



**Tuesday, September 25, 2018, 4:00 pm  
City Greenhouse**

Members Present: Jim Arthur, Cynthia Ball, Breann Hohman, John Parker, Joe Viviano,  
Commissioner Dave Waddington

Staff Present: Aaron Klein, Tom Speir, Melissa Vassallo

The meeting was called to order at 4:04 pm.

August 28<sup>th</sup> meeting minutes were approved with no changes needed.

**Old Business:**

Tom updated the members on the fall tree planting contract. The contract was awarded to Corso's Flower & Garden Center. They were the lowest bid at \$9,400.00 for the planting of 32 trees. The target completion date is November 30<sup>th</sup>, 2018.

Cynthia brought up the tree donation to the City from the Tree Commission. She updated the other members who were not present for the previous conversation. She said they would like to use the Great Lakes Brewery donation money to purchase a tree and donate it to the City for the Bicentennial from the Tree Commission. It would be planted in East Park, possibly a Norway spruce tree and be complete before the end of the year/before the ground freezes. They also would like a plaque to be purchased with the money saying the Tree Commission donated the tree in honor of the Bicentennial year. Bree expressed she thinks it's a great idea but all of the money that is left from the original \$2,500.00 donation shouldn't be used on one tree. The money was donated in hopes to purchase multiple trees, not just one. Cynthia was in agreement with her about that. Everyone decided the first steps would be to get quotes on what it will cost and go from there.

The group discussed how certain funds and donations are to be used on specific things, such as planting trees. Aaron told the group that the Storm Water/Storm Sewer program does public outreach. He said the \$25,000.00 that is available each year could be used for education on planting. When the members were previously looking for money to use on tree education, they were unable to use the funds that were available because it was for plantings only. The Storm Water money wasn't around at that time.

Aaron let the members know the City did receive the GLRI grant. He made this announcement at the City Commission meeting on Monday, September 24<sup>th</sup>. This grant will allow the City to plant about 270 trees using \$100,000.00 of grant money and all \$25,000.00 of 2019 Storm Water funds. Aaron showed everyone maps of the approximate locations for all of the plantings (see attached). He said they are not exact locations and that the precise spots will be marked after the bid is awarded to a contractor. Aaron also mentioned that the trees marked at Shoreline Drive and Jackson Street Pier might not be planted with this grant money due to the timing. There will probably be contractors working on other projects at those locations at the time of the plantings which would make it difficult for the planting contractor to get them done at the same time. The completion date deadline is by the end of 2019. Everyone thanked Aaron and Tom for all their work that was done to secure the GLRI grant money.

**New Business:**

The members discussed if we used all of the Storm Water funds for 2019 on the GLRI grant tree plantings, what funds will be used for resident request plantings in 2019? The suggestions given were to use Green Fund money or let the residents know when they make the request that they will be on a waiting list for 2020 plantings.

Jim announced that the Tree Commission is invited to Friends of the Greenhouse (FOG) meeting on Thursday, September 27<sup>th</sup>. The FOG members will gather at the Boy with the Boot for a group picture at 4:00 pm and then will meet at the City Greenhouse for their meeting. There will be a picnic with food and beverages when the meeting is over.

Tom spoke about a removal request that was received. The resident's name is Julie Millott and she lives on Ogontz Street. She requested her tree be removed due to the black spots on the leaves. Tom let us know that the black spots appear on the leaves when the tree has tar spots which is a fungal disease. He told us this does not affect the tree and will not cause it to die. It is just not pretty to look at but not a cause for the tree to be removed. This disease happens most frequent on maple trees. Tom said Julie is willing to pay a contractor to have the tree removed which he wouldn't be happy about because it is a healthy tree but would approve it since the tree is small and because the resident is wanting a new tree planted in its place. Jim agreed the removal should only happen if we know a new tree will be planted.

Tom and Aaron talked tree plantings along Hancock Street. Aaron said those plantings could be done in-house. He let Tom know he could use about \$2,500.00 to purchase the trees which will come out of the Storm Water fund.

The next Tree Commission meeting will be held on Tuesday, October 30<sup>th</sup>, 2018 at 4:00 pm.

The meeting was adjourned at 4:54 pm.

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Cynthia Ball  
Chairperson

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Melissa Vassallo  
Clerk