

The President called the meeting to order at 5:01 p.m. after the Invocation, given by Mr. Waddington, and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris. The President declared the motion passed.

City staff present: Eric Wobser - City Manager, Stuart Hamilton - IT Director, Don Rumbutis - IT Technician, Brendan Heil - Law Director, Jason Werling – Recreation Superintendent, Arin Blair – Chief Planner, and Cathy Myers - Commission Clerk.

City staff via teleconference: Josh Snyder - Public Works Engineer, Aaron Klein - Public Works Director, Michelle Reeder - Finance Director, Jonathan Holody - Development Director, John Orzech – Assistant City Manager, and Jared Oliver – Police Chief.

Upon motion of Mr. Waddington and second of Ms. Twine, the commission voted to approve the minutes of the November 22 regular meeting and suspend the formal reading. The President declared the motion passed.

AUDIENCE PARTICIPATION

Tim Schwanger, 362 Sheffield Way, Question about the 2022 Agreement of the Boat Launch facility, is there anything different in this year's agreement versus 2021. Capital Improvement Fund transfer to Capital Project Fund – what is that money going towards? Sandusky Bay Pathway, increase of \$146,000, bringing the total cost to \$2.1 million, what was the original contract amount? What portion of the pathway is that money going towards? The two business grants of \$50,000 and \$100,000 – what is that money going to be used for?

PUBLIC HEARING: Proposed Amendment to Zone Map for 1012 Columbus Avenue

Arin Blair, Chief Planner, explained that the building was a former church structure, and the building just to the north of it was condemned. The owners are going to create two apartment units. They are currently zoned R2, so they were unable to put three units into the structure. It was recommended that they apply for rezoning RMF. It would create a logical transition of the intensity of uses for those structures and they were viewed as a good use of historical architecture. Mr. Poole commented that he found this to be a good project. He did have a question about the building next door – it appears that it should be a total project. This seems to be spot zoning – why are we not changing it all now. Arin offered that if other projects came to fruition that they could expand the Multi-family district. Mr. Poole suggested that a long-term zoning plan would enlighten the public. Upon no further discussion, President Brady declared the Public Hearing closed.

PRESENTATION: Donna Bretz, Witches Walk Fundraiser, presented a \$5,000.00 check to the Sandusky Recreation Scholarship Program from this year's proceeds. President Brady thanked her for her donation and continuing service to the community.

CURRENT BUSINESS

Upon motion of Mr. Waddington and second of Ms. Twine, the commission voted to accept all communications. President Brady declared this motion passed.

The President asked if the commissioners wished to remove any of the items on the Consent Agenda. There were no requests to do so.

CONSENT AGENDA ITEMS

ITEM A – Submitted by Jason Werling, Recreation Superintendent

2022 MILLS CREEK GOLF COURSE FEES CHANGE – SECOND READING

Budgetary Information: The current fee schedule will not negatively impact the General Fund. It is the desire through these fees to continue to increase the overall usage of the course through

memberships, punch cards, and daily paid rounds. We will strive to be the area's lowest priced golf course while still providing a quality experience to our golfers attracting both locals and visitors.

ORDINANCE NO. 21-187: It is requested an ordinance be passed approving the fee schedule for the Mills Creek Golf Course established by the City Manager pursuant to Section 973.02 of the Codified Ordinances of the City of Sandusky.

ITEM B – Submitted by Michelle Reeder, Finance Director

STATE OF OHIO ANNUAL 2021 FISCAL AUDIT

Budgetary Information: The total cost of \$53,218 will be paid from the General Fund (\$26,609), Water Fund (\$13,304.50) and Sewer Fund (\$13,304.50).

ORDINANCE NO. 21-188: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement with the Auditor of the State of Ohio for services to perform the City's audit for the fiscal year 2021; and declaring this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM C – Submitted by John Orzech, Assistant City Manager

PERMISSION TO PARTICIPATE IN INTERNET SALES IN CY 2022

Budgetary Information: The City is responsible for the disposal of unneeded property to promote operational efficiency. Using public internet auction for the disposal of unneeded items will generate more revenue and make items available to a larger community of potential buyers. Proceeds from sales will be deposited into the account of the department financially responsible for the assets.

RESOLUTION NO. 044-21R: It is requested a resolution be passed declaring the intent of the City of Sandusky to dispose of personal property and equipment as having become obsolete, unnecessary or unfit for City use through internet auctions during the calendar year 2022; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM D – Submitted by Aaron Klein, Public Works Director

OHIO EPA LICENSE TO OPERATE FEE FOR BIG ISLAND WATER WORKS CY 2022

Budgetary Information: The total amount of \$12,180.00 shall be paid with Water Funds and has been appropriated in the O & M Budget for 2021.

ORDINANCE NO. 21-189: It is requested an ordinance be passed authorizing and directing the Finance Director to make payment to the State of Ohio Environmental Protection Agency for the renewal of the license to operate a Public Water System for the calendar year 2022; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM E – Submitted by Jason Werling, Recreation Superintendent

SHELBY STREET BOAT LAUNCH FACILITY AGREEMENT 2022

Budgetary Information: This agreement will not result in any additional budgetary expenses. The City will benefit from the agreed upon rental fee income of \$100 per month during peak season and \$50 per month during the off-season. These funds will be used to offset utility costs at the facility.

ORDINANCE NO. 21-190: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a one (1) year agreement with Sandusky Bait Company of Flatrock, Ohio, for the operation of a retail business for the sale of bait and tackle, convenience items, food, beverages, and fishing equipment and supplies at the building located at the Shelby Street Boat Launch Ramp Facility for the period of January 1, 2022, through December 21, 2022; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM F – Submitted by Jared Oliver, Police Chief, Stuart Hamilton, IT Manager

5 YEAR AGREEMENT WITH AXON ENTERPRISE, INC., FOR BODY WORN CAMERAS

Budgetary Information: The total cost of the agreement will be paid through the Police Department's operating budget accordance with a pay schedule in an amount not to exceed \$241,470.

ORDINANCE NO. 21-191: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a five (5) year agreement with Axon Enterprise, Inc., of Scottsdale, Arizona, for the support, maintenance, online storage, and equipment replacement program for

the Axon body worn cameras for the Sandusky Police Department; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Harris and second of Ms. Twine, the Commission voted to accept the Consent Agenda and declare all ordinances or resolutions as drafted and presented to the City Commission under the Consent Agenda shall take effect in full accordance with the Section reflected in the ordinances or resolutions whether they be in accordance with Section 13 or Section 14 of the City Charter. Roll call on the motion: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. Roll call on the ordinance: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the ordinances and resolutions contained in the Consent Agenda passed in full accordance with the City Charter.

REGULAR AGENDA

ITEM 1 – Submitted by Arin Blair, Chief Planner

AMENDMENT TO THE ZONING MAP FOR 1012 COLUMBUS AVENUE

Budgetary Information: The proposed redevelopment is expected to result in increased property and income revenue for the City.

ORDINANCE NO. 21-192: It is requested an ordinance be passed amending the official zone map of the City of Sandusky to rezone parcel no. 57-68035.000 located at 1012 Columbus Avenue from “R2F” two-family residential district to “RMF” multi-family residential district; and declaring that this ordinance shall take effect under suspension of the rules as contained in and in accordance with Section 13 of the City Charter.

Upon motion of Ms. Twine and second by Mr. Harris, the Commission voted to adopt the ordinance under the suspension of the rules in full accordance with the Section 13 of the City Charter. Roll call on the motion: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. Roll call on the ordinance: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the ordinance passed in full accordance with the City Charter.

ITEM 2 – Submitted by Michelle Reeder, Finance Director

TRANSFER OF FUNDS FROM CAPITAL IMPROVEMENT FUND TO CAPITAL PROJECTS FUND

Budgetary Information: The transfer amount of \$585,000 will be transferred from the Capital Improvement Fund to the Capital Project Fund. The 2021 budget was passed with an approved amount of up to \$585,000 allocated for this transfer.

RESOLUTION NO. 045-21R: It is requested a resolution be passed authorizing the transfer of funds from the Capital Improvement Fund to the Capital Projects Fund; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Waddington and second by Mr. Murray, the Commission voted to adopt the resolution under the suspension of the rules in full accordance with the Section 14 of the City Charter.

Discussion:

President Brady asked Ms. Reeder to answer the question as to what this money is going to be used for. Ms. Reeder explained that an annual transfer is enacted because capital income tax monies are deposited into the Capital Improvement Fund and then legislation is drafted per ORC to move those funds from Capital Improvement Fund to the Capital Project Fund to expend the monies. The projects are items that have already been approved by Commission, such as Police vehicles \$111,225.05, Street projects \$195,000., and Public Works projects \$6800, and design \$271,000, totaling this amount. Mr. Poole asked why these funds have to be moved and are the purchases budgeted for. Ms. Reeder explained how the accounting and legislation works. Mr. Meinzer inquired whether this was for 2021 or 2022. Ms. Reeder explained it was for already approved purchases in 2021. She also explained that a Capital Plan is drafted by Aaron Klein and they hope to have it to Commission by the first quarter of 2022. Mr. Murray suggested that we keep accounting the way it is, because it makes for cleaner accounting. Mr. Poole asked for future clearer explanation and planning of expenditure of funds.

Roll call on the motion: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. Roll call on the resolution: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the ordinance passed in full accordance with the City Charter.

ITEM 3 – Submitted by Aaron Klein, Public Works Director

UNIFORM RENTAL AND CLEANING CONTRACT FOR 2/1/22 – 01/31/26

Budgetary Information: The total expenditure for the supply and cleaning of uniforms for a four (4) year contract period shall not exceed \$84,656.00 based on the assumption all Divisions are fully staffed and receiving full uniform service. Funds expended for these services are allocated out of each respective Division's annual operational and maintenance budgets.

ORDINANCE NO. 21-193: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a four (4) year contract with Cintas Corporation of Sandusky, Ohio, for the supply and service of uniforms for City personnel for the period of February 1, 2022, through January 31, 2026; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Harris and second by Ms. Twine, the Commission voted to adopt the ordinance under the suspension of the rules in full accordance with the Section 14 of the City Charter.

Discussion:

President Brady asked Mr. Klein to explain if there was difference in this contract from one year to the next. Mr. Klein explained that the contract is essentially the same because the union personnel were polled and liked what had been provided to them in the past.

Roll call on the motion: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. Roll call on the ordinance: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the ordinance passed in full accordance with the City Charter.

ITEM 4 – Submitted by Stuart Hamilton, IT Director

VIRTUAL ENVIRONMENT REFRESH

Budgetary Information: The total cost of this virtual environment refresh will be \$133,804.41, with \$66,902.20 being paid by the IT operating budget, \$33,451.11 by the Water Fund and \$33,451.10 by the Sewer Fund.

ORDINANCE NO. 21-194: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for the purchase and installation of a replacement virtual environment system from Computers at Work, Inc., of Naples, Florida D.B.A. vTECHio, through the State of Ohio Department of Administrative Services Cooperative Purchasing Program, and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Ms. Twine and second by Mr. Murray, the Commission voted to adopt the ordinance under the suspension of the rules in full accordance with the Section 14 of the City Charter.

Discussion:

Mr. Murray asked that Mr. Hamilton, IT Director, explain the purchase. Mr. Hamilton explained that 4 years ago we decided to move into a virtual environment because it provides a huge hardware cost savings, and brings a lot of resilience and security. The initial investment came with a 3-year warranty and support. It was slated to be replaced last year, and because of funding shortfalls, we did not replace it. We found someone who could support us in the meantime. This purchase is 95% hardware costs. We have to stay up-to-date with software because of security reasons. This represents a cost savings of 1/3 the actual cost. Mr. Murray applauded the efforts of our IT Department and the virtual sophistication they have brought to the City. Mr. Meinzer asked if this came out of IT's 2021 budget. Mr. Hamilton explained this expenditure was budgeted for in IT's budget.

Roll call on the motion: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. Roll call on the ordinance: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the ordinance passed in full accordance with the City Charter.

ITEM 5 – Submitted by Aaron Klein, Public Works Director

AMENDMENT #1 TO PROFESSIONAL DESIGN SERVICES AGREEMENT FOR SANDUSKY BAY PATHWAY ACQUISITION AND PARTIAL DESIGN

Budgetary Information: The current cost of this project is \$1,948,871.00. Amendment #1 includes Task 5 for \$85,856.00 and Task 6 for \$57,786.00, totaling \$143,642.00. The total revised project cost would be \$2,092,513.00 and would be paid from the Capital Projects Fund.

ORDINANCE NO. 21-195: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a first amendment to the agreement for professional design services with Environmental Design Group, LLC, of Akron, Ohio, for the Sandusky Bay Pathway; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter. **Upon motion of Mr. Waddington, and second by Ms. Twine, the Commission voted to adopt the ordinance under the suspension of the rules in full accordance with the Section 14 of the City Charter.**

Discussion:

President Brady asked if Mr. Klein could explain this amendment. Mr. Klein explained that the first piece is that we use monies allocated for a project to leverage for additional funds. The project on East Water Street from Shoreline Drive all the way to Meigs Street was under contract to go through design for the Pathway. We went to the MPO and asked for additional funds so we could include the street as part of the project. In 2020, we were awarded about \$475,000 in additional funding. That would cover the street portion of the project and now we can do the entire roadway. What the additional cost equates to be is actually design costs for that portion of the street. We need additional survey, a look at titles, bump outs, curbs, and most importantly new drainage. The cost that is included in this amendment request is for that work. We are expecting to submit plans to ODOT around April of 2022 with construction to start around June of 2023. That makes the first piece around \$86,000; the second piece is located on the North side of West Monroe Street right before Sloane Street. We are taking up parking in front of Patina Creek. The owner inquired if we were interested in re-routing the bike pathway through that area and he would agree to help look for artwork, string lights from the top of the brick walls and it would create a very interesting, unique feature for the pathway - a "Peddlers Alley" type feel. This project would require right-of-way acquisition with the railroad and also title and other acquisition services totaling just under \$58,000. In all, the additional \$143,642 would bring the contract to just under \$2.1 million for design and acquisition services.

Roll call on the motion: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. Roll call on the ordinance: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the ordinance passed in full accordance with the City Charter.

ITEM 6 – Submitted by Jason Werling, Recreation Superintendent

PAPER DISTRICT MARINA FACILITY AGREEMENT 2022

Budgetary Information: The agreement will not result in any additional budgetary expenses. The City will benefit from Towboat Marine, LLC, management and operation of the Marina, as well as the agreed upon first \$10,000.00 revenue each year going to the City of Sandusky, with an additional 50% split after revenues received meets \$45,000.00 for the season.

ORDINANCE NO. 21-196: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement with Towboat Marine, LLC, of Sandusky, Ohio, for the operation and management of the Paper District Marina; approving a new fee schedule for the Paper District Marina; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Meinzer and second by Mr. Waddington, the Commission voted to adopt the ordinance under the suspension of the rules in full accordance with the Section 14 of the City Charter.

Discussion:

Mr. Murray announced that given his interest in another transient marina he was going to abstain from voting on the motion.

Roll call on the motion: Yeas: Mike Meinzer, Wes Poole, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, (Dennis Murray abstain) 6. Roll call on the ordinance: Yeas: Mike Meinzer, Wes Poole, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, (Dennis Murray abstain) 6. The President declared the ordinance passed in full accordance with the City Charter.

ITEM 7 – Submitted by Jonathan Holody, Community Development Director

ECONOMIC DEVELOPMENT FUND GRANT TO NAME ONE YELLOWSTONE, LLC

Budgetary Information: The City will be responsible for providing a total of \$50,000 in grant proceeds from the Economic Development Capital Projects Fund on a reimbursable basis. The project will have an ongoing positive impact on the General Fund due to increased income and property taxes.

ORDINANCE NO. 21-197: It is requested an ordinance be passed authorizing and approving a grant in the amount of \$50,000.00 through the Economic Development Fund Program to Name One Yellowstone, LLC, in relation to the property located at 333 Washington Street, Sandusky; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Meinzer and second by Ms. Twine, the Commission voted to adopt the ordinance under the suspension of the rules in full accordance with the Section 14 of the City Charter.

Discussion:

Mr. Holody explained this grant was initially presented to the Commission before the pandemic, at which time the Economic Development Committee recommended that we provide a grant for \$50,000. The pandemic had a major impact on the City's finances, and because of that, the City reduced the grant amount to \$10,000. The developer re-approached the City earlier this year recognizing that the City's financial position had improved, and asked that the grant agreement be reinstated to the original \$50,000. That request was taken to the Economic Development Committee and they agreed that based on the project's parameters, the City should be providing a grant in the original amount of \$50,000. The project is an investment of over \$2 million into this property on Washington Street. The property is being converted into nine short-term rental units. It is a magnificent renovation, historically accurate, and a tremendous place for out-of-town visitors and local visitors alike. Mr. Zimmerman is a Cleveland area brewer and real estate developer. They are nearing completion, and the grant would be going specifically to the construction costs of the project. Mr. Murray stated that he would like to see the background communications supplied to the Economic Development to see a clearer picture of the project at hand. Mr. Poole agreed, and stated that the original cost of the project was projected at \$640,000, and now it is stated at \$2 million, and without any background information, there is no way to base an opinion on the matter. Mr. Holody stated that they did increase the amount of rental units. There were changes in permitting from the fire marshal, which progressed in changes to the unit. Mr. Poole and Mr. Brady concluded that more background on future projects would enlighten the Commission on these investments. Mr. Brady stated that historically we have granted 10% to developers, and this property investment has surpassed that. Mr. Poole asked if this \$50,000 was in addition to the \$10,000 already granted to them, or is the grant a total of \$50,000. Mr. Holody explained that the new grant agreement is written to terminate any prior commitments and we only commit to the original \$50,000. Mr. Heil stated Mr. Holody was correct, and stated that this new grant agreement would supersede any previous agreement and would only expend \$50,000. Mr. Meinzer stated he is impressed with the property.

Roll call on the motion: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. Roll call on the ordinance: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the ordinance passed in full accordance with the City Charter.

ITEM 8 – Submitted by Jonathan Holody, Community Development Director

ECONOMIC DEVELOPMENT FUND GRANT TO EVERWILD SPIRITS, LLC

Budgetary Information: The City will be responsible for providing a total of \$100,000 in grant proceeds from the Economic Development Capital Projects Fund on a reimbursable basis. The project will have an ongoing positive impact on the General Fund due to increased income and property taxes.

ORDINANCE NO. 21-198: It is requested an ordinance be passed authorizing and approving a grant in the amount \$100,000.00 through the Economic Development Fund Program to Everwild Spirits, LLC, in relation to the property located at 212 Hancock Street, Sandusky; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Waddington and second by Mr. Harris, the Commission voted to adopt the ordinance under the suspension of the rules in full accordance with the Section 14 of the City Charter.

Discussion:

Mr. Holody stated that Everwild Spirits is in the process of creating Sandusky's first bourbon distillery and it is going to be an amazing project presenting an investment of over \$2 million and will create 12 new jobs with an annual payroll of at least \$300,000. It will put Sandusky on the map for the first distillery of its kind in our area, and there is a growing trend of bourbon distillery tourism. It will create a year-round destination for bourbon enthusiasts. Mr. Holody stated that Rick Lynch, president of the company is in attendance tonight. The funding we would grant would be going towards construction costs. Mr. Meinzer inquired about licensing and permits. Mr. Lynch stated he has been issued federal licensing. The state license application has been submitted, but will not be granted until after completion of the project and inspection.

President Brady advised he would abstain from voting on this issue due to his company potentially being a vendor in this project.

Roll call on the motion: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Naomi Twine, Dave Waddington, and Blake Harris, (Dick Brady – abstain) 6. Roll call on the ordinance: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Naomi Twine, Dave Waddington, and Blake Harris, (Dick Brady – abstain) 6. The President declared the ordinance passed in full accordance with the City Charter.

ITEM 9 – Submitted by Josh Snyder, Public Works Engineer

CITY SERVICE CENTER REPAIR AND RESTORATION PROJECT

Budgetary Information: The total cost for this repair work is \$530,000.00, which includes materials, delivery, installation, warranties and a contingency, and will be paid from the Capital Fund.

ORDINANCE NO. 21-199: It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to Garland/DBS, Inc. of Cleveland, Ohio, through the U.S. Communities Government Purchasing Alliance for the Service Center repair and restoration project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Ms. Twine and second by Mr. Waddington, the Commission voted to adopt the ordinance under the suspension of the rules in full accordance with the Section 14 of the City Charter.

Discussion:

Mr. Klein offered that the Service Center is a little over 20 years old. During a recent rain event, an employee counted over 12 leaks in the roof in various locations, and saw water coming in through the walls. This is a project has been on the radar for quite some time, and it feels good to finally move forward with it. What the \$530,000 covers is new roofing, waterproofing, gutters and downspouts, new hatches and safety rails, skylight and fall protection, even some tuck-pointing and wall coatings on the exterior walls of the facility. There is a warranty associated with each item as well. We are hoping to get this project done before spring with the rain.

Roll call on the motion: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. Roll call on the ordinance: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the ordinance passed in full accordance with the City Charter.

CITY MANAGER'S REPORT**DONATIONS**

- A donation for \$10,000 was received from Tusing Builders for the K-9 program. **Upon motion of Mr. Waddington and second of Ms. Twine, the Commission voted to accept this donation.**
- A donation of \$500 was received from Michael Osborne for the K-9 program. **Upon motion of Mr. Waddington and second of Ms. Twine, the Commission voted to accept this donation.**
- Thank you to Firelands Hospital for the donation of 50 hams to feed our Officers and their families for the holidays. **Upon motion of Mr. Murray and second of Ms. Twine, the Commission voted to accept this donation.**
- The City of Sandusky Recreation Department would like to thank the following restaurants and food trucks for their donation of lunches to our Winter Break Camp scheduled for later this month:
 - Pizza House East
 - Lee's Chicken
 - Berardi's Family Kitchen
 - Franketti's
 - Chick-Fil-A
 - Taco Bus**Upon motion of Ms. Twine and second of Mr. Harris, the Commission voted to accept this donation.**

NEW & OLD BUSINESS**FIRE**

- About a month ago, the fireboat sustained a blown engine. Fleet Maintenance Foreman, Troy Vaccaro has been working with the Mercury engine supplier and exploring other options to replace the motors. There is no viable solution to repair the blown engines. The motors on the boat are currently 2006 motors. Due to supply chain issues, two new boat motors would be at least a year to receive, according to the conversation with the vendor. Troy, in discussing the situation with a Federal official, learned that two engines were on GSA (General Services Administration) Auctions from a Florida law enforcement agency. Late Friday evening on December 2, the auction site bid to purchase the used motors was successful at \$27,475 for both. This was an emergency need to obtain the two motors and have them mounted and in service as soon as possible, so that the fire department can respond to water emergencies. The

motors still have a warranty through Mercury until July of 2022. It is requested that a motion to approve the emergency purchase of two boat motors for the fireboat be passed. Formal communication will be prepared for the December 21 meeting.

Upon motion by Mr. Waddington and second by Ms. Twine, the Commission approved the purchase.

Discussion:

Mr. Meinzer asked that in the future, staff implement a capital plan to prevent emergency purchases of this matter. He questioned the purchase of used salt-water engines, and suggested additionally it would behoove staff to order new engines since the delay in receiving them could be over a year or two. Mr. Poole stated he was not going to support this expenditure, because with winter approaching and buying used engines – with a small warranty, he did not feel the boat would be used much in this season. Mr. Murray added that because the availability of new boat engines would not be anytime soon, well over a year for new engines, he believes this is a viable solution to rescue and save lives as needed. Mr. Poole asked why the Coast Guard could not respond. Mr. Meinzer responded that the Coast Guard would call Sandusky to respond in emergencies, but in the future let us plan better with our equipment. President Brady stated that we cannot predict emergencies or broken equipment and he is not willing to hold off on spending \$27,000 when it could save lives, it is a risk worth taking. Mr. Wobser stated that capital planning is a point well taken and going forward it will be provided to Commission. Because of our past financial circumstances for decades, we had underfunded capital infrastructure, and city facilities, vehicles, and equipment, because that is not what the public sees. We are trying now very hard to catchup on facilities maintenance. Mr. Wobser stated as a reminder that \$700,000 annually goes specifically to maintenance of city properties, safety and streets because of the Cedar Point agreement.

Motion by Mr. Murray and second by Dave Waddington to purchase the new boat motors.

Discussion:

Mr. Poole agreed that the \$27,000 was money well spent.

Roll call on the motion: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the motion passed.

FINANCE

- The Regional Income Tax Agency, commonly referred to as RITA, has sent out non-filer letters to taxpayers that they believe need to file a city income tax return. Taxpayers can simply e-file returns or exemptions on RITA's website: www.ritaohio.com, or mail or fax the necessary documents to RITA to comply with the tax-filing requirement.

PUBLIC WORKS

- Welcome to new employees, John Post at Big Island Water Works and Matthew Roe in Sewer Maintenance.
- Two intersections will transition to all-way stops on December 21. The intersection of Water and Decatur will become a four-way stop to improve visibility for all motorists. 44th and Hancock streets will become a three-way stop to enhance walkability and pedestrian safety at the new Sandusky Early Learning Academy
- Streets & Traffic staff have successfully collected leaves from each zone in the City and are currently moving through the last round in each. If residents cannot meet the schedule, there will be a drop-off area for bagged leaves near the Marquette Drive entrance to the City Service Center seven days a week until January 21.

- In preparation for winter, the docks at the Shelby Street Boat Launch will be removed on Tuesday, December 14.

ECONOMIC DEVELOPMENT

- The city's application for \$500,000 in grant funds to conduct environmental assessments of brownfield properties was submitted to the U.S. EPA on November 29. The grant awards are expected to be announced in spring 2022.

COMMUNITY DEVELOPMENT

- The next **Arts and Culture Commission** meeting is scheduled for Tuesday, December 14 at 5:15 PM.
- The next **Landmark Commission** meeting scheduled for Wednesday, December 15 at 5:00 PM.
- The next **Board of Zoning Appeals** meeting scheduled for Thursday, December 16 at 4:30 PM.
- The next **Planning Commission** meeting scheduled for Wednesday, December 22 at 5:00 PM.

SANDUSKY TRANSIT SYSTEM

- James Stacey III started working with the City as the Transit Administrator on December 1 and the Community Development Department is happy to have him on board.

RECREATION

- Registration is filling up fast for the annual Winter Break Camp at Sandusky High School. The dates for the two-week camp are Monday through Wednesday, December 20 – 22 and December 27 - 29. Registration is available at cityofsandusky.com/recreation
- The Santa Hustle Race Series will have their annual 5k, Half Marathon and Kids Fun Run this Sunday, December 19, from the Jackson Street Pier and Mylander Pavilion. The 5k and Kids Fun Run courses run through downtown Sandusky. The half marathon course showcases several neighborhoods in the city as well as Perkins Township.

For details on what streets will be affected for the race visit Sandusky Rec's Facebook page. Those interested in volunteering for the event can contact Jason Werling at jwerling@ci.sandusky.oh.us.

Registration for all events is still available at the Santa Hustle Race site.

OLD BUSINESS

Mr. Meinzer asked why City employees get a discount at the Mills Creek Golf Course. He asked Mr. Waddington to look into it next year since he sits on the Recreation Board. Mr. Brady stated that the rates are the lowest in the area. Mr. Waddington stated that we have the schools returning to the course this year and that is important to us.

NEW BUSINESS

President Brady would like to have motions for two Board Appointments, Greg Peugeot for the Community Relations Commission. **Mr. Murray made motion to appoint Mr. Peugeot, seconded by Mr. Waddington. Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the appointment set.**

President Brady asked for the appointment of Bret Ninke to the Cemetery Board. **Mr. Harris made motion to appoint Mr. Ninke, seconded by Naomi Twine. Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the appointment set.**

President Brady asked for a motion for the approval of the 2022 Commission Meeting dates. **Mr. Waddington made motion, seconded by Mr. Harris. Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the meeting dates set.**

President Brady asked for a motion for Public Hearing at the next meeting for the 2022 Budget. **Mr. Murray made motion, seconded by Ms. Twine. Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the Public Hearing set.**

President Brady asked for a motion for the swearing in of Commissioners at the next meeting. **Ms. Twine made motion, seconded by Wes Poole. Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the motion passed.**

President Brady announced that the City Manager selected Mario D’Amico to serve as the City’s new Fire Chief. We look forward to his swearing in prior to our next meeting at the Fire Station. The President thanked the committee that helped make the selection: Mr. May, Mr. Alexakos, Ms. Wilson and Mr. Meredith. We gave our three finalists to Mr. Wobser for the final selection. We are grateful for the other candidates, especially Jim Green for the service he has given to our City.

AUDIENCE PARTICIPATION

James Wilson, spoke about the increasing crime in our area. He asked if it was increasing or decreasing at this time. He inquired if there was an accurate status of the crime rate. He has heard gunshots or fireworks – he is not sure which, on numerous occasions. Mr. Meinzer stated that Police Chief Oliver could supply him with this information. Mr. Poole also reiterated the same.

Tom LaMarca, 206 48th Street, spoke in respect to the Sandusky Fire Department boat motors being replaced. He questions why the motors were blown. Mr. LaMarca inquired why the motors were not repaired. He asked why this was on the City Managers report as opposed to being on the agenda. He does not agree with the architect’s fee for the Pathway. The grants that were approved seem to be awarded to developers that do not need the money.

Tim Schwanger, 362 Sheffield Way, offered a suggestion for the new Commission coming in 2022. Years ago, each Commissioner would give an update at each meeting on their Committees and Boards on which they served. He was looking forward to an update about the Jackson Street Pier. The Sandusky Register reported severe damage was sustained at the new ice rink this past weekend from the high winds that we frequently get in the fall and the winter. It is his opinion that the ice rink was placed in an incorrect spot.

Mr. Murray made motion to move into two Executive Sessions: one for union negotiations and the second to complete their review of the City Manager, Ms. Twine seconded the motion. Upon Roll call on the motion: Yeas: Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Naomi Twine, Dave Waddington, and Blake Harris, 7. The President declared the executive motion passed. The Commission moved into Executive Session at 5:38 p.m.

ADJOURNMENT

Upon motion of Ms. Twine and second of Mr. Harris, the Commission voted to adjourn at 5:56 pm. The President declared the meeting adjourned.



Cathleen A. Myers
Commission Clerk



Richard R. Brady
President of the City Commission