

Planning Commission
February 27th, 2019
Meeting Minutes

The Chairman called the meeting to order at 4:31pm. The following members were present: Mr. Miller, Mr. Waddington, Chairman Zuilhof, Mr. McGory, and Mr. Whelan. Mr. Greg Voltz and Mr. Horsman represented the Planning Department; Mr. Trevor Hayberger represented the Law Department and Ms. Casey Sparks, Clerk from Community Development.

Mr. McGory moved to approve the January 23rd minutes; Mr. Waddington seconded the motion.

Presentation from staff regarding the residential downtown parking program.

Mr. Voltz stated that this a continued discussion regarding parking downtown plan. The current residential parking policy the landlord gathers information, gets permits from the city and gives them to the tenant. The currently policy allows the tenant to park in designated spaces beyond time restrictions. The numbered window hang with no expiration dates, and it automatically guarantees two permits per unit. The current system allowed residents to occupy on street, two hour parking for 24 hours if resident parking, and allowed them to function as they are outside of downtown parking limits.

Mr. Voltz stated that the new system proposes that the tenant supplies the information directly to City and obtains permit, it allows tenant to park in designated spaces beyond time restrictions, the permits will be window stickers that will be numbered and colored and will expire every year. The availability of permits per unit is determined by the number of units at each building and availability of private supply of parking per building. The tenant will be able to apply through the Planning Department. The Planning Department will make sure that the maximum number of permits have not been given out for the unit. The Planning Department will also verify tenant occupies the unit and will issue permits/ sticker with unique numbers.

Mr. Voltz stated that these changes will assist in placing residential parking spaces back in downtown and remove them from the high demand spaces to lesser utilized spaces.

Mr. Waddington ask staff could go over the parking garage and the spaces available within that location.

Mr. Voltz stated that there will not be any residential spaces in the garage, however individuals are able to parking there for up to 48 hours.

Mr. Waddington ask if city staff will be parking within the garage.

Mr. Voltz stated that Eric requested that city employees park within the garage however if they need to park on street staff would be required to adhere to the two hour parking requirements. Mr. Voltz stated that several city employees currently walk or bike to work.

Mr. Waddington suggested getting a parking sticker for city employees.

Mr. McGory ask if the parking in front of the court house is two hour parking and if this is being enforced.

Mr. Voltz stated that on May 6th the City will begin to enforce parking time limits.

Mr. Zuilhof stated that the biggest need for residential parking is the 100 block of East Market Street. Mr. Zuilhof ask if there are times associated with the parking limits. Mr. Zuilhof also ask if there will be prohibited parking for street sweeping.

Mr. Voltz stated that they are currently looking into how to handle the parking during street sweeping, more than likely when it occurs they will not be able to park on street.

Mr. Waddington ask how staff plans on contacting the area residents.

Mr. Voltz stated with the Shoreline Drive project we will have many residents and businesses contacts. We will be emailing them the information as well as placing this on social media.

Mr. Miller ask if both sides of Adams will be included in this area.

Mr. Horsman stated that the city ordinance does define this area.

Mr. Miller ask if staff should consider the marina slips within the parking count and available residential parking.

Mr. Horsman stated that they are proposing 35 spots for long term parking for individuals going to the islands, they will also be including spots on the Shelby Street boat ramp for long term parking that may not need their car.

Mr. McGory ask if the Police will mark the tires to enforce time limitation.

Mr. Voltz stated that the Police Department will be handling the time limits and he cannot answer how they will handle this situation.

Mr. McGory ask if the car has to be moved every two hours or does the car have to be moved to a new parking spot.

Mr. Waddington ask if the school parking for Adams will be changing.

Mr. Voltz stated that the two hour parking will be concentrated on North of Washington Row. They are trying to standardized this as much as possible.

Mr. Zuilhof stated that this should happen incrementally.

Mr. Waddington ask if the long term locations is a parking shuttle to Shelby street boat ramp to the pier still being discussed.

Mr. Voltz stated that staff will be meeting with a company that would like to use golf carts to travel individuals back and forth. Staff is also looking into Sandusky Transit as well.

Mr. Horsman stated that they are looking to do temporary signage to indicate location of ferry parking, as well as mapping software as well to help them with the get directed correctly.

Mr. Miller ask what times the two hour limits will be.

Mr. Voltz stated staff is looking to do 8-6 M- S and Sunday will remain no restrictions.

Mr. Zuilhof stated that it should be a simple policy and if you needed can address outstanding issues later.

Mr. Voltz stated that handicapped spaces are permitted to park double the time allowed.

Mr. Miller ask about designating golf cart parking and motorcycle parking.

Mr. Voltz stated that motorcycle parking does have to adhere to the two hour parking, however he will look into the golf cart parking requirements.

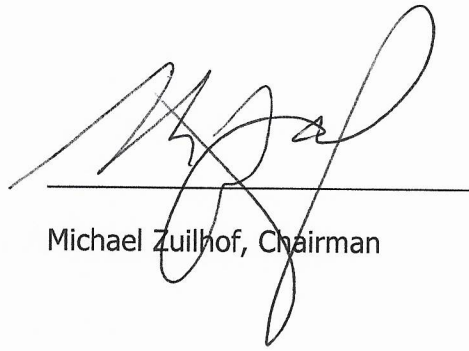
Mr. Miller motioned to adjourn the meeting; Mr. Whelan seconded the motion.

With no further business, the meeting at 5:00 PM.

APPROVED:

A handwritten signature in blue ink, reading "Casey Sparks", written over a horizontal line.

Casey Sparks, Clerk

A handwritten signature in black ink, reading "Michael Zuillhof", written over a horizontal line.

Michael Zuillhof, Chairman