandusky Cemetery Board will be held **Wednesday, April 25, 2018 at 4:00 P.M.**, at the Chapel at Oakland Cemetery.

Kevin J. Zeiher, Secretary