



**CITY OF SANDUSKY, OHIO**

240 Columbus Avenue

Sandusky, Ohio 44870

**MINUTES OF THE VIRTUAL MEETING OF THE  
BOARD OF DIRECTORS OF THE  
SANDUSKY CEMETERY BOARD  
WEDNESDAY, OCTOBER 28, 2020 AT 3:30 P.M.**

**PRESENT:**

Members: Chair Reverend Thom Darden, Dennis Murray Sr., Steve Toft and Secretary Kevin Zeiher.

Also present was Cemetery Manager Dan Hedberg, Finance Director Michelle Reeder, Services and Facilities Superintendent Scott Kromer and Elisabeth Sowecke.

The meeting was called to order at 3:35 P.M. by Chair Reverend Thom Darden.

**MINUTES OF THE  
PREVIOUS MEETING:**

The minutes of the July 29, 2020 meeting were approved as submitted on a motion made by Dennis Murray Sr., seconded by Kevin Zeiher. Motion carried.

**TREASURER'S REPORT:**

Finance Director Michelle Reeder presented the Oakland Cemetery Financial Report for September 30, 2020. Mr. Murray moved to accept the report and suggested that we might streamline the reports by eliminating reports on the endowments due to no change from quarter to quarter. Motion seconded by Mr. Zeiher.

**CEMETERY MANAGER'S  
REPORT:**

Mr. Hedberg provided an operations update. It has been a challenging year but everyone pitched in and the cemetery looked great throughout the summer of 2020.

Sales for the past three months have been very active with more pre-need sales and the sale of foundations were also up. There were 22 burials in September which may reflect our losses due to the pandemic as September is usually 10 burials.

**OLD BUSINESS:**

Mr. Hedberg proposed that a \$100 charge be added to the cost of a burial for the use of the Chapel for internment services. Mr. Murray moved to approve the increase and the motion was seconded by Mr. Zeiher. The additional fee for the inscription fee for the Mausoleum was tabled until the next meeting.

**NEW BUSINESS**

Services and Facilities Superintendent Scott Kromer presented a new price list design and also reported that all payments would be received at City offices at 240 Columbus Avenue, Sandusky, OH. In addition, a new payment process was instituted November 1, 2020 to streamline payments.

Mr. Murray also had submitted a Draft letter to the City Commission to generate funds for the cemetery. Mr. Murray requested that members submit their suggested changes to the recommendations within the next 30 days after which time the recommendations would be submitted to the City Commission. This recommendation and motion by Mr. Murray was seconded by Mr. Zeiher.

**ADJOURNMENT:**

There being no further business to come before the Board, and upon motion by Mr. Murray the meeting was adjourned at 4:14 P.M.

The next meeting of the Sandusky Cemetery Board is scheduled for **Wednesday, January 27, 2021 at 4:00 P.M.**, and to be held Chapel at Oakland Cemetery, unless other arrangements are announced.

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**Kevin J. Zeiher, Secretary**