

Dennis Murray called the meeting to order at 5 p.m. after the Invocation, given by Dave Waddington, and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine.

City staff present: Aaron Klein – Public Works Director, John Orzech – Police Chief, Rick Wilcox – Fire Chief, Matt Lasko – Chief Development Officer, Angela Byington – Planning Director, Stuart Hamilton – IT Manager, Don Rumbutis – IT, Hank Solowiej – Finance Director, Justin Harris - Law Director, Eric Wobser – City Manager and Kelly Kresser–Commission Clerk.

Upon motion of Dave Waddington and second of Wes Poole, the commission voted to approve the minutes of the April 23 meeting and suspend the formal reading. The President declared the motion passed.

#### **AUDIENCE PARTICIPATION**

Sharon Johnson, 1139 Fifth Street, said usually one hundred percent of transient occupancy taxes go to the general fund (Item #2). The commission is being asked for ten percent to be designated for marketing events and promotion of the city and would like to know how much we are taking in on this tax each year as well as what this ten percent amounts to. Sharon Johnson said work was done in a storm water basin for \$13,500 and asked if the Sandusky City Schools got permission to do this and if it will be a habit as they progress with construction.

Tim Schwanger, 362 Sheffield Way, said \$625,000 is coming out of the EMS fund for commercial demolition work and reminded the commission this fund was originally started to pay for fire engines and ambulances. In 2019, we will be going out for a new fire engine and an ambulance but will borrow money. This fund was set up to pay cash for these items and this is robbing Peter to pay Paul. It was mentioned we are putting an additional \$1 million into streets each year but the city needs to be careful when saying this because it also goes to sidewalks, tree and stump removals.

#### **CURRENT BUSINESS**

Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept all communications. The President declared the motion passed.

#### **CONSENT AGENDA**

Dennis Murray asked if anyone wished to remove any of the Consent Agenda items. There were no requests to do so.

#### **SECOND READING**

**A. Submitted by John Orzech, Police Chief**

##### **DISPOSAL OF FIREARM MAGAZINES**

**Budgetary Information:** Vance Outdoor will give the Sandusky Police Department a credit of \$715 for the listed items that are no longer needed. These funds will be used to purchase equipment or supplies needed for the Sandusky Police Department.

**ORDINANCE NO. 18-089:** It is requested an ordinance be passed authorizing and directing the City Manager to dispose of firearm magazines as having become unnecessary and unfit for city use pursuant to Section 25 of the city charter.

#### **SECOND READING**

**B. Submitted by Eric Wobser, City Manager**

##### **ADDITION OF PROTECTED CLASSES FOR HOUSING MATTERS AND PROHIBITING DISCRIMINATION IN EMPLOYMENT AND PUBLIC ACCOMMODATIONS**

**Budgetary Information:** There is no budgetary impact.

**ORDINANCE NO. 18-090:** It is requested an ordinance be passed amending Part Five (General Offenses Code), Chapter 539 (Open Housing Code), Section 541.08 (Ethnic Intimidation), and by

the addition of Chapter 557 (Discrimination Offenses other than Housing) of the Codified Ordinances, in the manner and way specifically set forth hereinbelow.

**C. Submitted by Matt Lasko, Chief Development Officer**

**FIRST AMENDMENT TO LEASE AGREEMENT WITH NEW PAR DBA VERIZON WIRELESS FOR NORTH DEPOT STREET CELL TOWER (TIME EXTENSION)**

**Budgetary Information:** The city shall receive a one-time payment of \$100,000 within thirty days from the time of execution of the first amendment to the lease agreement. This one-time payment shall be deposited into the real estate development fund. As of the effective date of the first amendment, the city shall also receive annual rent of \$15,328.82 (subject to three percent annual escalators). These revenues will continue to be deposited into the general fund. Beginning on October 5, 2025, the city shall receive annual rent of \$19,418.08 (subject to three percent annual escalators). All revenues received by the city as well as by virtue of subleases entered into between Lessee and third parties will also continue to be deposited into the general fund.

**ORDINANCE NO. 18-091:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a first amendment to lease agreement with New Par dba Verizon Wireless relating to the North Depot Street cell tower; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**D. Submitted by Matt Lasko, Chief Development Officer**

**LEASE ADDENDUM WITH OWEN SOUND TRANSPORTATION COMPANY FOR USE OF THE JACKSON STREET PIER**

**Budgetary Information:** The city shall receive a one-time payment of \$10,872 due and payable on or before July 20, 2018 for calendar year 2018. All revenues are to be deposited into the general fund.

**ORDINANCE NO. 18-092:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a fifteenth addendum to the lease agreement between the city and the Owen Sound Transportation Company, Limited, for the utilization of dockage space at the Jackson Street Pier; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**E. Submitted by Matt Lasko, Chief Development Officer**

**CHANGE ORDER #1 WITH ED BURDUE & CO., LLC FOR DEMOLITION & ABATEMENT OF FORMER AMERICAN CRAYON FACILITY**

**Budgetary Information:** There is no budgetary impact with this legislation. This is merely impacting the deadline for substantial completion.

**ORDINANCE NO. 18-093:** It is requested an ordinance be passed authorizing and directing the City Manager to approve the first change order for work being performed by Ed Burdue & Co., of Sandusky, Ohio, for the demolition and asbestos abatement of the former America Crayon facility project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**F. Submitted by Jane Cullen, Project Engineer**

**CHANGE ORDER #1 WITH HANK'S PLUMBING & HEATING CO., INC. FOR CEDAR POINT #14 EJECTOR STATION IMPROVEMENT PROJECT**

**Budgetary Information:** Change Order #1 will not impact the contract amount. The contract amount will remain at \$338,700 at this time.

**ORDINANCE NO. 18-094:** It is requested an ordinance be passed authorizing and directing the City Manager to approve the first change order for work being performed by Hank's Plumbing & Heating Co., Inc. of Toledo, Ohio, for the Cedar Point #14 ejector station improvement project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**G. Submitted by Aaron Klein, Director of Public Works****CHANGE ORDER #1 & FINAL WITH PIT CONCRETE MASONRY, LTD. FOR 2017 SIDEWALK REPAIR & REPLACEMENT PROJECT**

**Budgetary Information:** The original contract with Pit Concrete Masonry, Ltd., is for \$92,198.50. Change Order #1 and final decreases the contract by \$8,819.43 to a total of \$83,379.07. It should be noted that the cost of the change order is a decrease of 9.6% from the original bid. The project will be paid with capital funds made available through Issue 8.

**ORDINANCE NO. 18-095:** It is requested an ordinance be passed authorizing and directing the City Manager to approve the first and final change order for work performed by Pit Concrete Masonry, Ltd., of Chesterland, Ohio, for the 2017 sidewalk repair and replacement project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**H. Submitted by Jeff Keefe, Project Engineer****CHANGE ORDER #1 WITH ROPPER CONSTRUCTION, INC. FOR THE VENICE HEIGHTS BOULEVARD RECONSTRUCTION PROJECT**

**Budgetary Information:** Change Order #1 and final reflects the actual work performed in the field and the actual quantities used and will deduct from the contract with Ropper Construction, Inc., of Willard, Ohio, the amount of \$86,799.80. The original contract amount was \$640,478.83 and the final contract amount will be \$553,679.03. This project is paid with \$52,627.79 from sewer funds and \$501,051.24 from Issue 8 funds from the capital projects fund.

**ORDINANCE NO. 18-096:** It is requested an ordinance be passed authorizing and directing the City Manager to approve the first and final change order for work performed by Ropper Construction, Inc., of Willard, Ohio, for the Venice Heights Boulevard reconstruction project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**I. Submitted by Aaron Klein, Director of Public Works****EMERGENCY HVAC REPAIRS AT BIG ISLAND WATER WORKS**

**Budgetary Information:** The cost of \$12,550 for purchase and installation of the HVAC unit will be paid from the water fund.

**ORDINANCE NO. 18-097:** It is requested an ordinance be passed authorizing and directing the City Manager and/or the Finance Director to expend funds for the emergency purchase and installation of a Luxaire 12.5 ton stainless steel HVAC unit at the Big Island Water Works plant in the amount of \$12,550; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to accept the Consent Agenda and declare all ordinances and/or resolutions as drafted and presented to the City Commission under the Consent Agenda shall take effect in full accordance with the Section reflected in the ordinances and/or resolutions, whether it be in full accordance with Section 13 or Section 14 of the City Charter. Roll call on the motion: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine. Roll call on the ordinances and resolutions: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the ordinances and resolutions contained in the Consent Agenda passed in full accordance with the City Charter.**

**REGULAR AGENDA****SECOND READING****ITEM #1****APPROVAL OF 2018 FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

**Budgetary Information:** There is no budgetary impact at this time. Costs will be allocated to the appropriate funds as individual projects are presented for a vote at City Commission meetings. It is important to note that approval of the Plan is not an approval of each project; the costs included are budgetary numbers that will change as projects are designed and publicly bid.

**ORDINANCE NO. 18-098:** It is requested an ordinance be passed approving and adopting the 2018 five-year capital improvement plan for the City of Sandusky.

**Upon motion of Nikki Lloyd and second of Naomi Twine, the Commission voted to approve this ordinance at second reading.**

*Discussion:* Dennis Murray said EMS funds were set up to pay for fire equipment and subsequent commissions have seen fit to use some of these funds to destroy some commercial buildings which are blighted and dangerous in the city. From time to time, especially in this low-interest rate environment, we borrow money to purchase a fire truck and have elected to use some of these funds here to demolish buildings. Eric Wobser said in 2013, a previous Fire Chief identified overages in the EMS account and ultimately, when analyzing all funds, we looked at the best use of these overages and knew there was a large back stock of dangerous blighted buildings which were hazards to the public's health and safety and potentially the health and safety of fire fighters who may have had to enter them. Ultimately, a recommendation was made for a very specific amount certified as being more than necessary to meet the needs of the Fire Department to go toward elimination of the most blighted buildings in Sandusky including the former American Crayon and G & C Foundry. We have looked at whether there would be any more resources after the initial one and one half million dollars was spent. The total collection of EMS funds in one year is not enough to purchase one large ladder truck and ultimately we would always have to look at financing as a mechanism to finance and would always have done so even in the event we did not make the choice to demolish these buildings. Hank Solowiej said they look at projections annually with EMS funds to make sure the revenues are coming in and the initial discussion was using a large chunk of these monies to remediate some of these blighted structures and will look year-to-year at the funding stream. The account was never set up to pay cash for large fire purchases and it is better to finance them. Wes Poole said this explains what we did but the question is about the capital budget and how we are spending our money. The question is whether this is a wise expenditure and what we have to show for it and said gutting the EMS fund and then borrowing money in an environment where interest rates are going up and the concern raised tonight is legitimate. If we are not going to spend cash from the EMS fund for fire fighting equipment, perhaps we should stop collecting it or just say this and move forward. Wes Poole said he will be voting no for other reasons on this item. Dick Brady said he disagrees with this analysis and said what we have to show for this is removal of blighted buildings which fire fighters are not being put into harm's way. This is what it has always been about and maybe there are fire fighters who are alive today because of this and is the justification for using the EMS fund to take down blighted buildings. He would never expect to fund a major capital investment out of an EMS fund and not finance it; this is what industry and corporations do as well as people with their own vehicles. Very few people have the ability to dole out the kind of cash it takes to make this kind of an investment and does not believe the EMS fund was set up to purchase ladder trucks. Nikki Lloyd said she is fine with spending EMS funds to take down blighted buildings to make properties safe and said it would be fiscally irresponsible not to finance the ladder trucks and the large pieces of equipment and we are going about this in the right way. Wes Poole said we do have the ability to pay cash for these vehicles and we do not have to go into debt. We can argue about whether a particular amount of money should be spent on demolition; this is a concept of telling the public one thing and then not doing it and hearing explanations about why it is okay and would have rather used this money to pay for two fire fighters.

**Roll call on the motion: Yeas: Dave Waddington, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 6. Nays: Wes Poole, 1. The President declared the motion passed. Roll call on the ordinance: Yeas: Dave Waddington, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 6. Nays: Wes Poole, 1. The President declared the ordinance passed at first reading.**

**FIRST READING****ITEM #2 - Submitted by Matt Lasko, Chief Development Officer****AMENDMENT TO TRANSIENT OCCUPANCY TAX**

**Budgetary Information:** One hundred percent of the taxes received under this ordinance beginning in year 2019, as has traditionally been the case, will continue to be deposited into the general fund. However, ten percent of the annual tax deposits received under this ordinance beginning in year 2019 shall be reserved for purposes related to marketing, events and promotion of the city.

**PASSED AT FIRST READING:** It is requested an ordinance be passed amending Part One (Administrative Code), Title Nine (Taxation), Chapter 193 (Transient Occupancy Tax) of the codified ordinances of the City of Sandusky, in the manner and way specifically set forth hereinbelow.

**Upon motion of Nikki Lloyd and second of Wes Poole, the Commission voted to approve this ordinance at first reading.**

*Discussion:* Matt Lasko said the city has maintained the ability and authority to levy and collect tax in transient guests for about three decades. Per definition, this included a facility with five units or more with stays less than 30 days. We have seen trends across the country where the transient or vacation rental by owner markets (VRBO) are up-ticking for people who want to vacation in duplexes, condominiums and single family properties. In a vacation area like Sandusky, this is a very large and growing market. This amendment would look to extend the transient rental tax of three percent to units of any size and those less than five units. This would also mirror what the county just passed on May 10 when they amended their ordinance to apply to units of less than five in number. We would also look to reserve annually, through the budgetary process, ten percent of these revenues, starting in January, 2019, for marketing purposes. This is a tax based on the transient community and will set aside ten percent for marketing purposes to better market the region. Hank Solowiej said the city collected \$1.3 million in 2017; ten percent would be \$131,000. In 2014 the amount was about \$1 million. Eric Wobser said this has grown about thirty percent from 2014 to 2017 and we have seen significant growth in the bed tax and expect to continue seeing growth with Phase I of the sports center project which is performing above expectations. They will be breaking ground for Phase II later this year and new hotels and transient rentals will now be paying into this tax and we are seeing a significant amount of growth in the bed tax fund. The ten percent is being set aside because we wanted to follow the lead of Erie County and to acknowledge concerns raised by a number of our hoteliers a growing number of the market share of hospitality rooms in the region are going to be done through VRBO although they are not taxed at the same level and are not held to the same restrictions. This was one way to ensure there will be a level playing field with the hoteliers in the area as well as to ensure there is a revenue stream to be used as recommended during the Bicentennial visioning process which was to do more programming and marketing activities. We are setting aside monies to capture some of this growth to put this into activities which will continue to attract this type of investment and to fill rooms in the area. The public will benefit greatly from these monies and the hospitality businesses is an important part of our economy and will benefit from the increased programming and marketing. Our goal is to put together a plan for how to best deploy these resources during the first year of collection. Dick Brady said it is important to point out this legislation will not take effect until 2019 and will not add an additional burden to the landlords or property owners who will be able to build this into their business model and pass it on to their customers next summer. Dennis Murray said the State of Ohio came up with this first as a way to fund tourism as a portion of their funds are being spent to promote tourism in Ohio which is a big business and a boost to economic development. Wes Poole asked what marketing will be done at \$100,000 per year. Eric Wobser said we created a pilot marketing fund in 2016 to utilize a piece of the economic development admissions tax and have invested these resources in a variety of things including a video series to attract people to Sandusky. We have had 400,000 to 500,000 people watch these videos with significant impressions and want to partner with people in the tourism basis to see what the best way to deploy these resources on a larger scale. A lot will probably go into programming

and promotion and growing events to draw people in including more festivals. We will increase marketing activities to attract people into investing or visiting Sandusky. Municipal marketing is a growing trend and a lot of cities are starting to dip their toes into this market; cities are products which have to compete for residents, business investment and visitors and ultimately we have to establish an identity for Sandusky and put these dollars into the best activities we can to attract people into the city. The commission has a role in this and we need to engage the hospitality community which already exists here, not just non-profits, to see how the city can better support activities to attract more investment and activity in our market. Wes Poole said he does not know what these activities are and suggested \$100,000 is a lot of money and if Cedar Point and the tourist industry in Erie County needed the city to spend another \$100,000 to bring people here, they would have said something about it. This is not enough detail for him to understand what the advantage is or what we will gain.

**Roll call on the motion: Yeas: Dave Waddington, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 6. Nays: Wes Poole, 1. The President declared the motion passed. Roll call on the ordinance: Yeas: Dave Waddington, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 6. Nays: Wes Poole, 1. The President declared the ordinance passed at first reading.**

**ITEM #3 – Submitted by Jeff Keefe, Project Engineer**

**REIMBURSEMENT TO SANDUSKY CITY SCHOOLS FOR GREEN INFRASTRUCTURE IMPROVEMENTS AT THE NEW HAYES INTERMEDIATE SCHOOL**

**Budgetary Information:** The City of Sandusky Schools are proceeding to enlarge the new storm water basin in front of the new school at a cost of \$13,500. Since this project is intended to reduce future costs for the CSO Plan, the full amount will be paid with sewer funds.

**ORDINANCE NO. 18-099:** It is requested an ordinance be passed authorizing and directing the City Manager and/or Finance Director to make payment to the Sandusky City School district for reimbursement of additional green infrastructure improvements at the new Hayes Intermediate School property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Nikki Lloyd, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Aaron Klein said this has indirectly been in the works for several years. We had negotiations with the Ohio EPA for a long-term CSO plan and agreed to do five or six projects and then reevaluate them to see if they work. One of the initiatives we need to do is look at green infrastructure throughout the city to pull the storm water flow off of our sanitary and combined sewer system and put it into our storm sewer system. In 2016, Strand & Associates made recommendations for our green infrastructure and showed many opportunities to work with the private sector. One key location was the school districts, mainly the high school location. When the school levy passed and they were going to build a new intermediate school north of the existing high school, they were going to have to be in compliance with all of our storm water regulations. One of these requirements was to pull the sewer connections, which were connected to the combined sewer, off of it and put into the storm sewer. There was another opportunity they were not going to be responsible for which the city requested of them to take the back parking lot, which was connected to the existing combined sewer system, and connect it to the new infrastructure being installed on the new school property. This entailed one pipe which would be intercepted at the north drive exit into a detention pond on the north side of the property. There were three projects in the original estimate totaling about \$51.6 million over a 20 year timeframe. We always knew we would have to do the first phase of the project and are trying to find ways to reduce the costs for the last two phases. In going through the entire calculation, the estimate for the two million gallons being pulled from our combined sewer system is in the range of about \$720,000 for the third phase of the project. For a cost of \$13,500, we are eliminating potentially about \$600,000 to \$700,000 from this future project.

This is a significant savings of about \$.35/gallon. Dennis Murray said we are all having to pay more for water and sewer but this is all to protect the great natural resource in our area which is Lake Erie and Sandusky Bay. This is key to our local economy and is why people want to live and visit here. We have a sewer system with combined storm and sanitary sewers which goes into the lake periodically and the EPA said this is contributing to the algal blooms, decreasing the health of everyone in the area and want the practice stopped. Over time, we have to get rid of this and each additional gallon we get rid of gets more and more expensive and this is a very clever way to do an end run on this.

**Roll call on the motion: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #4 – Submitted by Rick Wilcox, Fire Chief**

**PURCHASE & INSTALLATION OF NEW VOTER SITE FROM VASU COMMUNICATIONS FOR SFD RADIO COMMUNICATION**

**Budgetary Information:** The total amount of this expenditure is \$16,162.19. This purchase and installation will be paid with monies from the EMS fund.

**ORDINANCE NO. 18-100:** It is requested an ordinance be passed authorizing and directing the City Manager to expend funds for the purchase and installation of a new radio communication voter site from VASU Communications, Inc. of Avon, Ohio, for the Fire Department; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Nikki Lloyd, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Rick Wilcox said the voter system is a receiver which intercepts and interprets radio signals. We have difficulty, especially on the east end of town, trying to maintain communications between handhelds to the repeater in vehicles or to dispatch. When the communication system was audited, this was the one glaring thing identified as the most problematic thing. While exploring remedies with the IT staff, we determined this initiative should be done first to ensure we will have the ability to keep our fire fighters safe and so as not to have a lapse in communication between transmissions.

**Roll call on the motion: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #5 – Submitted by Aaron Klein, Director of Public Works**

**PURCHASE OF ASPHALT FROM ERIE MATERIALS, INC.**

**Budgetary Information:** The budgeted costs for asphalt materials for 2018 as approved in the operating & maintenance and capital budgets are split between the various funds accordingly. Final expenditures will be based on actual repairs in the field totaling \$193,000:

Capital, via Issue 8	\$115,000.00
Sewer Maintenance, operating & maintenance	\$10,000.00
Water Distribution, operating & maintenance	\$35,000.00
Street Division, operating & maintenance	\$30,000.00
Neighborhood Initiative	\$3,000.00

A portion of the operating and maintenance budgets has already been expended to purchase maintenance materials via the temporary appropriations. Additional purchases from Erie Materials, Inc. would require additional approval from City Commission.

**ORDINANCE NO. 18-101:** It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to Erie Materials, Inc., of Sandusky, Ohio, for asphalt and paving material to be supplied for in-house street repairs and projects in calendar year 2018; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Naomi Twine and second of Dick Brady, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #6 – Submitted by Aaron Klein, Director of Public Works**

**PERMISSION TO BID 2018 SIDEWALK REPAIR & REPLACEMENT PROJECT**

**Budgetary Information:** The estimated cost of the project, including advertising costs is \$158,884.50. The project will be funded with \$122,674.50 in Issue 8 capital infrastructure, \$15,000 in neighborhood initiative funding, and up to \$21,210 in capital parks and recreation funds.

**RESOLUTION NO. 021-18R:** It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed 2018 sidewalk repair and replacement project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Dave Waddington and second of Nikki Lloyd, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Nikki Lloyd asked how we can stretch these dollars to go a little further and asked if it is possible to separate funds for 2019 and have one which will take care of one hundred percent and another which allows us to have residents pay for a portion. According to the Ohio Revised Code, it is the property owners' responsibility but if we can stretch the dollars further, we might be able to get through this sidewalk list. Aaron Klein said there is a long list and backup and we could certainly assess for projects and is how this was done in the past. This is a huge workload for staff but we could get back into doing this and it would extend the dollars. Dennis Murray said it is great we are continuing to do this work but said it is very staff intensive to do this and at some point, we need feedback about doing this. This is an obligation the city has undertaken because the voters asked us to get caught up with sidewalks. We have had years of disinvestment and need to go back to the way the ORC requires us to do this and perhaps a work/study or cost/benefit analysis would be appropriate. Wes Poole said passing this burden onto the taxpayers are not stretching the dollars, it is simply adding an additional tax onto the homeowners. They gave us one quarter of a percent to do this two years ago but supports doing a study; more money should be spent than we are spending now and as an analogy, if the city has \$50,000 to pick up trash downtown, he would not support being assessed for his street.

**Roll call on the motion: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the motion passed. Roll call on the resolution: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.**



**ITEM #7 – Submitted by Aaron Klein, Director of Public Works****PURCHASE OF TRUCK FROM MIDDLETOWN FORD FOR SEWER MAINTENANCE DIVISION**

**Budgetary Information:** The total cost of \$32,270.88 will be paid from sewer funds and was budgeted in the capital improvement plan and accounted for in the 2018 rate review. Proceeds from the sale of the existing truck on [www.govDeals.com](http://www.govDeals.com) will be placed in the sewer fund.

**ORDINANCE NO. 18-102:** It is requested an ordinance be passed declaring a 2001 Dodge pickup truck as unnecessary and unfit for city use pursuant to Section 25 of the city charter; authorizing and directing the City Manager to purchase a 2019 Ford F350 XL four-wheel drive pickup truck from Middletown Ford of Middletown, Ohio, through the State of Ohio Department of Administrative Services cooperative purchasing program for the Sewer Maintenance Division; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #8 – Submitted by John Orzech, Police Chief****PURCHASE OF VEHICLES FOR SPD**

**Budgetary Information:** The cost of the vehicles will be purchased with \$54,610 from the capital funds.

**ORDINANCE NO. 18-103:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase two 2018 Ford utility Police SUV's through the State of Ohio Department of Administrative Services cooperative purchasing program from Lebanon Ford of Lebanon, Ohio for the Police Department; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Wes Poole and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

**ITEM #9 – Submitted by Angela Byington, Planning Director****AGREEMENT WITH FOXSTER SOLUTIONS, INC. FOR SANDUSKY TRANSIT SYSTEM SOFTWARE**

**Budgetary Information:** The total cost for the scheduling and dispatching software, including maintenance and support services for three years is \$150,455. The TIGER grant will cover \$149,455 and the remaining \$1,000 local share will be paid with capital replacement funds.

**ORDINANCE NO. 18-104:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into software license and service agreements with Foxter Solutions, Inc., dba CTS Software of Swansboro, North Carolina, for scheduling and dispatching software and services for use by the Sandusky Transit System; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

**Upon motion of Nikki Lloyd and second of Wes Poole, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.**

*Discussion:* Angela Byington said this software will replace the existing software with Trapeze which no longer is approved through grant funds. ODOT provided two pre-selected vendors the city could choose from to handle the dispatch and scheduling. This will increase our efficiencies, mostly with our Dial-A-Ride services and will also help with reporting and tracking data. The city received a TIGER grant to cover the majority of the cost for this software (\$149,455) which leaves a balance of \$1,000 for the city to pay with capital funds. This will replace outdated software no longer approved by ODOT for grant funding.

**Roll call on the motion: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the motion passed. Roll call on the ordinance: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.**

#### **CITY MANAGER'S REPORT**

- **Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept a donation in the amount of \$20 from Rhonda Roberts for the K9 fund. The President declared the motion passed.**
- **Upon motion of Naomi Twine and second of Nikki Lloyd, the commission voted to accept a donation from Barb Werry and the family of Teddy and Leatha Elkins of a burial site at Oakland Cemetery & Memorial Park, valued at \$467, to be used as a final resting place for a U.S. Veteran. The President declared the motion passed.**
- **Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept a donation of \$1,708 from The Cedar Point Garden Club for the purchase of a bench to honor Sandusky's bicentennial year to be installed in Washington Park and provide visitors with a place to sit and enjoy the view of downtown Sandusky. The President declared the motion passed.**
- **Upon motion of Naomi Twine and second of Nikki Lloyd, the commission voted to accept a donation in the amount of \$233 from the Free and Accepted Masons of Science Lodge #50 for the city greenhouse in memory of Richard Maag who was a member of the Lodge and an active volunteer at the greenhouse. The President declared them motion passed.**
- **Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept a donation in the amount of \$60 from the Friends of the Greenhouse, Inc. for the greenhouse general trust account. The President declared the motion passed.**
- **Upon motion of Wes Poole and second of Dave Waddington, the commission voted to award FirstEnergy Solutions to supply of electricity and other related services to the City of Sandusky.**

*Discussion:* Eric Wobser said this would be for the city's six largest electric accounts at the city building, service center, central fire station, pier track sewer pump station, the Water Pollution Control Plant and Big Island water works plant. Eric Wobser said we had a short window for this and the winning bid was from FirstEnergy Solutions. We are currently with Direct Energy at \$5.96/kilowatt hour until June and FirstEnergy came in at \$4.70/kilowatt hour for a 36-month period which will save the city \$137,000 per year and \$411,000 over the life of the term. This will be ratified at the next meeting through legislation.

**The President declared the motion passed.**

- **Eric Wobser said eight city Police Officers attended the National Alliance on Mental Illness** approved course for Crisis Intervention Team Training and thanked Karen Russell and staff from Firelands Counseling and Recovery for providing this training. The program is designed to create a seamless link between law enforcement and emergency mental health services. Crisis intervention team officers receive 40 hours of training in areas including psychiatric disorders, substance abuse issues, de-escalation techniques and legal issues related to mental health and substance abuse. In addition, they receive empathy training from individuals with mental illness and gain exposure to the views of family members of those suffering from a mental illness.
- **Fire Marshal Rucker will be speaking in Cincinnati this week about officer development with the Ohio Fire Chiefs Association.** In the [Akron Beacon Journal](#) this weekend, Fire Marshal Rucker was quoted about legislation being passed which mirrors our vacant property registration legislation and taking these off the rolls and getting them demolished and commended the Fire Department for their work in overseeing this which is a best practice.
- The next scheduled **Audit/Finance Committee** meeting is June 22 at 7:45 a.m.
- Street crews have been planning to perform **temporary repairs on two blocks of Warren Street from Washington to Jefferson Streets.** Since the city plans to design a major project on Warren from Monroe to Water Streets, these repairs are temporary repairs designed to bridge the gap until that full reconstruction can be completed. Dennis Murray said he appreciates staff getting to this project which is overdue.
- We would like to **welcome Nathan Leimeister, who has joined the Division of Sewer Maintenance as a Maintenance II and Bailey Rarick, who has joined the Division of Water Distribution as a Maintenance II.**
- **Improvements at Central Park** are officially underway and asked people to please be patient and aware of construction zones crews work to improve many amenities within the park. This is the seventh park which will receive restoration at the commissions' urgent request since the passage of Issue 8.
- Residents currently enrolled in the optional **yard waste collection program** are encouraged to make sure all bins are placed at the curb on Thursday night to ensure that materials are collected on Friday.
- We encourage hardworking residents to apply for the **two open positions currently available in the Street Department.**
- The city has developed its next list of **residential properties to be demolished in the Summer of 2018.** The properties included are as follows: 2018 Wilson, 424 Scott, 927 Wildman, 1404 Third, 1819 Camp, 1025 Hancock (shed only), 1102 Columbus, 1516 Camp and 1421 McDonough (garage only). 1914 Pearl (garage only) was originally included but since has been voluntarily demolished and 828 Decatur was originally included but since has been acquired by ECLRC. The city has secured asbestos surveys and is now in the process of soliciting proposals for the asbestos abatement and demolition of the properties. Sealed bids are due to the Department of Community Development on May 17 at 9 a.m.
- This week, the city will be formally petitioning the Ohio Development Services Agency to confirm the finding of our **Housing Survey and the contents of our Citywide Community Reinvestment Area application.** The city first had to publish the approved ordinance in the [Sandusky Register](#) for two consecutive weeks before formally

petitioning. We anticipate hearing the results in the upcoming weeks in hopes of formally rolling out the program in mid-summer.

- The regular **Planning Commission** meeting is scheduled for May 23 at 4:30 p.m. in the first floor conference room.
- A joint session of **Planning Commission** and **Bayfront Corridor Committee** is scheduled for May 23 at 4 p.m. in the first floor conference room.
- The regular **Board of Zoning Appeals** meeting is scheduled for May 17 at 4:30 p.m. in the first floor conference room.
- The **Summer Fun Guide** will be out before Memorial Day weekend and those with a Sandusky zip code can look for this in their mailboxes. Registration is now open for the Boy With the Boot Bicen10K taking place on July 4 before the parade.
- The **kickoff of the public art Master Planning** process is May 17 at 5 p.m. at the floral clock in Washington Park. This will help to make Sandusky a more cultural and artistic community and the public is invited to attend.

#### **OLD BUSINESS**

Wes Poole asked if we are going to invest money in signage for the new smoking ban so people are aware of it. Eric Wobser said this is a work in progress and does not believe every park will be signed when the legislation takes effect. Staff has looked at model signage from other communities which might make sense and are putting together a timeline and will report back. Wes Poole asked the preferred number to call about violations and John Orzech said the main business line is 419.627.5900.

**Upon motion of Dave Waddington and second of Wes Poole, the commission voted to look into the cost for solar panels at the Water and Waste Water Treatment plants.**

*Discussion:* Dave Waddington said since Sandusky has an energy special improvement district, he would like to have staff look into solar panels for the Water and Waste Water Treatment plants. This is something we need to look at to be a progressive city. Matt Lasko said the first step is to undertake an energy assessment or audit to determine the benefits and the cost of solar panel installation as well as the payback period for consideration in such a capital investment.

**The President declared the motion passed.**

Dave Waddington said he traveled to **Avon Lake recently for a Tree City USA event and Sandusky received its 28<sup>th</sup> annual award for being a Tree City USA.** Dave Waddington said the city vehicle they drove needs to be replaced.

#### **NEW BUSINESS**

**Upon motion of Nikki Lloyd and second of Dave Waddington, the commission voted to schedule a Public Hearing on June 25 regarding a proposed transient overlay district for properties located in the Cove District, along Meigs Street and a portion of First Street. Roll call on the motion: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the motion passed.**

**Upon motion of Wes Poole and second of Nikki Lloyd, the commission voted for Kelly Kresser to act as the designee for public records requests on behalf of the City Commissioners. Roll call on the motion: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the motion passed.**

**Upon motion of Dick Brady and second of Naomi Twine, the commission voted to hold an executive session regarding pending litigation. Roll call on the motion: Yeas: Dave Waddington, Wes Poole, Nikki Lloyd, Dennis Murray, Greg Lockhart, Dick Brady and Naomi Twine, 7. The President declared the motion passed.**

**AUDIENCE PARTICIPATION**

Tim Schwanger, 362 Sheffield Way, said there is significant deterioration where the Sandusky Club wall meets the Battery Park Marina break wall. Someone filled this with blacktop which is not the proper material to use as it will wash into Sandusky Bay and should be corrected. Hancock Street residents have asked about the capital budget which is allowing for improvements to Shoreline Drive and Meigs Street and asked why they are getting only half of their street repaired. The city's budget went from \$16 million to \$24 million per year.

Sharon Johnson, 1139 Fifth Street, said the ten percent transient tax could be used to take down a lot of houses or pave some streets. Sharon Johnson asked how much money is being donated toward the Bicentennial besides donating a secretary. Dennis Murray said there is a Bicentennial Coordinator but is unaware of any other funds being contributed. Sharon Johnson said there has been personnel or title changes with the Police Chief and the resignation of the Economic Development Specialist. Dennis Murray said the Safety Service Director position was discussed at a meeting by the City Manager; we do intend to replace the Economic Development Specialist with a different alignment of job responsibilities based upon a better understanding of what this job requires.

Joe Helle, 325 East Water Street, Oak Harbor, said he has thrown his hat in the ring for the position of State Representative in the 89<sup>th</sup> House District. Local government funds would be a great benefit to municipalities and they have seen these funds reduced for far too long and are one of the key pillars of his campaign. As Mayor of Oak Harbor, he sees the woes faced through loss of this funding and knows Sandusky feels this as well.

**At 6:14 p.m., the President declared a recess of the regular session. At 6:25 p.m., upon motion of Dick Brady and second of Dave Waddington, the commission voted to adjourn. President declared the motion passed.**

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Kelly L. Kresser, CMC  
Commission Clerk

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Dennis E. Murray, Jr.  
President of the City Commission