



**SANDUSKY CITY COMMISSION
REGULAR SESSION AGENDA
OCTOBER 10, 2022 AT 5 P.M.
CITY HALL, 240 COLUMBUS AVENUE**

INVOCATION	Mr. Harris
PLEDGE OF ALLEGIANCE	
CALL TO ORDER	
ROLL CALL	B. Harris, M. Meinzer, W. Poole, D. Murray, D. Brady, S. Poggiali, D. Waddington
APPROVAL OF MINUTES	September 26, 2022
AUDIENCE PARTICIPATION	
SWEARING IN:	Promotion Lieutenant Dana Portentoso
COMMUNICATIONS	Motion to accept all communications submitted below
PRESENTATION:	Great Lakes Community Action Partnership Programs, Amy Overmyer
CURRENT BUSINESS	

CONSENT AGENDA ITEMS

ITEM A – Submitted by Michelle Reeder, Finance Director

2022 BUDGET AMENDMENT #6

Budgetary Information: Appropriation amendments are required to update the 2022 budget. Amendments included for these funds:

- General Fund
- Sewer Fund
- Coronavirus Relief Bond
- Capital Projects Fund
- Street Fund

ORDINANCE NO. _____: It is requested an ordinance be passed adopting amendment No. 6 to Ordinance No. 22-004 passed by this City Commission on January 10, 2022, making General Appropriations for the fiscal year 2022; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM B – Submitted by Josh Snyder, Public Works Engineer

EASTSIDE & WESTSIDE INTERCEPTORS CLEANING PROJECT CHANGE ORDER 1 & FINAL WITH C&K INDUSTRIAL

Budgetary Information: This final Change Order is a decrease of \$85,790.93, which will revise the original total contract amount of \$594,930.85 to \$509,139.92 and will be paid from the Sewer Funds.

ORDINANCE NO. _____: It is requested an ordinance be passed authorizing and directing the City Manager to approve the first and final change order for work performed by C & K Industrial Services, inc., of Independence, Ohio, for the Eastside and Westside Interceptors Cleaning Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM C – Submitted by Jarod Oliver, Police Chief

ERIE COUNTY GENERAL HEALTH DISTRICT BOARD OF HEALTH CONTRACT FOR VEHICLE INSPECTION SERVICES

Budgetary Information: The City will collect an annual registration fee of fifty dollars (\$50.00) per vehicle, for the purpose of inspection, administration, and enforcement of Chapter 955. One half of the permit fees collected will be paid by the City to the Board of Health for providing bulky and solid waste vehicle inspection services.

RESOLUTION NO. _____: It is requested a resolution be passed authorizing the City Manager to enter into a contract for services with the Erie County General Health District Board of Health for bulky and solid waste vehicle inspection services for the period of December 1, 2022. Through November 30, 2023; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

REGULAR AGENDA ITEMS

ITEM 1

PERMISSION TO EXPEND FUNDS FOR THE IMAGINATION LIBRARY

Budgetary Information: The total commitment for five (5) years at \$8,400.00 per year is \$42,000.00 and will be paid with General Funds from the City Commission's operating budget.

ORDINANCE NO. _____: It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to the Erie County Community Foundation for the Erie County Imagination Library, an affiliate of Dolly Parton's Imagination Library Program; declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM 2 – Submitted by Jane Cullen, Assistant

PERMISSION TO ACCEPT BIDS FOR THE WWTP SECONDARY DIGESTER #3 CLEANOUT PROJECT

Budgetary Information: The estimated cost of the project, including inspection, advertising, construction, and miscellaneous costs, is \$80,000 and will be paid out of the Sewer Fund.

RESOLUTION NO. _____: It is requested a resolution be passed declaring the necessity for the City to proceed with the proposed WWTP (Wastewater Treatment Plant) Secondary Digester #3 Cleanout Project; approving the specifications and engineer’s estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

CITY MANAGER’S REPORT

OLD BUSINESS

NEW BUSINESS

AUDIENCE PARTICIPATION: Open discussion on any item (5-minute limit)

EXECUTIVE SESSION(S)

ADJOURNMENT

Online: www.CityofSandusky.com/Live – Click “Play” 



FINANCE DEPARTMENT

240 Columbus Avenue
Sandusky, Ohio 44870
419.627.5776
www.cityofsandusky.com

TO: Eric L. Wobser, City Manager
FROM: Michelle Reeder, Finance Director
DATE: October 3, 2022
RE: Commission Agenda Item

ITEM FOR CONSIDERATION:

Ohio Rev. Code Section 5705.40 states that any appropriation ordinance or measure may be amended or supplemented, provided that such amendment or supplement shall comply with all provisions of law governing the taxing authority in making an original appropriation and that no appropriation for any purpose shall be reduced below an amount sufficient to cover all unliquidated and outstanding contracts or obligations certified from or against the appropriation. I am submitting amendment #6 to the 2022 General Appropriations.

BUDGETARY INFORMATION:

Appropriation amendments are required to update the 2022 budget. Amendments included for these funds:

- General Fund
- Sewer Funds
- Coronavirus Relief Funds
- Capital Projects funds
- Street Fund

ACTION REQUIRED:

It is requested that the City Commission enact the ordinance, and have it take immediate effect under Section 14 of the City Charter, so that the budget amendments can be entered into the financial system and purchases can be made to continue the flow of city operations.

I concur with this recommendation:

Eric Wobser
City Manager

Michelle Reeder
Finance Director

ORDINANCE NO. _____

AN ORDINANCE ADOPTING AMENDMENT NO. 6 TO ORDINANCE NO. 22-004 PASSED BY THIS CITY COMMISSION ON JANUARY 10, 2022, MAKING GENERAL APPROPRIATIONS FOR THE FISCAL YEAR 2022; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, this City Commission made general appropriations for the Fiscal Year 2022 Operating Budget by Ordinance No. 22-004, passed on January 10, 2022; and

WHEREAS, this City Commission adopted Amendment No. 1 to Ordinance No. 22-004 to cover deficiencies or needs which existed in the General, Coronavirus Relief, Street, Water, Sewer, and Capital Projects Funds by Ordinance No. 22-071, passed on April 11, 2022; and

WHEREAS, this City Commission adopted Amendment No. 2 to Ordinance No. 22-004 to cover deficiencies or needs which existed in the State Grant, Water, Sewer, Cleveland Road Public Improvement, and Capital Funds by Ordinance No. 22-098, passed on May 23, 2022; and

WHEREAS, this City Commission adopted Amendment No. 3 to Ordinance No. 22-004 to cover deficiencies or needs which existed in the General, Transit, Federal Grants, Court Computerization, Municipal Probation, Capital Projects, and Water Funds by Ordinance No. 22-131, passed on July 11, 2022; and

WHEREAS, this City Commission adopted Amendment No. 4 to Ordinance No. 22-004 to cover deficiencies or needs which existed in the General, Transit, Parks & Recreation, Urban Renewal, Bond Retirement, Federal Grants, Special Assessment, Capital Projects, and Sewer Funds by Ordinance No. 22-177, passed on September 12, 2022; and

WHEREAS, this City Commission adopted Amendment No. 5 to Ordinance No. 22-004 to cover deficiencies or needs which existed in the General, Street, Internal Service, Court Computerization, and Sewer Funds by Ordinance No. 22-189, passed on September 26, 2022; and

WHEREAS, this Ordinance has been prepared to cover deficiencies or needs which exist in the General, Coronavirus Relief, Capital Projects, Sewer, and Street Funds; and

WHEREAS, amendments are required to adjust the budget for previous actions of the City; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter to prevent delays in the use of the funds for an extended period of time and not restrict the operation of City departments; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Finance Department, of

the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. Ordinance No. 22-004 passed by this City Commission on the 10th day of January, 2022, be amended as hereinafter set forth:

DEPARTMENT	PERSONAL SERVICES	OTHER	TOTAL
City Commission		8,400	8,400
GENERAL FUND TOTAL	-	8,400	8,400
CORONAVIRUS RELIEF FUNDS	95,000	-	95,000
CAPITAL PROJECTS FUNDS	-	2,000,000	2,000,000
SEWER FUND	-	570,000	570,000
STREET FUND	-	40,000	40,000
TOTAL ALL FUNDS	95,000	2,618,400	2,713,400

Section 2. The Finance Director is authorized to draw warrants upon the City treasury for funds appropriated in this Ordinance upon presentation of properly approved vouchers and when in conformity with the Charter and general laws of the State of Ohio. In addition, the Finance Director is authorized to make transfers between funds, to cover deficiencies in City funds provided said transfers are included in the general appropriations.

Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the

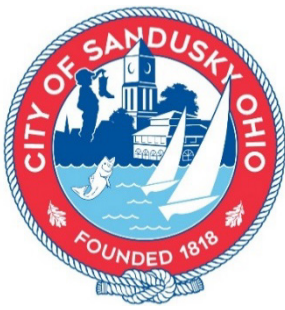
law.

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

RICHARD R. BRADY
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
CATHLEEN A. MYERS
CLERK OF THE CITY COMMISSION

Passed: October 10, 2022



DEPARTMENT OF PUBLIC WORKS

240 Columbus Avenue
Sandusky, Ohio 44870
419.627.5829
www.ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Joshua R. Snyder, P.E.

Date: September 27, 2022

Subject: Commission Agenda Item- Change Order #1 and Final with C&K Industrial Services for the Eastside and Westside Interceptors Cleaning Project

ITEM FOR CONSIDERATION: Requesting legislation for approval of Change Order #1 and Final for the Eastside and Westside Interceptors Cleaning Project.

BACKGROUND INFORMATION: This project was awarded to C&K Industrial Services of Independence, OH, at the March 28, 2022 City commission meeting per ordinance 22-069 in the total amount of \$594,930.85.

This project provided for the cleaning of 3.4 miles of large diameter sewer main lines and included the removal and disposal of 12.34 tons of sediment and debris that has accumulated in this line. Removing this sediment has restored flow capacities in these important sewer lines that directly feed the treatment plant.

This final Change Order, a decrease of the contractual award in the amount of \$85,790.93, represents final measurements of pipe cleaned in the field by the contractor. This decrease reflects a combination of the non-performance of bypass pumping, not using the contingency amount and differences in actual quantities performed versus estimated quantities and includes the reduction in amount of tons requiring disposal at the landfill.

BUDGETARY INFORMATION: This final Change Order is a decrease of \$85,790.93, which will revise the original total contract amount of \$594,930.85 to \$509,139.92 and will be paid from the Sewer Funds.

ACTION REQUESTED: It is requested that legislation be prepared to allow for the approval of the first and final Change Order due to a decrease in work quantities for the Eastside and Westside Interceptors Cleaning Project. It is further requested that this be passed in accordance with Section 14 of the City Charter so that the contractor can be paid for work already completed in the field and to close out the completed project.

I concur with this recommendation:

Eric Wobser, City Manager

Aaron Klein, P.E., Director

cc: C. Meyers, Commission Clerk; M. Reeder, Finance Director; B. Heil, Law Director

**City of Sandusky, Ohio
2022 Interceptor Sewer Cleaning Project
Change Order #1 and Final**

9.19.22

**C & K Industrial
Independence, OH**

TOTALS

Item No.	Item	Estimated Qty.	Units	Equipment Unit Price	Labor Unit Price	Total Unit Price	Extended Unit Price	Quantity Billed/Performed	Value		
1	Insurance	1	LS			\$ 6,000.00	\$ 6,000.00	1.00	\$ 6,000.00		
2	Bonding	1	LS			\$ 6,500.00	\$ 6,500.00	1.00	\$ 6,500.00		
3	Mobilization	1	LS			\$ 5,000.00	\$ 5,000.00	1.00	\$ 5,000.00		
4	Maintenance of Traffic	1	LS			\$ 6,000.00	\$ 6,000.00	1.00	\$ 6,000.00		
5	24" Interceptor Sewer Cleaning	200	LF			\$ 20.00	\$ 4,000.00		\$ -		
6	33" Interceptor Sewer Cleaning	500	LF			\$ 20.00	\$ 10,000.00	447.90	\$ 8,958.00		
7	42" Interceptor Sewer Cleaning	100	LF			\$ 20.00	\$ 2,000.00	528.80	\$ 10,576.00		
8	48" Interceptor Sewer Cleaning	10698	LF			\$ 26.55	\$ 284,031.90	10,971.40	\$ 291,290.67		
9	54" Interceptor Sewer Cleaning	7209	LF			\$ 26.55	\$ 191,398.95	6,537.90	\$ 173,581.25		
10	Debris removal to Landfill	300	Ton			\$ 100.00	\$ 30,000.00	12.34	\$ 1,234.00		
11	Bypass Pumping	1	LS			\$ 15,000.00	\$ 15,000.00		\$ -		
12	Contingency	1	LS			\$ 35,000.00	\$ 35,000.00		\$ -		
						Total Base Bid	\$ 594,930.85	Actual Work Completed	\$ 509,139.92		\$ -

Paid to Date \$ 486,214.49

Balance \$ 22,925.43

Change Order Amount \$ (85,790.93)

Contractor:

Paul Klenz C&K

City:

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO APPROVE THE FIRST & FINAL CHANGE ORDER FOR WORK PERFORMED BY C & K INDUSTRIAL SERVICES, INC., OF INDEPENDENCE, OHIO, FOR THE EASTSIDE AND WESTSIDE INTERCEPTORS CLEANING PROJECT; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, this City Commission declared the necessity to proceed with the Eastside and Westside Interceptors Cleaning Project by the passage of Resolution No. 016-22R, passed on February 28, 2022; and

WHEREAS, the Eastside and Westside Interceptors Cleaning Project involved the cleaning of 3.4 miles of large diameter sewer main lines west of the Wastewater Treatment Plant to Monroe Street and eastward towards Farwell Street and included the removal and disposal of 12.34 tons of accumulated sediment and debris; and

WHEREAS, this City Commission approved the awarding of the contract to C & K Industrial Services, Inc., of Independence, Ohio, for work to be performed for Eastside and Westside Interceptors Cleaning Project by Ordinance No. 22-069, passed on March 28, 2022; and

WHEREAS, this First & Final Change Order reflects a combination of the non-performance of bypass pumping, not using contingency amount, actual quantities used and performed in the field, and the reduction in tonnage requiring disposal at the landfill; and

WHEREAS, the original contract with C & K Industrial Services, Inc. was \$594,930.85 and with the **deduction** of this First & Final Change Order in the amount of \$85,790.93, the final contract cost is \$509,139.92, and will be paid with Sewer Funds; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order for the contractor to be paid for work already completed in the field and to close out the completed project; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager is hereby authorized and directed to approve this First & Final Change Order for work performed for the Eastside and Westside Interceptors Cleaning Project and to **deduct** from the contract amount the sum of Eighty Five Thousand Seven Hundred Ninety and 93/100 Dollars (\$85,790.93) resulting in the final contract cost of Five Hundred Nine Thousand One Hundred Thirty Nine and 92/100 Dollars (\$509,139.92) with C & K Industrial Services, Inc., of Independence, Ohio.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

RICHARD R. BRADY
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
CATHLEEN A. MYERS
CLERK OF THE CITY COMMISSION

Passed: October 10, 2022



CITY OF SANDUSKY POLICE DEPARTMENT

222 Meigs Street
Sandusky, Ohio 44870
419.627.5863
www.cityofsandusky.com

To: Eric Wobser, City Manager
From: Jared Oliver, Police Chief
Date: September 27, 2022
Subject: Commission Agenda Item

ITEM FOR CONSIDERATION: Legislation requesting approval for the City Manager to enter into a contract for bulky and solid waste vehicle inspection services with the Erie County General Health District Board of Health for the period of 12/1/22 through 11/30/23.

BACKGROUND INFORMATION: Starting in 2010, the City of Sandusky has entered into contracts with the Erie County General Health District Board of Health for inspection services of all commercial haulers of solid and/or bulky waste who operate within the City of Sandusky. This is in compliance with Section 955.05 of the City of Sandusky Ordinances. Under this Section, all commercial haulers are required to apply for a registration certificate with the City annually and provide proof that all vehicles used for the collection and transportation of solid waste and/or bulky waste within the City have been inspected annually by the Erie County Health Department. The Sandusky Police Department works in conjunction with the Erie County Health Department to register, inspect, and enforce the ordinance. The current contract expires November 30, 2022.

BUDGET IMPACT: The City will collect an annual registration fee of fifty dollars (\$50.00) per vehicle, for the purpose of inspection, administration, and enforcement of Chapter 955. One half of the permit fees collected will be paid by the City to the Board of Health for providing bulky and solid waste vehicle inspection services.

ACTION REQUESTED: It is requested legislation be adopted allowing the City Manager to enter into a contract for inspection services for the period of 12/1/22 through 11/30/23 with the Erie County General Health District Board of Health. It is requested that this legislation be approved in accordance with Section 14 of the City Charter in order to execute the contract prior to the current contract's expiration date of November 30, 2022, and continue to be in compliance with the City's Ordinance and the Solid Waste Management District Plan.

Approved:

Jared Oliver, Police Chief

I concur with this recommendation:

Eric Wobser, City Manager

cc: Michelle Reeder, Finance Director; Brendan Heil, Law Director

SANDUSKY, OHIO – HOME OF 'AMERICA'S ROLLER COAST'®

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR SERVICES WITH THE ERIE COUNTY GENERAL HEALTH DISTRICT BOARD OF HEALTH FOR BULKY AND SOLID WASTE VEHICLE INSPECTION SERVICES FOR THE PERIOD OF DECEMBER 1, 2022, THROUGH NOVEMBER 30, 2023; AND DECLARING THAT THIS RESOLUTION SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, the City Commission approved the Erie County Solid Waste Management District Plan by Resolution No. 018-10R, and the Amendment of Chapter 955 (Solid Waste Disposal) of the Codified Ordinances, both passed on June 28, 2010; and

WHEREAS, starting in 2010, the City has annually entered into a contract with the Erie County General Health District Board of Health for inspection services of all commercial haulers of solid and/or bulky waste who operate within the City; and

WHEREAS, pursuant to Section 955.05 of the Codified Ordinances, all commercial haulers of solid and/or bulky waste intending to operate within the City Sandusky are required to apply for a registration certificate with the City annually and provide proof that all vehicles used for the collection and transportation of solid waste and/or bulky waste within the City have been inspected annually by the Erie County Health Department; and

WHEREAS, the City will collect an annual registration fee of \$50.00 per vehicle for the purpose of inspection, administration and enforcement of Chapter 955 and one-half of the fees collected will be paid by the City to the Erie County Board of Health; and

WHEREAS, this Resolution should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to execute the agreement prior to the current contract's expiration date of November 30, 2022, and continue to be in compliance with the City's Ordinance and the updated Solid Waste Management District Plan; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Police Department, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Resolution** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission approves the Contract for Services with the Erie County General Health District Board of Health for bulky and solid waste vehicle inspection services for the period of December 1, 2022, through November

30, 2023, a copy of which is marked Exhibit "1", and attached to this Resolution and is specifically incorporated as if fully rewritten herein, together with such revisions or additions as are approved by the Law Director as not being adverse to the City and as being consistent with carrying out the terms of this Resolution, and authorizes and directs the City Manager to sign the Contract for Services on behalf of the City.

Section 2. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Resolution were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Resolution is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

RICHARD R. BRADY
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
CATHLEEN A. MYERS
CLERK OF THE CITY COMMISSION

Passed: October 10, 2022

CERTIFICATE OF FUNDS

In the Matter of: Erie County Imagination Library

IT IS HEREBY CERTIFIED that the moneys required to meet the obligations of the City of Sandusky under the foregoing Contract have been lawfully appropriated for such purposes and are in the treasury of the City of Sandusky or are in the process of collection to an appropriate fund, free from any previous encumbrances. This certificate is given compliance with Sections 5705.41 and 5705.44, Ohio Revised Code.

Account #110-7200-53000

By: 

Michelle Reeder

Finance Director

Dated: 10/5/2022

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXPEND FUNDS TO THE ERIE COUNTY COMMUNITY FOUNDATION FOR THE ERIE COUNTY IMAGINATION LIBRARY, AN AFFILIATE OF DOLLY PARTON'S IMAGINATION LIBRARY PROGRAM; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, Dolly Parton's Imagination Library is dedicated to inspiring a love of reading by gifting books free of charge to children from birth to age five, through funding shared by Dolly Parton and local community partners in the United States, Canada, United Kingdom, Australia and Republic of Ireland; and

WHEREAS, the Erie County Imagination Library is an affiliate of the Dolly Parton's Imagination Library and facilitates the program throughout Erie County, including the City of Sandusky; and

WHEREAS, the cost for the program is \$25.00 per child with the State of Ohio paying \$12.50 (50%) per child and various donors and sponsors contributing to ensure the program remains at no cost for families who enroll their children; and

WHEREAS, the City Commission passed a motion at their regularly scheduled meeting on September 26, 2022, to provide up to a maximum of \$8,400.00 per year for five (5) years; and

WHEREAS, the total commitment for five (5) years at \$8,400.00 per year is \$42,000.00 and will be paid with General Funds from the City Commission's operating budget; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to promote the program and provide funds for the Dolly Parton's Imagination Library of Erie County and for the children of Sandusky at the earliest opportunity; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager and/or Finance Director is authorized and directed to expend funds to the Erie County Community Foundation for the Erie County Imagination Library, an affiliate of Dolly Parton's Imagination Library Program, for a period of five (5) years.

Section 2. The Finance Director is directed to expend funds to the Erie

County Community Foundation for the Dolly Parton's Imagination Library through the Erie County Imagination Library at amount not to exceed Eight Thousand Four Hundred and 00/100 Dollars (\$8,400.00) per year for a five (5) year period for a total amount **not to exceed** Forty-Two Thousand and 00/100 Dollars (\$42,000.00).

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

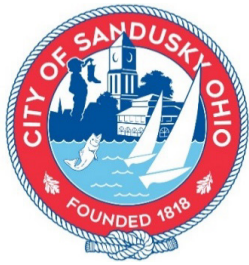
Section 3. This Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter upon its passage, and its due authentication by the President, and the Clerk of the City Commission of the City of Sandusky, Ohio.

RICHARD R. BRADY
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
CATHLEEN A. MYERS
CLERK OF THE CITY COMMISSION

Passed: October 10, 2022



DEPARTMENT OF PUBLIC WORKS

240 Columbus Avenue
Sandusky, Ohio 44870
419.627.5829
www.ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Jane Cullen, P.E.

Date: September 28, 2022

Subject: Commission Agenda Item – WWTP Secondary Digester #3 Cleanout

ITEM FOR CONSIDERATION: Requesting legislation authorizing the City to accept bids for the WWTP Secondary Digester #3 Cleanout Project.

BACKGROUND INFORMATION: Typical daily treatment operations at the Wastewater Treatment Plant (WWTP) generate solids, called sludge cake, as a byproduct within a “digester”. In order to properly maintain the digester structures, they must be emptied and cleaned regularly. The WWTP Secondary Digester#3 Cleanout Project involves removing an estimated 100,000 gallons of Class B Biosolids (a.k.a. sludge cake) and dewatered combined material from the Secondary Digester #3, hauling and disposal of the sludge material in accordance with environmental regulations, and cleaning of the digester. Without this regular cleaning maintenance, we risk costly mechanical breakdowns and a disruption in processes at the plant.

The digester cleaning was already scheduled to be completed later in 2023 and will be done at the same time as the Dystor membrane replacement project. The Dystor membrane unit is the roof/cover for the digester. The emergency replacement of the Dystor unit was approved by motion at the city commission meeting on September 12, 2022 during the manager’s report. An inspection that is completed every few years revealed that the 60-foot domed cover of the Dystor unit at the wastewater treatment plant has a tear and needs to be replaced. This unit, which stores gases generated from the sludge digestion process, was originally installed as part of the Phase II plant expansion project in 2010.

BUDGETARY INFORMATION: The estimated cost of the project, including inspection, advertising, construction, and miscellaneous costs, is \$80,000 and will be paid out of the Sewer Fund.

ACTION REQUESTED: It is recommended that legislation be approved the proposed WWTP Digester Cleanout Project and that the necessary legislation be passed under suspension of the rules and in accordance with Section 14 of the City Charter in order to bid the project, receive competitive prices and award a contract so the disposal of material and digester cleaning can coincide with the Dystor Membrane Replacement Project that will begin as soon as the membrane is delivered, which has a 90-120 day minimum delivery from the ordering date.

I concur with this recommendation:

Eric Wobser, City Manager

Aaron Klein, Director of Public Works

cc: C. Myers, Commission Clerk; M. Reeder, Finance Director; B. Heil, Law Director

RESOLUTION NO. _____

A RESOLUTION DECLARING THE NECESSITY FOR THE CITY TO PROCEED WITH THE PROPOSED WWTP (WASTEWATER TREATMENT PLANT) SECONDARY DIGESTER #3 CLEANOUT PROJECT; APPROVING THE SPECIFICATIONS AND ENGINEER'S ESTIMATE OF COST THEREOF; AND DIRECTING THE CITY MANAGER TO ADVERTISE FOR AND RECEIVE BIDS IN RELATION THERETO; AND DECLARING THAT THIS RESOLUTION SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, the Wastewater Treatment Plant generates biosolids called sludge cake, along with other dewatered and compressed solid byproducts, during daily operations and these byproducts build up inside the “digesters” which break down the waste and in order to properly maintain the digester structures, they must be emptied and cleaned regularly; and

WHEREAS, the proposed WWTP Secondary Digester #3 Cleanout Project involves removing an estimated 100,000 gallons of Class B Biosolids (sludge cake) and dewatered combined material from the Secondary Digester #3 at the Wastewater Treatment Plant, and includes hauling and disposal of the material in accordance with environmental regulations, and then cleaning of the digester; and

WHEREAS, the digester cleaning was scheduled to be completed later in 2023 but will now be completed in conjunction with the emergency Dystor Membrane Replacement Project, which was approved by motion at the regularly scheduled City Commission meeting on September 12, 2022, as a recent inspection revealed that the 60-foot dome cover of the Dystor unit at the Wastewater Treatment Plant has a tear in the outer membrane; and

WHEREAS, the total estimated cost for this project, including inspection, advertising, construction, and miscellaneous costs, is \$80,000.00 and will be paid with Sewer Funds; and

WHEREAS, this Resolution should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to bid the project, receive competitive prices and award a contract so the disposal of material and digester cleaning can coincide with the Dystor Membrane Replacement Project that will begin as soon as the membrane is delivered which has a 90-120 day minimum delivery from the ordering date; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Departments of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio, finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Resolution** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The specifications and estimates of cost as prepared by the Director of Public Works and submitted to this City Commission, and which are now on file in the offices of the Director of Public Works and the Clerk of the City Commission, for the proposed WWTP Secondary Digester #3 Cleanout Project, be and the same hereby are approved by this City Commission.

Section 2. This City Commission hereby declares it necessary to proceed with the proposed WWTP Secondary Digester #3 Cleanout Project at the earliest possible time.

Section 3. The City Manager is authorized and directed to advertise for and to receive bids in relation to the proposed WWTP Secondary Digester #3 Cleanout Project as required by law.

Section 4. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 5. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Resolution were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 6. That for the reasons set forth in the preamble hereto, this Resolution is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

RICHARD R. BRADY
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
CATHLEEN A. MYERS
CLERK OF THE CITY COMMISSION