



AGENDA
PUBLIC ARTS & CULTURE COMMISSION
November 15 at 5:30 p.m.
City Hall, 222 Meigs Street

CALL TO ORDER

ROLL CALL

Members: Marsha Carrington, Robin Hudnall, Chris Parthemore, Adam Ramsdell, Brian Stanley, Cable Steinemann, Jordan Sternberg, Ethan Unzicker & Martha Wikel

Ex-Officio Members: Dennis Murray, Greg Voltz & Roz Shepherd

CURRENT BUSINESS

Approval of Minutes: September 27, 2018

Donation of Artwork & Placement

1. LEWCO – Commemorating Sandusky's Bicentennial
2. George Gast – In Memory of Scott Gast

OLD BUSINESS

NEW BUSINESS

2019 Work Plan/Brainstorming

Next Public Art & Culture Commission meeting

ADJOURNMENT

Members present: Marsha Carrington, Robin Hudnall, Adam Ramsdell, Cable Steinemann, Jordan Sternberg, Ethan Unzicker, Martha Wikel, Roz Shepherd (Ex-Officio) [arrived 5:40 p.m.] and Greg Voltz (Ex-Officio)

Members Absent: Beth Maiden and Brian Stanley

Staff Present: Kelly Kresser (Clerk), Eric Wobser (City Manager), Angela Byington (Chief Planner) and Nikki Lloyd (City Commissioner).

CURRENT BUSINESS

The Chairman called the meeting to order at 5:30 p.m.

The Chairman said he was notified this afternoon Beth Maiden has resigned from the Commission and her position will be filled by the City Manager, Eric Wobser.

Approval of Minutes

Upon motion of Adam Ramsdell and second of Cable Steinemann, the commission voted to approve the minutes of the August 28, 2018 meeting.

Discussion: Martha Wikel noted she was listed as “absent” and asked this be corrected.

The Chairman declared the motion passed to approve the minutes, as amended.

Recommendation/Adoption of Public Art & Placemaking Plan

Greg Voltz thanked the members for their feedback and said since the draft was distributed, minor changes were made in the Appendix including use of the term budget manager (which is not an existing city position), wording changed and made clear regarding approval of art by the City Commissioners, a few grammatical changes and requested changes regarding private murals on private buildings. Additionally, the reference to payment of design review fees has been removed since there is no longer a city design review board; a zoning application is required. Robin Hudnall asked who would be on artist selection committees for projects and Greg Voltz said this would include members of this commission, members of the public and city staff. Greg Voltz stated this plan will be forwarded to the City Commission for consideration their October 22 meeting if recommended for adoption tonight. Robin Hudnall urged the members of this commission to attend the City Commission meeting and support this plan.

Upon motion of Cable Steinemann and second of Jordan Sternberg, the commission voted to recommend adoption of the Placemaking Plan with the noted amendments to the Appendix. Roll call on the motion: Yeas: Marsha Carrington, Robin Hudnall, Adam Ramsdell, Cable Steinemann, Jordan Sternberg, Ethan Unzicker and Martha Wikel, 7. The Chairman declared the motion passed.

Update on Sites/Sculptures

Greg Voltz said the **sculptures have been placed** with assistance from the artists and the curator and will be in Sandusky for one year. Each has a base and plaque noting the artist, the name of the piece and the cost to purchase. Cable Steinemann asked about the materials used on the sculpture at Chesapeake Lofts and Greg Voltz said this is concrete over fiberglass with tile. He encouraged the members to look at the sculptures and said they are all good quality art. He would like to circle back to this topic at the next meeting to gauge opinions of the members and from the public. Marsha Carrington asked about making maps showing sculpture locations and Greg Voltz said these are being prepared at the Sandusky Library and will be available soon.

OLD BUSINESS

Nikki Lloyd asked about the future process for things such as the recent **Midwest Sculpture Initiative** and the donation by The Lange Trust. Greg Voltz said there is a section in the Placemaking policy which outlines this and includes: statement of artwork, its rationale, timeline, site plan, formation of a subcommittee to recommend sites and two sets of approvals (each) by the Public Art Commission and by the City Commission. Donations under \$10,000 would go through the city administration (City Manager) while those over \$10,000 would go through the City Commission.

NEW BUSINESS

Greg Voltz said he would like the commission to schedule their next meeting in mid-November and hopes to bring a proposed 2019 work plan for consideration as well as a budget. The members chose **Thursday, November 15 at 5:30 p.m. for the next meeting of the Public Art & Culture Commission meeting.**

Marsha Carrington thanked Greg Voltz for making contact with the Agricultural Commission of Ohio regarding the **Ohio Barn exhibit**. It seems they have an interest in this collection.

ADJOURNMENT

At 5:50 p.m., upon motion of Jordan Sternberg and second of Adam Ramsdell, the commission voted to adjourn. The Chairman declared the motion passed.

Attest: Kelly Kresser, Clerk

Date: ____/____/____

Cable Steinemann, Chairman

Date: ____/____/____

CITY OF SANDUSKY, OHIO
PLANNING DEPARTMENT

PUBLIC ARTS AND CULTURE COMMISSION REPORT

RECOMMENDATION OF LOCATION FOR PROPOSED LEWCO DONATION

Reference Number: AC-03-2018

Date of Report: November 7, 2018

Report Author: Greg Voltz, Planner



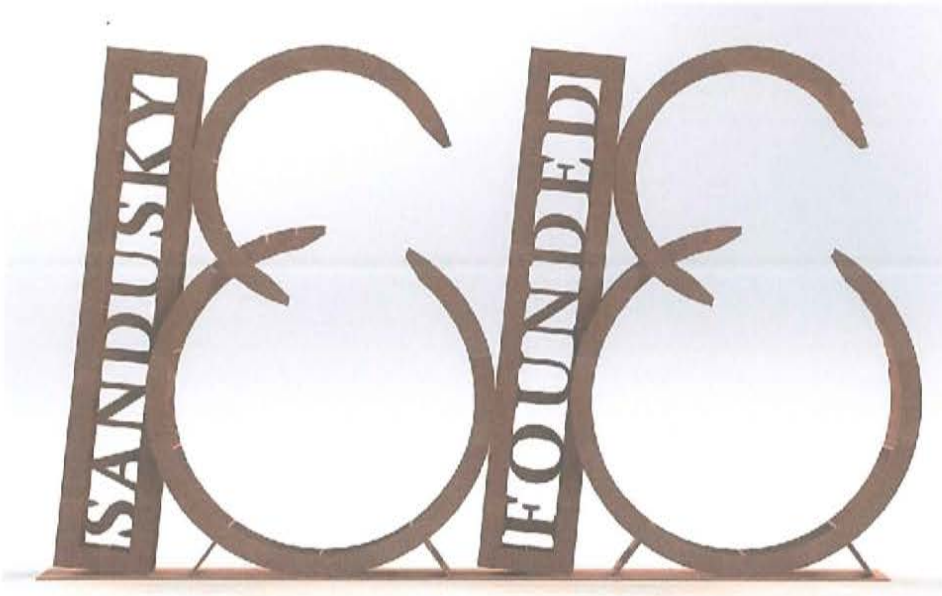
City of Sandusky, Ohio Public Arts and Culture Commission Report

DONATION INFORMATION

To participate in the Sandusky Bicentennial Parade LEWCO worked to create a piece of their float while also creating a gift to Sandusky. The initial concept of an abstract 1818 was conceived by Robin Hudnall, Nikki Lloyd, and Jude Guerra. The concept was presented to LEWCO engineers, Nic Cassidy & Marc Ahlborg, who developed it into an actual design.

Today we are primarily focused on finding a permanent site for the piece. Some sites that have been discussed involve a location along the to-be-built Sandusky Bay Pathway on First Street, the parklet at the North West corner of the Chesapeake Lofts property, and atop the amphitheater hill at the Paper District Marina Amphitheater. Staff is hopeful that the Arts and Culture Commission members may also have ideas in mind.

The City of Sandusky Bicentennial Vision Strategic Vision calls for utilizing public art as a lasting legacy of the Bicentennial by partnering with local organizations. Placed correctly this sculpture will create a large impact on the public art landscape of Sandusky to top off the Bicentennial year.



CONCLUSION/RECOMMENDATION

In conclusion, Planning Staff is proposing to work with the Arts and Culture Commission in finding an acceptable site at the 11/15/2018 Arts and Culture Commission Meeting. Per the donation review process in the Public Arts and Placemaking Plan Appendix A, if a site is selected we will work to procure an arts professional to write a recommendation and findings on the piece to be presented back to the Arts and Culture Commission for final donation review.

Attachments:

Attachment A – Engineered Drawing of Piece

Attachment B – Rendering

Attachment C – Responses to Donation Requirement Questions



Greg Voltz

From: Jude Guerra <jguerra2@lewcoinc.com>
Sent: Friday, October 26, 2018 7:15 AM
To: Greg Voltz
Cc: Ron Guerra; Eric Wobser; dmj@murrayandmurray.com
Subject: RE: Lewco sculpture
Attachments: Eighteen Eighteen Layout.pdf; Iso with rust.jpg; Front view with rust.jpg

Greg,

Sorry it took so long to get back to you on this. The structure is sandblasted now, so we can get this ball rolling again. Please see responses below in green. Let me know what else you need from me.

Thank you!

Kind Regards,



Jude A. Guerra | Buyer | LEWCO, Inc.
(419) 625-4014 ext. 1057 | 706 Lane Street, Sandusky, Ohio 44870 U.S.A.
Connect with us:  

From: Greg Voltz [<mailto:gvoltz@ci.sandusky.oh.us>]
Sent: Thursday, September 06, 2018 8:32 AM
To: Jude Guerra
Cc: Ron Guerra; Eric Wobser
Subject: RE: Lewco sculpture

Thanks Jude, the below questions are from a draft policy and you all would be the first to use these. I added some clarifications in red.

1. Rationale for the intent, purpose, and added value to the City of the proposed gift;
Dual Purpose – LEWCO needed something on their float for the Bicentennial Parade and thought this could serve as a good gift to the city as well.
2. Brief statement about the artwork or project and biographical information about the artist, including resume and supporting materials;
The initial concept of an abstract 1818 was conceived by Robin Hudnall, Nikki Loyd, and myself. The concept was presented to LEWCO engineers, Nic Cassidy & Marc Ahlborg, who developed it into an actual design.
3. Project timeline; (you touched on this in a previous email)
Engineering began approximately June 25th – many different designs were considered during the subsequent weeks. Final design was agreed upon at the beginning of August. The welding and fabricating work took about a week. To give the structure an even finished, Ahner Industrial offered to sandblast it free of charge. The steel will take 4-6 months to fully rust. City can either take it during this time and watch the rust progress or we can keep it at LEWCO.
4. Site plan that shows the proposed location of the artwork, a photograph of the proposed installation site, and surrounding environment; (if you have a site in mind, that is fine, if you would like assistance we could help)
No proposed location – City can decide.
5. Visual presentation of the artwork on the proposed site(s), including drawings, photographs, and models of the proposed work with scale and materials indicated; (did these get engineers stamped drawings?)
See attached drawing.
6. Maintenance plan, including operations and maintenance information citing requirements for ongoing

maintenance and associated costs; and (This can be simple as it is meant to rust and corrode so maintenance should be minimal)

The material is a 3/8" thick ASTM A588 Corten steel (also known as weathering steel). It has increased resistance to atmospheric corrosion compared to other steels. Essentially it is designed to rust and form a protective layer on its surface which inhibits corrosion. Please note: while the weathering steel is rusting initially, it has a run-off (bleed) which will discolor concrete/ surrounding surfaces so we'll want to be cognizant of that.

7. Documentation of artwork ownership and statement of authority and intent to transfer ownership to the City. (this can be done later)

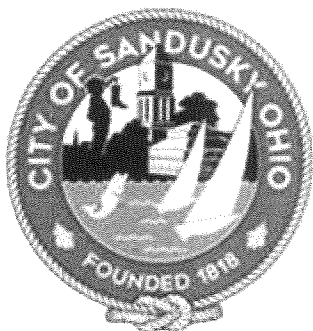
I'll need your help on this.

Lastly, do you happen to have any idea of cost or value of the sculpture?

Steel cost alone was \$3,315.00. Factoring in engineering, welding, and machine hours, the approx. value is \$7,000.00.

Note: In addition to donating the sandblasting, Ahner also donated machine hours to plasma cut the steel (our cutting equipment was down).

Thanks again! No rush on this as you said you have some final work to do.



Greg Voltz | Planner
Planning Department
222 Meigs Street | Sandusky, OH 44870
T: 419.627.5973
www.ci.sandusky.oh.us



From: Jude Guerra [<mailto:jguerra2@lewcoinc.com>]

Sent: Thursday, September 6, 2018 7:57 AM

To: Eric Wobser <EWobser@ci.sandusky.oh.us>; Greg Voltz <gvoltz@ci.sandusky.oh.us>; Angela Byington <abyington@ci.sandusky.oh.us>; Aaron Klein <aklein@ci.sandusky.oh.us>; Thomas Horsman <thorsman@ci.sandusky.oh.us>; Talon Flohr <tflohr@ci.sandusky.oh.us>; McKenzie Spriggs <mspriggs@ci.sandusky.oh.us>; Leslie Mesenburg <lmesenburg@ci.sandusky.oh.us>

Cc: Ron Guerra <rguerra@lewcoinc.com>

Subject: RE: Lewco sculpture

No problem. We were happy to do it and it was a fun project for us.

We still have some clean-up to do on the welds then we want to get it sandblasted so it rusts evenly. I imagine it will be a 3-4 weeks before we have all that done.

The weathering steel, ASTM A588 Corten, takes 4-6 months to fully rust. Unlike traditional rust, the chemical properties of Corten actually use the rust as a protective coating. So it depends if you want us to hold onto it until its fully rusted or if you want to take it as is. Doesn't matter to us.

Note: wherever it's located, it will need a concrete slab to mount to.

Kind Regards,



Jude A. Guerra | Buyer | LEWCO, Inc.
(419) 625-4014 ext. 1057 | 706 Lane Street, Sandusky, Ohio 44870 U.S.A.

Connect with us:  

From: Eric Wobser [<mailto:EWobser@ci.sandusky.oh.us>]

Sent: Thursday, September 06, 2018 7:37 AM

To: Greg Voltz; Angela Byington; Aaron Klein; Thomas Horsman; Talon Flohr; McKenzie Spriggs; Leslie Mesenburg

Cc: Jude Guerra

Subject: Re: Lewco sculpture

Jude, does Lewco have a timeline in mind for when the city would take possession?

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From: Greg Voltz

Sent: Thursday, September 6, 2018 7:35:33 AM

To: Eric Wobser; Angela Byington; Aaron Klein; Thomas Horsman; Talon Flohr; McKenzie Spriggs; Leslie Mesenburg

Cc: Jude Guerra

Subject: Re: Lewco sculpture

Thanks Eric,

This would be a great project for the Arts Commission. I'll get it moving through the donation process, and then we will probably want to form a site selection committee to find the right site for it.

Thanks again Jude!

Greg

From: Eric Wobser

Sent: Thursday, September 6, 2018 7:08:19 AM

To: Angela Byington; Aaron Klein; Greg Voltz; Thomas Horsman; Talon Flohr; McKenzie Spriggs; Leslie Mesenburg

Cc: Jude Guerra

Subject: Lewco sculpture

Hi all,

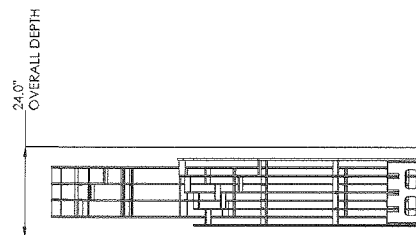
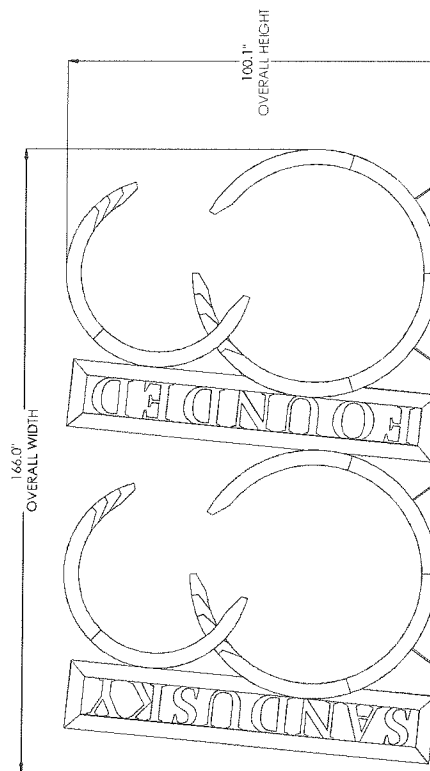
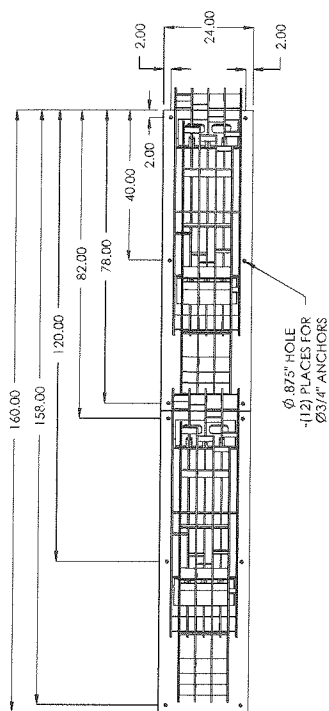
Jude (cc'd) from Lewco reached out about donating their amazing welded piece from the parade. He inquired as to accepting it as a donation and to location. I assume this would be a great project for the new arts commission to consider, let's discuss process and reach back out to Jude as soon as we can to discuss options. Also please brainstorm great locations.

Thanks,

Eric

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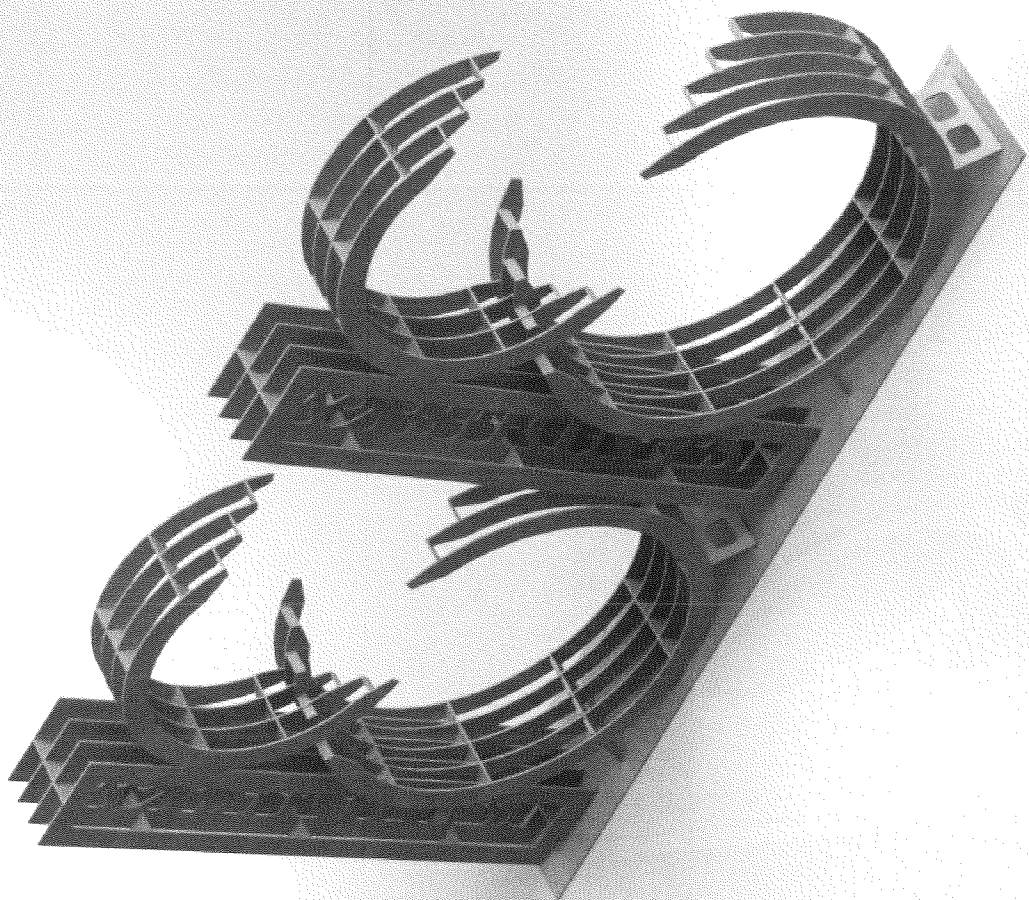
REVISION HISTORY		TOLERANCE		DRAWING: Eighteen Eighteen Layout	LEWCO
REV.	DESCRIPTION	DATE	BY		
				<p>DESCRIPTION:</p> <p>DRAWN BY: necessity</p> <p>DATE: 9/17/2018</p> <p>SHEET: 1 OF 1</p>	
<p>SQUAREDNESS</p> <p>MEASURED ACROSS</p> <p>OPPOSITE CORNERS</p> <p>≤ 0.06 ± 0.06 ≥ 0.13</p>				<p>ASSEMBLY/WELD</p> <p>$X = \pm 1$</p> <p>$XX = \pm 0.06$</p> <p>$XXX = \pm 0.032$</p> <p>ANGULAR= $\pm 1^\circ$</p>	<p>THIS DRAWING IS CONFIDENTIAL AND NOT BE LOANED, REPRODUCED OR USED FOR ANY PURPOSES WITHOUT THE WRITTEN PERMISSION OF LEWCO. ALL RIGHTS RESERVED.</p>

LEWCO

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CITY OF SANDUSKY, OHIO
PLANNING DEPARTMENT

PUBLIC ARTS AND CULTURE COMMISSION REPORT

RECOMMENDATION OF LOCATION FOR PROPOSED GAST DONATION

Reference Number: AC-04-2018

Date of Report: November 7, 2018

Report Author: Greg Voltz, Planner



City of Sandusky, Ohio Public Arts and Culture Commission Report

DONATION INFORMATION

George Gast is offering to donate a five foot tall fiberglass guitar in memory of his son Scott for permanent placement within the City of Sandusky. His ideal location would be near the gazebo in Washington Park. The company Mr. Gast would like to use to create the rebar and fiberglass piece is the same that made the Mickey Mart Moose on St. Rte. 250. This company has also constructed 10 or so smaller moose figures and created hundreds of unique outdoor weather resistant figures for Disney, Universal Studio's and Cedar Fair. The guitar would be white and have stainless steel cables for strings. The piece would be of a similar construction type to the lighthouses already in Washington Park and elsewhere in the City.

Today we are primarily focused on discussing appropriateness of this piece at Washington Park and having a discussion with the Arts and Culture Commission about other potential sites.

The City of Sandusky Bicentennial Vision Strategic Vision calls for utilizing public art as a lasting legacy of the Bicentennial by partnering with local organizations. Placed correctly this sculpture will create a large impact on the public art landscape of Sandusky to top off the Bicentennial year.



CONCLUSION/RECOMMENDATION

In conclusion, Planning Staff is proposing to work with the Arts and Culture Commission in finding an acceptable site at the 11/15/2018 Arts and Culture Commission Meeting. The applicant is requesting that the artwork be placed in Washington Park as memorial for the performances his son participated at the gazebo concert series. Planning Staff believes there may be other acceptable locations. Per the donation review process in the Public Arts and Placemaking Plan Appendix A, if a site is selected we will work to procure an arts professional to write a recommendation and findings on the piece to be presented back to the Arts and Culture Commission for final donation review.

Attachments:

- Attachment A – Letter and Attachments Dated 9/30/2017
- Attachment B – Rendering on Site
- Attachment C – Responses to Donation Requirement Questions

Attachment A

September 30, 2017

Mr. Eric Wobser
City Manager
222 Meigs Street
Sandusky, Ohio 44870



Mr. Wobser:

I would love to donate a five foot tall fiberglass guitar in memory of my son SCOTT for permanent placement in Washington Park near the gazebo! I have attached a photo showing what the shape of the guitar would look like as well as a photo showing the approximate location I envision it to be placed.

The company I would have make this realistic guitar is the same that made the Mickey Mart Moose on St. Rte 250. This company has also constructed 10 or so smaller Moose figures which are placed inside area Mickey Mart Stores. Please note that the people who own and operate this company retired from Cedar Point and have over the past years made hundreds of unique outdoor weather resistant figures for Disney, Universal Studio's and Cedar Fair to name a few. At any rate, this guitar would be white and have stainless steel cables for the strings. The fiberglass would be similar to the lighthouses currently in our Washington Street parks. The quality is top notch as you can see from the Mickey Mart Moose.

It would donate the guitar, the cement pad it would be attached to, the brass plate with my son's name and dates along with red roses for the small area around the guitar. With the traffic that flows along this street, I feel that the out of town guests would inquire more about the entertainment venues and happenings Sandusky has to offer (re: Party at the Plaza, Bike Week, Barrel House, Tap House, The State Theatre, Firelands Symphony, Oktoberfest, the Wine Festival etc.) We could tie this Guitar Icon to all forms of entertainment, but the visual of the guitar to those driving by would represent all entertainment as well as our Bicentennial Celebration.

The Guitar would take approximately six months from the order date to be complete. By ordering near October 30th, I would have the unit by late April or early May 2018!

Please let me know if you have any questions and or require any additional information. I will anxiously await your response.

Thank you for your consideration to this request. God Bless.

Sincerely,

George Gast
151 Columbus Avenue, Sandusky, Ohio 44870
Phone: 419-271-4393

attachments

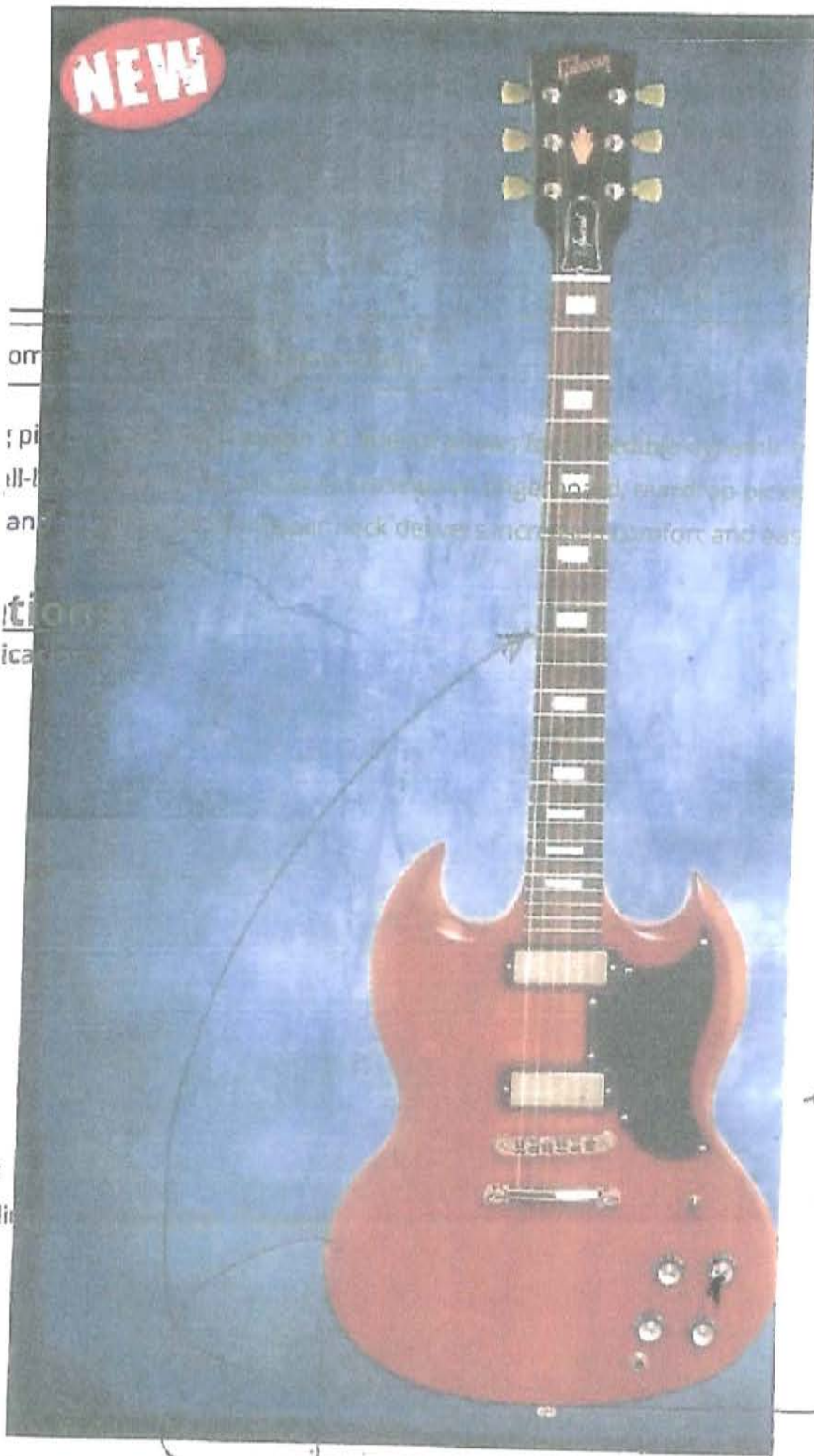
cc: ☒ Dennis Murray Jr., City Commission President
☒ Richard Brady, City Commission Vice President
☒ McKenzie Spriggs, Bicentennial

Note: This unit would be weather resistant so once it is constructed it will remain year round. It's construction is also be such to withstand vandalism.

If you approve this request, I only ask that this Guitar Art Piece be kept permanently in our park forever.

Attachment A

~~WALL OF FIBERGLASS WITH VINYL SKIN~~
~~PRIMER/PAINT. VEL COM FINISH.~~

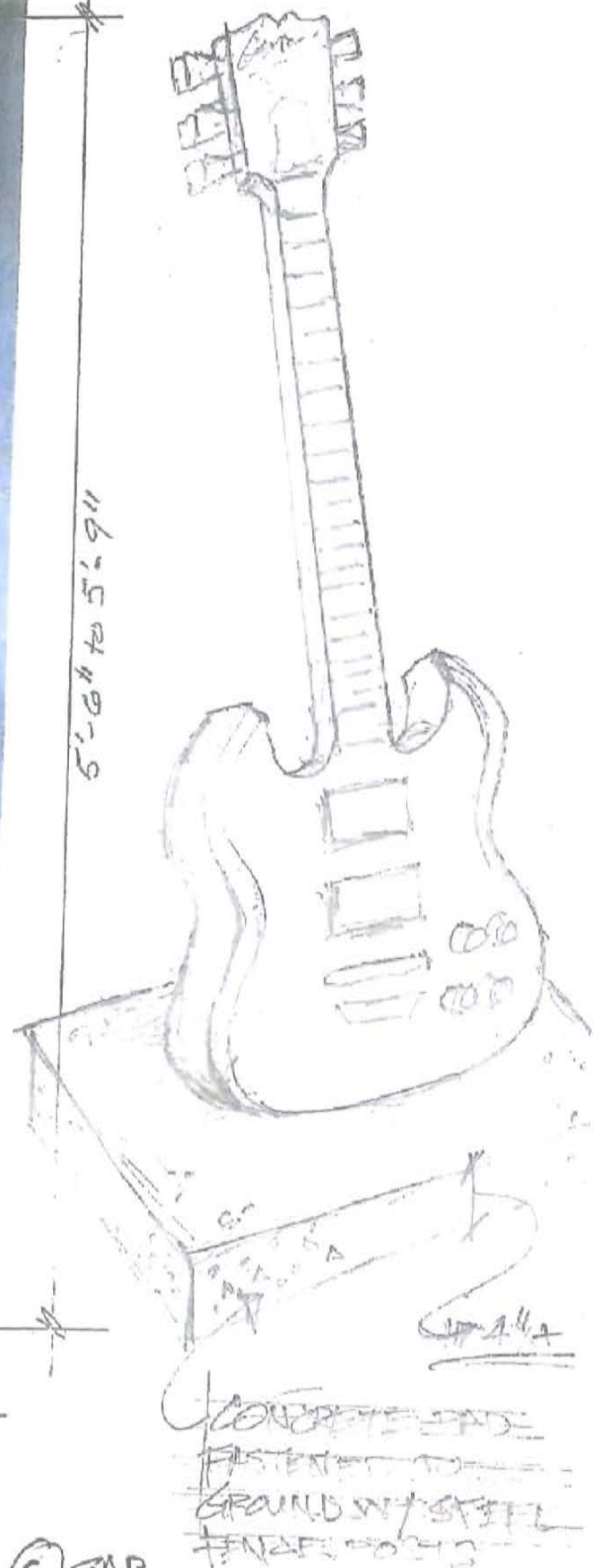


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1'-11" OR 2'-0"

BODY 3" THICK
 NECK 2" THICK

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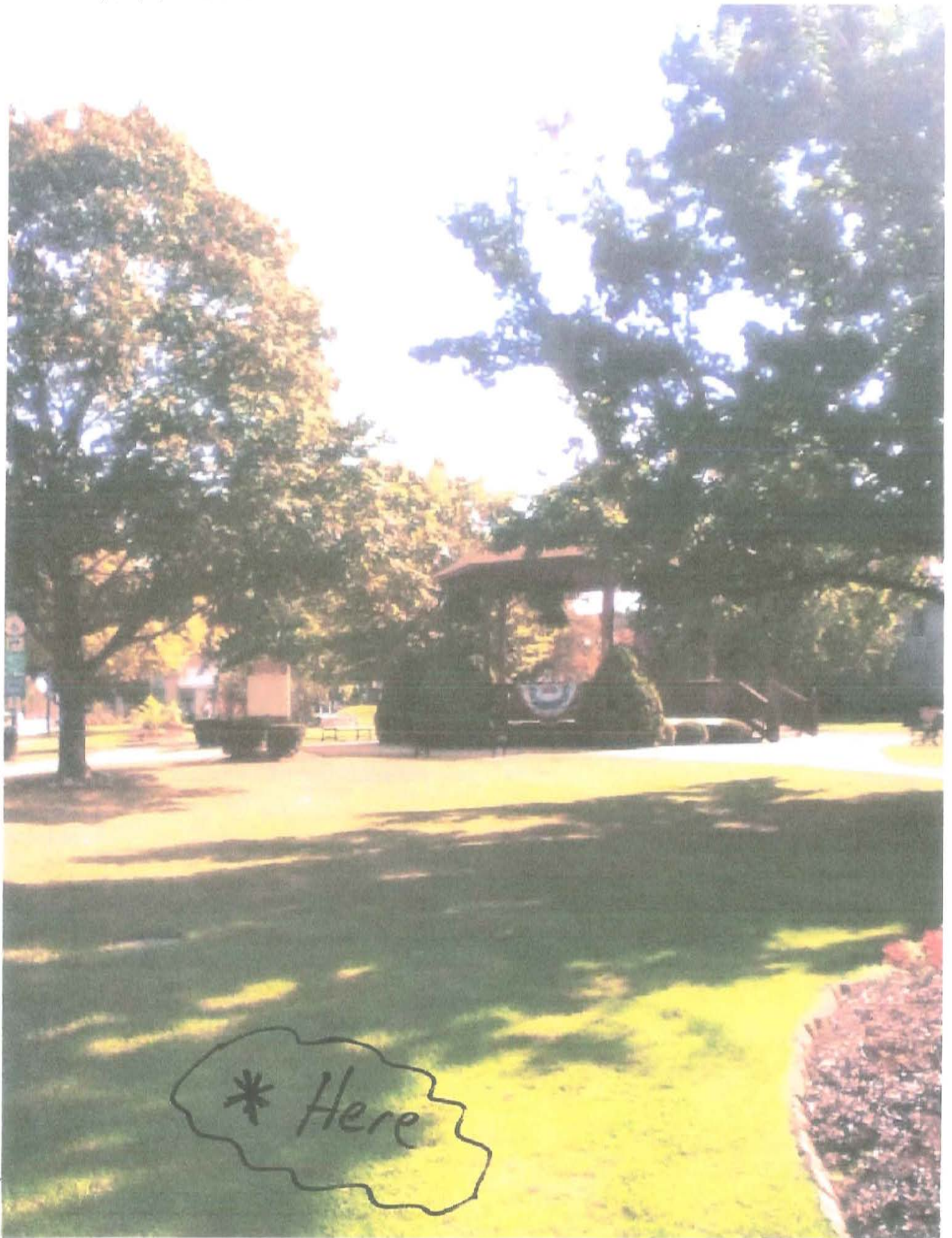


CONCRETE BASE
 FASTENED TO
 GROUND W/ STEEL
 TENDON BOLTS

Attachment A



Attachment A





Attachment 2
value this Art piece brings to our city is HUGE it shows Sandusky is a Entertainment District ...The Rock N Roller Coast,gateway to the ISLANDS SCOTT played the Round House ,Mr Eds, and the last eight years of his life at the BEER BARREL....Bike Week, Car Shows, Party At The Plaza and the list goes on.Imagine as out of town people drive through our parks and see this ART PIECE I feel it will create curiosity for them to check out Sanduskys entertainment/art. It brings Sandusky into this century.

2. The artwork would be made of rebar covered in fiberglass standing around five foot tall as seen in the attached sketch.The artists are George Richmond and Rick Hughes both of whom worked for CEDAR FAIR for many years in art and design department..They designed and built all types or art,figures etc .George Richmond was called on to design and build the parapet uperwall which tied the two buildings the state theatre aquired so that it matched the theatre.They have designed and built dozens of items for DISNEY, UNIVERSAL STUDIOS and in our area the Micky Mart Moose is all there design and construction (ie: the large moose on 250 as well as the 7 foot tall moose figures at all our area BP stations.

3.The time line is around 6 months once I place the order

4. I feel next to the Gazabo would be the ideal place as it represents entertainment...and is the best place for our out of town guests to see it. But Im open for other sites.

5.

6. The art piece itself would need no maintence as can be seen by Micky Marts moose throughout the area as well as the lighthouses we currently have in our parks.

I was planning on putting mulch and some RED ROSES around the GUITAR . The Roses would need some maintence as far as trimming ...The inital costs would be taken care of by me.

SANDUSKY PUBLIC ARTS AND CULTURE PROGRAM DONATION OF PUBLIC ART PROCEDURES

All public art piece donated to the City of Sandusky must come with a plan to fund and deliver ongoing maintenance or the resolution accepting the public art must identify how maintenance of the donated public art will be funded.

DONATION REQUIREMENTS

The City will consider donations on the following basis:

- The donation contributes to and enhances the City's public art collection;
- The donation meets a high standard of quality and is appropriate and meaningful to the community;
- The donation follows required City procedures including the submission of a Donation Proposal and a Maintenance Plan. Donation Proposal requirements are included in this policy. The requirements for the Maintenance Plan can be found in the Sandusky Public Art Program Policy and Procedure for Maintenance Policy;
- The donation is made with the understanding that no City funds will be required for production, siting, installation, or ongoing operations and maintenance of the work without prior approval of the City of Sandusky;
- The donation proposal includes a plan to fund and deliver ongoing operations and maintenance – or the resolution accepting the public art must identify how maintenance will be funded; and
- The donation proposal is reviewed and endorsed by the Sandusky Public Arts and Culture Commission and approved by the City of Sandusky.

The City will not accept a donation of artwork until all funds for its development, fabrication, siting, and installation have been secured. The City will consider the following types of donation proposals for artworks for City-owned property:

- An already completed work of art;
- A commissioned artwork by a specific artist or artists to be created especially for a City-owned property; and

ROLE OF THE SPONSOR OR DONATING ARTIST

A donation of artwork must have a sponsor or co-sponsors, who will prepare and present a donation proposal. The sponsor's principal roles are to state the intent of the donation and be responsible for raising or providing the funding for its production, acquisition, installation, and maintenance. Community groups or corporations can act as a sponsor, provided they can demonstrate community support for the proposal. Demonstrating community support reinforces the public nature of the proposal.

DONATION PROPOSAL PROCEDURES

All offers of artwork proposed for property under City jurisdiction must be made in writing and submitted by the sponsor to the City of Sandusky for review by Sandusky Public Arts and Culture Commission. The donation proposal must contain the following for an already completed work or a commissioned artwork:

APPENDIX A: PROPOSED POLICY

1. Rationale for the intent, purpose, and added value to the City of the proposed gift;
2. Brief statement about the artwork or project and biographical information about the artist, including resume and supporting materials;
3. Project timeline;
4. Site plan that shows the proposed location of the artwork, a photograph of the proposed installation site, and surrounding environment;
5. Visual presentation of the artwork on the proposed site(s), including drawings, photographs, and models of the proposed work with scale and materials indicated;
6. Maintenance plan, including operations and maintenance information citing requirements for ongoing maintenance and associated costs; and
7. Documentation of artwork ownership and statement of authority and intent to transfer ownership to the City.

The following additional information must be provided for a commissioned artwork to be created especially for a City-owned property:

8. Detailed budget, with costs for the project including site preparation, installation, and insurance that meets City requirements, and
9. Funding committed to date and proposed source(s) of funds.

DONATION PROPOSAL REVIEW PROCESS

All proposals for donations of artwork must follow a three-stage review process:

1. Review by the City of Sandusky and the Public Arts and Culture Commission utilizing the Donation Review Criteria below;
2. Evaluation by a qualified professional public art conservator and/or arts professional such as a museum director, curator, historian, or writer/critic; This service will be procured by the City and paid for by the sponsor; and
3. Recommendations and findings from the conservator and/ or arts professional will be presented to both City Staff and the Public Arts and Culture Commission, who will prepare a report and request to be submitted to the Sandusky City Commission for approval.

If a donation is made that is valued at \$10,000.00 or less, the Public Arts and Culture Commission may recommend acceptance of the donation by the City Manager with communication to the City Commission. If the donation is valued in excess of \$10,000.00, the acceptance of the donation must be approved by the City Commission through a resolution. The resolution must include the anticipated location(s) of the artwork(s). If the Public Arts and Culture Commission decides against accepting the proposal, City Staff, in collaboration with the Public Arts and Culture Commission, will notify and provide a rationale to the sponsor and the artist.

DONATION REVIEW CRITERIA

The donation review process will include, but will not be limited to, the following:

- **City-owned Property** – Donated public artwork must be located on City-owned or City-managed property;
- **Relevance and Site Context** – Works of art must be appropriate for the proposed location and its surroundings, and/or complement the architecture, topography, history, and social dynamic of the location in which it is placed;
- **Artist and Artwork Quality** – The artist demonstrates the ability and potential to execute the proposed artwork, based on previous artistic achievement and experience. The artwork must enhance the City's public art collection;

- **Physical Durability** – The artwork will be assessed for long-term durability against theft, vandalism, and weather;
- **Public Safety and Liability** – The artwork will be assessed for any public safety concerns, as well as for any potential liabilities for the City;
- **Sustainability** – Consideration will be given to the environmental impact and sustainability of the proposed artwork, including its operations and maintenance requirements/costs; and
- **Legal** – Proposed terms of donation, legal title, copyright authenticity, artist's right to reproduce, liability, and other issues as deemed appropriate will be considered.

Memorial Gifts

Memorial gifts will have an additional review process, which will include, but will not be limited to, the following:

- **Timeframe** – The person or event being memorialized must be deemed significant enough to merit such an honor. The person so honored will have been deceased for a minimum of twenty-five years. Events will have taken place at least twenty-five years prior to consideration of a proposed memorial gift;
- **Community Value and Timelessness** – The person or event being memorialized represents broad community values and will be meaningful to future generations; and
- **Location** – The location under consideration is an appropriate setting for the memorial; in general, there should be some specific geographic justification for the memorial being located in a specific site.

ACCEPTANCE AND ACCESSION OF THE ARTWORK

If the proposal is accepted by the City of Sandusky, a formal agreement will be negotiated outlining the responsibilities of each party (the City, the sponsor(s), the artist, and outside contractors, where applicable). The agreement will address project funding, insurance, siting, installation, operations and maintenance, project supervision, vandalism, the right of removal or transfer, public safety, and other issues as necessary.

The City of Sandusky will be the owner of the artwork and reserves the right to remove or alter the work to ensure public safety or because of any other City concerns. The City upholds copyright law and the Visual Artists Rights Act of 1990. Any changes will be made in consultation with the artist and sponsor(s).

The completed and installed artwork will be accessioned and added to the City's inventory list and master database with all accompanying documentation.

REMOVAL, RELOCATION OR DEACCESSION OF THE ARTWORK

In accepting a donation of artwork, the City of Sandusky will not be bound by any agreement with the donor that restricts the City's ability to act in the best interest of the City of Sandusky. Nothing in the acceptance of a donation of artwork shall prevent the City from approving subsequent removal, relocation or deaccessioning of such donations if it serves the City's best interest to do so. The City will deaccession and dispose of works of artwork in its collection in accordance with the Collection Management Policy.

ART ON LOAN OR TEMPORARY DISPLAY ON CITY-OWNED PROPERTY

Art on loan or art on temporary display on City-owned property must meet the Donation Requirements above, follow the Donation Proposal Procedures 1-9 above, and must be reviewed using step 1 of the Donation Proposal Review Process. Art on loan or art on temporary display on City-owned property must not be accessioned or added to the City's inventory list and master database.