

The President called the meeting to order at 5 p.m. after the Invocation, given by Dave Waddington, and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept the Minutes of the October 14 meeting and suspend the formal reading. The President declared the motion passed.

City staff present: Aaron Klein - Director of Public Works, Scott Dahlgren - Police Lieutenant, Rick Wilcox – Fire Chief, Matt Lasko – Chief Development Officer, Don Rumbutis - IT, Tiffany Taylor – GIS Analyst, Sally Martin – Interim Finance Director, Trevor Hayberger – Law Director, Eric Wobser – City Manager and Kelly Kresser – Commission Clerk.

AUDIENCE PARTICIPATION

Tim Schwanger, 362 Sheffield Way, asked if there are change orders included in the appropriation amendment and if a specific dollar amount can be given for Police and Fire Department overtime (Item #1). He asked if a needs assessment has been done for the match required for the recreation grant (Item #5). He is concerned about possibly impacting the local private enterprise - Paddle & Climb - and their ability to perform their business. If there is a call for training to use kayaks, perhaps this business should offer programming to educate the public. A number of their kayaks are sitting idle on the weekends and questioned whether we should spend city dollars for this purchase. He asked how the training will work and asked if city personnel will be changed or if we will hire someone to provide it.

Sharon Johnson, 1139 Fifth Street, asked how the program to purchase kayaks and a trailer will work (Item #5). She said the Mills Creek Golf Course passes are jumping up by \$20 and this is a lot of money (Item #4). There is over \$6 million in the appropriation amendment and said this is a lot of money (Item #1). It seems as if money for the pathway is coming from Issue 8 street dollars and asked where the financial certification is for this (Item #8). She said she was told this happens with the budget, but this is an amendment and asked if there should be a certification for this item.

Arlene Thompson, 1902 Adrian Circle, said the city is spending a lot of money for overtime in the Fire Department, yet we are saying we want to provide jobs and suggested people who are working overtime are fatigued and we may be putting them in harm's way. We should try to add more Fire Fighters which we were going to do before; this eliminates the benefits, but the city needs to take another look at hiring rather than over-exerting the ones we have. She asked if the city is going to outsource the vehicle inspections (Item B). There is not much information about the grant for MAGroup, but the agreement is for the converted bank lobby and former church space and she is concerned there will not be any more grant money (Item #2). She suggested the city sell the property in Margareta Township rather than enter into a lease agreement as this may provide more money (Item #6). The city is going to take bids for the west side utility project and hopes the companies which bid are fully researched to make sure we do not end up with overruns and problems (Item #8).

Dennis Murray said Eric Wobser had asked for the opportunity to have our Transit Administrator speak this evening to present some good news. Our transit system has been brought up to a whole new level and the announcement tonight will be an entirely

next level. Nicole DeFreitas, Sandusky Transit Administrator, said the **city was notified on October 25 of two ODOT grant awards for 5311 (operating/formula grant) and 5339 (capital grant)**. Also, because of the **gas tax increase, the Ohio Transit Preservation Partnership Program (OTPPP) grant** came together with the others in a six-week period of time. In 2019, our total grant awards were \$1,295,723; this year we received \$2,440,918 so there are a lot of new and exciting things we will be able to do with this additional money. The 5311 grant is a 50/50 percent match for operating expenses while the capitalized maintenance is an 80/20 percent match. With the additional monies, we will be able to lease large buses and will be able to add 30-minute frequencies on the blue, red and yellow lines. This will help tremendously as we have seen capacities increase 300% to 500%. We will also be able to make the yellow line permanent which currently goes out to SportsForce and will extend it to Sawmill Creek to satisfy Cedar Point's request with their contract since purchasing this property. The 50% match the city needs to put into this will come from contracts, passenger fares and advertising revenue. The 5339 Bus & Bus Facility grant is an 80/20 percent match and we will be getting two modified mini-vans to use for out-of-county trips for Erie County residents to access hospitals in Toledo or Cleveland. This will be much more cost effective for us and will free up some of the larger buses for more trips in Erie County. We are creating a long-term parking lot at the Amtrak Station now that Greyhound is also at the facility. The OTPPP grant was competitive and is funded from the gas tax so there is no local match for it. We were awarded the creation of an orange line which will leave from the downtown STS hub and go to BGSU/Firelands which will open a lot of opportunities for students at SHS to take advantage of post-secondary classes offered. This will also provide job training for city residents. We have been in touch with Mucci Farms about their workforce needs and perhaps may run into Huron with this line. We will be adding a fiber network at the Amtrak Station to tie into the internet and will be able to have the Police Department automatically unlock doors for the waiting room. We will be getting Wi-Fi on all of the buses which will allow us to have real-time transit feeds so users can go onto Google maps and actually see where the buses are. Dennis Murray said this is a real game-changer in terms of the ability to provide a very important service to our residents so they can do all of the things they need and want to do. Dick Brady said under the leadership of Nicole DeFreitas, this is the first time the commission has been able to exhale. Typically we have cost overruns and have to take money out of the city's general fund, but we are on budget, Ms. DeFreitas is doing a marvelous job securing these kinds of grants and our ridership is exploding. Dave Waddington asked if a student could use their cell phone to see where a bus is actually located and Nicole DeFreitas said once the Wi-Fi is in, users will be able to track the vehicles. Wes Poole asked how soon some of these new features may be in place to help the passengers and Nicole DeFreitas said she expects these changes by the end of the year, if not sooner.

CURRENT BUSINESS

Upon motion of Dave Waddington and second of Naomi Twine the commission voted to accept all communications. The President declared the motion passed.

CONSENT AGENDA ITEMS

The President asked if any of the commissioners wished to remove items from the Consent Agenda. Wes Poole asked for the item regarding the appropriation amendment to be placed on the regular agenda (new Regular Agenda Item #1 below).

A. Submitted by John Orzech, Police Chief

ANNUAL PAYMENT TO ERIE COUNTY FOR 9-1-1 AGREEMENT

Budgetary Information: The total amount of this expenditure is \$16,961.47. The replacement cost is \$9,342.22 and the maintenance cost is \$7,619.25. The cost will be

paid with funds from the Police Department's 2019 operating budget in the amount of \$8,480.74 and from the EMS fund in the amount of \$8,480.73.

ORDINANCE NO. 19-171: It is requested an ordinance be passed authorizing payment for replacement and maintenance costs for calendar year 2020 pursuant to the 9-1-1 agreement between the City of Sandusky and Erie County; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

B. Submitted by John Orzech, Police Chief

ANNUAL CONTRACT WITH ERIE COUNTY HEALTH DEPARTMENT FOR BULKY & SOLID WASTE VEHICLE INSPECTION SERVICES

Budgetary Information: The city will collect an annual registration fee of \$50 per vehicle for the purpose of inspection, administration and enforcement of Chapter 955. One half of the permit fees collected will be paid by the city to the Board of Health for providing bulky and solid waste vehicle inspection services.

RESOLUTION NO. 039-19R: It is requested a resolution be passed authorizing the City Manager to enter into a contract for services with the Erie County General Health District Board of Health for bulky and solid waste vehicle inspection services for the period of December 1, 2019, through November 30, 2020; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Dave Waddington, the Commission voted to accept the Consent Agenda and declare all ordinances and resolutions as drafted and presented to the City Commission under the Consent Agenda shall take effect in full accordance with the Section reflected in the ordinance and/or resolution in accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. Roll call on the ordinance and resolution: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. The President declared the ordinance and resolution contained in the Consent Agenda passed in full accordance with the city charter.

REGULAR AGENDA ITEMS

ITEM #1 - Submitted by Sally Martin, Interim Finance Director

APPROPRIATION AMENDMENT #3

Budgetary Information: Appropriation amendments are required to update the budget for previous actions of the city. Examples include but are not limited to:

- Boiler replacement at the old City Hall
- New City Hall relocation costs
- Demolition of the Cedar Point Chaussee water tower
- Vehicle purchases
- Administrative support services
- QCI/Pier Track services
- Fire Department services and overtime
- Additional transit line and service
- Recreation expenses

ORDINANCE NO. 19-172: It is requested an ordinance be passed adopting amendment #3 to Ordinance #19-054 passed by this City Commission on March 25, 2019, making general appropriations for the fiscal year 2019; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Nikki Lloyd, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Dennis Murray said the commissioners authorize passage of a budget early in the year but there are items voted on during the course of the year where additional funds need to be directed and this is simply catching up on the paperwork so what the commission has approved matches the budget. This does not include any change orders unless they had already been specifically approved by the commissioners. Sally Martin said overtime for the Fire Department is down to only \$2,000 but does not know if this was simply budgeted too low at the beginning of the year; we are estimating \$35,000 and this could be higher or lower through the end of the year. No overtime has been added for the Police Department. Wes Poole asked how much of this money is for the boiler replacement at the former City Hall and Sally Martin said it is \$25,000 which was approved at the last commission meeting. This particular amendment is to appropriate this expense which was not budgeted or anticipated since we did not know about it at the beginning of the year. Trevor Hayberger said a certification of funds is prepared for expenditures as they are made but this ordinance is simply moving funds from one account to another and a certification is not necessary.

Roll call on the motion: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. Roll call on the ordinance: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**ITEM #2 - Submitted by John Storey, Economic Development Specialist
GRANT AGREEMENT WITH MAGROUP, LLC FOR 256 COLUMBUS AVENUE**

Budgetary Information: The city will be responsible for providing a total of \$21,454 in grant proceeds from the economic development capital projects fund on a reimbursable basis at the completion of the project.

ORDINANCE NO. 19-173: It is requested an ordinance be passed authorizing and approving a grant in the amount of \$21,454 through the small business assistance and signage and façade grant programs to MAGroup, LLC, in relation to the property located at 256 Columbus Avenue; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: John Storey said MAGroup was founded in 2017 by its sole member, Michael Graley, who has approximately four decades of experience from grocer, to stock boy, to operating markets like this. His most recent venture was the operation of Vita Urbana, a neighborhood-based restaurant within the Detroit Shoreway neighborhood in the City of Cleveland. The project location is 256 Columbus Avenue which is one of the most historic buildings in downtown Sandusky. It formerly was the Commercial Bank building and is approximately 100 years old. The space was most recently used for Calvary Church. It is approximately 5,000 SF and has been returned to its original beauty and splendor while modernizing the space and maintaining its beaux-arts interior. At the completion of the project, we will have an artisanal food market specializing in healthy food options, a coffee shop offering breakfast and a bistro offering a variety of lunch and dinner options including rotating daily specials and prepared grab-and-go items. From the physical

infrastructure side of the project, a fire suppression system will be installed which was uniquely designed inconspicuously beneath the cornices. Other updates include a modern kitchen, refrigeration/freezer and food storage facilities, a small event space for meetings and new restrooms for patrons. The total project cost is \$188,000 which includes buildout of the space, a fire suppression system and the purchase and installation of signage. Under the city's rules, the economic development small business assistance grant is providing \$15,000 while the signage grant will provide \$6,454. These grants were unanimously approved by members of the Economic Development Incentive Committee on October 15 and this project is expected to be completed in the first quarter of 2020. Dennis Murray said his recollection of city grant dollars is there is an amount set aside from the entire Issue 8 program which specifically is to go to economic development. There is not a finite amount of money in the sense there is a new pot of money made available each year. John Storey said the amount of \$500,000 is replenished every calendar year and presently, approximately \$150,000 is left in the totality of the grant dollars available. The program is broken down into three pots of money: 1) substantial development; 2) business assistance; and 3) signage and façade. Dick Brady said we typically stay within a ten percent range of funding for the total economic development investments made and this has been done in this case and is not unusual; John Storey said this project is on the low end. Dennis Murray thanked Mike Graley for his investment in Sandusky.

Roll call on the motion: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. Roll call on the ordinance: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

ITEM #3 – Submitted by Matt Lasko, Chief Development Officer

CONTRACT WITH ED BURDUE & CO. FOR DEMOLITION & ASBESTOS ABATEMENT FOR VACANT PARCELS

Budgetary Information: The project cost based on the bid, including advertisement and miscellaneous costs is \$67,342.50. This project will be paid for with FY 2019 Community Development Block grant funds. Liens will be placed on all privately-owned properties for the cost of asbestos abatement and demolition.

ORDINANCE NO. 19-174: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Ed Burdue & Co., LLC of Sandusky, Ohio, for the CDBG FY 2019 demolition project #1; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter. Roll call on the motion: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. Roll call on the ordinance: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

ITEM #4 – Submitted by Jason Werling, Recreation Director

CHANGE IN FEES FOR MILLS CREEK GOLF COURSE FOR 2020 OPERATING SEASON

Budgetary Information: The current fee schedule will not negatively impact the general fund. It is the desire of the Recreation Department to continue to increase the overall usage of the course through memberships, punch cards and daily paid rounds. The city

strives to be the area's lowest-priced golf course while still providing a quality experience to our golfers attracting both locals and visitors.

ORDINANCE NO. 19-175: It is requested an ordinance be passed approving the fee schedule for the Mills Creek Golf Course established by the City Manager pursuant to Section 973.02 of the codified ordinances of the City of Sandusky; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Dave Waddington said he noticed some fees were reduced while others increased a small amount but as far as golf courses go, we are not rivaling any country club and he refers to our course as the 'beer and lunch bucket course' because you can play nine holes for about \$10. He credited Jason Werling for pushing to get more attendance as next year is the 80th anniversary of the course and this is important. Wes Poole asked how soon the commission can be apprised of how well the course did after it closes this year and Jason Werling said by the end of November.

Roll call on the motion: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. Roll call on the ordinance: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

ITEM #5 – Submitted by Jason Werling, Recreation Director

RATIFICATION OF GRANT APPLICATION WITH OHIO DEPARTMENT OF NATURAL RESOURCES FOR RECREATION DEPARTMENT

Budgetary Information: ODNR will provide grant funding from \$1,000 to \$30,000 with a two-year cycle. A requirement of the grant is that the city provide at least a 25% match. The Recreation Department will provide the match with a combination of in-kind services (staff services and training) and funds from the Recreation Department's operating budget.

RESOLUTION NO. 040-19R: It is requested a resolution be passed approving the submission of a grant application to the Ohio Department of Natural Resources, Division of Parks & Watercraft, for financial assistance through the 2020 boating safety education grant program for the purchase of kayaks, a trailer and related equipment for the Recreation Department; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Wes Poole said he has mixed emotions about this and \$30,000 worth of kayaking equipment is not something he is willing to support in terms of priorities. We need to work on our basketball courts and tennis courts and nothing was provided which indicates a significant demand for kayaking. Without additional information about what the program will be like, he sees us making a purchase for something we will not have a lot of use for. If we teach some kids to use kayaks next summer, he does not see this as a long-term, ongoing project and we will then just be storing kayaks. He would have been much more comfortable with some information indicating a significant demand for the use of kayaks or perhaps a work relationship to borrow kayaks from another entity (such

as MetroParks) as there are other things we need to spend money on. This will simply provide for a \$10 million storage building on Cement Avenue. Eric Wobser said as to other recreational needs, we have been working hard over the last several years to make sure we are catching up on things like parks. As for basketball and tennis courts, there are allocations for each in our five-year plan. The basketball courts have been renovated at Scott May Court in Jaycee Park. We are partnering with SCS for the tennis courts because their own courts need to be refurbished. It is important to note there is a specific section of the city's Bicentennial Vision/Strategic Plan which staff works from that talks about one of Sandusky's strongest competitive advantages being our waterfront and improving public access. Specifically, kayaking and canoeing will help with this goal in the back bay and this is very much in line with the plan for our Recreation Department. We have worked to make improvements to Lions Park, Shoreline Park, the Jackson Street Pier - and eventually The Landing Park - over the last five years as they are all connected to the Sandusky Bay Pathway. This is a very important fit for what we have identified as something special about Sandusky which is having a Bay which is protected from the Lake where things like canoeing and kayaking are possible. Jason Werling said Sandusky Recreation currently partners with Erie MetroParks on a Wildlife of Pipe Creek Camp and they provide a trailer of kayaks which they obtained through the same ODNR grant about ten years ago. When multiple children are taken into the back Bay, only so many can go out with each certified instructor and this grant would provide \$1,000 to \$30,000. We currently borrow these kayaks and the trailer, but if this grant were obtained, city staff members would also be trained to teach kayaking for youth and/or seniors. Wes Poole said he would like to see information about this program and how many people it serves each year or how many times we anticipate doing this. Jason Werling said we would like to expand what we are doing now and kids are usually initially hesitant about getting into a kayak but this changes after going out on the water. Part of the grant stipulates having at least four boater safety classes which could be for urban populations with disabilities or seniors and we look to do more than four which is required by the grant. Erie MetroParks has had their kayaks for ten years so far and we hope to have at least this lifespan for ours. Wes Poole asked if there is any concept of how often Erie MetroParks uses theirs and Jason Werling said he could get these numbers. From his experience, there are five to eight organized programs each year where they trailer kayaks to locations. We have already started a collaboration for June 12, 2020, for a morning paddle going from Pipe Creek to Kiwanis Park or from Lions Park to Mills Creek. Wes Poole said the amount of money we are investing is minimal and he will vote to do this but, going forward, his support will be based on the concept of the number of people in Sandusky who will actually benefit from this. When prioritizing our events, he questions whether we should have a swimming program to teach kids how to swim before we deal with kayaks so they would not be so afraid to get into them. He would like to know how many city children are involved with the MetroParks program as this will be important for him when deciding to invest our money. As for the five-year Bicentennial Vision, this is a vision and it is open to changes at any moment in time. Just because it was on the plan five years ago does not mean we are locked into it. Jason Werling said he would agree about swimming lessons and the new pool to be built with the Sandusky City Schools will be used to teach every kid to swim at the third grade level. Wes Poole said we need to be very particular as to how we spend the little bit of money we have with all of these various plans which we really are not sure will come together with different organizations in the community although necessary for the way we are doing business. Issue 8 money is finite and going forward, prioritizing what we spend it on needs to be significantly more than we have in the past. We need to be able to identify if a lot of people will do or benefit from a program before he will support it. Dave Waddington asked if Sandusky is still considered a designated Ohio Blueway or Water Trail and Jason Werling said it is and would like to do an update to it. This teaches water safety and we have a beautiful back bay where people

do not have to worry about waves. Several events were held here when we created the pathway and now there is a dock and thinks this would be great. Nikki Lloyd said she will abstain from voting on this because of her involvement with Paddle & Climb. Dick Brady said when he looked at this legislation, he did not perceive this as putting the city in the amusement park business and that is not what this is. This is about boating safety and his perception is we are a coastal city and people are going to go into the back bay. If we have an opportunity for a grant to educate them to operate safely, it is worth every cent of this \$30,000 and strongly supports this application. Dennis Murray said we are trying new things and not only is Sandusky back to where it was, but we are doing new things and experimenting and hopes this is a success. We should not hesitate to do new things especially when it comes to recreation as we are not sure what people want. This is an instance where if we can provide the kayaks, we will see how much demand there is. Maybe this will work, maybe it will not, but he applauds the fact we are trying new things. We cannot always have a road map to know exactly where it is going to go, but this should not deter us and thanked Jason Werling for bringing this forward.

Roll call on the motion: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole and Greg Lockhart, 6. Abstain: Nikki Lloyd, 1. Roll call on the resolution: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole and Greg Lockhart, 6. Abstain: Nikki Lloyd, 1. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.

ITEM #6 – Submitted by Aaron Klein, Director of Public Works

LEASE AGREEMENT WITH LUKE KROMER FOR CITY PROPERTY LOCATED AT 3807 WEST BOGART ROAD

Budgetary Information: The money received will be placed into the general fund.

ORDINANCE NO. 19-176: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a five-year lease agreement with Luke A. Kromer, of Sandusky, Ohio, for Parcel #33-00230.000 located at 3807 West Bogart Road for agricultural and related purposes; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Dennis Murray said one question posed tonight was about why the city should not sell this and asked what we use this property for. Aaron Klein said when this came out in 2014, he recalls two reasons why the city should not sell it. The first is because it is adjacent to the firing range and we need this area for backup and to maintain a secure area. The other reason is this is a backup location for land application of sewage sludge for the Waste Water Treatment Plant. In the meantime, we do not have to maintain this and can make a very small amount of money on it.

Roll call on the motion: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. Roll call on the ordinance: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

**ITEM #7 – Submitted by Todd Gibson, Sr., Facilities & Properties Supervisor
PAYMENT TO GUNDLACH SHEET METAL FOR EMERGENCY REPAIR TO BOILERS AT 222
MEIGS STREET**

Budgetary Information: The cost of boiler #1 repair work is \$15,943 and the cost of boiler #2 repair work with asbestos abatement is \$14,899 totaling \$30,842 for labor and materials. The first \$25,000 will be paid with capital funds and the remaining balance of \$5,842 will be paid with funds from the Building Maintenance Division's operating budget.

ORDINANCE NO. 19-177: It is requested an ordinance be passed approving and ratifying the emergency boiler repair work performed at the former City Hall building, 222 Meigs Street; authorizing and directing the City Manager and/or the Finance Director to expend funds for the emergency repair work to Gundlach Sheet Metal Works, Inc. of Sandusky, Ohio, in the amount of \$30,842; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Wes Poole said a few moments ago the commission was told they were buying a new boiler, but this does not seem to coincide with that. He has concerns about boilers as old as these are and putting \$30,000 into them rather than purchasing new when we have already budgeted for a new boiler. Aaron Klein said we looked into the boilers when they went out several weeks ago and a new boiler would cost about \$120,000 (each) so this item is to repair the existing system. \$25,000 will be taken from the capital budget allocated for facility repairs, maintenance or upkeep and is exactly what this money was set up for. The remaining \$5,000 will be taken from the operation and maintenance budget and said this was definitely something the Police Department, Municipal Court and Recreation Department need so they can put space heaters away. This also includes asbestos abatement on some of the insulation. Greg Lockhart asked if any other repairs are anticipated for this building and Aaron Klein said unfortunately, until the building has a demolition ball through it, he cannot predict this. Likely, while these departments are still in the building, there will be repairs needed but he does not have any idea what they are. This is why it is important to get out of this building as quickly as we can. Wes Poole asked if we are required to get bids to do this kind of work. It is nice two local companies were contacted and only one responded, but this does not change the fact we had a responsibility to bid this and have had over two weeks to get them. There has to be someone who fixes boilers within our three county area. He is uncomfortable violating the Charter 'just because' and this obviously was not an emergency if it took two weeks and staff could have called to get something. Additionally, Wes Poole said the appropriation ordinance states replacement of boilers and asked if this is what we are doing. Sally Martin said this was her mistake; it is for repair. Wes Poole said with the amount of money it takes for simply replacing small things on these decrepit boilers, he is not sure we should not just buy another boiler. He will vote no on this because staff did not get the required bids or estimates for it and could have made some effort at getting something to keep us within the law. Dennis Murray said the suggestion has been made we have violated the charter by soliciting a local firm(s) to engage in emergency repair work and asked the Law Director to address this. Trevor Hayberger said Section 24 of our Charter states we can alleviate competitive bidding if something is determined to be an emergency which is what was done at the last commission meeting. Dick Brady said this was deemed to be an emergency repair at our October 14 meeting and believes the vote was unanimous as an emergency situation which would have allowed Aaron Klein to proceed immediately with the repairs. We are not in the business of being able to provide deferred maintenance on a building like this. When a boiler goes down, especially one as

obsolete as these, we have no clue how long it will take to get it repaired. Had we reached out and taken our time getting bids, we may have found the part was so obsolete it would have taken until February or March to get it repaired. We have an obligation to our residents to not waste these kinds of resources by doing that and believes Engineering acted in a very professional manner and this commission approved this prior to their actions. Wes Poole said he voted for the emergency which simply meant it took effect right away and accepts the fact we need to fix the boilers. They were not fixed the next day or the day after and a phone call to meet with the requirements for bidding is fine. If we are going to be declaring things as an emergency as an excuse to get around the bidding processes he will probably take a closer look at what he votes on as an emergency.

Roll call on the motion: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray and Nikki Lloyd 5. Nays: Wes Poole and Greg Lockhart, 2. Roll call on the ordinance: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray and Nikki Lloyd, 5. Nays: Wes Poole and Greg Lockhart, 2. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the city charter.

ITEM #8 – Submitted by Jane Cullen, Assistant City Engineer

NECESSITY TO PROCEED WITH WEST SIDE UTILITY & CONNECTIVITY PROJECT

Budgetary Information: The estimated cost of \$6,250,000 will be broken down as described below:

Sewer fund, storm water	\$2,234,889.00
Water fund	3,408,453.00
Sewer fund, sanitary	132,500.00
Issue 8 (2020 pathway)	210,169.00
Capital (2020 pathway)	200,000.00
Issue 8 (Street)	<u>63,989.00</u>
TOTAL	\$6,250,000.00

After construction estimates are complete, the city will seek loan opportunities through the Ohio Water Development Authority for all funds related to sewer and water.

RESOLUTION NO. 041-19R: It is requested a resolution be passed declaring the necessity for the city to proceed with the proposed west side utility and connectivity improvements project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Nikki Lloyd and second of Naomi Twine, the Commission voted to approve this resolution under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Aaron Klein said this is a rather large project and provided a map showing its full magnitude. This was originally called the Venice Road water line project and started because we had so many main breaks on one of the water lines which forced a lot of the businesses to shut down during certain shifts. It was originally planned for about one to two years from now in our budget, but ODOT indicated they were resurfacing Venice Road and Fremont Avenue in 2021 so we moved it up. As we moved it up, we also talked to ODOT to see if they could move their resurfacing to 2022 to make sure we could complete our project in time and not conflict with them. The project entails a lot of underground infrastructure piggybacked with some surfacing infrastructure. The first portion of the project is a storm sewer intermittently along Venice Road and the Sagamore, Linden, Elwood and Wuertz Streets and Edgewater Avenue neighborhood which has a lot of

flooding. We have existing storm sewer systems but they are in shambles and need to be replaced. Outfalls will go directly into Sandusky Bay so we do not have to rely on the railroad ditch which is very important in any situation. There are two water lines in this area and one is an 8" line which will be increased to 10" which the businesses and residents along Venice Road are connected to. There is also a 16" transmission main which is used to service the subdivisions south of Venice Road and goes out to Bay View. We will reconnect everyone to the 10" and will replace a 6" main with an 8" main in the southeast neighborhood. A couple of issues we are having involve acquisition as some of the catch basins from the old storm sewer were located on private property and we need to get them into the city's right-of-way. Additionally, we will need to acquire some land on two properties along Venice Road for the water line and the bicycle path. We know we have to dig on the north side of the road which is the side the bicycle path will be on. As we are digging and backfilling and going through this process, we are going to be replacing the surface with the bike path/Issue 8 money to change the grass and drive approaches to a full bike path surface. We will also incorporate delineators and striping to keep the commuters safe since it is an off-road bike path. At the onset of the project, safety was important, not only for the cycling community, but for pedestrians. We looked at two things which are not part of this project including extending the 10' multi-use path past the Cold Creek bridge to the intersection of Fremont Avenue, but the bridge was not designed nor was it wide enough to accommodate a second bridge next to it or to build new. In addition, with the bike path on the north side, we would have to build retaining walls because it is very steep on the northwest corner of the bridge where the bike path will cross. Finally, we would have to completely redo this intersection at Fremont Avenue and move the driving and turn lanes south so this got very complicated. We hope to eventually take this path all the way to Bay View and putting it on the north side of the roadway is very difficult because we may need to cross over at some point if we cannot do this because of property acquisition. The natural location is to cross over at Fremont Avenue and we did not want to extend this and then have to turn around and tear everything up so we backed off of this for now and will deal with this in a future phase. We worked with the Planning Department, through the Sandusky Neighborhood Initiative, to also evaluate sidewalks east of Edgewater Drive going all the way to Tiffin Avenue. This would be on the north side of the road to provide pedestrians a way to get to Tiffin Avenue. We were hoping to include this in the project, but the sidewalk itself was estimated to be \$300,000 by the design engineer and it got so much bigger with the sewer and water lines. We need to do more storm water on that side and reevaluate this in the future with the Planning Department and the Neighborhood Initiative. We had to figure out how to get all of the pedestrians and families from the south side of the road in the Cold Creek, Venice Heights and Thorpe Drive neighborhoods across the bike path safely. We will be putting in pedestrian flashers/crossings at Cold Creek from Mill Pond Drive. We will likely need additional crossings, perhaps at Edgewater or even further west but at this time, this was the best location. Crossings cost \$30,000 to \$50,000 depending how they are designed and we wanted to make sure we at least provided one crossing at this time and evaluate how it works before proceeding with adding more. Knowing this project is going to be bid now, the contractor will probably not mobilize until late winter or early spring. There will not be any work on Venice Road in the construction timeline for the project between Memorial Day and Labor Day and two lanes will have to be maintained on Venice Road at all times. Some of the work on Venice Road may be pushed to next winter which is also why we wanted to push the ODOT project back to 2022. The majority of this work is for sewer and water and we are planning on going to the Ohio Water Development Authority for loans and the most recent interest rate was 2.08%; we anticipate it being similar for a 30-year loan. Issue 8 street money will be used to resurface Linden Street, Sagamore Street and Edgewater Avenue since these streets ranked very low on our inventory to complete the project. We know we are going to have a lot of

interest and many hungry bidders who have already heard the project was coming out. Many of the big contractors are excited so there will be very competitive pricing. Wes Poole said this is a very large and ambitious project and Aaron Klein has done a very thorough job planning for it. The community, especially those who are out on the west end, will really be happy no matter how long it takes us to get it done and it will be well worth it. Dennis Murray said this is one of the major items which came up when doing our strategic planning as well as those on the west end who said they wanted to connect them to the rest of the city with the pathway. A lot of folks do not really remember this used to be the Village of Venice for many years which was annexed in 1964 and this is long overdue. We should take great comfort in hearing the thoroughness of the planning. Many communities do not have control of their public planning, streets, water and sewer all under one roof so we are not having a new road put in only to come back a few years later and tear it up for new sewer and water lines. We control all of these pieces together and are able to plan this out and get much more return on our investment.

Roll call on the motion: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. Roll call on the resolution: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. The President declared the resolution passed under suspension of the rules and in full accordance with Section 14 of the city charter.

CITY MANAGER'S REPORT

- We had a late notification from the railroad and **they will be closing the Edgewater Avenue crossing next Monday which will impact Election Day.** This closure will affect the two polling locations including the City Service Center and the Erie County Health Department. The Sandusky Transit System is offering, for the second year, free rides to polling locations.
- **City offices will be closed on Election Day, Tuesday, November 5.** This change was brought forth by the commission to add this as a municipal holiday. Several city employees will be poll workers because there is a shortage in Erie County and we hope everyone gets out to vote.
- Eric Wobser said he wanted to make sure the commission and public are aware of something which will take place early in 2020 because there will be a significant increase in resources dedicated to a new funding activity. Late this year or early next, we will bring an item forward for consideration which normally would wait until the budget is passed. The passage of Issue 8 allowed the city to dedicate **new public funding for a variety of infrastructure** throughout the city although, unfortunately, we had under-invested for several years due to the very difficult financial and fiscal circumstances the city faced. We have created new programs to update our parks, trees, sidewalks and vehicles and a significant funding increase was dedicated to local streets. Ultimately, when we did put funding into local streets, we had done so based on a report which the Public Works Department prepared to analyze and provide an objective score of the condition of our pavement. Ultimately, based on the resources we could dedicate to streets over a five-year period, we would be able to hold our score. We have been updating our report and over the last year have been working very closely with Aaron Klein and his staff and those in the Finance Department to figure out how we could dedicate more resources to local street funding. We know investing these resources would allow us to hold our road conditions steady but because we made the strategic decision to do some of the worst streets made of cement/concrete first which came at a higher price point per linear mile so we were not getting as much bang for our

buck in the total amount of pavement although we were tackling some of our biggest liabilities and worst streets. In addition, we knew and we have heard from the commissioners and from the public this is an area they want to see us investing in more. We looked at what we could do to dramatically improve the amount of local funding being put into streets. We saw the pavement condition ratings decline slightly over a five-year period to the point we were able to pave about 100 blocks in total over a five-year period because of the passage of Issue 8. The State of Ohio passed a gas tax earlier this year which was included in the budget and Sandusky's share of this tax will allow us to put an additional \$500,000 into local street resurfacing each year. We were able to dedicate about \$1.1 million annually into **local street resurfacing** since 2015 but starting in 2020, we will be able to add an additional \$500,000 taking this figure to \$1.6 million. We are also very excited that in addition, we have been able to do a very good job over the last several years of holding our expenses under budget because we were being cautious in certain areas where we make investments and wanted to make sure certain things came out the way we thought they did. The good news is they have and we are announcing our goal for 2020 and 2021 is to be able to put an additional \$1 million of local general fund resources into resurfacing which will bring our total annual investment in local street resurfacing to \$2.6 million for a 150% increase in funding. To put this into perspective, we will go from having paved about 100 blocks between 2015 and 2019 to paving an average of 100 blocks annually and should be able to get to every road in the city within a ten year period. In addition, about ten percent of the \$2.6 million going straight into repaving projects will be held aside so we can make our streets safer for vehicles, for traffic calming and safety. The best way to make sure these improvements are done is to set aside an additional piece of funding. We have heard the public hoping for more investment in local streets and have worked really hard internally and have been pushed by the commissioners to find more resources to put into local streets. This will be a great, sustainable program and the public will start to see the benefits as quickly as possible. Aaron Klein said we are still working through the list of streets for 2020. We are adding and subtracting based on streets which were lower on the list and will finalize it by the end of 2019 to bid the CY2020 resurfacing and allow us to get to these streets as soon as possible. We will have a lot of asphalt going down with these streets and ODOT's redoing State Route 6, Shoreline Drive, McCartney Road, Pierce and Buchanan Streets to keep the motorists happy. Dennis Murray said this is not the Affordable Care Act, but as Joe Biden said, "this is a big deal". We have been pushing for more investment in roads and to be able to make a 150% increase is phenomenal. We have talked about some of the savings and where we have been able to find savings, but a big part does go back to an important initiative by the Audit/Finance Committee and the Finance Director finding a way out of the municipal insurance pool we used to be a part of. The city was basically providing this health insurance pool with a subsidy to the other members and there was a strong recommendation made to get out of it and this is where a good part of the savings have gone to.

- **Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept a donation of \$500 for the Sandusky Police Department from Firelands Winery. The President declared the motion passed.**
- **Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept a donation of \$500 for the Sandusky Fire Department from Firelands Winery. The President declared the motion passed.**

- **Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to accept an anonymous donation of a \$50 McDonald's gift card for the Sandusky Fire Department from the family of a patient as a thank you for picking up their family member in the ambulance numerous times. The President declared the motion passed.**
- **Upon motion of Wes Poole and second of Naomi Twine, the commission voted to accept a \$1,000 donation from the Brady family. This included a cash donation of \$258.09 toward the cost of a new podium for the City Commission Chambers. An in-kind donation of a full-color city seal logo which is now affixed to the podium (valued at \$741.91) was also received. The podium was designed and built by the same company who built out the furniture in the new commission chambers. The President declared the motion passed. The President announced the motion passed with Dick Brady abstaining.**
- **Eric Wobser congratulated Lt. Dana Newell upon receiving the "Community Service Award" at the 69th Freedom Fund Banquet hosted by the NAACP on October 19. This is a well-deserved recognition for his over 24 years of service to the community. Eric Wobser said he was very fortunate to be able to attend this, along with several commissioners, and said it was a very special evening. The attendance was strong for a very strong organization.**
- **Members of the Fire Department participated in trick-or-treat at Cedar Point.**
- **The Fire Department has been very busy with Fire Prevention Month giving safety talks and tours of the fire station to school children.**
- **Eric Wobser thanked Dan and Mary Grieger of Bay View and Barnes Nursery of Huron for donating the 35' Blue Spruce that will illuminate Schade-Mylander Plaza throughout the holiday season. The tree will arrive downtown during the week of November 11.**
- **With the \$5,000 donation received by Wendy Allen on January 17, 2019, for tree plantings throughout the city, staff was able to plant 20 trees in one of the areas most impacted by the sidewalk repair project a few years ago. There are now five new trees on 50th Street, one on 46th Street, four on 44th Street, nine on 42nd Street and one on Columbus Avenue. Eric Wobser thanked Ms. Allen for this generous gift toward improving our urban forest.**
- **Various divisions have begun routine winterization throughout the city including removing drinking fountains, docks and buoys, draining park fountains and closing restrooms and other facilities. On November 4, Street crews will implement winter traffic patterns on the Milan Road overpass at the Butler Street off-ramp.**
- **Staff in Facilities & Properties Division has started stringing lights in Washington Park for the Holiday season and will be hanging light pole garlands and banners along downtown streets in early November.**
- **The Streets Division will begin city-wide leaf collection on November 6. There will be a drop-off area for bagged leaves near the Marquette Drive entrance to the City Service Center from October 21 to January 6. For questions about the city's leaf collection program, call 419.627.5829.**

- Congratulations to the following staff on their **promotions**:

Bill Burch, Jr. was promoted to Chief Operator and Dawn Bennett was promoted to Utility Operator at Big Island Water Works. Joe Dauch was promoted to Maintenance III in Streets & Traffic. Aaron Fraley was promoted to a Maintenance III/Construction Maintenance and Bailey Rarick was promoted to Maintenance III in Water Distribution.

- The **Planning Commission** meeting is November 26 at 4:30 p.m. in the commission chambers.
- The **Board of Zoning Appeals** meeting is November 21 at 4:30 p.m. in the city commission chambers.
- The **Landmark Commission** meeting is November 20 at 4:30 p.m. in the city commission chambers.
- The **Public Arts & Culture Commission** meeting is November 19 at 5 p.m. in the city commission chambers.
- Eric Wobser announced the **appointment of Michelle Newell to the Public Arts & Culture Commission**. Ms. Newell is an employee of Sandusky City Schools and will replace Roz Shepherd who recently resigned. One member of this Commission is required to represent a high school and/or college art program and Michelle is the Coordinator of the Junior Arts Academy geared toward students in Grades 3 through 6 as well as being part of the Great Lakes Visual & Performing Art Association with SCS.

OLD BUSINESS

None.

NEW BUSINESS

Upon motion of Dick Brady and second of Naomi Twine, the commission voted to hold an executive session regarding personnel, Commission Clerk evaluation. Roll call on the motion: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. The President declared the motion passed.

AUDIENCE PARTICIPATION

Tim Schwanger, 362 Sheffield Way, said he looked at a copy of Minutes from the July Tree Commission meeting which noted we were able to plant 470 trees this year which is an increase from 270 because the bids came in lower. Over half will be planted in city parks rather than in a boulevard. He is being told some residents have been waiting for trees in their boulevards for years including one lady in the 700 block of Perry Street who asked for her tree to be trimmed. They actually ended up removing the tree and she had no idea there was a Tree Commission or what the process was for having a replacement tree planted. He thinks there are probably a lot of people who do not know what the process is for this and thinks the members of the Tree Commission could discuss, moving forward, how to notify residents of removals and how they may inquire about replacement. He understands some people are getting these letters while others are not and there needs to be some definition moving forward. He is not complaining about the tree program because we are much further ahead today than we were five years ago, but is asking for

some finer details so people have the opportunity to either get a new tree or say they do not want a new tree.

Arlene Thompson, 1902 Adrian Circle, said back in 2014, the city removed nine trees out of fourteen on Adrian Circle. At that time, they were told some of the residents received a letter stating this was going to happen because of bulging sidewalks due to tree roots. She has lived in her home for 48 years and it took a long time for those roots to even move 1". The point is, some residents did not receive a letter including herself. Those who did receive letters were provided information about a choice to have their sidewalks fixed for free if they would allow the city to remove their tree. After they inspected the sidewalks and they were told all of the trees had to be removed, she inspected the sidewalks and said they were not inspected very well because some were worse than the ones replaced. She went to her neighbors and asked if they would like their tree replaced and those who wanted one received one. Those who said no thought those trees would grow up and fall over on their house and this was their choice. This street was demolished aesthetically because of the Crimson Maples which made an arch over the street and now there are five trees left on Adrian Circle. There should not have been a choice in this matter but that is democracy. The whole program was done haphazardly and she heard there was money allotted for sidewalk repair and they were going to tie this in with the trees. There was no money for both as a joint effort. In the 1970's, they had to repair a section of their sidewalk and had to pay for it through their taxes and she does not know where that program went. They also want sidewalks for Pipe Street, but have been told the neighbors in this area did not want to pay for them – yet residents of Adrian Circle were required to fix and pay for theirs. Dave Waddington said he was not on the Tree Commission in 2014 but is currently is and they have a public meeting tomorrow. The process discussed tonight is a good idea and there are several different committees and groups and there has to be a better way to get this information out. Arlene Thompson said someone was trimming a tree in her neighborhood and understands the resident had called and asked for her Blue Spruce to be trimmed in the boulevard; the Arborist was not trimming a Blue Spruce. She wondered who wrote or took the order and asked why this tree was trimmed and not removed.

Sharon Johnson, 1139 Fifth Street, said everyone is being quiet about Hank Solowiej's resignation. He was well respected and racked up awards and what he did was completely out of character. Something serious had to go down here for him to walk off the job without notice and thinks we need to get to the bottom of this. It is all said, done and over with and it is a shame we have lost two key people - the Law Director and the Finance Director - within two years, and we need to find out why we lost these people who keep our wheels greased. They are very important to the city and we cannot have a revolving door on these positions, does not know if something is going on with the City Manager and said there is no place to whistle blow. Both of these positions were put under the City Manager and she does not know what is going on. She attended the Audit/Finance Committee meeting on Friday and they did not want her to talk about it but she got her comments in anyways. They said the Auditor was in touch with the Audit/Finance Chairman who wanted to know what is going on down here and asked if the books are okay; the Chairman said they are. Because of this situation, we need to have an audit on the books to clear the way for someone else who is coming in as a precaution. She does not know what is going on here but it is a shame this had to happen.

Tom LaMarca, 206 48th Street, said the word safety was used a lot tonight for water and roads and thinks it a really great time to bring this up although he knows he is beating a dead horse. Sally Martin said we are only \$2,000 over budget on overtime for the Fire Department, but Perkins Township, Margaretta Township, Huron and Berlin Heights

come to our aid on a regular basis. This past weekend, Perkins, Huron and Margareta got called in to assist Sandusky with emergencies or fires along with EMS runs being wild and crazy. The Fire Fighters are overworked to the max and, in addition, we called in a four person off-duty crew to help so the \$2,000 which the city is allegedly over budget on right now was probably doubled this past weekend by calling in this crew. He would like the commission to take a step back on relocating the Police Department from Meigs Street to the former American Crayon site and spending \$15 to \$20 million on another big glorious building. On the positive side, we will own this, but on the negative side, he does not think we need to do this. We need to capitalize on the site we have on Meigs Street. The Municipal Court will also be here and trains will be going by every seven to nine minutes and the Judge will not be happy with that nor will a jury. The city could then take advantage by adding a room for Recreation and does not think they need a big grandiose meeting center. The city could capitalize on the skate park which is there now and could add to it; the basketball courts could be thrown in and lit and there is ample parking. The tennis courts are already here although they need to be reworked and this is all recreation-oriented. There is a fishing pier right behind the building and in the event there are any crowd control problems, we have an immediate police response because they will already be there and this will be a win-win situation in his book. A walking trail could be created along the water to add to the bike path which all 12 people are looking forward to. As for the boilers, \$30,000 for repair is high but boilers are expensive and there are not a lot of people who can work on them. We will be in the Meigs Street site for at least one to two years down the road and with this in mind, suggests shopping and getting bids for new boilers now. Bids do not cost money and even if it were to cost \$500, the city should get it done. With the success of Cedar Point on the sale of their \$99 gold passes, the city will receive a one-time amusement tax increase. This means there will be many people who normally would have come to the park three or four times and pay a daily ticket pass who will no longer be paying this multiple times in a season. He hopes the Audit/Finance Committee and Finance Director remembers to consider we will have a big decline in the amusement tax to the city coffers next year.

At 6:43 p.m., the President announced a recess of the regular session. The Commission went into Executive Session at 6:48 p.m. At 7:09 p.m., the commission returned to open session.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept the evaluation of Commission Clerk, Kelly Kresser, and place it in her personnel file. The President declared the motion passed.

Upon motion of Dave Waddington and second of Dick Brady, the commission voted to increase the salary of the Commission Clerk by \$7,500 effective January 1, 2019.

Discussion: Dave Waddington clarified this pay increase is for merit for her CY 2018 evaluation and said she will not be subject to additional merit increases for CY2020 and CY2021.

Roll call on the motion: Yeas: Dick Brady, Naomi Twine, Dave Waddington, Dennis Murray, Wes Poole, Nikki Lloyd and Greg Lockhart, 7. The President declared the motion passed.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to adjourn at 7:12 p.m. The President declared the motion passed.

Kelly L. Kresser, CMC
Commission Clerk

Dennis E. Murray, Jr.
President of the City Commission