

The President called the meeting to order at 5:00 p.m. after the Invocation, given by Dennis Murray, and the Pledge of Allegiance.

The Clerk, McKenzie Spriggs, called the roll and the following Commissioners responded: Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington. Commissioners Dennis Murray, Naomi Twine and Mike Meinzer were in attendance via teleconference due to the COVID-19 pandemic. A motion made by Naomi Twine and seconded of Mike Meinzer excused Blake Harris from the meeting.

City staff present: Stuart Hamilton – IT Manager

City staff via teleconference: Justin Harris – Acting Law Director, Michelle Reeder – Finance Director, Eric Wobser – City Manager, Matt Lasko – Chief Development Officer, Aaron Klein – Director of Public Works, Rick Wilcox – Fire Chief, McKenzie Spriggs – Commission Clerk.

Upon motion of Dave Waddington and second of Mike Meinzer, the commission voted to approve the Minutes of the July 27 meeting and the August 3 special meeting and suspend the formal reading. The President declared the motion passed.

AUDIENCE PARTICIPATION

Sharon Johnson, 1139 Fifth Street: 1. Justin Harris' consulting contract as city attorney: Mr. Harris signs his title with his law firm as "Shareholder." What exactly does that mean? Mr. Harris and his firm represent Cedar Point. Mr. Harris is a board member of Wightman Weber, a nonprofit. Mr. Harris is a professor at BGSU.

All three of the mentioned entities have done business with the city. How does the city expect to handle these situations when they come before Mr. Harris for contracts and a possible conflict of interest with Mr. Harris? (Consent Item A)

2. A point of information: Commissioner Murray's sister is a board member of Erie Metro Parks. (Consent Item C)

CURRENT BUSINESS

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to accept all communications. The President declared the motion passed.

CONSENT AGENDA

The President asked if the commissioners wished to remove any of the items on the Consent Agenda. The commissioners wished to leave as is.

A.

AGREEMENT WITH REMINGER CO. LPA FOR PROFESSIONAL LAW DIRECTOR SERVICES

Budgetary Information: The cost for the professional law director services is \$6,500.00 per month and will be paid with funds from the Law Department's operation budget (50%), Water Funds (25%), and Sewer Funds (25%);

ORDINANCE NO. 20-114: It is requested an ordinance be passed authorizing and directing the city manager to enter into an agreement with Reminger Co., LPS of Sandusky, Ohio, for professional law director services for the city of Sandusky; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

B. Submitted by Aaron Klein, Director of Public Works

AGREEMENT WITH ODNR TO ACCEPT \$4M FOR CONSTRUCTION OF CEDAR POINT CAUSEWAY WETLANDS PROJECT, PHASE I

Budgetary Information: There is no impact to the City budget as all project activities will be paid for with the available funds from ODNR on a reimbursable basis. Staff is also requesting from ODNR to have a portion of our time reimbursed, but we are still in negotiations on that.

ORDINANCE NO. 20-115: It is requested an ordinance be passed authorizing and directing the City Manager to accept grant funds in the amount of \$4,029,500.00 from the Ohio Department of Natural Resources in cooperation with the Ohio Environmental Protection Agency for the

Cedar point Causeway Wetland Project – Phase 1 and the related Sandusky Bay Initiative; authorizing the city manager to execute the grant agreement and to expend the funds consistent with the grant agreement; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

C. Submitted by Aaron Klein, Planning Director

TWO (2) EASEMENT AGREEMENTS BETWEEN THE CITY OF SANDUSKY AND ERIE METROPARKS REGARDING THE LANDING PROJECT

Budgetary Information: There will be no impact on the City's budget to acquire these easements.

ORDINANCE NO. 20-116: It is requested an ordinance be passed approving a temporary construction and permanent utility easement granted to the city by Erie MetroParks for the Landing Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

ORDINANCE NO. 20-117: It is requested an ordinance be passed approving a train and access easement granted to the city by Erie MetroParks for the Landing Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dennis Murray, the Commission voted to accept the Consent Agenda and declare all ordinances and resolutions as drafted and presented to the City Commission under the Consent Agenda shall take effect in full accordance with the Section reflected in the ordinances or resolutions whether they be in accordance with Section 13 or Section 14 of the City Charter.

Discussion: Justin Harris responded to the audience participation question and said it is not uncommon for law firms to serve as interim law directors for municipalities. He, and Dennis Murray as attorneys have heightened ethical obligations by virtue of their Bar licenses that requires them to practice in accordance with Ohio's rules and professional responsibility and to avoid conflicts. With respect to his representation at Cedar Fair, he represents them in general liability—when someone slips and falls, when they have issues with employment claims against them. With respect to contractual work, he has not done business on behalf of Cedar Fair. That is done by Duff Milkie and another lawyer by the name of Rajid. We have barrier walls that are set up so he does not know certain things in regard to Cedar Fair. With respect to his previous job as an adjunct professor at Firelands college, but he has not done that in three years. To the extent the city has a contract or relationship with Firelands, he does not think there will be a conflict. If there were to be a conflict, he would get a conflict waiver from Cedar Point and the city, indicating that he can represent both parties or he will recuse himself from that particular item. When discussing him taking over during the short term, from Trevor Hayberger, they did not see any items on the horizon that would cause conflict, during his time here. The goal was to get a lawyer during the short-term. What business the city and Cedar Fair have months down the road, may be irrelevant as he may not be here during that time, and will leave the length of his work up to the commission and Eric Wobser.

Dick Brady said similar to anyone sitting at the table, when conflicts come along, the commissioners and the law director are expected to recuse themselves.

Dennis Murray responded to the public questions. He said what it means to be a partner or shareholder of a firm is that he is a partial owner of his firm. He said the items Justin Harris discussed with Eric Wobser and the commission before coming on board as acting law director are entirely accurate. With respect to Margaret Murray serving on the MetroParks board, that is accurate and she is a volunteer. He has not discussed this matter with her. The issue in terms of a conflict of interest is whether there is a direct or specific benefit, and there is no benefit to him or his sister in regards to this item. He does not believe he is in conflict.

Dick Brady thanked the Erie MetroParks for their work on easements presented in Item C.

Roll call on the motion: Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 6. Roll call on the ordinances and resolutions: Dennis Murray, Dick

Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 6. The President declared the ordinances and resolutions contained in the Consent Agenda passed in full accordance with the city charter.

REGULAR AGENDA

ITEM #1 - Submitted by Aaron Klein, Director of Public Works

U.S. CUSTOMS AND BORDER PROTECTION LEASE AGREEMENT

Budgetary Information: There is no lease payment received for this lease as it is a requirement of the federal government when an international port exists. As owner, the City of Sandusky will be responsible for maintaining this facility to the standard requirements contained within this lease and to absorb all costs associated with the lease. It is unknown at this time what the annual costs will be, but staff will monitor these costs over the next several years so they can be rolled into future agreements for the Owen Sound ferry lease.

Negotiated as part of the Ministry of Transportation of Ontario's (MTO) long-term lease for the Pelee Islander, there will be a capital contribution for the Jackson Street Pier rehabilitation project to be paid over the term of the agreement. All non-capital proceeds derived from those lease payments are to be deposited into the Jackson Street Pier fund.

ORDINANCE NO. 20-118: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a lease agreement with the United States of America, acting by and through the designated representative of the U.S. Customs and Border Protection for a portion of the Jackson Street Pier property for Homeland Security; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the city charter.

Upon motion of Naomi Twine and second of Dave Waddington, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Wes Poole asked how we are funding Section 4 of this contract. Where are the funds coming from to take of our responsibilities on the pier.

Aaron Klein said the intent is to fund through lease payments and other sources. There is a Jackson Street Pier account that receives funding on an annual basis. In the past it would receive funding from the parking meter that was out there. This year through lease agreements, events, etc. we are trying to get the fund establish and reimburse the building maintenance accounts or taking items and materials from those funds.

Michelle Reeder said we need to look at it after this year, and when we are able to rent the facilities out, to make sure we are able to maintain the pier for the future.

Wes Poole asked based on the lease agreements in the past, how do we fare money-wise? Do we have to take dollars from the general fund?

Michelle Reeder said this is an item we will have to work closely with Public Works and other departments on. With the pier just being rehabbed, we don't expect any large bills for maintenance items in the near future. Utilities will get absorbed through lease agreements in the future.

Wes Poole said he recognizes we are picking up the pier, collecting trash, etc. and he recognizes we are on the hook with this lease with Canada. He asked if these are new expenses or if this is similar to a past lease?

Aaron Klein said it is his understanding that we have never had a lease with the federal government for this site. When he got here seven years ago they started pushing, saying we needed a lease. We started realizing how expensive it was going to be to do the improvements they needed and requested. Because we never operated under a lease, we did improvements as

they were requested. They were great at holding off until the pier was completed to enter into a formal agreement. We technically have been responsible for the work they have requested. Many materials in the past came from the O & M budget, building maintenance, or if funds were available in the Jackson Street Pier accounts. We held their facility together with band aids until we could get something operational that met the federal requirements.

Wes Poole asked if we could keep records to show what the contract costs us? For example how much we spend emptying their trash cans.

Aaron Klein said absolutely.

Roll call on the motion: Yeas: Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 6. Nays: 0. Roll call on the ordinance: Yeas: Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 6. Nays: 0. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

After this item passed Dick Brady requested to read into the record a letter from the Director of Field Operations at the U.S. Customs & Border Protection Agency, Robert E. White.

I am very excited the city of Sandusky has completed the Jackson Street Pier and Shoreline Drive project which includes a new customs and border protection facility for our officers to process arriving ferry passengers and vehicles. The completion of this project is an excellent example of the CPB stakeholder engagement process to bring economic growth to local communities. I want to thank all who collaborated on this project. It was the thoughtful and productive interactions between CPB, Chicago Field Office, Port of Toledo/Sandusky, the city of Sandusky, local community members that contributed to the completion of this project. You all provided a significant and valuable perspective that helps CPB to focus our efforts in areas that promote the exchange of international commerce. It is so important that we work together with the top decision makers in both industry and government to ensure that our efforts are robust and productive. The Jackson Street Pier and Shoreline Drive project is a best practice, a model for this kind of engagement.

Robert E. White
Director of Field Operations
Chicago Field Office

CITY MANAGER'S REPORT

- Congratulations to officer **Chris Rankins, who is retiring** from the agency after 27 years of service. His last day working at the department is August 19. Chris has served in many roles at the agency to include SRO, Field Training Officer, Firearms instructor, Alice Instructor and Community Impact Officer. Chris is a Sandusky Blue Streak. We wish him well in his retirement and he will surely be missed!
- **The police department was awarded a \$15,000 technology grant from the Office of Criminal Justice Services for Coronavirus Emergency Supplemental Funding.** The grant submission was approved at the May 11, 2020 Commission meeting. The funds will be used to purchase various technology, including tablets, cameras, hardware and software to conduct meetings, interviews and training, to avoid personal contact when appropriate and do so virtually.
- **Fire Chief Rick Wilcox has announced that he will be retiring on August 21, 2020 after 29 years in the fire service.** He started with Sandusky Fire in August 2017. We wish him well on his future endeavors.
- Captain Jim Green will be serving as Interim Fire Chief until a new Chief is hired. He has served for 33 years. The replacement of the Fire Chief is outlined in the city charter

and will require a search committee, so staff will be back to outline a process after conferring with the city commission.

- The next **Finance Committee** meeting will be Friday, August 21 at 8 am.
- **Water & Sewer Policy Updates**
- Water Disconnection for delinquent accounts:
 - Current policy is to disconnect service when account is \$100 or more past due
 - New policy will temporarily increase the threshold to \$150 or more past due before discontinuing service. This threshold will be through October 31st. On November 1, 2020 we revert back to discontinuing water service once account is \$100 or more past due
- Payment Plans:
 - Current policy is to request half of the past due amount initially and then divide the remaining balance into equal payments over the next 2 weeks
 - New policy will allow more flexibility to work with residents who have a large balance due. New policy requires less money initially and allows up to 6 months to have the balance paid, depending on the circumstance
 - Accounts will only be allowed a payment plan once every 12 months
 - All payment plans must be approved by the property owner
- Future changes:
 - Effective January 1, 2021 mail bills to the property owner, tenants will no longer receive a bill
 - Effective July 1, 2021 assess a 5% monthly penalty for past due amounts
 - Exploring the benefit of mailing a full letter sized bill instead of the current postcard format
- Each year, water supply systems are required to collect lead and copper samples from the distribution system as required by Ohio EPA. Once again, analytical results at all 30 sampling sites were below the allowable Threshold Levels, with most being nondetectable. I would like to thank the Big Island Waterworks staff and water distribution personnel for continuously producing safe, quality drinking water.
- **Only one bid was received for the Jaycee Park Restroom project and it was significantly more than 10% of the engineer's estimate. Per Ohio Revised Code, that bid is required to be rejected.** Due to the high bids for the restroom, staff is working with donors to reevaluate Jaycee Park priorities with available funds for 2020 and 2021. A recommendation will be made at the next City Commission meeting.
- The regular **Planning Commission meeting** for August 26th is scheduled at 4:30 PM.
- The regular **Board of Zoning Appeals** meeting for August 20th is scheduled for 4:30 PM.
- The regular **Landmark Commission** has been cancelled for August.
- The regular **Arts and Culture Commission** meeting for August 18th has been scheduled for 5:15 PM.
- The **Sandusky Recreation Department wrapped up the 2020 Summer Park Program and also the Coping through COVID programming** at 222 Meigs Street. Attendance at the Summer Park program was slow, but steady. Almost 80 participants were part of the four week "Coping through COVID" programs. The Sandusky Recreation Department would like to thank Sandusky City Schools for providing lunches through August 7th for both programs and also the drive-thru pickup location at 222 Meigs Street. A special thank you to the Sandusky Police Department for transporting lunches to Foxborough Park throughout the five-week parks program.
- With the completion of the Jackson Street Pier and **Mylander Pavilion**, the Sandusky Recreation Department staff is excited to add the pavilion to the list of the many shelters/gazebos/pavilions available for rental in the hopefully near future throughout the

city. Unfortunately, with the COVID-19 Pandemic, all facilities have not been available for rental for events, with the exception of weddings, funeral wakes, religious activities and events expressing first amendment rights.

The Sandusky Recreation Department has worked closely with the City Manager's office, Planning and Public Works departments to come up with a pricing structure for renting the Mylander Pavilion, when allowable through the guidelines set by the Ohio Department of Health and the Erie County Health Department.

The Mylander Pavilion will be available for rental in full-day and four-hour minimum increments with discounts for city residents. Rates start at \$300 and can reach up to \$1,250 for a full day non-resident fee. Security deposits will be required for all reservations. Those interested in reserving the Mylander Pavilion can call the Sandusky Recreation Department at 419.627.5886 or e-mail jwerling@ci.sandusky.oh.us.

- The **FLW Tackle Warehouse Pro Series fishing tournament** will be utilizing the Shelby Street Boat Ramp from Tuesday, August 11 through Friday, August 14. Those looking to put their boat in the water on the Tuesday and Wednesday of the tournament are advised to use a different location due to the large field of anglers for the tournament. The tournament will be utilizing the Shelby Street Boat Ramp, the Paper District Marina and a Battery Park parking lot for the event. The event may need the facilities for one additional day depending on weather conditions. The tournament organizers have worked with the City of Sandusky and the Erie County Health Department to make this a safe event for staff and participants during the COVID-19 pandemic. The public is urged to watch live coverage of the tournament at www.flwfishing.com and not try to view any of the tournament in person. Anyone with questions can contact the Sandusky Recreation Department at 419.627.5833 or jwerling@ci.sandusky.oh.us

Discussion: Naomi Twine extended her thanks and appreciation to Chief Wilcox for his service the past three years. She appreciates all the things she has learned from him and she wishes him well in the future.

Dave Waddington asked regarding the water and sewer billing changes, if we could look at senior citizens or those displaced from work, working with those individuals to keep their water on. We have well over 600 delinquent accounts, so it's tough. He likes the idea of the bills going to the owner and thinks it will help get a handle on this. He questions the penalty structure. He wants to be sure we're mindful of seniors or those on a fixed income and come up with options.

Wes Poole said we have 767 accounts on the shut off list, meaning they are past due. He asked for data beginning in January that tracks the growth of that list, the number and how much money, and would like to look at it in November. He hopes to see if new policies make a difference at lowering the number of accounts. Additionally he asked if we know why the accounts are delinquent? Do we know what the circumstances are? He asks because over the last several months, people are receiving \$600 a week through unemployment with Covid-19. He'd like to have a little more insight as to what the problem is, and who these individuals are, and he would like to have a plan that actually tackles the problem. To have a responsible policy, we need to know what the actual problem is.

Eric Wobser said we can pull data from the past. From what he understands this is a legacy that has built up over a number of years. Michelle caught it quickly and brought it to his attention. She ultimately saw these numbers were out of whack as to what she had seen in Norwalk and has been working diligently to keep the commission up to date as she works to get it under control.

Michelle Reeder said we have never given anyone incentive to pay. There is no penalty when payment is not made, the balance can roll over for a period of time before they hit the \$100 threshold. The shutoff notice is the only incentive to pay. With the pandemic, we assumed the policy of not turning off people's water, since the end of March. The EPA has lifted the

shutoff mandate so we would like to resume the practice and get bills up to date. We will monitor the situation and see how we are doing. As far as collecting personal data, she is unsure how to do that. Ideas could have the staff in customer accounting make notes if they say they are out of work or whatever it might be. We will report back in November and see if people are more up to date with their balances. In response to Dave Waddington's comment, our goal is to always work with people. A disconnection of service is our last resort. We need people to work with us in turn and do what they say they will do.

Wes Poole said he can help here. Of those 767 accounts how many have contacted the city about why they have not paid?

Michelle Reeder said the majority of calls customer accounting is getting now, is constituents asking when shut offs will resume. There are people with balances of \$7,000 and they are just waiting for us to resume shut offs before they pay. In some cases, it is not an inability to pay, but rather not wanting to give up the money until they have to.

Wes Poole said if people have money to pay and are not paying, raising the shut off rate from \$100 to \$150 seems counter-productive. Staff has presented what they would like us to do and he is comfortable allowing staff another couple months to do as they wish. What she just stated about people having the funds but not paying until we make them, makes him perplexed at the recommendation presented. It sounds like we are just guessing about things and he will get with her about acquiring more data.

Naomi Twine said she is concerned about our finance department gathering personal information from people, inquiring about their names and situation. She does not believe it is expedient for our department to call everyone to find out what is going on with their situation. There are people in difficult situations, and they should be reaching out to the water department asking what assistance is available or if community resources exist outside the city that can help people with utilities. The onus should be on those individuals to reach out to us and do some digging about other assistance options. Data is good but she is uncomfortable with us calling or receiving information that is not freely given by our customers.

Mike Meinzer said water distribution is a business and should be run like a business. He feels for those in need, but thinks they need to be directed to a catholic charities, serving our seniors, or other social agency to help them out. \$7,000 is ridiculous and he would shut that off today. We have to let Michelle Reeder and the administration run this like a business.

Dick Brady said the finance department is Michelle Reeder's to run and it is within her realm to set the policy, change the policy, etc. He would like her to communicate with the commission regarding the effectiveness of the new policy, but is not going to get into the business of telling her when to send bills out or how to do her collections. It is her responsibility and not the responsibility of the commission to be tampering with that policy. He appreciates her efforts on it and her effort to correct the accounts. The goal is to be proactive towards those using the system and compassionate towards those who are struggling.

Dennis Murray said he appreciates Michelle Reeder digging into this issue. For the fact this did not come to the city manager's attention or the city commission's attention for an extended period of time, is a testament to how hard she has been working to dig into the city finances on both expenditures and revenues. He thanked her for the well thought out proposal.

OLD BUSINESS

Dave Waddington said he discussed the Volunteer plaque with Dick Brady and McKenzie Spriggs. A site was selected in Washington Park. He also has had people calling him and they forgot one

prominent person, Chuck Lococo, from St. Mary's. He has done stuff for 40 years plus, helping this community. He would like to honor all three of them this year, Jackie Collins, Jim Corso, and Chuck Lococo. He hopes we can honor them with plaques as soon as is possible, while still being safe with the Covid-19 pandemic. Ultimately, the process to select the volunteers, yearly, will involve commissioners and the public.

Dick Brady said Dave Waddington spoke with Chuck Lococo and he was stunned and honored. As he has said before, this city runs on the backs of volunteers. Without them we would not be the beautiful city you see. Whether it is park involvement or youth involvement, volunteers show up at the most opportune times. This is one small way to thank them for their efforts.

Dick Brady announced the city of Sandusky is not doing well on the 2020 Census. It is becoming dire with a 56% response rate. He asked for the public's help, asking relatives and friends to take the census. It accounts for hundreds of thousands of dollars and is bad for the community, if we are to fall below the 25,000 population mark.

Dave Waddington said he had a call in to Chris Zess our local specialist. He said Marcy Kaptur came in 2010 to a big rally at Sandusky High School that hosted a couple hundred people. A committee reached out to the churches, did door to door, etc. Much of that is impossible now, in today's current situation, but it is important. He asked Dennis Murray what the population numbers came in at, recognizing it was slightly over 25,000 and that was with maximum effort.

Dennis Murray said the 2010 census was just over the critical line of 25,000. It is his understanding that we will lose critical funding if the number dips below. Dennis Murray said while there originally was an extension on the 2020 Census, it is now to be cut off at the end of September. He also noted, we formerly had an employee who was directly helping with the census that due to cuts, we no longer have.

Dave Waddington added CDBG money, MPO money, dollars we use every day are affected by this. He thinks we could be crippled next year if we do not see better response rates. He said everyone is hanging out in their personal bubbles and we are in a different climate. He said the community is very quiet and whenever that happens, he gets concerned.

Dennis Murray added transit is hugely affected by this. If we are not "big boys" anymore as Dave Waddington has said, we enter a different pool entirely. He said we cannot responsibly go door to door these days, and it has been getting tougher and tougher to get people to answer the door. Many of the folks we need to reach are not watching tonight, are not reading the Register, he does not know what we do.

Dick Brady added Covid-19 makes us unable to have gatherings. We need to think out of the box. Lorain is at 70% and other communities are doing it. He is asking for help from WLEC and the Sandusky Register.

NEW BUSINESS

Dick Brady said McKenzie Spriggs advised him the charter changes made it to the Board of Elections and will indeed be on the November ballot.

Dick Brady said Maria's Field of Hope is in full bloom. He reminded us the sunflower is the city's flower, as of last year. He encourages everyone to visit and support by purchasing a t-shirt or coffee cup. The money goes to fund childhood cancer research. Thanks to Cedar Point and Prayers from Maria for bringing that to our own back yard.

AUDIENCE PARTICIPATION

Tim Schwanger, via email: schwangers@aol.com asked, will the vacancy in the Police Department created by the retirement of Officer Rankin be filled?

Discussion: Eric Wobser said we are looking at every vacancy to see if it can be filled and have had conversations with Chief John Orzech on how we can begin to fill those vacancies. We are down a few officers now and the department has worked hard to make that work. With impending retirements coming up, we will have to fill a few positions. We still have to be cautious as each month's financial looks more grim than the last and there will be some attrition in each department. We are likely approaching that time where a police vacancy will have to be filled, but those are weekly conversations with John Orzech and Michelle Reeder. We will be back soon with more info.

Thomas LaMarca, via email: thomaslamarca.tl@gmail.com said, I previously asked about the rental contact information and rates to be charged for the use of the City owned Mylander Pavilion. I interact with numerous people throughout the week looking for information. It would seem to be a no brainer to put the contact information on the doors windows in paint or stencil. The City is losing much needed income from this facility. I understand that Covid 19 could reduce the occupancy numbers however let the renters beware.

Discussion: Dick Brady asked if we have the rates, can they be posted on the Pavilion doors?

Eric Wobser said yes, and that information will be starting to get out there, beginning tonight with the manager's report. Jason Werling or McKenzie Spriggs will do that and we look forward to marketing that facility as soon as we are able.

Sharon Johnson, 1139 Fifth Street, via email: rolliejohnson@buckeye-express.com said At the last commission meeting, Mr. Justin Harris was directed, by the Vice President, to get back to me about whether or not the City Manager can legally approve contracts for the under \$10,000 expenditure limit. Mr. Harris has not gotten back to me.

Discussion: Justin Harris apologized. He said he would get back to her and missed Ms. Johnson keeping him on his toes.

ADJOURNMENT

Upon motion of Wes Poole and second of Dave Waddington, the commission voted to adjourn at 5:59 p.m. The President declared the motion passed.



McKenzie Spriggs
Commission Clerk



Richard R. Brady
President of the City Commission