



CITY OF SANDUSKY, OHIO

240 Columbus Avenue

Sandusky, Ohio 44870

**MINUTES OF THE VIRTUAL MEETING OF THE
BOARD OF DIRECTORS OF THE
SANDUSKY CEMETERY BOARD
WEDNESDAY, JANUARY 27, 2021 AT 4:00 P.M.**

PRESENT:

Members: Linda O'Malley, Harrison Smith, Dennis Murray Sr., Steve Toft, and Secretary Kevin Zeiher. Reverend Thom Darden and Deb Neese were excused.

Also present was Director of Public Works Aaron Klein, Finance Director Michelle Reeder, Project Coordinator Megan Stookey, Cemetery Manager Dan Hedberg Services and Facilities Superintendent Scott Kromer and Administrative Assistant Elisabeth Sowecke.

The meeting was called to order at 4:05 P.M. by Acting Chair Kevin Zeiher.

**MINUTES OF THE
PREVIOUS MEETING:**

The minutes of the October 28, 2020 meeting were approved as submitted on a motion made by Dennis Murray Sr., seconded by Linda O'Malley. Motion carried.

TREASURER'S REPORT:

Finance Director Michelle Reeder presented the Oakland Cemetery Financial Report for the Fourth Quarter of 2020 and the First Quarter of 2021. The Reports had been revamped with the assistance of Megan Stookey. Income for the First Quarter was up 3% at \$4,000 versus the same period of 2020 and expenses were down by 6% for that same period. Mr. Murray complimented the new streamlined reports. Upon a Motion by Mr. Murray, seconded by Mr. Smith the reports

were accepted and any questions were to be directed to Ms. Reeder. Motion carried.

**CEMETERY MANAGER'S
REPORT:**

Mr. Hedberg provided an operations update and reported that the Forestry department had removed 12 hazardous trees and trimmed other trees hanging over the roadway and cared for the new trees training.

Sales of burial plots are averaging seventeen burials per month with 26 for the month of January. After the fee increase for the Chapel there have been two services held in the Chapel without any comments about the increased fee.

OLD BUSINESS:

Facilities Superintendent Mr. Kromer provided a series of photographs depicting the history of the cemetery. He also mentioned that in 2021 a Cemetery Task Force will be formed to study the future needs and possibilities for the cemetery.

NEW BUSINESS

Services and Facilities Superintendent Scott Kromer also discussed the open spaces at the Cemetery are limited. The Cemetery had approved double depth burials in the past which would extend space for the next 50 or so years. Section Y was the last section opened. The future use of the available space will be one of the items discussed by the Task Force

Also under New Business Mr. Zeiher mentioned that elections for Chair and Vice Chair were due. Mr. Murray nominated Reverend Darden for Chair and Mr. Zeiher for Vice Chair and Secretary. Mr. Smith seconded the Motion and moved to close nominations and to cast a unanimous ballot. Motion seconded by Mr. Murray and Motion carried.

ADJOURNMENT:

There being no further business to come before the Board, and upon motion by Mr. Murray and seconded by Mr. Smith the meeting was adjourned at 4:37 P.M.

The next meeting of the Sandusky Cemetery Board is scheduled for **Wednesday, April 28, 2021 at 4:00 P.M.**, and will be held virtually, unless other arrangements are announced.

Kevin J. Zeiher, Secretary