

Dennis Murray called the meeting to order at 5 p.m., after the Invocation, given by Dave Waddington, and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart.

City staff present: Mario D’Amico – Interim Fire Chief, John Orzech –Police Chief, Aaron Klein – Public Works Director, Matt Lasko – Chief Development Officer, Angela Byington –Planning Director, Brad Link – Public Service Director, Don Rumbutis – IT, Stuart Hamilton – IT Manager, Justin Harris – Law Director, Hank Solowiej – Finance Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.

Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to approve the minutes of the March 27 meeting and suspend the formal reading. The President declared the motion passed.

AUDIENCE PARTICIPATION

Tim Schwanger, 362 Sheffield Way, asked what streets were repaired in-house during 2016 and which are scheduled to be done in-house in 2017 (Item #3).

Tim Brown, 1208 Ashburn Drive, thanked the commissioners for getting back to him regarding concerns he has about the basketball court at Orlando Pace Park.

PRESENTATION

Aaron Klein, Director of Public Works, thanked the Department Heads and Commissioners for their assistance in putting the **2017 Capital Plan** together. This document was created for the infrastructure or larger capital projects which the city plans during the next five years rather than the operating and maintenance projects covered in the general appropriations funding. Not everything is set in stone in this document and as each project is considered, there will be public involvement and information before the City Commissioners prior to starting any. These costs are only estimates and will be subject to change once they are prepared for the bid process. Under Economic Development and Neighborhoods, programs presented by the Economic Development Department include façade improvements, large-scale GAAP financing and demolition projects; it is important to understand it might look like we have enough funding for these things, every dollar is going toward economic development and neighborhoods. In the Neighborhood section, the projects are more oriented toward housing (down payment assistance, exterior home repair, substantial housing repairs and landscaping) which are programs being introduced and funds are being adequately appropriated for in this document. Every year, there will be a set annual allocation. The six Sandusky neighborhood initiatives are identified with specific projects for each. Under Parks and Recreation, \$500,000 is allocated each year for the Sandusky Bay Pathway starting in 2018; \$25,000 is set aside for bike infrastructure; costs to prepare Master Plans for some of the larger parks are included. Provisions (trucks, facilities, etc.) are included for each Department and their specific allocations. The purchase of salt trucks last year will roll into the operating and maintenance and the \$50,000 annual payment is deducted from what we already allocated from Provisions; this also includes police cruisers. Venice, Linden, Sagamore and the west side walkability is a neighborhood project including a storm sewer, a new water line and a design for west side walkability which we heard during the city’s Bicentennial planning. In 2020, there is a project required by the EPA for the Mills Street area and will add another holding tank for the plant. We will also be making improvements to the ballpark area at Amvets Park and both this and the sewer project are being combined. Projections are included for street improvements and \$100,000 is set aside annually for sidewalks, the urban forest project and surface sealing. Street resurfacing and reconstruction projects are included and in-house paving projects will also include improvements to basketball courts (\$75,000). The last two pages of the Capital Plan summarize the projects for all five years and a breakdown for each year showing where the monies are being allocated. Dave Waddington said he has sat through a few presentations about this plan and it is nice to know we have a sense

of direction, even if it is flexible. Dick Brady said he is glad the road resurfacing is in this plan as it is the most-asked question of him. This is a format and an outline and we will pull items off and put others on and hopefully will not have any roadblocks. Wes Poole asked when sidewalks will be completed on Venice Road and Aaron Klein said architectural renderings are being drawn to look at the best way to get people from residential areas to the parks. The sidewalk area from Edgewater Drive to Tiffin Avenue is not currently being planned. Wes Poole asked what we are doing specifically at the basketball courts and Aaron Klein said we are looking to do this either in-house or by a contractor in the most cost effective way. Aaron Klein said the one he has been directed to do is at Orlando Pace Park and was part of the \$75,000. Dennis Murray said each and every project will come back to the City Commission for deliberation and discussion, but this is a very useful planning document. This is a phenomenal investment in all aspects of city activity and this document assures there is a level of coordination across departments. Aaron Klein said this document is also used to coordinate with all of the other utilities including annual meetings with Columbia Gas and Ohio Edison regarding the infrastructure. All of the sewer and water projects listed are included in the rate study completed a couple of years ago.

Jason Werling, Recreation Program Supervisor, said Amanda Rasnick from Lake Erie Shores and Islands is here tonight regarding the **Dragons and Bacon inaugural event**. This agreement, if approved, will be with Great White Northern (GWN) Communications for an event to be held on September 16 utilizing dragon boats on Sandusky Bay. Amanda Rasnick said she and Victoria Kurt partnered at the National Association of Sports Commissions last year and met with GWN and believe this will be a perfect opportunity to partner with the city. Jason Werling said different food vendors will be making foods prepared with bacon.

Greg Voltz, Assistant Planner, introduced Alan Griffiths with Downtown Sandusky, Inc. and Charlie Stevens with Block By Block about the **Clean & Safe program** and how it helps the districts they currently work in. This program can be self-sufficient through implementation of a business or special improvement district and a pilot program is an important step in the process. Alan Griffiths said this initiative was first announced during the State of the City address given by Eric Wobser this year. The Sandusky Main Street Association has been reimagining itself to understand its focus and have made a strategic decision to move away from historic preservation to be more of a business development and promotional organization for downtown as historical work is being done by other organizations in the city. From a strategic perspective, this is about making downtown a destination through public space management, promotion, programming and place-making. Anyone who works, lives or visits the downtown area is part of the community for activities and events. In the short term, we would like to create a better place for people to come to. Clean and Safe is the first initiative they would like to take up as this was a theme which keeps resurfacing and includes the safety and cleanliness of the downtown. They will work with property owners on facades for empty buildings to help the downtown take on the appearance they are more utilized than they actually are. During weekends in the summertime when there are a large number of visitors, overflowing trash cans and litter can be addressed. Through feedback, improvements in these areas would add business confidence to potential investors and current property owners for future investment. Clean and Safe is a national program through Block by Block done throughout the country and has been very successful in other communities. In the City of Duluth, ninety eight percent of residents are aware of this program and it has made a significant contribution to the revitalization of the downtown area. In South Bend, this creates, helps and makes a more efficient use of city resources in terms of improving neighborhoods throughout the city. The former Sandusky Main Street Executive Director, Jim Gerken, visited Columbus last fall to see the neighborhood initiatives and then began discussions with Block by Block which is significantly cheaper than trying to do something like this in-house. Block by Block serves 87 districts in the United States and retains ninety six percent of their customers each year and is very data driven regarding the activities done by their staff. Downtown Sandusky, Inc. has committed \$50,000 to this pilot program for 2017 and will be asking the City Commission for a matching grant of the same amount. The intention is to run a pilot program this year, get feedback about it and determine if it is worth the investment of monies. They will be exploring long-term funding options to be sustainable to be able to build upon in future years. Charlie

Stevens said he is the Vice President for the regions of Western Pennsylvania, Indiana, Ohio and Michigan for Block by Block. This started out with a single program in downtown Louisville in 1995 to provide energetic, hospitality-focused, safety and security people for the downtown Louisville management district. They were later acquired by a private company (SMS Holdings) from Nashville which gave them the leverage and resources to take on big and small programs. Currently, programs in the Great Lakes region include Toledo, Detroit, Akron, Cleveland, Dayton, Grand Rapids, Pittsburgh, South Bend and Cincinnati. Cleveland has the largest program with satellite programs in Ohio City, the Detroit Shoreway, North Coast Harbor, University Circle, Shaker Square and the two boats in the Maritime Cleaning program. An Ambassador is a friendly face to answer questions or find answers to questions and engages and interacts with pedestrians, the public, business owners and city council members. They also clean up their city to make it the most inviting place which it can be. The motto is to “hire for personality, train for the skills”. A thorough review was done for downtown Sandusky which can be helped and made even cleaner. They will have staff in the area on a Saturday night when events are taking place as well as on a Sunday morning when cleaning needs to be done. The current proposal would be to hire two full-time year round employees and two seasonal part-time employees. There will be one class to provide cleaning and hospitality services (Ambassadors). The truck put into service in Sandusky will be wrapped identifying the community and will be equipped with a pressure washer. Proprietary software is used to digitally record what these employees are doing as it is happening. Information can be relayed directly to the appropriate city staff member when it is necessary for the city to take action. The goal is to create a more welcoming environment to drive more people into downtown, improve perceptions of people here, provide data to support the work being done and to signal to potential investors downtown is ready and is moving forward. Dick Brady said a few people from the city will be traveling to Cleveland later this month to get a firsthand look at this program. When residents see clean and feel safer, it is a better environment. Nikki Lloyd asked if there was a sense of what this would cost if the city were to do it in-house. Eric Wobser said staff at the city Greenhouse has the closest staff members doing this type of work and they are thrilled with this investment as they have so many tasks to keep up with. This would be approximately two thirds of the cost of adding one full-time employee with benefits to the Greenhouse division. The hours scheduled by Block by Block would not incur overtime and this partnership will allow our Greenhouse staff to provide quality services while allowing another entity to take on other tasks on a day-to-day basis. Greg Lockhart said he was trying to wrap his mind around why we might need this program as this is a focus on the downtown, not the whole city. There is a theory about building up a nice downtown and having people come into it and is not opposed to this idea, but needs to be convinced why the city should outlay money for only this area. Alan Griffiths said there will be opportunity to do this city-wide and the models in other cities have started in one area and then spread to other areas. This year, the aim is to do the pilot project to see if it would add benefit and then have further discussions about its scope. This will free up city resources to spend time in other neighborhoods while testing this partnership with Block by Block. Eric Wobser said we are adding five employees to provide services to neighborhoods in the 2017 city budget as well as five seasonal employees and we have invested heavily outside of the downtown area in addition to accelerating the amount of capital dollars in our neighborhoods. We are leveraging the investment with Downtown Sandusky, Inc. which not every neighborhood would be in a position to make and this is a pilot project. The Dorn Foundation is also making a grant to pass an Improvement District in the downtown and we are planting a seed to make this a self-sustaining area and program. We ask the downtown property owners to fund their own improvements through tax incremental funding and other things and this will provide a great bang for the buck in investment. Wes Poole asked if the capital equipment is part of the \$100,000 investment and Charlie Stevens said the proposal includes everything necessary, including the equipment. Wes Poole asked how many full-time employees this requires and Charlie Stevens said the total full-time hours are 80 hours per week in the wintertime while the part-time hours represent 128 hours per week in season. Wes Poole said the amount of work we would get for this money is exactly as explained but looks forward to getting statistics to show we actually have a need. If this were an inner city with an urban environment and a lot of problems, this kind of investment would be a no-brainer, but our downtown is clean and there is only graffiti on one building and it would seem there would be

more ambassadors than visitors. Our community should be interacting with people who come here, not paying someone to do it. Greg Lockhart asked what the special projects might be and said downtown Sandusky is a relatively clean area. Charlie Stevens said special projects include anything identified by the city or by the program manager which needs special attention (pressure washing, painting a light pole, removing graffiti, etc.) and not part of a standard deployment.

PUBLIC HEARING

Dennis Murray opened a Public Hearing regarding the city's 2017 Community Development Block Grant (CDBG) program year.

Arielle Blanca, Community Development Manager, said this is the second Public Hearing concerning the city's 2017 Community Development Block Grant (CDBG) program year. The CDBG is a federally-funded program administered by the Department of Housing and Urban Development and as an entitlement city, Sandusky directly receives an allocation of funds to carry out selected activities within the community. All of the funds must meet one of the three national objectives which include low- to moderate-income benefit, elimination of slum and blight and community urgent need. Sandusky anticipates an allocation of approximately \$650,000 plus an additional \$160,000 in carryover funds and \$50,000 in program income for a total of \$860,000 in PY 2017. The proposed PY 2017 activities have been selected through a public process involving public hearings and meetings. The first Public Hearing was held on February 13 during the City Commission meeting. Additionally, two Consolidated Plan Advisory Committee meetings were held on February 3 and March 24. The draft plan was made available for a 30-day comment period which ended at 5 p.m. on April 9. Applications were made available for funding and reviewed for completeness to determine eligibility through a scoring system using a pre-set ranking system. The proposed activities in the draft plan currently include the following:

1. Program Administration	113,000.00
2. Fair Housing	9,000.00
3. Streets, Sidewalks, Curb & Gutter	270,000.00
4. Parks, ADA Improvements	120,000.00
5. Clearance and Demolition (Residential)	80,000.00
6. Code Enforcement	150,000.00
7. Sandusky Transit System	10,000.00
8. Erie County Health Department, 2-1-1 Program	8,000.00
9. Erie County Senior Center, Meals on Wheels Program	15,000.00
10. Center for Cultural Awareness, Citizen Circle Program	10,000.00
11. City of Sandusky Recreation Department, Summer Playground Program	10,000.00
12. OHgo, Reach Program	15,000.00
13. Economic Development Revolving Loan Fund	50,000.00

Legislation will be brought to the City Commission for approval on April 24 so the plan can be submitted to HUD by May 15.

Tim Schwanger, 362 Sheffield Way, asked about the \$120,000 for parks and recreation and if there are specific programs for which this money will be utilized. Arielle Blanca said activities are planned for Central Park, a floating dock near River Avenue and the design of a new skate park. Tim Schwanger said it would be great to add drinking fountains in our parks rather than continuing to cap them.

Christine Boesch, OHgo, thanked the city for the opportunity to receive this money and said this is a big deal for them. OHgo is a mobile unit which provides services and programs in neighborhoods including a Bookmobile for under-privileged children. This spring they are starting mobile art parks and discovery walls which are interactive for youth in the community. They are offering a mobile food pantry for the first time this year as well.

Tim Brown, Erie-Huron-Richland Counties CAC, thanked the City Commission for their past collaboration with the home repair program which has been a challenge to operate.

There being no further comments, the President declared the Public Hearing closed.

CURRENT BUSINESS

Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept all communications. The President declared the motion passed.

CONSENT AGENDA

The President asked if anyone wished to remove any of the Consent Agenda Items; there were no requests to do so.

SECOND READING

A. Submitted by Stuart Hamilton, IT Manager

WEBSITE REDESIGN & REBUILD

Budgetary Information: The cost of this agreement will be \$29,700 which will be split between departmental operating budgets.

ORDINANCE NO. 17-071: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement with Revize LLC, of Troy, Michigan for services to redesign and rebuild the city's website.

B. Submitted by Amanda McClain, Housing Manager

ACCEPTANCE OF SIX PARCELS THROUGH LAND REUTILIZATION PROGRAM

Budgetary Information: The cost of these acquisitions will be approximately \$756 to pay for the title exams and transfer fees. The city will not collect the \$11,309.60 owed to the city in special assessments, nor will the taxing districts collect the \$8,536.02 owed in delinquent taxes. However, all or part of these costs may be recouped and reimbursed upon the sale of the parcels. As the properties are put back into tax producing status, the taxing districts will once again begin collecting real estate taxes of over \$3,530.42 per year, which will greatly increase as the properties are rehabilitated or redeveloped.

RESOLUTION NO. 021-17R: It is requested a resolution be passed approving and accepting certain real property for acquisition into the land reutilization program; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

C. Submitted by Amanda McClain, Housing Manager

PURCHASE & SALE OF PARCEL/623 DECATUR STREET THROUGH LAND REUTILIZATION PROGRAM

Budgetary Information: The cost associated with this purchase and sale agreement is the total amount of the title search, deed preparation and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The city will recoup the cost of the expenses from the nonrefundable earnest money deposit of \$151 required to be paid by the purchasers. The taxing districts will begin collecting approximately \$68.80 per year in real estate taxes.

ORDINANCE NO. 17-072: It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #59-00398.000, located at 623 Decatur Street, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of a purchase and sale agreement with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

D. Submitted by Amanda McClain, Housing Manager

PURCHASE & SALE OF PARCEL/1222 VINE STREET THROUGH LAND REUTILIZATION PROGRAM

Budgetary Information: The cost associated with these purchase agreements is the total amount of the title examination, recording and transfer fees and survey and deed preparation. Any such costs shall be recouped by the city from the nonrefundable earnest money deposits required to

be paid by the purchasers upon sale. By returning this nonproductive land to tax producing status, the taxing districts will begin collecting real property taxes in the amount of approximately \$146.85 per year.

ORDINANCE NO. 17-073: It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #58-02797.000 located at 1222 Vine Street, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of purchase and sale agreements with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**E. Submitted by Amanda McClain, Housing Manager
PURCHASE & SALE OF PARCELS ON HARRISON STREET**

Budgetary Information: The cost associated with this purchase and sale agreement is the total amount of the title search, deed preparation, recording and transfer fee and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The city will recoup the cost of the expenses from the nonrefundable earnest money deposit of \$204 required to be paid by the purchasers. The taxing districts will begin collecting approximately \$87.50 per year in real estate taxes.

ORDINANCE NO. 17-074: It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #58-01910.000 located on the west side of Harrison Street, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of a purchase and sale agreement with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**F. Submitted by Amanda McClain, Housing Manager
PURCHASE & SALE AGREEMENT/908 JACKSON STREET EXTENSION THROUGH MOW TO OWN PROGRAM**

Budgetary Information: The cost associated with this purchase and sale agreement is the total amount of the title search, deed preparation and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The city will recoup the cost of the expenses from the nonrefundable earnest money deposit of \$202 required to be paid by the purchaser. The taxing districts will begin collecting approximately \$147.11 per year in real estate taxes.

ORDINANCE NO. 17-075: It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #58-00446.000, located at 908 Jackson Street Extension, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of a purchase and sale agreement with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**G. Submitted by Amanda McClain, Housing Manager
PURCHASE & SALE AGREEMENT/1432 EAST FARWELL STREET THROUGH LAND REUTILIZATION PROGRAM**

Budgetary Information: The cost associated with these purchase agreements is the total amount of the title examination, recording and transfer fees and survey and deed preparation. Any such costs shall be recouped by the city from the nonrefundable earnest money deposits required to be paid by purchasers upon sale. By returning this nonproductive land to tax producing status, the taxing districts will begin collecting real property taxes in the amount of approximately \$188.42 per year.

ORDINANCE NO. 17-076: It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #57-04318.000, located at 1432 East Farwell Street, Sandusky, is no longer needed for any municipal purpose and authorizing the execution of purchase and sale agreements with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

H. Submitted by Victoria Kurt, Recreation Director**GRANT APPLICATION APPROVAL TO SHORES & ISLANDS FOR INAUGURAL DRAGONS & BACON FEST**

Budgetary Information: There is no budgetary impact. These grants required no matching funds from the city and will be used as partial funding for promotional outlets and the costs to bring Great White North Communications Ltd., Dragon Boat Races, to downtown Sandusky.

RESOLUTION NO. 022-17R: It is requested a resolution be passed approving the submission of a grant application to the Lake Erie Shores & Islands for financial assistance with the inaugural Dragons & Bacon Festival for the Recreation Department and, if awarded, authorizing the City Manager to execute any required agreements; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

I. Submitted by Kelly Kresser, Commission Clerk**TREX LIQUOR PERMIT TRANSFER FOR ZELLER GAMING, LLC**

It is requested the Commission Clerk be authorized to notify the Ohio Division of Liquor Control the city has no objection to the **TREX D1** (*Beer only for on premises consumption or in original sealed containers for carry out only until 1 a.m.*), **D2** (*Wine and mixed beverages for on premises consumption or in original sealed containers for carryout only until 1 a.m.*), **D3** (*Spirituos liquor for on premises consumption only until 1 a.m.*), **D3A** (*Extend issued permit privileges until 2:30 a.m.*) & **D6** (*Sale of intoxicating liquor on Sunday between the hours 10 a.m. or 11 a.m. and midnight*) liquor permit transfers from M & J Hospitality LLC, Hamilton, Ohio to Zeller Gaming LLC, 142 Columbus Avenue.

J. Submitted by Kelly Kresser, Commission Clerk**NEW LIQUOR PERMIT FOR BOECKLING CLUB**

It is requested the Commission Clerk be authorized to notify the Ohio Division of Liquor Control the city has no objection to the new **D5** (*Spirituos liquor for on premises consumption only: beer, wine and mixed beverages for on premises, or off premises in original sealed containers, until 2:30 a.m.*) liquor permit for Boeckling Enterprises, LLC dba Boeckling Club, 614 Columbus Avenue.

Upon motion of Dick Brady and second of Dave Waddington, the Commission voted to accept the Consent Agenda and declare all ordinances and/or resolutions as drafted and presented to the City Commission under the Consent Agenda shall take effect in accordance with the Section reflected in the ordinances and/or resolutions, whether it be in accordance with Section 13 or Section 14 of the City Charter. Roll call on the motion: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. Roll call on the ordinances and resolutions: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the ordinances and resolutions contained in the Consent Agenda passed in accordance with the City Charter.

REGULAR AGENDA ITEMS**ITEM #1 – Submitted by Aaron Klein, Director of Public Works****APPROVAL OF FIVE-YEAR 2017 CAPITAL PLAN**

Budgetary Information: There is no budgetary impact at this time. Costs will be allocated to the appropriate funds as individual projects are presented for a vote at City Commission meetings. It is important to note that approval of the Capital Plan is not an approval of each project; the costs included are budgetary numbers that will change as projects are designed and publicly bid.

PASSED AT FIRST READING: It is requested an ordinance be passed approving and adopting the 2017 Five-Year Capital Improvement Plan for the City of Sandusky.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance at first reading.

Discussion: Wes Poole said this is a five-year plan and does not have concern with 95 percent of it, although there are a few items he does have concerns about. There is money for projects but

he is disturbed drinking fountains are not being replaced in our parks. Venice Road, from Edgewater heading back toward Tiffin Avenue, is where people do a lot of walking and this is dangerous yet it is not included. With all of the money being spent, the expansion of the basketball courts at Jaycee Park is a big item and adults are playing on child-sized courts and this creates additional work for the Police Department. These things should have had a higher priority and he will decide how to vote at the moment.

Roll call on the motion: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady and Greg Lockhart, 6. Nays: Wes Poole, 1. The President declared the motion passed. Roll call on the ordinance: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady and Greg Lockhart, 6. Nays: Wes Poole, 1. The President declared the ordinance passed at first reading.

ITEM #2 – Submitted by Jane Cullen, Project Engineer

NECESSITY TO BID SLOANE STREET MANHOLE REPLACEMENT & SLIP LINING PROJECT

Budgetary Information: The estimated cost of the project including engineering, inspection, advertising and miscellaneous costs is \$150,000 and will be paid with sewer funds.

RESOLUTION NO. 023-17R: It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed Sloane Street manhole replacement and slip lining project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Wes Poole, the Commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the City Charter.

Discussion: Aaron Klein said this project was bid last year without receiving any bids as the contractors were all too busy at that time. This is now being combined to be a manhole replacement and slip lining project inside the combination sewers.

Roll call on the motion: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the motion passed. Roll call on the resolution: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the resolution passed in accordance with Section 14 of the City Charter.

ITEM #3 – Submitted by Aaron Klein, Director of Public Works

PURCHASE OF PAVING MATERIAL FROM ERIE MATERIALS, INC.

Budgetary Information: The budgeted cost for asphalt materials for 2017 as approved in the operating & maintenance and capital budgets is split between the various funds accordingly, based on actual repairs in the field totaling \$135,000; capital via Issue I (\$75,000), sewer maintenance (\$5,000), Water Distribution (\$20,000) and Street Division (\$35,000). A portion has already been spent to purchase materials via the temporary appropriations. Additional purchases from Erie Materials, Inc. would require additional approval from the City Commission.

ORDINANCE NO. 17-077: It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to Erie Materials, Inc., of Sandusky, Ohio, for asphalt and paving material to be supplied for in-house street repairs and projects; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the City Charter.

Discussion: Brad Link said in 2016, sections of Second, Ontario, Ogontz, Fourth and Erie Streets were paved in-house. Aaron Klein said the 2017 program is flexible and we can use this money

for basketball courts and we will get to other streets as identified as there are not specific roads planned for this purchase.

Roll call on the motion: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the ordinance passed in accordance with Section 14 of the City Charter.

ITEM #4 – Submitted by Aaron Klein, Director of Public Works

PURCHASE OF MISCELLANEOUS MATERIALS FROM HD SUPPLY WATERWORKS FOR WATER DISTRIBUTION

Budgetary Information: The budgeted cost for HD Supply for 2017, as approved in the operating & maintenance and capital budgets is based on historic annual repairs in the field totaling \$395,000. This year's allocations are for hydrants (\$75,000), miscellaneous materials (\$120,000) and meters (\$200,000 split with sewer maintenance) and will be paid with water funds in the amount of \$295,000 and sewer funds in the amount of \$100,000. A portion has already been spent to purchase materials via the temporary appropriations. Purchases exceeding this amount from HD Supply would require approval from the City Commission.

ORDINANCE NO. 17-078: It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to HD Supply Waterworks of Ashland, Ohio, for the purchase of materials and parts for in-house water main repairs; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the City Charter.

Discussion: Aaron Klein said as we do repairs for water main breaks, we utilize HD Supply for purchases which sometimes add up to over the \$10,000 purchasing threshold and should really not be split up into different purchase orders. HD Supply constantly comes in with the lowest prices and this legislation will clear this up so the Auditors do not flag it.

Roll call on the motion: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the ordinance passed in accordance with Section 14 of the City Charter.

ITEM #5 – Submitted by Aaron Klein, Director of Public Works

AGREEMENT WITH ODNR TO ACCEPT \$240,000 FOR SANDUSKY BAY RESTORATION INITIATIVE

Budgetary Information: The maximum amount of funds available for transfer to the city will be \$240,000; \$120,000 of state funds and \$120,000 of federal funds. Of that, \$229,422 will be available for consultant/ project team services and \$10,578 will be available for reimbursement of staff hours spent on the project.

ORDINANCE NO. 17-079: It is requested an ordinance be passed authorizing and directing the City Manager to accept grant funds in the amount of \$240,000 from the Ohio Department of Natural Resources for the Sandusky Bay Strategic Restoration Initiative; authorizing the City Manager to execute any grant agreements and to expend the funds consistent with the grant agreement; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the City Charter.

Discussion: Dennis Murray thanked the ODNR for this check and said the city very much appreciates it. This is an extension of what we have been doing to plan for major projects which will improve the health of Sandusky Bay. Aaron Klein said Scudder Mackey with ODNR has gone above and beyond to ensure this initiative is kicked off and will help to make successful. The \$1 million received previously was for design and planning of necessary projects along the Sandusky Shoreway. When we engaged with consultants and other entities, we realized there was not a Master Plan for Sandusky Bay in choosing these projects and ODNR said they had another \$240,000 to help take this to the next level. This will be a huge collaboration between various entities including scientists from four colleges and universities, OSU Sea Grant, Old Woman Creek, Lake Erie Commission, ODNR – Division of Wildlife & Coastal Management, Cleveland Water Alliance, Shores & Islands and other private entities and consultants. There have been so many individual projects led by ODNR, they have provided funding and this will bring all of these projects and people together to learn what we can do for Sandusky Bay. This is a very exciting effort and the City of Sandusky will take the lead while being reimbursed for coordinating the meetings and making decisions on what will be included in the final plan. Dennis Murray thanked the ODNR and the Public Works staff and said this is a fine example of taking a real scientific problem and looking for scientific and engineered solutions. Dennis Murray thanked the State of Ohio for its recognition of the importance of driving down the process of finding solutions as this is an important aspect to any kind of governance and getting it down to the local level.

Roll call on the motion: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the ordinance passed in accordance with Section 14 of the City Charter.

ITEM #6 – Submitted by Victoria Kurt, Recreation Director

APPROVAL OF SERVICES AGREEMENT WITH GREAT WHITE NORTH COMMUNICATIONS, LTD. FOR OPERATION OF DRAGON BOAT RACES INAUGURAL EVENT

Budgetary Information: The amount payable by the City of Sandusky Recreation Division to GWN Communications, Ltd. under the agreement for the 2017 Dragons & Bacon Fest is \$14,450. A twenty-five percent deposit totaling \$3,612.50 is due upon signing the agreement. The City of Sandusky shall have the right to terminate the agreement due to cancelation of the event or lack of team registrations, if written notice of cancelation is received before August 16, 2017, at which time the twenty-five percent deposit will be refunded. If paid, the city will recoup these costs from the registration fees paid by the participants.

ORDINANCE NO. 17-080: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a services agreement with Great White North Communications, Ltd., or Toronto, Ontario, for services related to the inaugural Dragons & Bacon Festival for the Recreation Department; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Nikki Lloyd, the Commission voted to approve this ordinance under suspension of the rules and in accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the ordinance passed in accordance with Section 14 of the City Charter.

ITEM #7 – Submitted by Marvin Ranaldson, Transit Administrator

ACCEPTING BIDS FOR AMTRAK DEPOT RENOVATION AND MODERNIZATION PROJECT

Budgetary Information: The estimated total cost of the project, including advertisement and miscellaneous costs is \$95,000, of which \$76,000 (80%) will be reimbursed with the Ohio Transit Preservation Partnership Program grant funds and the required local match of \$19,000 (20%) will be paid with grant funds from local foundations through Serving Our Seniors.

RESOLUTION NO. 024-17R: It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed Amtrak Depot renovation and modernization project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Nikki Lloyd, the Commission voted to approve this resolution under suspension of the rules and in accordance with Section 14 of the City Charter.

Discussion: Greg Lockhart asked if this modernization will encompass additional space, better heating or things to make guests more comfortable. Angela Byington said the last comprehensive renovation at Amtrak occurred in 1999 and since then, there has been minimal maintenance and it has been in a state of disrepair and in need of upgrades. This is for the construction portion of the project including adding and delineating offices, work spaces, modernizing the conference and training room and securing the public area. The engineer's estimate is \$46,755 and the total project cost is \$95,000; the difference would go toward security, computers and other necessary equipment for the total project. The anticipated completion date would be October 1 and eighty percent would be reimbursed with the OTTP grant while twenty percent would be paid through grant funds from local foundations (through the Serving Our Seniors organization). There are restroom and security improvements being made in the public area. Wes Poole said he has been to the area in the building where the transit operation is performed and this is well heated, clean and perfectly acceptable.

Roll call on the motion: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the motion passed. Roll call on the resolution: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the resolution passed in accordance with Section 14 of the City Charter.

CITY MANAGER'S REPORT

- The **Bicentennial Marketing Committee** is currently developing a bicentennial website which is set to go live early this summer at www.Sandusky2018.com.
- The **Bicentennial History Committee** recently met with the local museums and are collaborating to create a cohesive set of events between museums.
- The commissioners, city staff members and others in the community helped make a successful **visit by the Governor** last week in Sandusky. This was a very special occasion and we received feedback about how beautiful the city looked as well as the State Theatre and the Cedar Point Ballroom. This was a special time in Sandusky's history and will help to bring state investments to projects which will be important in implementing our Bicentennial vision and plan. Dennis Murray said many of the State legislators who were here were extraordinarily impressed with what they saw. They received legislative briefings about what is going on in Sandusky and are very excited. We will receive benefits that will extend out for many years and thanked everyone who helped to make this work. Dave Waddington said the city did look great and it is about what Sandusky has to offer to the next generation. Sometimes we are blinded because we live here but we have 22 miles of waterfront, some of the best parks in the world, and things for kids in the future. Five years ago, Dave Waddington said he did not see this vision and asked how many towns can say they have a birding trail inside of their city complex. We have kayaking and canoeing and is excited about the pathway in the future and having things for the next generation. Naomi Twine thanked the city staff for all the work they did and said she also has received a lot of positive feedback from the state officials who were happy about what they experienced and what they saw. This goes back to what city staff has done.
- Congratulations to **Officer Sean Orman who was selected as Police Officer of the Year for 2016.**

- Congratulations to **Dana Newell who was promoted to the rank of Lieutenant on April 6.**
- We have had **several students intern with the Police Department this year through the Sandusky City Schools Global Initiative program.** Congratulations to Intern Leia Everson who applied for and was one of only 40 students in northern Ohio selected for the third Annual Future Agents Training Academy. This Academy is a four-day program for students ages 16 – 18 years of age who live within the FBI's Cleveland Division area of responsibility and is an opportunity for youth to learn about the FBI and is similar to a mini Citizens Academy.
- **Sergeant Tracy Susana was featured in the Sandusky Register this weekend about women in law enforcement** and diversity in the department. Efforts are ongoing to make sure our workforce is more reflective of the population in the community in which we serve.
- **Auditors are on site** conducting fieldwork for the 2016 Audit through April 14.
- Finance Director Solowiej met with Nick Gerber of the Ashley Group to discuss **current funding and claims activity related to the City's health insurance program** for the first quarter of 2017.
- The Ohio Department of Transportation's contractor, Suburban Maintenance, will begin repairs to the **Milan Road overpass bridge project** on April 17 which will cause an inside northbound and southbound lane closure. This roadway is scheduled to reopen before Memorial Day.
- **Punch list items for many uncompleted projects** will begin over the next few weeks, including Fifth Street, McKelvey, Franklin and the East End Sewer project.
- **Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to allow the city to apply to the ODNR for a grant to be ratified at the next meeting.**

Discussion: Eric Wobser said the Ohio Department of Natural Resources has extended a grant opportunity of \$250,000 per project for non-coastal, upstream wetlands work to a maximum of \$750,000. The city is analyzing potential projects and will notify the Commission at the next meeting about submission as the deadline is April 14.

Roll call on the motion: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the motion passed.

- **Demolition work commenced at 425 Warren Street** on April 3 and is expected to be substantially completed by May 31, 2017.
- The regular **Board of Zoning Appeals meeting** is scheduled for April 20 at 4:30 p.m. in the first floor conference room.
- The regular **Planning Commission meeting** will be held Wednesday April 26 at 4:30 pm in the first floor conference room.
- The **Annual Go Green Celebration** will be held on Saturday, April 29 at the City of Sandusky Greenhouse, located at 601 Franklin Street. We will have food, games, a GIS Tree inventory update and a tree planting.
- We have been accepted as an official **Monarch City USA.** Thank you to Commissioner Waddington for championing this process. Gardens are being installed at three locations throughout the city. We will also be transplanting some materials from Ontario school into our gardens throughout the summer.
- The **Drive Thru Drop Off day** will be held on Saturday, April 29 from 9 a.m. – 1 p.m. at 101 Shelby Street. Please call 419.627.5884 with questions about the event.
- The **Wilbert Street Park construction** will begin next week.

OLD BUSINESS

Naomi Twine asked to revisit the **size of the basketball court at Orlando Pace Park**. She does not know if this has been finalized, but the commissioners have received feedback from the residents to make it a half-court rather than a full court. A lot of this has to do with the fact the park was built around certain amenities requested by a young man who lives nearby, but we do not want to put things here which would overrule some of the initial reasons for the park. Brad Link said he also heard a lot of feedback about this and made a compromise from an 84' x 50' court to a 74' x 42' court which is more of a middle-school sized court, but is open to making it a half court. Brad Link said prior to the park renovations, the court was approximately one quarter of the size of a full court; it was not much bigger than the area between the three-point line of a middle school-sized court. Dave Waddington suggested shrinking this down without making it a full court (84' x 42') and understands the concerns and how this could become problematic. Greg Lockhart said there is a compromise here and we need a court certain kids can play on and it could be made into a middle school-sized court and it seems this would have the consent of the neighbors. Eric Wobser said there is a compromise (either a middle school-sized full or half court) and these options could be taken to the Recreation Board as the city's advisory board and brought back to the Commission after their meeting Wednesday evening. Wes Poole asked what the Recreation Board's position was prior to the park renovations and Dave Waddington said they supported a full court although he is not certain they knew the exact dimensions. Wes Poole said this is a bigger issue than this little park. The size of this court should be dictated by who is being drawn to it and Orlando Pace Park is rather small and is geared toward young children up to ages ten or eleven. A full-size basketball court is made for adults and we need to look at the purpose of the park and put in amenities to draw these people. A full-sized court will draw adults along with vehicles and the size would be bigger than one designed for neighborhood kids and is a recipe for disaster. Team sports draw people to watch and are loud and we should be looking at our plans for these kinds of things based on location, what it will bring to the neighborhood and the problems that come with it. We have open area in Jaycee Park alongside two commercial businesses with plenty of space and these courts are under-sized which is designed to create problems. These should be college, three-point lines at these locations to draw people who would have a parking lot. We need to improve the quality of life for people who live in these neighborhoods and should not put in things which will be louder and create problems. We need to establish some parameters of what we are trying to accomplish at this park and this court could be small enough so as not to draw high school kids. The drawing showed adjustable heights to the rim and recommends just one pole at ten feet as there is no way to deal with the maintenance problem or kids tearing down a hoop. Eric Wobser said he agrees with the sentiment about making sure we get feedback and part of the challenge is we did not make improvements to our parks for over ten years. Historically, we have not taken park improvements to the Recreation Board but we do need to create a process for determining what happens in them. The five-year Capital Improvement Plan provides us with an outline for the parks we plan to make investments in. Jaycee Park is included in this plan and improvements to the basketball courts can be part of it and we will be having this dialogue. Brad has been very aggressive in making improvements to our parks and we need to be taking future proposed improvements to the Recreation Board as well as holding public meetings in neighborhoods to get feedback from the nearby residents. We are still building upon the processes for making these types of improvements in our parks and is very proud of the improvements being made.

Greg Lockhart said **diversity** is important to have in our city and there are approximately 220 employees working for the city and about 68 of them are women and only four of them are in management and this is a disparity. As far as African Americans, the makeup is not yet represented with our employees and having this diversity will help us as a community. We have about 70% percent Caucasian, 22% African American and 5½% Hispanic; 47% of these are men and the majority of the citizens are women and he would like to see more women and African Americans in positions of authority.

Greg Lockhart said he coordinated a couple of **events when the Governor was in town for State Legislators** and one of these events was a groundbreaking for a bust of Martin Luther King, Jr. in

Washington Park. About \$1,600 was raised during this week including a \$1,000 donation from Wes Poole. There were eleven state legislators and one Cleveland area Mayor at Sandusky High School with the students who said they learned something from the legislators. There was a reception with three Northeastern Ohio Mayors and other State Legislators who said they did not realize the resources and amenities available in Sandusky. We are moving forward and now have the eye of the state.

NEW BUSINESS

Upon motion of Naomi Twine and second of Dick Brady, the Commission voted to appoint Charlene Adams and Jennifer Washington for terms ending December 31, 2017; Dominic Wells and Wendy Dobyns for terms ending December 31, 2018; and Anthony Harris, Daryl Murphy and Taylor Sutphen for terms ending December 31, 2019 on the Community Relations Commission. The President declared the motion passed.

Upon motion of Dave Waddington and second of Dick Brady, the commission voted to appoint Eric Jordan, Jr. for a term ending December 31, 2017 on the Recreation Board. The President declared the motion passed.

Upon motion of Dave Waddington and second of Dick Brady, the commission voted to order in legislation to support the recommended fees for the Shelby Street Boat Launch Facility with Alex Thompson (\$5 per launch, \$50 per season).

Discussion: Mr. Thompson is the only one who placed a bid for this facility, the fees are nominal and the city will have ongoing safety, upkeep and staff to monitor it which has been problematic in the past.

The President declared the motion passed.

Upon motion of Dennis Murray and second of Dave Waddington, the commission voted to order in legislation in support of the Auto-Erase legislation.

Discussion: Dennis Murray said there is pending legislation in the General Assembly for someone falsely accused to have their records automatically erased.

The President declared the motion passed.

Upon motion of Dick Brady and second of Naomi Twine, the commission voted to hold an Executive Session regarding the potential purchase of real estate. Roll call on the motion: Yeas: Nikki Lloyd, Dave Waddington, Naomi Twine, Dennis Murray, Dick Brady, Wes Poole and Greg Lockhart, 7. The President declared the motion passed.

Dick Brady said on April 22 from 10 a.m. – 12 p.m., he and Commissioner Waddington will host a **panel discussion regarding the opioid epidemic** we are facing in Erie County. This will be in the Erie County Commission Chambers, downtown Sandusky, and is an outgrowth of the meeting following the MLK, Jr. Day celebration to develop relationships with other members of the community. This topic is very timely and we have a distinguished panel of speakers and encouraged anyone with an interest to spend a couple of hours with us.

Dave Waddington said he and Dick Brady will host a Coffee With Commissioner session this Saturday at City Hall from 9 a.m. – 10 a.m.

Greg Lockhart said **Sports Force held an event this weekend** and children were walking from Sawmill Creek to this facility and this is a safety concern. Dennis Murray said this is out of our jurisdiction, but hopes the pathway is built.

AUDIENCE PARTICIPATION

Charlene Adams, 1518 Pearl Street, thanked the City Commission for supporting the Citizens Circle program. The Department of Corrections was here during the Governor's visit and were impressed with what they are doing with their clients and looks forward to doing future programming and expansion.

Sharon Johnson, 1139 Fifth Street, said she recently learned the Trust for Public Lands (TPL) agreement had been extended to design the area by City Hall for the purpose of a Market Study. Sharon Johnson asked what Market Study we are looking at and if the city will be paying into it. Dennis Murray said his understanding is the anonymous donors donated to the TPL and this would be between them. Sharon Johnson said she thought there would be some designs by now and asked if it will be another year before we see anything. She said the Main Street Association is asking for \$50,000 and this should not come from the taxpayers. They should be assessed or the city can bill them and someone can go out early in the morning from the shops to make sure their space is cleaned up. Wes Poole said when the final proposal comes to the commission, a case needs to be made which justifies \$100,000 worth of work. Wes Poole said he does not know anything about this marketing plan with TPL, but if the commission did not approve it, this is not a change. If someone is doing something attached to our contract, our attorney can talk about this as it follows the same disclosure laws.

Tim Schwanger, 362 Sheffield Way, said there was a lengthy discussion on the compromise for the basketball courts at Orlando Pace Park and this is good to see. Tim Schwanger asked for a compromise about fishing inside of the Paper District Marina. Dennis Murray said these signs have been removed and this continues to be discussed although he is certain fishing would not be permitted on the docks. Tim Schwanger said he hopes people who want to fish can continue to do so at this facility.

At 7:29 p.m., the President announced a recess of the regular session. At 7:32 p.m., the commission went into executive session. At 7:41 p.m., the commission returned to open session and the President announced the meeting was adjourned.

Kelly L. Kresser, CMC
Commission Clerk

Dennis E. Murray, Jr.
President of the City Commission