

The President called the meeting to order at 5 p.m. after the Invocation, given by Wes Poole, and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, and Dick Brady, Naomi Twine.

City staff present: Eric Wobser - City Manager, Brendan Heil - Law Director, Tiffany Rufo - IT Technician, and Cathy Myers - Commission Clerk.

City staff via teleconference: Josh Snyder - Assistant City Engineer, Aaron Klein - Public Works Director, Debi Eversole - Housing Development Specialist, Scott Thom - Chief Building Official, Troy Vaccaro – Fleet Maintenance Chief Foreman, Nichole Grohe – Community Development Grant Administrator, Michelle Reeder – Finance Director, Jonathan Holody – Development Director, Jane Cullen – Assistant City Engineer, Jim Green – Interim Fire Chief, Jared Oliver – Police Chief.

Upon motion of Dave Waddington and second of Naomi Twine, the commission voted to approve the minutes of the October 25 regular meeting and suspend the formal reading. The President declared the motion passed.

#### **AUDIENCE PARTICIPATION**

Tom LaMarca, 206 48<sup>th</sup> Street, Congratulated elected officials on their victorious wins. His question is regarding liquor permit for Shoreline Drive, 129 Columbus Avenue. He questions what that storefront is.

#### **SWEARING-IN OF NEW FIREFIGHTER**

Eric Wobser, City Manager, conducted the swearing in of new firefighter Renzo Laviena. “I, Renzo Laviena, recognizing my fundamental duty as Fire Fighter of the City of Sandusky Fire Department, do solemnly swear to uphold the standards of my profession by safeguarding the lives and property of our citizens against the threat of fire and disaster. I promise to obey the duly constituted laws of the United States of America, the State of Ohio and the City of Sandusky and to accept the badge of my office as a symbol of public faith, leadership and trust to be honored for as long as I remain a Fire Fighter of the City of Sandusky Fire Department. I will continually strive to serve our community and to be an influence for good before my fellow officers and Fire Fighters to the best of my ability, so help me.”

#### **PUBLIC HEARING**

President Brady opened the Public Hearing Proposed Amendments to the Zone Map for 1035 Hancock Street. Jonathan Holody, Community Development Director stated Amerihome LLC submitted this application and it was reviewed and recommended for approval by our Planning Commission on September 22, 2021. The request is to re-zone the property from local business district to residential business district. The purpose of this re-zoning is to allow the property use for transient rental purposes. He noted that the local business district is our only business district that does not allow for transient occupancy. The Planning Commission and the staff are recommending changes in ruling for the local business district, to allow transient occupancy in that district. We notice there are a number of historic buildings along our commercial corridors that could benefit from the ability to be able to have transient occupancy. As the Code currently stands, local business does not allow for transient occupancy, so these property owners are requesting the re-zoning to residential business so that is an option for their property. In this case, residential business would make for a nice transition between the residential properties to the south and the business properties to the north. The property has been improved into two structures. The structure to the north is a single family home, the structure to the south is a three-story multi-family building. Mr. and Mrs. Torres have done extensive renovation on the property. The three story building measures 4800 square feet, each floor is approximately 1600 square feet. Each floor has been renovated as one residential dwelling. In conclusion, we did review the Bicentennial Plan, and this request is consistent with the recommendations of that plan.

Specifically that it helps to repurpose vacant buildings and it supports a variety of housing types, including short-term transient rentals here in our community. The staff are recommending the approval of this re-zoning request. Mr. and Mrs. Torres are with us this evening, and they will be happy to answer any questions.

*Comments:*

Richard Howell, 1124 Wayne Street, resides a block from the property in question, and congratulates the Torres's for what they have done with the building. Mr. Waddington pointed out that they made off-street parking for the building and commented that they did an excellent job on renovating the property. Mr. Meinzer thanked the Torres's for their efforts. Mr. Harris commented on their commitment to the City. Mr. Steve Poggiali echoed the comments of the others. Mr. Brady remarked on the amount of work and investment that has been done to this property.

President Brady, hearing no further questions or comments declared this Public Hearing closed.

**CURRENT BUSINESS**

**Upon motion of Dave Waddington and second of Wes Poole, the commission voted to accept all communications.**

*Discussion:*

Mr. Murray raised a question about the Shoreline Liquor permit, asking what business exists at that address. Mr. Wobser explained that the building is owned by Gary and Diane Ackerman, The Fabulous Female. There is a rear space that is available for a restaurant. They had a license in the Feddersen Building that they previously owned and were able to transfer the license to this building, in anticipation of leasing or operating a business in the back of that space.

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**CONSENT AGENDA**

**The President asked if the commissioners wished to remove any of the items on the Consent Agenda. There were no requests to do so.**

**CONSENT AGENDA ITEMS**

**ITEM A – Submitted by Joshua Snyder, Public Works Engineer**

**CHAPTER 1157 FLOOD DAMAGE REDUCTION AMENDMENTS – SECOND READING**

**Budgetary Information:** There are no fees associated with making these administrative changes.

**ORDINANCE NO. 21-159:** It is requested an ordinance be passed amending Part Eleven (Planning and Zoning Code) Title Five (Additional Zoning Requirements), Chapter 1157 (Flood Damage Reduction) of the Codified Ordinances of the City of Sandusky in the manner and way specifically set forth hereinbelow.

**ITEM B – Submitted by Aaron Klein, Public Works Director**

**PURCHASE OF CHEMICALS FOR 2022**

**Budgetary Information:** Funds for the purchase of these items are routinely included in the operating budgets of the Water and Sewer Plants.

- 1. ORDINANCE NO. 21-160:** It is requested an ordinance be passed to purchase 12,000 gallons, more or less, of liquid sodium permanganate from Bonded Chemicals Inc., of Columbus, Ohio, for use at the Big Island Water Works Plant during the calendar year 2022, and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.
- 2. ORDINANCE NO. 21-161:** It is requested an ordinance be passed to purchase 17,000 gallons, more or less, of hydrofluosilicic acid from Univar USA Inc., of Cincinnati, Ohio, for use at the Big Island Water Works Plant during calendar year 2022; and declaring this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.
- 3. ORDINANCE NO. 21-162:** It is requested an ordinance be passed to purchase 50,000 gallons. More or less of sodium hydroxide liquid from JCI Jones Chemicals of Barberton, Ohio, for

use at the big Island Water Works Plant during the calendar year 2022; and declaring this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**4. [ORDINANCE NO. 21-163](#):** It is requested an ordinance be passed to purchase 90,000 gallons, more or less, of sodium hypochlorite from Bonded Chemicals, Inc., of Columbus, Ohio, for use the Big Island Water Works Plant during the calendar year 2022; and declaring this ordinance shall take immediate effect in accordance with Section 14 off the City Charter.

**5. [ORDINANCE NO. 21-164](#):** It is requested an ordinance be passed to purchase 600 wet tons, more or less, of aluminum sulfate polymer blend liquid from Applied Specialties, Inc., of Avon Lake, Ohio, for use at the Big Island Water Works Plant during the calendar year 2022; and declaring this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**6. [ORDINANCE NO. 21-165](#):** It is requested an ordinance be passed to purchase 123,000 pounds, more or less, of powdered activated carbon from Bonded Chemicals, Inc., of Columbus, Ohio, for use at the Big Island Water works Plant during the calendar year 2022; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**7. [ORDINANCE NO. 21-166](#):** It is requested an ordinance be passed to purchase 350,000 pounds, more or less, of ferrous chloride solution from Kemira Water Solutions, Inc., of Lawrence, Kansas, for use at the Wastewater Treatment Plant during the calendar year 2022: and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**8. [ORDINANCE NO. 21-167](#):** It is requested an ordinance be passed to purchase 88,000 pounds, more or less, of polymer liquid from SNF Polydyne Inc., of Riceboro, Georgia, for use the Wastewater Treatment Plant during the calendar year 2022; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM C – Submitted by Cathy Myers, Commission Clerk**

**NEW LIQUOR PERMIT FOR SHORELINE, LLC**

**Budgetary Information:** There is no budgetary impact for this item.

**Notice to Legislative Authority for a new D5J (Spirituos liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers, until 2:30 am.in a community entertainment district) **Liquor Permit for Shoreline LLC located at 129 Columbus Avenue.****

**ITEM D – Submitted by Debi Eversole, Housing Development Specialist**

**PURCHASE AND SALE AGREEMENT THROUGH THE LAND REUTILIZATION PROGRAM**

**Budgetary Information:** The cost associated with this purchase agreement is the total amount of the title examination, recording and transfer fees, survey and legal descriptions and deed preparation. Any such costs shall be recouped by the City from the nonrefundable earnest money deposits required to be paid by Purchasers upon sale.

**[ORDINANCE NO. 21-168](#):** It is requested an ordinance be passed declaring that certain real property owned by the City as part of the Land Reutilization Program identified as Parcel no. 58-00387.000, located at 1722 Harrison Street, Sandusky, is no longer needed for any municipal purpose and authorizing execution of a purchase and sale agreement with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM E – Submitted by Scott Thom, Chief Building Official**

**CONSULTING CONTRACT WITH GEORGE POULOS FOR CALENDAR YEAR 2022**

**Budgetary Information:** Mr. Poulos will be paid at the rate of \$2,500.00 per month for work performed for a total of \$30,000.00. The cost of this contract will be paid with the Building Division operating budget. The plan review expense will be paid by the collection of plan review fees by the Building Division. This contract can be terminated at any time, by either party, with thirty (30)-day notice to the other party.

**[ORDINANCE NO. 21-169](#):** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a consulting contract with George J. Poulos for calendar year 2022, and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM F – Submitted by Scott Thom, Chief Building Official****CONSULTING CONTRACT WITH ROBERT STADLER FOR ALTERNATE MASTER PLANS EXAMINER AND ALTERNATE BUILDING CONTRACTOR.**

**Budgetary Information:** Mr. Stadler will be paid at the rate of \$55.00 per hour for work performed up to a maximum of \$7,500.00. The cost of this contract will be paid with the Building Division operating budget. The plan review expense will be paid by the collection of plan review fees by the Building Division. This contract can be terminated at any time, by either party, with thirty (30)-day notice to the other party.

**ORDINANCE NO. 21-170:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a consulting contract with Robert G. Stadler for calendar year 2022; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM G – Submitted by Troy Vaccaro, Fleet Maintenance Chief Foreman****PERMISSION TO DISPOSE OF UNNEEDED ITEMS**

**Budgetary Information:** Proceeds from the sale of items will be placed into the City's Issue 8 revenue account and the Law Entrustment Trust Fund.

**ORDINANCE NO. 21-171:** It is requested an ordinance be passed authorizing and directing the City Manager to dispose of vehicles and miscellaneous items as having become unnecessary and unfit for City use pursuant to Section 25 of the City Charter; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM H – Submitted by Nichole Grohe, Community Development Grant Administrator****SERVING OUR SENIORS VEHICLE LEASE**

**Budgetary Information:** There is no additional cost associated with this ordinance. It is intended to cooperatively plan for the future of transit services in Sandusky, Erie County political subdivisions and local agencies.

**ORDINANCE NO. 21-172:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a lease agreement with Serving Our Seniors (SOS) for the purpose of leasing five (5) transit vehicles for use by the Sandusky Transit System for the period of October 1, 2021, through September 20, 2022; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM I – Submitted by Nichole Grohe, Community Development Grant Administrator****SERVING OUR SENIORS CONTRACT FOR TRANSPORTATION SERVICES**

**Budgetary Information:** Sandusky Transit System (STS) will receive a monthly flat rate of \$17,620 from SOS for the length of the proposed contract to provide transportation services to existing Serving Our Seniors clients. This money collected will be used to offset the capital planning and operating expenses through the Ohio Department of Transportation (ODOT).

**ORDINANCE NO. 21-173:** It is requested an ordinance be passed authoring and directing the City Manager to enter into an agreement for transportation services between the City of Sandusky and Serving Our Seniors (SOS) for the period of October 1, 2021, through September 30, 2022; and declaring that this ordinance shall take immediate effect In accordance with Section 14 of the City Charter.

**Upon motion of Mr. Meinzer and second of Mr. Waddington, the Commission voted to accept the Consent Agenda and declare all ordinances as drafted and presented to the City Commission under the Consent Agenda and shall take effect in full accordance with the Section reflected in the ordinances whether they be in accordance with Section 13 or Section 14 of the City Charter. The President declared the ordinances contained in the Consent Agenda passed in full accordance with the city charter. Roll call on the motion: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. Roll call on the ordinances: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7.**

**REGULAR AGENDA****ITEM #1 – Submitted by Michelle Reeder, Finance Director****PARKING TAX ORDINANCE – SECOND READING**

**Budgetary Information:** Initiating a parking tax will raise revenue received in the City's General Fund.

**ORDINANCE NO. 21-174:** It is requested an ordinance be passed amending Part One (Administrative Code), Title Nine (Taxation), by adoption of New Chapter 189 (Parking Occupancy Tax) of the Codified Ordinances, in the manner and way specifically set forth hereinbelow.

*Discussion:*

Mr. Poole asked if there was a way to exclude tow-truck operators from this legislation. Mr. Murray does not believe the legislation would affect tow-truck operators. **Mr. Murray made motion to amend the legislation to exempt tow-truck operators from storage fees, seconded by Mr. Poole.**

**Roll call on the motion: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7.**

*Discussion:*

Mr. Meinzer inquired if this legislation would affect school bus drivers or other related non-profit parking. Mr. Wobser responded that the legislation applies to for-profit businesses that charge for parking, it does not apply to residential, non-profits, or governmental agencies, which would exclude schools and related activities.

**Roll call on the ordinance: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under Section 14 of the City Charter.**

**ITEM #2 – Submitted by Michelle Reeder, Finance Director****ADMISSIONS TAX ORDINANCE – SECOND READING**

**Budgetary Information:** An increase to the admission tax rate levied will raise the revenue received in the City's General Fund.

**ORDINANCE NO.21-175:** It is requested an ordinance be passed amending Part One (Administrative Code), Title Nine (Taxation), Chapter 195 (Admissions Tax) of the Codified Ordinances, in the manner and way specifically set forth hereinbelow.

*Discussion:*

Mr. Murray remarked about an email the Commissioners received this week. The agreement with Cedar Fair was kept confidential for obvious reasons. The staff who will collect the admissions tax had some concerns, which they brought to the City. Cedar Fair is 7 weeks away from a new fiscal year. It was asked that we leave the tax at 8%, but give Cedar Fair a year to evaluate the changes that will be needed in administration to collect those fees. We did make some significant changes that were not reviewed at Cedar Fair with their staff that are charged with implementing this new tax; because of this they asked that we delay the changes to the administrative side for a year while they have a chance to put in place appropriate procedures. **Mr. Murray made motion to amend the legislation in the manner set forth essentially delaying the changes to the administrative portion of the legislation, but keeping the tax fully at 8%, seconded by Ms. Twine.**

**Roll call on the motion to amend: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. No discussion, Roll call on the ordinance: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed.**

**ITEM #3 – Submitted by Jonathan Holody, Community Development Director**

**PROPOSED AMENDMENT TO THE ZONING MAP FOR 1035 HANCOCK STREET**

**Budgetary Information:** The proposed redevelopment is expected to result in increased property, income and lodging tax revenue for the City.

**ORDINANCE NO. 21-176:** It is requested an ordinance be passed amending the official zone map of the City of Sandusky to rezone parcel no. 57-02118.000 located at 1035 Hancock Street from “LB” Local Business District to “R-RB” Residential-Business District; and declaring that this ordinance shall take effect under suspension of the rules as contained in and in accordance with Section 13 of the City Charter.

**Upon motion of Ms. Twine and second of Mr. Harris, the Commission voted to approve the ordinance under suspension of the rules and in full accordance with Section 13 of the City Charter.**

**Roll call on the motion: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. Roll call on the ordinance: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under Section 13 of the City Charter.**

**ITEM #4 – Submitted by Aaron Klein, Public Works Director  
PAYMENT FOR EMERGENCY WATER MAIN BREAK REPAIRS**

**Budgetary Information:** The cost of \$25,410.26 for equipment rental and materials, and \$5,951.08 for labor costs, totaling \$31,361.34, will be paid with Water Funds.

**ORDINANCE NO. 21-177:** It is requested an ordinance be passed authorizing and directing the City Manager and/or the Finance Director to expend funds to Gerkin Paving, Inc., of Napoleon, Ohio, for emergency roadway repair services and materials on Cedar Point Drive in the amount of \$31,361.34; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Waddington and second of Ms. Twine, the Commission voted to approve the ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:*

Mr. Klein explained that there was a water main break in the end of August on Cedar Point Drive just north of Fifth Street, just south of First Street. People started using First and Fifth Streets and started going around River Avenue. The entire width of pavement on the roadway deteriorated because the water was pushing up through the concrete slab. Someone had to be contracted to do the repair work; unfortunately, it has been over two months and Gerkin would like to be paid for the work performed. We had to make sure all the numbers were accurate for \$31,000 for a water main break. That is not a normal repair cost.

**Roll call on the motion: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. Roll call on the ordinance: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under Section 14 of the City Charter.**

**ITEM #5 – Submitted by Jane Cullen, Assistant City Engineer  
PERMISSION TO AWARD THE COLUMBUS AVENUE LIFT STATION IMPROVEMENT PROJECT TO ALL PHASE POWER AND LIGHTING, INC., OF SANDUSKY, OHIO.**

**Budgetary Information:** The estimated cost of the project based on bid, including engineers, inspection, advertising, construction, and miscellaneous costs, is \$344,184.00 to be paid with Sewer Funds.

**ORDINANCE NO. 21-178:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with All Phase Power and Lighting, Inc., of Sandusky, Ohio, for the Columbus Avenue Lift Station Improvement Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Harris and second of Mr. Waddington, the Commission voted to approve the ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Roll call on the motion: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. Roll call on the ordinance: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under Section 14 of the City Charter.**

**ITEM #6 – Submitted by Nichole Grohe, Community Development Grant Administrator  
FIRST TRANSIT TRANSPORTATION SERVICES CONTRACT FOURTH AMENDMENT**

**Budgetary Information:** The contract amendment would increase the cost per vehicle hour of service from \$35.04 to \$38.41 and increase the fixed fee per month from \$30,866.83 to \$31,583.93. Based upon 69,625 vehicle hours of service, the total adjusted cost increase for contract year 2022 would be \$108,415.52. The additional cost will be paid with Transit Funds and reimbursed through grant funding through the ODOT 5311, 5339, and OTP2 programs, contract revenue, passenger fares, and General Funds.

**ORDINANCE NO. 21-179:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a fourth amendment to the Transportation Services Agreement between the City of Sandusky and First Transit, Inc., of Cincinnati, Ohio, in relation to the Sandusky Transit System.

**Upon motion of Ms. Twine and second of Blake Harris, the Commission voted to approve the ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:*

Mr. Murray commented on how important public transit is to our community. It provides a critical link for people to get to work, to education, and to healthcare. We are the only local government in Erie County that provides this service for the entire community. It is a great benefit and I am hopeful that we will see additional partners in Erie County participating in this. We look at the challenges today, and without Sandusky Transit, we would have many more challenges. This is very important for economic development.

**Roll call on the motion: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. Roll call on the ordinance: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**ITEM #7 – Submitted by James Green, Interim Fire Chief**

**AUTHORIZING PURCHASE OF ONE POWER-LOAD COT SYSTEM FROM STRYKER MEDICAL**

**Budgetary Information:** The total amount for the Power-LOAD Cot system is \$25,625.30. The cost of this purchase will be paid from the Fire Department's operating budget allocated for major expenditures.

**ORDINANCE NO. 21-180:** It is requested an ordinance authorizing and directing the City Manager to purchase one (1) Stryker Power-Load Cot System from Stryker Medical of Chicago, Illinois, for use in the Fire Department; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Waddington and second of Mr. Harris, the Commission voted to approve the ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:*

Chief Green explained that this loading system allows the paramedics to connect the cots to the track system that supports the weight of the patient when loading patients into the back of the squad, alleviating the lifting and twisting required before. This item significantly reduces back

injuries, and there is data that supports this. Mr. Brady remarked that he has seen this system in action – they are almost robotic, it makes the transfer that easy. The savings of Worker's Compensation claims alone makes this money well spent. The Chief explained this would arm all three stations with a cot system for their use. Mr. Meinzer reminded the Commission that the number of ambulance runs has doubled in the last few years, with less staff. This is very important to assist staff and reduce injuries.

**Roll call on the motion: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. Roll call on the ordinance: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under Section 14 of the City Charter.**

**ITEM #8 – Submitted by Michelle Reeder, Finance Director**

**AGREEMENT FOR PROPERTY, CASUALTY, & LIABILITY INSURANCE WITH RINEHART WALTERS-DANNER**

**Budgetary Information:** The annual cost has become part of the annual operating budget at a cost not to exceed \$335,000 for 2021-2022. The insurance proposal covers property, general liability, automotive, umbrella, cyber, crime, golf course and liquor liability coverage. The prior year ordinance was passed by the City Commission on November 9, 2020, as Ordinance No. 20-162, for an amount not to exceed \$325,000. There is a 2.7% increase in the property insurance premium and a 28% or \$2,044 dollar increase to the cyber coverage effective December 1, 2021. In 2019, ordinance 19-194 was approved with a not to exceed amount of \$440,000, the current proposal is \$105,000 less than the 2019 proposal. The cost of insurance is not to exceed \$335,000 which includes the premium cost of \$325,242 plus a contingency of \$9,758 for special events if needed. Based on exposures, the cost will be distributed to the General Fund (\$214,400), Street Fund (\$34,840), Water Fund (\$41,875), and Sewer Fund (\$43,885).

**ORDINANCE NO. 21-181:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement with Rinehart Walters-Danner Insurance Agency of Mansfield, Ohio for property, casualty and liability insurance for the period of December 1, 2021, through November 30, 2022; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Murray and second of Ms. Twine, the Commission voted to approve the ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

*Discussion:*

Mr. Murray stated he tipped his hat to the Finance Committee, it was just a few years ago that we were spending \$.5 million for this insurance that is now \$335,000. We used to be part of a pool and it became not advantageous for us. Years ago, the City was getting into an excessive amount of lawsuits that were paid by our insurer. The current administration has done a great job of making sure we make reasonable decisions and when it is necessary to settle something – we settle it reasonably, as opposed to spending a lot of money on unnecessary fees. The legal community loves it, but the insurance companies and taxpayers – not so much. The Finance Committee pushed us in this direction. Because of some shrewd decisions on their part, they have collectively saved the taxpayers millions of dollars. President Brady recalled the advocacy of Mr. Murray moving us in this direction and away from the consortium. He stated he believed Mr. Murray characterized it very accurately when saying we were drowning in that pool. Now the savings accumulatively over the years will literally equal millions.

**Roll call on the motion: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. Roll call on the ordinance: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under Section 14 of the City Charter.**

**ITEM #9 – Submitted by Michelle Reeder, Finance Director**

**AGREEMENT WITH ASHLEY GROUP FOR CONSULTING AND BROKERAGE SERVICES**



**Budgetary Information:** The cost will be \$4,250 per month effective November, 29921 and will be paid from the Health Insurance Fund. Previously, Ordinance 18-178 was approved on September 10, 2018 with an agreement through October 31, 2021 with the Ashley Group to perform these services for \$4,000 per month.

**ORDINANCE NO. 21-182:** It is requested an ordinance be passed authorizing and approving a consulting agreement with Ashley Group, A One Digital Company of Sandusky, Ohio, for consulting and brokerage services related to the City's health insurance program; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter. **Upon motion of Mr. Meinzer and second of Ms. Twine, the Commission voted to approve the ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Roll call on the motion: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. Roll call on the ordinance: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under Section 14 of the City Charter.**

**ITEM #10 – Submitted by Nichole Grohe, Community Development Grant Administrator  
LEASE AGREEMENT WITH FIRST TRANSIT FOR FOUR (4) TRANSIT BUSES**

**Budgetary Information:** The total cost of the vehicles for a 24-month lease would not exceed \$67,200 to be paid with rural Grant Funds received by the U.S. Department of Transportation Federal Transit Administration (FTA) through the Ohio Department of Transportation.

**ORDINANCE NO. 21-183:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a vehicle agreement with First Transit, Inc., of Cincinnati, Ohio, for the purpose of leasing four 940 transit buses for the Sandusky Transit System, and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Harris and second of Ms. Twine, the Commission voted to approve the ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Roll call on the motion: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. Roll call on the ordinance: Yeas: Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady and Naomi Twine, 7. The President declared the ordinance passed under Section 14 of the City Charter.**

**CITY MANAGER'S REPORT**

- Thank you to Rhonda Thorson and Thorworks for their generous donation to the Sandusky Police Department's outdoor range/training area. Thorworks resealed the blacktop at the range and painted the proper distances. **Upon motion of Mr. Harris and second of Ms. Twine, the Commission accepted that donation. The President declared the motion approved.**
- Thank you to the staff of the JaxxBar for their donation of \$500 to the K9 fund. **Upon motion of Mr. Meinzer and second of Ms. Twine, the Commission accepted that donation. The President declared the motion approved.**
- Thank you to Allison and Mike Will of San Marino Development, Co. for a donation of \$500.00 for the purchase of holiday lights to adorn trees in Washington Park over the holidays. **Upon motion of Mr. Waddington and second of Ms. Twine, the Commission accepted that donation. The President declared the motion approved.**
- Brady Signs has donated a 30-inch, two-sided City of Sandusky logo that city staff will secure to the existing Oakland Cemetery sign at the entrance on Milan Road. This donation totals \$2,400. **Upon motion of Mr. Meinzer and second of Mr. Waddington, the Commission accepted that donation. Roll call on the motion: Yeas: Dave Waddington,**

**Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, and Naomi Twine, 6. Abstain: Dick Brady.**

- The Regional Income Tax Agency, commonly referred to as RITA, has sent out non-filer letters to taxpayers that they believe need to file a city income tax return. Taxpayers can simply e-file returns or exemptions on RITA's website: [www.ritaohio.com](http://www.ritaohio.com), or mail or fax the necessary documents to RITA to comply with the tax-filing requirement.
- The first draft of the 2022 budget is available on the City's website, under the Finance Department page. Once final adjustments are made to the budget, it will be presented to the City Commission in December.
- Various intersections along Wayne Street will be transitioning to four-way stops on November 23<sup>rd</sup>. Inspired by the Walk Wayne Initiative from the Bicentennial Plan and resident feedback, these changes are meant to improve traffic flow and visibility for all motorists while also enhancing pedestrian safety within the South of Kilbourne Plat neighborhood.
- Citywide leaf collection will begin next Monday, the 15th. The drop-off area for bagged leaves is now open and located near the Marquette Drive entrance to the City Service Center. For questions about the city's leaf collection program including a schedule of locations or guidelines for participation, please visit our website or call 419.627.5829.
- Construction plans and permit applications have been received for the redevelopment of the former Cardinal Grocery Store into a modern food hall, café and bar. Work at the site is expected to begin soon and be completed by summer 2022. The developer of the project is currently accepting applications for food hall vendors through their website – [www.sanduskyfoodhall.com](http://www.sanduskyfoodhall.com).
- The next **Arts and Culture Commission** meeting is scheduled for Tuesday, November 16 at 5:15 PM.
- The next **Landmark Commission** meeting is scheduled for Wednesday, November 17 at 5:00 PM.
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, November 18 at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday, November 24 at 5:00 PM.
- The City of Sandusky is working with the Sandusky Community Celebrations Council on this year's Holiday Lighting Ceremony in Washington Park scheduled for Friday, November 26 with festivities starting at 6 p.m.
- Registration is still open for The Race before the Game with Sandusky Rec, Cameo Pizza, Buckeye Broadband and the United Way of Erie County on Saturday, November 27 at 8:30 a.m. Those looking to walk or run the event with the Big O mile, Dot the I Script Ohio or Block M courses can register at [www.runsignup.com/dotblock2021](http://www.runsignup.com/dotblock2021)

**OLD BUSINESS**

There are no items of Old Business.

**NEW BUSINESS**

Mr. Harris issued a shout-out to Jarvis Cole, the Sandusky High School Business Instructor, whose three female students were named the “New Business Professionals of America”. Of six regional officer positions, three of the chosen were local. We congratulate them. Mr. Murray wished to thank all the candidates that ran in the past election. He remarked that he has gotten to know most of them much better and he appreciated their contributions and ideas. He believes because of the nature of elections that we need to listen. He was sorry that in this COVID era, that we were only able to have one debate. He appreciated that opportunity, and while listening to what the other candidates said he thought it was incumbent on those in office to listen closely to what challengers are saying. We should make some changes as a result. Not wholesale changes, but incremental changes to better address some of the concerns mentioned. The fact that there are some people in our community not participating in our success or feel that they are not able to participate in Sandusky’s success is not good. We need to address that. Most people are happy with the City’s direction, but we can do more, and we will do more. Mr. Murray also wanted to congratulate the true winner of last week’s election, which would be Ms. Twine. President Brady set a Public Hearing for a property at 1012 Columbus Avenue. The application is to rezone the site from R2F to RMF for December 13, 2021. **Mr. Murray made motion, seconded by Naomi Twine to set the Public Hearing. Hearing no objection, The President declared the motion passed.** The President asked for a motion to appoint Mr. Denny Muratori to the Records Commission Board. **Mr. Waddington made motion, seconded by Mr. Meinzer to accept this appointment. Hearing no objection, The President declared this motion passed.**

#### **AUDIENCE PARTICIPATION**

Mike Osborne, Cleveland Road, stated he resides across the street from CTM Financial, and has for six years. Just recently, the owner of the renovated Bayshore Counselling building started leasing out units. He has not seen any advertising for any new businesses opening, but he sees people working on the units. Mr. Osborne is concerned about a couple businesses that have recently located into that building. A week ago, on a Saturday night, October 30, his girlfriend woke him up and was concerned about the noise coming from there at 2:30 am. As he looked out the window there were cars going in and out and around the building. The music was so loud it was shaking the windows. He called Erie County Sheriff’s Department about this suspicious activity. He requested that they send out a couple squads to check it out. They checked it out and the cars dispersed. After another five minutes of them leaving, a crowd started to gather there once again. He called the Sheriff’s Department again – he was concerned with the large gathering and noise. As soon as he hung up the telephone, he heard the first gunshot. They dropped to the floor as seven more gunshots were fired. They were very scared since they were just across the street. He stated he is very pleased with the direction the City is going – and the unity of this Commission – it is very impressive. He would like to have this matter and business looked into. President Brady replied that the Commission takes this matter very seriously and Mr. Osborne’s concerns do not fall on deaf ears. The Commission will share this with Chief Oliver and ask him to respond directly to Mr. Osborne about this matter. Mr. Osborne responded that he did get a call back from the officer about the incident and he was only looking further into it because there was another incident a few weeks earlier that was reported by his neighbor who has small children. Mr. Meinzer inquired if Mr. Osborne thought the building space was used as residential. Mr. Meinzer is requesting that Zoning, Code and Fire look into this property as well to make sure everything is up to code. Chief Oliver responded that they had identified the owner by Monday morning following the incident, and they now have the names of those subleased as well. The Police are also handling the evidence (gun casings) as a criminal investigation and are close to resolving this case. Mr. Osborne believes there was no activity there this past week

#### **ADJOURNMENT**

**Upon motion of Mr. Murray and second of Mr. Waddington, the Commission voted to adjourn at 5:56 pm. The President declared the motion passed.**



Cathleen A. Myers  
Commission Clerk



Richard R. Brady  
President of the City Commission