

The President called the meeting to order at 5:00 p.m. after the Invocation, given by Blake Harris, and the Pledge of Allegiance.

The Clerk, McKenzie Spriggs, called the roll and the following Commissioners responded: Wes Poole, Blake Harris, Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer and Dave Waddington. Commissioners Dennis Murray, Dick Brady, and Mike Meinzer were in attendance via teleconference due to the COVID-19 pandemic.

City staff present: Eric Wobser – City Manager, Brendan Heil – Law Director, Stuart Hamilton – IT Manager

City staff via teleconference: Michelle Reeder – Finance Director, Aaron Klein – Director of Public Works, John Orzech – Assistant City Manager, Jim Green – Acting Fire Chief, Jared Oliver – Police Chief, McKenzie Spriggs – Commission Clerk.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to approve the Minutes of the October 26 meeting and suspend the formal reading. The President declared the motion passed.

PROCLAMATION

Naomi Twine gave a proclamation on behalf of the Sandusky Police Department and their “Click-it or Ticket” campaign, reminding drivers the importance of wearing a seat belt while traveling.

AUDIENCE PARTICIPATION

John Merle Nielsen, 3 Summit Park Drive, #530, Independence, OH wrote in:

For the last 30 years Gallagher has been your trusted risk management consultant and property/casualty insurance broker. I’ve been your consultant/broker continuously since 2013. We take great pride not only in our placement services for you, but also in the robust loss control and risk management services that we have consistently provided to you over decades.

We know the City is facing significant fiscal challenges this year. As part of a complete marketing of the insurance program for your December 1 2020-December 1, 2021 renewal, Gallagher worked with dozens of markets to secure the best possible terms and pricing. We believe we have delivered a superior option that at this point doesn’t appear to be being even considered.

On Wednesday October 28th Gallagher made a presentation to Finance Director Michelle Reader, Finance Assistant Sally Martin and Law Director Brendan Heil. We reviewed the full marketing effort made on your behalf. We were pleased at that time to present multiple quotes, the best of which – from Zurich (rated Best’s A+ XV) – will reduce your direct placement costs by over \$100k and simultaneously dramatically improve the coverage you are now purchasing. Coverage improvements include full comp and collision coverage for auto physical damage protection (with a \$1k deductible) – where you had only fleet protection previously and no auto physical damage cover – and the elimination of your liability deductible (\$25k per occurrence), among a host of additional improvements. Staff was pleased with these results and congratulated us on our efforts. We inquired at the meeting where we stood with the other proposers that had been introduced into the process. We were advised that other competitors would deliver their quotes on Thursday October 29th and Friday October 30th.

At the end of business on Friday, October 30th I had a telephone conversation with Michelle Reader and was advised that the Zurich quote was the best received – lowest premium and

best terms. She said she would be reviewing the quotes further over the weekend and asked about my availability to answer questions, perform coverage analysis, etc., which I confirmed.

On Monday, November 2nd at about 2p I received a call from Michelle advising that another competitor (presumably the one in staff's recommendation to you) had lowered their premium and was now considered the best quote. I asked Michelle, if I could reach out to Zurich and ask them to consider further improving their quote. She said that wasn't necessary. I asked Michelle, if I could develop a coverage analysis to ensure the City is counting apples to apples and guarantee that the best terms are offered. She declined. I asked if there was anything else I could do to keep the Zurich quote in the lead. She said no, go ahead and close your book. I expressed my disappointment.

The next day I reached out to my management and Zurich to determine how the quote might be improved. The attached City of Sandusky PDF Revised Quote and Coverage comparison are offered for your consideration. You will note that this will result in a further savings to the city of over \$27k for the 2020-21 policy term.

On Friday at about 1:30p I directed this revised quote to Michelle, Brendan and City Manager Eric Wobser, per the first email attached above. I asked for confirmation of receipt. No communication has been received as of this writing (11:45a on MON November 9th). This morning at 9a I sent a further communication reminding them of this significantly improved offer and have again received no communication from any of these three city officials. Not even confirmation of receipt.

As a last resort I'm sending this communication to the full City Commission in hopes that prior to taking Commission action this evening.*

**This correspondence was cut off due to the time limit on public comment on agenda items.*

CURRENT BUSINESS

Upon motion of Dave Waddington and second of Blake Harris, the commission voted to accept all communications. The President declared the motion passed.

CONSENT AGENDA

The President asked if the commissioners wished to remove any of the items on the Consent Agenda. The Commissioners wished to leave as is.

ITEM A – Submitted by Stuart Hamilton, IT Manager

DISPOSAL OF IT EQUIPMENT (FIRST READING)

Budgetary Information: There is no budgetary impact. These items will be donated to the Goodwill Industries of Erie, Huron, Ottawa and Sandusky Counties, Inc. at no cost to the City.

RESOLUTION NO. _____: It is requested a resolution be passed authorizing the disposal of used computers, laptops, and related equipment as being unnecessary and unfit for city use pursuant to Section 25 of the City Charter; and approving their donation to the Goodwill Industries of Erie, Huron, Ottawa and Sandusky Counties, Inc.

ITEM B – Submitted by Joshua Snyder, Assistant City Engineer

PIERCE STREET RECONSTRUCTION PROJECT CHANGE ORDER #1 & FINAL (DEDUCT)

Budgetary Information: Change Order No. 1 and Final is a deduction of \$19,084.83, which will revise the original contract amount of \$356,879.71 to \$337,794.88 and will be paid from the Issue 8 Infrastructure Funds from the Capital Projects Fund.

ORDINANCE NO. 20-155: It is requested an ordinance be passed authorizing and directing the City Manager to approve the First & Final Change Order for work performed by Erie Blacktop, Inc., of Sandusky, Ohio, for the Pierce Street Reconstruction and Resurfacing Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM C – Submitted by Aaron Klein, Director of Public Works**2018 SIDEWALK PROJECT CHANGE ORDER #1 & FINAL (DEDUCT)**

Budgetary Information: The original contract with Precision Paving, Inc., was for \$150,986.70. Change Order #1 & Final decreases the contract by \$36,150.20 to a total of \$114,836.50, resulting in a 23.9% savings. The full project, including retainage for work performed, was paid in full in 2018 from Capital Parks and Recreation funds, Sandusky Neighborhood Initiative funds, and Issue 8 infrastructure funds. No additional payment will be required to close out this project.

ORDINANCE NO. 20-156: It is requested an ordinance be passed authorizing and directing the City Manager to approve the First & Final Change Order for work performed by Smith Paving & Excavating, Inc., of Norwalk, Ohio, for the 2018 Sidewalk Repair & Replacement Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Naomi Twine and second of Blake Harris, the Commission voted to accept the Consent Agenda and declare all ordinances and resolutions as drafted and presented to the City Commission under the Consent Agenda, and shall take effect in full accordance with the Section reflected in the ordinances or resolutions whether they be in accordance with Section 13 or Section 14 of the City Charter.

Roll call on the motion: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. Roll call on the ordinances and resolutions: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. The President declared the ordinances and resolutions contained in the Consent Agenda passed in full accordance with the city charter.

REGULAR AGENDA**REGULAR AGENDA ITEMS****ITEM #1 – Submitted by Joshua Snyder, Assistant City Engineer****EXPENDITURE FOR ROOF AND BRICK SIDING AND MASONRY WORK AT THE WASTEWATER TREATMENT PLANT**

Budgetary Information: The total cost for this repair work is \$199,966, which includes materials, delivery, installation, warranties and contingencies, and will be paid from the Sewer Fund. The funds for this work have been included in the last rate increase.

ORDINANCE NO. 20-157: It is requested an ordinance be passed authorizing and directing the City Manager to expend funds for roof and brick siding and masonry repair work at the Wastewater Treatment Plant (WWTP) dewatering building by Garland/DBS, Inc. of Cleveland, Ohio; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter.

Upon motion of Naomi Twine and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Aaron Klein said at the WWTP we have tried to do several improvements on the roofs to handle aged infrastructure. We have a building built in 1958, we redid a metal roof on that building in 2017 but we still have water coming in through the walls and other parts of the building. We got on the state cooperative purchasing programs and this is a U.S. community's government purchasing alliance and through this project we will be doing tuck pointing, caulking around the windows and doors, the flat/gravel portion of the roof, and sealing the metal roof. We will be doing repairs around the lentils and bringing the 70 year old structure into today's world. We want to make sure we have this building for a longer period of time. There is a 30 year warranty on the new roof and 10 year warranty on all the other materials. We should get another 30 years out of these investments.

Wes Poole asked if certification of funding was present from the finance director, perhaps he is overlooking it.

Dick Brady said those funding certifications were sent via email that afternoon.

Roll call on the motion: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. Roll call on the ordinance: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #2 – Submitted by Joshua Snyder, Assistant City Engineer

CONTRACT WITH INSIGHT PIPE CONTRACTING, LLC FOR 2020 SEWER LINING PROJECT

Budgetary Information: The total cost of the project based on bids, including advertising and miscellaneous costs is \$307,835.40 and will be paid with Sewer Funds.

ORDINANCE NO. 20-158: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Insight Pipe Contracting, LLC of Harmony, Pennsylvania, for the 2020 Sewer Lining Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Dave Waddington and second of Blake Harris, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Roll call on the motion: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. Roll call on the ordinance: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #3 – Submitted by Joshua Snyder, Assistant City Engineer

BUCHANAN STREET RECONSTRUCTION PROJECT CHANGE ORDER #1 & FINAL

Budgetary Information: Change Order No. 1 and Final is an increase of \$5,672.89, which will revise the original contract amount of \$407,220.61 to \$412,893.50, with \$175,000 paid out of OPWC funds, and the remaining \$237,893.50 being paid from the Issue 8 Infrastructure Funds out of the Capital Projects Fund.

ORDINANCE NO. 20-159: It is requested an ordinance be passed authorizing and directing the City Manager to approve the First & Final Change Order for work performed by D.L. Smith Concrete, LLC, of Norwalk, Ohio, for the Buchanan Street Reconstruction project – Hayes Avenue to Campbell street in the amount of \$5,672.89; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Blake Harris and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Dick Brady asked Aaron Klein if he could walk through the change order process to provide education and comfort to the public.

Aaron Klein said regarding this project in particular, this was a unit price line item in the contract. We had 52 line items in the contract, everything from seeding and mulching, to concrete, to the radar, to the asphalt. We also had some alternate lines. Throughout the project, we have our inspector on-site. Daily, they produce a report and measure quantities—concrete poured, asphalt laid, tickets from the trucks, etc. At the end of each week, they ensure their quantities match up with the contractor's foreman. Then at the end of each month, we go through the quantities with the project manager and their office manager to make sure everything lines up.

This is done on every project. In this case, the final quantities were the only real change. For how the project turned out and the timing of that project, it's impressive we only had a 1% increase in those quantities, and we were pleased with how that turned out and Pierce Street, in the same area, with the savings on Pierce.

Roll call on the motion: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. Roll call on the ordinance: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #4 – Submitted by Stuart Hamilton, IT Manager

AGREEMENT WITH ROVISYS FOR UPGRADE OF SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM AT BIG ISLAND WATER WORKS

Budgetary Information: The total cost for the upgrade software licensing and services from Rovisys is \$43,219, and the price for the hardware from Dell is \$16,413.73. The total cost for this project is \$59,632.73 and will be paid from the Water Fund.

(A) [ORDINANCE NO. 20-160](#): It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement with Rovisys, of Aurora, Ohio, for the upgrade of the supervisory control and data acquisition (SCADA) system at the Big Island Water Works (BIWW) Plant; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Dave Waddington and second of Naomi Twine, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Dick Brady said it is essential for us to make water and this technology is crucial in that. He asked Aaron Klein to share what the SCADA system does.

Aaron Klein said the SCADA system is the brains behind the water and wastewater plants, and the infrastructure throughout the city that needs to communicate. We have computers, VFDs and other equipment, and this allows the operators of the plant to control the plant from the work station. The equipment out there is pretty old and we lost communication earlier this year with some of that equipment. Stuart Hamilton has been doing an incredible job at keeping it up to speed, and we have had to bring in some contractors as well. Now that we are at this point in the year, we really need to get this equipment up and running and bring it up to today's standards so we can maintain operational efficiency. There is a lot of work still to do on individual PCs and individual systems but this gets us started at Big Island and similar work at the Wastewater plant, which is further along.

Stuart Hamilton said Aaron Klein covered everything. He would like to add this makes the plant stable. The current machines are seven years old and are past their sell by date. We tried to hold off on this project as long as we could, but it is time to move forward on it.

Roll call on the motion: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. Roll call on the ordinance: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

(B) [ORDINANCE NO. 20-161](#): It is requested an ordinance be passed authorizing and directing the City Manager to purchase a virtual server and five (5) workstations from Dell Marketing L.P. of Round Rock, Texas, through the State of Ohio Department of Administrative Services Cooperative Purchasing Program to be used for the upgrade of the supervisory control and data

acquisition (SCADA) system at the Big Island Water Works Plant; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Wes Poole and second of Blake Harris, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Roll call on the motion: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. Roll call on the ordinance: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

ITEM #5 – Submitted by Michelle Reeder, Director of Finance

AGREEMENT WITH RISEHART WALTERS-DANNER INSURANCE AGENCY FOR INSURANCE

Budgetary Information: The annual cost has become part of the annual operating budget. The cost of insurance is not to exceed \$325,000 which includes the premium cost of \$314,745 plus a contingency of \$10,255 for special events if needed. Based on exposures, the cost will be distributed to the General Fund (\$208,000), Street Fund (\$33,800), Water Fund (\$40,625), and Sewer Fund (\$42,575). This proposal will save the City \$115,000 over last year. The prior year ordinance was passed by the City Commission on November 25, 2019 (Ordinance No 19-194) that covered the period December 1, 2019 through November 30, 2020, for an amount not to exceed \$440,000.

ORDINANCE NO. 20-162: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement with Rinehart Walters-Danner Insurance Agency of Mansfield, Ohio for property, casualty, and liability insurance for the period of December 1, 2020, through November 30, 2021; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Dennis Murray and second of Dave Waddington, the Commission voted to approve this ordinance under suspension of the rules and in full accordance with Section 14 of the city charter.

Discussion: Dick Brady said as there was a public comment pertaining to this agenda item, he asked our finance director and law director regarding how this bid was received.

Michelle Reeder said Mr. Nielson has been the insurance broker for the city. He's been on board since 2015. There has not been a time in the last eight or nine years that the city has gone out for quotes and we saw our insurance continue to rise. Mr. Nielson with Gallagher presented a quote to the city along with two other agencies. We received quotes on Thursday and Friday, October 29 and 30. Herself, Sally Martin, and Brendan Heil sat in on those quotes. The selection committee, comprised of those three people, made the selection on Monday, November 2, to go to with the Ohio Plan. At the time of selection, Mr. Nielson with Gallagher did have the best price. However, the selection committee decided to go with the Ohio Plan due to additional benefits they provided. Last Monday, November 2, the law department drafted the legislation, it went on the agenda, which went out Thursday, November 5. Mr. Nielson reached out on Friday, November 6, quoting that he saw the new price for insurance on the agenda, then reduced his cost and wants us to reconsider going with him. We are not in a position to reconsider his offer. The Ohio Plan is saving us \$115,000 over what we paid last year to Gallagher. Moving forward, we would like to go with the Ohio Plan, there is a savings, the Ohio Plan gives the City additional benefits including a risk management team. She has not seen anyone in here for risk management in her 10 months with the city. The Ohio Plan has a risk management team that is coming on board and will evaluate our facilities, they also offer discounts due to our Lexipol program which is a program outlining policies and procedures for the police department and it will be extended city wide, beginning January 1, 2021. The Ohio Plan allows our legal team to have outside counsel selection so Brendan Heil can work with outside counsel that he chooses, not one the insurance company tells us to work with, and they offered better coverage on our golf course. For all those reasons, we would

like to move forward with the Ohio Plan for our insurance carrier for December 1, 2020 through November 30, 2021.

Dave Waddington said he talked to Michelle earlier in the day and he is good with the clarification and will be voting yes on Item 5.

Dick Brady asked for clarification from the law department on how the bids were received and asked for direction on process.

Brendan Heil said they received six quotes for this project by the project deadline. At that time, the selection committee met, discussed them, and then scored them on a variety of factors. Factors included cost, benefits coverage, ability to have a risk management plan which will be a cost saver, benefit to Lexipol, etc. At that time the selection committee decided the best option for the city was the Ohio Plan. Only subsequent to the agenda coming out, did we receive this new information, at which point it is too late for us to consider it. It is not only in front of commission, but far passed the deadline. It is our opinion that the Ohio Plan is the best option, and we cannot even consider this additional and new information which just came on Friday.

Dennis Murray said there are two points he would like to make. First, under Ohio's bidding laws, if we were to refuse to award this contract to the Risehart Walters-Danner insurance agency for the quote they provided, we would be subject to being sued by them for the difference. That is the reason we have public bidding laws, so people can be assured that whoever is the lowest and best, is the one that gets the contract in the end. Otherwise, you can whisper to the preferred bidder, the one down the street, here is the lowest price. This is essentially what this entity did. They peeked, they looked at the Christmas presents early. It does not work that way. In fact, there is good reason to not tolerate that. If that happens, we will not get the best bids. If everyone knows that there is a little game going on, you can put in your first bid, and later on once the lowest and best bid is ascertained, you can put a lower bid in, you will not get the best bids the first time around. Although it seems counter intuitive, in the long run, this is how you comply with the law and also save more money.

Wes Poole asked for clarity on the letter. It indicated, Friday, October 30 is when the committee met? Or that was the deadline and the date that the decision was made?

Brendan Heil said the decision was made by the selection committee on Monday, November 2.

Wes Poole asked how the phone call on Friday afternoon, at the close of business, indicating they were the best bid, happened. Is that inaccurate?

Brendan Heil clarified their bid received on Friday, October 30 is what was considered. Only recently, as of last Friday, November 6 did they come in with a new quote.

Wes Poole said he understands that. He said either the gentleman was told Friday afternoon or not. Did the conversation occur, in which the gentleman alleges.

Michelle Reeder said she had a conversation with John Nielson at that time. She stated his quote was the best price, when only looking at cost. That is what she said. At that point, and even when they met with him, the selection committee present, there was an issue with his commission. His commission was going to have to come in a separate document. That was an area the committee had a problem with, regarding his quote.

Wes Poole said the details of how they came to the conclusions, he does not care about. Did you or did you not tell him he had the best quote? Maybe you didn't say lowest and best.

Michelle Reeder said she stated to him he had the best cost at that time. When the committee made its decision on Monday, Mr. Nielson had the best cost, but not the best option for the city.

Roll call on the motion: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. Roll call on the ordinance: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. The President declared the ordinance passed under suspension of the rules and in accordance with Section 14 of the city charter.

CITY MANAGER'S REPORT

- Upon a motion from Naomi Twine and second of Dave Waddington, the commission voted to accept \$94.68 was from the Friends of the Sandusky Greenhouse Inc., fountain change for the Sandusky Fire Department. The President declared the motion passed.
- Upon a motion from Naomi Twine and second of Dave Waddington, the commission voted to accept 1,000 decorative lights with an in-kind value of \$1,194.59 from Stein Hospice and the Community Celebrations Council. The President declared the motion passed.
Discussion: Eric Wobser said the lights will adorn trees in Washington Park over the holidays.
- Upon a motion from Naomi Twine and second of Dave Waddington, the commission voted to accept \$5,000 from Brett Charville to be used for the third installment of the Midtown Supper Club program housed in the city's recreation department to start in 2021. The President declared the motion passed.
Discussion: Eric Wobser said the award-winning program pairs students with chefs for an 8-week culinary program and will culminate into a one-day dining event in March. The program will start in January and the 2021 brunch/dinner will be Sunday, March 14 at the Mylander Pavilion on the Jackson Street Pier.
- The Bureau of Worker's Compensation Board has announced approval of a \$5 Billion Dollar Back program. This will result in a 372% refund of the premium that the City paid to BWC in 2019. **The City expects to receive \$1,499,700 in December due to this refund payment. Of the amount received, 67% or approximately \$1 million dollars will go to the general fund.**
- **The next Finance Committee meeting is scheduled for Friday, November 20 at 8 am.** Due to COVID-19, the meeting will not be open to the public, it can be viewed on the City's YouTube channel.
- **Because of the squeaking and shearing bolts, the swing manufacturer on the Jackson Street Pier will be replacing the swing and associated assemblies on each structure with a newly designed product at their expense.** This work will happen the week of November 16.
- Utilizing materials the City already had in stock, **construction of a new raised path to the Pipe Creek Boat Launch is complete.** This will allow access for non-motorized boaters regardless of bay levels. Thanks to our Properties Maintenance staff for their fine work.
- **An update on the progress of the State Theater: exterior brickwork is expected to be completed this week.** Starting Monday, November 23, the contractor will be closing the eastbound traffic lane so they can mobilize a large crane to install the structural members that are being fabricated in the Jackson Street Parking Lot. That section of Water Street will be one-way westbound during that timeframe. They are working hard to open up the road and parking lot before the end of November.

- **Planning Department applied for a \$1,500 Community Change Grant from America Walks** to fund small projects that relate to increasing physical activity and active transportation in Sandusky. If awarded the grant, planning will come back to commission for approval.
Upon a motion from Dave Waddington and second of Naomi Twine, the commission voted to approve the planning staff to apply for the \$1500 Community Change Grant from America Walks. The President declared the motion passed.
- The regular **Planning Commission** meeting is scheduled for November 16 at 4:30 pm.
- The regular **Arts and Culture Commission** meeting is scheduled for November 17 at 5:15 pm.
- The regular **Landmark Commission** meeting is scheduled for November 18 at 4:30 pm.
- The regular **Board of Zoning Appeals** meeting is scheduled for November 19 at 4:30 pm.
- **The City of Sandusky and Firelands Regional Health System are partnering to provide a healthy option for adults to exercise in the city's Shoreline Park adjacent to the Sandusky Bay Pathway. Firelands Regional Health System is partnering on the project as part of their donation to the city's 2018 Bicentennial.** The improvements along Shoreline Drive and the pathway are encouraging more activity, which is was the catalyst for the health system to suggest this area for the equipment. Residents are encouraged to visit the city's website to complete the survey to provide their opinion on the type and location of proposed equipment for the project.
- **Sandusky Rec is excited to announce the opening of the city's first permanent Gaga Ball Pit. The new game is outside the Recreation offices at 222 Meigs Street.** Gaga Ball is a type of dodgeball played in an octagon arena. The pit was built through a collaboration with Janotta & Herner, Inc. and Sandusky Rec's "Let's Build" program. Students were paired with JHI professionals Jason Ott and Ted Fries to learn about design, excavation, measuring and construction during the process of building the pit. Funding for the materials was provided through a grant with Erie MetroParks. The Gaga Ball Pit is open to the public for play.

OLD BUSINESS

Dave Waddington said there will be an outside Veterans' Day Memorial event at Veterans' Park at 11AM. It is not going to be long, 15-20 minutes and there will be no inside service that usually happens.

Dave Waddington asked for clarification regarding the tree lighting. Everything he's read says it is going to be virtual. Is there any way we can help get that information more broadly out?

Eric Wobser said we will get together internally and get the word out in the right places. He agrees, we need to get information out soon.

Dick Brady said the commission received a press release from Jason Werling in the Recreation department but asked if we could continue sharing with the general public.

Dave Waddington asked if the punch list at Jackson Street Pier is nearing the end.

Aaron Klein said there are about five items left. We continue getting emails about the flickering lights. We are working on getting the electrical contractor to address that. Other items are relatively small.

Dave Waddington asked what is causing the lights to flicker, he believed them to be LED lights.

Aaron Klein said he would have to defer to the Commission President, Dick Brady who owns an electrical company.

Dick Brady said he had a discussion with the prime electrical contractor. There is a simple fix to this problem, the contactor that energizes those lights and they have had a problem with parts in that contactor failing. They promised him that tomorrow they would address the situation. They will stop replacing parts and will replace the entire contactor which will make the problem go away.

Dave Waddington said it reminds him of strobe light parties with his buddies in the 60s. Dick Brady said we do not have an obligation to provide those kind of psychedelic moments.

NEW BUSINESS

Blake Harris congratulated Pastor Curtis Johnson Jr. on his 11th anniversary at New Jerusalem Baptist Church. He attended the anniversary celebration and is glad he is in the city.

Dick Brady said Pastor Curtis Johnson Jr. was kind enough to speak to the commission and our city on community relations. The Pastor continues to be a friend to the city and we congratulate him on his anniversary and hope he is there for many more.

Upon a motion from Dave Waddington and second of Blake Harris, the commission voted to set a public hearing for a Proposed vacation of a 16.5' alley located behind 1404 – 1424 3rd Street. Roll call on the motion: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. The President declared the public hearing set for December 14.

Upon a motion from Dave Waddington and second of Naomi Twine, the commission voted to set a public hearing for a Proposed vacation on a portion of 4th Street.

Roll call on the motion: Blake Harris Dennis Murray, Dick Brady, Naomi Twine, Mike Meinzer, Dave Waddington, Wes Poole, 7. The President declared the public hearing set for December 14.

AUDIENCE PARTICIPATION

Tim Schwanger, 362 Sheffield Way, Sandusky, OH wrote in:

Several years ago, the City of Sandusky initiated the Downtown Sandusky Streetscape Program which included installing tree grates and trees in sidewalks in front of several downtown businesses.

In the last 12 months, approximately 9 trees have been destroyed and grates concreted over in the Downtown Streetscape Program area.

For the City's 2020 Christmas tree at the Mylander Plaza, a Washington Park evergreen was taken down.

The concern is, with Sandusky being a Tree City, it appears evident Sandusky decision makers may have no regard for Sandusky's importance of being a Tree City.

Tom LaMarca, 206 48th Street, Sandusky, OH wrote in:

It has been announced that the City will receive approximately \$1,499,700 in refund for the year of 2019 by the Bureau Of Workmen Comp, and the intent is to place approximately \$1,000,000 into the general fund.

What is happening with the other \$499,700?

Also, didn't the City receive a refund in October for some of the premium paid for the year 2020?

I am also concerned about water that has been leaking at a shut off box on the Jackson Street Pier for weeks now and a leak on Water Street adjacent to the Theatre that's been leaking since about the crash of the building.

Who's paying for all of this?

Greg Oliver, 1112 Wayne Street, Sandusky, OH called in:

The public would like to return to in person meetings.

ADJOURNMENT

Upon motion of Naomi Twine and second of Blake Harris, the commission voted to adjourn at 5:55 p.m. The President declared the motion passed.



McKenzie Spriggs
Commission Clerk



Richard R. Brady
President of the City Commission