

Dennis Murray called the meeting to order at 5 p.m. after the Invocation, given by Greg Lockhart, and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Naomi Twine, Greg Lockhart, Nikki Lloyd, Dennis Murray, Dick Brady and Dave Waddington.

Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to excuse Wes Poole. The President declared the motion passed.

City staff present: John Orzech – Police Chief, Aaron Klein – Public Works Director, Matt Lasko – Chief Development Officer, Angela Byington – Planning Director, Brad Link – Public Service Director, Stuart Hamilton – IT Manager, Don Rumbutis – IT, Hank Solowiej – Finance Director, Justin Harris - Law Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve the minutes of the July 24 meeting and suspend the formal reading. The President declared the motion passed.

### **PROCLAMATIONS**

Nikki Lloyd presented a **Proclamation regarding the Neighborhood Energy Efficiency program being done in Sandusky on behalf of Columbia Gas**. Rusty Campbell with Clear Result said this program will be offered to residents by performing home energy audits in natural gas heated homes. Tests are done for air leakage, thermal imaging throughout the walls and attic areas, and combustion safety tests on natural gas heated appliances and hot water systems to evaluate carbon monoxide levels. This is about both the safety and energy efficiency of homes and costs \$20; at the completion of the audit, recommendations will be made for items such as attic insulation, air sealing to address gaps, cracks and holes or potential furnace replacements. These measures can be completed by a participating contractor at a cost of \$300 to the resident. For furnace or boiler replacements, a \$1,000 instant rebate is offered for a 96% energy star rated furnace or boiler. This is a fantastic program which brings rebates for energy efficiency measures and is a great opportunity being offered by Columbia Gas. Representatives of the company will be in Sandusky on August 26 in the First through Fifth Streets neighborhood to introduce the program and schedule energy audits. Dennis Murray thanked Columbia Gas for making this program available in Sandusky and said he has already spoken to one resident who went through the program and was astounded by how inexpensive it was and by how much money they would save.

**Naomi Twine presented a Proclamation for the Drive Sober or Get Pulled Over Campaign weeks, August 16 through September 4, 2017.**

### **PRESENTATIONS**

Dennis Murray introduced the **city's new Fire Chief, Rick Wilcox**, who will be starting on August 21. Rick Wilcox said he is 46 years old, is a 26-year veteran of the East Cleveland Fire Department and has served as Fire Chief for over 3½ years. East Cleveland is a contentious place, but was a place which prepared him to take on this job. The Sandusky Fire Department will be involved in the community and the engine houses available for anyone who wants to be a part of this. The service will be maintained for the city and its citizens and he hopes to raise the bar and provide a higher level of service going forward. Rick Wilcox said he is involved civically in East Cleveland and plans to do so in Sandusky. He is the Executive Director of East Cleveland Police Athletic League and serves over 10,000 young men and women by helping them to attend college and receive degrees or to receive conflict resolution for everyday living. The Fire Fighters in East Cleveland were always available to the community in this capacity and raised money for these types of causes. Rick Wilcox said he is excited to be here and hopes to be here for many years.

Erin Cremean, **SCS Global Internship** Coordinator, said it is exciting to see how well this program has taken off and continues to grow. This program is part of the transformation plan and the SCS

Superintendent's vision to develop global internships for students who will compete in a global society. This started off with over 40 students; last year there were 60 students in the program and all seniors will participate in some shape or form this school year. There are 226 businesses which participate in the program. Participating students must take a web-based Global Perspectives course and these courses and internships do not interfere with other school activities or graduation. An evaluation is done at the end of each school year with the businesses and the students speak to what they learned at their respective internship site as well as share ideas they see for the company. The concept is to show students every career has a global impact. State Representative Arndt speaks with the students about workforce development, goals in the State of Ohio and the impact these Seniors are about to make as they graduate and branch out. Students are involved in college, military training, in the trades and in the direct workforce. At the end of the school year they participate in trades night and speak to share their thoughts and experiences. This is a partnership between businesses, students and the community; Erin Creaman thanked everyone who is part of this process. Five or six students interned with the Sandusky Police Department and one of them went through the FBI Training Agent Camp and was the first student from this area who participated. In last year's graduating class, 17% of the students were heading to college, 19% into some form of trade and 10% into the military. Several students received paid internships and 20 remained on with the company after graduation. Naomi Twine said she wishes this were part of the curriculum when she was in school as it is a great opportunity for students to get out in the real work world and see what it is like in the workplace.

Michael Delk, Water Integrity Specialist, said **the city's backflow program** is in place to protect our water system and to protect the consumers of the city's water. Normally, the flow of water is from the water plant distribution system, through water meters with a backflow, and then into other systems such as lawn irrigation, swimming pools, industrial systems, medical systems, heating and cooling systems and fire sprinkler systems. Backflow occurs when the reversal of water flows from a private water line into fixtures within the building or property and possibly back into the public water system. This can occur through back siphoning (reverse flow caused by a loss of supply pressure) or through back pressure (increase in water pressure caused by elevation of mechanical pumping that raises the system pressure above the supply pressure). Backflow prevention is important because of the risk to water quality in public water systems. Cross connections can occur in lawn irrigation systems, garden hose connections, hose bibs, swimming pools and private wells. In the commercial area, cross connections can occur with fire sprinklers, boilers, chillers, chemical mixing tanks, pressure pumps and lawn irrigation systems. Backflow prevention devices can protect these systems and can protect backflow from occurring by preventing potentially contaminated water from the consumer's water system from flowing backward into the public water system. The Ohio EPA requires the maintenance of a continuing program of backflow prevention and cross-connection control which will systematically and effectively prevent the contamination of all potable water sources. Cross connections and backflow surveys will begin January 1, 2018, and will include surveys at businesses to determine what backflow exists and what hazards they may cause as well as to identify those properties which have no prevention mechanisms. The city is putting together a public service announcement which will be distributed to all property owners to let them know about our program and how it will work.

#### **AUDIENCE PARTICIPATION**

Tim Schwanger, 362 Sheffield Way, asked if there will now be two different submerged land leases for the Paper District Marina (Item #1 below). Tim Schwanger asked how the city came to acquire the steam whistle from the former American Crayon property (Item #2 below).

#### **CURRENT BUSINESS**

**Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to accept all communications. The President declared the motion passed.**

**CONSENT AGENDA ITEMS**

The President asked if anyone wished to remove any of the Consent Agenda Items and Dennis Murray said he would like Item D (Item #1 below) to be placed on the regular Agenda.

**A. Submitted by Amanda McClain, Housing Manager****ACCEPTING TWO PARCELS THROUGH LAND BANK PROGRAM**

**Budgetary Information:** The cost of acquisition of 1129 East Parish Street will be approximately \$100.50 for the deed preparation and transfer fees. There will be no cost to acquire 424 Scott Street because the current owner has agreed to pay for the costs of acquisition. The property located at 1129 East Parish Street is tax exempt and will remain so upon transfer into the land bank inventory. The property located at 424 Scott Street has the real estate taxes paid to date and will become tax exempt upon transfer into the land bank inventory.

**RESOLUTION NO. 040-17R:** It is requested a resolution be passed approving and accepting certain real property for acquisition in to the land reutilization program; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**B. Submitted by Amanda McClain, Housing Manager****PURCHASE & SALE AGREEMENT TO HABITAT FOR HUMANITY THROUGH LAND BANK PROGRAM**

**Budgetary Information:** The cost associated with this purchase and sale agreement is the total amount of the title search, lot combination and survey, closing costs, deed preparation and any other customary fees that may be due and payable in the ordinary course of the sale and purchase transaction. The city will recoup the cost of the expenses from the sale. The taxing districts will begin collecting approximately \$1,669 per year in real estate taxes.

**ORDINANCE NO. 17-153:** It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program identified as Parcel #56-00766.000, located at 506 Meigs Street is no longer needed for any municipal purpose and authorizing the execution of a purchase agreement with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**C. Submitted by Amanda McClain, Housing Manager****TRANSFER OF PROPERTY TO ERIE COUNTY LAND REUTILIZATION CORPORATION**

**Budgetary Information:** There is no cost associated with the transfer of this property other than the total amount of staff time expended to prepare the property deeds and transfer title.

**ORDINANCE NO. 17-154:** It is requested an ordinance be passed declaring that certain real property owned by the city as part of the land reutilization program is no longer needed for any municipal purpose and authorizing the transfer of said property to the Erie County Land Reutilization Corporation for the purpose of utilizing grant funding from the Ohio Housing Finance Agency for the Neighborhood Initiative program; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**E. Submitted by Mario D'Amico, Interim Fire Chief****DONATION OF EQUIPMENT FROM SANDUSKY FIRE DEPARTMENT**

**Budgetary Information:** There will be no proceeds from the donation of 37 air packs, 108 2216 psi cylinders, 40 breathing masks, 22 turnout gear costs and 31 turnout gear pants.

**RESOLUTION NO. 041-17R:** It is requested a resolution be passed authorizing the disposal of firefighting clothing and equipment as being unnecessary and unfit for city use; approving their donation to the Ehope Career Center/Fire Academy, Catawba Island Township fire Department and City of Huron Fire Department; and declaring that this resolution take immediate effect in accordance with Section 14 of the city charter.

**F. Submitted by Matt Lasko, Chief Development Officer****LEASE RENEWAL WITH BGSU FOR PROPERTY AT BIG ISLAND WATER WORKS**

**Budgetary Information:** Under the Renewal of the Access and License agreement, the Licensee is to pay to the City of Sandusky an annual license fee of \$240 due no later than September 30 of each calendar year. The licensee shall also reimburse the City of Sandusky for any costs incurred

by the city in connection with this Renewal of the Access and License agreement to be deposited into the water fund. Both annual license fees for 2015 and 2016 were paid.

**ORDINANCE NO. 17-155:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a renewal and license agreement with Bowling Green State University – Firelands College – to permit continued access to certain portions of Big Island Water Works for the purposes of conducting research related to water quality and ecosystems for the period of May 1, 2017 through April 30, 2019; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**G. Submitted by Angela Byington, Planning Director**

**AWARD OF AMTRAK RENOVATION & MODERNIZATION PROJECT TO STUDER-OBINGER, INC.**

**Budgetary Information:** The total construction cost of the project based on the bid is \$55,700 of which 80% will be reimbursed with Ohio Transit Preservation Partnership program grant funds and 20% will be paid with grant funds from local foundations through Serving Our Seniors.

**ORDINANCE NO. 17-156:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Studer-Obringer, Inc., of New Washington, Ohio, for the Amtrak Depot renovation and modernization project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**H. Submitted by Jeff Meinert, Waste Water Treatment Plant (WWTP) Superintendent**

**RATIFICATION OF GAS DETECTION SYSTEM EQUIPMENT PURCHASE FOR WWTP**

**Budgetary Information:** The cost of \$14,020 for equipment purchase will be paid from the sewer fund.

**ORDINANCE NO. 17-157:** It is requested an ordinance be passed authorizing and directing the City Manager and/or Finance Director to expend funds for the emergency purchase of a confined space gas detection system for the digesters at the WWTP from Mine Safety Appliances through Gilson Engineering Sales, Inc. of Perrysburg, Ohio, in the amount of \$14,020; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**I. Submitted by Aaron Klein, Director of Public Works**

**ENCROACHMENT FOR PROPERTY LOCATED AT 172 – 186 EAST MARKET STREET**

**Budgetary Information:** There are no budgetary impacts to the city resulting from this legislation.

**ORDINANCE NO. 17-158:** It is requested an ordinance be passed authorizing the City Manager to enter into a license agreement with H2 Productions, LLC, to provide for the use of a certain portion of the city's rights-of-way as described in the grant of a license for encroachment, for purposes of retaining the existing awnings; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dick Brady and second of Dave Waddington, the Commission voted to accept the Consent Agenda and declare all ordinances and/or resolutions as drafted and presented to the City Commission under the Consent Agenda shall take effect in full accordance with the Section reflected in the ordinances and/or resolutions, whether it be in full accordance with Section 13 or Section 14 of the City Charter. Roll call on the motion: Yeas: Naomi Twine, Greg Lockhart, Nikki Lloyd, Dennis Murray, Dick Brady and Dave Waddington, 6. Roll call on the ordinances and resolutions: Yeas: Naomi Twine, Greg Lockhart, Nikki Lloyd, Dennis Murray, Dick Brady, and Dave Waddington, 6. The President declared the ordinances and resolutions contained in the Consent Agenda passed in full accordance with the City Charter.**

**REGULAR AGENDA ITEMS**

**ITEM #1 - Submitted by Aaron Klein, Director of Public Works**

**SUBMERGED LANDS LEASE PAYMENT – PAPER DISTRICT MARINA**

**Budgetary Information:** The cost of the submerged lands lease, File #SUB-1731-ER for the period of September 1, 2011 through August 31, 2016 is \$41,030.80 and the cost for submerged lands lease File #SUB-0324-ER for the period of September 1, 2016 through August 31, 2017 is \$1 for a total cost of \$41,031.80 and these costs shall be paid with general funds. Per this agreement,

each subsequent year starting September 1, 2017, the cost owed to ODNR will be \$1 provided no modifications to the terms of the agreement. The city will be reimbursed fifty percent of the rental fee from ODNR pursuant to Ohio Revised Code 1506.11 (C)(2) which provides that local municipalities receive fifty percent of the rental fees charged.

**ORDINANCE NO. 17-159:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a replacement submerged lands lease with the State of Ohio, Ohio Department of Natural Resources, for property located at 611 West Shoreline Drive; authorizing the City Manager and/or Finance Director to make payment to the Ohio Treasurer of State for the submerged lands lease File No's. SUB-0324-ER and SUB-1731-ER for the period of September 1, 2011 through August 31, 2017; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:* Aaron Klein said when he came to Sandusky about four years ago, there were six or seven unresolved leases and this is the final one to be resolved. Justin Harris said collectively, according to submerged lands lease mapping, this is within the Paper District Marina which includes four leases. Extensive litigation took place from 2010 to 2016 about various submerged lands leases and this is an income-producing piece of property and not yet reclassified to match the contract with the ODNR thus the cost of \$1 per year. The cost of \$41,030.80 is for this period of time during litigation and is reimbursed at fifty percent by the State of Ohio for future grants while the other fifty percent is reimbursed to the city for administrative costs.

**Roll call on the motion: Yeas: Naomi Twine, Greg Lockhart, Nikki Lloyd, Dick Brady and Dave Waddington, 5. Abstain: Dennis Murray, 1. The President declared the motion passed. Roll call on the ordinance: Yeas: Naomi Twine, Greg Lockhart, Nikki Lloyd, Dick Brady and Dave Waddington, 5. Abstain: Dennis Murray, 1. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**ITEM #2 - Submitted by Matt Lasko, Chief Development Officer**

**DONATION OF STEAM WHISTLE FROM FORMER AMERICAN CRAYON COMPANY PROPERTY**

**Budgetary Information:** There will be no budgetary impact with the proposed disposal of the steam whistle from the former American Crayon site.

**RESOLUTION NO. 042-17R:** It is requested resolution be passed authorizing the disposal of a non-operational steam whistle from the former American Crayon site as being unnecessary and unfit for city use; approving the donation of the whistle to the Heritage Society of Erie County; and declaring that this resolution take immediate effect in accordance with section 14 of the city charter.

**Upon motion of Naomi Twine and second of Nikki Lloyd, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:* Dennis Murray said Larry Holkenborg with the Erie County Heritage Society has spoken to him about this donation and the possibility of placing it with other materials from the former American Crayon site in a display at the Erie County Fairgrounds. Matt Lasko said his first connection about this was with Dick Brady who reached out because of conversations he (Dick) had with members of the Erie County Heritage Society. We were then connected to Rick Scheel with the Old House Guild and coordinated a site visit to determine if there was anything else of value; ultimately, this was the only thing still on-site worth saving and of value to donate. Matt Lasko said he understands this whistle, when operational, could be heard around the county and signaled a change in shift, the dinner hour and the end of shift and had relevance not only to the factory, but to people in the community who planned their day in and around it. We do not know the condition of the whistle, but it will be assessed by the Heritage Society to be minimally

rehabbed and perhaps made operational again and displayed at the fairgrounds. The city is now in ownership of this property and this artifact was left post-acquisition but cannot speculate as to why, but is an item which will be difficult to obtain. Dick Brady said many people have worked to see this donation takes place and recalls his relationship to the whistle as a child in the neighborhood where he lived as there was not a day that went by when it did not startle him. Dave Waddington said he grew up on Carr Street and also remembers this well. In the early part of the 20<sup>th</sup> century, Sandusky was known as the Color Capital of the World because the factory turned out more crayons and powdered chalk than anywhere else in the world.

**Roll call on the motion: Yeas: Naomi Twine, Greg Lockhart, Nikki Lloyd, Dennis Murray, Dick Brady and Dave Waddington, 6. The President declared the motion passed. Roll call on the resolution: Yeas: Naomi Twine, Greg Lockhart, Nikki Lloyd, Dennis Murray, Dick Brady and Dave Waddington, 6. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**ITEM #3 - Submitted by Stuart Hamilton, IT Manager**

**PURCHASE OF REPLACEMENT PHONE SYSTEM FROM TTx, INC.**

**Budgetary Information:** The cost for this purchase will not exceed \$109,975.39 and will be paid by the capital fund in the amount of \$54,987.70, by the water fund in the amount of \$27,493.85 and by the sewer fund in the amount of \$27,493.84.

**ORDINANCE NO. 17-160:** It is requested an ordinance be passed authorizing and directing the City Manager and/or the Finance Director to expend funds for the emergency purchase of a ShoreTel phone system from TTx, Inc., of Maumee, Ohio, in the amount of \$109,975.39; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:* Stuart Hamilton said this is a retroactive communication to replace the city's phone system. This was budgeted in 2017 to replace the current system which is 17 years old and failed on July 19. We were able to Band-Aid the system and the emergency nature of the legislation is because it normally would take eight-plus weeks from the time of purchase to install, but we did not have the time to wait. Shore-Tel is a full unified system with voice and data capabilities, conferencing and video messaging and was referred by local municipalities. This will also enable us to make the upcoming move without cost or delay. Dennis Murray said Stuart Hamilton has been with the city for two or three years and one of the less glamorous things the city does is maintain its infrastructure but Stuart has been able to return the city to a level of IT competence.

**Roll call on the motion: Yeas: Naomi Twine, Greg Lockhart, Nikki Lloyd, Dennis Murray, Dick Brady and Dave Waddington, 6. The President declared the motion passed. Roll call on the ordinance: Yeas: Naomi Twine, Greg Lockhart, Nikki Lloyd, Dennis Murray, Dick Brady and Dave Waddington, 6. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**CITY MANAGER'S REPORT**

- **Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to accept a donation from Greg and Sarah Reynolds in the amount of \$50 for the K-9 fund. The President declared the motion passed.**
- **Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept a donation from the Randolph J. and Estelle M. Dorn Foundation in the amount of \$60,000 to be applied to the Sandusky Neighborhood Initiative. This is part of a \$300,000 grant, and is the first of an annual installment. The President declared the motion passed.**

- **Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to accept a donation from Eric Stock in the amount of \$150 to be used for the life-sized Battleship of Lake Erie board game. The President declared the motion passed.**
- **Conditional job offers have been given to Logan DeMuth and Ronta Hill-Morgan to fill full-time vacancies in the Police Department** and their start dates will be determined during the next couple of weeks.
- Over 6,000 attended the annual **Touch A Truck event** and Eric Wobser thanked every person and Department who helped made this event successful once again.
- All **nasal Narcan** is being received free of charge for the Sandusky Fire Department, indefinitely, from the Erie County Health Department. This is possible through a grant called “Saving Lives Erie County”.
- Eric Wobser **congratulated Fire Fighter John Secue who was the winner of the Home Run Derby** between the Police and Fire Departments. All proceeds from this event benefitted the Erie County Honor Flight.
- Eric Wobser thanked the members of **Second Presbyterian Church of Indianapolis, Indiana, as they performed community service while visiting Sandusky**, which included painting several fire hydrants in need of a fresh coat of paint.
- Eric Wobser welcomed **Nick Jacobs who was hired at Big Island Water Works** and started employment today.
- In preparation for the reconstruction of **Venice Heights Boulevard**, the Engineering Division is conscientious of how construction will affect staff and families of Venice Elementary and are in careful communication with school officials to ensure transportation and access to the school flow smoothly throughout the duration of the project.
- All sign locations have been staked by the contractor for the **wayfinding and signage project**. Concerns or questions about the location of the signs can be directed to the Department of Public Works at 419.627.5829.
- **Upon motion of Dave Waddington and second of Nikki Lloyd, the commission voted to reduce the amount of the 2005 CHIP loan given to Myrtle Adams, on behalf of her daughter Jacquelyn Sallee, by \$11,887.52, or by 31%.**

Jacquelyn Sallee is requesting a reduction to the amount owed to the city for her mother's 2005 CHIP loan. Her mother passed away and she would like to sell the property and utilize the proceeds received from the sale to pay off the loan. Myrtle Adams, mother of Jacquelyn Sallee, received a \$24,534 loan in 2005 through the owner-occupied rehabilitation program. The current amount owed to the city is \$17,173.80, however, Ms. Sallee is requesting a payback of \$11,887.52 which will be the total amount of proceeds received from the sale of the property; therefore, Ms. Sallee will not be receiving proceeds from the sale of the property. This will be a reduction of approximately 31% of the loan amount. City staff recommends approval of the reduction so the city can receive money which will be used on future CHIP projects and ensure the continued occupancy of the property.

**Roll call on the motion: Yeas: Naomi Twine, Greg Lockhart, Nikki Lloyd, Dennis Murray, Dick Brady and Dave Waddington, 6. The President declared the motion passed.**

- **The Building Division is excited to welcome Scott Thom as the new Chief Building Official.** Mr. Thom began working for the city July 24 and is anxious to provide additional capacity and leadership to the division. Mr. Thom comes highly recommended by the Erie County General Health District where he spent the last eleven years, most recently as the Director of Construction programs. George Poulos will remain on staff through the fall to help with the transition and has aided tremendously in growing the output and responsiveness of the Division over the last few years.
- **Marous Brothers Construction has submitted the final National Register District application for the historic Columbus Avenue commercial district expansion.** The proposed expanded district is anticipated to be considered by the Ohio Historic Site Preservation Advisory Board at their September 20 meeting. The application will be considered locally by the Landmarks Commission at their August 23 meeting. The State will also be sending notices to all property owners within the proposed expanded district making them aware of the September 20 meeting and providing contact information for folks who still have remaining questions as to what it means to be located within the expanded district.
- The Department of Public Works is set to mail 6,000 notices to tenants of registered rental properties regarding efforts tenants can take to reduce exposure to lead in their drinking water. Although lead levels in the city have never exceeded levels required by the U.S. and Ohio EPA, the City Commission and staff thought it valuable to let tenants know this low risk can be reduced further by running faucets for 30 – 120 seconds before drinking.
- The city has hired **Tim Bergeman as the new Transit Administrator.** Mr. Bergeman is a resident of Erie County and most recently worked as Administrator for the Ottawa County Transportation Agency.
- **The Department of Job & Family Services has issued an invitation to bid for transportation services.** The city, through STS, will be submitting a bid to provide service which is due August 17. Staff will follow up with a communication to ratify legislation.
- **The Wilbert Park play and swing set** has been completed and construction will begin this week on the **Lions Park playset.**

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

Dennis Murray said he thinks we can do more about the **conditions of our parks** and as opposed to adding more full-time staff, strongly encouraged the City Manager to consider **more seasonal employees as the 2018 budget** is put together. When the weeds and grass are growing, this may be an opportunity for young folks, or others wanting seasonal work, to get some experience. We could do a little bit better and one of the city's challenges is as we do, more is expected and we need to figure out how to manage and deliver these expectations. Eric Wobser said this is a good suggestion and we have incrementally added staff to every department including part-time, full-time and seasonal employees and are looking at the appropriate balance. There is a baseline level of maintenance with the number of city-owned properties and the more hands the better. This is a good time to have this conversation while going into the budgeting process for next year. Dennis Murray said the parks today are in much better condition than they were three years ago but thinks we can do better.

Dave Waddington asked how much is generated through **dog licensing fees** for the City of Sandusky and what benefits we receive. He would like to explore the possibility of bringing back the Animal Control Officer position to the city and/or expanding these services. Dennis Murray



said this has been discussed for quite a while and generally speaking, the Erie County Dog Warden does not wish to come into the City of Sandusky to deal with animal issues and we would like to take a look at the economics and whether this is or is not fair to Sandusky residents. Eric Wobser said we have budgeted for the position of Nuisance Control Officer which is scheduled to be filled in the last quarter of 2017 and will predominantly be for animal control. Last year, we met with the Dog Warden who advised her office is not providing a different level of service to the city; this hire will supplement this service.

**Upon motion of Dennis Murray and second of Dave Waddington, the commission voted to change the last City Commission meeting of 2017 from December 27 to December 22 at 3 p.m. The President declared the motion passed.**

Dennis Murray announced a **Public Hearing has been set for September 25 at 5 p.m. regarding the proposed rezoning of three parcels: 113 and 117 Neil Street and 118 Division Street.**

**Upon motion of Dick Brady and second of Naomi Twine, the Commission voted to hold an Executive Session regarding pending litigation. Roll call on the motion: Naomi Twine, Greg Lockhart, Nikki Lloyd, Dennis Murray, Dick Brady and Dave Waddington, 6. The President declared the motion passed.**

**Upon motion of Dick Brady and second of Nikki Lloyd, the commission voted to hold an Executive Session regarding imminent litigation. Roll call on the motion: Yeas: Naomi Twine, Greg Lockhart, Nikki Lloyd, Dennis Murray, Dick Brady and Dave Waddington, 6. The President declared the motion passed.**

Greg Lockhart said there was a **successful volunteer event this weekend in the Hancock Street area** covering eight properties through landscaping and painting. There will be a public meeting for this area on Friday, August 25 at 4 p.m. at the City Greenhouse for tours and about future improvements in the Hancock Street corridor.

**Upon motion of Greg Lockhart and second of Dennis Murray, the commission voted to update legislation pertaining to golf carts in the City of Sandusky for consideration at a future meeting.**

*Discussion:* Greg Lockhart said based upon legislation passed in Ohio and effective January 1, laws for golf carts were revised. The City of Huron has similar legislation and would like Sandusky's to be updated to match our development. Dennis Murray said we currently have golf cart legislation and the issue of updating has to do with Gators and similar devices on our roadways. Justin Harris said there have been citizens who have volunteered to help improve areas in the city and have intentions of purchasing a Mule and/or Gator which is currently not a street legal motorized vehicle in Sandusky. Justin Harris said he and members of the Police Department have concerns with these types of vehicles, especially on Cedar Point Drive, although Huron, Ohio, has draft legislation inclusive of vehicles other than golf carts. There are some issues we are trying to work through and may be able to present legislation which can accommodate some of these wishes with restrictions on timeframes for when and where these vehicles can be driven on public streets.

**The President declared the motion passed.**

#### **AUDIENCE PARTICIPATION**

Sharon Johnson, 1139 Fifth Street, said the Leaking Boot has reneged on their \$100,000 city loan even after being given an additional year to make payment. There is a lien against them but the city is always second in line and this is not very good because the bank will get everything. When she was a member of the Revolving Loan Fund Committee, Sharon Johnson said an increment loan was done for rehabilitation and the property owner was given one third of the money when the project started, one third when halfway complete and the final third upon project completion so the city had leverage. This needs to be restructured. Sharon Johnson said the Trust for Public

Lands has been at this project for one and one half years and were paid \$90,000; the city paid \$9,000 toward this. They stated this is the beginning of the process but only gave us a couple flimsy little designs and no progress reports and were only ten percent complete after one year.

Kathryn Carter, 5309 Columbus Avenue, said the city's 2016 Comprehensive Plan shows there was a plan to remove parking in Sandusky (Jackson Street, Shoreline Drive, Water Street, parking lot behind Daly's and on Columbus Avenue). Although nothing is set in stone, this only proves customers from the ferries will walk more than a couple of blocks to get to their vehicles and it is uphill from the waterfront. The city finally received money to tear down the building at the Sandusky Bay Pavilion and it is beautiful now. Ideas for the Jackson Street Pier could have included more benches, trash cans, more flowers, repaving, more food trucks and wheelchair accessibility, but the city did not want this. After a couple of months, people are arguing both about what they want and what they want to do on the Pier which have never been considered and these ideas should be spread through other waterfront parks. A successful Sandusky business owner, who is a staple to the Pier and to the city, is stating the plans being created may crush his business.

Bill Glass, 1119 Milan Road, said the commissioners do a great job and appreciates them. He lives on an alley which was paved ten or twelve years ago by city workers but has since been ignored. There are many potholes and he wants to know what can be done about them. Sandusky has to get back to a manufacturing base although he agrees with all of the good things being done here. He has been told the city is going to aggressively pursue economic development and we need to provide jobs for young people to stay and/or return to the community. The Jackson Street Pier is very unique and the parking survey was taken from October to June, not during the busy season. The people should have a vote on this to make it right.

Duane Cyr, 5318 Tiffin Avenue, Castalia, said there are air conditioning units and trash cans on Shoreline Drive and will take up some of the sidewalk areas and the city needs to reevaluate some of these plans and suggested a 3D rendering be done first. We do not need a drastic change and need to come up with something better.

Tim Schwanger, 362 Sheffield Way, said the concrete repairs for the Meigs Street Pier are listed in the City Manager's report and asked consideration to be given to the east wall between Battery Park and the Sandusky Sailing Club. This area is starting to slip away and we will lose old pieces of slab if not repaired. Tim Schwanger asked if Sandusky Bay Development has any responsibility for this and Justin Harris said he would have to look at the lease. Tim Schwanger asked what the mention of the Cleveland Road preliminary planning is about and Dennis Murray said there have been conversations with the Metropolitan Planning Organization about adding turn lanes on Cleveland Road in the area by the new SportsForce Park; there are also improvements being discussed for the area between Perkins Avenue and Rye Beach Road. Tim Schwanger asked how much of the Sports Force property is within the city limits and noticed another parking lot has been added which has a stone base. Tim Schwanger asked if the stakes he sees in different areas are for the wayfinding signs and Dennis Murray said they are, and a location map should be available at City Hall.

**At 6:50 p.m., the President announced a recess of the regular session. The Commission went into Executive Session at 6:55 p.m. At 7:09 p.m., upon motion of Dick Brady and second of Dave Waddington, the commission voted to adjourn. The President declared the motion passed.**

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Kelly L. Kresser, CMC  
Commission Clerk

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Dennis E. Murray, Jr.  
President of the City Commission