

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
SANDUSKY CEMETERY BOARD
WEDNESDAY, JANUARY 29, 2020 AT 4:00 P.M.
IN THE CHAPEL AT OAKLAND CEMETERY
SANDUSKY, OHIO**

PRESENT:

Members: Chair Reverend Thom Darden, Linda O'Malley, Andy Martin, Harrison Smith, Steve Toft, and Secretary Kevin Zeiher. Deb Voltz and Dennis Murray Sr. were excused.

Also present was Cemetery Manager Dan Hedberg, Finance Director Michelle Reeder, Facilities and Properties Supervisor Todd Gibson, Administrative Assistant Melissa Vassallo. City Commission Liaison Member Blake Harris was excused.

The meeting was called to order at 4:00 P.M. by Chair Reverend Thom Darden.

**MINUTES OF THE
PREVIOUS MEETING:**

The minutes of the October 30, 2019 meeting were approved as submitted on a motion made by Mr. Toft, seconded by Ms. O'Malley. Motion carried.

TREASURER'S REPORT:

Finance Director Michelle Reeder was welcomed and presented the Oakland Cemetery Financial Report for the period ending December 31, 2019. After discussion, it was moved by Mr. Martin, seconded by Mr. Toft to accept the report as presented, place it on file and if anyone had any questions to contact the Finance Director.

**CEMETERY MANAGER'S
REPORT:**

Cemetery Manager Dan Hedberg reported the new City Commission Liaison Member is Blake Harris, who had been excused due to illness. Clean up continues from downed trees and branches due to high winds and storms, in addition the workers were still mulching leaves.

OLD BUSINESS:

Mr. Hedberg reported that 89 new trees had been purchased through a grant from the Great Lakes group and had been planted at the cemetery. Different trees were purchased for different areas of the cemetery depending on need and soil conditions. Mr. Hedberg also reported that he had been able to

work on updating the software by inputting the old paper records.

NEW BUSINESS:

Mr. Hedberg reported that a new Hustler 52” zero turn mower had been purchased and was in use. It will be very useful in the close quarter areas of the cemetery as well as in mulching the leaves. Mr. Hedberg also reported on developing plans for the construction of a new mausoleum. Design and cost considerations were at the forefront. Mr. Martin also thanked Mr. Hedberg for his continuing efforts to inputting the paper records to the software system.

ADJOURNMENT:

There being no further business to come before the Board, and upon motion by Mr. Smith, seconded by Mr. Martin the meeting was adjourned at 4:14 P.M.

The next meeting of the Sandusky Cemetery Board will be held **Wednesday, April 29, 2020 at 4:00 P.M.**, at the Chapel at Oakland Cemetery.

Kevin J. Zeiher, Secretary