



**SANDUSKY CITY COMMISSION
REGULAR SESSION AGENDA
DECEMBER 22, 2017
CITY HALL, 222 MEIGS STREET**

INVOCATION	D. Brady
PLEDGE OF ALLEGIANCE	
CALL TO ORDER	
ROLL CALL	N. Lloyd, G. Lockhart, N. Twine, D. Murray, D. Waddington, W. Poole & D. Brady
APPROVAL OF MINUTES	December 11, 2017
NOMINATION OF OFFICERS	President and Vice President CY2018 - CY2019
AUDIENCE PARTICIPATION	
PUBLIC HEARING	Casey Sparks, Chief Planner Zone Map amendment for 8 parcels fronting Rockwell Street, Hayes Avenue, and Pierce Street
PRESENTATIONS	Greg Voltz, Assistant Planner Public Arts & Culture Commission
COMMUNICATIONS	
CURRENT BUSINESS	

REGULAR AGENDA

SECTION 13

1. Submitted by Casey Sparks, Chief Planner

AMENDMENT TO THE ZONING MAP

Budgetary Information: There is no impact to the general fund.

ORDINANCE NO. _____: It is requested an ordinance be passed amending the official zone map of the City of Sandusky to rezone seven parcels from single family residential district (R1-40) and one parcel from residential business district (RRB) to public facility district (PF); and declaring that this ordinance shall take effect under suspension of the rules as contained in and in accordance with Section 13 of the city charter.

SECTION 13

2. Submitted by Greg Voltz, Assistant Planner

CREATION OF PUBLIC ARTS & CULTURE COMMISSION

Budgetary Information: There is no direct budgetary impact related to the creation of the Public Arts and Culture Commission. The Public and Cultural Art & Acquisition Fund reference in the proposed Chapter 187 shall be funded on an annual basis with the use of general funds, not admission tax dollars. One percent of the total admissions tax received from the previous year will be used to calculate the budget for the Public Arts & Culture Commission.

ORDINANCE NO. _____: It is requested an ordinance be passed amending Part One (Administrative Code), Title Seven (Boards and Commissions), by the addition of Chapter 187 (Public Arts & Culture Commission) of the codified ordinances, in the manner and way specifically set forth hereinbelow; and declaring that this ordinance shall take effect under suspension of the rules as contained in and in accordance with Section 13 of the city charter.

3. Submitted by Angela Byington, Planning Director

PROFESSIONAL SERVICES AGREEMENT WITH ENVIRONMENTAL DESIGN GROUP FOR SANDUSKY NEIGHBORHOOD INITIATIVE – IMPLEMENTATION PROJECTS

Budgetary Information: The proposed agreement with Environmental Design Group for professional services is not to exceed \$30,000 and will be paid from the Neighborhood Initiative account.

ORDINANCE NO. _____: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for professional services with Environmental Design Group, LLC, of Cleveland, Ohio, for the Sandusky Neighborhood Initiative – Implementation projects; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

4. Submitted by Arielle Blanca, Community Development Manager

WRITE-OFF OF UNCOLLECTIBLE DEBT

Budgetary Information: There is no impact on the city's general fund.

RESOLUTION NO. _____: It is requested a resolution be passed authorizing the write-off of uncollectible debt in the amount of \$308,689.40; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

5. Submitted by Aaron Klein, Director of Public Works

ENCROACHMENT LICENSE FOR 1109 WARREN STREET

Budgetary Information: There is no budgetary impact with this item. Derrick Moore of Derrick's Mobile Diner, LLC is responsible for recording fees to the Erie County Recorder's Office.

ORDINANCE NO. _____: It is requested an ordinance be passed authorizing the City Manager to enter into a license agreement with Derrick's Mobile Diner, LLC, to provide for the use of a certain portion of the city's rights-of-way, as described in the grant of a license for encroachment, for purposes of installing signage; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

6. Submitted by Aaron Klein, Director of Public Works

ENCROACHMENT LICENSE FOR 702 WEST MONROE STREET

Budgetary Information: There is no budgetary impact with this item. Omeca, Inc. is responsible for recording fees to the Erie County Recorder's Office.

ORDINANCE NO. _____: It is requested an ordinance be passed authorizing the City Manager to enter into a license agreement with Omeca, Inc. d.b.a. Cameo Pizza, to provide for the use of a certain portion of the city's rights-of-way, as described in the grant of a license for encroachment, for purposes of installing an emergency stairway; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

7. Submitted by Hank Solowiej, Finance Director

TEMPORARY APPROPRIATIONS FOR 2018

Budgetary Information: This action will establish a budget for operations until the annual appropriations can be approved after the second Monday in January, 2018. The city charter prohibits the city from enacting the 2018 budget before January 8, 2018.

ORDINANCE NO. _____: It is requested an ordinance be passed to make temporary appropriations for the months of January, February and March, 2018 and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

8. Submitted by Hank Solowiej, Finance Director

TRANSFER OF FUNDS TO PAYROLL STABILIZATION FUND

Budgetary Information: The agenda deadline occurs before the amount can be determined. The resolution, along with the amount, will be available at the meeting.

RESOLUTION NO. _____: It is requested a resolution be passed authorizing the transfer of funds from the general fund to the payroll stabilization fund; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

9. Submitted by Hank Solowiej, Finance Director

AMENDMENT #8 TO GENERAL APPROPRIATIONS

Budgetary Information: This action will cover anticipated expenditures through December 31, 2017. The agenda deadline occurs before the final payroll costs can be determined. The amendment needs to cover final payroll and other projected costs through December 31, 2017. The ordinance will be available at the meeting.

ORDINANCE NO. _____: It is requested an ordinance be passed adopting amendment No. 8 to Ordinance No. 17-064 passed by this city commission on March 27, 2017, making general appropriations for the fiscal year 2017; and declaring that this ordinance take immediate effect in accordance with Section 14 of the city charter.

CITY MANAGER'S REPORT

OLD BUSINESS

NEW BUSINESS

AUDIENCE PARTICIPATION

Open discussion on any item (5-minute limit)

EXECUTIVE SESSION(S)

ADJOURNMENT

Buckeye Broadband Channel 76

Monday, December 25 at 8:30 a.m.

Tuesday, December 26 at 5 p.m.

Monday, January 1 at 8:30 p.m.

YouTube: https://www.youtube.com/channel/UCBxZ482ZeTTixa_Rm16YWTQ



Department of Planning and Development

222 Meigs St.
Sandusky, OH 44870
Phone: 419.627.5873
Fax: 419.627.5933
www.ci.sandusky.oh.us

To: Eric Wobser, City Manager
From: Casey Sparks, Chief Planner
Date: December 11, 2017
Subject: December 22nd, 2017 Commission Agenda Item –Application for an amendment to the zoning map for the following parcels: 57-05208.000, 57-02426.000, 57-62129.000, 57-01072.000, 57-63087.000, 57-03452.000, 57-03923.000, 57-61532.000

Item for Consideration: Application to rezone several parcels fronting Rockwell Street, Hayes Avenue, and Pierce Street owned by Firelands Regional Medical Center from both “R1-40” Single Family Residential to “RRB”/ Residential Business District to “PF” Public Facility.

Purpose: The Bicentennial Vision/ Comprehensive Plan outlines the city- wide development for the next ten years. In general, zoning amendments should align with the proposed land uses stated in a Comprehensive Plan. Therefore, the Comprehensive Plan is utilized by staff as one factor when evaluating proposed amendments.

Background Information: John Hancock, on behalf of Firelands Hospital, is requesting a zoning amendment for the above referenced parcels. The parcels are currently zoned “R1-40” Single Family Residential and “RRB” Residential Business, the applicant is proposing to rezone the property to “PF” Public Facility. The parcels are adjacent to the south campus facility. The VA facility is proposed to locate within the south campus facility within the near future. This use will occupy more than 12,000 square feet. The application is proposing to rezone the property for the purpose of additional parking for the facility. At the October 25th Planning Commission meeting, the Commission made a favorable recommendation for the rezoning of the above referenced parcels and approved a site plan that proposes an additional 147 parking spaces within the project area. Firelands Regional Medical Center has continued to place a great deal of effort into making Hayes Avenue a health corridor for the city by continuing to purchase property for development and invest in their existing facilities.

The applicant did work with planning staff to make some alterations to the initial site plan, these changes produced additional landscaping and fencing for the last remaining residential structure within the area. The applicant did indicate that the property owner was aware of the proposed parking plan, in addition the adjacent property owner also received notice of the public hearing at both Planning Commission and City Commission.

The Bicentennial Vision and Comprehensive plan calls for the expansion of “Eds and Meds” uses along the Hayes Avenue corridor, staff believes that the rezoning will assist the property owner in expanding their uses. Planning staff recognizes that there are surrounding parking facilities along south campus, however the VA is requesting additional parking that will service their uses as well as other uses within south campus.

Correlation to the Comprehensive Plan:

As stated, the current City Comprehensive Plan references developing the Hayes Avenue area as the Med- Tech/ Education district. The Bicentennial Vision plan also speaks to reclaiming and repurposing blighted sites for industrial or commercial redevelopment. The plan encourages building on our regional assets, the applicant has expanded uses within their existing site to include the veteran’s facility and this proposed parking area will service this use.

Budgetary Impact:

There is no impact to the general fund.

Action Requested: It is requested that City Commission approve the proposed amendments to the zoning map for the following parcels: 57-05208.000, 57-02426.000, 57-62129.000, 57-01072.000, 57-63087.000, 57-03452.000, 57-03923.000, 57-61532.000. It is requested that this ordinance take effect under Section 13 of the City Charter.

I concur with this recommendation:

Eric Wobser
City Manager

Angela Byington, AICP
Department of Community Development

cc: Kelly Kresser, Clerk of City Commission
Hank Solowiej, Finance Director
Justin Harris, Law Director

CITY OF SANDUSKY, OHIO
DEPARTMENT OF DEVELOPMENT
DIVISION OF PLANNING

PLANNING COMMISSION REPORT

APPLICATION FOR
MAP AMENDMENTS TO THE FOLLOWING
PARCELS #'S: 57-05208.000, 57-02426.000,
57-62129.000,57-01072.000,57-63087.000,
57-03452.000,57-03923.000,57-61532.000

Reference Number: PC-14-17

Date of Report: October 17, 2017

Report Author: Casey Sparks, Chief Planner



City of Sandusky, Ohio Planning Commission Report

BACKGROUND INFORMATION

Firelands Regional Medical Center, has submitted an application for an amendment to the zoning map. The applicant has requested to rezone the parcels from both “R1-40” Single Family Residential and “RRB” Residential Business to “PF” Public Facility. The parcels are fronting Rockwell Street, Hayes Avenue, and Pierce Street. The following information is relevant to this application:

Applicant: Firelands Regional Medical Center
1111 Hayes Avenue
Sandusky, Ohio 44870

Site Location: Rockwell Street, Hayes Avenue, Pierce Street

Zoning: “R1-40”/ Single Family Residential and “RRB” Residential Business

Existing Uses: Vacant Land

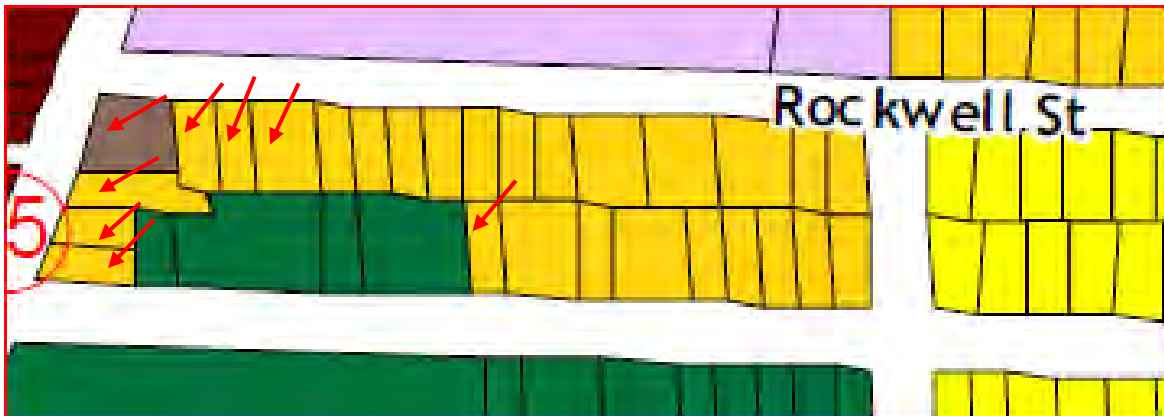
Proposed Zoning: “PF” Public Facility/ Parking for Veterans Facility

Applicable Plans & Regulations: City of Sandusky Comprehensive Plan
Sandusky Zoning Code Chapter
Chapter 1129 Residential Districts
Chapter 1113.07 Amendments
Chapter 1123 Public Facility

SITE DESCRIPTION

The subject properties are located along Rockwell Street, Hayes Avenue, and Pierce Street. The surrounding zoning districts include RRB (Residential Business), and R1- 40 (Residential Single Family).

Zone Map – Parcels outlined in red



 PF PUBLIC FACILITY	 R1-40 SINGLE-FAMILY RESIDENTIAL	 LB LOCAL BUSINESS	 DBO DOWNTOWN BUSINESS
 RS RESIDENTIAL SUBURBAN	 R2F TWO-FAMILY RESIDENTIAL	 RB ROADSIDE BUSINESS	 CS COMMERCIAL SERVICE
 R1-75 SINGLE-FAMILY RESIDENTIAL	 RMF MULTI-FAMILY RESIDENTIAL	 GB GENERAL BUSINESS	 LM LIMITED MANUFACTURING
 R1-60 SINGLE-FAMILY RESIDENTIAL	 RRB RESIDENTIAL / BUSINESS	 CA COMMERCIAL AMUSEMENT	 GM GENERAL MANUFACTURING
 R1-50 SINGLE-FAMILY RESIDENTIAL	 P AUTO PARKING	 CR COMMERCIAL RECREATION	 PUD PLANNED UNIT DEVELOPMENT
 AC AGRICULTURAL			 50 REQUIRED SETBACK IN FEET

DIVISION OF PLANNING COMMENTS

Firelands Regional Medical Center has applied for a zoning map amendment for several parcels adjacent to the south campus facility. The VA facility is proposed to locate within the south campus facility in the near future. This use will occupy approximately 12,000 square feet. The applicant is proposing to rezone the property for the purpose of additional parking for the facility. The proposed site plan proposes 147 parking spaces, Section 1149.05 requires one space for every 200 square feet, which would require 60 spaces. Firelands Regional Medical Center has continued to place a great deal of effort into making Hayes Avenue a health corridor for the city by continuing to purchase property for development and invest in their existing facilities.

The Bicentennial Vision/ Comprehensive Plan outlines a city-wide development plan for the next ten years. Following the approval of this plan, it is the responsibility of Planning Staff to review the areas of the city that will need to be rezoned to carry out the vision of this plan. The plan references institutional expansion within this area.

Staff has expressed to the applicant some concern regarding the remaining residential structure within the area, the property owner has indicated that the property owner is aware of the current parking plan and they would be willing to create some sort of scheme for buffering with either landscaping for fencing for this property and the other surrounding properties adjacent to the proposed parking area.

The proposed zoning amendment does address a few priorities in the Bicentennial Vision as well.

Vibrant City:

- **Reclaim and repurpose blighted land/sites for industrial redevelopment/commercial redevelopment.** The applicant has over time purchased these properties and demolished the structures on these parcels to repurpose for redevelopment.
- **Identify and build on regional assets.** The comprehensive plan specifically discusses creating an “Ed and Meds Corridor by building on the presence of Firelands Regional Medicals center. The applicant has expanded the uses located within their facilities by including the veteran’s facility and this parking within the adjacent area.

Chapter 1113 Amendments, of the Zoning Code, states that the Zoning Map may be amended periodically in order to keep it abreast of new zoning techniques, as well as when the following general conditions arise:

- (1) Whenever a general hardship prevails throughout a given district;
- (2) Whenever a change occurs in land use, transportation, or other sociological trends, either within or surrounding the community; and
- (3) Whenever extensive developments are proposed that do not comply but would be in the public interest.

Understanding the trends within this area are both medical and educational uses along the Hayes Avenue corridor, staff believes that rezoning these parcels to support these uses would be helpful. Planning staff also believes it will be in the public’s interest to utilize this area to service an established institution within the community.

The applicant is aware that site plan approval will be required for the proposed parking within the area.

ENGINEERING STAFF COMMENTS

The City Engineer has reviewed the proposed zoning amendment and has provided the following comments, please note that these are more specific to the site plan.

- Is there a curb ramp on the south side of Pierce Street?
- What will be in the west and north green space?
- Where will the storm water volume storage be and where will it discharge?
- Where will the lighting be?
- The spaces should be closest to the crossing, can these be moved?
- Spaces do not work on the SW corner?
- Will need a final SWPP
- Need a final sewer/ utility plan prior to approval

BUILDING STAFF COMMENTS

The City Building Official has reviewed the proposed zone map amendment and has indicated that the applicant would need electric permits for any proposed lighting.

POLICE DEPARTMENT COMMENTS

The City Police Chief has reviewed the proposed zone map amendment and has no objections.

FIRE DEPARTMENT COMMENTS

The City Fire Chief has not provided comments on the application.

CONCLUSION/RECOMMENDATION

In conclusion, the Bicentennial Vision and Comprehensive Plan calls for the expansion of the “Eds & Meds” uses along the Hayes Avenue corridor, staff believes that this rezoning will assist the property owner in expanding these uses. Planning Staff recognizes that the existing south campus has a number of surrounding parking facilities, however the VA facility is requesting additional parking that will service their use as well as other uses within south campus. Staff recommends approval of the rezoning with the condition that the property owner must seek site plan approval for the proposed parking area.



Department of Planning and Development

October 26, 2017

Planning Commission recommends the approval for the rezoning amendment for the following parcels: 57-05208.000, 57-02426.000, 57-62129.000, 57-01072.000, 57-63087.000, 57-03452.000, 57-03923.000, 57-61532.000 from both "R1-40" / Single Family Residential and "RRB" Residential Business to "PF" / Public Facility.

A handwritten signature in black ink, appearing to read "Michael Zuilhof", is written over a horizontal line. The signature is stylized and includes a large, sweeping flourish that extends upwards and to the right.

Michael Zuilhof

Planning Commission Chair

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OFFICIAL ZONE MAP OF THE CITY OF SANDUSKY TO REZONE SEVEN (7) PARCELS FROM "R1-40" (SINGLE-FAMILY RESIDENTIAL DISTRICT) AND ONE (1) PARCEL FROM "RRB" (RESIDENTIAL BUSINESS DISTRICT) TO "PF" (PUBLIC FACILITY DISTRICT); AND DECLARING THAT THIS ORDINANCE SHALL TAKE EFFECT UNDER SUSPENSION OF THE RULES AS CONTAINED IN AND IN ACCORDANCE WITH SECTION 13 OF THE CITY CHARTER.

WHEREAS, a request is being made on behalf of Firelands Regional Medical Center for an amendment to the Zone Map No. 96-01 as codified in Section 1121.03 of the Codified Ordinances of the City for seven (7) parcels fronting Rockwell Street, Hayes Avenue, and Pierce Street (Parcel Nos. 57-05208.000, 57-02426.000, 57-01072.000, 57-63087.000, 57-03452.000, 57-03923.000, and 57-61532.000) from "R140" (Single-Family Residential District) and one (1) parcel located at the corner of Hayes Avenue and Rockwell Street (Parcel No. 57-62129.000) from "RRB" (Residential Business District) to "PF" (Public Facility District) and as more fully described herein and in Exhibit "A" which is attached to this Ordinance and specifically incorporated as if fully rewritten herein; and

WHEREAS, the change in zoning being requested for the eight (8) parcels is for the purpose of additional parking for the Veterans Affairs facility which is proposed to locate to the south campus of Firelands Regional Medical Center within the near future; and

WHEREAS, this request was heard by the Planning Commission at their October 25, 2017, meeting resulting in the Planning Commission's recommendation to **approve** the requested Zone Map Amendment; and

WHEREAS, a public hearing on the applicant's request was held by this City Commission at their December 22, 2017, regularly scheduled meeting; and

WHEREAS, this Ordinance should be passed under suspension of the rules in accordance with Section 13 of the City Charter approving the Amendment to the Zone Map 96-01 as Codified in Section 1121.03 of the Codified Ordinances for seven (7) parcels fronting Rockwell Street, Hayes Avenue, and Pierce Street (Parcel Nos. 57-05208.000, 57-02426.000, 57-01072.000, 57-63087.000, 57-03452.000, 57-03923.000, and 57-61532.000) from "R140" (Single-Family Residential District) and one (1) parcel located at the corner of Hayes Avenue and Rockwell Street (Parcel No. 57-62129.000) from "RRB" (Residential Business District) to "PF" (Public Facility District); and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of Municipal Departments of the City of Sandusky, Ohio and, NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission approves the requested rezoning and the Zone Map 96-01, as codified in Section 1121.03 of the Codified Ordinances of the City is hereby amended to effect the rezoning of seven (7) parcels fronting Rockwell Street, Hayes Avenue, and Pierce Street (Parcel Nos. 57-05208.000, 57-02426.000, 57-01072.000, 57-63087.000, 57-03452.000, 57-03923.000, and 57-61532.000) from "R140" (Single-Family Residential District) and one (1) parcel located at the corner of Hayes Avenue and Rockwell Street (Parcel No. 57-62129.000) from "RRB" (Residential Business District) to "PF" (Public Facility District), as more fully described as follows:

Situated in the State of Ohio, County of Erie, City of Sandusky, Ward 2, and part of Rockwell, Curtis and Whitworth Subdivision, Plat Volume 51, Page 32, and being all of Lots 57, 59, 61, 63, 65, 67, 69, 71, 2, 4, 6, 106, 108, and part of Lots 110 and 112, last described in RN#200221674, RN#200907312, RN#201306955 and RN#201402283, and being more particularly described as follows:

Commencing, for reference, at an 1" iron pin found in a monument box at the intersection of Hayes Avenue (66' in width) and Pierce Street (66' in width); Thence along the centerline of Hayes Avenue, N 19°43'19" E, 34.72 feet to a point; thence leaving said centerline of Hayes Avenue S 88°22'04" E, 34.72 feet to a 5/8" iron rod set at the southwest corner of Lot 112, Rockwell, Curtis and Whitworth Subdivision, the same being on the north right of way line of Pierce Street and the east right of way line of Hayes Avenue, and the TRUE POINT OF BEGINNING for this description;

Thence, with the easterly right of way line of Hayes Avenue, N 19°43'19" E, 213.03 feet to a 5/8" iron rod set in the south right of way line of Rockwell Street and the northwest corner of Lot 106;

Thence, with the south right of way line of said Rockwell Street, S 88°18'12" E, 224.72 feet to a 1" iron pipe found on the northeast corner of Lot 6;

Thence, with the west line of Lot 8, S 2°11'38" E, 98.72 feet to a 5/8" iron rod set on the southeast corner of Lot 6;

Thence with the south line of Lots 8, 10, 12, 14 and 16, S 88°18'58" E, 199.87 feet to a 5/8" iron rod set on the southeast corner of Lot 16;

Thence with the west line of Lot 55, S 2°11'38" E, 103.74 feet to a 1" iron pipe found on the north right of way line of Pierce Street, the same being the southeast corner of Lot 57.

Thence along the north line of said Pierce Street, N 88°22'28" W, 359.47 feet to a 5/8" iron rod set on the southeast corner of a parcel of Eugene H. Fox, RN#200611222;

Thence with the east line of said parcel, N 2°11'38" W, 81.12 feet to a 5/8" iron rod set;

Thence along the north line of said parcel N 88°22'28" W, 40.02 feet, to a 5/8" iron rod set;

Thence along the west line of said parcel S 2°11'38" E, 81.12 feet to a 1" iron pipe found in the north right of way line of Pierce Street.

Thence along the north right of way line of Pierce Street N 88°22'28" W, 104.76 feet to the place of beginning, containing 1.6310 acres of land, more or less, subject to legal highways and easements of record.

This description was prepared by Steven B. Walton, P.S., Ohio R.L.S. 7675 from an actual field survey of the premises conducted in August of 2017. Bearings hereon are based on the Ohio State Plane Coordinate System NAD 83 (2011)

and in Exhibit "A" which is attached to this Ordinance and specifically incorporated herein, from "R140" (Single-Family Residential District) and "RRB" (Residential Business District) to "PF" (Public Facility District).

Section 2. The City's Chief Planner is directed to make the change on the original Zoning Map on file in the Office of Planning and Zoning.

Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance shall take effect under suspension of the rules as provided in Section 13

of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY KRESSER
CLERK OF THE CITY COMMISSION

Passed: December 22, 2017 (effective after 30 days)

Survey for Firelands Regional Medical Center
1.6310 acres.

Situate in the State of Ohio, County of Erie, City of Sandusky, Ward 2, and part of Rockwell, Curtis and Whitworth Subdivision, Plat Volume 51, Page 32, and being all of Lots 57, 59, 61, 63, 65, 67, 69, 71, 2, 4, 6, 106, 108, and part of Lots 110 and 112, last described in RN#200221674, RN# 200907312, RN#201306955 and RN#201402283, and being more particularly described as follows:

Commencing, for reference, at a 1" iron pin found in a monument box located at the intersection of Hayes Avenue (66' in width) and Pierce Street (66' in width); Thence along the centerline of Hayes Avenue, N 19°43'19" E, 34.72 feet to a point; thence leaving said centerline of Hayes Avenue S 88°22'04" E, 34.72 feet to a 5/8" iron rod set at the southwest corner of Lot 112, Rockwell, Curtis and Whitworth Subdivision, the same being on the north right of way line of Pierce Street and the east right of way line of Hayes Avenue, and the **TRUE POINT OF BEGINNING** for this description;

Thence, with the easterly right of way line of Hayes Avenue, N 19°43'19" E, 213.03 feet to a 5/8" iron rod set in the south right of way line of Rockwell Street and the northwest corner of Lot 106;

Thence, with the south right of way line of said Rockwell Street, S 88°18'12" E, 224.72 feet to a 1" iron pipe found on the northeast corner of Lot 6;

Thence, with the west line of Lot 8, S 2°11'38" E, 98.72 feet to a 5/8" iron rod set on the southeast corner of Lot 6;

Thence with the south line of Lots 8, 10, 12, 14 and 16, S 88°18'58" E, 199.87 feet to a 5/8" iron rod set on the southeast corner of Lot 16;

Thence with the west line of Lot 55, S 2°11'38" E, 103.74 feet to a 1" iron pipe found on the north right of way line of Pierce Street, the same being the southeast corner of Lot 57.

Thence along the north line of said Pierce Street, N 88°22'28" W, 359.47 feet to a 5/8" iron rod set on the southeast corner of a parcel of Eugene H. Fox, RN# 200611222;

Thence with the east line of said parcel, N 2°11'38" W, 81.12 feet to a 5/8" iron rod set;

Thence along the north line of said parcel N 88°22'28" W, 40.02 feet, to a 5/8" iron rod set;

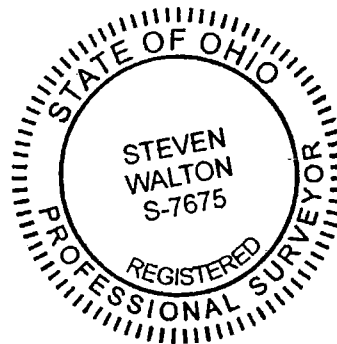
Thence along the west line of said parcel S 2°11'38" E, 81.12 feet to a 1" iron pipe found in the north right of way line of Pierce Street.

Thence along the north right of way line of Pierce Street N 88°22'28" W, 104.76 feet to the place of beginning, containing 1.6310 acres of land, more or less, subject to legal highways and easements of record.

This description was prepared by Steven B. Walton, P.S., Ohio R.L.S. 7675 from an actual field survey of the premises conducted in August of 2017. Bearings hereon are based on the Ohio State Plane Coordinate System NAD 83 (2011)

John Hancock & Associates, Inc.


Steven B. Walton, P.S. 7675



Date: 9/6/17

File: projects on server/223014/2230-lot split B.doc

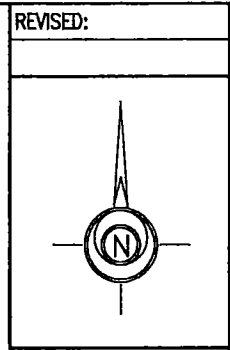
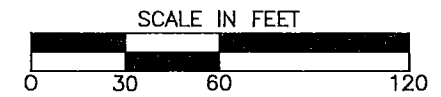
APPROVED as per Erie County Requirements
And Sections 4733-37 thru 4733-37-07 of the Ohio
Administrative Code only. No Field Verifications
for Accuracy made.


Erie County Engineer

Date: 09/26/17

**APPROVED BY THE PLANNING
AND ZONING DEPARTMENT
CITY OF SANDUSKY, OHIO**

DATE 10/31/17 Carey Sparks



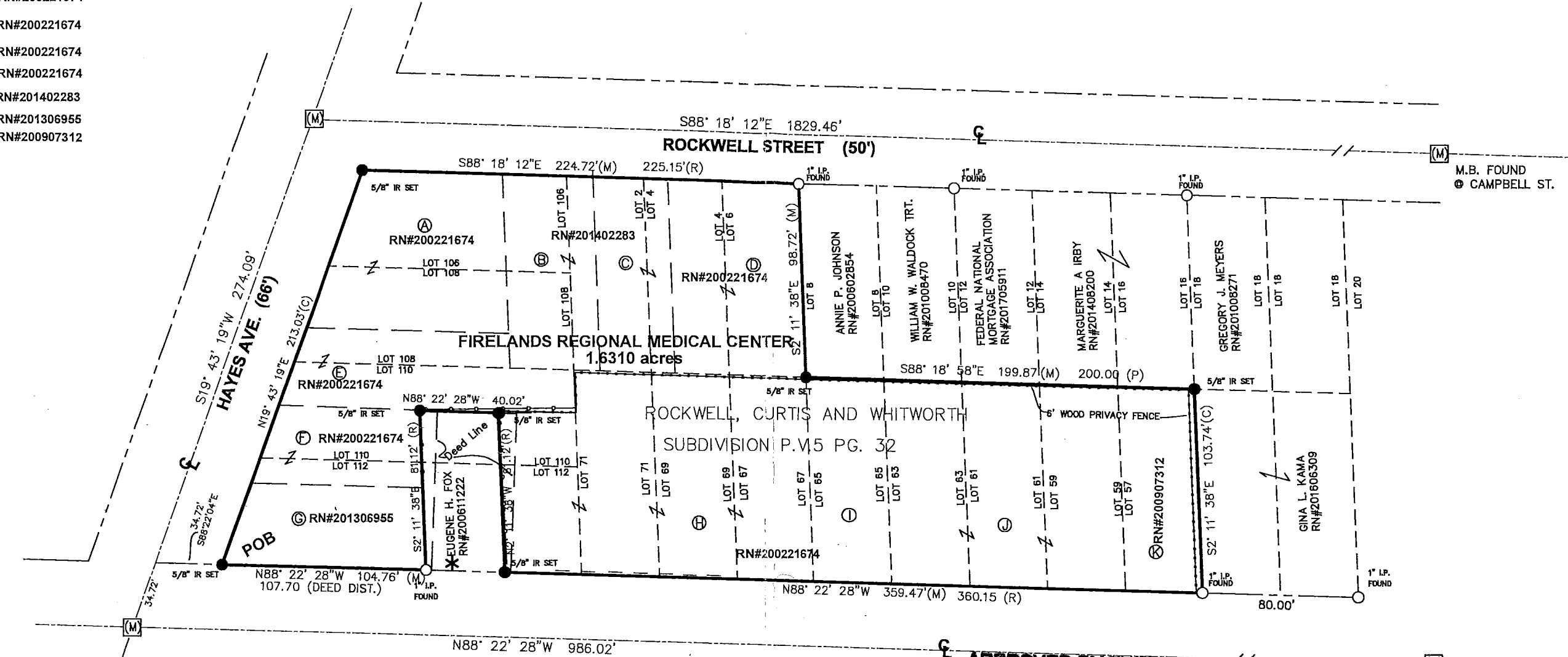
REVISID:

John Hancock & Associates
 INCORPORATED
 ENGINEERS - SURVEYORS
 326 E. MARKET ST. SANDUSKY, OHIO 44870
 (419) 625 - 7838

**FIRELANDS REGIONAL MEDICAL CENTER
 BOUNDARY SURVEY**
 PART OF THE
 ROCKWELL, CURTIS AND WHITWORTH SUBDIVISION P.V. 5, PG. 32
 OF LOTS 52 & 53 SCRANTON'S SURVEY
 CITY OF SANDUSKY, WARD 2, ERIE COUNTY, OHIO

JOB NO.: 258017
 DRN BY: SBW
 FILE NO.: 2580-PLAT
 DATE: 08/21/17
 SCALE: 1" = 60'
 SHEET NO.: 1 OF 1

- ⓕ RN#200221674
- Ⓐ RN#200221674
- ⓔ RN#200221674
- ⓗ ⓓ RN#200221674
- Ⓑ Ⓒ RN#201402283
- Ⓒ RN#201306955
- Ⓚ RN#200907312



APPROVED as per Erie County Requirements
 And Sections 4733-37 thru 4733-37-07 of the Ohio
 Administrative Code only. No Field Verifications
 for Accuracy made.

APPROVED BY THE PLANNING
 AND ZONING DEPARTMENT
 CITY OF SANDUSKY, OHIO

DATE 10/31/17 Casey Sparks

* Survey Reflects Occupation of Eugene H. Fox
 record parcel line is shown

David Williams
 Eric County Engineer
 Date: 10/16/17

LEGEND

- (C) CALCULATED DISTANCE
- (R) RECORDED DISTANCE
- (M) MEASURED DISTANCE
- MONUMENT FOUND AS NOTED
- MONUMENT SET AS NOTED
- (M) MONUMENT BOX FOUND
- LOT LINE
- DEED/PARCEL LINE

Parcel No.	Letter	Zoned
57-62129.000	(A)	Residential/Business
57-03452.000	(B)	Single-Family Residential
57-01072.000	(C)	Single-Family Residential
57-03923.000	(D)	Single-Family Residential
57-63087.000	(E)	Single-Family Residential
57-61532.000	(F)	Single-Family Residential
57-05208.000	(G)	Single-Family Residential
57-69010.000	(H)	Public Facility
57-69011.000	(I)	Public Facility
57-69006.000	(J)	Public Facility
57-02436.000	(K)	Single-Family Residential



BEARINGS HEREON ARE BASED UPON
 OHIO STATE PLANE COORDINATE SYSTEM
 NAD '83 (2011)

I HEREBY CERTIFY THAT THIS PLAT
 WAS PREPARED FROM AN ACTUAL FIELD
 SURVEY OF THE PREMISES CONDUCTED
 BY ME PURSUANT TO CHAPTER
 4733-37
 OF THE OHIO ADMINISTRATIVE CODE.

Steven B. Walton
 STEVEN B. WALTON, P.S.
 OHIO R.L.S. 7675

DATE: 9/6/17

REFERENCE:
 DEEDS AS NOTED
 PLAT VOL. 5, PG. 32

Planning Commission
October 25, 2017
Minutes
"Draft"

The Chairman called the meeting to order at 4:30PM. The following members were present: Mr. David Miller, Mr. Jim Jackson, Chairman Michael Zuilhof, Mr. Conor Whelan, Mr. Joe Galea and Mr. Wes Poole. Ms. Casey Sparks Planning Department; Mr. Trevor Hayberger represented the Law Department and Debi Eversole, Clerk from the Community Development Department. Mr. McGory arrived late.

Mr. Galea stated prior to the Public Hearing that he will recuse himself from items #1 and #2 (Firelands Regional Medical Center) due to pending litigation with Firelands Regional Medical Center.

Ms. Sparks presented that **Firelands Hospital** had submitted an application to rezone several parcels along Hayes Avenue, Pierce Street and Rockwell Street. The parcels are proposed to be zoned from R1-40/Single Family Residential and RRB/Residential Business to PF/Public Facility for the purpose of parking. The applicant also applied for site plan approval for the parking area.

The bicentennial vision plan specifically discusses creating an "Eds and Meds" corridor by building on the presence of Firelands Regional Medical Center as well as reclaiming and repurposing blighted land for commercial development.

The applicant has over time purchased properties within the area for redevelopment and has actively expanded the uses within both the north and south campus area as well as expanding the Hayes Avenue corridor.

Staff has concern regarding the adjacent remaining residential structure and has proposed additional landscaping and buffering as a part of the site plan approval. This structure is currently zoned PF/Public Facility.

Staff is recommending approval with the condition that the applicant seek site plan approval.

Mr. McGory moved to suspend this discussion until the site plan approval is heard. Mr. Miller seconded the motion. Mr. Poole suggested that the meeting resume in the order of the agenda. Chairman Zuilhof stated that there are specific engineering concerns with the Ontario and Hancock School applications. The Civil Engineer stated that he would only be available until 5:30PM.

Robert Moore, 3610 Fox Rd, applicant for Firelands Regional Center stated that approximately one year ago, there was a notice that he VA was looking to relocate their outpatient clinic at the Ohio Veteran's Home into another location in Sandusky. Firelands put together a proposal where one of the requirements was to have 99 dedicated parking spaces; this will include a staff of 28 clinicians and 50 – 70 patients per day plus visitors. Firelands had acquired several properties on Pierce and Rockwell Streets. They reached out to the last residential property owner Mr. Fox. He was offered a purchase price for the home or a like kind exchange. Mr. Fox was not interested in moving and he stated that he fully understands what will be build around him.

Mr. Poole asked why the far west side of the property would not be suitable for this project. Mr. Moore stated that there are several limitations for the patients of the VA and although the patients may not be handicapped, it would be suitable for them to be able to park close to an entrance. The far west parking lot is overflow for behavioral health and dialysis patients and visitors.

Mr. Miller wondered if Mr. Fox is amenable to the conditions around him. Mr. Moore stated that when he spoke with Mr. Fox, he stated that eventually the hospital would get the property anyway. Mr. Moore stated that he was unclear what Mr. Fox meant by that statement.

Tim Stookey, 1307 Fifth Street stated that he was at the VA today and they have close parking for handicapped individuals. He suggested that the parking where the emergency room used to be at Providence Hospital should be designated for handicap parking only. Mr. Moore stated that the plan proposed to more than double the number of handicap parking spots than what is currently there.

Mr. Poole moved to approve the application to rezone the parcels listed on the application. Mr. Miller seconded the motion. Mr. Poole stated that the paperwork seemed to be in order. There had been a parking lot on the east side of Mr. Fox's property all along so there should be no reason not to approve the application. The motion passed with a 6/0 vote, Mr. Galea abstained.

The site plan application for **924 Ontario Street** (Ontario School) was tabled due to engineering concerns. It is anticipated that the application will be heard in the November or December Planning Commission meeting.

The site plan application for **2314 Hancock Street** (Hancock School) was tabled due to engineering concerns. It is anticipated that the application will be heard in the November or December Planning Commission meeting.

Ms. Sparks presented that Firelands Hospital had submitted for site plan approval for a parking area to service south campus and the proposed VA facility that will occupy 12,000 square feet with south campus in the near future. The applicant had proposed 147 parking spaces. The applicant would be required 60 spaces in order to make up for the parking that was lost at the old memorial site. The lease agreement with the VA stated that the applicant would provide 100 parking spaces in addition to 12 handicap van accessible spaces. The parking spaces are proposed to be 9'x19' angled at 60 degrees. The proposed aisle widths are to be 17.26' and 19.58'. The applicant had proposed 4 handicap spaces per requirements, one additional van accessible space needs to be provided, and however, there will be 12 van accessible spaces within the adjacent parking area.

The applicant had proposed several landscaping islands amongst the site, however due to the remaining dwelling staff had recommended additional landscaping along the southwestern corner of Hayes Avenue as well as additional landscaping adjacent to the residence.

Staff recommended approval of the site plan for the proposed 147 parking spaces with the area fronting Pierce Street, Rockwell Street and Hayes Avenue with the following conditions:

1. Removal of several parking spaces along the southwest corner of Hayes and Pierce Street for the purpose of additional landscaping to the site.
2. Relocation of the proposed handicap parking spaces to the west of the single family dwelling and additional landscaping within this location.
3. The applicant provides a lighting/photometric plan for the proposed site.
4. Approval of the site plan is contingent on the approval of the zoning map amendment.

Mr. Poole asked the applicant if there were any problems accommodating Staff's conditions. John Hancock stated that there is no problem with any of the conditions in which staff proposed.

Mr. McGory asked if there was any feedback from any of the other surrounding neighbors. Ms. Sparks stated that to date, there had been no feedback from any surrounding neighbors. There is a 6' privacy fence proposed. Mr. Hancock stated that the rears of those properties are currently fenced off from the parking lot right now.

Mr. McGory moved to approve the application subject to staff recommendations. Mr. Miller seconded the motion. The motion carried with a 6/0 vote. Mr. Galea abstained.

Mr. Galea moved to adjourn the meeting. Mr. McGory seconded the motion. The meeting was adjourned at 6:00PM.

APPROVED:

Debi Eversole, Clerk

Michael Zuilhof, Chairman



Planning Commission

City Building

City of Sandusky, Ohio 44870

**October 25, 2017
1ST FLOOR CONFERENCE ROOM
4:30 P.M.**

AGENDA

PUBLIC HEARING TO REVIEW THE FOLLOWING:

1. Firelands Regional Medical Center has submitted an application for a zoning amendment to several parcels along Hayes Avenue, Pierce Street, and Rockwell Street.

ADDITIONAL AGENDA ITEM

2. Firelands Regional Medical Center has submitted an application for site plan approval of a parking area to serve south campus of Firelands Regional Medical Center.
3. Sandusky City School District has submitted a site plan application for approval of a new elementary school at 924 Ontario Street.
4. Sandusky City School District has submitted a site plan application for approval of a new Pre K- K elementary school at 2314 Hancock Street.

NEXT MEETING: November 15th, 2017

Please notify staff at least 2 days in advance of the meeting if you cannot attend. Thank you.



Department of Planning and Development

222 Meigs St.
Sandusky, OH 44870
Phone: 419.627.5873
Fax: 419.627.5933
www.ci.sandusky.oh.us

To: Eric Wobser, City Manager
From: Greg Voltz, Assistant Planner
Date: December 12, 2017
Subject: December 22, 2017 Commission Agenda Item –Legislation for the creation of the Public Arts and Culture Commission.

Item for Consideration: Approval of the creation of Codified Ordinance Chapter 187, Public Arts and Culture Commission.

Purpose: To establish Chapter 187 Public Arts and Culture Commission, which creates policies, procedures and duties for the commission, as well as creation of the Public and Cultural Art and Acquisition Fund (“PAAAF”).

The Public Arts and Culture Commission, shall be tasked with the preparation, maintenance and updating of the Public Art Master Plan. They shall also act as an advisory body, to the city, in reviewing and recommending for acceptance or rejection, public art projects. The Chair and City Manager, shall authorize expenditures from the Public and Cultural Art and Acquisition Fund, and provide recommendation for expenditure in full accordance with the City Charter. The “PAAAF” shall be funded on an annual basis with the use of general funds in an amount equal to one percent (1%) of the total admissions tax received from the previous year.

Background Information: During the planning process for the Sandusky 2018 Strategic Plan there was a call to increase Sandusky’s status as a Destination City. The presence and investment of millions of visitors in Sandusky annually provides us with resources to offer amenities that would typically be unavailable to cities of similar size. These amenities will benefit the quality of life for local residents in addition to attracting visitors.

Arts and Culture is a classic example of a quality of life issue that also drives a destination economy. Children, residents, and future residents value strong cultural assets like the State Theater, Maritime Museum, Merry-Go-Round Museum, Sandusky Cultural Center, and more. In addition to these cultural institutions however, the city is in an excellent opportunity to stimulate residents and visitors further by enhancing and dedicating resources to public art. Further investments in public art have been demonstrated to increase private investment and raise property values according to *Urban Land*, a publication of the Urban Land Institute in 2012.

Budgetary Impact: There is no direct budgetary impact related to the creation of the Public Arts and Culture Commission. The Public and Cultural Art and Acquisition Fund (“PAAAF”) referenced in the proposed Chapter 187, shall be funded on an annual basis with the use of general funds, not admission tax dollars. One percent (1%) of the total admissions tax received from the previous year will be used to calculate the budget for the PAAAF.

Action Requested: It is requested that legislation be passed under Section 13 of the City Charter to create Chapter 187, Public Arts & Culture Commission.

I concur with this recommendation:

Eric Wobser
City Manager

Angela Byington, AICP
Department of Community Development

cc: Kelly Kresser, Clerk of City Commission
Hank Solowiej, Finance Director



Sandusky Percent for Art Program

Throughout the Bicentennial Plan visioning process a need for increased focus on public art was mentioned numerous times. The City of Sandusky could accomplish this by creating a Percent for Public Art Program that would have a purpose of:

- 1. The creation of a Sandusky Public Arts and Culture Commission**
 - a. Nurture a vibrant cultural and artistic community in Sandusky, as well as to oversee and administer a public art program that will ensure the inclusion of artwork throughout the city to enhance the artistic and cultural development of the city.
 - b. This commission will have members with a broad set of backgrounds in the fine arts, architecture, business, landscape architecture, marketing, communications, graphic design, programming and others. Must have a youth liaison and a city commission's liaison.
- 2. Creating an ordinance that forms an annual fund dedicated to public art**
 - a. The Public and Cultural Art and Acquisition Fund ("PCAAFF") shall be funded on an annual basis with the use of general funds, not admission tax dollars. However, one percent (1%) of the total admissions tax received from the previous year will be used to calculate the budget for the PCAAFF.
 - i. For example, in year 2016 the city received \$4.3 million in admissions tax revenue, which would create a line item budget for public art under the general fund in the amount of \$43,000.
 - b. Funds may be pooled and aggregated over a few years if projects costs deem it necessary.
 - c. Funds can be used for maintenance and curation.
- 3. Create a public art plan**
 - a. Create a framework for implementing public art in a strategic way that aligns with the Bicentennial Vision Comprehensive Plan.
 - b. The plan is to be created every 10 years with annual updates.
 - c. The Sandusky Arts and Culture Commission and the Public Art plan will create guidelines for artwork visible from public property.

The Sandusky Public Arts and Culture Commission and Percent for Art Program are vital as public art is accessible to everyone. It offers a social escape in an urban setting and also helps drive local economies. Creating a city with a multitude of unique events and pieces of art means more revenue for local business and it makes our community more attractive to young, talented professionals, as well as enhancing the city for current residents and small businesses. A strong public art program will be important as a person's choice on where to live is increasingly being driven by quality of life and the availability of cultural amenities.

This program will help leverage our funds with our own resources by integrating public art projects into infrastructure or development projects as well as combining this program with resources from sponsors, developers, foundations etc....



ORDINANCE NO. _____

AN ORDINANCE AMENDING PART ONE (ADMINISTRATIVE CODE), TITLE SEVEN (BOARDS AND COMMISSIONS), BY THE ADDITION OF CHAPTER 187 (PUBLIC ARTS AND CULTURE COMMISSION) OF THE CODIFIED ORDINANCES, IN THE MANNER AND WAY SPECIFICALLY SET FORTH HEREINBELOW; AND DECLARING THAT THIS ORDINANCE SHALL TAKE EFFECT UNDER SUSPENSION OF THE RULES AS CONTAINED IN AND IN ACCORDANCE WITH SECTION 13 OF THE CITY CHARTER.

WHEREAS, the proposed Public Arts and Culture Commission is established to administer, promote, facilitate, and oversee the creation of public art projects that will promote the cultural heritage and artistic development of the City, enhance the City's character and identity, contribute to economic development and tourism, add warmth, dignity, beauty and accessibility to public spaces, and expand the experience and participation of citizens with visual arts; and

WHEREAS, the proposed Public Arts and Cultural Commission will prepare, maintain, and update a Public Art Master Plan which identifies locations for public art in the City and identifies specific performing arts venues or locations for development; and

WHEREAS, in addition, a Public and Cultural Art and Acquisition Fund (PCAAF) will be created for authorized expenditures and will be funded on an annual basis with general funds based on a formula for establishing the budget of the PCAAF; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of Municipal Departments of the City of Sandusky, Ohio and, NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. Part One (Administrative Code), Title Seven (Boards and Commissions), of the Codified Ordinances of the City be amended by the addition of new Chapter 187 (Public Arts and Culture Commission) as follows:

**NEW CHAPTER 187
PUBLIC ARTS AND CULTURE COMMISSION**

- 187.01** **CREATED, MEMBERSHIP COMPENSATION AND TERM OF MEMBERS, MEETINGS.**
- 187.02** **DUTIES.**
- 187.03** **PUBLIC AND PERFORMING ART AND ACQUISITION FUND**
- 187.04** **LIMITATION OF POWER.**

- 187.01** **CREATED, MEMBERSHIP COMPENSATION AND TERM OF MEMBERS, MEETINGS.**

(a) **Members.** There is hereby created and established a commission to be known as the Public Arts and Culture Commission, consisting of nine (9) members. Five (5) members shall be appointed by the City Commission and four (4) members shall be appointed by the City Manager. Preference to appointment to the Commission shall be given to City residence, although residency is not required. Members shall have experience and/or an interest in the placement, creation, or designation of public art.

(b) **Ex-Officio Members.** The City Manager shall designate a City employee to serve as the staff liaison, one City Commissioner, and one representative of a high school and/or college art program (who may reside outside of the City of Sandusky) shall all serve as ex-officio members.

(c) **Officers.** There shall be a Chair and Vice-Chair of the Public Arts and Culture Commission. The Public Arts and Culture Commission shall elect officers from its membership for a term of one (1) year and shall determine responsibilities of officers.

(d) **Terms.** Public Arts and Culture Commission members shall serve three year terms and the membership shall be staggered. To achieve staggered appointments, the initial appointments to the Public Arts and Culture Commission shall have three (3) members appointed to three (3) year terms, three (3) members appointed to two (2) year terms and three (3) members appointed to one (1) year terms.

(e) **Removal.** Members of the Public Arts and Culture Commission shall serve at the pleasure of the City Manager and City Commission and may be removed and replaced with or without cause at any time.

(f) **Volunteers.** Public Arts and Culture Commission members are volunteers and shall serve without compensation or reimbursement for personal expenses.

(g) **Meetings.** The Public Arts and Culture Commission shall hold regularly scheduled meetings. The frequency, time and location of meetings shall be established by the staff liaison. The staff liaison shall provide notice of all meetings to the City Commission Clerk a minimum of forty-eight (48) hours prior to the meeting to ensure public notice requirements are met. All meetings shall be conducted in accordance with the Open Meetings laws. All meeting and records of the Public Arts and Culture Commission shall be public records and kept in the custody of the City Commission Clerk.

187.02 DUTIES.

(a) **Purpose.** The Public Arts and Culture Commission is created and established to administer, promote, facilitate, and oversee the creation of public art projects that will promote the cultural heritage and artistic development of the City, enhance the City's character and identity, contribute to economic development and tourism, add warmth, dignity, beauty and accessibility to public spaces, and expand the experience and participation of citizens with visual arts.

(b) **Master Plan.** The Public Arts and Culture Commission shall prepare, maintain, and update a Public Art Master Plan which identifies locations for public art in the City of Sandusky and identifies specific performing arts venues or locations for development therefor.

(c) **Responsibilities.** The Public Arts and Culture Commission, as an advisory body to the City Manager, shall assist in reviewing and recommending for acceptance or rejection, according to criteria described in the Public Art Master Plan, proposed public art projects.

(d) **Authorization of Expenditures.** The Chair of the Public Arts and Culture Commission and the City Manager shall be required to authorize expenditures of the Public and Cultural Art and Acquisition Fund ("PAAAF") pursuant to the decisions of the Public Arts and Culture Commission, and in full accordance with the City Charter and any requirements thereunder for City Commission final approval.

187.03 PUBLIC AND CULTURAL ART AND ACQUISITION FUND

(a) **Accounting.** The Public and Cultural Art and Acquisition Fund ("PAAAF") shall be funded on an annual basis with the use of general funds. One percent (1%) of the total admissions tax received from the previous year shall be used as the formula for establishing the budget for the PAAAF. The PAAAF is a separate, special fund as part of the City's overall finances into which public art donations and funding are deposited, transferred and used for acquisition, commissioning, performance, exhibition and conservation of public art as recommended by the Public Arts and Culture Commission and approved by the City Manager.

(b) **Developer Contributions.** The Chief Development Officer shall develop and institute a process whereby developers of new City or non-City initiated, construction or redevelopment projects are educated about the City's Public Arts and Culture Commission, as well as the value of public art to the City of Sandusky.

(c) **Use of PAAAF.** PAAAF funds may be authorized for the following purposes:

1. Artist fees and artist travel related to the training, education and performance of art open to the general public;
2. Artists fees and artist travel and expenses that are related to the City's commission or purchase of public art;
3. Purchase of equipment to be used in performing arts;
4. Leasing of equipment and space for education, practice and performance;
5. Studies and planning documents to further the arts;
6. Promotion and marketing of activities associated with educational activities and performances;
7. Fabrication, storage, and installation of a commissioned work of art;
8. Acquisition of existing work of art;

9. Fees associated with the lease of works of art for temporary display;
10. Required permits and insurance during the fabrication and installation of the public art per contract;
11. Project consultants and contracted services;
12. Curatorial services;
13. Public art planning services;
14. Documentation and interpretive plaques;
15. Publicity for public art projects;
16. Education and outreach, including symposia and special events;
17. Conservation and non-routine maintenance of works in the City of Sandusky Public Art Collection; and
18. Any other expense the City Manager approves in writing.

(d) Non-use of PCAAF. PCAAF funds may not be used for:

1. Mass produced work, with the exception of limited edition controlled by the artist;
2. Professional graphics;
3. Routine maintenance; and
4. City of Sandusky staff costs.

(e) PCAAF Annual Report. Each year the City Manager or designee shall assist the Public Arts and Culture Commission in preparing an annual report to be presented to the City Commission which provides for a detailed accounting of all PCAAF monies raised and all monies spent and/or earmarked for future expenditures.

187.04 LIMITATION OF POWER.

The Public Arts and Culture Commission shall have no police powers, disciplinary powers, or lawmaking powers.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance shall take effect under suspension of the rules as contained in and in accordance with Section 13 of the City Charter after its adoption and due

authentication by the President and the Clerk of The City Commission.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: December 22, 2017 (effective after 30 days)



PLANNING DEPARTMENT

222 Meigs Street
Sandusky, Ohio 44870
419.627.5832
www.ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Angela Byington, AICP, Planning Director

Date: December 11, 2017

Subject: Commission Agenda Item – Professional Services Agreement with Environmental Design Group (EDG) of Cleveland, Ohio for the Sandusky Neighborhood Initiative (SNI) - Implementation Projects

ITEM FOR CONSIDERATION: Agreement for Professional Services with Environmental Design Group (EDG) to do site plans for and renderings of select initial Sandusky Neighborhood Initiative - Implementation Projects.

BACKGROUND INFORMATION: The City of Sandusky adopted the Bicentennial Vision in February of 2016. As part of the Bicentennial Vision, recommendations were made for investments into the neighborhoods to make them more vibrant, livable, and connected. As such, the City hired the Cleveland Urban Design Collaborative to create the Sandusky Neighborhood Initiative. The initiative, aimed at improving residential neighborhoods within the City, began with the selection of six (6) neighborhoods based on demographics, housing types, and geographic diversity to together serve as a representation of the city as a whole. The selected neighborhoods for the initiative are: The Cove, 1st-5th Street Neighborhood, South of Kilbourne Neighborhood, Garden District, The South Side and the West End. Each neighborhood underwent a planning process specific to their neighborhood including public involvement. Within each neighborhood, the plan calls for an existing or proposed anchor project, model block program, neighborhood identity and beautification projects and the facilitation of community programming to be accomplished over the five (5) year timeframe.

Implementation of the Sandusky Neighborhood Initiative projects has begun but several projects will require site planning including but not limited to: selection of appropriate plants for landscape, feasible amenity options, layout of landscape and amenities, and site renderings. Initial projects needing one or more of these services include: Public access waterfront improvements at the end of Curran & Lockwood Streets, a neighborhood park at 1321 Cleveland Road, the Venice Connector Curve improvements, and Huron Park improvements. A request for qualifications from registered Landscape Architects was issued and in which eight (8) submittals were received, evaluated and ranked by a selection committee. Based upon the firm's experience and professional expertise,, EDG was selected as the most qualified to perform the tasks necessary for the initial round of neighborhood projects.

BUDGETARY INFORMATION: The proposed agreement with EDG for professional services is not to exceed \$30,000 and will be paid from the Neighborhood Initiative account.

ACTION REQUESTED: It is recommended that the City of Sandusky enter into an agreement with Environmental Design Group Professional Services for the Sandusky Neighborhood Initiative - Implementation Projects in accordance with Section 14 of the City Charter in order to proceed with the implementation of the projects and timely expenditure of the Sandusky Neighborhood Initiative funds.

I concur with this recommendation:

Eric Wobser
City Manager

Angela Byington, AICP
Planning Director

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; J. Harris, Law Director

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL SERVICES WITH ENVIRONMENTAL DESIGN GROUP, LLC, OF CLEVELAND, OHIO, FOR THE SANDUSKY NEIGHBORHOOD INITIATIVE - IMPLEMENTATION PROJECTS; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, in 2016 the City's Bicentennial Vision / Comprehensive Plan and Strategic Plans were adopted in which recommendations were made for investments into the neighborhoods to make them more vibrant, livable, and connected and inspired the creation of the Sandusky Neighborhood Initiative; and

WHEREAS, this City Commission authorized the execution of an agreement with Kent State University Cleveland Urban Design Collaborative (CUDC), of Cleveland, Ohio, for Professional Services for the implementation of the Sandusky Neighborhood Initiative - Neighborhood Planning Project by Ordinance No. 16-097, passed on June 27, 2016; and

WHEREAS, this City Commission approved and adopted the Sandusky Neighborhood Initiative Plan by Ordinance No. 17-135, passed on July 10, 2017; and

WHEREAS, the Sandusky Neighborhood Initiative, aimed at improving residential neighborhoods within the City, focuses on six (6) neighborhoods (The Cove, 1st-5th Street Neighborhood, South of Kilbourne Neighborhood, Garden District, The South Side and the West End) where each neighborhood underwent a planning process specific to their neighborhood including public involvement and within each neighborhood, the plan calls for an existing or proposed anchor project, model block program, neighborhood identity and beautification projects and the facilitation of community programming to be accomplished over a five (5) year period; and

WHEREAS, a Request for Qualifications (RFQ) was issued for the Sandusky Neighborhood Initiative - Implementation Projects in which eight (8) submittals were received, evaluated and ranked by a selection committee and based on the firm's experience and professional expertise necessary to complete the required tasks, it was determined Environmental Design Group was the most qualified; and

WHEREAS, Environmental Design Group, LLC, will be providing professional services, including landscape architecture, planning, design, graphics, and engineering for the Sandusky Neighborhood Initiative - Implementation Projects on a task order basis and the services and associated fee will be described in and agreed to in writing on a project by project basis in Task Order format; and

WHEREAS, funds for the Sandusky Neighborhood Initiative have been allocated in the Neighborhood Initiative Fund and includes funds donated from the Randolph J. & Estelle M. Dorn Foundation; and

WHEREAS, the cost of the professional services is not to exceed \$30,000.00 and will be paid with Neighborhood Initiative Funds; and

WHEREAS, this Ordinance should be passed as an emergency measure under

suspension of the rules in accordance with Section 14 of the City Charter in order to proceed with implementation of the projects and allow timely expenditure of the Neighborhood Initiative Funds; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Community Development, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager is authorized and directed to enter into an agreement with Environmental Design Group, LLC, of Cleveland, Ohio, for Professional Services for the Sandusky Neighborhood Initiative - Implementation Projects substantially in the same form as attached to this Ordinance, marked Exhibit "1", and specifically incorporated as if fully rewritten herein, together with any revisions or additions as are approved by the Law Director as not being substantially adverse to the City and consistent with carrying out the terms of this Ordinance, at an amount **not to exceed** Thirty Thousand and 00/100 Dollars (\$30,000.00).

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City

Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: December 22, 2017



December 8, 2017

Mr. Eric Wobser
City of Sandusky
VIA EMAIL

CC: Angela Byington, AICP

**Subject: Master Services Agreement for the Neighborhood Initiative Projects for
Calendar Year 2017 through 2019 - Revised
Environmental Design Group No. 17-00376-01P**

CORPORATE

450 Grant Street / Akron, OH 44311
P 330.375.1390 / F 330.375.1590
TF 800.835.1390

CLEVELAND OFFICE

2800 Euclid Ave, Suite 509
Cleveland, Ohio 44115

COLUMBUS OFFICE

580 N. Fourth Street, Suite 220
Columbus, Ohio 43215

envdesigngroup.com

Dear Mr. Wobser:

Based on the selection of Environmental Design Group and on the RFQ issued by the City of Sandusky for the Sandusky Neighborhood Initiative project dated September 28, 2017, Environmental Design Group is pleased to submit our Master Services Agreement to the City of Sandusky (Client) to provide landscape architecture, planning, design, graphics, engineering and other professional services on a task order basis for the Neighborhood Initiative Project. This agreement will be in effect until December 31, 2019.

The Client desires to engage Environmental Design Group to provide planning, design, engineering and related professional services ("Services") from time to time in connection with Client's projects ("PROJECTS"). The services and associated fee will be described in and agreed to in writing on a project by project basis by the parties in Task Order format that reference this Agreement. The total fees associated with the Master Services Agreement will not exceed \$30,000.

Services performed under a Task Order will be governed by the Terms and Conditions in this Agreement.

Invoicing Procedures and Terms

Invoices will be submitted monthly.

The community impact people.

CIVIL ENGINEERING / LANDSCAPE ARCHITECTURE / PLANNING / SURVEYING / ENVIRONMENTAL SERVICES / CONSTRUCTION MANAGEMENT

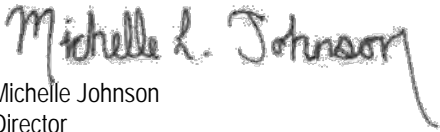
Mr. Eric Wobser
City of Sandusky
December 8, 2017
Page 2

Project Initiation Procedures

If this proposal is satisfactory, you may authorize Environmental Design Group to proceed by signing and returning one copy to us. If there is a need for clarification or if changes in contractual arrangements are desired, please contact me at 330.375.1390.

We look forward to working with you.

Sincerely,



Michelle L. Johnson
Director

ACCEPTED: City of Sandusky

All invoices should be sent to:

By _____

Name: _____

Title _____

Address: _____

Date _____

Name of Client's Designated Representative:

Email: _____

Phone Number: _____

Special Instructions: _____

G:\25 - Parks\Sandusky\Sandusky Neighborhood Initiative\MOU



Task Order No. 0001 – (Project Name)

DATE: XX/XX/XXX

CORPORATE
450 Grant Street / Akron, OH 44311
P 330.375.1390 / F 330.375.1590
TF 800.835.1390

CLIENT: City of Sandusky
CONTACT NAME: Mr. Eric Wobser
STREET ADDRESS:
CITY, STATE, ZIP:
EMAIL ADDRESS:
JOB # (if assigned): 17-00376-01P

CLEVELAND OFFICE
2800 Euclid Ave, Suite 509
Cleveland, Ohio 44115

COLUMBUS OFFICE
580 N. Fourth Street, Suite 220
Columbus, Ohio 43215

envdesigngroup.com

In accordance with the Master Service Agreement between Environmental Design Group, LLC and City of Sandusky (Client), dated November 13, 2017, this Task Order No. 1 describes the scope of services, schedule and fee for the above-referenced project. All terms and conditions from the Master Services Agreement apply to this task order.

I. DESCRIPTION OF PROFESSIONAL SERVICES

Task 1 – (Project Name) \$XX,XXX.XX

Environmental Design Group will prepare XX.

Environmental Design Group will:

- A. XXXXXXXX
B. XXXXXXXX
C. XXXXXXXX

II. ASSUMPTIONS AND EXCLUSIONS

- 1. XXXXXXXX
2. XXXXXXXX
3. XXXXXXXX
4. XXXXXXXX
5. XXXXXXXX
6. XXXXXXXX
7. XXXXXXXX
8. XXXXXXXX
9. XXXXXXXX
10. XXXXXXXX

III. COST OF \$XX,XXX.XX

[X] LUMP SUM

The community impact people.



COMMUNITY DEVELOPMENT

Arielle Blanca
Community Development Manager
ablanca@ci.sandusky.oh.us

222 Meigs Street
Sandusky, Ohio 44870
419-627-5847
www.ci.sandusky.oh.us

To: Eric Wobser, City Manager
From: Arielle Blanca, Community Development Manager
Date: December 12, 2017
Subject: Commission Agenda Item – Write Off of Uncollectible Debt

Item for Consideration: Legislation authorizing the City Manager to write off uncollectible debt relating to loans for twenty-one (21) residential properties. The below list of properties has gone through the foreclosure process and have been sold at sheriff sale and are now owned by different parties. Therefore, the City of Sandusky is no longer able to receive repayment for the original loans. The cumulative balance due of the loans to be written off is \$308,689.40. Individual property information is listed below:

<u>Address</u>	<u>Owner Name</u>	<u>Foreclosure Case #</u>	<u>Amount</u>
1. 611 Carroll Street	Kris Simcox	2014-CV-0499	\$23,295.00
2. 1404 Campbell Street	Donnia Pearson	2010-CV-0546	\$24,300.00
3. 324 Reese Street	Sharlene Ryan	2004-CV-0483	\$26,450.00
4. 1640 Oakmont Lane	Kathryn Kimble	2009-CV-0284	\$8,410.00
5. 1422 McDonough Street	Donna Twymon	2008-CV-0859	\$8,500.00
6. 806 Decatur Street	Marcie Kay Ehrnsberger	2003-CV-0643	\$34,620.00
7. 1032 Camp Street	Bertha Ramsey	2006-CV-0898	\$2,650.00
8. 1002 W. Market Street	Benjamin Mathews	2012-CV-0316	\$12,500.00
9. 1017 W. Monroe Street	Billie Jo Mortensen	2013-CV-0109	\$3,312.00
10. 1420 Camp Street	Trina Hunter	2010-CV-0824	\$4,600.00
11. 610 Clinton Street	Elizabeth Stein	2016-CV-0464	\$5,600.00
12. 607 Jackson Street	Roger Meade	2015-CV-0152	\$15,872.50
13. 1325 Stone Street	Karen Mears	2015-CV-0167	\$14,250.00
14. 1315 Fifth Street	Ida Schenko	2011-CV-0659	\$17,203.50
15. 902 First Street	Derrick Close	2012-CV-0807	\$16,615.00
16. 1313 Huntington Avenue	Roger Tompkins	2015-CV-0254	\$13,000.00
17. 2413 Monroe Street	Lisa M. Frederick	2016-CV-0245	\$16,345.00
18. 518 Polk Street	Eric Christiansen	2013-CV-0186	\$17,500.00
19. 1211 Third Street	Reba Thompson/Claudia Toris	2013-CV-0028	\$16,350.00
20. 1121 Campbell Street	Mary Garrett	2015-CV-0162	\$13,607.50
21. 1034 Franklin Street	Tyler Roesch	2011-CV-0014	\$13,708.90

Background Information: The properties listed above received loans through the City of Sandusky between the years 1989 and 2009. The loans were dispersed through multiple programs through the Community Housing Impact and Preservation Program as well as the Community Development Block Grant Program. All properties went through the foreclosure process, were sold at sheriff sale and are now owned by new owners – eliminating the City’s source of collateral and therefor collectability of the loan balances. At sheriff sales, the properties were not sold for enough money for the City to receive all or even a portion of the outstanding balance. Since each property has transferred title the City is no longer able to collect any portion of the loan balance and is requesting the uncollectible debt be written off from an accounting perspective.

Budgetary Information: There is no impact on the City’s General Fund.

Action Requested: Legislation authorizing the City Manager to write off uncollectible debt in the amount of \$308,689.40 relating to twenty-one (21) residential properties that were former recipients of residential rehabilitation revolving loans.

I concur with this recommendation:

Eric Wobser
City Manager

Arielle Blanca
Community Development Manage

Matt Lasko
Chief Development Officer

cc: Justin Harris, Law Director
Hank Solowiej, Finance Director
Kelly Kresser, Clerk of City Commission
Matt Lasko, Chief Development Officer

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE WRITE-OFF OF UNCOLLECTIBLE DEBT IN THE AMOUNT OF \$308,689.40; AND DECLARING THAT THIS RESOLUTION SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, it is desired to write-off the uncollectible debt relating to loans dispersed through the Community Housing Impact and Preservation (CHIP) Program and the Community Development Block Grant (CDBG) Program; and

WHEREAS, foreclosure action was filed on twenty-one (21) property owners who received loans through the CHIP and/or CDBG Programs between 1989 and 2009 and the real estate associated with those foreclosures have been sold or transferred thus eliminating the City's source of collateral to collect on the loan balances; and

WHEREAS, the total amount of uncollectible debt for the twenty-one (21) properties is \$308,689.40 and it is requested this amount be written-off for accounting purposes; and

WHEREAS, this Resolution should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to immediately proceed with the write-off process so it can be completed before the end of the City's fiscal year 2017; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Community Development, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio, finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Resolution** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission approves the write-off of uncollectible debt and authorizes and directs the City Manager and/or Finance Director to write-off the uncollectible debt in an amount **not to exceed** Three Hundred Eight Thousand Six Hundred Eighty Nine and 40/100 Dollars (\$308,689.40), relating to twenty-one (21) foreclosed properties, as further described in Exhibit "A", a copy of which is attached to this Resolution and specifically incorporated herein.

Section 2. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Resolution were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Resolution is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: December 22, 2017

<u>Property Owner</u>	<u>Address</u>	<u>Original Note</u>	<u>Balance</u>	<u>Case #</u>	<u>Property Status</u>
Kris Simcox	611 Carroll	\$23,295.00	\$23,295.00	2014-CV-0499	Sheriff Sale - 8/10/15
Donnia Pearson	1404 Campbell	\$24,300.00	\$24,300.00	2010-CV-0546	Sheriff's Sale - 12/5/14
Sharlene Ryan	324 Reese	\$26,450.00	\$26,450.00	2004-CV-0483	Sheriff Sale - 9/12/05
Kathryn Kimble	1640 Oakmont	\$8,410.00	\$8,410.00	2009-CV-0284	Sheriff Sale - 12/3/10
Donna Twymon	1422 McDonough	\$8,500.00	\$8,500.00	2008-CV-0859	Sheriff Sale - 10/17/09
Marcie Kay Ehrnsberger	806 Decatur Street	\$34,620.00	\$34,620.00	2003-CV-0643	Sheriff Sale - 6/20/05
Bertha Ramsey	1032 Camp Street	\$3,650.00	\$2,650.00	2006-CV-0898	Sheriff Sale - 2/11/08
Benjamin Mathews	1002 W Market Street	\$12,500.00	\$12,500.00	2012-CV-0316	Sheriff Sale 11/7/13
Billie Jo Mortensen	1017 W. Monroe Street	\$3,312.00	\$3,312.00	2013-CV-0109	Sheriff Sale - 10/31/14
Trina Hunter	1420 Camp Street	\$9,200.00	\$4,600.00	2010-CV-0824	Sheriff Sale - 2/1/13
Stein, Elizabeth	610 Clinton	\$11,200.00	\$5,600.00	2016-CV-0464	Sheriff Sale - 4/10/17
Meade, Roger	607 Jackson Street	\$31,745.00	\$15,872.50	2015-CV-0152	Sheriff Sale - 1/26/16
Mears, Karen	1325 Stone	\$28,500.00	\$14,250.00	2015-CV-0167	Sheriff Sale - 2/10/16
Schenko, Ida	1315 Fifth	\$34,407.00	\$17,203.50	2011-CV-0659	Sheriff Sale - 7/9/12
Close, Derrick	902 First	\$33,230.00	\$16,615.00	2012-CV-0807	Sheriff Sale - 2/13/14
Tompkins, Roger A.	1313 Huntington	\$26,000.00	\$13,000.00	2015-CV-0254	Transferred to Land Bank - 4/19/17
Frederick, Lisa M.	2413 Monroe	\$32,690.00	\$16,345.00	2016-CV-0245	Sheriff Sale - 6/30/17
Christiansen, Eric	518 Polk	\$35,000.00	\$17,500.00	2013-CV-0186	Sheriff Sale - 9/4/14
Thompson, Reba/Toris, Claudia	1211 Third St	\$32,700.00	\$16,350.00	2015-CV-0028	Sheriff Sale - 7/16/14
Garrett, Mary	1121 Campbell	\$27,215.00	\$13,607.50	2015-CV-0162	Sheriff Sale - 4/21/17
Roesch, Tyler	1034 Franklin	\$27,417.00	\$13,708.90	2011-CV-0014	Sheriff Sale - 12/14/12
			<hr/>		
			\$308,689.40		



DEPARTMENT OF PUBLIC WORKS

222 Meigs Street
Sandusky, Ohio 44870
419.627.5829
www.ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Aaron M. Klein, P.E.

Date: December 12, 2017

Subject: Commission Agenda Item – 1109 Warren Street Encroachment License

ITEM FOR CONSIDERATION: Encroachment License for the installation of a wall hanging sign which will encroach into the City right-of-way located at 1109 Warren Street, Sandusky, Ohio.

BACKGROUND INFORMATION: The encroachment onto City right-of-way is 35.1 square feet total. This license will grant Derrick Moore of Derrick's Mobile Diner, LLC, who is relocating his business and will be occupying the property located at 1109 Warren Street, permission to install a wall hanging sign which will overhang into the City right-of-way for so long as the licensee complies with all requirements of this agreement and licensee acknowledges that this Grant of a License is terminable at the will of the City.

BUDGETARY INFORMATION: There is no budgetary impact with this item. Derrick Moore of Derrick's Mobile Diner, LLC is responsible for recording fees to the Erie County Recorder Office.

ACTION REQUESTED: It is recommended that the Encroachment License be granted to the property owner at 1109 Warren Street, Sandusky, Ohio and that the necessary legislation be passed. It is further requested that this legislation take immediate effect in full accordance with Section 14 of the City Charter in order for Derrick Moore's contractor to install the new wall hanging sign in conjunction with the relocation of his business.

I concur with this recommendation:

Eric Wobser
City Manager

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; J. Harris, Law Director

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A LICENSE AGREEMENT WITH DERRICK'S MOBILE DINER, LLC, TO PROVIDE FOR THE USE OF A CERTAIN PORTION OF THE CITY'S RIGHTS-OF-WAY, AS DESCRIBED IN THE GRANT OF A LICENSE FOR ENCROACHMENT, FOR PURPOSES OF INSTALLING SIGNAGE; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, certain property of the City is currently platted as City right-of-way including Monroe Street and Fulton Street; and

WHEREAS, this proposed License for Encroachment will allow Mr. Derrick Moore of Derrick's Mobile Diner, LLC, who is relocating his business and will be occupying the property located 1109 Warren Street, to install a wall hanging sign on City right-of-way located west of Warren Street and south of Scott Street; and

WHEREAS, this City Commission, under powers of Local self-government granted to the City by Article XVIII of the Ohio Constitution and Section 3 and Section 25 of the Charter of the City of Sandusky, has the power to change the use of City property to a use that would be of greater benefit and use to the public; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to expedite the execution of the Grant of a License for Encroachment to allow Mr. Derrick Moore's contractor to install the signage in conjunction with the relocation; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager is authorized and directed to enter into the Grant of a License for Encroachment Agreement with Derrick's Mobile Diner, LLC, substantially in the same form as contained in Exhibit "1", which is attached to this Ordinance and is specifically incorporated as if fully rewritten herein together with such revisions or additions as are approved by the Law Director as not being adverse to the City and as being consistent with carrying out the City's public purpose as set forth in the preamble hereto.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for

any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST:

KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: December 22, 2017

**GRANT OF A LICENSE FOR ENCROACHMENT
ON THE WEST SIDE OF WARREN STREET RIGHT-OF-WAY**

This License Agreement is made this ____ day of _____, 2017, between the City of Sandusky, Ohio ("City") whose tax mailing address is 222 Meigs Street, Sandusky, Erie County, Ohio, 44870, and Derrick's Mobile Diner, LLC ("Licensee") whose tax mailing address is 322 ½ Perry Street (Rear Apt.), Sandusky, Erie County, Ohio, 44870, under the following conditions and circumstances:

A. The City of Sandusky, Erie County, Ohio, is the Owner and Trustee for the general public of the rights-of-way as defined in the Ohio Revised Code, Section 4511.01(uu), including Warren Street and is more fully described in Exhibit "A" which is attached to this License Agreement and is specifically incorporated as if fully rewritten herein.

B. Licensee is the occupant or tenant of the real estate adjoining the west side of Warren Street right-of-way located at 1109 Warren Street and is more fully described in Exhibit "A" which is attached to this License Agreement and is specifically incorporated as if fully rewritten herein.

C. Licensee desires to install and maintain a wall hanging sign for use by the general public in conjunction with the Licensee's business located at 1109 Warren Street, Sandusky, Ohio, and as more fully described in Exhibits "B" and "C" which are attached to this License Agreement and are specifically incorporated as if fully rewritten herein.

D. The City is willing to grant to Licensee a temporary license to allow installation of a wall hanging sign and maintenance of the encroachment for so long as Licensee remains the occupant or tenant of the property to the west side of Warren Street right-of-way and provided the encroachment is not substantially altered.

NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION PAID, THE

PARTIES AGREE AS FOLLOWS:

1. The City grants to Licensee the license and permission to maintain the encroachment as more fully described in Exhibits "A", "B", and "C" which are attached to this License Agreement and are specifically incorporated as if fully rewritten herein, for so long as Licensee remains the occupant or tenant of real property located at 1109 Warren Street, Sandusky, Ohio, and provided that the encroachment is not substantially altered and Licensee complies with all legal requirements and Licensee acknowledges that this grant of a license is terminable at the will of the City;

2. Licensee agrees that, except for the license granted pursuant to this Agreement, Licensee makes no claim of right and has no interest or title in any part of the property and Licensee further agrees that the maintenance of the encroachment shall not, at any time, be deemed or construed to be an adverse possession of any part of the City's right-of-way;

3. Licensee agrees to maintain the encroachment for use by the general public in conjunction with Licensee's business located at 1109 Warren Street, Sandusky, Ohio, and further agrees to indemnify and hold harmless the City of Sandusky (it's officials, employees, boards, commissions and agents) from any and all loss, damage, expense, or liability arising from the maintenance of the encroachment;

4. This Agreement shall not be construed to run with the land and is only a temporary license, terminable at the will of the Owner.

SIGNATURE PAGES TO FOLLOW

IN WITNESS WHEREOF, the parties have hereunto set their hands on the dates indicated below:

SIGNED AND ACKNOWLEDGED
IN THE PRESENCE OF:

CITY:
CITY OF SANDUSKY

Eric L. Wobser, City Manager

State of Ohio)
) ss:
County of Erie)

Before me a Notary Public for the State of Ohio, appeared the above named, Eric L. Wobser, City Manager of the City of Sandusky, who acknowledged that he signed the foregoing instrument and that the signing was a free act.

IN TESTIMONY WHEREOF, I have hereto subscribed my name and affixed my seal this ___ day of _____, 2017.

Notary Public
My Commission Expires:

SIGNED AND ACKNOWLEDGED
IN THE PRESENCE OF:

LICENSEE:
DERRICK'S MOBILE DINER, LLC.

Derrick D. Moore, Agent

State of Ohio)
) ss:
County of Erie)

Before me a Notary Public for the State of Ohio, appeared the above named Derrick D. Moore, Agent, who acknowledged that she signed the foregoing instrument and that the signing was a free act.

IN TESTIMONY WHEREOF, I have hereto subscribed my name and affixed my seal this ___ day of _____, 2017.

Notary Public
My Commission Expires:

Instrument prepared by:

Justin D. Harris
Ohio Supreme Court #0078252
Law Director
City of Sandusky

Erie County GIS



Notes

1109 Warren Street, Sandusky, Ohio

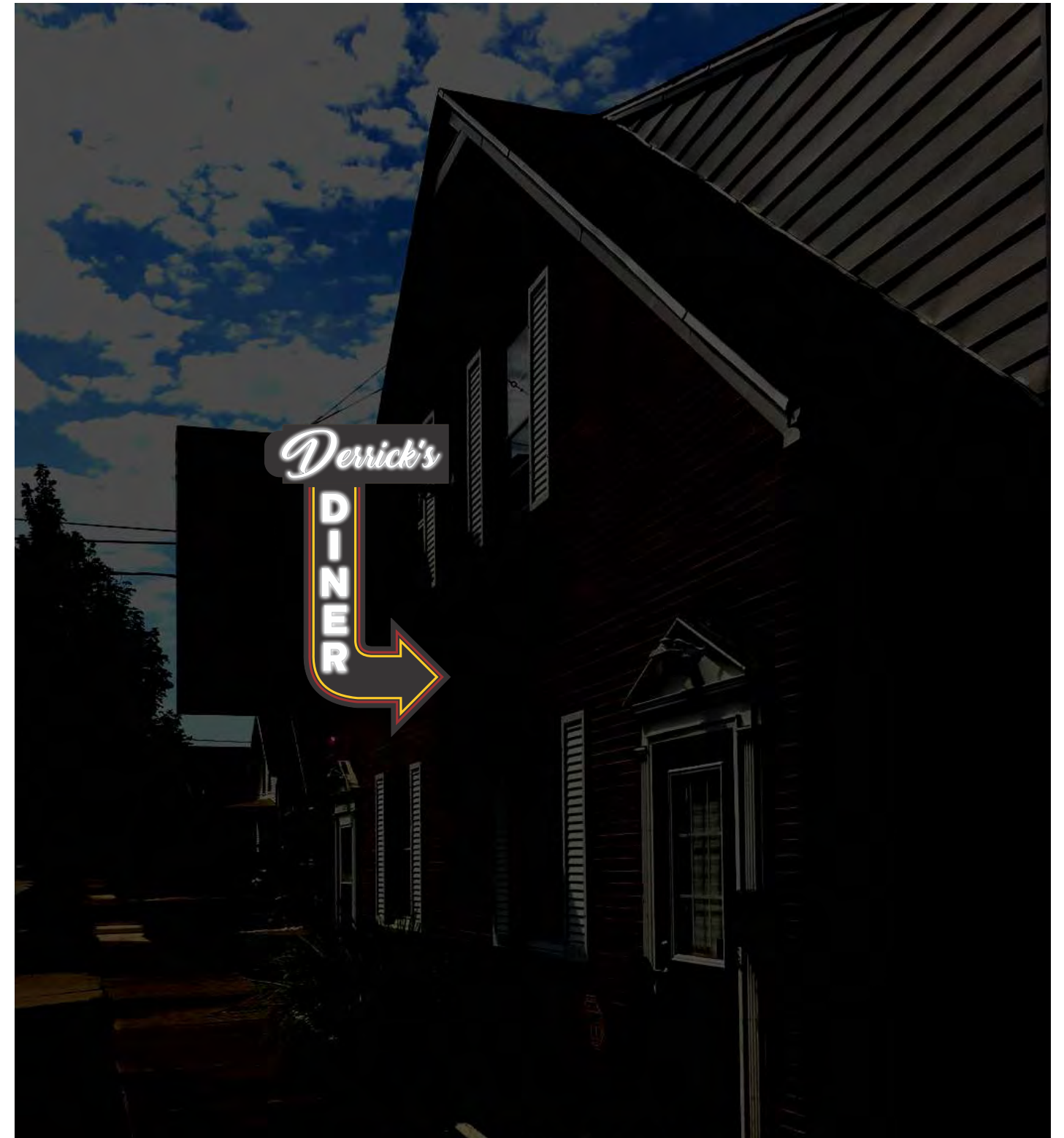
EXHIBIT
"A"

Scale ~ 1/2" = 1' 0"

Client Approval: _____

Title: _____

Date: _____



This drawing is not to be used as an exact representation of color. Colors shown represent design intent only for customer's consideration. Copyright © 2015 Brady Signs.



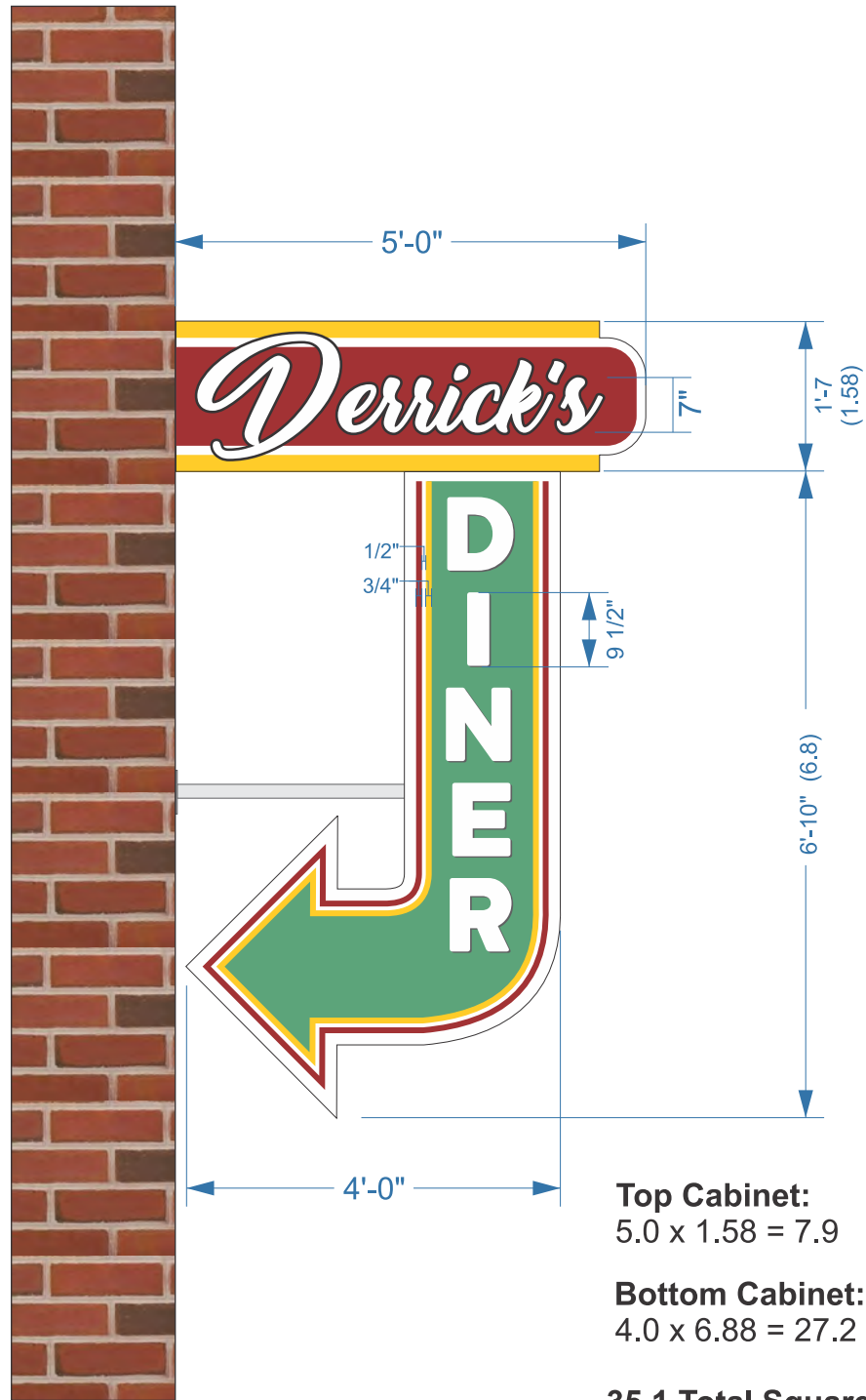
Customer: Derricks Diner
 Location: 1109 Warren St., Sandusky OH
 File name: Derricks Diner_082317.cdr
 Date: August 23, 2017
 Note: -

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Brady Signs
 1721 Hancock Street
 Sandusky, OH 44870
 Phone (419)626-5112
 Fax (419)625-5985

Scale ~ 1/2" = 1' 0"

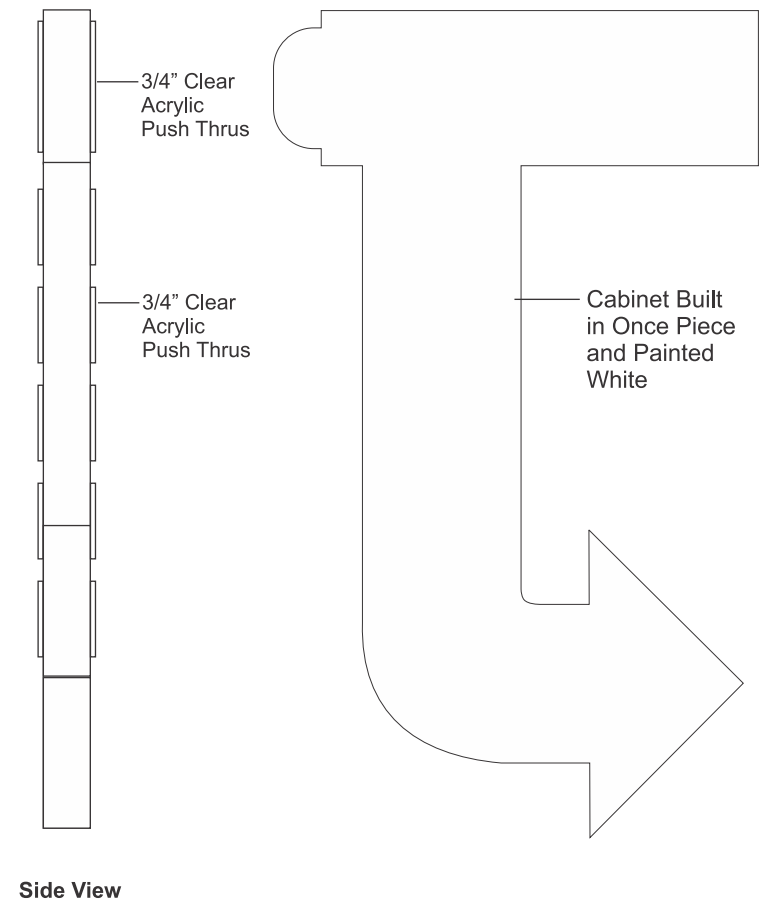
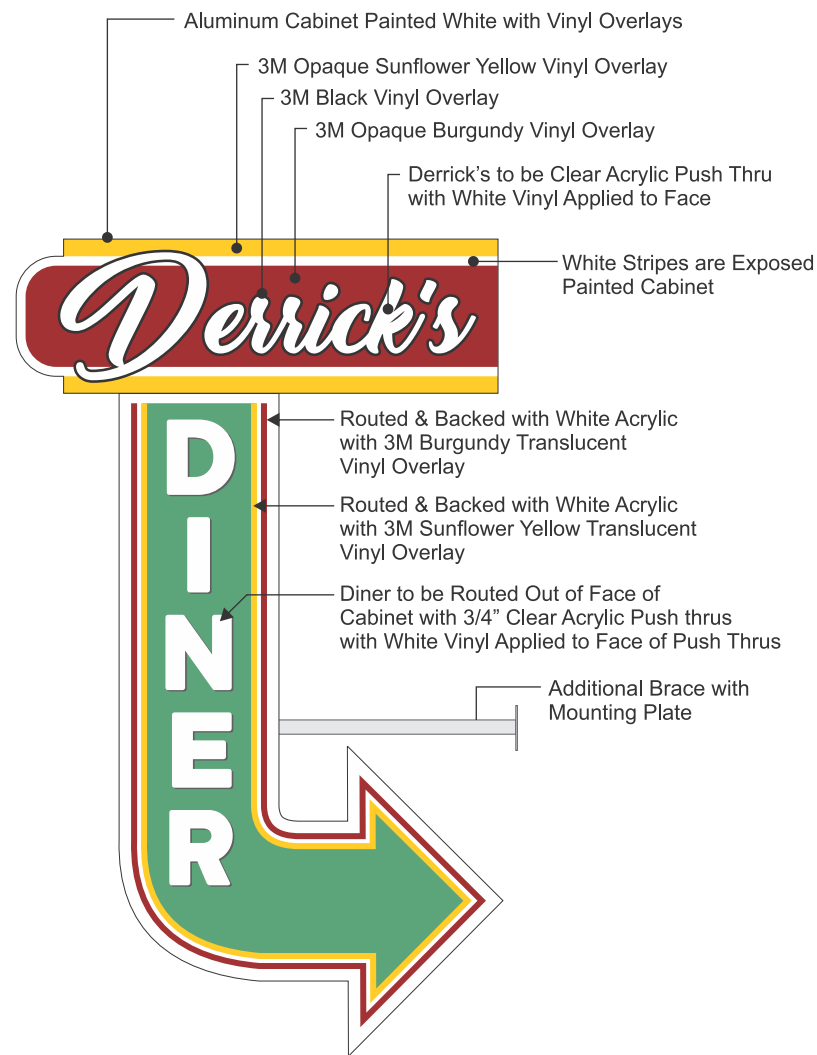
Client Approval: _____ Title: _____ Date: _____



Top Cabinet:
5.0 x 1.58 = 7.9

Bottom Cabinet:
4.0 x 6.88 = 27.2

35.1 Total Square Feet



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Customer: Derricks Diner

Location: 1109 Warren St., Sandusky OH

File name: Derricks Diner_082317.cdr

Date: August 23, 2017

Note: -

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Brady Signs
1721 Hancock Street
Sandusky, OH 44870
Phone (419)626-5112
Fax (419)625-5985



DEPARTMENT OF PUBLIC WORKS

222 Meigs Street
Sandusky, Ohio 44870
419.627.5829
www.ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Aaron M. Klein, P.E.

Date: December 12, 2017

Subject: Commission Agenda Item – 702 West Monroe Street Encroachment License

ITEM FOR CONSIDERATION: Legislation to enter into an Encroachment License agreement for the installation of an exterior stairway to be used as a means of emergency egress which will encroach into the City right-of-way located at 702 West Monroe Street, Sandusky, Ohio.

BACKGROUND INFORMATION: The property owner Omeca, Inc. proposes to install an exterior stairway along the Fulton Street side of their property which shall be used as a means of emergency egress from the second floor entertainment room at Cameo Pizza. The proposed stairway shall encroach into the City right-of-way 34.96 square feet.

The license will grant the property owner permission to install the stairway in the right-of-way for so long as the licensee complies with all requirements of this agreement and licensee acknowledges that this Grant of a License is terminable at the will of the City.

The Building and Planning Divisions have reviewed the structural documents and granted permits of approval for the construction of the stairway.

BUDGETARY INFORMATION: There is no budgetary impact with this item. Omeca, Inc. is responsible for recording fees to the Erie County Recorder Office.

ACTION REQUESTED: It is recommended that the proper legislation be prepared approving the Grant of a License of Encroachment to Omeca, Inc. for the installation of a stairway along the Fulton Street side of the property located at 709 West Monroe Street and that the necessary legislation be passed. It is further requested that this legislation take immediate effect in full accordance with Section 14 of the City Charter in order for the property owner's contractor to begin installation of the emergency stairway as soon as possible.

I concur with this recommendation:

Eric Wobser
City Manager

cc: K. Kresser, Commission Clerk; H. Solowiej, Finance Director; J. Harris, Law Director

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A LICENSE AGREEMENT WITH OMECA, INC. (D.B.A. CAMEO PIZZA) TO PROVIDE FOR THE USE OF A CERTAIN PORTION OF THE CITY'S RIGHTS-OF-WAY, AS DESCRIBED IN THE GRANT OF A LICENSE FOR ENCROACHMENT, FOR PURPOSES OF INSTALLING AN EMERGENCY STAIRWAY; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, certain property of the City is currently platted as City right-of-way including the property identified and more fully described in Exhibit "A"; and

WHEREAS, this proposed License for Encroachment will allow the property owner, Omeca, Inc. (dba Cameo Pizza) to install an exterior stairway, which will be used as a means of emergency egress from the building's second floor, on City right-of-way located south of Monroe Street and west of Fulton Street; and

WHEREAS, this City Commission, under powers of Local self-government granted to the City by Article XVIII of the Ohio Constitution and Section 3 and Section 25 of the Charter of the City of Sandusky, has the power to change the use of City property to a use that would be of greater benefit and use to the public; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to expedite the execution of the Grant of a License for Encroachment to allow the property owner's contractor to begin installation of the emergency stairway at the earliest opportunity; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager is authorized and directed to enter into the Grant of a License for Encroachment Agreement with Omeca, Inc., (dba Cameo Pizza), substantially in the same form as contained in Exhibit "1", which is attached to this Ordinance and is specifically incorporated as if fully rewritten herein together with such revisions or additions as are approved by the Law Director as not being adverse to the City and as being consistent with carrying out the City's public purpose as set forth in the preamble hereto.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for

any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST:

KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: December 22, 2017

**GRANT OF A LICENSE FOR ENCROACHMENT
ON THE SOUTH SIDE OF MONROE STREET
AND WEST SIDE OF FULTON STREET RIGHT-OF-WAY**

This License Agreement is made this ____ day of _____, 2017, between the City of Sandusky, Ohio ("City") whose tax mailing address is 222 Meigs Street, Sandusky, Erie County, Ohio, 44870, and Omeca, Inc. ("Licensee") whose tax mailing address is 702 W. Monroe Street, Sandusky, Erie County, Ohio, 44870, under the following conditions and circumstances:

A. The City of Sandusky, Erie County, Ohio, is the Owner and Trustee for the general public of the rights-of-way as defined in the Ohio Revised Code, Section 4511.01(uu), including Monroe Street and Fulton Street and is more fully described in Exhibit "A" which is attached to this License Agreement and is specifically incorporated as if fully rewritten herein.

B. Licensee is the owner in fee simple of the real estate adjoining the south side of the Monroe Street and west side of Fulton Street right-of-way located at 702 W. Monroe Street and is more fully described in Exhibits "A" and "B" which are attached to this License Agreement and is specifically incorporated as if fully rewritten herein.

C. Licensee desires to construct and maintain an exterior stairway for emergency egress from the building's second floor for use by the general public in conjunction with the Licensee's restaurant located at 702 W. Monroe Street, Sandusky, Ohio, and as more fully described in Exhibits "A" and "B" which are attached to this License Agreement and are specifically incorporated as if fully rewritten herein.

D. The City is willing to grant to Licensee a temporary license to allow construction of an exterior stairway for emergency egress from the building's second floor and maintenance of the encroachment for so long as Licensee remains

the owner of the property to the south side of Monroe Street and the west side of Fulton Street right-of-way and provided the encroachment is not substantially altered.

NOW, THEREFORE, FOR GOOD AND VALUABLE CONSIDERATION PAID, THE PARTIES AGREE AS FOLLOWS:

1. The City grants to Licensee the license and permission to maintain the encroachment as more fully described in Exhibits "A" and "B" which are attached to this License Agreement and are specifically incorporated as if fully rewritten herein, for so long as Licensee remains the owner of real property located at 702 W. Monroe Street, Sandusky, Ohio, and provided that the encroachment is not substantially altered and Licensee complies with all legal requirements and Licensee acknowledges that this grant of a license is terminable at the will of the City;

2. Licensee agrees that, except for the license granted pursuant to this Agreement, Licensee makes no claim of right and has no interest or title in any part of the property and Licensee further agrees that the maintenance of the encroachment shall not, at any time, be deemed or construed to be an adverse possession of any part of the City's right-of-way;

3. Licensee agrees to maintain the encroachment for use by the general public in conjunction with Licensee's facilities located at 702 W. Monroe Street, Sandusky, Ohio, and further agrees to indemnify and hold harmless the City of Sandusky (it's officials, employees, boards, commissions and agents) from any and all loss, damage, expense, or liability arising from the maintenance of the encroachment;

4. This Agreement shall not be construed to run with the land and is only a temporary license, terminable at the will of the Owner.

SIGNATURE PAGES TO FOLLOW

IN WITNESS WHEREOF, the parties have hereunto set their hands on the dates indicated below:

SIGNED AND ACKNOWLEDGED
IN THE PRESENCE OF:

CITY:
CITY OF SANDUSKY

Eric L. Wobser, City Manager

State of Ohio)
) ss:
County of Erie)

Before me a Notary Public for the State of Ohio, appeared the above named, Eric L. Wobser, City Manager of the City of Sandusky, who acknowledged that he signed the foregoing instrument and that the signing was a free act.

IN TESTIMONY WHEREOF, I have hereto subscribed my name and affixed my seal this ___ day of _____, 2017.

Notary Public
My Commission Expires:

SIGNED AND ACKNOWLEDGED
IN THE PRESENCE OF:

LICENSEE:
OMECA Inc.

Odella Jane Keech, Owner

State of Ohio)
) ss:
County of Erie)

Before me a Notary Public for the State of Ohio, appeared the above named Odella Jane Keech, Owner, who acknowledged that she signed the foregoing instrument and that the signing was a free act.

IN TESTIMONY WHEREOF, I have hereto subscribed my name and affixed my seal this ___ day of _____, 2017.

Notary Public
My Commission Expires:

Instrument prepared by:

Justin D. Harris
Ohio Supreme Court #0078252
Law Director
City of Sandusky

**Contractors Design Engineering
Consulting Engineers and Surveyors
1623 Old State Road, Norwalk, Ohio 44857**

**Legal Description For:
OMECA, Inc.
Encroachment License**

Being a parcel of land located in part of the right-of-way of Fulton Street, Ward 3, City of Sandusky, Erie County, Firelands Connecticut Western Reserve, State of Ohio, and further particularly described as follows:

Beginning at a 1" iron pin in a monument box found at the intersection of the centerlines of Monroe Street (66' R/W) and Fulton Street (49.5' R/W); Thence South 23° 32' 20" East, along the centerline of Fulton Street, a distance of 64.87 feet to a point; Thence South 66° 27' 40" West, a distance of 20.75 feet to a point and being the principal place of beginning;

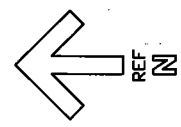
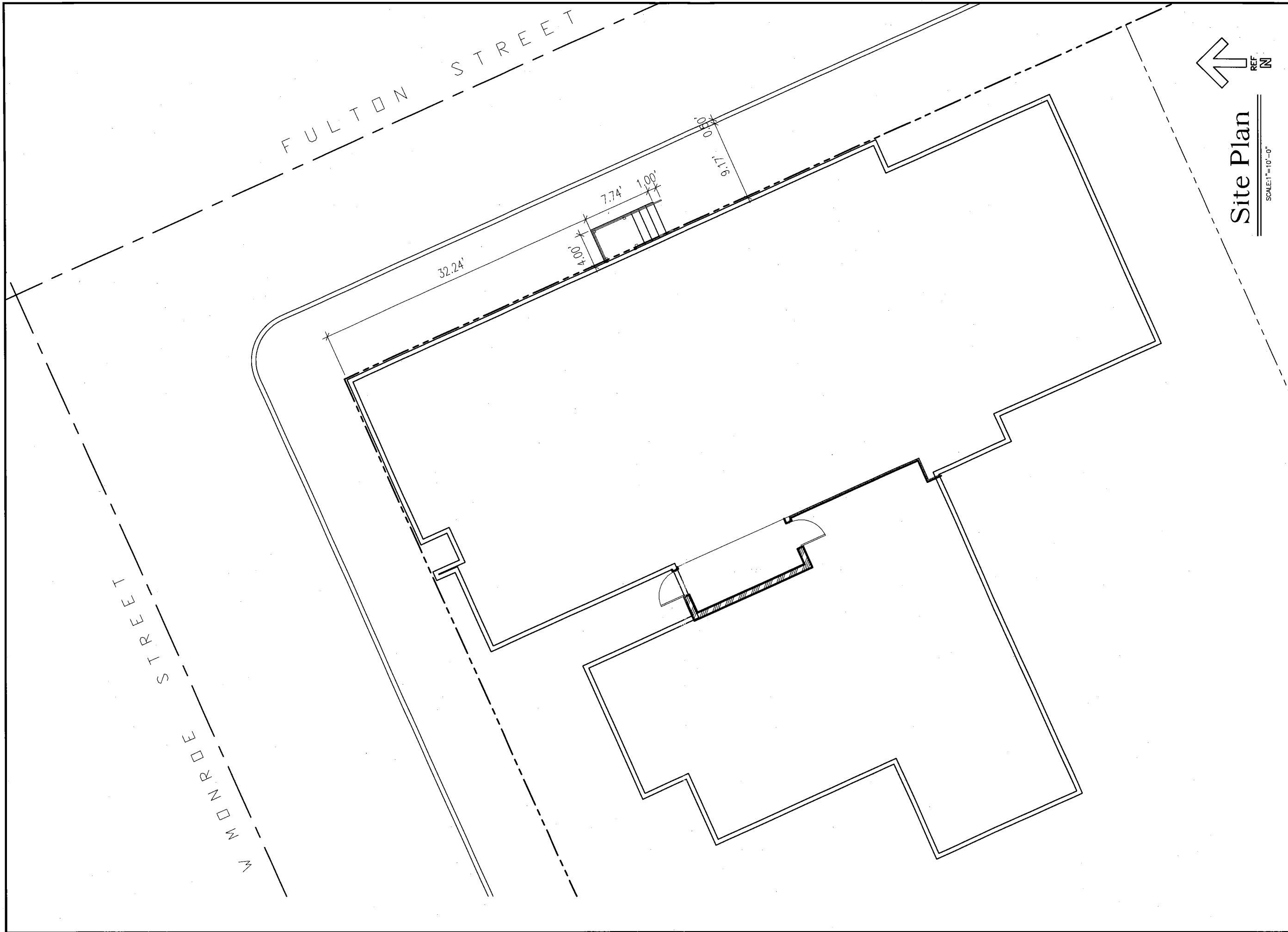
1. Thence South 23° 32' 20" East, a distance of 9.00 feet to a point;
2. Thence South 66° 27' 40" West, a distance of 4.00 feet to a point on the westerly right-of-way line of Fulton Street and the easterly line of land now or formerly owned by OMECA, Inc. as recorded in RN 200709034 of the Erie County Recorder's Office;
3. Thence North 23° 32' 20" West, along the westerly right-of-way line of Fulton Street and the easterly line of said OMECA, Inc.'s land, a distance of 9.00 feet to a point;
4. Thence North 66° 27' 40" East, a distance of 4.00 feet to a point to the principal place of beginning and containing 36.0000 Sq. Ft. of land more or less within the road right-of-way, but subject to all legal highways, easements and restrictions of record.

Bearings are based on Grid North of the Ohio State Plane Coordinate System, NAD83 (2011) Datum, Geoid 12A, by ODOT VRS.

This description was prepared by Contractors Design Engineering, (Consulting Engineers and Surveyors, Norwalk, Ohio) in November, 2017 per Alexander B. Etchill, Registered Surveyor No. 8512 from an actual survey performed November, 2017 on the premises by Contractors Design Engineering.



11/30/17



Site Plan

SCALE: 1"=10'-0"

11x17

OHIO LICENSE #6088 EXPIRES 12/31/17

FEICK DESIGN GROUP, INC.
 JOHN A. FEICK, ARCHITECT
 224 EAST WATER STREET SANDUSKY, OHIO
 (419)-626-2554

DATE	REVISIONS

ALL DIMENSIONS AND NOTED MATERIALS ARE TO BE VERIFIED BY THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE AND FEDERAL AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE AND FEDERAL AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE AND FEDERAL AGENCIES.

SITE PLAN
 RENOVATIONS
Cameo Pizza
 706 W MONROE STREET SANDUSKY, OHIO

DATE	OCTOBER 31, 2017
DRAWN BY	
CHECKED BY	
SHEET NUMBER	1
	1 OF 1
PROJECT NO.	A-017-087

DEPARTMENT OF FINANCE
HANK S. SOLOWIEJ, CPA, FINANCE DIRECTOR

222 Meigs Street
Sandusky, Ohio 44870
Phone (419) 627-5888
Fax (419) 627-5892



TO: Eric L. Wobser, City Manager

FROM: Hank S. Solowiej, CPA, Finance Director

DATE: December 13, 2017

RE: Commission Agenda Item

ITEM FOR CONSIDERATION:

Ohio Rev. Code Section 5705.38 (A) requires that on or about the first day of each fiscal year, an appropriation measure is to be passed. If the taxing authority wants to postpone the passage of the annual appropriation measure until an amended certificate is received from the county budget commission based upon the actual year end balances, it may pass a temporary appropriation measure for meeting the ordinary expenses until no later than April 1.

I am submitting an ordinance approving Temporary Appropriations for 2018.

BUDGETARY INFORMATION:

This action will establish a budget for operations until the annual appropriations can be approved after the second Monday in January 2018. The City Charter prohibits the City from enacting the 2018 budget before January 8, 2018.

ACTION REQUESTED:

It is requested that the City Commission enact the ordinance and have it take immediate effect under Section 14 of the City Charter. This will establish a temporary operating budget for 2018 until the City Commission passes an Appropriation Ordinance in accordance with Section 51 of the City Charter.

CC: Justin Harris, Law Director

ORDINANCE NO. _____

AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR THE MONTHS OF JANUARY, FEBRUARY AND MARCH 2018, AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter to establish an Operating Budget for 2018 until the City Commission passes an Appropriation Ordinance which may not be passed before the second Monday in January of each budget year as required by Section 51 of the City Charter; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Finance Department, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. There shall be and hereby are appropriated out of any funds now in the treasury or any accruing revenues of the City available for said purposes at the values set forth herein below for the payment of the expenses and obligations of the City during the months of January, February and March 2018, for the various purposes hereinafter specified.

DEPARTMENT	PERSONAL SERVICES	OTHER	TOTAL
POLICE PATROL	800,000	80,000	880,000
POLICE RECORDS	170,000	15,000	185,000
POLICE RESERVES	20,000	3,000	23,000
FIRE	1,000,000	80,000	1,080,000
STREET LIGHTING	0	50,000	50,000
OAKLAND CEMETERY	60,000	8,000	68,000
COMMUNITY DEVELOPMENT	60,000	50,000	110,000
CITY WIDE ECON DEVELOPMNT	0	7,500	7,500
BUILDING DIVISION	60,000	5,000	65,000
HORTICULTURAL SERVICES	200,000	50,000	250,000
JACKSON ST PIER	0	500	500
CITY MANAGER	50,000	5,000	55,000
ADMINISTRATIVE SERVICES	30,000	5,000	35,000
FINANCE	35,000	5,000	40,000
INCOME TAX	10,000	60,000	70,000

DEPARTMENT	PERSONAL SERVICES	OTHER	TOTAL
DATA PROCESSING CENTER	30,000	25,000	55,000
LAW	60,000	5,000	65,000
CITY COMMISSION	5,000	2,000	7,000
CITY COMMISSION CLERK	20,000	2,000	22,000
MUNICIPAL COURT	200,000	20,000	220,000
BUILDING MAINTENANCE	75,000	75,000	150,000
ENGINEERING	75,000	15,000	90,000
FLEET MAINTENANCE	50,000	25,000	75,000
ADMINISTRATIVE SUPPORT	0	150,000	150,000
TRANSFERS:			
STREET FUND	0	40,568	40,568
TRANSIT FUND	0	50,000	50,000
PARKS & RECREATION FUND	0	57,813	57,813
POLICE PENSION FUND	0	125,366	125,366
CAPITAL ECONOMIC DEV FUND	0	125,000	125,000
CAPITAL COMMUNITY DEV FUND	0	75,000	75,000
CAPITAL PUBLIC WORKS FUND	0	375,000	375,000
FIRE PENSION FUND	0	171,271	171,271
GENERAL FUND	3,010,000	1,763,018	4,773,018
STREETS	175,000	50,000	225,000
SNOW & ICE REMOVAL	0	20,000	20,000
TRAFFIC & ELECTRICAL MNTC	75,000	20,000	95,000
STREET FUND	250,000	90,000	340,000
2017 PUBLIC TRANSIT FUND	5,000	100,000	105,000
2018 PUBLIC TRANSIT FUND	25,000	500,000	525,000
TRANSIT FUND	30,000	600,000	630,000
PAVILION	5,000	2,000	7,000
MILLS CREEK GOLF COURSE	25,000	20,000	45,000
RECREATION DEPARTMENT	30,000	50,000	80,000
PARKS & RECREATION FUND	60,000	72,000	132,000
FIRE PENSION FUND	200,000	5,000	205,000
POLICE PENSION FUND	175,000	5,000	180,000
LANDBANK	0	10,000	10,000
CHIP GRANT	0	50,000	50,000
STATE GRANTS FUND	0	60,000	60,000
POLICE JAG	0	1,000	1,000
POLICE BULLETPROOF VESTS	0	1,000	1,000
HUD CDBG	50,000	150,000	200,000
FEDERAL GRANTS FUND	50,000	152,000	202,000

DEPARTMENT	PERSONAL SERVICES	OTHER	TOTAL
INDIGENT DRIVER ALCOHOL TRT FUND	0	10,000	10,000
COURT COMPUTER FUND	5,000	5,000	10,000
INDIGENT TELEPHONE FUND	0	1,000	1,000
COURT PROBATION FUND	20,000	5,000	25,000
EMS	20,000	500,000	520,000
COMMUNITY DEVELOPMENT	0	75,000	75,000
ECONOMIC DEVELOPMENT	0	125,000	125,000
PUBLIC WORKS	0	375,000	375,000
CAPITAL PROJECTS FUND	20,000	1,075,000	1,095,000
PP REMOVAL UNSAFE BLDGS	0	5,000	5,000
NUISANCE REMOVAL	1,000	5,000	6,000
RENTAL REGISTRATION FEE	40,000	20,000	60,000
INSPECTION FEE	1,000	5,000	6,000
ADMIN FEE	1,000	5,000	6,000
SPECIAL ASSESSMENT FUND	43,000	40,000	83,000
CAO	40,000	5,000	45,000
BIWW FILTRATION PLANT	300,000	250,000	550,000
WATER DISTRIBUTION DEPT	175,000	50,000	225,000
ADMINISTRATIVE SUPPORT	175,000	75,000	250,000
DEBT SERVICE-BASIC UTIL	0	850,000	850,000
WATER FUND	690,000	1,230,000	1,920,000
CAO	40,000	5,000	45,000
WATER POLLUTION CONTROL PLANT	350,000	300,000	650,000
SEWER MAINTENANCE DEPT	200,000	75,000	275,000
ADMINISTRATIVE SUPPORT	175,000	75,000	250,000
STORM WATER	0	10,000	10,000
DEBT SERVICE-BASIC UTIL	0	1,750,000	1,750,000
SEWER FUND	765,000	2,215,000	2,980,000
INTERNAL SERVICE FUND	0	1,000,000	1,000,000
POLICE	0	1,000	1,000
CONTRABAND TRUST FD	0	1,000	1,000
FIRE	0	1,000	1,000
GREEN TRUST	0	1,000	1,000
FRIENDS OF THE GREENHOUSE	0	500	500
SAILING CLUB SCHOLARSHIP	0	500	500
PARK TRUST	0	500	500
UNCLAIMED FUNDS	0	250	250
GENERAL TRUST FUND	0	5,750	5,750

DEPARTMENT	PERSONAL SERVICES	OTHER	TOTAL
SHORELINE PARK IMPR	0	250	250
WASHINGTON PARK & GREENHOUSE	0	250	250
RED WAGON TRUST	0	250	250
FRED EPPLE TRUST	0	250	250
PARK ENDOWMENT FUND	0	1,000	1,000
OAKLAND CEMETERY DEPT	0	500	500
CHAPEL RESTORATION	0	500	500
GARDEN MAUSOLEUM	0	500	500
PERPETUAL CARE	0	500	500
SPECIAL CARE	0	500	500
MEMORIAL PLANTINGS	0	500	500
RIDGEVIEW COLUMBARIUM	0	500	500
CEMETERY ENDOW FUND	0	3,500	3,500
STATE PATROL TRANSFER FD	0	1,000	1,000
TOTAL ALL FUNDS	5,318,000	8,339,268	13,657,268

Section 2. The amounts appropriated for the various purposes hereinafter set forth shall, in no event, be exceeded unless the City Commission shall by Ordinance authorize a transfer from one appropriation account to another, or shall appropriate additional unappropriated funds.

Section 3. No payments shall be made out of any of the funds herein appropriated for any extraordinary purpose, without specific authority of the City Commission.

Section 4. The Finance Director is authorized to draw warrants upon the City treasury for funds appropriated in this Ordinance upon presentation of properly approved vouchers and when in conformity with the Charter and general laws of the State of Ohio. In addition, the Finance Director is authorized to make transfers between funds, to cover deficiencies in City funds provided said transfers are included in the general appropriations.

Section 5. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent

provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 6. This Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 7. That for reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter upon its passage, and its due authentication by the President, and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST:

KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: December 22, 2017

DEPARTMENT OF FINANCE
HANK S. SOLOWIEJ, CPA, FINANCE DIRECTOR

222 Meigs Street
Sandusky, Ohio 44870
Phone (419) 627-5888
Fax (419) 627-5892



TO: Eric L. Wobser, City Manager

FROM: Hank S. Solowiej, CPA, Finance Director

DATE: December 13, 2017

RE: Commission Agenda Item

ITEM FOR CONSIDERATION:

A resolution authorizing the transfer of funds from the General Fund to the Payroll Stabilization Fund.

On October 12, 2010, the City Commission approved Resolution No. 035-10R authorizing the Finance Director to establish such a fund named the "Payroll Stabilization Fund" special revenue fund pursuant to Ohio Rev. Code Section 5705.13 (B). This section authorizes a taxing authority to establish a special revenue fund to accumulate cash to pay unused accumulated leave at separation of employment including retirement or paying salaries when the number of pay periods exceeds the usual and customary number for a year.

Pursuant to ORC Section 5705.13(B), a resolution by the taxing authority is required authorizing any transfer to this fund.

BUDGETARY INFORMATION:

The agenda deadline occurs before the amount can be determined. The resolution, along with the amount, will be available at the meeting.

ACTION REQUESTED:

It is requested that the City Commission approve the necessary legislation under suspension of the rules in accordance with Section 14 of the City Charter in order to complete the transfer before the end of the calendar year. To ensure an accurate amount, the resolution authorizing the transfer will be presented at the meeting.

CC: Justin Harris, Law Director

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND TO THE PAYROLL STABILIZATION FUND; AND DECLARING THAT THIS RESOLUTION SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, this City Commission authorized the Finance Director to establish a special revenue fund designed as the "Payroll Stabilization Fund" by Resolution No. 035-10R, passed on October 12, 2010; and

WHEREAS, the Payroll Stabilization Fund was established pursuant to Ohio Revised Code Section 5703.13 (B) and in accordance with this section, the taxing authority, by Resolution or Ordinance, may transfer money to the special revenue fund from any other fund of the subdivision from which such payments may lawfully be made; and

WHEREAS, approval is requested to transfer funds from the General Fund to the Payroll Stabilization Fund in the amount of \$350,000.00; and

WHEREAS, this Resolution should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order complete the transfer of funds before the end of the 2017 calendar year; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Finance Department, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Resolution** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission approves and authorizes the transfer of funds from the General Fund to the Payroll Stabilization Fund in the amount of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00).

Section 2. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Resolution were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Resolution is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

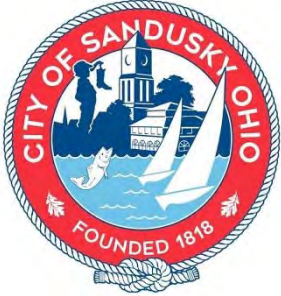
DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: December 22, 2017

DEPARTMENT OF FINANCE
HANK S. SOLOWIEJ, CPA, FINANCE DIRECTOR

222 Meigs Street
Sandusky, Ohio 44870
Phone (419) 627-5888
Fax (419) 627-5892



TO: Eric L. Wobser, City Manager

FROM: Hank S. Solowiej, CPA, Finance Director

DATE: December 13, 2017

RE: Commission Agenda Item

ITEM FOR CONSIDERATION:

Ohio Rev. Code Section 5705.40 states that any appropriation ordinance or measure may be amended or supplemented, provided that such amendment or supplement shall comply with all provisions of law governing the taxing authority in making an original appropriation and that no appropriation for any purpose shall be reduced below an amount sufficient to cover all unliquidated and outstanding contracts or obligations certified from or against the appropriation.

I am submitting amendment #8 to the 2017 General Appropriations, which is the final budget amendment for 2017.

BUDGETARY INFORMATION:

This action will cover anticipated expenditures through December 31, 2017. The agenda deadline occurs before the final payroll costs can be determined. The amendment needs to cover final payroll and other projected costs through December 31, 2017. The ordinance will be available at the meeting.

ACTION REQUESTED:

It is requested the City Commission enact the ordinance and have it take immediate effect under Section 14 of the City Charter. To ensure all items are covered, the ordinance will be presented at the meeting.

CC: Justin Harris, Law Director

ORDINANCE NO. _____

AN ORDINANCE ADOPTING AMENDMENT NO. 8 TO ORDINANCE NO. 17-064 PASSED BY THIS CITY COMMISSION ON MARCH 27, 2017, MAKING GENERAL APPROPRIATIONS FOR THE FISCAL YEAR 2017; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, this City Commission made general appropriations for the Fiscal Year 2017 Operating Budget by Ordinance No. 17-064, passed on March 27, 2017; and

WHEREAS, this City Commission adopted Amendment No. 1 to Ordinance No. 17-064 to cover deficiencies or needs which existed in the General, Transit, State & Federal Grants, Enforcement & Education, Capital Projects, Special Assessment, Water, Sewer, General Trust, and Park Endowment Funds by Ordinance No. 17-083, passed on April 24, 2017; and

WHEREAS, this City Commission adopted Amendment No. 2 to Ordinance No. 17-064 to cover deficiencies or needs which existed in the General, State, Capital Projects, Water, and Sewer Funds by Ordinance No. 17-097, passed on May 22, 2017; and

WHEREAS, this City Commission adopted Amendment No. 3 to Ordinance No. 17-064 to cover deficiencies or needs which existed in the General, Transit, Parks & Recreation, Capital Projects, and General Trust Funds by Ordinance No. 17-125, passed on June 26, 2017; and

WHEREAS, this City Commission adopted Amendment No. 4 to Ordinance No. 17-064 to cover deficiencies or needs which existed in the Transit, State Grants, Special Assessment, Sewer, and General Trust Funds by Ordinance No. 17-161, passed on August 28, 2017; and

WHEREAS, this City Commission adopted Amendment No. 5 to Ordinance No. 17-064 to cover deficiencies or needs which existed in the General, and Transit Funds by Ordinance No. 17-182, passed on September 25, 2017; and

WHEREAS, this City Commission adopted Amendment No. 6 to Ordinance No. 17-064 to cover deficiencies or needs which existed in the General, Indigent Drive Alcohol Trust, Capital Projects, Water, and Sewer Funds by Ordinance No. 17-192, passed on October 23, 2017; and

WHEREAS, this City Commission adopted Amendment No. 7 to Ordinance No. 17-064 to cover deficiencies or needs which existed in the General, Parks & Recreation, Federal Grant, Court Computer, Capital Projects, Special Assessment, Water, Sewer, and General Trust Funds by Ordinance No. 17-216, passed on November 27, 2017; and

WHEREAS, this Ordinance has been prepared to cover other deficiencies or needs which exist in the General, Street, State Highway, Transit, Parks & Recreation, Fire Pension, Police Pension, Federal Grants, Enforcement & Education, Court Computer, Indigent Telephone, Court Probation, Payroll Stabilization, Real Estate Development, Capital Improvement, Capital Projects, Special Assessment, Water, Sewer, Internal Service, General Trust, Park

Endowment, Cemetery Endowment, and State Patrol Transfer Funds; and

WHEREAS, amendments are required to adjust the budget for previous actions of the City; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter to prevent delays in the use of the funds for an extended period of time and not restrict the operation of City departments; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Finance Department, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. Ordinance No. 17-064 passed by this City Commission on the 27th day of March, 2017, be amended as hereinafter set forth:

DEPARTMENT	PERSONAL SERVICES	OTHER	TOTAL
POLICE PATROL	(370,000)	(50,000)	(420,000)
POLICE RECORDS	-	(22,000)	(22,000)
POLICE RESERVES	-	(2,500)	(2,500)
FIRE	(100,000)	(40,000)	(140,000)
OAKLAND CEMETERY	(50,000)	(20,000)	(70,000)
COMMUNITY DEVELOPMENT	230,000	(40,000)	190,000
BUILDING DIVISION	(10,000)	(8,000)	(18,000)
HORTICULTURAL SERVICES	(135,000)	-	(135,000)
CITY MANAGER	2,900	-	2,900
ADMINISTRATIVE SERVICES	-	(10,000)	(10,000)
FINANCE	(10,000)	(10,000)	(20,000)
INCOME TAX	500	5,500	6,000
DATA PROCESSING CENTER	500	(75,000)	(74,500)
LAW	(5,000)	(15,000)	(20,000)
MUNICIPAL COURT	78,000	5,000	83,000
BUILDING MAINTENANCE	(40,000)	-	(40,000)
ENGINEERING	(5,000)	(5,000)	(10,000)
FLEET MAINTENANCE	16,000	(30,000)	(14,000)
TRANSFERS:			
STREET FUND	-	(50,000)	(50,000)
TRANSIT FUND	-	10,352	10,352
PARKS & RECREATION FUND	-	(23,000)	(23,000)
STATE GRANT FUND	-	62,681	62,681
POLICE PENSION FUND	-	27,825	27,825
PAYROLL STAB FUND	-	275,000	275,000
FIRE PENSION FUND	-	25,100	25,100

PAGE 3 - ORDINANCE NO. _____

BOND RETIREMENT FUND	-	(19,000)	(19,000)
SPECIAL ASMNT BOND RETIREMENT FUND	-	(18,000)	(18,000)
GENERAL FUND	(397,100)	(26,042)	(423,142)
ST RESURFACING PROGRAM	-	48,268	48,268
STREETS	(135,000)	(30,700)	(165,700)
SNOW & ICE REMOVAL	-	(25,600)	(25,600)
TRAFFIC & ELECTRICAL MNTC	1,150	(43,500)	(42,350)
STREET FUND	(133,850)	(51,532)	(185,382)
ST HIGHWAY FUND	16,046	(16,046)	0
TRANSIT	-	(108,059)	(108,059)
2016 PUBLIC TRANSIT	(1,781)	(97,176)	(98,957)
2017 PUBLIC TRANSIT FUND	(78,930)	(764,884)	(843,814)
TRANSIT FUND	(80,711)	(970,119)	(1,050,830)
PAPER DISTRICT MARINA	(500)	(1,600)	(2,100)
PAVILION	(500)	(1,600)	(2,100)
MILLS CREEK GOLF COURSE	(5,700)	(7,200)	(12,900)
RECREATION DEPARTMENT	(13,100)	(6,000)	(19,100)
BOAT LAUNCH RAMP	(1,500)	(1,400)	(2,900)
PARKS & RECREATION FUND	(21,300)	(17,800)	(39,100)
FIRE PENSION FUND	25,710	(570)	25,140
POLICE PENSION FUND	29,439	(570)	28,869
POLICE	-	(2,000)	(2,000)
UNDERGROUND STORAGE GRANT	-	(37,000)	(37,000)
LANDBANK	-	(40,000)	(40,000)
CHIP GRANT	-	(90,000)	(90,000)
REVOLVING LOAN-ECO DEV	-	(50,000)	(50,000)
DRC-PROBATION SERVICES	(37,000)	(5,000)	(42,000)
STATE GRANTS FUND	(37,000)	(224,000)	(261,000)
POLICE JAG	-	(5,900)	(5,900)
POLICE BULLETPROOF VESTS	-	(12,500)	(12,500)
EMS	-	(17,500)	(17,500)
BROWNFIELD GRANT - ASSESSMENT	-	(134,000)	(134,000)
BROWNFIELD GRANT - REMEDIATION	-	(169,000)	(169,000)
HUD CDBG	(30,000)	(355,000)	(385,000)
REVOLVING LOAN-ECO DEV	-	(94,000)	(94,000)
FEDERAL GRANTS FUND	(30,000)	(787,900)	(817,900)
ENFORCEMENT & EDUCATION FUND	-	(7,500)	(7,500)
COURT COMPUTER FUND	-	(7,000)	(7,000)
INDIGENT TELEPHONE FUND	-	(1,000)	(1,000)
COURT PROBATION FUND	12,000	(5,000)	7,000
PAYROLL STAB FUND	36,000	-	36,000
REAL ESTATE DEV FUND	-	(5,000)	(5,000)

PAGE 4 - ORDINANCE NO. _____

CAPITAL - SECURITY OF PERSONS & PROP	-	(3,214)	(3,214)
CAPITAL - HEALTH	-	(5,000)	(5,000)
CAPITAL - LEISURE	-	(5,000)	(5,000)
CAPITAL - COMMUNITY	-	(150,000)	(150,000)
CAPITAL - TRANSPORTATION	-	112,775	112,775
CAPITAL - GENERAL GOVERNMENT	-	121,410	121,410
TOTAL CAPITAL IMPROVEMENT FUND	0	70,971	70,971
POLICE PATROL	-	(30,000)	(30,000)
EMS	-	(250,000)	(250,000)
SCHADE/MYLANDER PLAZA	-	(3,000)	(3,000)
SANDUSKY BAY PATHWAY	-	(23,000)	(23,000)
LIONS PARK BEACH	-	15,000	15,000
WATERFRONT CORRIDOR	-	(129,000)	(129,000)
SAND BAY STRATEGIC RESTORATION INITIATIVE	-	(76,000)	(76,000)
SANDUSKY BAY INITIATIVE	-	(650,000)	(650,000)
COMMUNITY DEVELOPMENT	-	(50,000)	(50,000)
ECONOMIC DEVELOPMENT	-	(220,000)	(220,000)
NEIGHBORHOOD INITIATIVE	-	(370,000)	(370,000)
COLUMBUS AVE UNDERPASS	-	(10,000)	(10,000)
CAMP ST UNDERPASS	-	(90,000)	(90,000)
HAYES AVE	-	(30,000)	(30,000)
WARREN ST	-	(10,000)	(10,000)
CLEVELAND ROAD	-	(175,000)	(175,000)
CAMPBELL & SCOTT ST	-	(175,000)	(175,000)
VENICE HEIGHTS	-	(192,326)	(192,326)
FIFTH STREET	-	(9,017)	(9,017)
COLUMBUS AVE RESURFACING	-	(10,000)	(10,000)
PERKINS AVE SIGNALS	-	(10,000)	(10,000)
WATER ST REHAB	-	(10,000)	(10,000)
CURRAN ST	-	(30,000)	(30,000)
TRANSIT CAPITAL	-	(70,000)	(70,000)
DATA PROCESSING	-	(32,000)	(32,000)
JACKSON ST PARKING LOT	-	(25,000)	(25,000)
WAYFINDING PROJECT	-	107,575	107,575
CITY HALL RELOCATION	-	(40,000)	(40,000)
PAPER DISTRICT	-	(58,000)	(58,000)
AMTRACK STATION UPGRADES	-	(60,000)	(60,000)
JUSTICE CENTER	-	(45,000)	(45,000)
AMERICAN CRAYON	-	(25,000)	(25,000)
CAPITAL PROJECTS FUND	-	(2,784,768)	(2,784,768)
TAX INCREMENT FUND	-	(17,000)	(17,000)
PP REMOVAL UNSAFE BLDGS	-	(58,000)	(58,000)
NUISANCE REMOVAL	-	(6,700)	(6,700)
RENTAL REGISTRATION FEE	(10,000)	(25,000)	(35,000)
INSPECTION FEE	(2,000)	2,500	500
ADMIN FEE	(2,000)	(6,000)	(8,000)
SPECIAL ASSESSMENT FUND	(14,000)	(93,200)	(107,200)
CAO	-	(7,000)	(7,000)
BIWW FILTRATION PLANT	(60,000)	(140,000)	(200,000)
WATER DISTRIBUTION DEPT	(50,000)	(35,000)	(85,000)
ADMINISTRATIVE SUPPORT	(100,000)	(50,000)	(150,000)
EQUIPMENT REPLACEMENT	-	(100,000)	(100,000)
BIWW BUILDING IMPROVEMENTS	-	(79,000)	(79,000)
PAC & BAY INTAKE REPLACEMENT	-	(99,000)	(99,000)

PAGE 5 - ORDINANCE NO. _____

CEDAR POINT WATERLINE	-	(50,000)	(50,000)
LINCOLN ST WATERLINE	-	(96,870)	(96,870)
SHELDON'S MARSH INTAKE	-	(1,856,000)	(1,856,000)
CAMP ST WATERLINE	-	(39,000)	(39,000)
WATER FUND	<hr/>	<hr/>	<hr/>
	(210,000)	(2,551,870)	(2,761,870)
CAO	-	(7,000)	(7,000)
WATER POLLUTION CONTROL PLANT	(200,000)	(125,000)	(325,000)
SEWER MAINTENANCE DEPT	(200,000)	(140,000)	(340,000)
ADMINISTRATIVE SUPPORT	(100,000)	(100,000)	(200,000)
STORM WATER	-	60,000	60,000
WPC BUILDING IMPROVEMENTS	-	(115,000)	(115,000)
EQUIPMENT REPLACEMENT	-	(190,000)	(190,000)
STORM WATER ERU	-	(173,500)	(173,500)
MANHOLE & SLIP LINING	-	(250,000)	(250,000)
LIFT STATIONS	-	(914,000)	(914,000)
GREEN INFRASTRUCTURE EVAL	-	(77,000)	(77,000)
MARKET ST SEWER LINE	-	(60,000)	(60,000)
LINCOLN ST SEWER LINE	-	(30,000)	(30,000)
SEWER COLLECTIONS UPGRADE	-	(325,000)	(325,000)
VENICE RD PUMP STATION	-	(10,000)	(10,000)
CP EJECTOR LIFT STATION	-	(190,000)	(190,000)
SEWER FUND	<hr/>	<hr/>	<hr/>
	(500,000)	(2,646,500)	(3,146,500)
INTERNAL SERVICE FUND	-	(350,000)	(350,000)
POLICE	-	(15,000)	(15,000)
CONTRABAND TRUST FD	-	(40,000)	(40,000)
DRUG LAW ENFORCEMENT TRUST	-	(11,000)	(11,000)
FIRE	-	(4,000)	(4,000)
GREEN TRUST	-	(11,000)	(11,000)
FRIENDS OF THE GREENHOUSE	-	(1,825)	(1,825)
SAILING CLUB SCHOLARSHIP	-	(10,000)	(10,000)
PARK TRUST	-	(1,000)	(1,000)
UNCLAIMED FUNDS	-	(300)	(300)
GENERAL TRUST FUND	<hr/>	<hr/>	<hr/>
	0	(94,125)	(94,125)
SHORELINE PARK IMPR	-	(500)	(500)
WASHINGTON PARK & GREENHOUSE	-	(500)	(500)
FRED EPPLE TRUST	-	(500)	(500)
PARK ENDOWMENT FUND	<hr/>	<hr/>	<hr/>
	0	(1,500)	(1,500)
OAKLAND CEMETERY DEPT	-	(5,000)	(5,000)
CHAPEL RESTORATION	-	(600)	(600)
GARDEN MAUSOLEUM	-	(4,000)	(4,000)
PERPETUAL CARE	-	(1,000)	(1,000)
MEMORIAL PLANTINGS	-	(1,000)	(1,000)
RIDGEVIEW COLUMBARIUM	-	(10,000)	(10,000)
CEMETERY ENDOW FUND	<hr/>	<hr/>	<hr/>
	0	(21,600)	(21,600)
STATE PATROL TRANSFER FD	-	(25,000)	(25,000)
TOTAL ALL FUNDS	<hr/>	<hr/>	<hr/>
	(1,304,766)	(10,634,671)	(11,939,437)

Section 2. The Finance Director is authorized to draw warrants upon the City treasury for funds appropriated in this Ordinance upon presentation of properly approved vouchers and when in conformity with the Charter and general laws of the State of Ohio. In addition, the Finance Director is authorized to make transfers between funds, to cover deficiencies in City funds provided said transfers are included in the general appropriations.

Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST:

KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: December 22, 2017