



**SANDUSKY CITY COMMISSION  
REGULAR SESSION AGENDA  
APRIL 10, 2017  
CITY HALL, 222 MEIGS STREET**

**INVOCATION**

**D. Waddington**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

**ROLL CALL**

**N. Lloyd, D. Waddington, N. Twine, D. Murray, D. Brady, W. Poole, G. Lockhart  
March 27, 2017**

**APPROVAL OF MINUTES**

**AUDIENCE PARTICIPATION**

**PRESENTATION**

Aaron Klein, Director of Public Works

**2017 Capital Plan**

Amanda Rasnick, Lake Erie Shores & Islands

**Dragons & Bacon Inaugural Event**

Allen Griffith, Downtown Sandusky, Inc. (formerly Sandusky Main Street Assn.)  
& Charlie Stevens, Block By Block

**Clean & Safe Pilot Project**

**PUBLIC HEARING**

Arielle Blanca, Community Development Manager

**CDBG Annual Action Plan**

**COMMUNICATIONS**

**CURRENT BUSINESS**

**CONSENT AGENDA ITEMS**

**SECOND READING**

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**A. Submitted by Stuart Hamilton, IT Manager**

**WEBSITE REDESIGN & REBUILD**

**Budgetary Information:** The cost of this agreement will be \$29,700 which will be split between departmental operating budgets.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement with Revize LLC, of Troy, Michigan for services to redesign and rebuild the city's website.

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**B. Submitted by Amanda McClain, Housing Manager**

**ACCEPTANCE OF SIX PARCELS THROUGH LAND REUTILIZATION PROGRAM**

**Budgetary Information:** The cost of these acquisitions will be approximately \$756 to pay for the title exams and transfer fees. The city will not collect the \$11,309.60 owed to the city in special assessments, nor will the taxing districts collect the \$8,536.02 owed in delinquent taxes. However, all or part of these costs may be recouped and reimbursed upon the sale of the parcels. As the properties are put back into tax producing status, the taxing districts will once again begin collecting real estate taxes of over \$3,530.42 per year, which will greatly increase as the properties are rehabilitated or redeveloped.

**RESOLUTION NO. \_\_\_\_\_:** It is requested a resolution be passed approving and accepting certain real property for acquisition into the land reutilization program; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

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**C. Submitted by Amanda McClain, Housing Manager**

**PURCHASE & SALE OF PARCEL/623 DECATUR STREET THROUGH LAND REUTILIZATION PROGRAM**

**Budgetary Information:** The cost associated with this purchase and sale agreement is the total amount of the title search, deed preparation and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The city will recoup the cost of the expenses from the nonrefundable earnest money deposit of \$151 required to be paid by the purchasers. The taxing districts will begin collecting approximately \$68.80 per year in real estate taxes.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #59-00398.000, located at 623 Decatur Street, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of a purchase and sale agreement with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**D. Submitted by Amanda McClain, Housing Manager**

**PURCHASE & SALE OF PARCEL/1222 VINE STREET THROUGH LAND REUTILIZATION PROGRAM**

**Budgetary Information:** The cost associated with these purchase agreements is the total amount of the title examination, recording and transfer fees and survey and deed preparation. Any such costs shall be recouped by the city from the nonrefundable earnest money deposits required to be paid by the purchasers upon sale. By returning this nonproductive land to tax producing status, the taxing districts will begin collecting real property taxes in the amount of approximately \$146.85 per year.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #58-02797.000 located at 1222 Vine Street, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of purchase and sale agreements with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**E. Submitted by Amanda McClain, Housing Manager**

**PURCHASE & SALE OF PARCELS ON HARRISON STREET**

**Budgetary Information:** The cost associated with this purchase and sale agreement is the total amount of the title search, deed preparation, recording and transfer fee and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The city will recoup the cost of the expenses from the nonrefundable earnest money deposit of \$204 required to be paid by the purchasers. The taxing districts will begin collecting approximately \$87.50 per year in real estate taxes.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #58-01910.000 located on the west side of Harrison Street, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of a purchase and sale agreement with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**F. Submitted by Amanda McClain, Housing Manager**

**PURCHASE & SALE AGREEMENT/908 JACKSON STREET EXTENSION THROUGH MOW TO OWN PROGRAM**

**Budgetary Information:** The cost associated with this purchase and sale agreement is the total amount of the title search, deed preparation and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The city will recoup the cost of the expenses from the nonrefundable earnest money deposit of \$202 required to be paid by the purchaser. The taxing districts will begin collecting approximately \$147.11 per year in real estate taxes.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #58-00446.000, located at 908 Jackson Street Extension, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of a purchase and sale agreement with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**G. Submitted by Amanda McClain, Housing Manager**

**PURCHASE & SALE AGREEMENT/1432 EAST FARWELL STREET THROUGH LAND REUTILIZATION PROGRAM**

**Budgetary Information:** The cost associated with these purchase agreements is the total amount of the title examination, recording and transfer fees and survey and deed preparation. Any such costs shall be recouped by the city from the nonrefundable earnest money deposits required to be paid by purchasers upon sale. By returning this nonproductive land to tax producing status, the taxing districts will begin collecting real property taxes in the amount of approximately \$188.42 per year.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #57-04318.000, located at 1432 East Farwell Street, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of purchase and sale agreements with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**H. Submitted by Victoria Kurt, Recreation Director**

**GRANT APPLICATION APPROVAL TO SHORES & ISLANDS FOR INAUGURAL DRAGONS & BACON FEST**

**Budgetary Information:** There is no budgetary impact. These grants required no matching funds from the city and will be used as partial funding for promotional outlets and the costs to bring Great White North Communications Ltd., Dragon Boat Races, to downtown Sandusky.

**RESOLUTION NO. \_\_\_\_\_:** It is requested a resolution be passed approving the submission of a grant application to the Lake Erie Shores & Islands for financial assistance with the inaugural Dragons & Bacon Festival for the Recreation Department and, if awarded, authorizing the City Manager to execute any required agreements; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**I. Submitted by Kelly Kresser, Commission Clerk**

**TREX LIQUOR PERMIT TRANSFER FOR ZELLER GAMING, LLC**

It is requested the Commission Clerk be authorized to notify the Ohio Division of Liquor Control the city has no objection to the TREX D1 (*Beer only for on premises consumption or in original sealed containers for carry out only until 1 a.m.*), D2 (*Wine and mixed beverages for on premises consumption or in original sealed containers for carryout only until 1 a.m.*), D3 (*Spirituos liquor for on premises consumption only until 1 a.m.*), D3A (*Extend issued permit privileges until 2:30 a.m.*) & D6 (*Sale of intoxicating liquor on Sunday between the hours 10 a.m. or 11 a.m. and midnight*) liquor permit transfers from M & J Hospitality LLC, Hamilton, Ohio to Zeller Gaming LLC, 142 Columbus Avenue.

**J. Submitted by Kelly Kresser, Commission Clerk**

**NEW LIQUOR PERMIT FOR BOECKLING CLUB**

It is requested the Commission Clerk be authorized to notify the Ohio Division of Liquor Control the city has no objection to the new D5 (*Spirituos liquor for on premises consumption only: beer, wine and mixed beverages for on premises, or off premises in original sealed containers, until 2:30 a.m.*) liquor permit for Boeckling Enterprises, LLC dba Boeckling Club, 614 Columbus Avenue.

**REGULAR AGENDA ITEMS**

**ITEM #1 – Submitted by Aaron Klein, Director of Public Works**

**APPROVAL OF FIVE-YEAR 2017 CAPITAL PLAN**

**Budgetary Information:** There is no budgetary impact at this time. Costs will be allocated to the appropriate funds as individual projects are presented for a vote at City Commission meetings. It is important to note that approval of the Capital Plan is not an approval of each project; the costs included are budgetary numbers that will change as projects are designed and publicly bid.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed approving and adopting the 2017 Five-Year Capital Improvement Plan for the City of Sandusky.

**ITEM #2 – Submitted by Jane Cullen, Project Engineer**

**NECESSITY TO BID SLOANE STREET MANHOLE REPLACEMENT & SLIP LINING PROJECT**

**Budgetary Information:** The estimated cost of the project including engineering, inspection, advertising and miscellaneous costs is \$150,000 and will be paid with sewer funds.

**RESOLUTION NO. \_\_\_\_\_:** It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed Sloane Street manhole replacement and slip lining project; approving the specifications and engineer’s estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**ITEM #3 – Submitted by Aaron Klein, Director of Public Works**

**PURCHASE OF PAVING MATERIAL FROM ERIE MATERIALS, INC.**

**Budgetary Information:** The budgeted cost for asphalt materials for 2017 as approved in the operating & maintenance and capital budgets is split between the various funds accordingly, based on actual repairs in the field totaling \$135,000; capital via Issue I (\$75,000), sewer maintenance (\$5,000), Water Distribution (\$20,000) and Street Division (\$35,000). A portion has already been spent to purchase materials via the temporary appropriations. Additional purchases from Erie Materials, Inc. would require additional approval from the City Commission.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to Erie Materials, Inc., of Sandusky, Ohio, for asphalt and paving material to be supplied for in-house street repairs and projects; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**ITEM #4 – Submitted by Aaron Klein, Director of Public Works**

**PURCHASE OF MISCELLANEOUS MATERIALS FROM HD SUPPLY WATERWORKS FOR WATER DISTRIBUTION**

**Budgetary Information:** The budgeted cost for HD Supply for 2017, as approved in the operating & maintenance and capital budgets is based on historic annual repairs in the field totaling \$395,000. This year’s allocations are for hydrants (\$75,000), miscellaneous materials (\$120,000) and meters (\$200,000 split with sewer maintenance) and will be paid with water funds in the amount of \$295,000 and sewer funds in the amount of \$100,000. A portion has already been spent to purchase materials via the temporary appropriations. Purchases exceeding this amount from HD Supply would require approval from the City Commission.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to HD Supply Waterworks of Ashland, Ohio, for the purchase of materials and parts for in-house water main repairs; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**ITEM #5 – Submitted by Aaron Klein, Director of Public Works**

**AGREEMENT WITH ODNR TO ACCEPT \$240,000 FOR SANDUSKY BAY RESTORATION INITIATIVE**

**Budgetary Information:** The maximum amount of funds available for transfer to the city will be \$240,000; \$120,000 of state funds and \$120,000 of federal funds. Of that, \$229,422 will be available for consultant/ project team services and \$10,578 will be available for reimbursement of staff hours spent on the project.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed authorizing and directing the City Manager to accept grant funds in the amount of \$240,000 from the Ohio Department of Natural Resources for the Sandusky Bay Strategic Restoration Initiative; authorizing the City Manager to execute any grant agreements and to expend the funds consistent with the grant agreement; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**ITEM #6 – Submitted by Victoria Kurt, Recreation Director**

**APPROVAL OF SERVICES AGREEMENT WITH GREAT WHITE NORTH COMMUNICATIONS, LTD. FOR OPERATION OF DRAGON BOAT RACES INAUGURAL EVENT**

**Budgetary Information:** The amount payable by the City of Sandusky Recreation Division to GWN Communications, Ltd. under the agreement for the 2017 Dragons & Bacon Fest is \$14,450. A twenty-five percent deposit totaling \$3,612.50 is due upon signing the agreement. The City of Sandusky shall have the right to terminate the agreement due to cancelation of the event or lack of team registrations, if written notice of cancelation is received before August 16, 2017, at which time the twenty-five percent deposit will be refunded. If paid, the city will recoup these costs from the registration fees paid by the participants.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a services agreement with Great White North Communications, Ltd., or Toronto, Ontario, for services related to the inaugural Dragons & Bacon Festival for the Recreation Department; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**ITEM #7 – Submitted by Marvin Ranaldson, Transit Administrator**

**ACCEPTING BIDS FOR AMTRAK DEPOT RENOVATION AND MODERNIZATION PROJECT**

**Budgetary Information:** The estimated total cost of the project, including advertisement and miscellaneous costs is \$95,000, of which \$76,000 (80%) will be reimbursed with the Ohio Transit Preservation Partnership Program grant funds and the required local match of \$19,000 (20%) will be paid with grant funds from local foundations through Serving Our Seniors.

**RESOLUTION NO. \_\_\_\_\_:** It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed Amtrak Depot renovation and modernization project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**CITY MANAGER'S REPORT**

**OLD BUSINESS**

**NEW BUSINESS**

**AUDIENCE PARTICIPATION**

Open discussion on any item (5-minute limit)

**EXECUTIVE SESSION(S)**

**ADJOURNMENT**

**Buckeye Broadband broadcasts on Channel 76:**

**Monday, April 10 at 8:30 p.m.**

**Tuesday, April 11 at 5 p.m.**

**Monday, April 17 at 8:30 p.m.**

**YouTube:** [https://www.youtube.com/channel/UCBxZ482ZeTTixa\\_Rm16YWTQ](https://www.youtube.com/channel/UCBxZ482ZeTTixa_Rm16YWTQ)



## ADMINISTRATIVE SERVICES

222 Meigs Street  
Sandusky, Ohio 44870  
Phone: 419-627-5969  
shamilton@ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Stuart Hamilton

Date: March 14, 2017

Subject: **Commission Agenda Item – Website Redesign and Rebuild**

**ITEM FOR CONSIDERATION:** Requesting legislation authorizing the City Manager to enter into an agreement with Revize LLC of Troy, Michigan to carry out a redesign and new build of the City of Sandusky website.

**BACKGROUND INFORMATION:** Our current website is outdated, cumbersome to navigate and has very limited functionality. When we collect website statistics against our current website we see that over 85% of visitors promptly leave the site again in under 30 seconds. This shows us that we do not have a website that engages visitors or makes them want to learn more about our City.

We issued an RFP for this project on January 18, 2017, after gaining public input for usability and needed functionality, and internal input for functionality, process efficiency and marketing. This is the City's chance to totally re-imagine how we interact with the public and our communication philosophy. The website selection committee consisted of Eva Olcott, Kelly Kresser, Leslie Mesenburg, McKenzie Spriggs, Trevor Hayberger, Victoria Kurt and Stuart Hamilton.

We received four proposals and carried out live presentations with each for design and functionality. The responses ranged in cost from \$20,000 to \$39,690. The website selection committee evaluated and analyzed the proposals and presentations and as a result selected Revize LLC, of Troy, Michigan, as the lowest and best proposal which provides the City the best value and best end-result for the City in the long term. Revize negotiated to a cost of \$26,200 for the redesign and build, plus a yearly ongoing maintenance cost of \$3,500 (one-year minimum). The budgeted cost for this project was \$45,000. Revize offered a strong functionality package, flexible design and ease of maintenance. The agreement which is attached to the legislation includes a full list of functional areas inside our new application.

**BUDGETARY INFORMATION:** The cost of this agreement will be \$29,700 which will be split between departmental operating budgets.

**ACTION REQUESTED:** It is requested the proper legislation be prepared to enter into an agreement with Revize, LLC to work with staff and members of the public to re-imagine, redesign and build a new website for the City of Sandusky.

I concur with this recommendation:

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Eric Wobser  
City Manager

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; J. Harris, Law Director





The Government  
Website Experts

## Revize Web Services Sales Agreement

This Sales Agreement is between The City of Sandusky, Ohio ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 3-2-17

<b>CLIENT INFORMATION:</b>		<b>REVIZE LLC:</b>
Company Name:	<u>City of Sandusky</u>	Revize Software Systems
Company Address:	<u>222 Meigs Street</u>	1890 Crooks, Suite 340
Company Address 2:	<u></u>	Troy, MI 48084
Company City/State/Zip:	<u>Sandusky, OH 44870</u>	248-269-9263
Contact Name:	<u>Stuart Hamilton</u>	
Phone:	<u>419.627.5969</u>	
Email:	<u>shamilton@ci.sandusky.oh.us</u>	
Billing Dept. Contact:	<u></u>	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

Quantity	Description	Price
1	Phase 1 – Project Planning and Analysis, onetime fee:	\$4,500.00
1	Phase 2 – Website Design, 1 concept, 3 rounds of changes, onetime fee:	\$6,100.00
1	Phase 3 & 4 – Revize Template Development, CMS module Integration, onetime fee:	\$11,200.00
1	Phase 5 – Quality Assurance Testing, onetime fee:	\$1,200.00
1	Phase 6 – Site Map Development and Content Migration up to 275 pages and documents:	\$2,000.00
1	Phase 7 – Content Editing/Administrator Training, one-day session, onetime fee:	\$900.00
1	Phase 8 – Go Live, onetime fee:	\$300.00
1	Revize Annual Software Subscription, Tech Support, CMS Updates, and Website Hosting, pre-paid annual fee, Unlimited Users, Unlimited GB website storage:	\$3,500.00
	<b>Grand Total</b>	<b>\$29,700.00</b>

First year of Revize annual services start the day of the Kick-Off Meeting. After year one client can opt out of annual services at any time. If the client uses Revize annual services for five years, Revize will provide a full redesign of the website in year 5. Website warranty included for the life of the annual services agreement

**Payment: All invoices are due upon receipt**

- Revize requires a check for \$ 14,850 to start this Initiative. *Work begins upon receiving initial payment.*
- \$7,425 will be due upon completion of phase 4, or 90 days after the date of the Kick-Off Meeting, whichever comes first.
- The final payment of \$7,425 will be due on the go live date of the website, or the one-year anniversary of the date of the Kick-off Meeting, whichever comes first.

**Terms:**

- Additional content migration, if requested, is available for \$3 per web page or document.*
- This Sales Agreement is the only legal document governing this sale.*
- Both parties must agree in writing to any changes or additions to this Sales Agreement.*
- This Sales Agreement is subject to the laws of the State of Ohio.*
- Pricing expires in 30 days.*

**AGREED TO BY:**

**CLIENT**

**REVIZE**

Signature of Authorized Person:

Name of Authorized Person:

Title of Authorized Person

Date:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Thomas Jean  
Project Manager  
\_\_\_\_\_

Please sign and return to:

Thomas@revize.com

Fax 1-866-346-8880

## The Following Applications & Features will be integrated into Your Website Project

In addition to the Government Content Management System that enables non-technical staff to easily and quickly create/update content in the new web site, Revize provides a suite of applications and features specifically designed for municipalities. All of those apps and features are fully described in the following section. The applications and features are grouped into five categories:

- **Citizen's Communication Center Apps**
- **Citizen's Engagement Center Apps**
- **Staff Productivity Apps**
- **Site Administration and Security Features**
- **Mobile Device and Accessibility Features**

### **CITIZEN'S COMMUNICATION CENTER APPS:**

- ✓ Bid Posting
- ✓ Document Center
- ✓ Email Notify
- ✓ FAQs
- ✓ Job Posting
- ✓ News Center with Facebook/Twitter Integration
- ✓ Online Forms
- ✓ Photo Gallery
- ✓ Quick Link Buttons
- ✓ Revize Web Calendar
- ✓ "Share This" Social Media Flyout App
- ✓ Sliding Feature Bar
- ✓ Language Translator
- ✓ Citizen Request Center with Captcha
- ✓ Online Bill Pay
- ✓ RSS Feed

### **STAFF PRODUCTIVITY APPS:**

- ✓ Agenda Posting Center
- ✓ Image Manager
- ✓ iCal Integration
- ✓ Link Checker
- ✓ Menu Manager
- ✓ Online Form Builder
- ✓ Staff Directory
- ✓ Website Content Archiving

**SITE ADMINISTRATION AND SECURITY Features:**

- ✓ Audit Trail
- ✓ Auto Site Map Generator
- ✓ History Log
- ✓ URL Redirect Setup
- ✓ Roles and Permission-based Security Mode
- ✓ Secure Site Gateway
- ✓ Unique Login/Password for each Content Editor
- ✓ Web Statistics and Analytics
- ✓ Workflows by Department

**MOBILE DEVICE and ACCESSIBILITY FEATURES**

- ✓ Font Size Adjustment
- ✓ Alt-Tags
- ✓ Responsive Website Design (RWD)

## **The Basic Essentials + Engagment Features Includes:**

**Citizen's Engagement Features:**

- ✓ All Basic Essentials Features
- ✓ On-Site Discovery
- ✓ Website Style Guide
- ✓ Notification Center with Text/Email Alerts
- ✓ Intranet
- ✓ Job Posting App
- ✓ Public Service Request
- ✓ Public Records Request App
- ✓ Citizen Connect (Community Blog)
- ✓ Parks Reservation App
- ✓ Multi use Business Directory
- ✓ Website Content Scheduling
- ✓ Newsletter App
- ✓ Dreamweaver Extension (Revize API)
- ✓ Free Website Redesign after 4<sup>th</sup> Year!



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH REVIZE LLC, OF TROY, MICHIGAN FOR SERVICES TO REDESIGN AND REBUILD THE CITY'S WEBSITE.**

**WHEREAS**, the City's website is outdated, cumbersome to navigate and has very limited functionality; and

**WHEREAS**, a Request for Proposals (RFP) was issued on January 18, 2017, for the redesign and rebuild of the City's website in which four (4) proposals were received that were evaluated and analyzed by a selection committee along with presentations given by each proposer and as a result Revize LLC, of Troy, Michigan, was selected as the lowest and best proposal which provided the City the best value and end-result long term; and

**WHEREAS**, the cost for the website services is \$29,700.00, which includes an annual support and maintenance fee of \$3,500.00, and payment will be divided between departmental operating budgets; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of Municipal Departments, including the Department of Information Technology, of the City of Sandusky, Ohio and, NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission hereby authorizes and directs the City Manager to execute the agreement with Revize LLC, of Troy, Michigan for services to redesign and rebuild the City's website, substantially in the same form as attached to this Ordinance, marked Exhibit "1", and specifically incorporated as if fully rewritten herein, together with such revisions or additions as are approved by the Law Director as being consistent with the proposal submitted by Revize LLC and with carrying out the terms of this Ordinance, at an amount **not to exceed** Twenty Nine Thousand Seven Hundred and 00/100 Dollars (\$29,700.00).

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance shall take effect at the earliest time allowed by Law.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017 (effective after 30 days)



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*City of Sandusky Code Enforcement Division  
222 Meigs Street, Sandusky, OH 44870  
(419) 627-5913*

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TO: Eric Wobser, City Manager

FROM: Amanda McClain, Housing Manager

DATE: March 29, 2017

RE: City Commission Agenda Item

**ITEM FOR CONSIDERATION:** Legislation requesting approval to accept six (6) parcels of nonproductive land situated within the City of Sandusky through the City of Sandusky's Land Reutilization Program for the purpose of facilitating reutilization of the nonproductive land.

**BACKGROUND INFORMATION:** Pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code to acquire vacant and abandoned tax delinquent property with the future goal of productive reuse of the land. The City's ability to assemble land for reuse and redevelopment is critical to stabilizing and rebuilding Sandusky's neighborhoods and is necessary for neighborhood revitalization.

The goal of the City of Sandusky's Land Reutilization Program is to return vacant and abandoned tax delinquent property to productive use that benefits the community. If a property is not producing tax revenues, less money is collected and available for enhancements back in to the community. Also, because the property is abandoned, it is not maintained and often becomes an illegal dumping ground. The City spends thousands of dollars a year maintaining weeds and nuisance conditions on abandoned properties. By returning the property back to a long-term tax producing status, more revenue is generated and available for community improvements and the City will not have to expend funds to maintain it.

The six (6) parcels requested for acquisition have been deemed to be necessary and/or beneficial to the Land Reutilization Program efforts by a quorum of the Land Bank Committee on March 20, 2017. Parcel numbers 58-01145.000 and 58-01146.000 are adjoining vacant lots that are tax delinquent. They are located on the east side of Harrison Street in the Southside Acquisition Zone and when combined will provide a buildable lot for redevelopment. The property located at 1215 Central Avenue is a vacant, two-story, single-family residential structure that has 2,466 square feet of living space with 3 bedrooms and 1 ½ baths. Upon acquisition, it will be evaluated for rehabilitation. The property located at 918 Hayes Avenue is a vacant, two-story, single-family residential structure that has 1,536 square feet of living space with 3 bedrooms and 1 bath. Upon acquisition, it will be evaluated for rehabilitation. The property located at 1929 Clinton Street is a vacant, one-story, single-family residential structure that has 576 square feet of living space with 2 bedrooms and 1 bath. It is located in the Southside

Acquisition Zone and will be evaluated for rehabilitation. The property located at 615 Meigs Street is a vacant, one-story, single-family residential structure that has 928 square feet of living space with 2 bedrooms and 1 bath. Upon acquisition, it will be evaluated for rehabilitation.

The Land Bank Committee has determined that the acquisition of the six (6) parcels is necessary to protect, improve, and preserve the stability of the neighborhoods they are located in.

**BUDGET IMPACT:** The cost of these acquisitions will be approximately seven hundred and fifty six dollars (\$756.00) to pay for the title exams and transfer fees. The City will not collect the eleven thousand three hundred nine dollars and sixty cents (\$11,309.60) owed to the City in special assessments, nor will the taxing districts collect the eight thousand five hundred thirty six dollars and two cents (\$8,536.02) owed in delinquent taxes. However, all or part of these costs may be recouped and reimbursed upon the sale of the parcels. As the properties are put back into tax producing status, the taxing districts will once again begin collecting real estate taxes of over three thousand five hundred thirty dollars and forty two cents (\$3,530.42) per year, which will greatly increase as the properties are rehabilitated or re-developed.

**ACTION REQUESTED:** It is requested legislation be adopted allowing the City Manager to accept the six (6) parcels of land through the City of Sandusky's Land Reutilization Program. It is further requested that the legislation be passed under suspension of the rules and in full accordance with Section 14 of the City Charter in order to allow the Erie County Prosecutor's Office to proceed with the Sheriff's sales and judicial foreclosure process in a timely manner.

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Amanda J. McClain, Housing Manager

I concur with this recommendation:

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Matt Lasko, Chief Development Officer

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Eric L. Wobser, City Manager

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING AND ACCEPTING CERTAIN REAL PROPERTY FOR ACQUISITION INTO THE LAND REUTILIZATION PROGRAM; AND DECLARING THAT THIS RESOLUTION SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code; and

**WHEREAS**, it is requested that the City accept six (6) parcels of nonproductive land situated within the City of Sandusky as further described in attached Exhibit "A", for placement in the Land Reutilization Program Inventory; and

**WHEREAS**, it is necessary to acquire the nonproductive land parcels in accordance with the City of Sandusky's Land Reutilization Program in order to facilitate reutilization of the nonproductive land to support neighborhood revitalization and development within the City; and

**WHEREAS**, two (2) parcels are adjoining vacant lots located on the east side of Harrison Street and will be combined to provide a buildable lot for redevelopment; and

**WHEREAS**, four (4) parcels, located at 1215 Central Avenue, 918 Hayes Avenue, 1929 Clinton Street and 615 Meigs Street, are residential structures that will be evaluated for rehabilitation; and

**WHEREAS**, these six (6) parcels of land requested for acquisition have been deemed to be necessary and/or beneficial to the Land Reutilization Program efforts by the Land Bank Committee on March 20, 2017; and

**WHEREAS**, any future sales of the parcels requested for acquisition will be presented to the City Commission by Ordinance for approval of disposition and sale; and

**WHEREAS**, the estimated cost for these acquisitions will be approximately \$756.00, which includes title exams, and transfer fees, and will be recouped by the City upon sale of the properties; and

**WHEREAS**, this Resolution should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City in order to allow the Erie County Prosecutor's Office to proceed with the Sheriff's sales and judicial foreclosure process in a timely manner; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Community Development, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio, finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Resolution** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter; and NOW, THEREFORE

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:**

Section 1. This City Commission hereby approves and accepts for acquisition into the

Land Reutilization Program six (6) parcels of nonproductive land situated within the City of

Sandusky, as further described in Exhibit "A", a copy of which is attached to this Resolution and specifically incorporated herein.

Section 2. This City Commission authorizes and directs the City Manager to acquire the nonproductive land in accordance with the City of Sandusky's Land Reutilization Program in order to facilitate reutilization of the nonproductive land to support neighborhood revitalization and development within the City.

Section 3. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Resolution were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Resolution is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017



## Exhibit A

Parcel	Address	Owner(s)	Del. Taxes	Assessments	P&I*	Total Owed	Yearly Taxes and Assessments
58-00805.000	1215 Central Ave.	Ann Gallagher	1,585.21	576.01	234.26	2,395.48	1,059.88
<b>Proposed Use:</b>	This is single family residential, two-story structure with 2,466 sq. ft. of living space. It has 3 bedrooms and 1 1/2 baths. Upon acquisition, it will be evaluated for rehabilitation.						
57-02409.000	918 Hayes	Gayle Jackson	2,340.64	0	268.35	2,608.99	938.06
<b>Proposed Use:</b>	This is single family residential, two-story structure with 1,536 sq. ft. of living space. It has 3 bedrooms and 1 bath. Upon acquisition, it will be evaluated for rehabilitation.						
58-00745.000	1929 Clinton	T J & Mildred Payton	1,845.77	267.50	342.33	2,455.60	457.26
<b>Proposed Use:</b>	This is single family residential, one-story structure with 576 sq. ft. of living space. It has 2 bedrooms and 1 bath. Upon acquisition, it will be evaluated for rehabilitation. It is located in the Southside Acquisition Zone						
56-00684.000	615 Meigs	Cathy Norris & Terry Lee McCarley	2,247.24	0.00	192.57	2,439.81	773.06
<b>Proposed Use:</b>	This is single family residential, one-story structure with 928 sq. ft. of living space. It has 2 bedrooms and 1 bath. Upon acquisition, it will be evaluated for rehabilitation.						
58-01145.000	0 Harrison	Starlin Jackson	143.62	0.00	22.26	165.88	143.62
58-01146.000	0 Harrison		373.54	828.13	42.17	1,243.84	158.54
<b>Proposed Use:</b>	These are two adjoining vacant lots with a combined lot size of 66' X 128'. They are located in the Southside Acquisition Zone						
Total:			8,536.02	1,671.64	1,101.94	11,309.60	3,530.42



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*City of Sandusky Code Enforcement Division  
222 Meigs Street, Sandusky, OH 44870  
(419) 627-5913*

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TO: Eric Wobser, City Manager

FROM: Amanda McClain, Housing Manager

DATE: March 28, 2017

RE: City Commission Agenda Item

**ITEM FOR CONSIDERATION:** The purpose of this communication is to request approval of legislation allowing the City Manager to execute a 'Purchase & Sale Agreement' for an unbuildable parcel of land currently in the City of Sandusky's Land Reutilization Program, that is no longer needed for any municipal purpose located on the west side of Decatur Street, known as 623 Decatur Street and further identified by the Auditor as Erie County Parcel No. 59-00398.000.

**BACKGROUND INFORMATION:** Pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code. A request was made by the north adjoining property owners, Allen and Henrine Walker, 621 Decatur Street, to acquire this unbuildable parcel for yard expansion pursuant to the City's "Mow to Own" Side Lot Disposition Program. The Mow to Own Program was approved by the City Commission on July 11, 2011 and became effective on August 11, 2011.

The City Commission approved acquisition of this unbuildable parcel on February 9, 2015 pursuant to Resolution 007-15R and received title on July 16, 2015 by Sheriff's Deed. The Land Bank owns two (2) adjoining vacant parcels of land located at 623 Decatur Street and 627 Decatur Street. The lot located at 623 Decatur Street adjoins the property located at 621 Decatur Street owned by Mr. and Mrs. Walker.

Because this is a congested area, the Land Bank Committee offered part of

each of the vacant lots to all of the adjoining property owners, but they all declined the offer except for Mr. & Mrs. Walker. The Land Bank Committee approved the sale of the vacant lot located at 623 Decatur Street to Mr. and Mrs. Walker through the "Mow to Own" Side Lot Disposition Program on March 20, 2017. The Land Bank Administrator has verified that Allen and Henrine Walker qualify as purchasers pursuant to the requirements of the Land Reutilization Policies and Procedures. Due to the congestion in this area, the Land Bank Committed determined to retain ownership of the vacant lot located at 627 Decatur Street as open green space so that future adjoining property owners may acquire part of it for yard expansion.

Selling this unbuildable parcel to the adjoining property owners at the Auditor's appraised value will help protect the neighborhood property values and insurance ratings. By participating in the Mow to Own Program, the property owner is given an incentive to earn ownership, thereby relieving the City's mowing burden. The adjoining property owners can enhance the unbuildable parcel's value by building a garage or adding an addition onto their existing structure. However, the taxing districts will receive the ultimate reward because it puts this non-productive parcel back into tax producing status.

**BUDGET IMPACT:** The cost associated with this purchase & sale agreement is the total amount of the title search, deed preparation, and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The City will recoup the cost of the expenses from the nonrefundable earnest money deposit of one hundred and fifty one dollars (\$151.00) required to be paid by the Purchasers. The taxing districts will begin collecting approximately sixty eight dollars and eighty cents (\$68.80) per year in real estate taxes.

**ACTION REQUESTED:** It is requested legislation be adopted allowing the City Manager to enter into a purchase & sale agreement with Allen and Henrine Walker to sell the unbuildable parcel no longer needed for any municipal purpose identified as Parcel No 59-00398.000 located on the west side of Decatur Street, known as 623 Decatur Street. It is further requested that the legislation be passed under suspension of the rules and in full accordance with Section 14 of the City Charter in order to execute the purchase and sale agreement in a timely manner to ensure maintenance of the lot.

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Amanda J. McClain, Housing Manager

I concur with this recommendation:

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Matt Lasko, Chief Development Officer

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Eric L. Wobser, City Manager

[Print](#) | [Back](#)

## Erie County GIS



## Notes

- A - 621 Decatur, owned by Allen & Henrine Walker
- B - 623 Decatur, owned by the Land Bank
- C - 627 Decatur, owned by the Land Bank (House has been demolished.)
- D - Declined acquisition offer
- E - Declined acquisition offer

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE DECLARING THAT CERTAIN REAL PROPERTY OWNED BY THE CITY AS PART OF THE LAND REUTILIZATION PROGRAM IDENTIFIED AS PARCEL NO. 59-00398.000, LOCATED AT 623 DECATUR STREET, SANDUSKY, IS NO LONGER NEEDED FOR ANY MUNICIPAL PURPOSE AND AUTHORIZING THE EXECUTION OF A PURCHASE AND SALE AGREEMENT WITH RESPECT TO THAT REAL PROPERTY; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code; and

**WHEREAS**, the City Commission previously authorized the acquisition of the property located at 623 Decatur Street, Parcel No. 59-00398.000 by Resolution No. 007-15R, passed on February 9, 2015, under said Land Reutilization Program which property is more specifically described in Exhibit "A", which is no longer needed for any municipal purposes; and

**WHEREAS**, a request was made on behalf of the adjoining property owner to acquire this property for yard expansion and pursuant to the City's "Mow to Own" Side Lot Disposition Program that was approved by the City Commission by Resolution No. 024-11R, passed on July 11, 2011, and effective on August 11, 2011; and

**WHEREAS**, adjoining property owners, Allen and Henrine Walker, desire to purchase Parcel No. 59-00398.000, which is more specifically described in Exhibit "A" (the "Property") attached to a certain Purchase and Sale Agreement, a copy of which is marked Exhibit "1" with respect thereto (the "Purchase Agreement"); and

**WHEREAS**, the cost associated with this purchase and sale agreement is the total cost of the title search, deed preparation, and any other customary fees that may be due and payable in the ordinary course of the purchase and sale transaction and the City will recoup these expenses incurred from the nonrefundable earnest money deposit required to be paid by the Purchaser; and

**WHEREAS**, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to execute the purchase and sale agreement in a timely manner to ensure maintenance of the lot; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Community Development, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission finds, determines and declares that the Property, Parcel No. 59-00398.000, located at 623 Decatur Street, Sandusky, more specifically described in Exhibit "A", a copy of which is attached to this Ordinance and is specifically incorporated as if fully rewritten herein, is no longer needed for any municipal purpose and that the execution of the Purchase and Sale Agreement providing for the sale, pursuant to Section 25 of the Charter of this City, to the Purchaser of the Property at the purchase price set forth in the Purchase and Sale



Agreement, is in the economic interest of the City and in furtherance of the City's Land Reutilization Program referenced in those preambles in accordance with the provisions of Chapter 5722 of the Ohio Revised Code. The City Manager is hereby authorized and directed to execute the Purchase and Sale Agreement on behalf of the City, substantially in the same form as attached to this Ordinance, marked Exhibit "1", and specifically incorporated as if fully rewritten herein, together with any revisions or additions as are approved by the Law Director as not being substantially adverse to the City and consistent with carrying out the City's public purpose. Upon the exercise by the Purchaser to purchase the Property pursuant to the Purchase and Sale Agreement, the City Manager is also hereby authorized and directed on behalf of the City to execute a quit claim deed conveying the Property to the Purchaser, which quit claim deed shall be in a form satisfactory to the Law Director. The City Manager, Law Director, Finance Director, and other City officials, as appropriate, are each hereby authorized to execute and deliver such instruments, certificates and other documents and take such actions as are necessary and in the best interests of the City in order to carry out and consummate the foregoing actions authorized by this Ordinance.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017

## **PURCHASE AND SALE AGREEMENT**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2017, by and between the City of Sandusky, Erie County, Ohio, a Municipal Corporation, 222 Meigs Street, Sandusky, Ohio 44870, hereinafter referred to as the "Seller" and Allen and Henrine Walker, 621 Decatur Street, Sandusky, OH 44870 hereinafter referred to as the "Purchasers".

### **WITNESSETH:**

In consideration of the premises and the mutual promises and covenants hereinafter contained, the parties do hereby agree as follows:

1. The Seller agrees to sell to the Purchasers and the Purchasers agree to purchase from the Seller, an unimproved parcel of real property located on the west side of Decatur Street, known as 623 Decatur Street, Erie County Parcel Number 59-00398.000, Sandusky, Ohio, more fully described in the legal description of the deed marked Exhibit "A", attached hereto and hereinafter referred to as the "Property." The Property is adjacent to and contiguous with real property that is owned by the Purchasers located at 621 Decatur Street, Erie County Parcel Number 59-00425.000.

2. The total purchase price for the Property is three thousand seven hundred and ninety dollars (\$3,790.00), which is not less than the fair market value as determined by the appraised valuation of the Erie County Auditor. Purchasers shall pay a non-refundable earnest money deposit of one hundred and fifty one dollars (\$151.00) in cash, certified check or cashier's check made payable to Seller. The remaining balance of three thousand six hundred and forty dollars (\$3,640.00) shall be paid by in-kind service of the Purchasers by mowing and maintaining the Property

in a nuisance free condition for a minimum of two (2) years according to the terms of the City of Sandusky's "Mow to Own" Side Lot Disposition Program, a copy of which is attached hereto, marked as Exhibit B and specifically incorporated herein. The Purchasers have maintained the Property for one (1) year and will be given credit for one (1) year of previous maintenance.

3. The following deed restrictions shall be included on the deed:

a) This parcel is not a building lot and is conveyed to an adjoining owner of a building lot pursuant to Sandusky Municipal Code Section 1177.01(31)(A). This parcel shall not be conveyed separate and apart from the adjoining building lot and before such conveyance, this parcel shall be combined with the Purchasers' adjoining building lot in order to form one parcel of real property.

b) Construction of additional separate dwelling units shall be prohibited. Construction shall be limited to ancillary facilities or building additions made to existing structures.

4. The City of Sandusky makes no representations that it will either be in support of or opposed to any proposed site improvements. Site Improvements shall adhere to the following requirements:

a) No excavation or site improvements shall be started, and no buildings or structures erected, altered, or moved until zoning clearance and a building permit have been applied for and approved by the Division of Planning and the Division of Building in accordance with Section 1109.03(a) of the Codified Ordinances of the City of Sandusky.

b) All parking areas and access driveways shall be a paved surface unless otherwise approved by the Planning Commission in accordance with Section 1149.09(a) of the Codified Ordinances of the City of Sandusky.

c) If a variance or waiver is required in order to construct any proposed site improvements, it shall be the responsibility of the Purchasers to apply to the appropriate board for such variance and/or waiver.

5. At closing, Seller shall execute and deliver to Purchasers a quit claim deed conveying marketable record title to the Property to Purchasers free and clear of all liens, delinquent real estate taxes and special assessments. Purchasers shall pay all of the taxes and assessments due and payable after the date of closing.

6. Seller shall not furnish a title insurance policy.

7. The closing date of this transaction shall be no later than April 11, 2018, or at such other time as may be mutually agreed upon, in writing, by the parties.

8. The Seller and the Purchasers represent that no real estate broker or agent was involved in this transaction and that no brokerage fees, commissions, or other compensation is due any real estate broker or agent because of this transaction.

9. On the closing date, the Seller shall file for record the deed, and other instruments, if any, required to be recorded pursuant to this Agreement.

10. Purchasers shall be entitled to possession of the Property upon the closing of this transaction.

11. The Purchasers have examined the Property, have had the opportunity to fully inspect and ask questions about conditions of the same, and acknowledges that they are accepting the Property "AS IS" subject to no warranties as of the date of the execution of this Purchase Agreement and that there have been no representations by the Seller as to the condition of the Property.

12. In the event that the Purchasers breach this Agreement by not closing this transaction on or before April 11, 2018, Seller may sell the Property to another adjoining property owner or may retain the Property for devotion to public use.

13. This Agreement sets forth the entire understanding between the parties with respect to the subject matter hereof, and no agreements or understandings nor any representations concerning the same shall be binding upon the parties unless specifically set forth herein.

14. This Agreement shall be binding upon and inure to the benefit of Seller and Purchasers and their respective heirs, legal representatives, and assigns.

15. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instruments.

**SIGNATURE PAGES TO FOLLOW**



IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

PURCHASER:

\_\_\_\_\_  
Allen Walker

\_\_\_\_\_  
Henrine Walker

State of Ohio     )  
                              )  
County of Erie    )     ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared Allen Walker and Henrine Walker and acknowledged their execution of the foregoing instrument and that the same is their voluntary act and deed.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

\_\_\_\_\_  
NOTARY PUBLIC

SELLER:  
CITY OF SANDUSKY

Eric L. Wobser  
City Manager

STATE OF OHIO )  
 ) ss:  
ERIE COUNTY )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared Eric L. Wobser, City Manager of the City of Sandusky, Ohio, and acknowledged his execution of the foregoing instrument as said officer of said City on behalf of said City and by its authority and that the same is his voluntary act and deed as said officer on behalf of said City and the voluntary act and deed of said City.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

NOTARY PUBLIC

Approved as to Form:

Justin Harris  
Ohio Supreme Court #0078252  
Law Director  
City of Sandusky

<b>Transferred</b>	
Compliance with sections 319-202 and 322-02 of the Ohio Revised Code.	
FEE \$	✓
Exempt:	✓
R.E. TRANSFER:	
\$	
Richard H. Jeffrey Erie County Auditor	
Trans. Fees: \$	30
Date: 7/16/15	By: [Signature]

Per O.R.C. 319.203

Erie County Auditor/Engineer

Date

Barbara A. Sessler  
County Recorder, Erie County OH

201506100 Total Pages: 2  
07/16/2015 08:29 AM Fees: \$ 0.00

**SHERIFF'S DEED**  
Revised Code Sec. 2329.36

I, Paul A. Sigsworth, Sheriff of Erie County, and pursuant to the Confirmation of Sale entered on June 25, 2015 and the statutory provisions of O.R.C. 5722, does hereby **GRANT, SELL AND CONVEY** unto the **CITY OF SANDUSKY** all rights, title and interest of the parties in Court of Common Pleas, Erie County, Ohio, case 2014-CV-0302, Pamela Ferrell, Erie County Treasurer vs. Mozel, LLC, et al., and all pleadings therein incorporated herein by reference in and to the following Lands and Tenements situated in the County of Erie, City of Sandusky, and State of Ohio, whose prior owner was Mozel, LLC, and whose prior deed reference is Erie County Recording Number 201000521 and, is known and further described as follows:

Situated in the City of Sandusky, County of Erie and State of Ohio: Being that part of Lot Number Thirty-Nine (39) on Decatur Street in the City of Sandusky, Erie County, Ohio bounded and described as follows: Beginning in the westerly line of Decatur Street at a point 32.87 feet northerly measured along the westerly line of Decatur Street from the southeast corner of said Lot Number 30; thence westerly parallel with the southerly line of said Lot Number 39, a distance of 57.86 feet; thence northerly parallel with the westerly line of Decatur Street, a distance of 4.40 feet; thence westerly parallel with the southerly line of said Lot 39, a distance of 6.25 feet to the easterly line of the property conveyed to Lewis B. Winters by deed dated January 24, 1920 and recorded in Volume 111 of Deeds, Page 556, Erie County, Ohio Records; thence northerly along said last measured line and parallel with the westerly line of Decatur Street, a distance of 29.50 feet to the northerly line of Lot Number 39; thence easterly along the northerly line of said Lot Number 39, a distance of 64.10 feet to the westerly line of Decatur Street; thence southerly along the westerly line of Decatur Street, a distance of 33.90 feet to the place of beginning, being the same premises

conveyed to Gilbert W. Didion by deed dated December 4, 1947 and recorded in volume 197 of Deeds, Page 557, Erie County, Ohio Records.

Property Address: 623 Decatur Street, Sandusky, Ohio 44870  
Tax ID No.: 59-00398.000

Tax Mailing Address: 222 Meigs Street, Sandusky, Ohio 44870

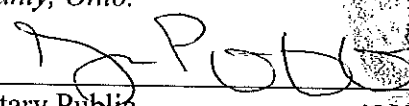
This deed does not reflect any restrictions, conditions or easements of record.

Executed this 13<sup>TH</sup> day of JULY, 2015.

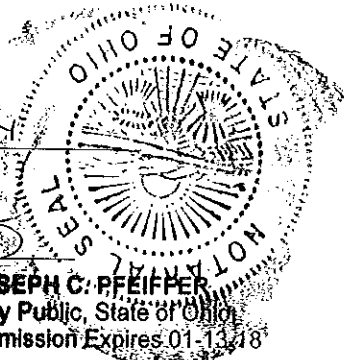
  
Paul A. Sigsworth, Sheriff of Erie County, Ohio

STATE OF OHIO     )  
                              ) SS:  
COUNTY OF ERIE    )

The foregoing was acknowledged before me this 13<sup>TH</sup> day of JULY, 2015 by Paul A. Sigsworth, Sheriff of Erie County, Ohio.

  
Notary Public  
State of Ohio

My Commission Expires: \_\_\_\_\_

  
JOSEPH C. PFEIFFER  
Notary Public, State of Ohio  
My Commission Expires 01-13-18

This instrument was prepared by:  
Vicki R. Palmer (#0021346)  
Assistant Prosecutor, Erie County  
247 Columbus Ave. Suite 319  
Sandusky, Ohio 44870

# CITY OF SANDUSKY OHIO



LAND REUTILIZATION PROGRAM

"MOW TO OWN"  
SIDE LOT DISPOSITION PROGRAM

The City of Sandusky's "Mow to Own" Side Lot Disposition Program aims to stabilize and strengthen property owners' investments in their neighborhoods by transferring vacant, abandoned and tax delinquent parcels that are of insufficient size to permit independent development to adjacent property owners through the Land Reutilization Program. The parcels are generally too small to be developed based on current zoning regulations. The City of Sandusky has many parcels that were platted at a time when houses were typically much smaller and closer together and off-street parking was not needed. Today, the City of Sandusky's zoning regulations do not allow development on these small parcels. In addition, prospective homebuyers generally are more attracted to larger residential lots for reasons such as desire for a larger house and a spacious yard. Given the limited usefulness of side lot parcels for development due to zoning regulations and homebuyer preferences, the "Mow to Own" Side Lot Disposition Program will encourage the adjacent property owners to purchase these parcels for yard expansion and off-street parking at a reasonable cost. Pursuant to the Ohio Revised Code, the parcels acquired by the Land Reutilization Program must be sold for not less than fair market value. The "Mow to Own" Side Lot Disposition Program will encourage the adjacent property owners to purchase these unbuildable parcels by requiring a small non-refundable earnest money deposit to cover the City's cost of acquisition with the balance to be paid for by in-kind service of mowing and maintaining the lot over a certain number of years. The required years will be determined by subtracting the required non-refundable earnest money deposit from the Erie County Auditor's appraisal value and then dividing the balance by the average yearly cost of the City to mow and maintain the parcel. A Purchase Agreement will be



entered into that will expire at the end of the required number of years that will require the parcel to be properly mowed and maintained. If at any time it is not adequately maintained within the required number of years, the Purchase Agreement will become null and void and the City will keep the non-refundable earnest money deposit. Once the terms of the Purchase Agreement have been met, the closing will take place and the title will be transferred to the adjoining owner.

By implementing the "Mow to Own" Side Lot Disposition Program, the City aims to produce several positive outcomes by transferring ownership to the adjacent property owners:

1. To stabilize neighborhoods by transferring vacant and abandoned properties to adjacent property owners who are more likely to care for the land next to their home.
2. The evidence of use and a well-maintained condition will help to improve the neighborhood character and appearance.
3. Reduce the public costs associated with maintaining these properties.
4. Encourage the creation of off-street parking where there currently is none.
5. Return these properties to the tax roll and increase property tax revenue for Erie County and the City of Sandusky.

The Land Reutilization Program aims to stabilize neighborhoods that are in decline with many vacant, abandoned and tax delinquent properties. Providing incentives for adjacent property owners to take ownership of vacant land will strengthen the neighborhood's character, appearance, and better sense of community.

A. Qualified Properties.

Parcels of property eligible for inclusion in the "Mow to Own" Side Lot Disposition Program shall meet all of the requirements pursuant to the City of Sandusky's Land Reutilization Program Policy and Procedures and shall also meet the following minimum criteria:

1. The property shall be vacant unimproved real property.
2. The property shall be physically contiguous to the adjacent owner's real property with a significant common boundary line.
3. The property shall consist of no more than one lot of insufficient size to permit independent development, which for the purposes of the Mow to Own Program shall be defined as a lot smaller than 40' X 125' or, in the case of an irregular shaped lot, as determined by the Land Bank Committee with the final approval of City Commission.

B. Applicants.

1. All applicants must own the contiguous property, and priority shall be given to applicants who personally occupy the contiguous property.
2. The applicant shall not be delinquent on any real estate or personal properties taxes in Erie County.
3. The applicant shall not have a history of property maintenance, nuisance and/or building code violations.
4. The applicant shall not own any property that has an unremediated property maintenance, nuisance and/or building code violation.
5. Applicants must meet all other requirements pursuant to the City of Sandusky's Land Reutilization Policy and Procedures.

C. Purchase.

1. Lots purchased for addition to existing developed properties shall be sold with deed restrictions prohibiting construction of additional dwelling units and limiting usage to ancillary facilities or building additions.

The applicant shall obtain all necessary permits from the City before erecting structures on the property (i.e. garage, fence, etc.)

2. Situations not herein defined or deemed to be unusual shall be resolved at the discretion of the Land Bank Committee.

D. Price.

1. The purchase price shall be fair market value as determined by the Erie County Auditor's current valuation and appraisal.
2. The purchaser shall be responsible for the recording and transfer fees in addition to the cost of the lot.
3. The City shall not provide purchaser with title insurance. Title insurance may be purchased independently through the title company by the purchaser.

E. Payment.

1. The purchaser shall provide a non-refundable earnest money deposit in an amount not less than the costs incurred by the City for acquisition of the property.
2. The remaining balance due shall be determined by subtracting the amount of the non-refundable earnest money deposit from the fair market value.
3. The remaining balance due shall be paid by in-kind service of the purchaser by mowing and maintaining the property in a nuisance free condition for a minimum number of years that shall be determined by dividing the remaining balance due by the estimated average yearly cost to the City for mowing and maintaining the property, which shall be rounded up to the next whole number.
4. The purchaser shall agree to mow, maintain and keep the property free from nuisance for the minimum number of years as determined above.
5. If the property owner fails to maintain the property at anytime within the required minimum number of years and is issued a nuisance violation pursuant to the City of Sandusky's Codified Ordinances or If the City must

maintain the property in any way within the required minimum number of years, the purchaser shall be in breach of the Purchase Agreement.

F. Breach of the Purchase Agreement.

1. Upon breach of the Purchase Agreement, the Purchase Agreement shall become null and void and the non-refundable earnest money deposit shall be retained by the City. The property shall be offered to the other adjacent property owner. If the other adjacent property owner declines, or in the event there is no other adjacent property owner, the entire lot shall be offered to the rear abutting property owner.
2. If all of the adjacent/abutting property owners decline, the lot shall be considered for community development efforts such as community gardens, neighborhood play areas and community green areas.

Date: 9-16-11

Approved by: 

Donald C. Icsman  
Acting City Manager



---

*City of Sandusky Code Enforcement Division  
222 Meigs Street, Sandusky, OH 44870  
(419) 627-5913*

---

TO: Eric Wobser, City Manager

FROM: Amanda McClain, Housing Manager

DATE: March 28, 2017

RE: City Commission Agenda Item

**ITEMS FOR CONSIDERATION:** The purpose of this communication is to request approval of legislation allowing the City Manager to execute 'Purchase and Sale Agreements' for non-productive land currently in the City of Sandusky's Land Reutilization Program that is no longer needed for any municipal purpose located at 1222 Vine Street and further identified as Erie County Parcel No. 58-02797.000.

**BACKGROUND INFORMATION:** Pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code. The City requested and acquired this nonproductive land upon notice of delinquent tax foreclosure proceedings via Sheriff's sale. The City Commission approved acquisition of this parcel by Resolution No. 004-16R, passed on January 25, 2016. The City of Sandusky's Land Reutilization Policies and Procedures facilitate reutilization of nonproductive land situated within the City of Sandusky and supports neighborhood revitalization and promotes that ownership of unbuildable vacant lots located between two (2) existing property owners shall be offered half each to the adjoining property owners. Raymond and Miriam Corbin, the adjoining property owners to the north at 1220 Vine Street, and Michael and Tammy Greenman, the adjoining property owners to the south at 1224 Vine Street, have requested acquisition of this nonproductive land. The Land Bank Administrator has verified that they qualify pursuant to the requirements of the Land Reutilization Policies and Procedures. The Land Bank Committee approved the acquisition and sale through the "Mow to Own" Side Lot Disposition Program on March 20, 2017.

**BUDGET IMPACT:** The cost associated with these purchase agreements is the total amount of the title examination, recording and transfer fees, and survey and deed preparation. Any such costs shall be recouped by the City from the nonrefundable earnest money deposits required to be paid by the Purchasers upon sale. By returning this nonproductive land to tax producing status, the taxing districts will begin collecting real property taxes in the amount of approximately one hundred forty six dollars and eighty five cents (\$146.85) per year.

**ACTION REQUESTED:** It is requested legislation be approved allowing the City Manager to enter into purchase agreements for the sale of non-productive property no longer needed for any municipal purpose located at 1222 Vine Street, Sandusky, Ohio, Erie County Parcel No. 58-02797.000 to the adjoining property owners Raymond and Miriam Corbin and Michael and Tammy Greenman. It is further requested that the legislation be passed under suspension of the rules and in full accordance with Section 14 of the City Charter in order to execute the purchase and sale agreement in a timely manner to ensure maintenance of the lot.

---

Amanda J. McClain, Housing Manager

I concur with this recommendation:

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Matt Lasko, Chief Development Officer

---

Eric L. Wobser, City Manager

[Print](#) | [Back](#)

## Erie County GIS



## Notes

- A - Raymond and Miriam Corbin
- B - 1222 Vine Street
- C - Michael and Tammy Greenman



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE DECLARING THAT CERTAIN REAL PROPERTY OWNED BY THE CITY AS PART OF THE LAND REUTILIZATION PROGRAM IDENTIFIED AS PARCEL NO. 58-02797.000, LOCATED AT 1222 VINE STREET, SANDUSKY, IS NO LONGER NEEDED FOR ANY MUNICIPAL PURPOSE AND AUTHORIZING THE EXECUTION OF PURCHASE AND SALE AGREEMENTS WITH RESPECT TO THAT REAL PROPERTY; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

**WHEREAS**, pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code; and

**WHEREAS**, the City Commission previously authorized the acquisition of the property located at 1222 Vine Street, Parcel No. 58-02797.000 by Resolution No. 004-16R, passed on January 25, 2016, under said Land Reutilization Program which property is more specifically described in Exhibit "A", which is no longer needed for any municipal purposes; and

**WHEREAS**, requests were made by the adjoining property owners to acquire this property for yard expansion pursuant to the City's "Mow to Own" Side Lot Disposition Program that was approved by this City Commission by Resolution No. 024-11R, passed on July 11, 2011, and effective on August 11, 2011; and

**WHEREAS**, adjoining property owners, Raymond and Miriam Corbin, desire to purchase the north one-half (1/2) of Parcel No. 58-02797.000, which is more specifically described in Exhibit "C" (the "Property") attached to a certain Purchase Agreement, a copy of which is marked Exhibit "B" with respect thereto (the "Purchase Agreement"); and

**WHEREAS**, adjoining property owners, Michael and Tammy Greenman, desire to purchase the south one-half (1/2) of Parcel No. 58-02797.000, which is more specifically described in Exhibit "E" (the "Property") attached to a certain Purchase Agreement, a copy of which is marked Exhibit "D" with respect thereto (the "Purchase Agreement"); and

**WHEREAS**, the cost associated with these purchase and sale agreements is the total cost of the title examination, recording and transfer fees, survey, deed preparation and any other customary fees that may be due and payable in the ordinary course of the purchase and sale transaction and the City will recoup these expenses incurred from the nonrefundable earnest money deposits required to be paid by the Purchasers; and

**WHEREAS**, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to execute the purchase and sale agreement in a timely manner to ensure maintenance of the lot; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Community Development, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission finds, determines and declares that the Property, Parcel No. 58-02797.000, located at 1222 Vine Street, Sandusky, more specifically described in Exhibit "A", a copy of which is attached to this Ordinance and is specifically incorporated as if fully



rewritten herein, is no longer needed for any municipal purpose and that the execution of the Purchase and Sale Agreements providing for the sales, pursuant to Section 25 of the Charter of this City, to the Purchasers of the Property at the purchase prices set forth in the Purchase and Sale Agreements, is in the economic interest of the City and in furtherance of the City's Land Reutilization Program referenced in those preambles in accordance with the provisions of Chapter 5722 of the Ohio Revised Code. The City Manager is hereby authorized and directed to execute the Purchase and Sale Agreements on behalf of the City, substantially in the same forms as attached to this Ordinance, marked Exhibits "B" and "D", and specifically incorporated as if fully rewritten herein, together with any revisions or additions as are approved by the Law Director as not being substantially adverse to the City and consistent with carrying out the City's public purpose. Upon the exercise by the Purchasers to purchase the Property pursuant to the Purchase and Sale Agreements, the City Manager is also hereby authorized and directed on behalf of the City to execute quit claim deeds conveying the Property to the Purchasers, which quit claim deeds shall be in a form satisfactory to the Law Director. The City Manager, Law Director, Finance Director, and other City officials, as appropriate, are each hereby authorized to execute and deliver such instruments, certificates and other documents and take such actions as are necessary and in the best interests of the City in order to carry out and consummate the foregoing actions authorized by this Ordinance.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with

Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017

**Transferred**  
In Compliance with sections  
319-202 and 322-02 of the  
Ohio Revised Code.

FEE \$ \_\_\_\_\_

Exempt: ☒

R.E. TRANSFER:

\$ \_\_\_\_\_

Richard H. Jeffrey  
Erie County Auditor

Trans. Fees: \$ 50

Date: 11/18/16 By: [Signature]

Per O.R.C. 319.203

Erie County Auditor/Engineer

Date

Barbara A. Sessler  
County Recorder, Erie County OH

201610162 Total Pages: 2  
11/18/2016 02:36:32 PM Fees: \$0.00

**SHERIFF'S DEED**  
Revised Code Sec. 2329.36

I, Paul A. Sigsworth, Sheriff of Erie County, pursuant to the Confirmation of Sale entered on October 19, 2016, and the statutory provisions of O.R.C. 5722, do hereby grant unto the **CITY OF SANDUSKY** all rights, title and interest of the parties in Case No. 2015-CV-0674; Court of Common Pleas, Erie County, Ohio; *Pamela Farrell, Treasurer vs. Sylvia G. Campbell, et al*, and all pleadings therein are incorporated herein by reference, in and to the following lands and tenements, situated in the City of Sandusky, County of Erie, and State of Ohio, whose prior owner was *Sylvia G. Campbell*, and whose prior deed reference is RN 201201550, and is known and further described as follows:

Situated in the City of Sandusky, County of Erie and State of Ohio: All that certain parcel of land situate in the City of Sandusky, County of Erie, State of Ohio, described as follows:  
Being the south 1/2 of Lot 23 of Vine Street, in Reber's and Scott's Addition as per Volume 1, Page 41, Erie County Records.

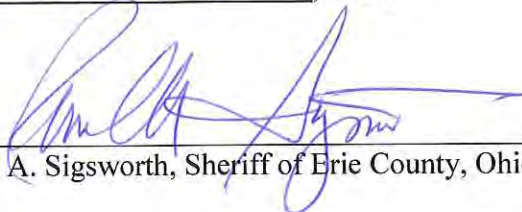
Property Address: 1222 Vine St., Sandusky, OH 44870

Tax ID No.: 58-02797.000

Tax Mailing Address: 222 Meigs Street, Sandusky, Ohio 44870

This deed does not reflect any restrictions, conditions or easements of record.

Executed this 14<sup>TH</sup> day of NOVEMBER, 2016.

  
Paul A. Sigsworth, Sheriff of Erie County, Ohio

STATE OF OHIO           )  
                                  ) SS:  
COUNTY OF ERIE       )

BEFORE ME, a Notary Public in and for said county and state, personally appeared the above-named Paul A. Sigsworth, Sheriff of Erie County, Ohio, who acknowledged that he signed the foregoing instrument.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal at Sandusky, Ohio this NOVEMBER 14, \_\_\_\_\_, 2016.

  
Notary Public

  
**JOSEPH C. PFEIFFER**  
Notary Public, State of Ohio  
My Commission Expires 01-13-18

This instrument prepared by:  
Mark P. Smith (#0088538)  
Assistant Prosecutor  
Erie County Prosecutor's Office  
247 Columbus Ave. Suite 319  
Sandusky, Ohio 44870

## **PURCHASE AND SALE AGREEMENT**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2017, by and between the City of Sandusky, Erie County, Ohio, a Municipal Corporation, 222 Meigs Street, Sandusky, Ohio 44870, hereinafter referred to as the "Seller" and Raymond and Miriam Corbin, 1220 Vine Street, Sandusky, Ohio 44871, hereinafter referred to as the "Purchasers".

### **WITNESSETH:**

In consideration of the premises and the mutual promises and covenants hereinafter contained, the parties do hereby agree as follows:

1. The Seller agrees to sell to the Purchasers and the Purchasers agree to purchase from the Seller, the north one-half of an unimproved parcel of real property located 1222 Vine Street, Erie County Parcel Number 58-02797.000, Sandusky, Ohio, more fully described in the survey and legal description marked Exhibit "A" and attached hereto, which will be set forth in the deed transferring ownership of said parcel and hereinafter referred to as the "Property." The Property is adjacent to and contiguous with real property that is owned by the Purchasers located at 1220 Vine Street, Erie County Parcel Number 58-01718.000.

2. The total purchase price for the Property is three thousand three hundred and thirty five dollars (\$3,335.00), which is not less than the fair market value as determined by the appraised valuation of the Erie County Auditor. Purchasers shall pay a non-refundable earnest money deposit of three hundred sixty five dollars and seventy five cents (\$365.75) in cash, certified check or cashier's check made payable to Seller. The remaining balance of two thousand nine hundred sixty five dollars and twenty five cents (\$2,969.25) shall be paid by in-kind service of the

Purchasers by mowing and maintaining the Property in a nuisance free condition for a minimum of two (2) years according to the terms of the City of Sandusky's "Mow to Own" Side Lot Disposition Program, a copy of which is attached hereto, marked as Exhibit B and specifically incorporated herein.

3. The following deed restrictions shall be included on the deed:

a) This parcel is not a building lot and is conveyed to an adjoining owner of a building lot pursuant to Sandusky Municipal Code Section 1177.01(31)(A). This parcel shall not be conveyed separate and apart from the adjoining building lot and before such conveyance, this parcel shall be combined with the Purchasers' adjoining building lot in order to form one parcel of real property.

b) Site improvements shall be prohibited until the parcel is combined with Purchasers' adjoining building lot.

4. The City of Sandusky makes no representations that it will either be in support of or opposed to any proposed site improvements. Site Improvements shall adhere to the following requirements:

a) No excavation or site improvements shall be started, or no buildings or structures erected, altered, or moved until zoning clearance and a building permit have been applied for and approved by the Division of Planning and the Division of Building in accordance with Section 1109.03(a) of the Codified Ordinances of the City of Sandusky.

b) All parking areas and access driveways shall be a paved surface unless otherwise approved by the Planning Commission in accordance with Section 1149.09(a) of the Codified Ordinances of the City of Sandusky.

c) If a variance or waiver is required in order to construct any proposed site improvements, it shall be the responsibility of the Purchasers to apply to the appropriate board for such variance and/or waiver.

5. At closing, Seller shall execute and deliver to Purchasers a quit claim deed conveying marketable record title to the Property to Purchasers free and clear of all liens, delinquent real estate taxes and special assessments. Purchasers shall pay all of the taxes and assessments due and payable after the date of closing.

6. Seller shall not furnish a title insurance policy.

7. The closing date shall be April 11, 2020, or at such other time as may be mutually agreed upon, in writing, by the parties.

8. The Seller and the Purchasers represent that no real estate broker or agent was involved in this transaction and that no brokerage fees, commissions, or other compensation is due any real estate broker or agent because of this transaction.

9. On the closing date, the Seller shall file for record the deed, and other instruments, if any, required to be recorded pursuant to this Agreement.

10. Purchasers shall be entitled to possession of the Property upon the closing of this transaction.

11. The Purchasers have examined the Property, have had the opportunity to fully inspect and ask questions about conditions of the same, and acknowledge that they are accepting the Property "AS IS" subject to no warranties as of the date of the execution of this Purchase Agreement and that there have been no representations by the Seller as to the condition of the Property.

12. In the event that the Purchasers breach this Agreement by not closing this transaction on or before April 11, 2020, Seller may sell the Property to another adjoining property owner or may retain the Property for devotion to public use.

13. This Agreement sets forth the entire understanding between the parties with respect to the subject matter hereof, and no agreements or understandings nor any representations concerning the same shall be binding upon the parties unless specifically set forth herein.

14. This Agreement shall be binding upon and inure to the benefit of Seller and Purchasers and their respective heirs, legal representatives, and assigns.

15. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instruments.

**SIGNATURE PAGES TO FOLLOW**



IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

PURCHASERS:

\_\_\_\_\_  
Raymond Corbin

\_\_\_\_\_  
Miriam Corbin

State of Ohio       )  
                              )  
County of Erie     )       ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared Raymond and Miriam Corbin and acknowledged their execution of the foregoing instrument and that the same is their voluntary act and deed.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

\_\_\_\_\_  
NOTARY PUBLIC

SELLER:  
CITY OF SANDUSKY

Eric L. Wobser  
City Manager

STATE OF OHIO )  
 ) ss:  
ERIE COUNTY )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared Eric L. Wobser, City Manager of the City of Sandusky, Ohio, and acknowledged his execution of the foregoing instrument as said officer of said City on behalf of said City and by its authority and that the same is his voluntary act and deed as said officer on behalf of said City and the voluntary act and deed of said City.

IN WITNESS WHEREOF, I have hereunto subscribed my name and  
affixed my official seal on the day and year aforesaid.

NOTARY PUBLIC

Approved as to Form:

Justin D. Harris  
Ohio Supreme Court #0078252  
Law Director  
City of Sandusky

## EXHIBIT A

*Survey and property description are in progress and will be attached as Exhibit A upon completion.*

DRAFT

## **PURCHASE AND SALE AGREEMENT**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2017, by and between the City of Sandusky, Erie County, Ohio, a Municipal Corporation, 222 Meigs Street, Sandusky, Ohio 44870, hereinafter referred to as the "Seller" and Michael and Tammy Greenman, 1224 Vine Street, Sandusky, Ohio 44871, hereinafter referred to as the "Purchasers".

### **WITNESSETH:**

In consideration of the premises and the mutual promises and covenants hereinafter contained, the parties do hereby agree as follows:

1. The Seller agrees to sell to the Purchasers and the Purchasers agree to purchase from the Seller, the south one-half of an unimproved parcel of real property located 1222 Vine Street, Erie County Parcel Number 58-02797.000, Sandusky, Ohio, more fully described in the survey and legal description marked Exhibit "A" and attached hereto, which will be set forth in the deed transferring ownership of said parcel and hereinafter referred to as the "Property." The Property is adjacent to and contiguous with real property that is owned by the Purchasers located at 1224 Vine Street, Erie County Parcel Number 58-00627.000.

2. The total purchase price for the Property is three thousand three hundred and thirty five dollars (\$3,335.00), which is not less than the fair market value as determined by the appraised valuation of the Erie County Auditor. Purchasers shall pay a non-refundable earnest money deposit of three hundred sixty five dollars and seventy five cents (\$365.75) in cash, certified check or cashier's check made payable to Seller. The remaining balance of two thousand nine hundred sixty nine dollars and twenty five cents (\$2,969.25) shall be paid by in-kind service of the

Purchasers by mowing and maintaining the Property in a nuisance free condition for a minimum of two (2) years according to the terms of the City of Sandusky's "Mow to Own" Side Lot Disposition Program, a copy of which is attached hereto, marked as Exhibit B and specifically incorporated herein.

3. The following deed restrictions shall be included on the deed:

a) This parcel is not a building lot and is conveyed to an adjoining owner of a building lot pursuant to Sandusky Municipal Code Section 1177.01(31)(A). This parcel shall not be conveyed separate and apart from the adjoining building lot and before such conveyance, this parcel shall be combined with the Purchasers' adjoining building lot in order to form one parcel of real property.

b) Site improvements shall be prohibited until the parcel is combined with Purchasers' adjoining building lot.

4. The City of Sandusky makes no representations that it will either be in support of or opposed to any proposed site improvements. Site Improvements shall adhere to the following requirements:

a) No excavation or site improvements shall be started, or no buildings or structures erected, altered, or moved until zoning clearance and a building permit have been applied for and approved by the Division of Planning and the Division of Building in accordance with Section 1109.03(a) of the Codified Ordinances of the City of Sandusky.

b) All parking areas and access driveways shall be a paved surface unless otherwise approved by the Planning Commission in accordance with Section 1149.09(a) of the Codified Ordinances of the City of Sandusky.

c) If a variance or waiver is required in order to construct any proposed site improvements, it shall be the responsibility of the Purchasers to apply to the appropriate board for such variance and/or waiver.

5. At closing, Seller shall execute and deliver to Purchasers a quit claim deed conveying marketable record title to the Property to Purchasers free and clear of all liens, delinquent real estate taxes and special assessments. Purchasers shall pay all of the taxes and assessments due and payable after the date of closing.

6. Seller shall not furnish a title insurance policy.

7. The closing date shall be April 11, 2020, or at such other time as may be mutually agreed upon, in writing, by the parties.

8. The Seller and the Purchasers represent that no real estate broker or agent was involved in this transaction and that no brokerage fees, commissions, or other compensation is due any real estate broker or agent because of this transaction.

9. On the closing date, the Seller shall file for record the deed, and other instruments, if any, required to be recorded pursuant to this Agreement.

10. Purchasers shall be entitled to possession of the Property upon the closing of this transaction.

11. The Purchasers have examined the Property, have had the opportunity to fully inspect and ask questions about conditions of the same, and acknowledge that they are accepting the Property "AS IS" subject to no warranties as of the date of the execution of this Purchase Agreement and that there have been no representations by the Seller as to the condition of the Property.

12. In the event that the Purchasers breach this Agreement by not closing this transaction on or before April 11, 2020, Seller may sell the Property to another adjoining property owner or may retain the Property for devotion to public use.

13. This Agreement sets forth the entire understanding between the parties with respect to the subject matter hereof, and no agreements or understandings nor any representations concerning the same shall be binding upon the parties unless specifically set forth herein.

14. This Agreement shall be binding upon and inure to the benefit of Seller and Purchasers and their respective heirs, legal representatives, and assigns.

15. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instruments.

**SIGNATURE PAGES TO FOLLOW**

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

PURCHASERS:

\_\_\_\_\_  
Michael Greenman

\_\_\_\_\_  
Tammy Greenman

State of Ohio       )  
                              )  
County of Erie     )       ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared Michael and Tammy Greenman and acknowledged their execution of the foregoing instrument and that the same is their voluntary act and deed.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

\_\_\_\_\_  
NOTARY PUBLIC



SELLER:  
CITY OF SANDUSKY

Eric L. Wobser  
City Manager

STATE OF OHIO )  
 ) ss:  
ERIE COUNTY )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared Eric L. Wobser, City Manager of the City of Sandusky, Ohio, and acknowledged his execution of the foregoing instrument as said officer of said City on behalf of said City and by its authority and that the same is his voluntary act and deed as said officer on behalf of said City and the voluntary act and deed of said City.

IN WITNESS WHEREOF, I have hereunto subscribed my name and  
affixed my official seal on the day and year aforesaid.

NOTARY PUBLIC

Approved as to Form:

Justin D. Harris  
Ohio Supreme Court #0078252  
Law Director  
City of Sandusky

## EXHIBIT A

*Survey and property description are in progress and will be attached as Exhibit A upon completion.*

DRAFT



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*City of Sandusky Code Enforcement Division  
222 Meigs Street, Sandusky, OH 44870  
(419) 627-5913*

---

TO: Eric Wobser, City Manager

FROM: Amanda McClain, Housing Manager

DATE: March 28, 2017

RE: City Commission Agenda Item

**ITEM FOR CONSIDERATION:** The purpose of this communication is to request approval of legislation allowing the City Manager to execute a Purchase and Sale Agreement for one (1) parcel of non-productive land currently in the City of Sandusky's Land Reutilization Program, that is no longer needed for any municipal purpose, located on Harrison Street and identified by the Auditor as Erie County Parcel No. 58-01910.000.

**BACKGROUND INFORMATION:** Pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code. The City has acquired this nonproductive land through delinquent tax foreclosure. The parcel was foreclosed upon by the Erie County Treasurer for delinquent real estate taxes and went through at least one (1) sheriff's sale with no bidders/no sale. The City Commission approved the acquisition on March 11, 2013 by adoption of Resolution No. 010-13R.

The City of Sandusky's Land Reutilization Policies and Procedures facilitate reutilization of nonproductive land situated within the City of Sandusky and supports neighborhood revitalization. The Property consists of one vacant lot that is approximately 33' X 70' and is not buildable. The lot is zoned R2F (Two Family Residential). The lot is overgrown with brush and vegetation.

Originally, the adjoining property owners submitted an offer to purchase two (2) vacant parcels of land located on Harrison Street that adjoin the property

they own located at 1721 Harrison Street for the in-kind service of cleaning and clearing the lot located behind 1721 Harrison Street of brush and vegetation. The Land Bank Committee approved the sale of the vacant lot located directly behind the residence located at 1721 Harrison Street on March 20, 2017 reasoning that the best use for the lot would be yard expansion because the parcel is small and borders on an alley. However, the Land Bank Committee determined to retain ownership of the other vacant lot located south of 1721 Harrison Street because it is larger and may be more suitable for possible redevelopment of the Southside Acquisition Zone. The Land Bank Committee will review the sale of the lot south of 1721 Harrison Street to the adjoining property owners at the Land Bank Committee meeting scheduled for June 5, 2017 in order to provide time for more research of the area.

The vacant lot identified as parcel no. 58-01910.000 is located directly behind a residential structure owned by James Porter and Gaye Elaine Hines and they advise that the overgrown brush and vegetation located on the lot attracts rodents. They propose to clean and clear the lot and continue to mow and maintain it in exchange for ownership of the lot.

Selling this property to the front adjoining property owners for the in-kind service of cleaning and clearing the lot of brush and vegetation will help protect the neighboring properties from rodent infestation and will enhance the surrounding neighborhood by utilizing the abandoned tax delinquent vacant lot for yard expansion. Creating a more spacious yard and open green space will increase property values and make the property and neighborhood more desirable for redevelopment. However, the taxing districts will receive the ultimate reward because it puts this non-productive parcel back into tax producing status.

The Land Bank Administrator has verified that James Porter and Gaye Elaine Hines qualify to purchase the property pursuant to the requirements of the Land Reutilization Policies and Procedures. The Purchase Agreement shall require that all pertinent building and zoning codes be adhered to and proper permits and inspections be obtained prior to making any improvements to the parcel.

**BUDGET IMPACT:** The cost associated with this purchase & sale agreement is the total amount of the title search, deed preparation, recording and transfer fee and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The City will recoup the cost of the expenses from the nonrefundable earnest money deposit of two hundred and

four dollars (\$204.00) required to be paid by the Purchasers. The taxing districts will begin collecting approximately eighty seven dollars and fifty eight cents (\$87.50) per year in real estate taxes.

**ACTION REQUESTED:** It is requested legislation be adopted allowing the City Manager to enter into a purchase and sale agreement and to sell the property no longer needed for any municipal purpose identified as Erie County Parcel Nos. 58-01910.000 located on Harrison Street. It is usual and customary to complete the closing of a real estate sale transaction within thirty (30) days, therefore it is further requested that the legislation be passed under suspension of the rules and in full accordance with Section 14 of the City Charter in order to promptly execute the closing.

---

Amanda J. McClain, Housing Manager

I concur with this recommendation:

---

Matt Lasko, Chief Development Officer

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Eric L. Wobser, City Manager

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## Erie County GIS



## Notes

- A - Approved by Land Bank Committee for Sale
- B - Lot being retained by Land Bank Committee
- C - Residence owned by James Porter & Gaye Hines
- D - Vacant lot owned by James Porter & Gaye Hines

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE DECLARING THAT CERTAIN REAL PROPERTY OWNED BY THE CITY AS PART OF THE LAND REUTILIZATION PROGRAM IDENTIFIED AS PARCEL NO. 58-01910.000, LOCATED ON THE WEST SIDE OF HARRISON STREET, SANDUSKY, IS NO LONGER NEEDED FOR ANY MUNICIPAL PURPOSE AND AUTHORIZING THE EXECUTION OF A PURCHASE AND SALE AGREEMENT WITH RESPECT TO THAT REAL PROPERTY; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code; and

**WHEREAS**, the City of Sandusky's Land Reutilization Policies and Procedures facilitate reutilization of nonproductive land situated within the City of Sandusky and supports neighborhood revitalization and promotes residential and economic development; and

**WHEREAS**, the City Commission previously authorized the acquisition of the property located on the west side of Harrison Street, Parcel No. 58-01910.000 by Resolution No. 010-13R, passed on March 11, 2013, under said Land Reutilization Program which property is more specifically described in Exhibit "A", which property is no longer needed for any municipal purpose; and

**WHEREAS**, the adjoining property owners located at 1721 Harrison Street, James Porter and Gaye Elaine Hines, have submitted an offer to purchase the vacant property located directly behind their property for in-kind services; and

**WHEREAS**, the total purchase price for the property is \$4,530.00, which is not less than the fair market value as determined by the appraised valuation of the Erie County Auditor, and will be paid by the in-kind service of the purchasers by clearing and removing the brush from the property and mowing and maintaining the property in a nuisance free condition; and

**WHEREAS**, the Land Bank Committee approved the sale of this vacant lot, located directly behind the residence located at 1721 Harrison Street, on March 20, 2017, that yard expansion would be the best use for the lot as the parcel is small and borders on an alley; and

**WHEREAS**, James Porter and Gaye Elaine Hines, desire to purchase Parcel No. 58-01910.000, which is more specifically described in Exhibit "A" (the "Property") attached to a certain Purchase and Sale Agreement, a copy of which is marked Exhibit "1" with respect thereto (the "Purchase and Sale Agreement"); and

**WHEREAS**, the total cost associated with this purchase and sale agreement is the cost of the title search, deed preparation, recording and transfer fees, and any other customary fees that may be due and payable in the ordinary course of the purchase and sale transaction and these costs will be recouped from the nonrefundable earnest money deposit required to be paid by the purchasers upon sale; and

**WHEREAS**, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to promptly execute the closing within (30) days as usual and customary in the sale of real estate; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Community Development, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission finds, determines and declares that the Property, Parcel No. 58-01910.000, located on the west side of Harrison Street, Sandusky, more specifically described in Exhibit "A", a copy of which is attached to this Ordinance and is specifically incorporated as if fully rewritten herein, is no longer needed for any municipal purpose and that the execution of the Purchase and Sale Agreement providing for the sale, pursuant to Section 25 of the Charter of this City, to the Purchasers of the Property at the purchase price set forth in the Purchase and Sale Agreement, is in the economic interest of the City and in furtherance of the City's Land Reutilization Program referenced in those preambles in accordance with the provisions of Chapter 5722 of the Ohio Revised Code. The City Manager is hereby authorized and directed to execute the Purchase and Sale Agreement on behalf of the City, substantially in the same form as attached to this Ordinance, marked Exhibit "1", and specifically incorporated as if fully rewritten herein, together with any revisions or additions as are approved by the Law Director as not being substantially adverse to the City and consistent with carrying out the City's public purpose. Upon the exercise by the Purchasers to purchase the Property pursuant to the Purchase and Sale Agreement, the City Manager is also hereby authorized and directed on behalf of the City to execute a quit claim deed conveying the Property to the Purchasers, which quit claim deed shall be in a form satisfactory to the Law Director. The City Manager, Law Director, Finance Director, and other City officials, as appropriate, are each hereby authorized to execute and deliver such instruments, certificates and other documents and take such actions as are necessary and in the best interests of the City in order to carry out and consummate the foregoing actions authorized by this Ordinance.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any



of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017

## **PURCHASE AND SALE AGREEMENT**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2017, by and between the City of Sandusky, Erie County, Ohio, a Municipal Corporation, 222 Meigs Street, Sandusky, Ohio hereinafter referred to as the "Seller" and James Porter and Gaye Elaine Hines, 1620 Buchanan Street, Sandusky, Ohio 44870 hereinafter referred to as the "Purchasers".

WITNESSETH:

In consideration of the premises and the mutual promises and covenants hereinafter contained, the parties do hereby agree as follows:

1. The Seller agrees to sell to the Purchasers and the Purchasers agree to purchase from the Seller, one unimproved parcel of real property located on the east side of Harrison Street, Sandusky, Ohio, identified as Erie County Parcel No. 58-01910.000 more fully described in the legal description of the deed marked Exhibit "A" and attached hereto, and hereinafter referred to as the "Property." The Property is adjacent to and contiguous with real property that is owned by the Purchasers located at 1721 Harrison Street and identified as Erie County Parcel No. 58-00296.000.

2. The total purchase price for the premises is five thousand one hundred and twenty dollars (\$5,120.00), which is not less than the fair market value as determined by the appraised valuation of the Erie County Auditor. Purchasers shall pay a non-refundable earnest money deposit of two hundred and four dollars (\$204.00) in cash, certified check or cashier's check made payable to Seller. The remaining balance of four thousand nine hundred and sixteen dollars (\$4,916.00) will be paid by the in-kind service of the Purchasers by clearing and removing the brush from

the Property and mowing and maintaining the Property in a nuisance free condition. The purchase price shall be considered paid in full upon closing.

3. The following deed restrictions shall be included on the deed:

a) This parcel is not a building lot and is conveyed to an adjoining owner of a building lot pursuant to Sandusky Municipal Code Section 1177.01(31)(A). This parcel shall not be conveyed separate and apart from the adjoining building lot and before such conveyance, this parcel shall be combined with the Purchaser's adjoining building lot located at 1721 Harrison Street in order to form one parcel of real property.

b) Site improvements shall be prohibited until the parcel is combined with Purchaser's adjoining building lot.

4. The City of Sandusky makes no representations that it will either be in support of or opposed to any proposed site improvements. Site Improvements shall adhere to the following requirements:

a) No excavation or site improvements shall be started, or no buildings or structures erected, altered, or moved until zoning clearance and a building permit have been applied for and approved by the Division of Planning and the Division of Building in accordance with Section 1109.03(a) of the Codified Ordinances of the City of Sandusky.

b) All parking areas and access driveways shall be a paved surface unless otherwise approved by the Planning Commission in accordance with Section 1149.09(a) of the Codified Ordinances of the City of Sandusky.

c) If a variance or waiver is required in order to construct any proposed site improvements, it shall be the responsibility of

the Purchasers to apply to the appropriate board for such variance and/or waiver.

5. At closing, Seller shall execute and deliver to Purchasers a quit claim deed conveying marketable record title to the Property to Purchasers free and clear of all liens, delinquent real estate taxes and special assessments. Purchasers shall pay all of the taxes and assessments due and payable after the date of closing.

6. Seller shall not furnish a title insurance policy.

7. The closing date of this transaction shall be no later than May 31, 2017 or at such other time as may be mutually agreed upon, in writing, by the parties.

8. The Seller and the Purchasers represent that no real estate broker or agent was involved in this transaction and that no brokerage fees, commissions, or other compensation is due any real estate broker or agent because of this transaction.

9. On the closing date, the Seller shall file for record the deed, and other instruments, if any, required to be recorded pursuant to this Agreement.

10. Purchasers shall be entitled to possession of the premises upon the closing of this transaction.

11. The Purchasers have examined the premises, have had the opportunity to fully inspect and ask questions about conditions of the same, and acknowledges that they are accepting the property "AS IS" subject to no warranties as of the date of the execution of this Agreement and that there have been no representations by the Seller as to the condition of this property.

12. In the event that the Purchasers breach this Agreement by not closing this transaction on or before May 31, 2017, earnest money

deposited, if any, shall be immediately paid to the Seller, which payment may be treated as liquidated damages (the precise amount of damages being difficult or impossible to ascertain).

13. This Agreement sets forth the entire understanding between the parties with respect to the subject matter hereof, and no agreements or understandings nor any representations concerning the same shall be binding upon the parties unless specifically set forth herein.

14. This Agreement may be executed in multiple counterparts each of, which shall be deemed an original, but all of which together shall constitute one and the same instruments.

15. This Agreement shall be binding upon and inure to the benefit of Seller and Purchasers and their respective heirs, legal representative, and assigns.

**SIGNATURE PAGES TO FOLLOW**

PURCHASERS:

\_\_\_\_\_  
James L. Porter

\_\_\_\_\_  
Gaye Elaine Hines

STATE OF OHIO       )  
                                  ) ss:  
ERIE COUNTY        )

On this \_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared James L. Porter and Gaye Elaine Hines and acknowledged their execution of the foregoing instrument and that the same is their voluntary act and deed as said Purchasers.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

\_\_\_\_\_  
NOTARY PUBLIC

SELLER:

CITY OF SANDUSKY

---

Eric L. Wobser  
City Manager

STATE OF OHIO       )  
                                  ) ss:  
ERIE COUNTY        )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared Eric L. Wobser, City Manager of the City of Sandusky, Ohio, and acknowledged his execution of the foregoing instrument as said officer of said City on behalf of said City and by its authority and that the same is his voluntary act and deed as said officer on behalf of said City and the voluntary act and deed of said City.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

---

NOTARY PUBLIC

Approved as to Form:

---

Justin D. Harris  
Ohio Supreme Court #0078252  
Law Director  
City of Sandusky

<b>Transferred</b>	
In Compliance with sections 319-202 and 322-02 of the Ohio Revised Code.	
FEE \$	
Exempt:	<input checked="" type="checkbox"/>
R.E. TRANSFER:	
\$	
Richard H. Jeffrey Erie County Auditor	
Trans. Fees: \$	50
Date: 11/4/14	By: <i>Richard H. Jeffrey</i>

Per O.R.C. 319.203

Erie County Auditor/Engineer

Date

**SHERIFF'S DEED**  
**Revised Code Sec. 2329.36**

I, Paul A. Sigsworth, Sheriff of Erie County, and pursuant to the Confirmation of Sale entered on October 9, 2014 and the statutory provisions of O.R.C. 5722, does hereby **GRANT, SELL AND CONVEY** unto the **CITY OF SANDUSKY** all rights, title and interest of the parties in Court of Common Pleas, Erie County, Ohio, case 2013-CV-0592, JoDee Fantozz, Erie County Treasurer vs. Sam Porter, et al., and all pleadings therein incorporated herein by reference in and to the following Lands and Tenements situated in the County of Erie, City of Sandusky, and State of Ohio, whose prior owners were Sam Porter and Kyle C. Porter and whose prior deed references are Erie County Deed Volume 537, Page 690, Deed Volume 559, Page 155, and Official Record Book 285, Page 409 and, is known and further described as follows:

Situated in the City of Sandusky, County of Erie and State of Ohio and known as being Lot Number 504 on Harrison Street in the Subdivision of Factory Site No. 2 in the Sandusky Automobile Manufacturing Company's Addition West of Camp Street as per plat recorded in Volume 6 of Plats, Page 23, Erie County, Ohio Records, excepting therefrom the Easterly 56 feet 3 inches, together with a right of way, for the purpose of ingress and egress, 8 feet in width along the Northerly line of said Lot No. 504.

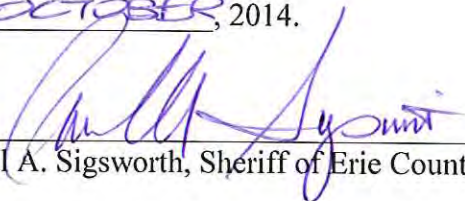
Property Address: Harrison Street, Sandusky, Ohio 44870  
Tax ID No.: 58-01910.000

Tax Mailing Address: 222 Meigs Street, Sandusky, Ohio 44870

This deed does not reflect any restrictions, conditions or easements of record.



Executed this 17<sup>TH</sup> day of OCTOBER, 2014.

  
Paul A. Sigsworth, Sheriff of Erie County, Ohio


STATE OF OHIO     )  
                              ) SS:  
COUNTY OF ERIE    )

*The foregoing was acknowledged before me this 17<sup>th</sup> day of OCTOBER 2014 by Paul A. Sigsworth, Sheriff of Erie County, Ohio.*

  
Notary Public

State of Ohio

My Commission Expires: \_\_\_\_\_

  
**JOSEPH C. PFEIFFER**  
Notary Public, State of Ohio  
My Commission Expires 01-13-18

This instrument was prepared by:  
Jason R. Hinnars 0077051  
Assistant Prosecutor, Erie County  
247 Columbus Ave. Suite 319  
Sandusky, Ohio 44870



---

*City of Sandusky Code Enforcement Division  
222 Meigs Street, Sandusky, OH 44870  
(419) 627-5913*

---

TO: Eric Wobser, City Manager

FROM: Amanda McClain, Housing Manager

DATE: March 28, 2017

RE: City Commission Agenda Item

**ITEM FOR CONSIDERATION:** The purpose of this communication is to request approval of legislation allowing the City Manager to execute a 'Purchase & Sale Agreement' for an unbuildable parcel of land currently in the City of Sandusky's Land Reutilization Program, that is no longer needed for any municipal purpose located at 908 Jackson Street Extension and further identified by the Auditor as Erie County Parcel No. 58-00446.000.

**BACKGROUND INFORMATION:** Pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code. A request was made on behalf of the east adjoining property owner, LEI of Sandusky, LLC, 921 Hayes Avenue, to acquire this unbuildable parcel for yard expansion pursuant to the City's "Mow to Own" Side Lot Disposition Program and intends to construct a new garage. The Mow to Own Program was approved by the City Commission on July 11, 2011 and became effective on August 11, 2011.

The City Commission approved acquisition of this unbuildable parcel on November 9, 2015 pursuant to Resolution 046-15R and received the title on October 11, 2016 by Sheriff's Deed through delinquent tax foreclosure. Part of the parcel was offered to the adjoining property owner of 906 Jackson Street Extension and part of the parcel was offered to the adjoining property owner of 917 Hayes Avenue, but both owners declined the offer. The Land Bank Committee approved the sale of the entire parcel to LEI of Sandusky, LLC through the "Mow to Own" Side Lot Disposition Program on March 20, 2017. The Land Bank Administrator has verified that LEI of Sandusky, LLC qualifies as a purchaser pursuant to the requirements of the Land Reutilization Policies and

Procedures. The Purchase Agreement shall require for any future improvements that all pertinent building and zoning codes be adhered to and proper permits and inspections be obtained.

**BUDGET IMPACT:** The cost associated with this purchase & sale agreement is the total amount of the title search, deed preparation, and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The City will recoup the cost of the expenses from the nonrefundable earnest money deposit of two hundred and two dollars (\$202.00) required to be paid by the Purchaser. The taxing districts will begin collecting approximately one hundred forty seven dollars and eleven cents (\$147.11) per year in real estate taxes.

**ACTION REQUESTED:** It is requested legislation be adopted allowing the City Manager to enter into a purchase & sale agreement with LEI of Sandusky, LLC to sell the unbuildable parcel no longer needed for any municipal purpose identified as Parcel No. 58-00446.000 located at 908 Jackson Street Extension. It is further requested that the legislation be passed under suspension of the rules and in full accordance with Section 14 of the City Charter in order to execute the purchase and sale agreement in a timely manner to ensure maintenance of the lot.

---

Amanda J. McClain, Housing Manager

I concur with this recommendation:

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Matt Lasko, Chief Development Officer

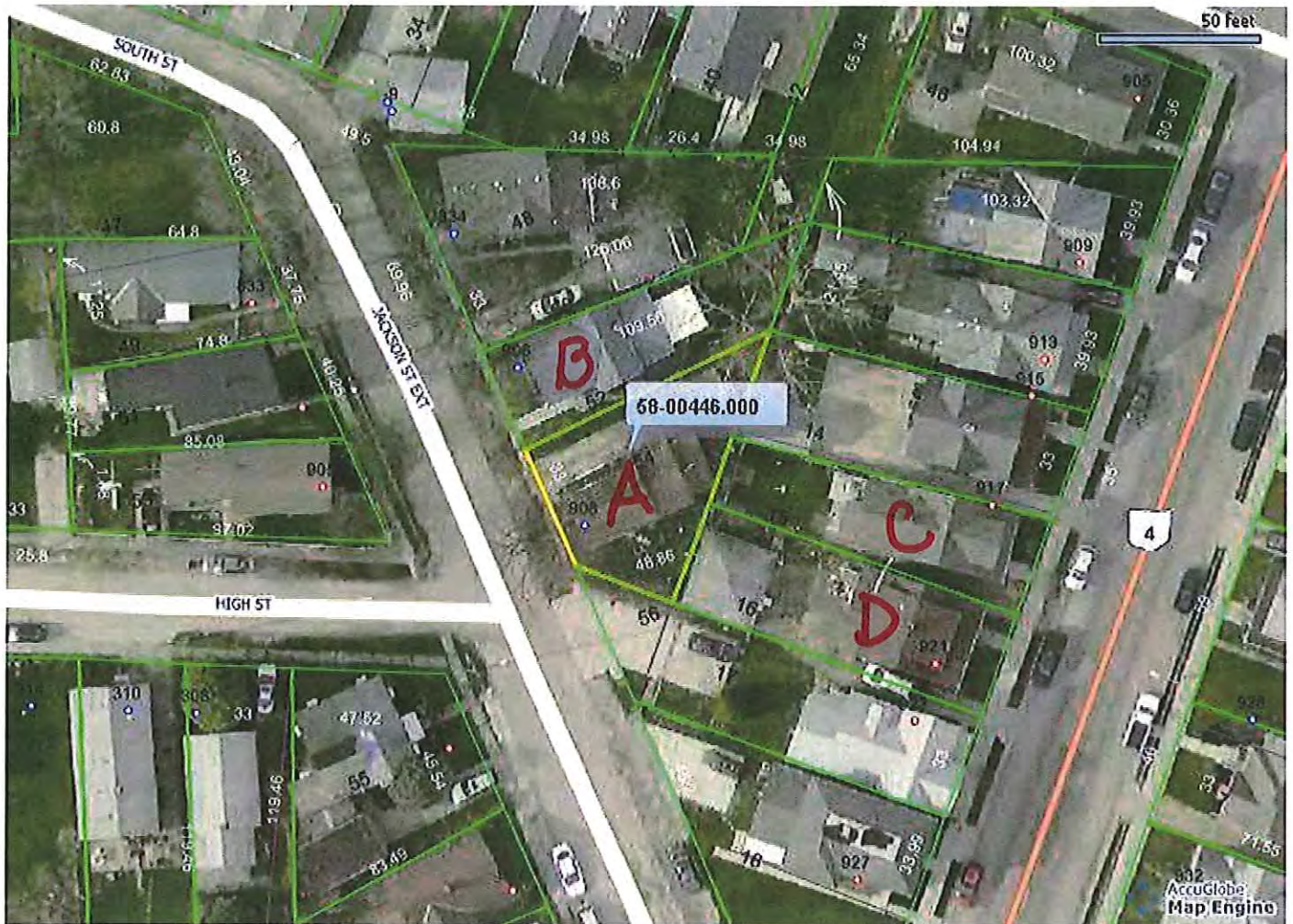
---

Eric L. Wobser, City Manager



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## Erie County GIS



## Notes

- A - 908 Jackson St. Ext.
- B - 906 Jackson St. Ext.
- C - 917 Hayes Ave.
- D - 921 Hayes Ave.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE DECLARING THAT CERTAIN REAL PROPERTY OWNED BY THE CITY AS PART OF THE LAND REUTILIZATION PROGRAM IDENTIFIED AS PARCEL NO. 58-00446.000, LOCATED AT 908 JACKSON STREET EXTENSION, SANDUSKY, IS NO LONGER NEEDED FOR ANY MUNICIPAL PURPOSE AND AUTHORIZING THE EXECUTION OF A PURCHASE AND SALE AGREEMENT WITH RESPECT TO THAT REAL PROPERTY; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code; and

**WHEREAS**, the City Commission previously authorized the acquisition of the property located at 908 Jackson Street Extension, Parcel No. 58-00446.000 by Resolution No. 046-15R, passed on November 9, 2015, under said Land Reutilization Program which property is more specifically described in Exhibit "A", which is no longer needed for any municipal purposes; and

**WHEREAS**, a request was made on behalf of the adjoining property owner to acquire this property for yard expansion and pursuant to the City's "Mow to Own" Side Lot Disposition Program that was approved by the City Commission by Resolution No. 024-11R, passed on July 11, 2011, and effective on August 11, 2011; and

**WHEREAS**, adjoining property owner, LEI of Sandusky, LLC, desires to purchase Parcel No. 58-00446.000, which is more specifically described in Exhibit "A" (the "Property") attached to a certain Purchase and Sale Agreement, a copy of which is marked Exhibit "1" with respect thereto (the "Purchase Agreement"); and

**WHEREAS**, the cost associated with this purchase and sale agreement is the total cost of the title search, deed preparation, and any other customary fees that may be due and payable in the ordinary course of the purchase and sale transaction and the City will recoup these expenses incurred from the nonrefundable earnest money deposit required to be paid by the Purchaser; and

**WHEREAS**, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to execute the purchase and sale agreement in a timely manner to ensure maintenance of the lot; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Community Development, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission finds, determines and declares that the Property, Parcel No. 58-00446.000, located at 908 Jackson Street Extension, Sandusky, more specifically described in Exhibit "A", a copy of which is attached to this Ordinance and is specifically incorporated as if fully rewritten herein, is no longer needed for any municipal purpose and that the execution of the Purchase and Sale Agreement providing for the sale, pursuant to Section 25 of the Charter of this City, to the Purchaser of the Property at the purchase price set forth in the Purchase and Sale

Agreement, is in the economic interest of the City and in furtherance of the City's Land Reutilization Program referenced in those preambles in accordance with the provisions of Chapter 5722 of the Ohio Revised Code. The City Manager is hereby authorized and directed to execute the Purchase and Sale Agreement on behalf of the City, substantially in the same form as attached to this Ordinance, marked Exhibit "1", and specifically incorporated as if fully rewritten herein, together with any revisions or additions as are approved by the Law Director as not being substantially adverse to the City and consistent with carrying out the City's public purpose. Upon the exercise by the Purchaser to purchase the Property pursuant to the Purchase and Sale Agreement, the City Manager is also hereby authorized and directed on behalf of the City to execute a quit claim deed conveying the Property to the Purchaser, which quit claim deed shall be in a form satisfactory to the Law Director. The City Manager, Law Director, Finance Director, and other City officials, as appropriate, are each hereby authorized to execute and deliver such instruments, certificates and other documents and take such actions as are necessary and in the best interests of the City in order to carry out and consummate the foregoing actions authorized by this Ordinance.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017

## **PURCHASE AND SALE AGREEMENT**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2017, by and between the City of Sandusky, Erie County, Ohio, a Municipal Corporation, 222 Meigs Street, Sandusky, Ohio 44870, hereinafter referred to as the "Seller" and LEI of Sandusky, LLC, 3807 Scottley Drive, Sandusky, Ohio 44870, hereinafter referred to as the "Purchaser".

### **WITNESSETH:**

In consideration of the premises and the mutual promises and covenants hereinafter contained, the parties do hereby agree as follows:

1. The Seller agrees to sell to the Purchaser and the Purchaser agrees to purchase from the Seller, an unimproved parcel of real property located at 908 Jackson Street Extension, Erie County Parcel Number 58-00446.000, Sandusky, Ohio, and more fully described in the legal description of the deed marked Exhibit "A", attached hereto and hereinafter referred to as the "Property." The Property is adjacent to and contiguous with real property that is owned by the Purchaser located at 921 Hayes Avenue, Erie County Parcel Number 58-02234.000.

2. The total purchase price for the Property is seven thousand two hundred and thirty dollars (\$7,230.00), which is not less than the fair market value as determined by the appraised valuation of the Erie County Auditor. Purchaser shall pay a non-refundable earnest money deposit of two hundred and two dollars (\$202.00) in cash, certified check or cashier's check made payable to Seller. The remaining balance of seven thousand twenty eight dollars (\$7,028.00) shall be paid by in-kind service of the Purchaser by mowing and maintaining the Property in a nuisance free condition for a minimum of three (3) years according to the



terms of the City of Sandusky's "Mow to Own" Side Lot Disposition Program, a copy of which is attached hereto, marked as Exhibit B and specifically incorporated herein. The Purchaser has maintained the property for one (1) year and will be given credit for one (1) year of previous maintenance.

3. The following deed restrictions shall be included on the deed:

a) This parcel is not a building lot and is conveyed to an adjoining owner of a building lot pursuant to Sandusky Municipal Code Section 1177.01(31)(A). This parcel shall not be conveyed separate and apart from the adjoining building lot and before such conveyance, this parcel shall be combined with the Purchaser's adjoining building lot in order to form one parcel of real property.

b) Any site improvements shall be prohibited until the parcel is combined with Purchaser's adjoining building lot.

4. The City of Sandusky makes no representations that it will either be in support of or opposed to any proposed site improvements. Site Improvements shall adhere to the following requirements:

a) No excavation or site improvements shall be started, or no buildings or structures erected, altered, or moved until zoning clearance and a building permit have been applied for and approved by the Division of Planning and the Division of Building in accordance with Section 1109.03(a) of the Codified Ordinances of the City of Sandusky.

b) All parking areas and access driveways shall be a paved surface unless otherwise approved by the Planning Commission in accordance with Section 1149.09(a) of the Codified Ordinances of the City of Sandusky.

c) If a variance or waiver is required in order to construct any proposed site improvements, it shall be the responsibility of the Purchaser to apply to the appropriate board for such variance and/or waiver.

5. At closing, Seller shall execute and deliver to Purchaser a quit claim deed conveying marketable record title to the Property to Purchaser free and clear of all liens, delinquent real estate taxes and special assessments. Purchaser shall pay all of the taxes and assessments due and payable after the date of closing.

6. Seller shall not furnish a title insurance policy.

7. The closing date shall be April 11, 2019, or at such other time as may be mutually agreed upon, in writing, by the parties.

8. The Seller and the Purchaser represent that no real estate broker or agent was involved in this transaction and that no brokerage fees, commissions, or other compensation is due any real estate broker or agent because of this transaction.

9. On the closing date, the Seller shall file for record the deed, and other instruments, if any, required to be recorded pursuant to this Agreement.

10. Purchaser shall be entitled to possession of the Property upon the closing of this transaction.

11. The Purchaser has examined the Property, has had the opportunity to fully inspect and ask questions about conditions of the same, and acknowledges that they are accepting the Property "AS IS" subject to no warranties as of the date of the execution of this Purchase Agreement and that there have been no representations by the Seller as to the condition of the Property.

12. In the event that the Purchaser breaches this Agreement by not closing this transaction on or before the closing date of April 11, 2019, Seller may sell the Property to another adjoining property owner or may retain the Property for devotion to public use.

13. This Agreement sets forth the entire understanding between the parties with respect to the subject matter hereof, and no agreements or understandings nor any representations concerning the same shall be binding upon the parties unless specifically set forth herein.

14. This Agreement shall be binding upon and inure to the benefit of Seller and Purchaser and their respective heirs, legal representatives, and assigns.

15. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instruments.

**SIGNATURE PAGES TO FOLLOW**

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

PURCHASER:

\_\_\_\_\_  
Paul Ricci, Principal

State of Ohio       )  
                              )       ss:  
County of Erie     )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared Paul Ricci, Principal of LEI of Sandusky, LLC, and acknowledged his execution of the foregoing instrument as said officer of said LEI of Sandusky, LLC on behalf of said LEI of Sandusky, LLC and by its authority and that the same is his voluntary act and deed as said officer on behalf of said LEI of Sandusky, LLC and the voluntary act and deed of said LEI of Sandusky, LLC.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

\_\_\_\_\_  
NOTARY PUBLIC

SELLER:  
CITY OF SANDUSKY

Eric L. Wobser  
City Manager

STATE OF OHIO )  
 ) ss:  
ERIE COUNTY )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared Eric L. Wobser, City Manager of the City of Sandusky, Ohio, and acknowledged his execution of the foregoing instrument as said officer of said City on behalf of said City and by its authority and that the same is his voluntary act and deed as said officer on behalf of said City and the voluntary act and deed of said City.

IN WITNESS WHEREOF, I have hereunto subscribed my name and  
affixed my official seal on the day and year aforesaid.

NOTARY PUBLIC

Approved as to Form:

Justin D. Harris  
Ohio Supreme Court #0078252  
Law Director  
City of Sandusky

in Compliance with sections  
103-02 and 103-02 of the  
Ohio Revised Code.

Fee \$ 1.00

Exempt: ☒

R.E. TRANSFER:

\$

Richard H. Jeffrey  
Erie County Auditor

Trans. Fees: \$ 1.00

Date: 10-11-16 By: y

Per O.R.C. 319.203  
Richard H. Jeffrey  
Erie County Auditor/Engineer  
Date 10-11-16

Barbara A. Sessler  
County Recorder, Erie County OH  
201608830 Total Pages: 2  
10/11/2016 03:02:00 PM Fees: \$0.00

### SHERIFF'S DEED

Revised Code Sec. 2329.36

I, Paul A. Sigsworth, Sheriff of Erie County, pursuant to the Confirmation of Sale entered on September 8, 2016, and the statutory provisions of O.R.C. 5722, do hereby grant unto the **CITY OF SANDUSKY** all rights, title and interest of the parties in Case No. 2015-CV-0689; Court of Common Pleas, Erie County, Ohio; *Pamela Farrell, Treasurer vs. Minnie L. Paisley, et al*, and all pleadings therein are incorporated herein by reference, in and to the following lands and tenements, situated in the City of Sandusky, County of Erie, and State of Ohio, whose prior owner was Minnie L. Paisley, and whose prior deed reference is ORB 278, Page 599, and is known and further described as follows:

Situated in the City of Sandusky, County of Erie and State of Ohio:

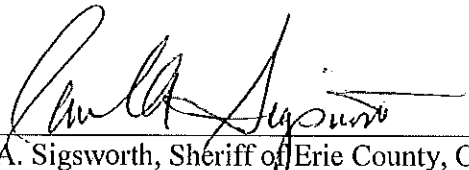
Being Lot Number Fifty-four (54) on Jackson Street, and also the north part of Lot No. Fifty-six (56) on Jackson Street lying north of the Division line between Lots Nos. Sixteen (16) and Seventeen (17) on Hayes Avenue extended westerly to Jackson Street, and more particularly described as follows: Beginning at the northwest corner of said Lot No. 56, thence North 71 deg. 45' east along the northerly line of said Lot No. 56, a distance of seventy-one(71) links to the northeast corner of said Lot No. 56; thence South 17 deg. 50' west along the easterly line of said Lot No. 56, a distance of fifty (50) links; thence North 72 deg. 15' west a distance of fifty (50) links to the easterly line of Jackson Street; thence North 25 deg. 51' west along the easterly line of Jackson Street, a distance of ten (10) links to the place of beginning, all in Eleutheros Cooke's Subdivision in the City of Sandusky as per plat recorded in Volume 1 of Plats, Page 23, Erie County Ohio Records.

PP# 58-00446.000

Tax Mailing Address: 222 Meigs Street, Sandusky, Ohio 44870

This deed does not reflect any restrictions, conditions or easements of record.

Executed this 30<sup>TH</sup> day of SEPTEMBER, 2016.

  
Paul A. Sigsworth, Sheriff of Erie County, Ohio

STATE OF OHIO            )  
                                      ) SS:  
COUNTY OF ERIE         )

BEFORE ME, a Notary Public in and for said county and state, personally appeared the above-named Paul A. Sigsworth, Sheriff of Erie County, Ohio, who acknowledged that he signed the foregoing instrument.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal at Sandusky, Ohio this SEPTEMBER 30, 2016.

  
Notary Public



**JOSEPH C. PFEIFFER**  
Notary Public, State of Ohio  
My Commission Expires 01-13-18

This instrument prepared by:  
Mark P. Smith  
Assistant Prosecutor  
Erie County Prosecutor's Office  
247 Columbus Ave. Suite 319  
Sandusky, Ohio 44870



---

*City of Sandusky Code Enforcement Division  
222 Meigs Street, Sandusky, OH 44870  
(419) 627-5913*

---

TO: Eric Wobser, City Manager

FROM: Amanda McClain, Housing Manager

DATE: March 28, 2017

RE: City Commission Agenda Item

**ITEMS FOR CONSIDERATION:** The purpose of this communication is to request approval of legislation allowing the City Manager to execute 'Purchase and Sale Agreements' for non-productive land currently in the City of Sandusky's Land Reutilization Program that is no longer needed for any municipal purpose located at 1432 E. Farwell Street and further identified as Erie County Parcel No. 57-04318.000.

**BACKGROUND INFORMATION:** Pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code. The City requested and acquired this nonproductive land upon notice of delinquent tax foreclosure proceedings via Sheriff's sale. The City Commission approved acquisition of this parcel by Resolution No. 001-15R, passed on January 12, 2015 and obtained title on January 14, 2015. The City of Sandusky's Land Reutilization Policies and Procedures facilitate reutilization of nonproductive land situated within the City of Sandusky and supports neighborhood revitalization and promotes that ownership of unbuildable vacant lots located between two (2) existing property owners shall be offered half each to the adjoining property owners. Lamar Rentals, LLC, the adjoining property owners to the north and CCB Sandusky, LLC, the adjoining property owner to the south have requested acquisition of this nonproductive land. The Land Bank Administrator has verified that they qualify pursuant to the requirements of the Land Reutilization Policies and Procedures. The Land Bank Committee approved the acquisition and sale through the "Mow to Own" Side Lot Disposition Program on March 20, 2017.

**BUDGET IMPACT:** The cost associated with these purchase agreements is the



total amount of the title examination, recording and transfer fees, and survey and deed preparation. Any such costs shall be recouped by the City from the nonrefundable earnest money deposits required to be paid by Purchasers upon sale. By returning this nonproductive land to tax producing status, the taxing districts will begin collecting real property taxes in the amount of approximately one hundred eighty eight dollars and forty two cents (\$188.42) per year.

**ACTION REQUESTED:** It is requested legislation be approved allowing the City Manager to enter into purchase agreements for the sale of non-productive property no longer needed for any municipal purpose located at 1432 E. Farwell Street, Sandusky, Ohio, Erie County Parcel No. 57-04318.000 to the adjoining property owners Lamar Rentals, LLC and CCB Sandusky, LLC. It is further requested that the legislation be passed under suspension of the rules and in full accordance with Section 14 of the City Charter in order to execute the purchase and sale agreement in a timely manner to ensure maintenance of the lot.

---

Amanda J. McClain, Housing Manager

I concur with this recommendation:

---

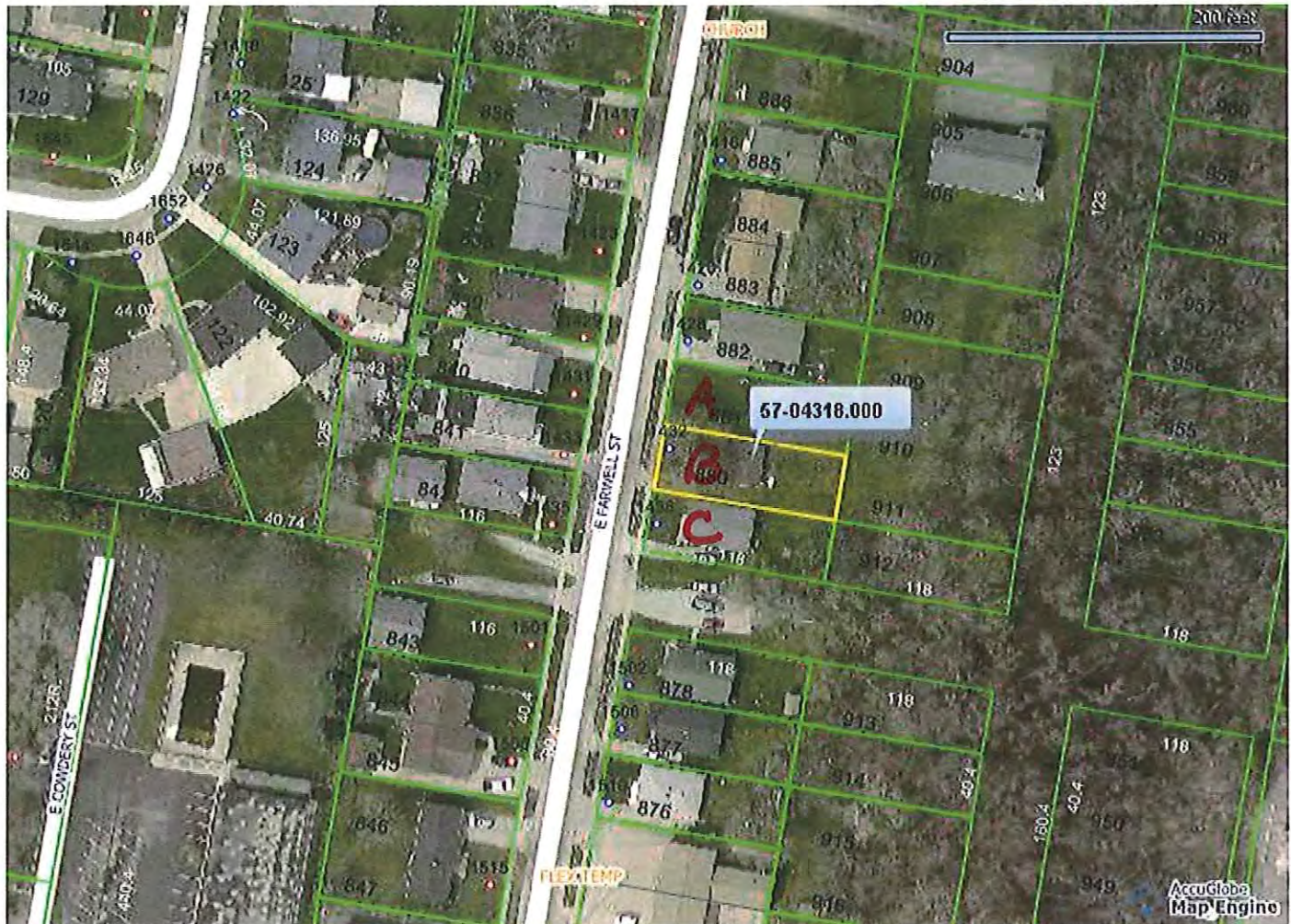
Matt Lasko, Chief Development Officer

---

Eric L. Wobser, City Manager

[Print](#) | [Back](#)

## Erie County GIS



## Notes

- A - Property owned by Lamar Rentals
- B - 1432 E. Farwell (House has been demolished)
- C - Property owned by CCB Sandusky

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE DECLARING THAT CERTAIN REAL PROPERTY OWNED BY THE CITY AS PART OF THE LAND REUTILIZATION PROGRAM IDENTIFIED AS PARCEL NO. 57-04318.000, LOCATED AT 1432 E. FARWELL STREET, SANDUSKY, IS NO LONGER NEEDED FOR ANY MUNICIPAL PURPOSE AND AUTHORIZING THE EXECUTION OF PURCHASE AND SALE AGREEMENTS WITH RESPECT TO THAT REAL PROPERTY; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

**WHEREAS**, pursuant to Ordinance No. 07-026 passed June 11, 2007, the City is conducting a Land Reutilization Program in accordance with the provisions of Chapter 5722 of the Ohio Revised Code; and

**WHEREAS**, the City Commission previously authorized the acquisition of the property located at 1432 E. Farwell Street, Parcel No. 57-04318.000 by Resolution No. 001-15R, passed on January 12, 2015, under said Land Reutilization Program which property is more specifically described in Exhibit "A", which is no longer needed for any municipal purposes; and

**WHEREAS**, requests were made by the adjoining property owners to acquire this property pursuant to the City's "Mow to Own" Side Lot Disposition Program that was approved by this City Commission by Resolution No. 024-11R, passed on July 11, 2011, and effective on August 11, 2011; and

**WHEREAS**, adjoining property owner, Lamar Rentals, LLC, desires to purchase the north one-half (1/2) of Parcel No. 57-04318.000, which is more specifically described in Exhibit "C" (the "Property") attached to a certain Purchase Agreement, a copy of which is marked Exhibit "B" with respect thereto (the "Purchase Agreement"); and

**WHEREAS**, adjoining property owner, CCV Sandusky LLC, desires to purchase the south one-half (1/2) of Parcel No. 57-04318.000, which is more specifically described in Exhibit "E" (the "Property") attached to a certain Purchase Agreement, a copy of which is marked Exhibit "D" with respect thereto (the "Purchase Agreement"); and

**WHEREAS**, the cost associated with these purchase and sale agreements is the total cost of the title examination, recording and transfer fees, survey, deed preparation and any other customary fees that may be due and payable in the ordinary course of the purchase and sale transaction and the City will recoup these expenses incurred from the nonrefundable earnest money deposits required to be paid by the Purchasers; and

**WHEREAS**, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to execute the purchase and sale agreement in a timely manner to ensure maintenance of the lot; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Community Development, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission finds, determines and declares that the Property, Parcel No. 57-04318.000, located at 1432 E. Farwell Street, Sandusky, more specifically described in Exhibit "A", a copy of which is attached to this Ordinance and is specifically incorporated as if fully

rewritten herein, is no longer needed for any municipal purpose and that the execution of the Purchase and Sale Agreements providing for the sales, pursuant to Section 25 of the Charter of this City, to the Purchasers of the Property at the purchase prices set forth in the Purchase and Sale Agreements, is in the economic interest of the City and in furtherance of the City's Land Reutilization Program referenced in those preambles in accordance with the provisions of Chapter 5722 of the Ohio Revised Code. The City Manager is hereby authorized and directed to execute the Purchase and Sale Agreements on behalf of the City, substantially in the same forms as attached to this Ordinance, marked Exhibits "B" and "D", and specifically incorporated as if fully rewritten herein, together with any revisions or additions as are approved by the Law Director as not being substantially adverse to the City and consistent with carrying out the City's public purpose. Upon the exercise by the Purchasers to purchase the Property pursuant to the Purchase and Sale Agreements, the City Manager is also hereby authorized and directed on behalf of the City to execute quit claim deeds conveying the Property to the Purchasers, which quit claim deeds shall be in a form satisfactory to the Law Director. The City Manager, Law Director, Finance Director, and other City officials, as appropriate, are each hereby authorized to execute and deliver such instruments, certificates and other documents and take such actions as are necessary and in the best interests of the City in order to carry out and consummate the foregoing actions authorized by this Ordinance.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with

Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017

EXHIBIT "A"

Situated in the City of Sandusky, County of Erie and State of Ohio: Lot Number Eight Hundred Eighty (880) in the Sandusky Businessmen's Association Subdivision as per plat recorded in Volume 6 of Plats, page 39.

Property Address: 1432 Farwell St., sandusky, OH 44870

Tax ID No.: 57-04318.000

<b>Transferred</b>	
In Compliance with sections 319-202 and 322-02 of the Ohio Revised Code.	
FEE \$	
Exempt:	<input checked="" type="checkbox"/>
R.E. TRANSFER:	
\$:	
Richard H. Jeffrey Erie County Auditor	
Trans. Fees: \$	.50
Date: 1/14/15	By: <i>[Signature]</i>

Per O.R.C. 319.203

*[Signature]*  
Erie County Auditor/Engineer

*1/14/15*  
Date

*Richard H. Jeffrey*

## **PURCHASE AND SALE AGREEMENT**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2017, by and between the City of Sandusky, Erie County, Ohio, a Municipal Corporation, 222 Meigs Street, Sandusky, Ohio 44870, hereinafter referred to as the "Seller" and Lamar Rentals LLC, 1514 E. Farwell Street, Sandusky, Ohio 44870, hereinafter referred to as the "Purchaser".

### **WITNESSETH:**

In consideration of the premises and the mutual promises and covenants hereinafter contained, the parties do hereby agree as follows:

1. The Seller agrees to sell to the Purchaser and the Purchaser agrees to purchase from the Seller, the north one-half of an unimproved parcel of real property located 1432 E. Farwell Street, Erie County Parcel Number 57-04318.000, Sandusky, Ohio, more fully described in the survey and legal description marked Exhibit "A" and attached hereto, which will be set forth in the deed transferring ownership of said parcel and hereinafter referred to as the "Property." The Property is adjacent to and contiguous with real property that is owned by the Purchaser located on E. Farwell Street, Erie County Parcel Number 57-03887.000.

2. The total purchase price for the Property is four thousand six hundred and ninety dollars (\$4,690.00), which is not less than the fair market value as determined by the appraised valuation of the Erie County Auditor. Purchaser shall pay a non-refundable earnest money deposit of three hundred forty seven dollars and fifty cents (\$347.50) in cash, certified check or cashier's check made payable to Seller. The remaining balance of four thousand three hundred forty two dollars and fifty cents (\$4,342.50) shall be paid by in-kind service of the Purchaser by

mowing and maintaining the Property in a nuisance free condition for a minimum of two (2) years according to the terms of the City of Sandusky's "Mow to Own" Side Lot Disposition Program, a copy of which is attached hereto, marked as Exhibit B and specifically incorporated herein.

3. The following deed restrictions shall be included on the deed:

a) This parcel is not a building lot and is conveyed to an adjoining owner of a building lot pursuant to Sandusky Municipal Code Section 1177.01(31)(A). This parcel shall not be conveyed separate and apart from the adjoining building lot and before such conveyance, this parcel shall be combined with the Purchaser's adjoining building lot in order to form one parcel of real property.

b) Any site improvements shall be prohibited until the parcel is combined with Purchaser's adjoining building lot.

4. The City of Sandusky makes no representations that it will either be in support of or opposed to any proposed site improvements. Site Improvements shall adhere to the following requirements:

a) No excavation or site improvements shall be started, or no buildings or structures erected, altered, or moved until zoning clearance and a building permit have been applied for and approved by the Division of Planning and the Division of Building in accordance with Section 1109.03(a) of the Codified Ordinances of the City of Sandusky.

b) All parking areas and access driveways shall be a paved surface unless otherwise approved by the Planning Commission in accordance with Section 1149.09(a) of the Codified Ordinances of the City of Sandusky.

c) If a variance or waiver is required in order to construct any proposed site improvements, it shall be the responsibility of



the Purchaser to apply to the appropriate board for such variance and/or waiver.

5. At closing, Seller shall execute and deliver to Purchaser a quit claim deed conveying marketable record title to the Property to Purchaser free and clear of all liens, delinquent real estate taxes and special assessments. Purchaser shall pay all of the taxes and assessments due and payable after the date of closing.

6. Seller shall not furnish a title insurance policy.

7. The closing date shall be April 11, 2019, or at such other time as may be mutually agreed upon, in writing, by the parties.

8. The Seller and the Purchaser represent that no real estate broker or agent was involved in this transaction and that no brokerage fees, commissions, or other compensation is due any real estate broker or agent because of this transaction.

9. On the closing date, the Seller shall file for record the deed, and other instruments, if any, required to be recorded pursuant to this Agreement.

10. Purchaser shall be entitled to possession of the Property upon the closing of this transaction.

11. The Purchaser has examined the Property, has had the opportunity to fully inspect and ask questions about conditions of the same, and acknowledges that they are accepting the Property "AS IS" subject to no warranties as of the date of the execution of this Purchase Agreement and that there have been no representations by the Seller as to the condition of the Property.

12. In the event that the Purchaser breaches this Agreement by not closing this transaction on or before the closing date of April 11, 2019,

Seller may sell the Property to another adjoining property owner or may retain the Property for devotion to public use.

13. This Agreement sets forth the entire understanding between the parties with respect to the subject matter hereof, and no agreements or understandings nor any representations concerning the same shall be binding upon the parties unless specifically set forth herein.

14. This Agreement shall be binding upon and inure to the benefit of Seller and Purchaser and their respective heirs, legal representatives, and assigns.

15. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instruments.

**SIGNATURE PAGES TO FOLLOW**

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

PURCHASER:

\_\_\_\_\_  
Larry Aaron

State of Ohio       )  
                              )       ss:  
County of Erie     )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared Larry Aaron, Partner of Lamar Rentals LLC, and acknowledged his execution of the foregoing instrument as said officer of said Lamar Rentals LLC on behalf of said Lamar Rentals LLC and by its authority and that the same is his voluntary act and deed as said officer on behalf of said Lamar Rentals LLC and the voluntary act and deed of said Lamar Rentals LLC.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

\_\_\_\_\_  
NOTARY PUBLIC

SELLER:  
CITY OF SANDUSKY

Eric L. Wobser  
City Manager

STATE OF OHIO )  
 ) ss:  
ERIE COUNTY )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared Eric L. Wobser, City Manager of the City of Sandusky, Ohio, and acknowledged his execution of the foregoing instrument as said officer of said City on behalf of said City and by its authority and that the same is his voluntary act and deed as said officer on behalf of said City and the voluntary act and deed of said City.

IN WITNESS WHEREOF, I have hereunto subscribed my name and  
affixed my official seal on the day and year aforesaid.

NOTARY PUBLIC

Approved as to Form:

Justin D. Harris  
Ohio Supreme Court #0078252  
Law Director  
City of Sandusky

## EXHIBIT A

*Survey and property description are in progress and will be attached as Exhibit A upon completion.*

DRAFT

## **PURCHASE AND SALE AGREEMENT**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2017, by and between the City of Sandusky, Erie County, Ohio, a Municipal Corporation, 222 Meigs Street, Sandusky, Ohio 44870, hereinafter referred to as the "Seller" and CCB Sandusky LLC, P.O. Box 1862, Sandusky, Ohio 44871, hereinafter referred to as the "Purchaser".

### **WITNESSETH:**

In consideration of the premises and the mutual promises and covenants hereinafter contained, the parties do hereby agree as follows:

1. The Seller agrees to sell to the Purchaser and the Purchaser agrees to purchase from the Seller, the south one-half of an unimproved parcel of real property located 1432 E. Farwell Street, Erie County Parcel Number 57-04318.000, Sandusky, Ohio, more fully described in the survey and legal description marked Exhibit "A" and attached hereto, which will be set forth in the deed transferring ownership of said parcel and hereinafter referred to as the "Property." The Property is adjacent to and contiguous with real property that is owned by the Purchaser located at 1436 E. Farwell Street, Erie County Parcel Number 57-04317.000.

2. The total purchase price for the Property is four thousand six hundred and ninety dollars (\$4,690.00), which is not less than the fair market value as determined by the appraised valuation of the Erie County Auditor. Purchaser shall pay a non-refundable earnest money deposit of three hundred forty seven dollars and fifty cents (\$347.50) in cash, certified check or cashier's check made payable to Seller. The remaining balance of four thousand three hundred forty two dollars and fifty cents (\$4,342.50) shall be paid by in-kind service of the Purchaser by mowing and maintaining the Property in a nuisance free condition for a

minimum of two (2) years according to the terms of the City of Sandusky's "Mow to Own" Side Lot Disposition Program, a copy of which is attached hereto, marked as Exhibit B and specifically incorporated herein. The Purchaser has maintained the property for over two (2) years and will be given credit for two (2) years of previous maintenance. The purchase price shall be considered paid in full upon closing.

3. The following deed restrictions shall be included on the deed:

a) This parcel is not a building lot and is conveyed to an adjoining owner of a building lot pursuant to Sandusky Municipal Code Section 1177.01(31)(A). This parcel shall not be conveyed separate and apart from the adjoining building lot and before such conveyance, this parcel shall be combined with the Purchaser's adjoining building lot in order to form one parcel of real property.

b) Site improvements shall be prohibited until the parcel is combined with Purchaser's adjoining building lot.

4. The City of Sandusky makes no representations that it will either be in support of or opposed to any proposed site improvements. Site Improvements shall adhere to the following requirements:

a) No excavation or site improvements shall be started, or no buildings or structures erected, altered, or moved until zoning clearance and a building permit have been applied for and approved by the Division of Planning and the Division of Building in accordance with Section 1109.03(a) of the Codified Ordinances of the City of Sandusky.

b) All parking areas and access driveways shall be a paved surface unless otherwise approved by the Planning Commission in accordance with Section 1149.09(a) of the Codified Ordinances of the City of Sandusky.

c) If a variance or waiver is required in order to construct any proposed site improvements, it shall be the responsibility of the Purchaser to apply to the appropriate board for such variance and/or waiver.

5. At closing, Seller shall execute and deliver to Purchaser a quit claim deed conveying marketable record title to the Property to Purchaser free and clear of all liens, delinquent real estate taxes and special assessments. Purchaser shall pay all of the taxes and assessments due and payable after the date of closing.

6. Seller shall not furnish a title insurance policy.

7. The closing date shall be May 31, 2017, or at such other time as may be mutually agreed upon, in writing, by the parties.

8. The Seller and the Purchaser represent that no real estate broker or agent was involved in this transaction and that no brokerage fees, commissions, or other compensation is due any real estate broker or agent because of this transaction.

9. On the closing date, the Seller shall file for record the deed, and other instruments, if any, required to be recorded pursuant to this Agreement.

10. Purchaser shall be entitled to possession of the Property upon the closing of this transaction.

11. The Purchaser has examined the Property, has had the opportunity to fully inspect and ask questions about conditions of the same, and acknowledges that they are accepting the Property "AS IS" subject to no warranties as of the date of the execution of this Purchase Agreement and that there have been no representations by the Seller as to the condition of the Property.



12. In the event that the Purchaser breaches this Agreement by not closing this transaction on or before May 31, 2017, Seller may sell the Property to another adjoining property owner or may retain the Property for devotion to public use.

13. This Agreement sets forth the entire understanding between the parties with respect to the subject matter hereof, and no agreements or understandings nor any representations concerning the same shall be binding upon the parties unless specifically set forth herein.

14. This Agreement shall be binding upon and inure to the benefit of Seller and Purchaser and their respective heirs, legal representatives, and assigns.

15. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instruments.

**SIGNATURE PAGES TO FOLLOW**

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

PURCHASER:

\_\_\_\_\_  
David Bier, (Title)

State of Ohio       )  
                              )  
County of Erie     )       ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared David Bier, \_\_\_\_\_ of CCB Sandusky LLC, and acknowledged his execution of the foregoing instrument as said officer of said CCB Sandusky LLC on behalf of said CCB Sandusky LLC and by its authority and that the same is his voluntary act and deed as said officer on behalf of said CCB Sandusky LLC and the voluntary act and deed of said CCB Sandusky LLC.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

\_\_\_\_\_  
NOTARY PUBLIC

SELLER:  
CITY OF SANDUSKY

Eric L. Wobser  
City Manager

STATE OF OHIO )  
 ) ss:  
ERIE COUNTY )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me, a Notary Public in and for said County and State, personally appeared Eric L. Wobser, City Manager of the City of Sandusky, Ohio, and acknowledged his execution of the foregoing instrument as said officer of said City on behalf of said City and by its authority and that the same is his voluntary act and deed as said officer on behalf of said City and the voluntary act and deed of said City.

IN WITNESS WHEREOF, I have hereunto subscribed my name and  
affixed my official seal on the day and year aforesaid.

NOTARY PUBLIC

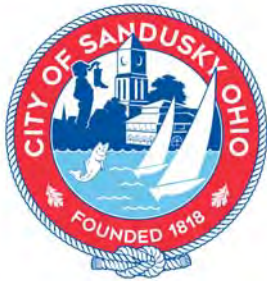
Approved as to Form:

Justin D. Harris  
Ohio Supreme Court #0078252  
Law Director  
City of Sandusky

## EXHIBIT A

*Survey and property description are in progress and will be attached as Exhibit A upon completion.*

DRAFT



To: Eric Wobser, City Manager  
From: Victoria Kurt, Recreation Superintendent  
Date: March 29, 2017  
Subject: Commission Agenda Item

**ITEMS FOR CONSIDERATION:** Requesting legislation approving the submission of one (1) grant application to Lake Erie Shores and Islands for the Recreation Department.

**BACKGROUND INFORMATION:**

- Lake Erie Shores and Islands – Application for \$5,000.00 for the inaugural Dragons & Bacon Fest to cover the cost associated with the hosting fee and promotional pieces in the various publications and outlets to promote the new event. Dragons & Bacon Fest is proposed to be held September 16, 2017 at the Paper District Marina and the Jackson Street Pier.

**BUDGETARY INFORMATION:** There is no budgetary impact. These grants require no matching funds from the City and will be used as partial funding for promotional outlets and the costs to bring Great White North (GWN) Communications, LTD., Dragon Boat Races to Downtown Sandusky.

**ACTION REQUESTED:** It is requested that the proper legislation be prepared to allow for the approval of the application to be submitted to Lake Erie Shores and Islands Events Committee. It is further requested that this be passed to take immediate effect in accordance with Section 14 of the City Charter in order to immediately submit the grant application and receive notification of any awarded funds at the earliest opportunity so event and budgetary planning can begin.

Approved:

---

Eric Wobser  
City Manager

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION TO THE LAKE ERIE SHORES AND ISLANDS FOR FINANCIAL ASSISTANCE WITH THE INAUGURAL DRAGONS AND BACON FESTIVAL FOR THE RECREATION DEPARTMENT AND, IF AWARDED, AUTHORIZING THE CITY MANAGER TO EXECUTE ANY REQUIRED AGREEMENTS; AND DECLARING THAT THIS RESOLUTION SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, the Sandusky Recreation Department requests approval to submit an application to Lake Erie Shores and Islands for grant funding in the amount of \$5,000.00 to assist with the costs associated with the hosting fee and promotional pieces in the various publications and outlets to promote the inaugural Dragons and Bacon Festival which is proposed to be held September 16, 2017, at the Paper District Marina and Jackson Street Pier; and

**WHEREAS**, authorization to enter into an agreement with Great White North Communications, LTD, to perform services and to lease dragon boats and accessories for the Dragons and Bacon Festival is being requested in companion legislation; and

**WHEREAS**, this Resolution should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to immediately submit the grant application to Lake Erie Shores and Islands and receive notification of any awarded funds at the earliest opportunity so event and budgetary planning can begin; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Recreation Department, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio, finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Resolution** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter; and NOW, THEREFORE

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission hereby approves and authorizes the submission of a grant application to the Lake Erie Shores and Islands for the Dragons and Bacon Festival for the Recreation Department and authorizes and directs the City Manager and/or Finance Director to execute any grant agreements and to lawfully expend funds consistent with the applications should they be awarded.

Section 2. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Resolution were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in

compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Resolution is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017

NOTICE TO LEGISLATIVE  
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614) 544-2360 FAX (614) 544-3168

TO

9911630		TREX	
PERMIT NUMBER		TYPE	
06	01	2016	
ISSUE DATE			
03	17	2017	
FILING DATE			
D1	D2	D3	D3A D6
PERMIT CLASSES			
22	077	B	F18096
TAX DISTRICT			RECEIPT NO.

ZELLER GAMING LLC  
142 COLUMBUS AVE  
SANDUSKY OH 44870



FROM 03/21/2017 SAFEKEEPING

6069923			
PERMIT NUMBER		TYPE	
06	01	2016	
ISSUE DATE			
03	17	2017	
FILING DATE			
D1	D2	D3	D3A D6
PERMIT CLASSES			
09	022		
TAX DISTRICT			RECEIPT NO.

M AND J HOSPITALITY LLC  
DBA MJ S TAVERN & FINE FOOD  
1555 MAIN ST  
HAMILTON OH 45013



MAILED 03/21/2017

RESPONSES MUST BE POSTMARKED NO LATER THAN. 04/21/2017

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

**B TREX 9911630**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF SANDUSKY CITY COUNCIL  
222 MEIGS STREET  
SANDUSKY OHIO 44870



LLC / PARTNERSHIP CROSS REFERENCE  
DISPLAY

PGECC

9911630 PERMIT NBR  
ZELLER GAMING LLC  
142 COLUMBUS AVE  
SANDUSKY OH 44870

\*\*\*\*\*

GABE ZELLER  
GREGG WINNESTAFFER

03/17/2017 ACTIVE  
03/17/2017 ACTIVE

MNMB5%V5%M  
MNMB5%V5%M

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE

## Kelly Kresser

---

**From:** Casey Sparks  
**Sent:** Wednesday, April 05, 2017 1:35 PM  
**To:** Kelly Kresser  
**Subject:** RE: Liquor Permit Info

The property located at 142 Columbus Ave is zoned as "DBD" which permits the sale, serving, and consumption of beer and wine. Should you have any additional questions please feel free to contact our office.

Best Regards,

Casey Sparks  
Assistant Planner  
City of Sandusky  
222 Meigs Street  
Sandusky, Ohio 44870  
419-627-5715

---

**From:** Kelly Kresser  
**Sent:** Wednesday, April 05, 2017 12:24 PM  
**To:** Casey Sparks <[csparks@ci.sandusky.oh.us](mailto:csparks@ci.sandusky.oh.us)>  
**Subject:** RE: Liquor Permit Info

Thank you. I still need 142 Columbus Avenue.

---

**From:** Casey Sparks  
**Sent:** Tuesday, April 04, 2017 12:40 PM  
**To:** Kelly Kresser <[kkresser@ci.sandusky.oh.us](mailto:kkresser@ci.sandusky.oh.us)>  
**Cc:** Angela Byington <[abyington@ci.sandusky.oh.us](mailto:abyington@ci.sandusky.oh.us)>  
**Subject:** RE: Liquor Permit Info

The property located at 614 Columbus Ave is zoned as "LB" Local Business which permits the sale, serving, and consumption of beer and wine. Should you have any additional questions please feel free to contact our office.

Best Regards,

Casey Sparks  
Assistant Planner  
City of Sandusky  
222 Meigs Street  
Sandusky, Ohio 44870  
419-627-5715

## Kelly Kresser

---

**From:** John Orzech  
**Sent:** Wednesday, March 22, 2017 1:16 PM  
**To:** Kelly Kresser  
**Subject:** RE: Liquor Permit

No issues with police.

JOHN ORZECH | *Chief of Police*  
**SANDUSKY POLICE DEPT.**  
222 MEIGS STREET | SANDUSKY, OH 44870  
DESK (419) 627-5869 | FAX (419) 627-5862



---

**From:** Kelly Kresser  
**Sent:** Wednesday, March 22, 2017 10:58 AM  
**To:** John Orzech <JOrzech@ci.sandusky.oh.us>; Stephen Rucker <srucker@ci.sandusky.oh.us>; Casey Sparks <csparks@ci.sandusky.oh.us>  
**Subject:** Liquor Permit

Attached is a request for TREX D1 (*Beer only for on premises consumption or in original sealed containers for carry out only until 1:00am.*), D2 (*Wine and mixed beverages for on premises consumption or in original sealed containers for carryout only until 1:00am.*), D3 (*Spirituuous liquor for on premises consumption only until 1:00am.*), D3A (*Extend issued permit privileges until 2:30am.*) & D7 (*Resort area only*) liquor permits for Zeller Gaming LLC, 142 Columbus Avenue.

**If you are able to provide comments to me by the end of today, I can get this on Monday's agenda. Let me know!**

NOTICE TO LEGISLATIVE  
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614) 644-2360 FAX (614) 644-3165

TO

0785051		NEW	
PERMIT NUMBER		TYPE	
ISSUE DATE			
03 16 2017			
FILING DATE			
D5			
PERMIT CLASSES			
22	077	B	B51265
TAX DISTRICT			RECEIPT NO.

BOECKLING ENTERPRISES LLC  
DBA BOECKLING CLUB  
614 COLUMBUS AV  
SANDUSKY OH 44870



FROM 03/24/2017

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT			RECEIPT NO.



MAILED 03/24/2017

RESPONSES MUST BE POSTMARKED NO LATER THAN. 04/24/2017

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

**B NEW 0785051**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF SANDUSKY CITY COUNCIL  
222 MEIGS STREET  
SANDUSKY OHIO 44870

0785051 PERMIT NBR  
BOECKLING ENTERPRISES LLC  
DBA BOECKLING CLUB  
614 COLUMBUS AV  
SANDUSKY OH 44870

\*\*\*\*\*

THOMAS J BODNER

03/22/2017 ACTIVE

MNMB5%V5%M

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE

## Kelly Kresser

---

**From:** Casey Sparks  
**Sent:** Tuesday, April 04, 2017 12:40 PM  
**To:** Kelly Kresser  
**Cc:** Angela Byington  
**Subject:** RE: Liquor Permit Info

The property located at 614 Columbus Ave is zoned as "LB" Local Business which permits the sale, serving, and consumption of beer and wine. Should you have any additional questions please feel free to contact our office.

Best Regards,

Casey Sparks  
Assistant Planner  
City of Sandusky  
222 Meigs Street  
Sandusky, Ohio 44870  
419-627-5715

---

**From:** Kelly Kresser  
**Sent:** Tuesday, April 04, 2017 10:29 AM  
**To:** Casey Sparks <csparks@ci.sandusky.oh.us>  
**Subject:** Liquor Permit Info

I will need info by the end of the day tomorrow regarding the liquor permits for M & J Hospitality and Boeckling Enterprises for the City Commission Agenda.

## Kelly Kresser

---

**From:** John Orzech  
**Sent:** Monday, March 27, 2017 4:15 PM  
**To:** Kelly Kresser; Stephen Rucker; Casey Sparks  
**Subject:** RE: New Liquor Permit

No issues from police.

JOHN ORZECH | *Chief of Police*  
**SANDUSKY POLICE DEPT.**  
222 MEIGS STREET | SANDUSKY, OH 44870  
DESK (419) 627-5869 | FAX (419) 627-5862



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**From:** Kelly Kresser  
**Sent:** Monday, March 27, 2017 3:39 PM  
**To:** John Orzech <JOrzech@ci.sandusky.oh.us>; Stephen Rucker <srucker@ci.sandusky.oh.us>; Casey Sparks <csparks@ci.sandusky.oh.us>  
**Subject:** New Liquor Permit

Attached is a request for a new D5 (*Spirituuous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers, until 2:30 a.m.*) Liquor Permit for Boeckling Enterprises, LLC dba Boeckling Club, 614 Columbus Avenue.

Please provide comments to me relative to your Department.

## Kelly Kresser

---

**From:** Stephen Rucker  
**Sent:** Monday, March 27, 2017 5:14 PM  
**To:** Kelly Kresser  
**Subject:** Re: New Liquor Permit

No issues from my office, thanks

Get [Outlook for Android](#)

---

**From:** Kelly Kresser  
**Sent:** Monday, March 27, 2017 3:39:03 PM  
**To:** John Orzech; Stephen Rucker; Casey Sparks  
**Subject:** New Liquor Permit

Attached is a request for a new D5 (*Spirituuous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers, until 2:30 a.m.*) Liquor Permit for Boeckling Enterprises, LLC dba Boeckling Club, 614 Columbus Avenue.

Please provide comments to me relative to your Department.





## DEPARTMENT OF PUBLIC WORKS

---

AARON M. KLEIN, P.E.  
Director

222 Meigs Street  
Sandusky, Ohio 44870  
Phone 419/627-5829  
Fax 419/627-5933  
aklein@ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Aaron M. Klein, P.E.

Date: March 27, 2017

Subject: **Commission Agenda Item – 2017 Five-Year Capital Improvement Plan**

**ITEM FOR CONSIDERATION:** Approval of the 2017 Five-Year Capital Improvement Plan (Plan).

**BACKGROUND INFORMATION:** In June of 2016, the Sandusky City Commission approved the first city-wide Five-Year Capital Improvement Plan, developed to track proposed capital expenditures over the subsequent five-year period. The Plan serves as a transparent document so every stakeholder and resident in the City of Sandusky can understand how the city administration proposes to implement needed and desired programs or projects that have been described by staff and by residents through the Bicentennial visionary process. Secondly, the Plan can be utilized internally as an additional budgeting tool to help ensure appropriate, informed and reasonable expenditures of funds from which capital dollars are allocated.

A draft Plan was sent to the commissioners on March 21, 2017. It was then presented at the Roundtable meeting on March 22, and at the Finance Committee meeting on March 24, where a recommendation for approval was provided. Comments received to-date have been incorporated into the document. The main difference is that the document was made more user-friendly from the previous versions by adding graphs and more practical language. This Plan will continue to be updated annually during the budgeting process.

**BUDGETARY INFORMATION:** There is no budgetary impact at this time. Costs will be allocated to the appropriate funds as individual projects are presented for a vote at City Commission meetings. It is important to note that approval of the Plan is not an approval of each project; the costs included are budgetary numbers that will change as projects are designed and publicly bid.

**ACTION REQUESTED:** It is requested that City Commission approve the proposed 2017 Five-Year Capital Improvement Plan and that necessary legislation be passed.

I concur with this recommendation:

---

Eric Wobser  
City Manager

cc: K. Kresser, Comm. Clerk; H. Solowiej, Finance Director; J. Harris, Law Director, file

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING AND ADOPTING THE 2017 FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR THE CITY OF SANDUSKY.**

**WHEREAS**, in 2015, the City Commission asked Staff to develop a plan detailing proposed capital expenditures, such as capital assets and infrastructure, and this Capital Improvement Plan serves as a transparent, comprehensive strategy explaining capital expenditures proposed over the subsequent sixty months; and

**WHEREAS**, this City Commission approved and adopted the 2016 Five-Year Capital Improvement Plan for the City of Sandusky by Ordinance No. 16-104, passed on July 11, 2017; and

**WHEREAS**, the Five-Year Capital Improvement Plan, is utilized internally as an additional budgeting tool to help ensure appropriate, informed and reasonable expenditures of funds from which capital dollars are allocated; and

**WHEREAS**, this proposed 2017 Capital Improvement Plan was distributed to the City Commissioners on March 21, 2017, and then presented at the Sandusky Roundtable Series meeting on March 22, and at the Finance Committee meeting on March 24, where the Plan was recommended for approval; and

**WHEREAS**, comments received to-date have been incorporated into the document as well as additional graphs and more practical language to make the document more user-friendly; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio and, NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:**

Section 1. This City Commission approves and adopts the 2017 Five-Year Capital Improvement Plan, a copy of which is marked Exhibit "A" and is attached to this Ordinance and is specifically incorporated as if fully rewritten herein.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance shall take effect at the earliest time allowed by Law.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed:



# 2017 FIVE-YEAR CAPITAL IMPROVEMENT PLAN

## STRATEGIC VISION

Since the inception of the Sandusky 2018 Bicentennial Vision and the passage of Issue 8, the City of Sandusky has been building on our unique assets to cultivate a bright future, including a stunning waterfront, a beautiful park system, walkable neighborhoods and dynamic cultural institutions, as well as emerging local businesses, strong regional employers and a booming destination economy.

The decisions we make and actions we take over the next five years will determine whether Sandusky will thrive and grow. Our growth must be organic, gradual and sustainable, yet ambitious enough to call for the creation of new assets that will become part of the history and fabric of Sandusky over the next 200 years.

It is our intention to create a vibrant, livable, connected, celebrated, destination city that is worthy of our legacy.

*-Adapted from City of Sandusky Bicentennial Vision 2016-2020*

## INTRODUCTION

When residents voted in favor of Issue 8 in 2014 and came together to develop the Bicentennial Vision in 2016, they invested in Sandusky, the heart and soul of the Firelands region and the economic engine of Erie County. The City of Sandusky is committed to ensuring that everyone in the community benefits from this collective support. Our top priority is to maintain and improve the lives of every resident, as well as the places we live, work and play, and to do so through careful consideration and clear communication.

The Five-Year Capital Improvement Plan (CIP) is a comprehensive plan for proposed spending over the next five years, created for the people who have invested in Sandusky. Those who spend their time and money to benefit this city, including residents, business owners, civic servants, tourists and those who work and volunteer throughout the city, help to make this vision a reality.

The annual budget for the City of Sandusky is divided into two main parts:

**Operation and Maintenance (O&M):** These expenses are vital to the success of the City and include employee wages & benefits, along with various items that are necessary to support both residents and employees of the City. From adequate supplies to up-to-date training and licensing, many everyday expenses fall under O&M. “Supplies” may refer to resources used to treat drinking water or protective gear used by safety forces in an emergency. Although the details of O&M are not included in this report, they are an important part of the annual budget.

**Capital:** **Capital assets** are items, (i.e., land, buildings, vehicles, equipment, software, art, historical treasures) with a useful life spanning beyond a single reporting period, that is not intended for sale. **Capital infrastructure** refers to fundamental structures or facilities, (i.e., roads, bridges, traffic lights, multiuse paths, water & sewer systems, shoreline protection), that are needed for the operation of the City and can be preserved for a significantly greater number of years.

This plan focuses on the capital spending for assets and infrastructure, and serves as a cohesive guide to Sandusky’s future growth that will honor the varying needs of the community.

It is with a sense of continued dedication that we share the details of this collaborative plan that is both inspired by and created for those who count themselves as members of the City of Sandusky.

## FREQUENTLY ASKED QUESTIONS (FAQS)

### How does the City prioritize capital projects?

Deciding which projects receive attention takes careful consideration. Here are a few keys steps in the process:

**Planning and Analysis:** During the fourth quarter of each year, the director of public works invites key players from every department to participate in preliminary discussions and work sessions that will determine which needs and goals take priority in the forthcoming year. Once primary focus areas are chosen, the director of public works collaborates with those responsible for leading potential capital projects to develop a synchronized plan.

**Existing planning documents are taken into careful consideration when determining which projects to prioritize. Here is a list of documents currently in use by the City for planning and the department where they can be found:**

Planning Document	Department/Division	Year
Bicentennial Vision – Strategic Plan	Planning	2016
Bicentennial Vision – Comprehensive Master Plan	Planning	2016
CDBG – Five-Year Consolidated Plan	Planning	2014
CDBG – Annual Action Plan	Planning	Annually
Zoning Map	Planning	2015
Bayfront Corridor Plan	Planning	2015
Lion’s Park Master Plan	Planning	2009
Safe Routes to Schools	Planning	2013
Thriving Communities Housing Survey	Planning	2015
Downtown Parking Study	Planning	2014
Five-Year Capital Improvement Plan	Public Works	Annually
Pavement Condition Rating	Public Works	2015
Water Quality Monitoring Report (CSO’s)	Public Works	1998
CSO General Plan	Public Works	1997
Master Water Plan	Public Works	1998
Big Island Water Works Source Water Intake Study	Public Works	2009
Water Quality Study for Disinfection Byproducts and Algae Toxins	Public Works	2015
Water Distribution System Study	Public Works	2006
2040 Long Range Transportation Plan	Erie County Planning	2015
Sidewalk Inventory	Erie County Planning	2013
Tree Inventory	Erie County Planning	2014
Bicycle and Pedestrian Plan	Erie County Planning	2014

## Keys steps in the CIP planning process (continued):

**Collaboration:** Multiple perspectives are vital to building a successful plan. Local business owners, resident groups and other community-based organizations are given the opportunity to voice concerns and recommendations and to determine final outcomes.

**Comparison:** Prior to finalizing a plan, the City works with various parties to ensure projects are not being duplicated, as well as to build support. External parties may include, Columbia Gas, First Energy, Sandusky Main Street Association, Erie County Commission, Ohio Department of Transportation, Firelands Regional Medical Center, Cedar Fairs and various schools, churches and businesses.

**Confirmation:** The City administration and staff, with oversight by commissioners, approve funding for forthcoming projects and examine the financial impact for each project over five years.

## How does the plan reflect the ideas and desires of the residents?

Beginning in 2014, residents, business owners, civic servants, tourists and those who work and volunteer throughout the city were invited to participate in strategic planning meetings where ideas were generated. These meetings continue to take place throughout the city and are often advertised by the City and local news media. In addition, concerns and complaints submitted via letter, e-mail, telephone and social media throughout any given year are tallied and taken into consideration during the CIP planning process.

As a result of public input, the City developed five points of focus to ensure that every project aligns with issues that are important to current and future residents.

<b>VIBRANT CITY</b>	Economy, workforce, buildings & land, entrepreneurs & business
<b>LIVABLE CITY</b>	Housing, neighborhood amenities & safety
<b>CONNECTED CITY</b>	Roads, sidewalks, public transit, signage & technology
<b>DESTINATION CITY</b>	Downtown, waterfront, recreation, arts & culture
<b>CELEBRATED CITY</b>	Events, legacy, brand, marketing & storytelling



### **How can available funds be used?**

Each fund has specific guidelines for spending. These rules are established when the account is created and may be influenced by federal, state and/or local regulations. For example, based on the Ohio Revised Code, revenue generated by water rates cannot be used to repair a damaged shoreline. That money can only be used for operation, maintenance and capital related to water-specific needs.

### **How does the director of finance determine what funds are available for Capital?**

The director of finance evaluates many factors, including historic income and spending, local economy, market activity and approved or potential grants and loans, to make projections for the following year.

Operation & Maintenance (O&M), debt service and targeted reserves keep the city functioning on a day-to-day basis and take priority over capital spending. Funds that remain, once the O&M budget and reserves are subtracted from the projected income, may be considered for capital projects.

### **If a project is included in the CIP, is it guaranteed that the project will be funded in the year that it is listed?**

No. Projects listed within Year One of the 5-Year CIP become a part of that year's capital budget. As the year progresses, there may be a need (i.e., emergency demolition or equipment failure) to shift funds from one project to another. In most cases, this shift would be formally approved by the Commission at a public meeting. Projects listed from Year Two through Year Five are considered flexible priorities to be funded in the future.

### **Will all projects be on-time and within budget?**

The goal is to complete all of the projects listed within year one of the CIP on-time and within budget. However, the dates and amounts provided during the planning process are estimates and are not guaranteed until each project is complete. Unpredictable factors may require schedules and/or budgets to change. For example, the cost of asphalt for street repairs is based on changing fuel prices or the price of equipment may increase between the time of estimate and the time of purchase.

### **What is the process for raising utility rates?**

Each year, the director of public works evaluates current rates to ensure that there are enough funds to operate sewer and water systems while providing the best possible rates for residents. The director of public works then makes a recommendation to the city manager and commission to retain, increase or decrease rates. At a public meeting, commissioners evaluate and vote on that recommendation. If approved, an ordinance is created and the billing software is updated.

### **When are Community Development Block Grant (CDBG) funds available?**

The City is awarded funds by the federal government each July. The public process to determine how funds will be allocated begins early each year so an Annual Action Plan can be formalized with the Department of Housing and Urban Development prior to receiving the funds.

### **Are funds available for home repairs?**

Typically, the City partners with a non-profit organization that utilizes CDBG funding in order to provide a home repair program for residents. Eligibility is based on income. If interested in more information, please contact the Department of Community Development at (419) 627-5847.

### **If I am part of a non-profit organization, how do I apply for CDBG funds?**

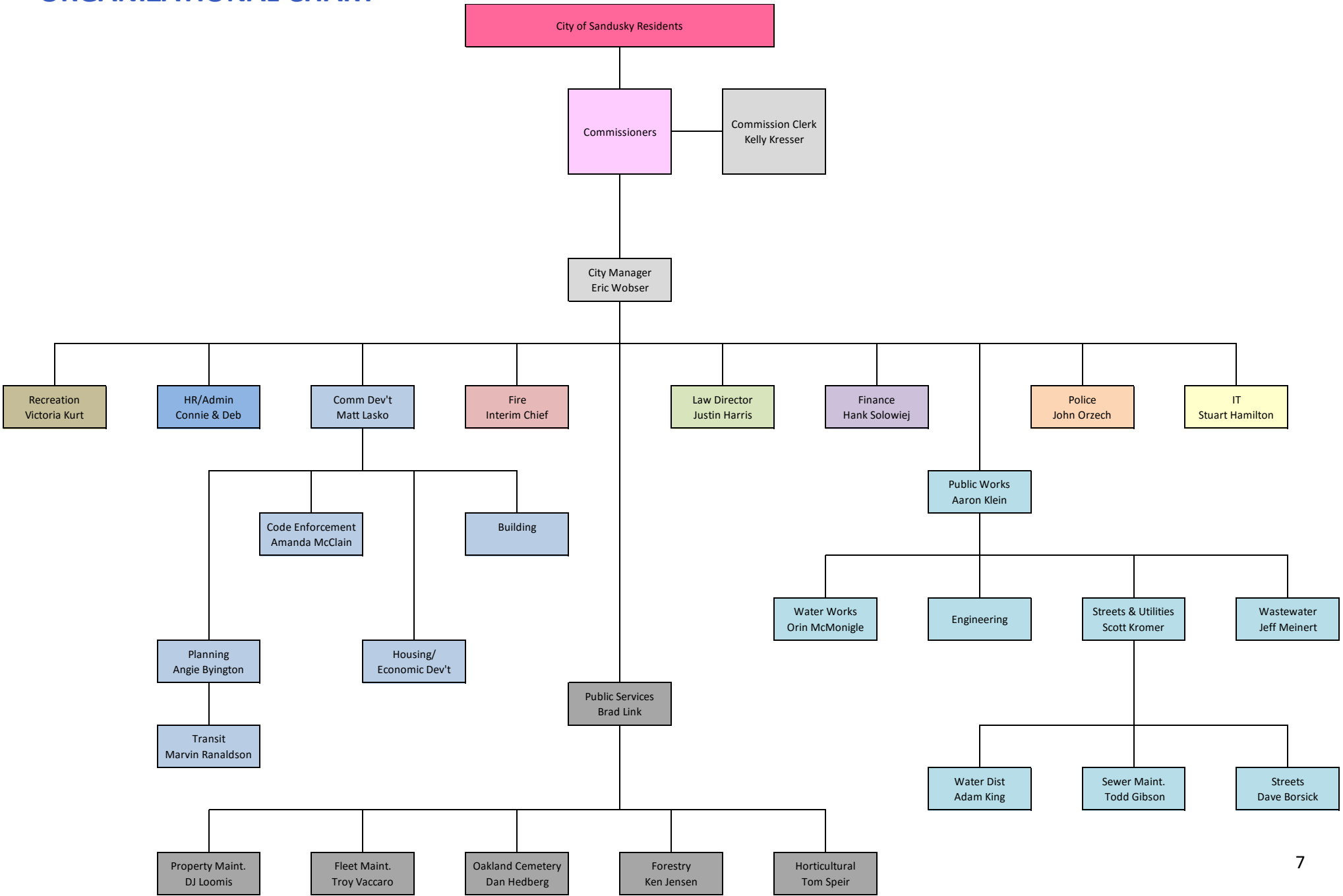
The City is permitted to award a percentage of CDBG funds to eligible non-profit organizations that perform public service activities. The process is competitive and the City accepts applications for a limited time. Prospective sub-grantees may contact the department of community development or check the city's website for applications, posted in February of each year.

### **Where can I find additional information?**

1. To view the [Five-Year Capital Improvements Plan \(CIP\)](http://www.ci.sandusky.oh.us) please visit [www.ci.sandusky.oh.us](http://www.ci.sandusky.oh.us).
2. To view the [Comprehensive Annual Financial Report \(CAFR\)](http://www.ci.sandusky.oh.us/finance/finance-audits.htm) please visit [www.ci.sandusky.oh.us/finance/finance-audits.htm](http://www.ci.sandusky.oh.us/finance/finance-audits.htm).
3. To obtain a printed copy of the CIP report or view a more detailed version of the CIP spreadsheets, please contact the Department of Public Works:

City Hall, Engineering Offices  
222 Meigs Street  
Sandusky, OH 44870  
(419) 627-5829  
[esowecke@ci.sandusky.oh.us](mailto:esowecke@ci.sandusky.oh.us)

# ORGANIZATIONAL CHART



## FINANCIAL GOVERNANCE

State law requires the City of Sandusky to file basic financial statements with the State Auditor within 150 days of the last day of the year. The City's finance department completes this task by preparing the Comprehensive Annual Financial Report (CAFR), adhering to the standards of the Government Finance Officers Association of the United States and Canada (GFOA). The report is prepared according to the generally accepted accounting principles (GAAP).

According to the 2015 CAFR, *Relevant Financial Policies*:

*The City of Sandusky has a responsibility to its citizens to carefully account for public funds, to manage municipal finances wisely, and to plan for the provision of services desired by the public. Sound financial policies are necessary to carry out that responsibility.*

*The City has established relevant financial policies for investments, capital assets, and the budget. The purpose of the investment policy is to provide for the complete safety of the portfolio's principal value, assure adequate liquidity, and earn a market rate of return. The investment policy is reviewed annually for compliance and to assure the flexibility necessary to effectively manage the investment portfolio.*

*The goal of the capital assets inventory system and policy is to provide control and accountability over the City's capital assets and to assist departments in gathering and maintaining information needed for the preparation of the annual financial statements. The City recognizes the importance of preserving the community's capital assets and to ensure that future needs are met.*

*Finally, the budget policy is designed to provide conceptual standards for financial decision-making, enhance consistency in financial decisions, and establish parameters for the administration to use in directing the day-to-day financial affairs of the City. One-time or special purpose revenues will be used to finance capital projects or for restricted expenditures and not to subsidize recurring personnel costs or other operating costs.*

For 25<sup>th</sup> time, the GFOA awarded a *Certificate of Achievement for Excellence in Financial Reporting* to the City of Sandusky for its Comprehensive CAFR for calendar year 2015. The certificate is a prestigious, national award that recognizes the highest standards for preparation of state and local government financial reports. In order to be awarded this certificate, a government unit must publish a clear and well-organized CAFR that satisfies both GAAP and applicable legal requirements.

Ratings assigned on Moody's global rating scales are forward-looking opinions of credit risks of financial obligations. Currently, the City has an "Aa3" rating from Moody's Investors Service. Aa3 is a Prime-1 rating, indicating that the obligations of the City are high quality and subject to low credit risk.

## FUND NUMBERS, CODES AND ABBREVIATIONS

These are the fund and organization codes currently tracked in the CIP:

110	General Fund
216	Street Fund, including revenue from License Plate “Permissive Fees”
217	State Highway Fund
218	Public Transit Fund
227	Parks & Recreation Fund
239	State Grants Fund
241	Federal Grants Fund
431	CIP Fund, including revenue from Issue 8, Metropolitan Planning Organization & Ohio Public Works Commission
432	Redevelopment Tax Increment Financing
612	Water Fund
613	Sewer Fund, including storm water
876	Oakland Cemetery Endowment

Some departments also apply for or automatically receive project-based funding through various grant and loan programs. When revenue is received from these sources, it is typically placed into a sub-fund within one of the funds listed above. Most projects are given a separate fund number for tracking purposes. Grant monies specifically allocated for a particular project are placed within that sub-fund account.

Examples of outside funding sources include:

- |   |  |
|---|--|
| - Community Development Block Grant (CDBG)      | - Ohio Public Works Commission (LTIP and SCIP) |
| - Community Housing Improvements Program (CHIP) | - Ohio Water Development Authority (OWDA)      |
| - Great Lakes Restoration Initiative (GLRI)     | - Water Supply Revolving Loan Account (WSRLA)  |
| - Coastal Management Assistance Grant (CMAG)    | - Water Pollution Control Loan Fund (WPCLF)    |
| - Surface Water Improvement Fund (SWIF)         | - State Brownfields Programs                   |
| - Transportation Improvement Program (TIP)      | - Federal Brownfields Programs                 |
| - Surface Transportation Program (STP)          | - Recreational Trails Program                  |
| - Safe Routes to Schools Program (SRTS)         | - Clean Ohio Trails Fund                       |
| - Highway Planning and Construction             |  |

## FUNDING SOURCES

The fund numbers and codes listed in the previous section are used by the City Department of Finance. Others, such as department heads, may track annual capital spending based on less technical factors. For example, historically, “431”, was the code for the account for capital projects funded by income taxes. Now, projects coded “431” are funded by Issue 8. Because that campaign was meant to fund specific projects (i.e. blight elimination or neighborhood and street improvements), it is critical for the City to provide a clear breakdown of capital expenditures.

**Here is a general list of annual spending based on funding sources, along with a description of each of the headings on the spreadsheet:**

<b>Capital</b>	Five percent (5%) of income tax revenues are allocated to the CIP per Codified Ordinance Chapter 191.07.
<b>CDBG</b>	Community Development Block Grant (CDBG) dollars from the U.S Department of Housing & Urban Development. An annual plan is adopted each program year which outlines the goals the grant seeks to achieve.
<b>EMS</b>	Revenues generated from emergency medical/ambulance services, per Codified Ordinance Chapter 961, in excess of the first \$400,000, are allocated to this sub-account and are used for equipment and capital improvements related to the fire department, as well as for remediation and removal of unsafe structures as deemed necessary by the fire chief.
<b>Grants</b>	Federal and state grant dollars available for equipment and/or capital improvements.
<b>Issue 8 – Capital</b>	A portion of revenues generated from the income tax and admissions tax rate increases to be used on neighborhoods, planning, forestry, technology, park improvements, blight elimination, infrastructure and capital improvements.
<b>Loans – Utility</b>	Anticipated loans or notes that will be reimbursed by one of the two enterprise funds—sewer or water utilities. These will be transferred to debt service in future O&M budgets.
<b>Loans – EMS</b>	Anticipated loans, bonds or notes that will be reimbursed by the EMS Fund, such as ladder trucks and other vehicles. These will be transferred to debt service in future O&M budgets.
<b>Loans – Capital</b>	Anticipated loans, bonds or notes that will be reimbursed with Capital Fund dollars.
<b>MPO</b>	Grant dollars distributed from the Metropolitan Planning Organization which are typically federal dollars received via the Ohio Department of Transportation.

**Private Funding**

Revenues generated from donations or other private sources.

**Public Financing**

Revenues generated from publicly approved subsidies such as Tax Increment Financing (TIF) districts.

**Sewer**

Revenues generated from the operations of the sewer collection system within the City and for sewer service to Erie County. This includes Storm Sewer revenues from operations of the storm sewer management system within the City.

**Street**

Revenues from the state-levied and state-controlled gasoline and motor vehicle license fees remitted to the City by state formula and the \$5 license plate fee that the City is permitted to impose by Ohio law. The City has four separate \$5 license plate fees which were enacted in 1977, 1987, 1989 and 1992. These comprise a total of \$20 in licensing fees (the maximum permitted).

**Transit**

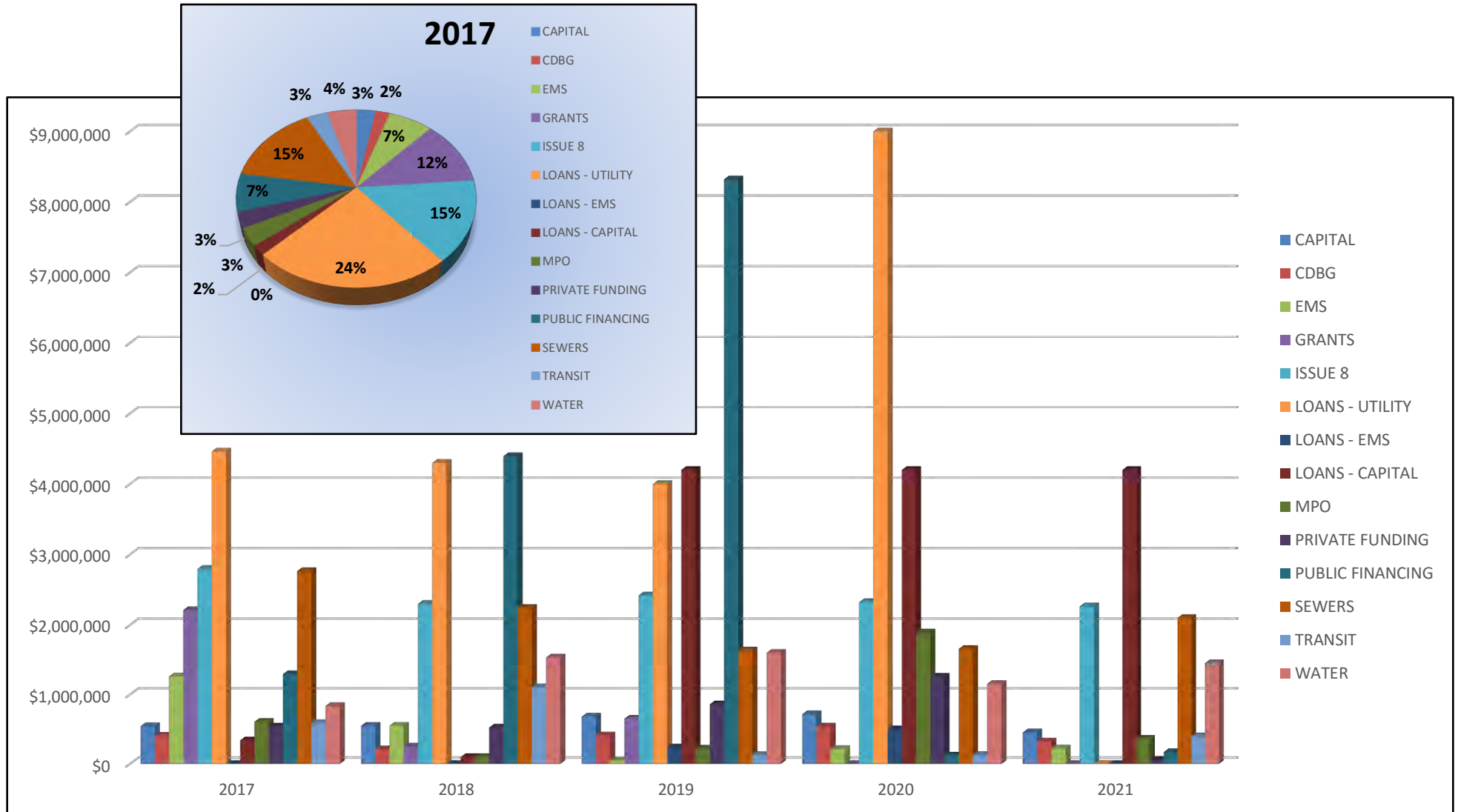
Revenues generated strictly for use by the Sandusky Transit System, such as fare boxes, federal grants, state grants, contractual obligations, etc.

**Water**

Revenues from the operations of the water distribution system within the City and for the sale of water to other bulk sources.

## SUMMARY BY FUNDING

	CAPITAL	CDBG	EMS	GRANTS	ISSUE 8	LOANS - UTILITY	LOANS - EMS	LOANS - CAPITAL	MPO	PRIVATE FUNDING	PUBLIC FINANCING	SEWERS	TRANSIT	WATER	TOTAL
2017	\$514,196	\$405,000	\$1,320,000	\$2,212,139	\$2,789,351	\$4,460,274	\$0	\$340,000	\$606,703	\$539,122	\$1,295,000	\$2,962,954	\$588,500	\$884,180	\$18,957,419
2018	\$550,000	\$210,000	\$582,000	\$250,000	\$2,300,000	\$4,300,000	\$0	\$100,000	\$100,000	\$525,000	\$4,395,000	\$2,242,500	\$1,107,500	\$1,536,250	\$18,234,500
2019	\$682,500	\$410,000	\$67,000	\$652,012	\$2,420,000	\$4,000,000	\$237,000	\$4,200,000	\$222,186	\$860,000	\$8,320,000	\$1,637,552	\$127,500	\$1,603,750	\$25,654,500
2020	\$717,500	\$540,000	\$292,000	\$0	\$2,323,804	\$9,000,000	\$500,000	\$4,200,000	\$1,894,905	\$1,260,000	\$120,000	\$1,661,250	\$127,500	\$1,156,250	\$23,818,209
2021	\$455,000	\$325,000	\$257,000	\$0	\$2,265,000	\$0	\$0	\$4,200,000	\$362,448	\$60,000	\$170,000	\$2,100,000	\$397,500	\$1,455,000	\$12,071,948
<b>Grand Total</b>	<b>\$2,919,196</b>	<b>\$1,890,000</b>	<b>\$2,518,000</b>	<b>\$3,114,151</b>	<b>\$12,098,155</b>	<b>\$21,760,274</b>	<b>\$737,000</b>	<b>\$13,040,000</b>	<b>\$3,186,242</b>	<b>\$3,244,122</b>	<b>\$14,300,000</b>	<b>\$10,604,256</b>	<b>\$2,348,500</b>	<b>\$6,635,430</b>	<b>\$98,736,576</b>





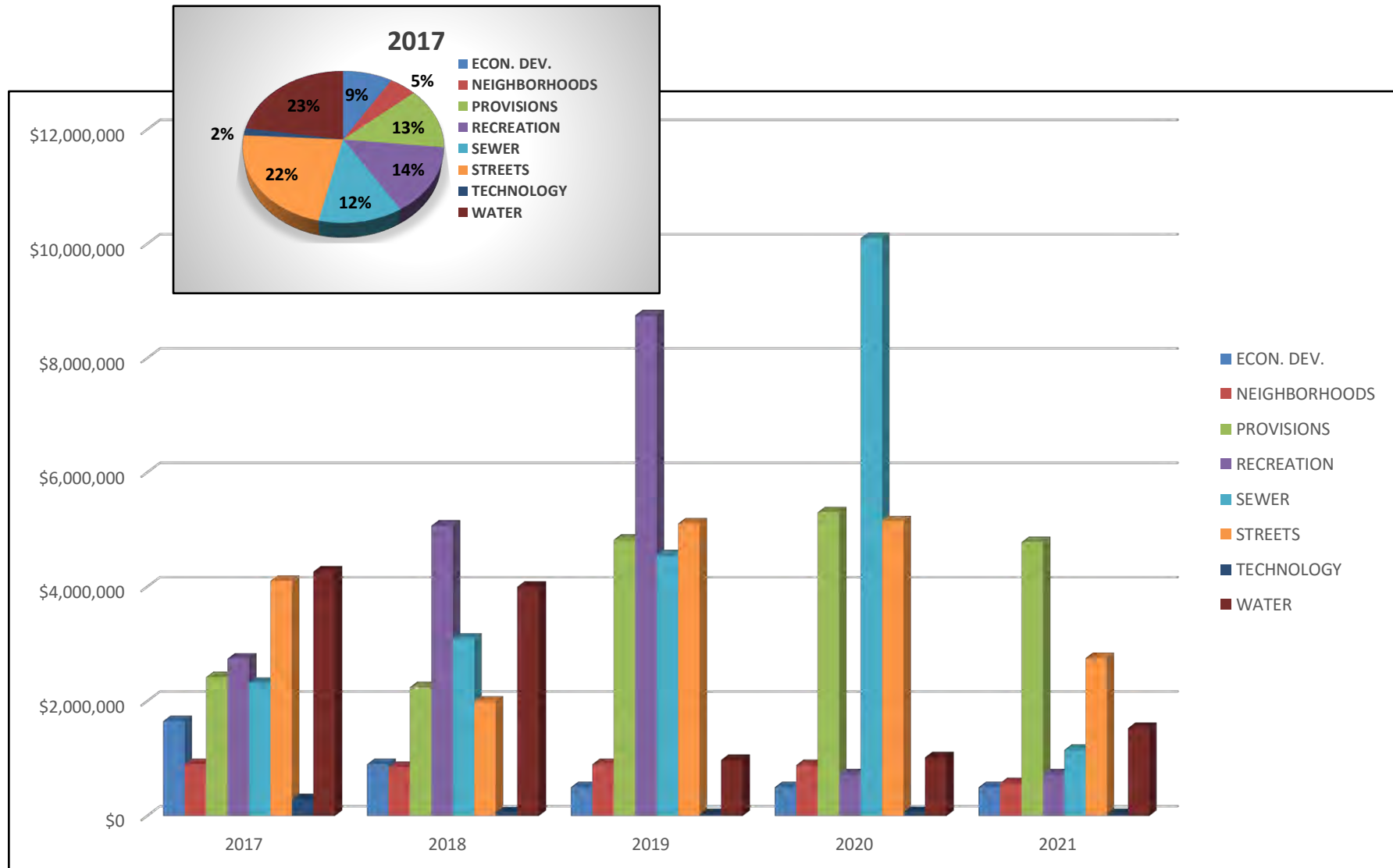
# PROJECT BY CATEGORY

To streamline the City’s focus and allocate the appropriate dollar amount to each project, the CIP is divided into eight categories:

<b>Economic Development</b>	Vacant buildings, blighted land, entrepreneurs and small businesses
<b>Neighborhoods</b>	Housing stock and neighborhood amenities and safety
<b>Parks, Recreation and Pathways</b>	Parks, multi-use paths, Bayfront and shoreline
<b>Provisions</b>	Equipment, vehicles, facilities and safety
<b>Sewer</b>	Wastewater treatment, storm and sanitary sewers and overflows
<b>Streets</b>	Roads, traffic, rights-of-way, forestry, parking, corridors, streetscapes, walkability, transit stops
<b>Technology</b>	Hardware and software
<b>Water</b>	Maintain and improve water treatment, distribution and towers

## SUMMARY BY CATEGORY

TOTAL	Column Lat								
	ECON. DEV.	NEIGHBORHOODS	PROVISIONS	RECREATION	SEWER	STREETS	TECHNOLOGY	WATER	Grand Total
2017	\$1,650,000	\$900,000	\$2,534,000	\$2,742,244	\$2,341,767	\$4,213,792	\$310,000	\$4,265,616	\$18,957,419
2018	\$900,000	\$850,000	\$2,267,500	\$5,070,000	\$3,090,000	\$1,990,000	\$67,000	\$4,000,000	\$18,234,500
2019	\$500,000	\$900,000	\$4,834,500	\$8,750,000	\$4,550,000	\$5,108,000	\$37,000	\$975,000	\$25,654,500
2020	\$500,000	\$885,000	\$5,372,500	\$725,000	\$10,100,000	\$5,143,709	\$72,000	\$1,020,000	\$23,818,209
2021	\$500,000	\$570,000	\$4,807,500	\$725,000	\$1,150,000	\$2,752,448	\$37,000	\$1,530,000	\$12,071,948
Grand Total	\$4,050,000	\$4,105,000	\$19,816,000	\$18,012,244	\$21,231,767	\$19,207,949	\$523,000	\$11,790,616	\$98,736,576



## ECONOMIC DEVELOPMENT



Pictured, Top Row, L-R: Harbor Creek Designs storefront renovation; The Leaking Boot sign improvements; replacement of exterior windows at Daly's Pub; Bottom Row, L-R: S&H Blinds façade and sign improvements; demolition of former Sunoco gas station at 1651 Tiffin Avenue.



## 2017 CAPITAL PROJECTION FOR ECONOMIC DEVELOPMENT

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
<b>ECON. DEV.</b>											
<b>2017</b>											
Commercial Demolition	\$0	\$0	\$1,050,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,050,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Sunoco Demolition & Tank Pull	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
<b>2017 Total</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$1,050,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,650,000</b>
<b>2018</b>											
Commercial Demolition	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>2018 Total</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$900,000</b>
<b>2019</b>											
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>2019 Total</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>
<b>2020</b>											
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>2020 Total</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>
<b>2021</b>											
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>2021 Total</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>
<b>ECON. DEV. Total</b>	<b>\$0</b>	<b>\$2,500,000</b>	<b>\$1,450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,050,000</b>
<b>Grand Total</b>	<b>\$0</b>	<b>\$2,500,000</b>	<b>\$1,450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,050,000</b>



## NEIGHBORHOODS



Pictured, Top Row, L-R: Before shots of houses qualifying for Housing Beautification and Redevelopment grants on Carr St, W Monroe St and Central Ave; Second Row, L-R: After shots of houses on Carr St, W Monroe St and Central Ave; Bottom Row, L-R: Meigs St demolition.



## 2017 CAPITAL PROJECTION FOR NEIGHBORHOODS

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
<b>NEIGHBORHOODS</b>											
<b>2017</b>											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Residential Demolition & Acquisition	\$0	\$50,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhood Initiative - Plan	\$0	\$0	\$0	\$0	\$10,000	\$50,000	\$0	\$0	\$0	\$0	\$60,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
<b>2017 Total</b>	<b>\$0</b>	<b>\$410,000</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$10,000</b>	<b>\$110,000</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$900,000</b>
<b>2018</b>											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$310,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
<b>2018 Total</b>	<b>\$0</b>	<b>\$420,000</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$850,000</b>
<b>2019</b>											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$360,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
<b>2019 Total</b>	<b>\$0</b>	<b>\$420,000</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$900,000</b>
<b>2020</b>											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Safe Routes to Schools - Construction	\$0	\$0	\$0	\$100,000	\$185,000	\$0	\$0	\$0	\$0	\$0	\$285,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
<b>2020 Total</b>	<b>\$0</b>	<b>\$420,000</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$185,000</b>	<b>\$60,000</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$885,000</b>
<b>2021</b>											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhoods & Art	\$0	\$30,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$150,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
<b>2021 Total</b>	<b>\$0</b>	<b>\$390,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$570,000</b>
<b>NEIGHBORHOODS Total</b>	<b>\$0</b>	<b>\$2,060,000</b>	<b>\$0</b>	<b>\$900,000</b>	<b>\$195,000</b>	<b>\$350,000</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,105,000</b>
<b>Grand Total</b>	<b>\$0</b>	<b>\$2,060,000</b>	<b>\$0</b>	<b>\$900,000</b>	<b>\$195,000</b>	<b>\$350,000</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,105,000</b>



## PARKS, RECREATION & PATHWAYS



Pictured, Top Row, L-R: Members of Grounds Maintenance put finishing touches on Shoreline Park improvements; Sandusky residents enjoying new swing; dedication ceremony for Orlando Pace Park improvements; Bottom Row: Members of Streets department assist with Surf's Up demo and Sandusky Bay Pavilion improvements.



## 2017 CAPITAL PROJECTION FOR PARKS, RECREATION AND PATHWAYS

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
<b>RECREATION</b>											
<b>2017</b>											
Big Island Floating Dock	\$0	\$0	\$0	\$0	\$25,000	\$15,000	\$0	\$0	\$0	\$0	\$40,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Battery Park & Sandusky Bay Pavilion	\$0	\$0	\$0	\$45,122	\$35,000	\$45,122	\$0	\$0	\$0	\$0	\$125,244
Lions Park Parking Lot	\$0	\$0	\$0	\$175,000	\$300,000	\$0	\$0	\$125,000	\$0	\$0	\$600,000
Sandusky Bay Pathway Plan Update	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
Jackson Street Pier Plan & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$300,000
Urban Forest Grant Near Shoreline	\$0	\$0	\$0	\$37,000	\$0	\$0	\$0	\$0	\$0	\$0	\$37,000
Skate Park Planning & Design	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Trailway Acquisition	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Foxborough Park Playground	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Lions Park Playground	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Sandusky Bay Initiative - Design	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000
Sandusky Bay - Strategic Restoration Initiative	\$0	\$0	\$0	\$240,000	\$0	\$0	\$0	\$0	\$0	\$0	\$240,000
The Landing Conceptual Design	\$0	\$0	\$0	\$0	\$60,000	\$100,000	\$0	\$0	\$0	\$0	\$160,000
<b>2017 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,497,122</b>	<b>\$660,000</b>	<b>\$160,122</b>	<b>\$300,000</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,742,244</b>
<b>2018</b>											
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Jackson Street Pier Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500,000	\$0	\$0	\$0	\$3,500,000
Churchwell Park Master Plan & Ph I Implement	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$25,000	\$0	\$25,000	\$150,000
Tennis Courts Planning & Design	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Skate Park Construction	\$0	\$0	\$0	\$0	\$0	\$400,000	\$200,000	\$0	\$0	\$0	\$600,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Dog Park	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Central Park Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Jaycee Park & Trail, Planning & Design	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$75,000	\$0	\$0	\$150,000
<b>2018 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$845,000</b>	<b>\$400,000</b>	<b>\$3,700,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$5,070,000</b>
<b>2019</b>											
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Battery Park & Sandusky Bay Pavilion	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000,000	\$0	\$0	\$0	\$5,000,000
Dredging Jackson Pier Slip	\$0	\$0	\$0	\$0	\$50,000	\$0	\$100,000	\$0	\$0	\$0	\$150,000
Landing Park Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$1,500,000
Churchwell Park Implementation, Phase II	\$0	\$0	\$0	\$0	\$175,000	\$0	\$0	\$0	\$0	\$300,000	\$775,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Tennis Courts Construction	\$0	\$0	\$0	\$0	\$200,000	\$600,000	\$0	\$0	\$0	\$0	\$800,000
<b>2019 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$950,000</b>	<b>\$600,000</b>	<b>\$6,600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$8,750,000</b>
<b>2020</b>											
Shore Protection Projects	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$100,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Amvets Implementation (w/WWTP project)	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
<b>2020 Total</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$625,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$725,000</b>
<b>2021</b>											
Shore Protection Projects	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$100,000
Huron Park Master Plan	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhood Bikeway Planning	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Venice Improvements	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>2021 Total</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$625,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$725,000</b>
<b>RECREATION Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,497,122</b>	<b>\$3,705,000</b>	<b>\$1,160,122</b>	<b>\$10,600,000</b>	<b>\$325,000</b>	<b>\$0</b>	<b>\$325,000</b>	<b>\$18,012,244</b>
<b>Grand Total</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,497,122</b>	<b>\$3,705,000</b>	<b>\$1,160,122</b>	<b>\$10,600,000</b>	<b>\$325,000</b>	<b>\$0</b>	<b>\$325,000</b>	<b>\$18,012,244</b>






## PROVISIONS



Pictured, Top Row, L-R:  
Fire Department Dive  
Team training; example  
of self-contained  
breathing apparatus  
(SCBA) for fire  
department; a member  
of the Sandusky Police  
Department models a  
bulletproof vest;  
Bottom Row: Sandusky  
Transit System vehicle.



## 2017 CAPITAL PROJECTION FOR PROVISIONS

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
 PROVISIONS											
 2017											
Misc Vehicles (Utility trucks for street, property)	\$0	\$0	\$0	\$0	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
Salt Truck	\$0	\$0	\$0	\$340,000	\$0	\$0	\$0	\$0	\$0	\$0	\$340,000
SFD - Water Rescue	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Engineering Inspector Vehicle	\$0	\$0	\$0	\$0	\$12,000	\$0	\$0	\$12,000	\$0	\$12,000	\$36,000
Transit Facility state of good repair	\$0	\$0	\$0	\$0	\$0	\$19,000	\$0	\$0	\$76,000	\$0	\$95,000
Fire Station Improvements	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000
City Hall	\$0	\$0	\$0	\$0	\$0	\$0	\$525,000	\$0	\$0	\$0	\$525,000
Justice Center	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Transit - Converted Van (9)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$443,000	\$0	\$443,000
Water - mini (from cemetery)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000
Sewer - 1-ton, jet truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000	\$0	\$0	\$600,000
SFD - Pick up	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
SPD - Cruiser & Body Cameras	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$130,000
<b>2017 Total</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$340,000</b>	<b>\$182,000</b>	<b>\$19,000</b>	<b>\$525,000</b>	<b>\$612,000</b>	<b>\$519,000</b>	<b>\$32,000</b>	<b>\$2,534,000</b>
 2018											
City Hall	\$0	\$0	\$0	\$0	\$0	\$0	\$525,000	\$0	\$0	\$0	\$525,000
Facilities	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Salt Truck	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Sewer - camera truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Fire Station Improvements	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Water - Valve Truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Transit - (3) Large Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100,000	\$0	\$1,100,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
<b>2018 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$100,000</b>	<b>\$117,500</b>	<b>\$0</b>	<b>\$525,000</b>	<b>\$250,000</b>	<b>\$1,100,000</b>	<b>\$50,000</b>	<b>\$2,267,500</b>

## 2017 CAPITAL PROJECTION FOR PROVISIONS (CONTINUED)

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
<b>2019</b>											
Facilities	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Sewer vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Justice Center	\$0	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,200,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
SFD - Ambulance	\$0	\$0	\$0	\$237,000	\$0	\$0	\$0	\$0	\$0	\$0	\$237,000
Transit - (2) Medium Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$120,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
<b>2019 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$4,437,000</b>	<b>\$117,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$4,834,500</b>
<b>2020</b>											
Cemetery Stone Wall	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Fire Station & Parking Lot Improvements	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
Justice Center	\$0	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,200,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Water - Vactor Truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000
SFD - Fire Engine	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
Street Paver	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Transit - (2) Medium Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$120,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
<b>2020 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$135,000</b>	<b>\$4,700,000</b>	<b>\$217,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$200,000</b>	<b>\$5,372,500</b>
<b>2021</b>											
Facilities	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Fire Station & Parking Lot Improvements	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Justice Center	\$0	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,200,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Transit - (5) Medium Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$390,000	\$0	\$390,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>2021 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$4,200,000</b>	<b>\$117,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$390,000</b>	<b>\$0</b>	<b>\$4,807,500</b>
<b>PROVISIONS Total</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$670,000</b>	<b>\$13,777,000</b>	<b>\$752,000</b>	<b>\$19,000</b>	<b>\$1,050,000</b>	<b>\$962,000</b>	<b>\$2,249,000</b>	<b>\$282,000</b>	<b>\$19,816,000</b>
<b>Grand Total</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$670,000</b>	<b>\$13,777,000</b>	<b>\$752,000</b>	<b>\$19,000</b>	<b>\$1,050,000</b>	<b>\$962,000</b>	<b>\$2,249,000</b>	<b>\$282,000</b>	<b>\$19,816,000</b>









## SEWER



Picture, Top Row, L-R: Wastewater Treatment Plant on Harrison St; grit tank improvements at Wastewater Treatment Plant; Middle Row: Member of Sewer Maintenance unloading sludge hopper; Bottom Row, L-R: Before and after shots of Farwell lift station.



## 2017 CAPITAL PROJECTION FOR SEWER

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
 <b>SEWER</b>											
 <b>2017</b>											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$100,000
Digester Structural Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$200,000
East End Sewer Improvements	\$0	\$0	\$0	\$444,619	\$0	\$0	\$0	\$0	\$0	\$0	\$444,619
Farwell, Pier Track - Design	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Grit Tank Capacity Improvements	\$0	\$0	\$0	\$113,878	\$0	\$0	\$0	\$0	\$0	\$0	\$113,878
Market Street - Combination	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$60,000
Storm Water ERU Analysis/program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$124,014	\$0	\$0	\$124,014
Dumpster Purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,177	\$0	\$0	\$44,177
Roof Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111,079	\$0	\$0	\$111,079
#14 CP - Design & Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Green Infrastructure/SHS - Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Green Infrastructure Evaluation, Phase 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000	\$0	\$0	\$65,000
Venice Lift Station & I/I Investigation - Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$164,000	\$0	\$0	\$164,000
Pump #4 Rebuild	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$40,000
Slip Lining & Manhole Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Local Limit Sampling	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$25,000
<b>2017 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$808,497</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,483,270</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$2,341,767</b>
 <b>2018</b>											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$100,000
Columbus Lift Station Upgrades	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000	\$0	\$0	\$65,000
Farwell, Pier Track - Constr.	\$0	\$0	\$0	\$1,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800,000
Ferrous Tank Liner Repair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$125,000
Venice Lift Station - Constr.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Green Infrastructure/SHS - Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
<b>2018 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,240,000</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$3,090,000</b>
 <b>2019</b>											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$50,000
Storm Water/Green Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Mills St. High Rate Treatment - Design	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000
Class A Sludge/Centrifuge Construction	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000
<b>2019 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$525,000</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$4,550,000</b>
 <b>2020</b>											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$50,000
Larchmont Slip Lining	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$150,000
Monroe Sewer Separation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$400,000
Storm Water/Green Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Mills St. High Rate Treatment - Construction	\$0	\$0	\$0	\$9,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000,000
<b>2020 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,075,000</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$10,100,000</b>
 <b>2021</b>											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$50,000
Storm Water/Green Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Arthur Street CSO Investigation/Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Slip Lining Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$400,000
Lift Station Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
<b>2021 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,125,000</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$1,150,000</b>
<b>SEWER Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,608,497</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,448,270</b>	<b>\$0</b>	<b>\$175,000</b>	<b>\$21,231,767</b>
<b>Grand Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,608,497</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,448,270</b>	<b>\$0</b>	<b>\$175,000</b>	<b>\$21,231,767</b>






## STREETS



Pictured, Top Row, L-R: Members of Forestry department plant young trees throughout the city; early phase of construction of Jackson Street parking lot; Bottom Row, L-R: Members of Forestry department remove a problematic tree; Fifth St resurfacing (Sycamore Line to Hollywood); sidewalk improvements on Waverly Rd.



## 2017 CAPITAL PROJECTION FOR STREETS

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
 <b>STREETS</b>											
 <b>2017</b>											
Camp Street - Constr & Insp	\$0	\$0	\$0	\$266,343	\$8,370	\$0	\$0	\$77,184	\$0	\$78,841	\$430,738
Cleveland Road Planning & Design	\$0	\$0	\$0	\$200,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Wayfinding	\$0	\$0	\$0	\$140,360	\$91,500	\$250,000	\$0	\$0	\$0	\$0	\$481,860
Columbus Ave Underpass Maintenance	\$0	\$0	\$0	\$0	\$85,000	\$0	\$0	\$0	\$0	\$0	\$85,000
Fifth Street Resurfacing	\$0	\$0	\$0	\$9,017	\$9,017	\$0	\$0	\$0	\$0	\$0	\$18,034
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Resurface McKelvey, Franklin, Neil, Bell	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Venice Heights Boulevard & Pinewood Drainage	\$0	\$0	\$0	\$0	\$675,000	\$0	\$0	\$75,000	\$0	\$0	\$750,000
Campbell Street & Scott Intersection Recon.	\$0	\$15,000	\$0	\$175,000	\$270,000	\$0	\$0	\$70,000	\$0	\$70,000	\$600,000
Jackson Street Parking Lot	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
2016 Sidewalk & Curb Program	\$0	\$0	\$0	\$0	\$214,160	\$0	\$0	\$0	\$0	\$0	\$214,160
2017 Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Shoreline Drive Plan & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$0	\$350,000
Transit Center Platform & Lot Improvements	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
Transit Waiting Environment Improvements	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$67,500	\$0	\$75,000
Thorpe Culvert Replacement	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Gartland Avenue Reconstruction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$320,000	\$0	\$164,000	\$484,000
In-house paving projects, basketball courts	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
<b>2017 Total</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$790,720</b>	<b>\$1,860,547</b>	<b>\$250,000</b>	<b>\$350,000</b>	<b>\$567,184</b>	<b>\$67,500</b>	<b>\$312,841</b>	<b>\$4,213,792</b>
 <b>2018</b>											
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Healthy Hayes Corridor - Design	\$0	\$0	\$0	\$100,000	\$65,000	\$65,000	\$0	\$70,000	\$0	\$0	\$300,000
Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
US-250 Pedestrian Bridge Demolition	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Downtown Streetscape - Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
West End Resurfacing & Drainage	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$450,000	\$0	\$0	\$1,250,000
Thorpe Culvert Replacement	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>2018 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$100,000</b>	<b>\$1,172,500</b>	<b>\$65,000</b>	<b>\$50,000</b>	<b>\$545,000</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$1,990,000</b>

## 2017 CAPITAL PROJECTION FOR STREETS (CONTINUED)

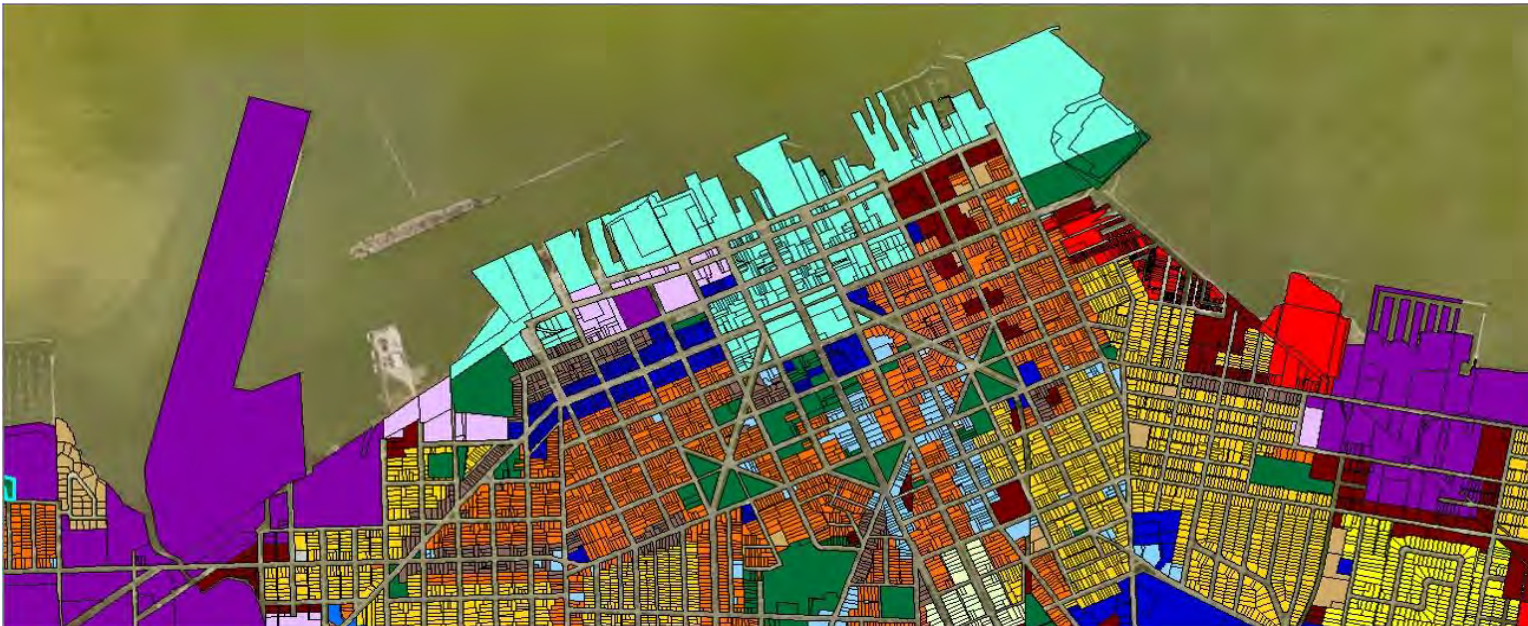
	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
<b>2019</b>											
Shoreline Drive Construction	\$0	\$0	\$0	\$0	\$400,000	\$0	\$800,000	\$400,000	\$0	\$400,000	\$2,000,000
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Meigs Street - Streetscape, Resurface, Bikelane	\$0	\$0	\$0	\$94,198	\$23,802	\$0	\$0	\$0	\$0	\$0	\$118,000
Healthy Hayes Corridor - Constuction	\$0	\$0	\$0	\$480,000	\$70,000	\$200,000	\$0	\$250,000	\$0	\$0	\$1,000,000
Downtown Streetscape - Const	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$800,000
Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Warren Street & Trail (N) Design	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Pierce, Thomas, Rockwell Resurfacing	\$0	\$0	\$0	\$0	\$591,198	\$0	\$0	\$208,802	\$0	\$0	\$800,000
<b>2019 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$574,198</b>	<b>\$1,417,500</b>	<b>\$200,000</b>	<b>\$1,600,000</b>	<b>\$908,802</b>	<b>\$7,500</b>	<b>\$400,000</b>	<b>\$5,108,000</b>
<b>2020</b>											
Pre-emption Design & Installation	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Boalt & Lane Area Storm and Resurfacing Design	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$100,000	\$0	\$0	\$125,000
Meigs Street - Streetscape, Resurface, Bikelane	\$0	\$0	\$0	\$941,974	\$235,494	\$0	\$0	\$0	\$0	\$0	\$1,177,468
Pavement Condition Rating Update	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Urban Paving: US-6 (Venice to East Corp Limit)	\$0	\$0	\$0	\$852,931	\$713,310	\$0	\$0	\$0	\$0	\$0	\$1,566,241
Warren Street & Trail (N) Construction	\$0	\$0	\$0	\$0	\$450,000	\$0	\$0	\$300,000	\$0	\$0	\$750,000
Tiffin Underpass Improvements (RR)	\$0	\$0	\$0	\$0	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$1,200,000
<b>2020 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$1,794,905</b>	<b>\$1,566,304</b>	<b>\$1,200,000</b>	<b>\$0</b>	<b>\$425,000</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$5,143,709</b>
<b>2021</b>											
Pre-emption Design & Installation	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Boalt & Lane Area Storm and Resurfacing Design	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$800,000	\$0	\$0	\$1,150,000
Walk Wayne - Huron/Wayne/Washington	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Urban Paving: US-6 (Tiffin to West Corp Limit)	\$0	\$0	\$0	\$362,448	\$202,134	\$0	\$0	\$0	\$0	\$0	\$564,582
East Water Streetscape & Surface Trt	\$0	\$0	\$0	\$0	\$350,000	\$0	\$50,000	\$0	\$0	\$0	\$400,000
Streets Resurfacing	\$0	\$0	\$0	\$0	\$197,866	\$0	\$0	\$0	\$0	\$0	\$197,866
<b>2021 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$362,448</b>	<b>\$1,357,500</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$825,000</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$2,752,448</b>
<b>STREETS Total</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$350,000</b>	<b>\$3,622,271</b>	<b>\$7,374,351</b>	<b>\$1,715,000</b>	<b>\$2,050,000</b>	<b>\$3,270,986</b>	<b>\$97,500</b>	<b>\$712,841</b>	<b>\$19,207,949</b>
<b>Grand Total</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$350,000</b>	<b>\$3,622,271</b>	<b>\$7,374,351</b>	<b>\$1,715,000</b>	<b>\$2,050,000</b>	<b>\$3,270,986</b>	<b>\$97,500</b>	<b>\$712,841</b>	<b>\$19,207,949</b>









## TECHNOLOGY



Pictured, Top Row, L-R: Map of trees within the boulevard, throughout the City, including trees that have been removed or are due to be removed; Trimble device used to upload data to Geographic Information System (GIS); Bottom Row: zoning map of Sandusky.

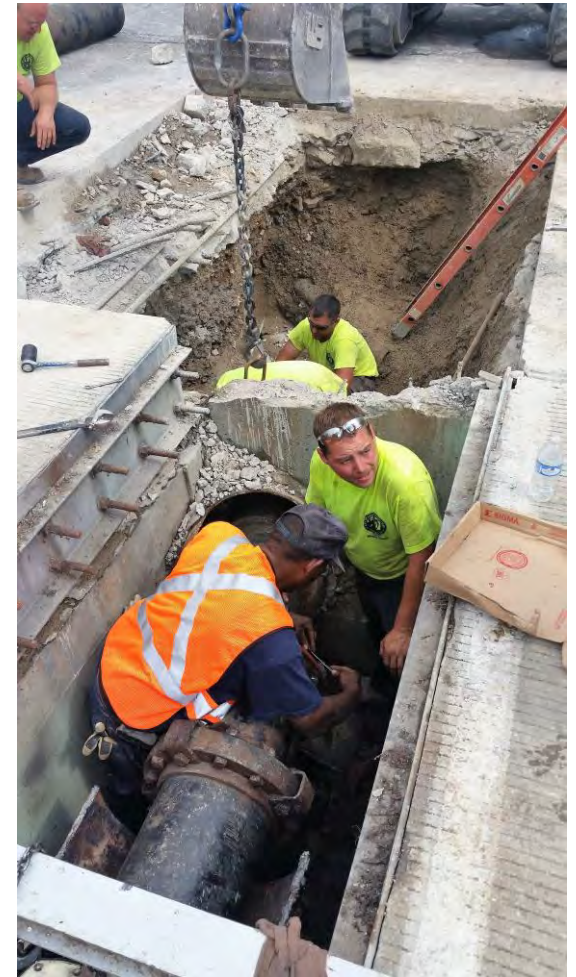


## 2017 CAPITAL PROJECTION FOR TECHNOLOGY

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
 TECHNOLOGY											
 2017											
GIS Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000	\$20,000
Software Upgrades	\$31,000	\$0	\$0	\$0	\$0	\$0	\$0	\$15,500	\$0	\$15,500	\$62,000
SPD - Mobile Data Terminals	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Transit Dispatching Software	\$0	\$0	\$0	\$181,000	\$0	\$0	\$0	\$0	\$2,000	\$0	\$183,000
<b>2017 Total</b>	<b>\$56,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$181,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,500</b>	<b>\$2,000</b>	<b>\$25,500</b>	<b>\$290,000</b>
 2018											
HRIS Software	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500	\$0	\$7,500	\$30,000
Network Door Controls	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,750	\$15,000
SPD - Mobile Data Terminals	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
<b>2018 Total</b>	<b>\$37,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$11,250</b>	<b>\$60,000</b>
 2019											
Network Door Controls	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$3,750	\$0	\$3,750	\$15,000
SPD - Mobile Data Terminals	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
<b>2019 Total</b>	<b>\$22,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,750</b>	<b>\$0</b>	<b>\$3,750</b>	<b>\$30,000</b>
 2020											
Server Virtualization Replacement	\$22,500	\$0	\$0	\$0	\$0	\$0	\$0	\$11,250	\$0	\$11,250	\$45,000
SPD - Mobile Data Terminals	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
<b>2020 Total</b>	<b>\$42,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,250</b>	<b>\$0</b>	<b>\$11,250</b>	<b>\$65,000</b>
 2021											
SPD - Mobile Data Terminals	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
<b>2021 Total</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>
<b>TECHNOLOGY Total</b>	<b>\$188,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$181,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48,000</b>	<b>\$2,000</b>	<b>\$51,750</b>	<b>\$475,000</b>
<b>Grand Total</b>	<b>\$188,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$181,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48,000</b>	<b>\$2,000</b>	<b>\$51,750</b>	<b>\$475,000</b>



## WATER



Pictured, Top Row, L-R: Big Island Water Works facility on First St; water tower located at Mills Street Golf Course; members of Water Distribution fix water main; Bottom Row: inspection of water tower spray system.



## 2017 CAPITAL PROJECTION FOR WATER

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
<b>WATER</b>											
<b>2017</b>											
Cedar Point Watermain - Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Cemetery Waterline	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000
Emergency Intake & NaMnO4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,839	\$88,839
Lincoln St Water Line	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$125,000	\$175,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$175,000	\$275,000
Powdered Activated Carbon System	\$0	\$0	\$0	\$1,401,777	\$0	\$0	\$0	\$0	\$0	\$0	\$1,401,777
Venice, Linden, Sagamore & WS Walkability	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Sheldon's Marsh Intake Improvements	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
<b>2017 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,651,777</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$463,839</b>	<b>\$4,265,616</b>
<b>2018</b>											
Chaussee Water Tower Demolition	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Distribution Building Expansion	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000
F St & Cleveland Rd Water Mains	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$400,000
Filter Media Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Venice, Linden, Sagamore & WS Walkability	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000
4 Water Loops under RR Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
<b>2018 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$1,400,000</b>	<b>\$4,000,000</b>
<b>2019</b>											
Filter Media Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Sheldon's Marsh Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Water Plant Asphalt Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Water tower nozzle replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000
<b>2019 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$875,000</b>	<b>\$975,000</b>
<b>2020</b>											
Buildout of NASA building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Columbus Int (Perkins, Camp, Hayes)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Perkins (52nd - Campbell)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Sheldon's Marsh Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Sludge Pond Dredging	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000
<b>2020 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$920,000</b>	<b>\$1,020,000</b>
<b>2021</b>											
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Valving for settling basins	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000
Sheldon's Marsh Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Wilson (Perkins to Tiffin) Water Main	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000
Clarifier Leak Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Cedar Point Watermain Loop	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000
Bennett Avenue Water Mains	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
<b>2021 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$1,430,000</b>	<b>\$1,530,000</b>
<b>WATER Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,151,777</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$550,000</b>	<b>\$0</b>	<b>\$5,088,839</b>	<b>\$11,790,616</b>
<b>Grand Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,151,777</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$550,000</b>	<b>\$0</b>	<b>\$5,088,839</b>	<b>\$11,790,616</b>

## CONTRIBUTORS BY DEPARTMENT

### ADMINISTRATIVE SERVICES

The **Sandusky City Commission** approves the annual budget, including dollars available for capital projects.



Dennis E. Murray Jr.  
President



Richard R. Brady  
Vice President



Nikki Lloyd



Greg Lockhart



C. Wesley Poole



Naomi Twine



Dave Waddington

**To connect with members of the City Commission, please contact:**

Commission Clerk, Kelly Kresser

(419) 627-5850

[kresser@ci.sandusky.oh.us](mailto:kresser@ci.sandusky.oh.us)

The **City Manager** is responsible for managing the city's overall budget, including capital improvements. The manager evaluates each potential capital project and determines which projects to prioritize in the Capital Improvement Plan (CIP) for each forthcoming year. Final budget recommendations are made to the Sandusky City Commission for formal approval.

For further details regarding the process used to determine CIP projects, please see the *Frequently Asked Questions (FAQs)* section of this document.

**To connect with the City Manager, please contact:**

City Manager's office

City Manager, Eric Wobser

Executive Assistant, Leslie Mesenburg

(419) 627-5844

[ewobser@ci.sandusky.oh.us](mailto:ewobser@ci.sandusky.oh.us)

[lmesenburg@ci.sandusky.oh.us](mailto:lmesenburg@ci.sandusky.oh.us)





The **Department of Finance** assists City commissioners and each department in the preparation of the annual budget. Because this department is responsible for collecting, spending, investing, managing and protecting all City money, as well as overseeing records, receipts, assets, liabilities and taxes, the director of finance evaluates financing options and funding plans for capital improvements. The department of finance also assists with coding of accounts and creating new sub-accounts to be used for capital projects.

**To connect with the Department of Finance, please contact:**

Finance Director, Hank Solowiej, CPA	(419) 627-5776 <a href="mailto:hsolowiej@ci.sandusky.oh.us">hsolowiej@ci.sandusky.oh.us</a>
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The **Department of Information Technology (IT)** is responsible for capital projects within the IT department, as well as assisting with all technology-related projects throughout the city, including the Geographic Information System (GIS) that launched in 2016.

**To connect with the Department of Information Technology (IT), please contact:**

IT Director, Stuart Hamilton	(419) 627-5969 <a href="mailto:shamilton@ci.sandusky.oh.us">shamilton@ci.sandusky.oh.us</a>
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The **Department of Human Resources** is responsible for all personnel issues throughout the City, including hiring, conducting union negotiations, maintaining personnel files and managing insurance benefits, worker's compensation and leaves of absence, as well as many other aspects of daily operations.

**To connect with the Department of Human Resources, please contact:**

Deb Leslie	(419) 627-5885, <a href="mailto:dleslie@ci.sandsuky.oh.us">dleslie@ci.sandsuky.oh.us</a>
Connie Nicholson	(419) 627-5968, <a href="mailto:cnicholson@ci.sandusky.oh.us">cnicholson@ci.sandusky.oh.us</a>

The **Department of Law** functions as legal counsel for City commissioners and the city manager, as well as all departmental City staff, boards and advisory committees, in all matters relating to consistency with the City Charter, the Ohio Revised Code and other laws and negotiations. Contract documents are created and maintained by the law department for the CIP and the law director manages all ordinances to be reviewed and approved by the Sandusky City Commission.

**To connect with the Department of Law, please contact:**

Department of Law office:	(419) 627-5852
Law Director, Justin Harris	<a href="mailto:jharris@ci.sandusky.oh.us">jharris@ci.sandusky.oh.us</a>
Executive Assistant, Paige Doster	<a href="mailto:pdoster@ci.sandusky.oh.us">pdoster@ci.sandusky.oh.us</a>

The **Department of Recreation** plans, develops and implements most of the activities in the city parks and coordinates publicly and privately-operated special events on city properties and downtown. These projects are often funded through the GLRI program.

To connect with the Department of Law, please contact:

Recreation Superintendent, Victoria Kurt

(419) 627-5886

[vkurt@ci.sandusky.oh.us](mailto:vkurt@ci.sandusky.oh.us)



Pictured, Top Row, L-R:  
“Drink and Dabble” art  
event; Paper District  
Marina at full capacity;  
Bottom Row, L-R: Aerial  
view of annual Touch-a-  
Truck event; community  
youth gather in Lyons Park  
for recreational program  
event.



## 2017 CAPITAL PROJECTION FOR ADMINISTRATIVE SERVICES

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
<b>2017</b>											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$100,000
Software Upgrades	\$31,000	\$0	\$0	\$0	\$0	\$0	\$0	\$15,500	\$0	\$15,500	\$62,000
City Hall	\$0	\$0	\$0	\$0	\$0	\$0	\$525,000	\$0	\$0	\$0	\$525,000
Justice Center	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Local Limit Sampling	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$25,000
<b>2017 Total</b>	<b>\$46,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$525,000</b>	<b>\$90,500</b>	<b>\$0</b>	<b>\$65,500</b>	<b>\$727,000</b>
<b>2018</b>											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$100,000
City Hall	\$0	\$0	\$0	\$0	\$0	\$0	\$525,000	\$0	\$0	\$0	\$525,000
HRIS Software	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500	\$0	\$7,500	\$30,000
Network Door Controls	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,750	\$15,000
<b>2018 Total</b>	<b>\$22,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$525,000</b>	<b>\$57,500</b>	<b>\$0</b>	<b>\$61,250</b>	<b>\$670,000</b>
<b>2019</b>											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$50,000
Network Door Controls	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$3,750	\$0	\$3,750	\$15,000
Justice Center	\$0	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,200,000
<b>2019 Total</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,750</b>	<b>\$0</b>	<b>\$28,750</b>	<b>\$4,265,000</b>
<b>2020</b>											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$50,000
Server Virtualization Replacement	\$22,500	\$0	\$0	\$0	\$0	\$0	\$0	\$11,250	\$0	\$11,250	\$45,000
Justice Center	\$0	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,200,000
<b>2020 Total</b>	<b>\$22,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$36,250</b>	<b>\$0</b>	<b>\$36,250</b>	<b>\$4,295,000</b>
<b>2021</b>											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$50,000
Justice Center	\$0	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,200,000
<b>2021 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$4,250,000</b>
<b>Grand Total</b>	<b>\$98,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,050,000</b>	<b>\$238,000</b>	<b>\$0</b>	<b>\$216,750</b>	<b>\$14,207,000</b>



## COMMUNITY AND ECONOMIC DEVELOPMENT, PLANNING AND TRANSIT

This department houses divisions associated with planning, code enforcement, building, housing and economic development, and administers the Community Development Block Grant (CDBG) in coordination with other departments, as well as the Community Development Capital Projects fund and Economic Development Capital Projects fund, that are partially funded by Issue 8 revenue. Other common funding sources are CHIP, Issue 8 Blight, Issue 8 Economic Development, rental registration, administrative penalty fees and permit revenues. The department also applies for various grants for special projects.

The **Planning Division** is responsible for developing planning documents and master plans for neighborhoods, parks and bikeways, as well as managing residential demolition, environmental assessment projects and city-wide zoning. The **Building Division** is the point of contact for all permitting and building inspections for commercial, industrial and residential projects. The **Code Enforcement Division** inspects and enforces all housing and code violations throughout the city. The **Housing & Economic Development Division** manages the City Land Bank, property acquisition, various improvement districts, economic incentive programs and loan programs, while working closely with entrepreneurs and business owners looking to locate potential sites in the City.

The **Sandusky Transit System (STS)** is housed in the Department of Community Development but has its own designation in the CIP because it serves a function independent of other projects. STS operates a Dial-A-Ride service providing curb-to-curb, advance reservation and shared-ride transportation service within Erie County. STS also operates a fixed route SPARC system, providing service from over 60 stop locations within the City of Sandusky, and most of Perkins Township.

### To connect with these various divisions, please contact:

Development offices	(419) 627-5832
Chief Development Officer, Matt Lasko	<a href="mailto:mlasko@ci.sandusky.oh.us">mlasko@ci.sandusky.oh.us</a>
Director of Planning, Angela Byington	<a href="mailto:abyington@ci.sandusky.oh.us">abyington@ci.sandusky.oh.us</a>
Housing Manager, Amanda McClain	<a href="mailto:amcclain@ci.sandusky.oh.us">amcclain@ci.sandusky.oh.us</a>
Administrative Assistant, Deb Eversole	<a href="mailto:deversole@ci.sandusky.oh.us">deversole@ci.sandusky.oh.us</a>
Building department	(419) 627-5940

### To connect with the STS, please contact:

Sandusky Transit System	(419) 627-0740
Operations (MV Transportation)	(419) 621-8462
Manager, Marvin Ranaldson	<a href="mailto:mrarnaldson@ci.sandusky.oh.us">mrarnaldson@ci.sandusky.oh.us</a>



Pictured: Neighborhood Initiative Coordinator, Talon Flohr, interacts with residents during a community event; G&C Foundry demolition

## 2017 CAPITAL PROJECTION FOR COMMUNITY AND ECONOMIC DEVELOPMENT, PLANNING AND TRANSIT

	CAPITAL	DEVELOPMENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA-STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
<b>2017</b>											
Commercial Demolition	\$0	\$0	\$1,050,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,050,000
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Demolition & Acquisition	\$0	\$50,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Transit Dispatching Software	\$0	\$0	\$0	\$181,000	\$0	\$0	\$0	\$0	\$2,000	\$0	\$183,000
Transit Facility state of good repair	\$0	\$0	\$0	\$0	\$0	\$19,000	\$0	\$0	\$76,000	\$0	\$95,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Battery Park & Sandusky Bay Pavilion	\$0	\$0	\$0	\$45,122	\$35,000	\$45,122	\$0	\$0	\$0	\$0	\$125,244
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Sunoco Demolition & Tank Pull	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhood Initiative - Plan	\$0	\$0	\$0	\$0	\$10,000	\$50,000	\$0	\$0	\$0	\$0	\$60,000
Sandusky Bay Pathway Plan Update	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
Jackson Street Pier Plan & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$300,000
Shoreline Drive Plan & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$0	\$350,000
Transit Center Platform & Lot Improvements	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
Transit Waiting Environment Improvements	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$67,500	\$0	\$75,000
Transit - Converted Van (9)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$443,000	\$0	\$443,000
Trailway Acquisition	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
<b>2017 Total</b>	<b>\$0</b>	<b>\$910,000</b>	<b>\$1,050,000</b>	<b>\$476,122</b>	<b>\$177,500</b>	<b>\$174,122</b>	<b>\$770,000</b>	<b>\$0</b>	<b>\$588,500</b>	<b>\$0</b>	<b>\$4,246,244</b>
<b>2018</b>											
Commercial Demolition	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$310,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Churchwell Park Master Plan & Ph I Implement	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$25,000	\$0	\$25,000	\$150,000
Tennis Courts Planning & Design	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Downtown Streetscape - Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
Jaycee Park & Trail, Planning & Design	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$75,000	\$0	\$0	\$150,000
Transit - (3) Large Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100,000	\$0	\$1,100,000
<b>2018 Total</b>	<b>\$0</b>	<b>\$920,000</b>	<b>\$400,000</b>	<b>\$250,000</b>	<b>\$702,500</b>	<b>\$60,000</b>	<b>\$170,000</b>	<b>\$100,000</b>	<b>\$1,107,500</b>	<b>\$25,000</b>	<b>\$3,735,000</b>

## COMMUNITY AND ECONOMIC DEVELOPMENT, PLANNING AND TRANSIT (CONTINUED)

<b>2019</b>											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$360,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
Transit - (2) Medium Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$120,000
<b>2019 Total</b>	<b>\$0</b>	<b>\$920,000</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$507,500</b>	<b>\$60,000</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$127,500</b>	<b>\$0</b>	<b>\$2,035,000</b>
<b>2020</b>											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
Transit - (2) Medium Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$120,000
<b>2020 Total</b>	<b>\$0</b>	<b>\$920,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$507,500</b>	<b>\$60,000</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$127,500</b>	<b>\$0</b>	<b>\$1,735,000</b>
<b>2021</b>											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Huron Park Master Plan	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhood Bikeway Planning	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Neighborhoods & Art	\$0	\$30,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$150,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
Transit - (5) Medium Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$390,000	\$0	\$390,000
<b>2021 Total</b>	<b>\$0</b>	<b>\$890,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$557,500</b>	<b>\$60,000</b>	<b>\$120,000</b>	<b>\$0</b>	<b>\$397,500</b>	<b>\$0</b>	<b>\$2,025,000</b>
<b>Grand Total</b>	<b>\$0</b>	<b>\$4,560,000</b>	<b>\$1,450,000</b>	<b>\$1,026,122</b>	<b>\$2,452,500</b>	<b>\$414,122</b>	<b>\$1,300,000</b>	<b>\$100,000</b>	<b>\$2,348,500</b>	<b>\$25,000</b>	<b>\$13,776,244</b>



## FIRE DEPARTMENT

The **Sandusky Fire Department (SFD)**, proudly serving over 25,000 permanent residents within 14.7 square miles, is the largest fire department in Erie County with 47 career firefighters responding from three stations and an Insurance Service Office (ISO) rating of 4. SFD is a full service fire department providing fire, Advanced Life Support (ALS), Basic Life Support (BLS) and Technical Rescue (Scuba, Trench, High Angle, Structural Collapse and Confined Space). Several staff technicians also support the Countywide Hazardous Materials Team.

The SFD does more than just fight fires. Staff is trained in emergency response, water rescue, rope rescue, vehicle rescue and confined space entry. The Central Fire Station on West Market Street serves the central business district and central corridor by housing an engine truck, a ladder truck, an ambulance, a hazmat vehicle, a command vehicle and a reserve engine truck. Station #3 serves the east side of the city, including Cedar Point, by maintaining an engine truck and ambulance on the premises. Station #7 houses an engine truck and ambulance for service to the west side of the city. The water rescue boat is maintained at the Paper District Marina.

Capital improvements requested by the fire department are typically for equipment, safety, rescue, vehicles and building improvements. When purchases cannot be paid for from the Emergency Management System (EMS) Fund, they are typically included in the Operation and Maintenance (O&M) budget as normal operating expenses.

**To connect with the SFD, please contact:**

Central Fire Station

(419) 627-5822

Interim Chief, Mario D'Amico

Administrative Assistant, Diane Mulvin

[dmulvin@ci.sandusky.oh.us](mailto:dmulvin@ci.sandusky.oh.us)



Pictured, Top Row: Fire on McDonough St; Bottom Row: New Fire Department logo, students from Sandusky High School thank members of Sandusky Fire Department on behalf of the Sandusky Schools.



## 2017 CAPITAL PROJECTION FOR FIRE

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
<b>2017</b>											
SFD - Water Rescue	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Fire Station Improvements	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000
SFD - Pick up	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$130,000
SFD - Mobile Data Terminals	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
<b>2017 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$270,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$270,000</b>
<b>2018</b>											
Fire Station Improvements	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
SFD - Mobile Data Terminals	\$0	\$0	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000
<b>2018 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$132,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$132,000</b>
<b>2019</b>											
SFD - Ambulance	\$0	\$0	\$0	\$237,000	\$0	\$0	\$0	\$0	\$0	\$0	\$237,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
SFD - Mobile Data Terminals	\$0	\$0	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000
<b>2019 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$67,000</b>	<b>\$237,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$304,000</b>
<b>2020</b>											
Fire Station & Parking Lot Improvements	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
SFD - Fire Engine	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
SFD - Mobile Data Terminals	\$0	\$0	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000
<b>2020 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$142,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$642,000</b>
<b>2021</b>											
Fire Station & Parking Lot Improvements	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
SFD - Mobile Data Terminals	\$0	\$0	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000
<b>2021 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$107,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$107,000</b>
<b>Grand Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$718,000</b>	<b>\$737,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,455,000</b>



## POLICE DEPARTMENT

The **Sandusky Police Department (SPD)** strives to improve the quality of life in the City of Sandusky by addressing the concerns of our citizens.

In addition to traditional law enforcement tactics, the SPD focuses on building trust and reducing crime through extensive trainings and special programs, such as community policing and the drug tip line.

In addition, they are looking at innovative ways to use various data to develop proactive strategies for policing. For example, they use the number of reported gunshot calls received to identify target enforcement areas.

To connect with the SPD, please contact:

SPD office

Police Chief, John Orzech

Administrative Assistant, Eva Olcott

(419) 627-5870

[jorzech@ci.sandusky.oh.us](mailto:jorzech@ci.sandusky.oh.us)

[eolcott@ci.sandusky.oh.us](mailto:eolcott@ci.sandusky.oh.us)



Pictured, Top Row, L-R: Sandusky Police logo; 2016 Department photo; Bottom Row: Community Impact officers assist Pastor Calvin with moving boxed donations at New Day Family Resource Center; police officers connect with community youth during Trick-or-Treat event and neighborhood basketball game.

## 2017 CAPITAL PROJECTION FOR POLICE

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
<b>2017</b>											
SPD - Mobile Data Terminals	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
SPD - Cruiser & Body Cameras	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000
<b>2017 Total</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,000</b>
<b>2018</b>											
SPD - Mobile Data Terminals	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
<b>2018 Total</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$115,000</b>
<b>2019</b>											
SPD - Mobile Data Terminals	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
<b>2019 Total</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$115,000</b>
<b>2020</b>											
SPD - Mobile Data Terminals	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
<b>2020 Total</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$120,000</b>
<b>2021</b>											
SPD - Mobile Data Terminals	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
<b>2021 Total</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$130,000</b>
<b>Grand Total</b>	<b>\$145,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$545,000</b>



## PUBLIC SERVICES

The **Department of Public Services** improves, enhances and maintains city-owned parks, buildings, the urban forest, playgrounds, streets and traffic while managing and operating Mills Creek Golf Course, Oakland Cemetery, the greenhouse, Paper District Marina and Shelby Street Boat Ramp. This is accomplished through seven divisions: **Cemetery, Fleet Maintenance, Forestry, Horticultural Services and Property Maintenance.**

To connect with the Department of Public Services, please contact:

Public Services office  
Director of Public Services, Brad Link  
Administrative Assistant, Kelly Kromer

(419) 627-5884  
[blink@ci.sandusky.oh.us](mailto:blink@ci.sandusky.oh.us)  
[kkromer@ci.sandusky.oh.us](mailto:kkromer@ci.sandusky.oh.us)



Pictured, Top Row, L-R: City Horticulturist, Tom Speir, hosts a group of students at the City greenhouse; Facer Park, Bottom Row, L-R: tree planting and grounds maintenance at the Paper District Marina; local youth enjoy the splash pad at Huron Park.





## 2017 CAPITAL PROJECTION FOR PUBLIC SERVICES AND RECREATION

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
<b>2017</b>											
Cemetery Waterline	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000
Misc Vehicles (Utility trucks for street, property)	\$0	\$0	\$0	\$0	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Urban Forest Grant Near Shoreline	\$0	\$0	\$0	\$37,000	\$0	\$0	\$0	\$0	\$0	\$0	\$37,000
Skate Park Planning & Design	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Foxborough Park Playground	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Lions Park Playground	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
<b>2017 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,000</b>	<b>\$375,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$462,000</b>
<b>2018</b>											
Facilities	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Dog Park	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Central Park Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
<b>2018 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$217,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$242,500</b>
<b>2019</b>											
Facilities	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
<b>2019 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$92,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$117,500</b>
<b>2020</b>											
Cemetery Stone Wall	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
<b>2020 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$92,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$117,500</b>
<b>2021</b>											
Facilities	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Venice Improvements	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>2021 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$142,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$167,500</b>
<b>Grand Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,000</b>	<b>\$920,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$1,107,000</b>

## PUBLIC WORKS

The **Department of Public Works (DPW)** includes all matters related to engineering, sewer, water, streets and traffic.

The **Engineering** division is responsible for design and construction of CIP projects on public and city-owned property, such as the water and wastewater treatment plants, sewers, water lines and towers, roads, sidewalks, multi-use trails, parking lots, shorelines and municipal buildings. While managed in-house, most projects involve teamwork between City staff and external design firms and construction contractors that are chosen for each project through a public bidding process. In recent years, the DPW has been awarded several grants and loans in order to perform a growing number of improvements throughout the city.

The **Streets and Utilities** division is responsible for all matters related to streets and traffic, including signal maintenance, signing and striping, snow and ice control, street maintenance and sweeping; all matters related to sewer maintenance, improvement and repair of all city-owned sewer systems; and all matters related to water distribution, including maintenance, improvements and repairs to all city-owned water lines.

The **Wastewater Treatment** division includes management of around-the-clock operations and laboratory testing at the wastewater treatment plant (WWTP)

The **Water Treatment** division includes management of around-the-clock operations and laboratory testing at Big Island Water Works (BIWW) filtration plant.

In addition to grants and loans, revenue for DPW projects is generated from Issue 8 Infrastructure, CDBG, Capital Infrastructure Fund, as well as utility rates for sewer, water and storm water.

**To connect with the Department of Public Works, please contact:**

Public Works office

Director of Public Works and City Engineer, Aaron Klein, PE

Administrative Assistant, Elisabeth Sowecke

(419) 627-5829

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[esowecke@ci.sandusky.oh.us](mailto:esowecke@ci.sandusky.oh.us)



Pictured, L-R:  
Surf's Up  
demolition and  
Camp St  
underpass  
reconstruction

## 2017 CAPITAL PROJECTION FOR PUBLIC WORKS

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
<b>2017</b>											
Camp Street - Constr & Insp	\$0	\$0	\$0	\$266,343	\$8,370	\$0	\$0	\$77,184	\$0	\$78,841	\$430,738
Cedar Point Watermain - Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Cleveland Road Planning & Design	\$0	\$0	\$0	\$200,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Digester Structural Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$200,000
East End Sewer Improvements	\$0	\$0	\$0	\$444,619	\$0	\$0	\$0	\$0	\$0	\$0	\$444,619
Emergency Intake & NaMnO4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,839	\$88,839
Farwell, Pier Track - Design	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
GIS Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000	\$20,000
Grit Tank Capacity Improvements	\$0	\$0	\$0	\$113,878	\$0	\$0	\$0	\$0	\$0	\$0	\$113,878
Lincoln St Water Line	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$125,000	\$175,000
Market Street - Combination	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$60,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$175,000	\$275,000
Powdered Activated Carbon System	\$0	\$0	\$0	\$1,401,777	\$0	\$0	\$0	\$0	\$0	\$0	\$1,401,777
Salt Truck	\$0	\$0	\$0	\$340,000	\$0	\$0	\$0	\$0	\$0	\$0	\$340,000
Storm Water ERU Analysis/program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$124,014	\$0	\$0	\$124,014
Wayfinding	\$0	\$0	\$0	\$140,360	\$91,500	\$250,000	\$0	\$0	\$0	\$0	\$481,860
Big Island Floating Dock	\$0	\$0	\$0	\$0	\$25,000	\$15,000	\$0	\$0	\$0	\$0	\$40,000
Engineering Inspector Vehicle	\$0	\$0	\$0	\$0	\$12,000	\$0	\$0	\$12,000	\$0	\$12,000	\$36,000
Columbus Ave Underpass Maintenance	\$0	\$0	\$0	\$0	\$85,000	\$0	\$0	\$0	\$0	\$0	\$85,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Fifth Street Resurfacing	\$0	\$0	\$0	\$9,017	\$9,017	\$0	\$0	\$0	\$0	\$0	\$18,034
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Resurface McKelvey, Franklin, Neil, Bell	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Venice Heights Boulevard & Pinewood Drainage	\$0	\$0	\$0	\$0	\$675,000	\$0	\$0	\$75,000	\$0	\$0	\$750,000
Campbell Street & Scott Intersection Recon.	\$0	\$15,000	\$0	\$175,000	\$270,000	\$0	\$0	\$70,000	\$0	\$70,000	\$600,000
Dumpster Purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,177	\$0	\$0	\$44,177
Roof Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111,079	\$0	\$0	\$111,079
#14 CP - Design & Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Green Infrastructure/SHS - Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Green Infrastructure Evaluation, Phase 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000	\$0	\$0	\$65,000
Venice Lift Station & I/I Investigation - Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$164,000	\$0	\$0	\$164,000
Venice, Linden, Sagamore & WS Walkability	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Sheldon's Marsh Intake Improvements	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
Jackson Street Parking Lot	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
2016 Sidewalk & Curb Program	\$0	\$0	\$0	\$0	\$214,160	\$0	\$0	\$0	\$0	\$0	\$214,160
2017 Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Lions Park Parking Lot	\$0	\$0	\$0	\$175,000	\$300,000	\$0	\$0	\$125,000	\$0	\$0	\$600,000
Water - mini (from cemetery)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000
Sewer - 1-ton, jet truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000	\$0	\$0	\$600,000
Pump #4 Rebuild	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$40,000
Thorpe Culvert Replacement	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Slip Lining & Manhole Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Sandusky Bay Initiative - Design	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000
Sandusky Bay - Strategic Restoration Initiative	\$0	\$0	\$0	\$240,000	\$0	\$0	\$0	\$0	\$0	\$0	\$240,000
The Landing Conceptual Design	\$0	\$0	\$0	\$0	\$60,000	\$100,000	\$0	\$0	\$0	\$0	\$160,000
Gartland Avenue Reconstruction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$320,000	\$0	\$164,000	\$484,000
In-house paving projects, basketball courts	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
<b>2017 Total</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$7,005,994</b>	<b>\$2,160,047</b>	<b>\$365,000</b>	<b>\$0</b>	<b>\$2,847,454</b>	<b>\$0</b>	<b>\$793,680</b>	<b>\$13,187,175</b>

## 2017 CAPITAL PROJECTION FOR PUBLIC WORKS (CONTINUED)

<b>2018</b>											
Chaussee Water Tower Demolition	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Columbus Lift Station Upgrades	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000	\$0	\$0	\$65,000
Distribution Building Expansion	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000
F St & Cleveland Rd Water Mains	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$400,000
Farwell, Pier Track - Constr.	\$0	\$0	\$0	\$1,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800,000
Ferrous Tank Liner Repair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$125,000
Filter Media Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Salt Truck	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Sewer - camera truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Healthy Hayes Corridor - Design	\$0	\$0	\$0	\$100,000	\$65,000	\$65,000	\$0	\$70,000	\$0	\$0	\$300,000
Venice Lift Station - Constr.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Green Infrastructure/SHS - Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Venice, Linden, Sagamore & WS Walkability	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000
4 Water Loops under RR Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
2017 Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Water - Valve Truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
US-250 Pedestrian Bridge Demolition	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Jackson Street Pier Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500,000	\$0	\$0	\$0	\$3,500,000
Skate Park Construction	\$0	\$0	\$0	\$0	\$0	\$400,000	\$200,000	\$0	\$0	\$0	\$600,000
West End Resurfacing & Drainage	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$450,000	\$0	\$0	\$1,250,000
Thorpe Culvert Replacement	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
<b>2018 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$4,500,000</b>	<b>\$1,115,000</b>	<b>\$465,000</b>	<b>\$3,700,000</b>	<b>\$2,060,000</b>	<b>\$0</b>	<b>\$1,450,000</b>	<b>\$13,340,000</b>
<b>2019</b>											
Filter Media Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Sewer vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Shoreline Drive Construction	\$0	\$0	\$0	\$0	\$400,000	\$0	\$800,000	\$400,000	\$0	\$400,000	\$2,000,000
Storm Water/Green Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Mills St. High Rate Treatment - Design	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000
Battery Park & Sandusky Bay Pavilion	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000,000	\$0	\$0	\$0	\$5,000,000
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Meigs Street - Streetscape, Resurface, Bikelane	\$0	\$0	\$0	\$94,198	\$23,802	\$0	\$0	\$0	\$0	\$0	\$118,000
Healthy Hayes Corridor - Constuction	\$0	\$0	\$0	\$480,000	\$70,000	\$200,000	\$0	\$250,000	\$0	\$0	\$1,000,000
Class A Sludge/Centrifuge Construction	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000
Sheldon's Marsh Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Water Plant Asphalt Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Water tower nozzle replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000
Dredging Jackson Pier Slip	\$0	\$0	\$0	\$0	\$50,000	\$0	\$100,000	\$0	\$0	\$0	\$150,000
Downtown Streetscape - Const	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$800,000
Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Warren Street & Trail (N) Design	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Landing Park Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$1,500,000
Churchwell Park Implementation, Phase II	\$0	\$0	\$0	\$0	\$175,000	\$0	\$0	\$0	\$0	\$300,000	\$775,000
Tennis Courts Construction	\$0	\$0	\$0	\$0	\$200,000	\$600,000	\$0	\$0	\$0	\$0	\$800,000
Pierce, Thomas, Rockwell Resurfacing	\$0	\$0	\$0	\$0	\$591,198	\$0	\$0	\$208,802	\$0	\$0	\$800,000
<b>2019 Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,574,198</b>	<b>\$1,785,000</b>	<b>\$800,000</b>	<b>\$8,200,000</b>	<b>\$1,583,802</b>	<b>\$0</b>	<b>\$1,575,000</b>	<b>\$18,818,000</b>

## 2017 CAPITAL PROJECTION FOR PUBLIC WORKS (CONTINUED)

<b>2020</b>											
Buildout of NASA building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Columbus Int (Perkins, Camp, Hayes)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Larchmont Slip Lining	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$150,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Monroe Sewer Separation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$400,000
Perkins (52nd - Campbell)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Pre-emption Design & Installation	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000
Shore Protection Projects	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$100,000
Storm Water/Green Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Boalt & Lane Area Storm and Resurfacing Design	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$100,000	\$0	\$0	\$125,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Mills St. High Rate Treatment - Construction	\$0	\$0	\$0	\$9,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000,000
Meigs Street - Streetscape, Resurface, Bikelane	\$0	\$0	\$0	\$941,974	\$235,494	\$0	\$0	\$0	\$0	\$0	\$1,177,468
Pavement Condition Rating Update	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Sheldon's Marsh Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Sludge Pond Dredging	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000
Amvets Implementation (w/WWTP project)	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Safe Routes to Schools - Construction	\$0	\$0	\$0	\$100,000	\$185,000	\$0	\$0	\$0	\$0	\$0	\$285,000
Water - Vactor Truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000
Urban Paving: US-6 (Venice to East Corp Limit)	\$0	\$0	\$0	\$852,931	\$713,310	\$0	\$0	\$0	\$0	\$0	\$1,566,241
Warren Street & Trail (N) Construction	\$0	\$0	\$0	\$0	\$450,000	\$0	\$0	\$300,000	\$0	\$0	\$750,000
Tiffin Underpass Improvements (RR)	\$0	\$0	\$0	\$0	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$1,200,000
Street Paver	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
<b>2020 Total</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$10,894,905</b>	<b>\$1,893,804</b>	<b>\$1,200,000</b>	<b>\$0</b>	<b>\$1,600,000</b>	<b>\$0</b>	<b>\$1,120,000</b>	<b>\$16,908,709</b>
<b>2021</b>											
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Pre-emption Design & Installation	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000
Shore Protection Projects	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$100,000
Storm Water/Green Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Valving for settling basins	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000
Boalt & Lane Area Storm and Resurfacing Design	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$800,000	\$0	\$0	\$1,150,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Walk Wayne - Huron/Wayne/Washington	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Arthur Street CSO Investigation/Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Slip Lining Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$400,000
Lift Station Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Sheldon's Marsh Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Wilson (Perkins to Tiffin) Water Main	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000
Clarifier Leak Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Cedar Point Watermain Loop	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000
Bennett Avenue Water Mains	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Urban Paving: US-6 (Tiffin to West Corp Limit)	\$0	\$0	\$0	\$362,448	\$202,134	\$0	\$0	\$0	\$0	\$0	\$564,582
East Water Streetscape & Surface Trt	\$0	\$0	\$0	\$0	\$350,000	\$0	\$50,000	\$0	\$0	\$0	\$400,000
Streets Resurfacing	\$0	\$0	\$0	\$0	\$197,866	\$0	\$0	\$0	\$0	\$0	\$197,866
<b>2021 Total</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$362,448</b>	<b>\$1,300,000</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$2,050,000</b>	<b>\$0</b>	<b>\$1,430,000</b>	<b>\$5,392,448</b>
<b>Grand Total</b>	<b>\$100,000</b>	<b>\$15,000</b>	<b>\$350,000</b>	<b>\$27,337,545</b>	<b>\$8,253,851</b>	<b>\$2,830,000</b>	<b>\$11,950,000</b>	<b>\$10,141,256</b>	<b>\$0</b>	<b>\$6,368,680</b>	<b>\$67,646,332</b>

## CONTRIBUTOR'S NOTE

### From the desk of the director of public works

As a taxpayer and family man, I understand the importance of knowing that my tax dollars are being spent responsibly. Tax and utility rate increases have the power to obstruct well-planned goals. Annual changes to expenses can even make it difficult to meet basic needs. As a civil engineer, with a passion for the environment, my goal is to ensure public access to our vibrant and most valuable natural resource—Lake Erie. Conservation and transparency are principles that I work to emulate.

Throughout the CIP planning process, I have tried my best to provide explanations for spending that are reasonable and resonate with those who are invested in the inherent value and natural beauty of the region.

It is important to understand that this is not a financial contract and these numbers are not written in stone. This plan is a guideline for spending over the next five years. While carefully evaluated, the numbers are estimates and the goals are lofty.

I am fortunate to serve as city engineer for this wonderful town and appreciate its many diverse assets. I enjoy every opportunity to engage with residents, visitors, colleagues and professionals who choose to live, work and play in Erie County, and I look forward to all that is planned for 2017 and beyond.

I am especially appreciative to the staff in the Department of Public Works for cultivating a space for wisdom, hard work and dedication to our community. In addition, I am grateful for my many talented colleagues who helped create a meaningful 2017 CIP.

Best regards,

A handwritten signature in black ink, appearing to read "Aaron Klein". The signature is stylized with a large, looped "K" and a trailing flourish.

Aaron Klein, PE

Director of Public Works and City Engineer

PS. All are welcome to contact me anytime at (419) 627-5829 or [aklein@ci.sandusky.oh.us](mailto:aklein@ci.sandusky.oh.us) with comments or questions.





## DEPARTMENT OF PUBLIC WORKS

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AARON M. KLEIN, P.E.

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Phone 419/627-5829  
Fax 419/627-5933  
aklein@ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Jane E. Cullen, P.E.

Date: March 29, 2017

Subject: **Commission Agenda Item – Permission to Bid Sloane Street Manhole Replacement and Slip Lining Project**

**ITEM FOR CONSIDERATION:** Requesting legislation authorizing the City to accept bids for the Sloane Street Manhole Replacement and Slip Lining Project.

**BACKGROUND INFORMATION:** The Sloane Street Manhole replacement project was originally bid in October of 2016. This project involved replacing the manhole at the intersection of Monroe Street and Sloane Street and was estimated at \$30,000. No bids were received at that time. Contractors either already were committed on other projects or could not bid at the estimated cost. This project was originally part of a future slip lining project along Sloane Street and a portion of Barker Street. Slip lining, also known as Cured-In-Place (CIPP), the existing 15" combined sewer has been added to the project estimate. Slip lining is a method to rehabilitate an existing sewer pipe without replacing it. The method involves the installation of a resin-impregnated flexible tube that when cured will be a continuous and tight-fitting conduit throughout the entire length of the original pipe. The existing 15" combined sewer is a vitrified clay pipe (VIT) that is cracked in several places and will eventually need to be replaced if it is not slip lined. The City's sewer maintenance department videotaped the entire length of the existing sewer this past year and it was observed that there is some separation at the pipe joints which is allowing ground water to enter into the sewer system. Slip lining the existing sewer will help eliminate ground water from entering the sewer system.

As stated in the previous communication to bid out the manhole replacement project, the existing sewer manhole at the intersection of Sloane and West Monroe Streets has sewers coming into the structure with several breaks at the connection points to the manhole. The manhole itself is in need of complete replacement due to deterioration and settlement of the existing bricks that make up the structure. The proposed work will involve replacing the manhole structure at the Monroe Street intersection which is over fourteen (14') deep and the manhole structure at the southerly end of Sloane Street. In addition, the construction project will include slip lining 811 LF of 15" sewer including a few sewer lateral repairs. There are currently twenty-two lateral connections along this length of sewer line. The contractor will be required to bypass pump sewer flow and provide a Maintenance of Traffic Plan (MOT) which will include detours due to a road closure at Sloane and West Monroe Streets.

**BUDGETARY INFORMATION:** The estimated cost of the project, including engineering, inspection, advertising, and miscellaneous costs is \$150,000.00 and will be paid Sewer Funds.



**ACTION REQUESTED:** It is recommended that the proposed Sloane Street Manhole Replacement and Slip Lining Project be approved and that the necessary legislation be passed under suspension of the rules and in accordance with Section 14 of the City Charter in order to bid the project, receive competitive prices and to complete the project as soon as possible to prevent any further deterioration of the manhole and sewer conduits at this intersection and the existing 15" combined sewer located in Sloane and Barker Streets.

I concur with this recommendation:

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Eric Wobser  
City Manager

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Aaron M. Klein  
Director of Engineering

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; J. Harris, Law Director

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION DECLARING THE NECESSITY FOR THE CITY TO PROCEED WITH THE PROPOSED SLOANE STREET MANHOLE REPLACEMENT AND SLIP LINING PROJECT; APPROVING THE SPECIFICATIONS AND ENGINEER'S ESTIMATE OF COST THEREOF; AND DIRECTING THE CITY MANAGER TO ADVERTISE FOR AND RECEIVE BIDS IN RELATION THERETO; AND DECLARING THAT THIS RESOLUTION SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, this City Commission declared the necessity for the City to proceed with the proposed Sloane Street Manhole Replacement Project by Resolution No. 058-16R, passed on September 26, 2016; and

**WHEREAS**, no bids were received for the project, which was originally part of a future slip lining project along Sloane Street and a portion of Barker Street, and therefore this proposed project will include both manhole replacement and slip lining; and

**WHEREAS**, the proposed Sloane Street Manhole Replacement and Slip Lining Project involves replacing the manhole structure at the intersection of Sloane Street and West Monroe Street which was discovered to have several breaks at the connection points and in need of replacement due to deterioration and settlement of the existing bricks that make up the structure, including approximately ten feet of each of the sewers entering the structure, and slip lining, a method known as Cured-In-Place (CIPP), the existing 15" combined sewer which will eliminate ground water from entering the system ; and

**WHEREAS**, the total estimated cost for this project including engineering, inspection, advertising and miscellaneous expenses is \$150,000.00 and will be paid with Sewer Funds; and

**WHEREAS**, this Resolution should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to bid and award the project and to complete the project as soon as possible to prevent any further deterioration of the manhole and sewer conduits at this intersection and to the existing 15" combined sewer located in Sloane Street and Barker Street; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio, finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Resolution** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The specifications and estimates of cost as prepared by the Director of Public Works and submitted to this City Commission, and which are now on file in the offices of the Director of Public Works and the Clerk of the City Commission, for the proposed Sloane Street Manhole Replacement and Slip Lining Project be and the same hereby are approved by this City Commission.

Section 2. This City Commission hereby declares it necessary to proceed with the proposed Sloane Street Manhole Replacement and Slip Lining Project at the earliest possible time.

Section 3. The City Manager is authorized and directed to advertise for and to receive

bids in relation to the proposed Sloane Street Manhole Replacement and Slip Lining Project as required by law.

Section 4. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 5. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Resolution were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 6. That for the reasons set forth in the preamble hereto, this Resolution is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST:

\_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017



## DEPARTMENT OF PUBLIC WORKS

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AARON M. KLEIN, P.E.  
Director

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aklein@ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Aaron M. Klein, P.E.

Date: March 29, 2017

Subject: Commission Agenda Item – Purchase of Asphalt from Erie Materials, Inc.

**ITEM FOR CONSIDERATION:** Requesting legislation authorizing the purchase of paving material from Erie Materials for work to be performed by the Public Works, Street Division for miscellaneous in-house street repairs.

**BACKGROUND INFORMATION:** Each year, the City purchases cold-mix and hot-mix asphalt in bulk from Erie Materials, Inc., a division of Erie Group of Companies, for pothole patching, parking lot improvements, and asphalt surface repairs in the roadway that are due to sewer construction, water construction or normal deterioration. In addition, the City has begun performing minor resurfacing projects in-house when the situation is appropriate. Another possible use for purchased asphalt would be for basketball courts or other recreational asphalt surfaces.

Staff has determined that Erie Materials and Gerken Paving are the only eligible providers of the materials because asphalt is temperature-sensitive and those facilities are the only asphalt plants close enough that allow city vehicles to maintain appropriate temperatures from purchase to application. We have asked for costs from both manufacturers:

	<u>Erie</u>	<u>Gerken</u>
ODOT 448, Type 1 (per ton)	\$58.00	\$60.00
ODOT 448, Type 2 (per ton)	\$51.00	\$55.00
301 (per ton)	\$51.00	\$53.00

**BUDGETARY INFORMATION:** The budgeted cost for asphalt materials for 2017 as approved in the O&M and capital budgets is split between the various funds accordingly, based on actual repairs in the field totaling \$135,000: Capital, via Issue 8 (\$75,000), Sewer Maintenance (\$5,000), Water Distribution (\$20,000), and Street Division (\$35,000). A portion has already been spent to purchase materials via the temporary appropriations. Additional purchases from Erie Materials, Inc. would require additional approval from City Commission.

**ACTION REQUESTED:** It is recommended that the purchase of this material be approved and that the necessary legislation be passed under suspension of the rules and in accordance with Section 14 of the City Charter based on recent passage of the General Appropriations for Fiscal Year 2017 and the 2017 Five-Year Capital Improvements Plan to allow crews to purchase materials for needed repairs.

I concur with this recommendation:

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Eric Wobser, City Manager

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; J. Harris, Law Director

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXPEND FUNDS TO ERIE MATERIALS, INC., OF SANDUSKY, OHIO, FOR ASPHALT AND PAVING MATERIAL TO BE SUPPLIED FOR IN-HOUSE STREET REPAIRS AND PROJECTS; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

**WHEREAS**, the City purchases cold-mix and hot-mix asphalt in bulk for pothole patching, parking lot improvements, and asphalt surface repairs in the roadway due to sewer construction, water construction or normal deterioration, and for minor resurfacing projects in-house when appropriate; and

**WHEREAS**, Erie Materials, Inc. and Gerken Paving are the only local asphalt plants that can supply this temperature-sensitive material due to their proximity to the City which allows the City vehicles to maintain appropriate temperature of material from purchase to application; and

**WHEREAS**, prices were requested from both manufacturers and based upon the cost per ton, Erie Materials, Inc. was determined to have the lowest and best price; and

**WHEREAS**, the total estimated cost for asphalt materials for 2017 is \$135,000.00 of which \$75,000.00 will be paid with Issue 8 funds from the Capital Fund, \$5,000.00 from Sewer Maintenance's operating budget, \$20,000.00 from Water Distribution's operating budget, and \$35,000.00 from the Street Department's operating budget; and

**WHEREAS**, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter to allow City crews to purchase asphalt material as needed for repairs and minor projects; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager and/or Finance Director is authorized and directed to expend funds for asphalt and paving material to be used for in-house street repairs and minor projects in CY 2017 at an amount **not to exceed** One Hundred Thirty Five Thousand and 00/100 Dollars (\$135,000.00) to be paid to Erie Materials, Inc., of Sandusky, Ohio.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof;

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City's Commission and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements;

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017



## DEPARTMENT OF PUBLIC WORKS

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AARON M. KLEIN, P.E.  
Director

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To: Eric Wobser, City Manager

From: Aaron M. Klein, P.E.

Date: March 27, 2017

Subject: Commission Agenda Item – Miscellaneous Purchases of HD Supply Waterworks

**ITEM FOR CONSIDERATION:** Requesting legislation authorizing purchases of miscellaneous materials from HD Supply Waterworks, of Ashland, Ohio, for work to be performed by the Public Works, Water Distribution Division for miscellaneous in-house water main repairs.

**BACKGROUND INFORMATION:** Each year, the Division of Water Distribution purchases a variety of steel products for water line repairs such as valves, pipes, bends, meters and hydrants. HD Supply Waterworks is the closest supplier of parts for steel water systems and their customer service has proven to be quite exceptional. On several occasions, the sales representative has personally delivered materials to a job site at any hour of the day, including occasions in the middle of the night, to expedite a repair if city crews could not leave the main break or after their store has closed. One reason for this is because they stock a lot of Sandusky's common items, acting as a supplemental warehouse for the City so additional materials don't have to be stored at the Water Distribution building. In addition to stocking the City's common items, they also stock Cedar Point and Erie County items so availability of non-typical items is also very good. All materials are lead-free, many are American-made.

HD Supply is the local distributor for the Sensus water meters that outfit the entire city system. HD allows the city to trade in old brass meters, even if they are beyond repair, for a credit on a new meter which exceeds any value we could get if scrapped.

For years, crews have purchased materials from HD Supply weekly based on their current needs. Occasionally purchases may approach, but never exceed, \$10,000. If a necessary weekly purchase were to exceed this limit, crews would have to make additional trips or wait for materials to perform necessary repairs. Commission approval for items already budgeted in the General Appropriations for Fiscal year 2017 could help expedite repairs while providing an additional layer of accountability during the annual audit.

**BUDGETARY INFORMATION:** The budgeted cost for HD Supply for 2017, as approved in the O&M and capital budgets is based on historic annual repairs in the field totaling \$395,000. This year's allocations are for hydrants (\$75,000), miscellaneous materials (\$120,000), and meters (\$200,000 – split with sewer maintenance) and will be paid with Water Funds in the amount of \$295,000 and Sewer Funds in the amount of \$100,000. A portion has already been spent to purchase materials via the temporary appropriations. Purchases exceeding this amount from HD Supply would require approval from City Commission.

**ACTION REQUESTED:** It is recommended that the purchase of materials from HD Supply Waterworks for use within the water distribution system be approved and that the necessary legislation be passed under suspension of the rules and in accordance with Section 14 of the City Charter based on recent passage of the



General Appropriations for Fiscal Year 2017 and the 2017 Five-Year Capital Improvements Plan which will allow crews to expedite materials for needed repairs.

I concur with this recommendation:

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Eric Wobser  
City Manager

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; J. Harris, Law Director

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXPEND FUNDS TO HD SUPPLY WATERWORKS OF ASHLAND, OHIO, FOR THE PURCHASE OF MATERIALS AND PARTS FOR IN-HOUSE WATER MAIN REPAIRS; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

**WHEREAS**, the City purchases a variety of steel products for water line repairs such as valves, pipes, bends, meters, and hydrants from HD Supply Waterworks who is the local distributor for Sensus water meters that outfit the City's entire system; and

**WHEREAS**, in addition, HD Supply Waterworks has exceptional customer service and stocks many of the City's common items, acting as a supplemental warehouse, so spare materials do not need to be stored at the Water Distribution facility; and

**WHEREAS**, the total estimated cost for materials and parts for water main repairs for 2017 is \$395,000.00 of which \$295,000.00 will be paid with Water Funds and \$100,000.00 will be paid with Sewer Funds; and

**WHEREAS**, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter to allow City crews to purchase materials and parts as needed for repairs; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager and/or Finance Director is authorized and directed to expend funds for materials and parts to be used for in-house repairs in CY 2017 at an amount **not to exceed** Three Hundred Ninety Five Thousand and 00/100 Dollars (\$395,000.00) to be paid to HD Supply Waterworks, of Ashland, Ohio.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof;

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City's Commission and any of

its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements;

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017



## DEPARTMENT OF PUBLIC WORKS

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AARON M. KLEIN, P.E.  
Director

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To: Eric Wobser, City Manager

From: Aaron M. Klein, P.E.

Date: March 30, 2017

**Subject: Commission Agenda Item – Agreement with ODNR to accept \$240k Funding for the Sandusky Bay Strategic Restoration Initiative**

**ITEM FOR CONSIDERATION:** Requesting legislation authorizing the City Manager to enter into an agreement with the Ohio Department of Natural Resources (ODNR) that will allow the City to accept \$240,000 split evenly between state funds and federal funds for the Sandusky Bay Strategic Restoration Initiative.

**BACKGROUND INFORMATION:** The Sandusky Bay is a unique ecosystem within the Great Lakes region and holds some of the most significant coastal wetland systems in the Lake Erie basin. It is a highly productive fishery area and serves as a centerpiece for public recreation and tourism. Sandusky Bay has been recognized as a priority management area for a number of initiatives including the Great Lakes Fishery Commission and the Great Lakes Water Quality Agreement, particularly with respect to fisheries management and nutrient reduction priorities. Today, the Bay possesses challenges of excessive nutrient and sediment loads, including algal blooms and a significant degradation of water quality.

In February, this Commission approved acceptance of \$1,000,000 of State Capital Funds from the Department of Natural Resources that were previously allocated for the Toledo Lucas County Port Authority. That project will fund Engineering, Design, and Permitting work for up to four (4) in-water beneficial reuse/habitat restoration projects in Sandusky Bay. These projects, considered to be “low hanging fruit entirely within the jurisdictional boundary of the City of Sandusky”, are designed to beneficially reuse dredged material to restore in-water coastal wetland habitats, improve nearshore water quality by reducing nutrient and suspended sediment loads and to enhance wildlife, waterfowl, and fisheries habitat in Sandusky Bay. These projects are collectively being called the Sandusky Bay Initiative (SBI).

ODNR and Ohio EPA understood, however, that the SBI would simply be a necessary initial step. These 3-4 projects would not clean up the entire bay, nor would they be sustainable without a comprehensive plan for the entire region surrounding the Sandusky Bay. What they did find was a willing local partner in the City of Sandusky that understands and has the wherewithal to preserve, protect and rebuild Sandusky Bay. Therefore, based on the commission’s support of the initial \$1,000,000 Sandusky Bay Initiative, ODNR approached staff again with the idea of facilitating the creation of a comprehensive plan, called the Sandusky Bay Strategic Restoration Initiative (SBSRI).

The SBSRI is a collaborative planning exercise in the amount of \$240,000 that would incorporate ongoing monitoring, assessment, and modeling work required to develop a strategic implementation plan based on scientific information and data. The approach would be extremely collaborative, as the goal is to bring together the necessary partners to ensure success of the projects. These partners may include: federal and state agencies, local agencies within the three counties surrounding the bay, area scientists from Heidelberg, the University of Toledo, Bowling Green State University and Kent State University; OSU Ohio Sea Grant; the

Old Woman Creek National Estuarine Research Reserve; the Ohio Lake Erie Commission; ODNR Division of Wildlife and ODNR Office of Coastal Management; the Cleveland Water Alliance; Lake Erie Shores & Islands; Erie, Sandusky and Ottawa County Soil and Water Conservation Districts; Metroparks; consultant/project teams and private partners.

The objective of this work is to develop a strategic implementation plan designed to create a portfolio of restoration projects that, when connected, will improve Sandusky Bay water quality by reducing nutrient and sediment loads, eliminating Harmful Algal Blooms in Sandusky Bay, and restoring waterfowl, wildlife, and fishery habitat throughout the Bay. The end goal is to enhance the quality of life for the entire region and to ensure that economic benefits that are derived from a clean Sandusky Bay continue into the future. Enacting this legislation does not mean that the City would design or manage projects outside of the jurisdictional boundaries, but it does ensure that initial steps are being taken to protect and enhance Sandusky Bay and that our seat at the table is carefully filled.

The project is scheduled to begin immediately, with the state hoping to have a consultant/project team under contract before the end of the fiscal year on June 30, which is subject to the lengthy RFQ process.

**BUDGETARY INFORMATION:** The maximum amount of funds available for transfer to the city will be \$240,000: \$120,000 of state funds and \$120,000 of federal funds. Of that, \$229,422 will be available for consultant/project team services and \$10,578 will be available for reimbursement of staff hours spent on the project.

**ACTION REQUESTED:** It is recommended that legislation be passed authorizing the City Manager to enter into an Agreement with ODNR to accept \$240,000 of state and federal funds for the Sandusky Bay Strategic Restoration Initiative and that the necessary legislation be passed under suspension of the rules and in full accordance with Section 14 of the City Charter to meet the time line set forth by ODNR of hiring a consultant before the end of June.

I concur with this recommendation:

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Eric Wobser  
City Manager

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; J. Harris, Law Director

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ACCEPT GRANT FUNDS IN THE AMOUNT OF \$240,000.00 FROM THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR THE SANDUSKY BAY STRATEGIC RESTORATION INITIATIVE; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY GRANT AGREEMENTS AND TO EXPEND THE FUNDS CONSISTENT WITH THE GRANT AGREEMENT; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, this City Commission authorized and directed the City Manager to accept grant funds in the amount of \$1,000,000.00 from the Ohio Environmental Protection Agency through the Ohio Department of Natural Resources (ODNR) for costs associated with the Healthy Lake Erie Initiative Sustainable Sediment Management Pilot Project Expansion by Ordinance No. 16-231, passed on December 27, 2016; and

**WHEREAS**, these funds were awarded to the City to fund Engineering, Design, and Permitting work for up to four (4) in-water beneficial reuse/habitat restoration projects in the Sandusky Bay and these projects are designed to beneficially reuse dredged material to restore in-water coastal wetland habitats, improve nearshore water quality by reducing nutrient and suspended sediment loads and to enhance wildlife, waterfowl, and fisheries habitat in the Sandusky Bay and these projects are collectively called the Sandusky Bay Initiative (SBI); and

**WHEREAS**, the SBI is an initial step but the projects will not clean up the entire bay, nor would they be sustainable without a comprehensive plan and these additional funds in the amount of \$240,000.00 have been awarded to the City to facilitate the creation of a comprehensive plan to be called the Sandusky Bay Strategic Restoration Initiative (SBSRI); and

**WHEREAS**, the SBSRI is a collaborative planning exercise that would incorporate ongoing monitoring, assessment, and modeling work required to develop a strategic implementation plan based on scientific information and data and the goal is to bring together the necessary partners to ensure success of the projects; and

**WHEREAS**, the objective is to develop a strategic implementation plan designed to create a portfolio of restoration projects that, when connected, will improve Sandusky Bay water quality by reducing nutrient and sediment loads, eliminating Harmful Algal Blooms in Sandusky Bay, and restoring waterfowl, wildlife, and fishery habitat throughout the Bay and the end goal is to enhance the quality of life for the entire region and to ensure that economic benefits that are derived from a clean Sandusky Bay continue into the future; and

**WHEREAS**, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to execute a grant agreement and immediately proceed with the project to meet the deadline set forth by ODNR to hire a consultant prior to the end of June, 2017; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Fire Department of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio, finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission authorizes and directs the City Manager to accept State and Federal grant funds for Sandusky Bay Strategic Restoration Initiative through the Ohio Department of Natural Resources (ODNR) in the amount of Two Hundred Forty

Thousand and 00/100 Dollars (\$240,000.00) and authorizes the City Manager to execute any grant agreements in relation to the acceptance of the grant and to expend funds consistent with the Grant Agreement.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017





To: Eric Wobser, City Manager  
From: Victoria Kurt, Recreation Superintendent  
Date: March 29, 2017  
Subject: Commission Agenda Item

**ITEMS FOR CONSIDERATION:** Requesting legislation for approval to enter into a services agreement with Great White North (GWN) Communications, LTD. for the operation of Dragon Boat Races for the inaugural event; Dragons & Bacon Fest, hosted by City of Sandusky Recreation Division and presenting sponsor Lake Erie Shores and Islands.

**BACKGROUND INFORMATION:**

- GWN Dragon Boat supplies and supports the sport of dragon boat racing. The City of Sandusky is requesting approval to hire the supplier to perform certain services and to lease dragon boats and accessories for the Dragons & Bacon Fest that is proposed to be held Saturday, September 16, 2017 at the Paper District Marina.
- The Supplier will operate the full dragon boat race procedure and provide 3 dragon boats (40' length) that can hold up to 22 paddlers, 22 dragon boat paddles, 1 steering oar, 22 personal floatation devices (PFDs) and 3 boat fenders per dragon boat.
- City of Sandusky Recreation Division and Dragons & Bacon Fest Committee will be responsible for obtaining the Dragon Boat race team fees to meet or exceed the \$14,450.00 owed to GWN Communications, LTD. A 25% deposit is required upon entering the service agreement. Dragons & Bacon Fest Committee will be able to obtain a maximum of 21 teams of 22 paddlers for the event.
- City of Sandusky shall have the right to terminate the service agreement due to the cancellation of the event or lack of team registrations, if written notice of cancellation is received before August 16, 2017, at which the 25% deposit will be refunded.

**BUDGETARY INFORMATION:** The amount payable by the City of Sandusky Recreation Division to Supplier, GWN Communications, LTD. under the agreement for the 2017 Dragons & Bacon Fest is US \$14,450.00. A 25% deposit totaling \$3,612.50 is due upon signing the agreement. City of Sandusky shall have the right to terminate the agreement due to the cancellation of the event or lack of team registrations, if written notice of cancellation is received before August 16, 2017, at which the 25% deposit will be refunded. If paid, the City will recoup these costs from the registration fees paid by the participants.

**ACTION REQUESTED:** It is requested that the proper legislation be prepared to allow for the approval to enter a services agreement with Great Wight North (GWN) Communications, LTD. It is further requested that this be passed to take immediate effect in accordance with Section 14 of the City Charter in order to enter the agreement at the earliest opportunity so event and budgetary planning can begin.

Approved:

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Eric Wobser, City Manager

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO A SERVICES AGREEMENT WITH GREAT WHITE NORTH COMMUNICATIONS, LTD., OF TORONTO, ONTARIO, FOR SERVICES RELATED TO THE INAUGURAL DRAGONS AND BACON FESTIVAL FOR THE RECREATION DEPARTMENT; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, the City is hosting and organizing an annual dragon boat event in Sandusky to be known as the Dragons and Bacon Festival to be held on Saturday, September 16, 2017, at the Paper District Marina; and

**WHEREAS**, Great White North Communications, Inc. supplies and supports the sport of dragon boat racing and will be providing consulting services, event management services, and dragon boat and accessory sales and leases for the Dragons and Bacon Festival; and

**WHEREAS**, the cost of these services is \$14,450.00, which includes a 25% deposit of \$3,612.50 that is due upon execution of agreement, however, the City has the right to terminate the agreement due to cancellation of the event provided written notice is received prior to August 16, 2017, at which time the 25% deposit will be refunded, and these costs, if paid, will be recouped from the registration fees paid by the event participants; and

**WHEREAS**, authorization to submit a grant application to the Lake Erie Shores and Islands, who is the presenting sponsor for the Dragons and Bacon Festival, is being requested in companion legislation; and

**WHEREAS**, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to immediately execute the agreement so event and budgetary planning can begin; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Recreation Department, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager be and hereby is authorized to execute a Services Agreement with Great White North Communications, LTD, for services related to the inaugural Dragons and Bacon Festival for the Sandusky Recreation Department, substantially in the same form as reflected in Exhibit "1" which is attached to this Ordinance and specifically incorporated as if fully rewritten herein together with such revisions or additions as are approved by the Law Director as not being substantially adverse to the City and being consistent with the objectives and requirements of this Ordinance and with carrying out the City's public purposes.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

\_\_\_\_\_  
DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017

## SERVICES AGREEMENT

THIS AGREEMENT made as of the      day of      ,  
2017. (the "Effective Date")

B E T W E E N:

**GREAT WHITE NORTH COMMUNICATIONS LTD.**, a corporation incorporated under the laws of the State of Delaware (hereinafter referred to as the "Supplier") and **CITY OF SANDUSKY**, a corporation incorporated under the laws of the State of Ohio, (hereinafter referred to as the "Customer")

**WHEREAS** the Customer is the producer and organizer of an annual dragon boat event in Sandusky known as the Dragons and Bacon Festival (the "Customer Event");

**AND WHEREAS** the Supplier supplies and supports the sport of dragon boat racing and provides its customers with some or all of: consulting services, event management services, and dragon boat and accessory sales and leases;

**AND WHEREAS** the Customer wishes to hire the Supplier to perform certain services and to lease dragon boats and accessories for the Customer Event as hereinafter described;

**THIS AGREEMENT WITNESSETH** that in consideration of the covenants and agreements herein contained and other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged), the parties covenant and agree as follows:

### ARTICLE 1      DEFINITIONS

In this Agreement, the following terms shall have the corresponding definitions:

1.1      "Accessories" shall mean 22 dragon boat paddles, 1 steering oar, 22 personal flotation devices (PFDs) and 3 boat fenders per dragon boat.

1.2      "Dragon Boat" means the Supplier's dragon boat hulls, not including Accessories or Race Accessories.

1.3      "Equipment" shall mean all of the Dragon Boats, Accessories, and Race Accessories leased under this Agreement.

1.4      "Race Accessories" shall mean 1 drummers seat, 1 drum with drumstick, 1 dragon head, and 1 dragon tail per dragon boat.

1.5      "Equipment/Logistics Coordinator" shall mean a representative appointed by the Customer to assume the responsibility of care and control of the Equipment leased under this Agreement.

1.6      "Schedules" shall mean the following schedules to this Agreement and any schedules which in the future will be added to this Agreement, all of which form (or will form) an integral part of the Agreement:

Schedule A- Services and Customer Responsibilities

Schedule B – Lease of Equipment

Schedule C – Fees, Billing and Payment Terms

Schedule D – Customer Insurance requirements

Schedule E – Sample Equipment/Logistics Manifest

1.7      "Services" shall be the Services to be performed by the Supplier in accordance with this Agreement, as set out in Schedule A hereto.

### ARTICLE 2      – GENERAL

2.1      **Services.** Subject to the terms and conditions hereof, the Customer shall retain the Supplier to carry out Services and the Supplier shall render such Services and such other services as may from time to time be agreed upon between the parties to the Customer. Customer shall be responsible to fulfil the Customer responsibilities as set forth in Schedule A.

2.2      **Term of Agreement.** This Agreement shall commence on the Effective Date and shall and shall terminate in accordance with the provisions of Article 5 hereof.

### ARTICLE 3      FEES AND BILLING

3.1      The Customer shall pay the Suppliers the fees for the Services and for the Equipment Lease in accordance with the terms set forth in Schedule C. In addition, Customer shall reimburse Supplier for all out-of-pocket expenses incurred by Supplier in connection with the performance of the Services but only to the extent that such expenses have been approved by Customer in advance and in writing. All dollar amounts quoted herein are stated in US Dollars.

### ARTICLE 4      REPRESENTATIONS, WARRANTIES AND COVENANTS

4.1      Customer represents, warrants and covenants as follows and acknowledges that Supplier has relied upon

the completeness and accuracy of such representations, warranties and covenants in entering into this Agreement:

- (a) Customer shall maintain insurance with responsible insurers against such risks and in such amounts that could reasonably be expected to be carried by persons acting prudently and in a similar business to that of Customer and more specifically as set out in Schedule D;
- (b) Customer shall ensure that it has and shall maintain in good standing, all required licenses, consents, approvals and permits from any person necessary to stage the Customer Event;
- (c) Customer shall have all participants in the Customer Event sign a waiver from liability in favour of Supplier (and its affiliates, officers, directors, employees and independent contractors) in a form acceptable to the Supplier.

4.2 SUPPLIER MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES OR EQUIPMENT PROVIDED UNDER THIS AGREEMENT AND EXPRESSLY DISCLAIMS ANY AND ALL SUCH WARRANTIES, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

**4.3 Limitation of Liability.** Supplier's maximum liability to Customer for damages hereunder shall be limited to the Fees paid to Supplier by Customer for the Customer Event for which the claim was made. In no event shall Supplier be liable for any indirect, consequential, special, exemplary, or incidental damages, even if Supplier has been advised of the possibility of such damages. In no event shall Supplier be liable for loss or damage to, or occasioned by, use by Customer of equipment not owned or leased to Customer by Supplier.

## ARTICLE 5 TERMINATION

5.1 The Agreement will continue in effect until the latest of: (a) the completion of the Customer Event; (b) the return to the Supplier of all of its Equipment leased hereunder (if applicable); or (c) receipt by the Supplier of fees and expenses payable hereunder, provided that any terms of this Agreement which by their nature extend beyond the Agreement termination remain in effect until fulfilled.

5.2 This Agreement may be terminated by either party if (a) the other party commits a material breach of this Agreement and that breach remains uncorrected for

thirty (30) days following written notice to the breaching party, specifying the breach; or (b) either party shall have ceased business, been adjudicated bankrupt or insolvent, made an assignment for the benefit of creditors, or filed a petition for bankruptcy or reorganization.

**5.3 Effect of Termination.** The parties' respective rights and obligations under Section 5 (but only to the extent that money was owed prior to the effective date of termination), of this Agreement shall survive the termination or expiration of this Agreement.

The Customer shall have the right to terminate this Agreement due to the cancellation of the Customer Event, if written notice of cancellation is received before August 16, 2017, at which the 25% deposit will be refunded.

## ARTICLE 6 INTERPRETATION AND ENFORCEMENT

**6.1 Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and cancels and supersedes any prior understandings and agreements between the parties hereto with respect thereto. There are no representations, warranties, forms, conditions, undertakings or collateral agreements, express implied or statutory between the parties other than as expressly set forth in this Agreement.

**6.2 Amendments and Waivers.** No amendment to this Agreement, including future Schedules to be added to the Agreement, shall be valid or binding unless set forth in writing, referencing this Agreement, and duly executed by both of the parties hereto. No waiver of any breach of any term or provision of this Agreement shall be effective or binding unless made in writing and signed by the party purporting to give the same and, unless otherwise provided in the written waiver, shall be limited to the specific breach waived.

**6.3 Relationship of Parties.** Each of the Parties are independent contractors. Nothing herein shall be construed to place the Parties in a relationship of principal and agent, partners or joint ventures, and neither Party shall have the power to obligate or bind the other Party in any manner whatsoever. For greater certainty, volunteers or other persons provided by the Customer to assist in the Customer Event are not agents or employees of GWN.

**6.4 Force Majeur.** Neither party will be held responsible for any delay or failure in performance of any part of the Agreement to the extent such delay or failure is caused by events beyond such party's reasonable control, such as fire, accident, flood,

explosion, international border requirements; accident, war or the engagement of hostilities, strike, embargo, labour dispute, government requirement, civil disturbances, civil or military authority. Each party will endeavour to give the other reasonable notice of any delay.

6.5 **Assignment.** The Customer may not assign its rights or obligations under this Agreement without the prior written consent of the Supplier. The Supplier may assign its rights or obligations under this Agreement.

6.6 **Severability.** If any provision of this Agreement is determined to be invalid or unenforceable in whole or in part, such invalidity or unenforceability shall attach only to such provision or part thereof and the remaining part of such provision and all other provisions hereof shall continue in full force and effect.

6.7 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Delaware.

IN WITNESS WHEREOF the parties have executed this Agreement as of the date above first written.

**GREAT WHITE NORTH COMMUNICATIONS, LTD.**

Per: \_\_\_\_\_

**Aaron Soroka, Chief Operating Officer**

I have authority to bind the company.

**CITY OF SANDUSKY**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

**WE HAVE AUTHORITY TO BIND THE CITY OF SANDUSKY.**

## **SCHEDULE A**

### **Supplier Services and Customer Responsibilities**

GWN shall provide the following services to the Customer for the Customer Event on September 16<sup>th</sup>, 2017:

#### **Pre-Event Coaches**

- a. Provision of 3 coaches (Thursday September 14<sup>th</sup> to Friday September 15<sup>th</sup>)

#### **Equipment Lease**

- a. Provision of all leased Equipment as per Schedule B
- b. Delivery of all leased Equipment as per Schedule B

#### **Race Production**

- a. Set and Manage the Official Race Course (number of lanes to be mutually agreed upon);
- b. Devise and Manage Race Schedule, including timing and communication equipment, finish line video replay, and race results board;
- c. Secure and Oversee Race Officials, including start and finish line officials and course referee;
- d. Manage Volunteers as they apply to Race Production; and
- e. Supervision of Team Marshall Coordinator and Dock Marshall
- f. Provision of Practice Coordinator
- g. Provision of three (3) Steerspeople

Customer shall provide the following items to GWN to assist GWN in the production of the Customer Event:

- a. Accommodations for up to four (4) nights for up to five (5) GWN Staff (Wednesday September 13<sup>th</sup> to Sunday September 17<sup>th</sup>); two (2) nights for up to five (5) GWN Staff (Friday September 15<sup>th</sup> to Sunday September 17<sup>th</sup>), based on double occupancy and gender.
- b. 2 - 10' x 10' tents with side and back panels or other suitable enclosure for finish line and starting officials, a platform or vessel to be used for the start and finish line officials (including 2 tables and 4 chairs);
- c. A small motor boat, minimum 14 ft. aluminum or fiberglass, minimum 9.9 hp. dedicated to assist in setting and maintaining the race course on Friday September 15<sup>th</sup> and Saturday September 16<sup>th</sup> from approximately 7:00AM to 7:00PM, or a mutually agreed upon time between both parties.
- d. If attendance by GWN is requested for committee meetings, travel costs and time will be billed as extra.
- e. Power supply at the finish line officials' tent.
- f. A suitable number of volunteers or other persons to be determined by GWN to assist GWN in race management.
- g. A small motorboat, minimum 14ft aluminum, minimum 9.9 hp, and dedicated driver for use by on-water Referee official on Saturday September 16<sup>th</sup> (approximate times: 7:00am – 6:00pm).
- h. Customer shall provide local tow truck/crane services (with a boom extension arm) for the off-load and load of the leased Equipment at the Customer event in Sandusky.
- i. Transportation for GWN staff to be billed post-event based on actuals; one rental vehicle for five (5) days (Wednesday September 13 to Sunday September 17) and one rental vehicle for three (3) days (Friday September 15 to Sunday September 17).
- j. Provide GWN with Customer's event day safety plan a minimum of 3 weeks prior to event day.

\* The course is constructed of chains and bricks. Damage to boats, propellers etc. can take place if a boat goes through the course. Customer is responsible to ensure that recreational and commercial boat traffic is kept off the racecourse once it is installed. GWN shall not be held responsible for any damage to any recreational or commercial boats and/or the course materials caused by traffic on the race course once it has been installed.



## **SCHEDULE B**

### **LEASE OF EQUIPMENT**

- 1) Customer agrees to lease the following for the 2017 Customer Event on September 16<sup>th</sup>, 2017:

3 Dragon Boats

3 Accessories

3 Race Accessories

In the event the Customer subsequently requires additional Equipment and GWN is able to make such Equipment available, then GWN will provide such Equipment and the price for such additional equipment will be added to the lease price. Customer acknowledges and agrees that there is no provision to reduce the number of leased Equipment or a rebate for unused Equipment.

- 2) Delivery and Return of Equipment.

- a) Unless changed by mutual agreement, delivery by Supplier to the Customer shall be made on the following dates

- 3 Dragon Boats, 3 Accessories and 3 Race Accessories on Wednesday September 13<sup>th</sup>

Supplier shall deliver the Dragon Boats to Customer representatives at a suitable and convenient launch (drop - off) site in Sandusky agreed upon by the parties. The Accessories and Race Accessories will also be handed over to and inspected by the Equipment/Logistics Coordinator at the launch (drop - off) site, unless a different location is agreed upon. The Equipment/Logistics Coordinator must sign off on the Equipment/Logistics Manifest (see Schedule "E" for sample) upon inspection. The Customer shall be responsible for moving the Equipment from the launch (drop - off) site to the mooring site.

- b) After the conclusion of the last race of the Customer event, the Customer shall return the Equipment to the launch (pick -up) site in a timely manner (or such other place or time as may be agreed upon) for pick up by Supplier or its agent. At the same time, the Equipment/Logistics Coordinator shall inspect and count the Equipment with the Supplier or its agent, to determine if all items were retrieved and are in good and same condition as on delivery. The Equipment/Logistics Coordinator must then sign off on the Equipment/Logistics Manifest. The Customer is responsible for providing a tow truck for the loading of the Equipment at the end of the Customer event.

- 3) Customer Responsible for Equipment

- a) The Customer shall be responsible for the handling, use, security and maintenance of the Equipment from the time it is delivered to the Customer to the time it is picked up by Supplier.
- b) The Equipment/Logistics Coordinator must do a full inspection of the Equipment and sign the Equipment/Logistics Manifest on the quantity and condition of the Equipment at the time of delivery and after the conclusion of the Event. If the ELC is not present at these times, it is

understood that the Customer accepts the state of the Equipment and shall be responsible for any damage or loss of Equipment noted on the Equipment/Logistics Manifest by the GWN Equipment Technician.

- c) The Customer shall be solely responsible for any damage to, or loss of, any Equipment incurred between the time of delivery to the Customer to the time the Equipment is picked up by Supplier. The Customer shall be responsible for such damage or loss regardless of how the damage or loss occurred, including without limitation theft, vandalism, and inclement weather.
- d) In the event of damage or loss, Supplier shall, at its option, repair or replace the damaged or lost item, and the Customer will pay for the cost of materials, labor (including that of Supplier employees), transportation and administration costs necessary to effect the replacement or repair. The cost shall be added to the lease price as follows:

Basic Repair dragon head mounting plate	\$40.00
Basic Repair dragon tail mounting plate	\$40.00
Replace broken steering arm	\$80.00
Replace 41' dragon boat	\$12,250.00
Replace 44' dragon boat	\$18,000.00
Replace dragon head	\$894.00
Replace dragon tail	\$450.00
Drum	\$358.00
Missing or broken Apex Durablade	\$80.00
Missing or broken wood Paddle	\$46.00
PFD	\$30.00
Boat Fender	\$20.00
Steering Oar	\$280.00
Drummers Seat	\$140.00

- e) Supplier shall count the number of paddles at the end of the Customer event or upon pick-up by Supplier, and the number of missing and or broken paddles shall be determined. The Customer shall pay \$80.00 plus applicable taxes to Supplier for each missing and or broken Apex Durablade and \$46.00 plus applicable taxes for each missing and broken wood paddle, which amounts shall be added to the lease price.
- f) Supplier shall count the number of PFDs at the end of the Customer event or upon pick-up by Supplier, and the number of missing PFDs shall be determined. The Customer shall pay \$30.00 plus applicable taxes to Supplier for each missing PFD, which amounts shall be added to the lease price.
- g) Supplier shall count the number of boat fenders at the end of the Customer Event or upon pick-up by Supplier, and the number of missing boat fenders shall be determined. The Customer shall pay \$20.00 plus applicable taxes for each missing boat fender, which amounts shall be added to the lease price.

- 4) Docking Facilities. The Customer shall provide docking facilities for the Dragon Boats leased from Supplier. The docks shall be constructed and secured in such a way as to prevent cosmetic and structural damage to the Dragon Boats, and to maximize the safety of participants and volunteers. **Beach front loading of the dragon boats is not permitted.**

Provision of docks which adhere to the following guidelines are recommended by GWN and are in the best interests of the Festival as the cost of the lease will be adjusted to account for any damage to or loss of any equipment during the lease period.

Docking for each dragon boat is defined as follows:

- a) Location offering reasonable isolation/protection from possible vandalism and/or theft.
- b) Location protected from wave action caused by wind and/or other boat traffic.
- c) Suggested minimum usable length of 32 feet (not including access ramp); minimum width of 4' (8' for a floating dock).
- d) If a fixed dock, one which provides sufficient structural and support strength to accommodate repeated loading of up to 25 persons; if a floating dock, one which provides sufficient structural strength, adequate floatation (stability) and connection hardware to accommodate repeated loading of up to 25 persons.
- e) The dock should display no exposed screw heads, bolt heads or any other hardware which may damage dragon boats and/or accessories.

Each dragon boat will be delivered with 3 boat fenders which should be in use at all times when the dragon boat is moored against the dock or against another boat.

It is important that dock marshals enforce utilization of the boat fenders by teams. Dock marshals should be instructed to keep the dragon boat away from the dock until the fenders have been placed along side the dragon boat by crew members. For fixed docks that use single metal or wooden posts for support, these posts must be padded in some manner to protect the hull finish and scale graphics of the boat.

Dock and/or team marshals also require instruction in methods of controlling teams on and off the dock. To avoid congestion and overloading, it is suggested that only one crew be permitted on the dock to load or offload at any given time. The crew waiting to load should not be permitted on the dock until last disembarking crew member has stepped off. As an added precaution, crew members in the odd numbered benches could be asked to load or offload and clear the dock prior to crew members in even numbered benches.

Race committees should designate a qualified individual to provide tools and materials to effect rapid repair of dock structures, if required, during practices and race day(s). A Great White North technician may be available to consult with the designate in this regard.

**SCHEDULE C**  
**FEES, BILLING and PAYMENT**

The amount payable by the Customer to Supplier under this Agreement for the 2017 Customer Event is US \$14,450.00 not including repair and replacement costs, which is broken down as follows:

Lease of Equipment	\$ 3,150.00
Delivery of Equipment	\$ 2,950.00
Race Production	\$ 5,500.00
Pre-Event Coaches	\$ 1,500.00
Steerspeople (3)	<u>\$ 1,350.00</u>
TOTAL	\$ 14,450.00

- 1) The Customer shall be responsible for all logistics and fees associated with tow truck/crane service used for off-loading and loading of the equipment at the Customer Event in Sandusky. GWN driver to confirm with Customer timing of such service.
- 2) Sales and Use Taxes: The Customer hereby acknowledges that the Supplier does not qualify as an agent for the collection and remittance of sales tax in the state of Ohio. As a result of this, the Customer agrees to be responsible for the self-assessment of any applicable use taxes, which may be due on the Services or Equipment Lease subject to this Agreement.
- 3) The Customer shall pay a surcharge of either:
  - a) \$125.00 / 15 minutes to the Supplier if the Customer Event exceeds 10 hours in duration, commencing at the scheduled start time of the first race and shall terminate upon the Customer's sign-off on the GWN Equipment manifest form. This surcharge is applicable if the Customer is using GWN race production services; or
  - b) \$75.00 / hour / GWN Technician to the Supplier if the Customer Event exceeds 10 hours in duration, commencing at the scheduled start time of the first race and terminating upon the Customer's sign-off on the GWN Equipment manifest form. This surcharge is applicable if the Customer is only leasing Equipment.
- 4) Fuel Surcharge on Dragon Boat and Accessory Deliveries if applicable.
- 5) The Customer shall have the right to terminate this Agreement due to the cancellation of the Customer Event, if written notice of cancellation is received before August 16, 2017, at which the 25% deposit will be refunded.

Payment shall be made by Customer according to the following schedule:

- a) a refundable deposit of 25% of the total fees (\$3,612.50) upon the Customer signing this Agreement, up until August 16<sup>th</sup>, 2017
- b) 50% of the total fees (\$7,225.00) on or before August 18<sup>th</sup>, 2017
- c) 25% of the total fees (\$3,612.50) on or before September 1<sup>st</sup>, 2017
- d) All other payments owing, including for extras, Event overtime surcharge (if applicable), customs and brokerage, tolls, GWN staff transportation, travel time, transfers, parking and local transportation expenses (if applicable), fuel surcharge fee (if applicable), and for repair and replacement of lost or damaged Dragon Boats, Accessories, or Race Accessories, within 15 days of the date of Supplier's invoice

- 6) All payments under this Agreement shall be by cheque payable to Great White North Communications Ltd.
- 7) Under no circumstance shall Supplier be obligated to complete delivery of any Equipment without prior receipt of the required installment payment in full (as set forth in section 4(a) above). However, Supplier may, at its option, complete delivery of the Equipment even if an installment payment is not made when due, but in those circumstances the overdue installment payment shall be subject to interest at 2% per day until the installment payment, with interest, is paid plus any costs incurred by Supplier by reason of the late payment and late delivery, such as extra storage or transportation costs (where, for example, Supplier incurs a charge to store Equipment while it is waiting to receive payment from the Customer). Furthermore, at any time before the overdue installment payment is made, Supplier may terminate this Agreement and take possession of the Equipment, without prejudice to Supplier's right to full payment of all installment payments plus accrued interest.

## **SCHEDULE D**

### **CUSTOMER INSURANCE REQUIREMENTS**

The Customer agrees to put in effect and maintain or cause to be put in effect and maintained for the period during which this Agreement is in effect, with insurers acceptable to Supplier all the necessary insurance that would be considered appropriate for a prudent Festival Organizer of this type of undertaking, ie. dragon boat racing event, including, without limitation:

- Commercial General Liability Insurance, to an inclusive limit of not less than two millions dollars (\$2,000,000) per occurrence for property damage, bodily injury and personal injury, and including, at least, the following policy endorsements:
  - i Supplier as an additional insured for the purposes of the Customer Event;
  - ii Cross Liability;
  - iii Contractual Liability;
  - iv Independent Contractors;
  - v Products and Completed Operations;
  - vi Employer's Liability and Voluntary Compensation;
  - vii 30 day written notice of cancellation;
  - viii Tenants Legal Liability (if applicable); and
  - ix Non owned automobile coverage with blanket contractual and physical damage coverage for Hired Automobiles.
- Property Insurance to a limit commensurate to the full replacement cost value of all equipment leased from Supplier on an "All Risks" basis including earthquake and flood.
- The Policy must include the following:
  - i Replacement Cost Value;
  - ii Waiver of Subrogation;
  - iii Supplier as loss payee as Their Interest May Appear.

**Certificates of Insurance.** A minimum of 3 weeks prior to any scheduled Customer Event, including practice times pursuant to this Agreement and throughout the term of the Agreement, the Festival shall provide Supplier with a valid Certificate of Insurance which references the Customer Event and confirms the above requirements and identifies major exclusions in the policy. The Customer Event shall provide Supplier a copy of the policy and any renewal or replacement certificates.

**Please Note:**

GWN does require a specific certificate issued only to GWN.

Under 'Additional Insured' Section: Great White North Communications Ltd. must be listed here.

Under 'Certificate Holder' Section: The holder of the certificate must be Great White North Communications Ltd. 49 Bathurst Street, Suite 101, Toronto, ON M5V 2P2

## SCHEDULE E

### EQUIPMENT / LOGISTICS MANIFEST (\*\*SAMPLE\*\*)

Practice  Race Delivery Date:   
Delivery Date:   
Address:

E/LC Contact  Cell #:

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Practice Equipment: Date/Time:

Boats	Paddles	PFDs	St Oars	Dr Sts	Drums	Dr sticks	Hds, Tls	Bumpers	Other
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Driver Signature:  E/LC Signature:

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Event Equipment: Date/Time:

Boats	Paddles	PFDs	St Oars	Dr Sts	Drums	Dr sticks	Hds, Tls	Bumpers	Other
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Driver Signature:  E/LC Signature:

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Extra Equipment: Date/Time:

*To be filled in by GWN Tech*

Boats	Paddles	PFDs	St Oars	Dr Sts	Drums	Dr sticks	Hds, Tls	Bumpers	Other
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

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Total Equipment Delivered:

Boats	Paddles	PFDs	St Oars	Dr Sts	Drums	Dr sticks	Hds, Tls	Bumpers	Other
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Damaged/Missing Equipment Summary:

Boats	Paddles	PFDs	St Oars	Dr Sts	Drums	Dr sticks	Hds, Tls	Bumpers	Other
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

E/LC Sig:  GWN Sig:

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Event Start Time:  E/LC Sig:  GWN Sig:

Final Equipment Check Time:  E/LC Sig:  GWN Sig:

Comments/Feedback:





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City of Sandusky Department of Planning and Development  
222 Meigs Street, Sandusky, OH 44870  
(419) 627-5715

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**TO:** Eric Wobser, City Manager

**FROM:** Marvin Ranaldson, Transit Administrator

**DATE:** March 29, 2017

**SUBJECT:** 2017 Amtrak Depot Renovation and Modernization Project

**ITEM FOR CONSIDERATION:** Requesting legislation authorizing the city to accept bids for Amtrak Depot Renovation and modernization Project.

**BACKGROUND INFORMATION:** The city owned Amtrak Depot located at 1230 N. Depot St. was built in 1892, and renovated in 1999 by the City of Sandusky at a cost of \$821,000. The renovation was a partnership between the City, State and the Federal Government. When renovated over 17 years ago, the facility was designed to house a small 8 bus system and an ambulance company. As transit technology has changed and our system has grown in both quality and types of vehicles, the existing facility has become a restriction to growth and improvement of quality of service.

The City was awarded grant funds in 2013 from the Ohio Transit Preservation Partnership Program (OTPPP) Grant to create a coordinated dispatch Center for Erie County. As originally envisioned, this project would have created a physical location for partner agencies to coordinate transportation services through with dispatchers from various agencies. The scope of this project, along with the concept of coordinated transportation, has evolved from a focus on building around radios and people to building around computers, networks and data. This change has allowed us to expand the project to include adding offices, a modern conference and training room, and a secure public area for our riders to interact with our staff. The estimated cost of the total project is \$95,000 of which \$46,755, is estimated for construction and the remaining balance will be used for security, computer and other needed equipment. By the completion of the project, all transit ticket and bus pass sales will be relocated from City hall to the depot. It is hoped that the investment in this facility would be followed by investments by Amtrak and intercity bus operators to connect the city to other major destinations in our country.

This project is the 2<sup>nd</sup> of 3 strategic investments designed to transform STS into a sustainable, high quality and high performance transit system. The 1<sup>st</sup> investment was placing tablets in every vehicle in our fleet. After the completion of this project this fall, we will begin a \$400,000 upgrade our dispatching software for Dial-a-ride and, for the first-time, SPARC. This upgrade will allow real-time vehicle location via the web, or smartphone applications. This upgrade will be paid for through a federal TIGER grant, awarded to the state in 2015. The cumulative effect will be a total of roughly \$520,000 in investment with the city only contributing \$1,000.

We anticipate a completion date no later than October 1<sup>st</sup>, 2017.

**BUDGETARY INFORMATION:** The estimated total cost of project, including advertisement and miscellaneous costs, is \$95,000 of which \$76,000 (80%) will be reimbursed with OTPPP grant funds and the required local match of \$19,000 (20%) will be paid with grant funds from local foundations through Serving Our Seniors.

**ACTION REQUESTED:** It is recommended that the proposed Amtrak Depot Renovation and Modernization Project be approved and that the necessary legislation be passed under suspension of the rules and in accordance with Section 14 of the City Charter to bid the project, receive competitive prices and complete the construction portion of the project by the anticipated completion deadline of October 1, 2017.

I concur with this recommendation:

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Eric Wobser  
City Manager

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Angela Byington  
Director of Planning

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Marvin Ranaldson  
Transit Administrator

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION DECLARING THE NECESSITY FOR THE CITY TO PROCEED WITH THE PROPOSED AMTRAK DEPOT RENOVATION AND MODERNIZATION PROJECT; APPROVING THE SPECIFICATIONS AND ENGINEER'S ESTIMATE OF COST THEREOF; AND DIRECTING THE CITY MANAGER TO ADVERTISE FOR AND RECEIVE BIDS IN RELATION THERETO; AND DECLARING THAT THIS RESOLUTION SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, the Amtrak Station, located at 1230 N. Depot Street, was built in 1892 and renovated in 1999 by the City at a cost of \$821,000 in partnership with the State and Federal government and since the renovation, the system has grown and the existing facility has become a restriction to growth and improvement of quality of service; and

**WHEREAS**, the proposed Amtrak Depot Renovation and Modernization Project will provide for improvements to the Amtrak facility for additional offices, a modern conference and training room, a secure public area for riders to interact with the staff, and includes the purchase of computer and other necessary equipment; and

**WHEREAS**, the estimated total cost of project, including construction, computer equipment, advertisement and miscellaneous costs, is \$95,000 of which \$76,000 (80%) will be reimbursed with Ohio Transit Preservation Partnership Program (OTPPP) grant funds and the required local match of \$19,000 (20%) will be paid with grant funds from local foundations through Serving Our Seniors; and

**WHEREAS**, this Resolution should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to allow the project to be bid, receive competitive prices and complete the construction portion of the project by the anticipated completion deadline of October 1, 2017; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Sandusky Transit System, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio, finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Resolution** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The specifications and estimates of cost as prepared by the Director of Public Works and submitted to this City Commission, and which are now on file in the offices of the Director of Public Works and the Clerk of the City Commission, for the proposed Amtrak Depot Renovation and Modernization Project, be and the same hereby are approved by this City Commission.

Section 2. This City Commission hereby declares it necessary to proceed with the proposed Amtrak Depot Renovation and Modernization Project at the earliest possible time.

Section 3. The City Manager is authorized and directed to advertise for and to receive bids in relation to the proposed Amtrak Depot Renovation and Modernization Rehabilitation Project as required by law.

Section 4. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 5. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Resolution were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 6. That for the reasons set forth in the preamble hereto, this Resolution is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

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DENNIS E. MURRAY, JR.  
PRESIDENT OF THE CITY COMMISSION

ATTEST: \_\_\_\_\_  
KELLY L. KRESSER  
CLERK OF THE CITY COMMISSION

Passed: April 10, 2017