

**MINUTES OF THE VIRTUAL MEETING OF THE
BOARD OF DIRECTORS OF THE
SANDUSKY CEMETERY BOARD
WEDNESDAY, JULY 29, 2020 AT 4:00 P.M.**

PRESENT:

Members: Chair Reverend Thom Darden, Linda O'Malley, Dennis Murray Sr. and Secretary Kevin Zeiher.

Also present was Cemetery Manager Dan Hedberg, Finance Director Michelle Reeder, Retired Facilities and Properties Supervisor Todd Gibson, who has retired after 34 years, new appointee Scott Kromer, and City Commission Liaison Member Blake Harris.

The meeting was called to order at 4:00 P.M. by Chair Reverend Thom Darden.

**MINUTES OF THE
PREVIOUS MEETING:**

In as much as no meeting was held on April 29, 2020 due to the Covid-19 pandemic, the minutes of the January 29, 2020 meeting were approved as submitted on a motion made by Ms. O'Malley, seconded by Dennis Murray Sr. Motion carried.

TREASURER'S REPORT:

Finance Director Michelle Reeder presented the Oakland Cemetery Financial Reports for the periods ending March 31, 2020 and June 30, 2020. Ms. Reeder pointed out that income for the period ending June 30, 2020 was down 21%, at \$11,426.00 and expenses were higher by 13% at \$101,000.00. Mr. Murray inquired what could be done to offset the shortfall in income and inquired if advertising the cemetery and its obvious attributes might not assist. It was moved by Mr. Murray and seconded by Ms. O'Malley that the Treasurer's report be accepted and placed on file and if anyone had any questions that they be directed to the Finance Director.

**CEMETERY MANAGER'S
REPORT:**

Mr. Hedberg reported that Todd Gibson had retired after 34 years as Facilities and Properties Supervisor and Scott Kromer was appointed to serve as the new Facilities and Properties Supervisor.

OLD BUSINESS:

Mr. Hedberg reported that of the 89 trees purchased through a grant from the Great Lakes group, and planted at the cemetery,

only one had not survived. A June 10 storm had damaged six (6) trees that had to be removed.

NEW BUSINESS:

Mr. Hedberg proposed that a \$100 charge be added to the cost of a burial for the use of the Chapel for internment services. Reverend Darden reported that since the fund-raising efforts of past board member Barbara Wendt to facilitate improvements at the Chapel, no additional charges had been added to the cost for the use of the Chapel. The only exception was when the Chapel was used for services outside of a burial, such as a weddings or a Halloween gathering. Mr. Murray suggested that there should be ways to utilize the Chapel to raise some additional revenue which should be investigated. Mr. Hedberg will investigate and report at the next meeting.

Mr. Hedberg also requested authority to charge additional cost for inscription fees and will investigate further and report back to the members at the next meeting. Facilities and Properties Supervisor Todd Scott Gibson after 34 years and is replaced by Scott Kromer.

Mr. Hedberg also reported that the Cemetery had received a gift from the family of Susan Py for the purchase of seven (7) grave spaces for indigent burials. The Secretary will send a Thank You letter for this kind donation in Susan Py's honor.

Mr. Murray also encouraged Mr. Hedberg to reach out to the Serving Our Seniors Director Susan Daugherty for direction in advancing the status of the cemetery to her constituents.

ADJOURNMENT:

There being no further business to come before the Board, and upon motion by Mr. Murray the meeting was adjourned at 4:33 P.M.

The next meeting of the Sandusky Cemetery Board is scheduled for **Wednesday, October 28, 2020 at 4:00 P.M.**, and to be held Chapel at Oakland Cemetery, unless other arrangements are announced.

Kevin J. Zeiher, Secretary

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