

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
SANDUSKY CEMETERY BOARD
WEDNESDAY, FEBRUARY 6, 2019 AT 4:00 P.M.
IN THE CHAPEL AT OAKLAND CEMETERY
SANDUSKY, OHIO**

PRESENT:

Members: Chairman Thom Darden, Linda O'Malley, Harrison Smith, Andy Martin, Deb Voltz, Steve Toft, and Secretary Kevin Zeiher. Dennis Murray had been excused.

Also present was Cemetery Manager Dan Hedberg, Facilities and Properties Supervisor Todd Gibson and Administrative Assistant Melissa Vassallo.

The meeting was called to order at 4:01 P.M. by Chairman Darden.

**MINUTES OF THE
PREVIOUS MEETING:**

The minutes of the October 24, 2018 meeting were approved as submitted on a motion made by Mr. Toft, seconded by Mr. Smith. Motion carried.

TREASURER'S REPORT:

Finance Director Hank Solowiej was unable to attend the meeting so there was no Treasurer's Report.

**CEMETERY MANAGER'S
REPORT:**

Cemetery Manager Dan Hedberg reported that a new full-time employee was hired, Scott Rommick. Work continued on cleaning up the fallen leaves and leveling grave spaces until the weather became too cold and the ground froze.

After discussions with Facilities and properties Supervisor Todd Gibson the payment plan that had been in place for years for the purchase of grave spaces and niches was amended. Going forward the cemetery will require 20% paid down on the purchase and the balance to be paid in monthly installments to be paid in full within twelve (12) months. Chairman Darden inquired if the cherry tree complaint was handled. Mr. Hedberg stated that yes, it was taken care of.

OLD BUSINESS:

Mr. Hedberg reported on the status of the security system. Currently Eleven Thousand dollars (\$11,000.00) had been set aside for the purchase of the security system. An estimate for

the total cost had not been received, but Mr. Hedberg believed that the total cost could be as high as Twenty Thousand dollars (\$20,000.00). He let the members know they were not able to submit an application for grant money from Mylander due to money already being in place for other City projects. Also, they have not heard any prices back yet from Stu. Mr. Hedberg said there is around \$10,000 saved now and his goal is \$20,000.

NEW BUSINESS:

Mr. Hedberg reported that after a recent funeral in the Chapel a gentleman inquired about donating \$100.00 and having his name put on the plaque in the chapel. In reviewing the plaque, it was determined that it included the names of previous members of the Cemetery Board or major donors to the Chapel like Gordon and Barbara Wendt. Mr. Hedberg will advise the gentleman of the Board's decision.

Mr. Hedberg had been asked by customers who had cremains if the Cemetery had an area where the cremains could be distributed. Currently, no area had been designated for this purpose. Mr. Hedberg suggested that we could use an area that was too wet for burials and that plantings could be placed there with engraved bricks to commemorate the deceased. The issue was discussed and no decision was made as more information was needed.

Mr. Smith inquired what the Cemetery would do if someone had purchased a grave space and it had not been used, would the Cemetery resell that space. Mr. Smith was advised that once the space is purchased it remains the property of the owner and would never be resold.

ADJOURNMENT:

There being no further business to come before the Board, and upon motion by Mr. Smith, seconded by Mr. Martin, the meeting was adjourned at 4:30 P.M.

The next meeting of the Sandusky Cemetery Board will be held **Wednesday, April 24, 2019 at 4:00 P.M.**, at the Chapel at Oakland Cemetery.

Kevin J. Zeiher, Secretary