

The President called the meeting to order at 5:00 p.m. after the Invocation, given by Mr. Murray, and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Steve Poggiali, Dave Waddington, Blake Harris, Wes Poole, Dennis Murray, and Dick Brady. Mr. Murray made motion, seconded by Mr. Poole to excuse Mr. Meinzer. The President declared the motion passed.

City staff present: Eric Wobser - City Manager, Stuart Hamilton - IT Director, Don Rumbutis - IT Technician, Aaron Klein – Public Works Director, Josh Snyder – Public Works Engineer, Arin Blair – Chief Planner, and Cathy Myers - Commission Clerk.

City staff via teleconference: Brendan Heil - Law Director, Michelle Reeder - Finance Director, Jonathan Holody - Development Director, John Orzech – Assistant City Manager, Jared Oliver – Police Chief, Mario D’Amico – Fire Chief, Nichole Grohe – Program Administrator, and Jason Werling - Recreation Superintendent.

Upon motion of Mr. Waddington and a second by Mr. Murray, the commission voted to approve the minutes of the January 24 regular meeting and suspend the formal reading. The President declared the motion passed.

#### **AUDIENCE PARTICIPATION**

Commission Clerk, Cathy Myers, read email from Sharon Johnson, 1139 Fifth Street, about Agenda item #12, \$60,000 Economic Development Grant to Tambo Entertainment. She would like to know the business name Tambo Entertainment has selected for the Winery, will Tambo Entertainment be occupying 100% of the building, and what other businesses are expected to occupy the building.

#### **PRESENTATION: THE JUSTICE CENTER PROGRESS, Robin Wolfe, Architect and Project Manager**

She stated they are excited to be at the point of schematic development and are now working through scope and budget reconciliations, the schematic site layout, the schematic floorplan, and exterior design. One of the main points of this redesign is relocating the main entry of the building to the front of the building. There is still a large amount of public parking, about 50+ spaces. There is a secured, fenced in area of parking for staff and police department. The current parking lots will be resurfaced. The secured parking will be reconfigured to give better flow. The floorplan footprint will not be changing significantly. The front entry will lead the public to the courts, and police lobby, which will be open 24/7. The area where the clerks will work will be secured. There will be interior windows placed for the public to interact with staff. The police department will occupy the rear portion of the building’s first floor. The public will have access to the second floor Prosecutors office, of the Probation office, and the police detectives and chief. All staff areas will be secured and the public would need an escort to enter those areas. The front granite façade will remain, with a new curtain walk into the building. The exterior existing brick will be painted to refresh the building, adding metal composite panels and new window and door systems throughout. The rear of the building will remain as it is with a refresh of paint. The next stage is design development to define materials that will used throughout the project, and establish the cost element. Bidding and construction is projected after a full detail design in the last quarter of 2022. This project was budgeted in late 2020, and the construction market has increased about 20% since then. The material costs are expected to escalate through the first half of this year. The market is still very saturated in the public bid area.

#### Comments:

Mr. Waddington asked if City staff was consulted in planning this project. Ms. Wolfe responded that she has been in the field of Public Sector projects for over fifteen years, this being her fourth justice center. The company Bowen has been in the public sector field for over sixty years. They have consulted with the Police Chief, the Judge, and Clerk of Courts and staff to develop the plan and reorganize it. Part of the budget is an entire refresh on the interior as well. They have hosted bi-weekly meetings with the team. Mr. Murray inquired if the secured parking lot fence could be

setback from the front façade, making it more esthetically pleasing and less institutional. Mr. Brady asked if the new justice center would have a sally port allowing police to securely off-load an offender inside the building in a secure environment. Ms. Wolfe pointed out a fourth garage bay that would be utilized for that manner. Mr. Brady also inquired if new construction vs renovation of this site was a cost savings to the City. Ms. Wolfe stated that yes, new construction costs was outpacing renovation costs. In addition, there is a long lead-time for the basic building elements such as the steel beams, which would continually push the schedule out with those delays. Mr. Poole also inquired about the security fence and the need for securing court staff vehicles. Mr. Murray commented that we need to take the security aspect seriously, but also we want to put an appropriate public face on the building. The fenced area will have gated card access for staffing. Mr. Poole would like the security factor to be matched with the threat level for our community. Mr. Poole also inquired about the longevity of the new building. Ms. Wolfe offered that at a minimum this building should have 30 years before further renovation would be needed. Mr. Poggiali asked what the greatest cost was in retrofitting a building such as ours. Ms. Wolfe stated that the HVAC, the electrical systems, the technology systems were probably the biggest portion of the budget. The roof would also be a large expense item. Ms. Wolfe offered that the painted brick would last about ten years before a recoat would be needed. The product is an industrial product that helps with moisture, and rewashes itself with the rain. Mr. Poggiali asked what the next step was in this process. Mr. Klein replied that staff working with the team selecting the design elements was the next step.

**PRESENTATION: STREET RESURFACING PROJECT, Josh Snyder, Public Works Engineer**

Mr. Snyder noted that this presentation was sort of a State of the Streets, and a debriefing of roadwork done in 2021. The approved 2020 roadwork plan was parlayed into 2021 with COVID setbacks. Most restructuring was accomplished, and resurfacing was the focus. Of the City's 107 miles of roadway, 75 miles are residential. Almost 15 miles was addressed in last year's project. The street selection process was accomplished using 5 points; the pavement condition index, forecasted needs planning, over 50 years of historical street data providing the last time a street was resurfaced, other projects consideration – so we do not resurface a road that will have utility work done after the resurfacing, and feedback from residents and street maintenance. The inch-and-a-half overlay process (thin overlay) was discussed; ODOT utilizes this process, as well as many large cities in our area. The National Asphalt Pavement Association states, "Thin asphalt pavement preservation is the most cost effective surface treatment in asphalt roads." Mr. Waddington inquired about crack sealing. Mr. Snyder stated that crack sealing the roads was addressed – some at a later date, and that the milled down edges of the pavement were key to proper resurfacing. The concrete streets were repaired by using an interlayer – similar to chip-seal, which fills in the joints and cracks of the concrete underneath, which delays the cracks from coming to the surface. Mr. Poole inquired if we are doing this method to the concrete streets needing repair. Mr. Snyder stated that we are. Truck traffic is a main consideration, the more truck traffic; the more street repair is required. Milan Avenue and Bardshar Road have a lot of truck traffic so those roads received a thicker asphalt resurfacing. Perkins Avenue was resurfaced in 2019 by Erie County with 3 inches of overlay. Mr. Snyder was informed that only 2 inches were needed to repair the deterioration, with over 22,000 vehicles a day. One loaded semi-truck is equal in weight to 5115 passenger cars. Mr. Poole asked how the National Asphalt Pavement Association came up with their data. Mr. Snyder replied that his best guess was that NAPA is a large organization that has a lot of money and does many studies. The efforts of the street department will be switched to crack sealing instead of waiting for street damage to repair potholes. Mr. Poole inquired if the street department kept data on the repair of roads. Mr. Snyder assured Mr. Poole that this data is gathered and he certainly could provide it to the Commission. Mr. Murray inquired how things were going with monitoring truck traffic hauling loads on improper streets; he also asked if the Law Department could look into if we could adopt an ordinance to prevent utility companies from cutting into newly paved roads without notice before scheduled paving. Mr. Snyder added that he believes the City's relationship with the utility companies is improving and they are getting better with informing us of those timelines. Mr. Murray would like Law to look into our easement rights as a charter city. Mr. Poggiali stated that he questioned whether putting more restrictions on utility companies would do more harm than good. Mr. Poole inquired at the pace we are resurfacing now, how long would it take to

resurface all our roadways, and how much more money is needed to speed up that process. Mr. Snyder said the roads were in much better structural shape than anticipated in 2021. Because most of our roads are macadam based and we have shallow bedrock, it creates a great base for our roadways. The overall condition of our roadways improved 27% in one year, with 173 street segments resurfaced – almost 14%. Basically stating, 1 million annually is what is needed to keep our roadways resurfaced. Mr. Poggiali applauded the efforts of the Engineering Department to move forward with the paving project. Mr. Brady commented that since 1 million annually could sustain our roadways, 2 million could greatly improve that curve. Mr. Poole echoed Mr. Poggiali's sentiment about the great job that is done with the City roadways. Mr. Poole would like our roadways to be a primary focus to bring them up to the highest standard given we are aspiring to become a destination place to visit and live. Mr. Brady also commented he did not know of anything that resonated with our constituents more than safety, and good roadways to travel on.

### **CURRENT BUSINESS**

**Upon motion of Mr. Murray and a second by Mr. Poole, the commission voted to accept all communications. President Brady declared this motion passed.**

**The President asked if the commissioners wished to remove any of the items on the Consent Agenda. There were no requests to do so. Mr. Poole noted that he was abstaining from Item B, Resolution 1, on the Consent Agenda.**

### **CONSENT AGENDA ITEMS**

#### **ITEM A – Submitted by Jared Oliver, Police Chief**

##### **LEXIPOL ANNUAL FEES**

**Budgetary Information:** The total cost for the annual subscription with Lexipol is \$14,771.23. The cost of the annual subscription will be paid from the Police Department's operating budget.

**ORDINANCE NO. 22-012:** It is requested an ordinance be passed authorizing and directing payment to Lexipol, LLC of Frisco, Texas, for the annual subscription fee for policy manual updates and daily training bulletin services for the Police Department for the period of April 1, 2022, through March, 31, 2023; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

#### **ITEM B – Submitted by Joshua Snyder, Public Works Engineer**

##### **2022 ERIE COUNTY MPO APPLICATIONS**

**Budgetary Information:** If awarded by the Erie County Metropolitan Planning Organization, the City's portion of the Meadowood Subdivision Sidewalk Project will be \$99,839.00, the Hancock Elementary School Sidewalk Project will be \$87,400.50, and the East Water Street Accessibility and Streetscape Project will be \$254,586.00. If awarded, the respected matches would be allocated in the 5-Year Capital Budget from an account with funds available for infrastructure such as CDBG, Issue 8, Street or General Funds.

**1. RESOLUTION NO. 008-22R:** It is requested a resolution be passed approving the submission of an application to the Erie Regional Planning Commission Metropolitan Planning Organization (MPO) for financial assistance of the Meadowood Subdivision Sidewalk Project and, if awarded, authorizing and directing the City Manager to enter into the LPA Federal Local—LET Project Agreement with the Ohio Department of Transportation; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

**2. RESOLUTION NO. 009-22R:** A resolution approving the submission of an application to the Erie Regional Planning Commission Metropolitan Planning Organization (MPO) for financial assistance for the Hancock Elementary School Sidewalk Project and, if awarded, authorizing and directing the City Manager to enter into the LPA Federal Local-LET Project Agreement with the Ohio Department of Transportation; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

**3. RESOLUTION NO. 010-22R:** A resolution approving the submission of an application to the Erie Regional Planning Commission Metropolitan Planning Organization (MPO) for financial assistance for the East Water Street Accessibility and Streetscape Project and, if awarded, authorizing and directing the City Manager to enter into the LPA Federal Local-LET Project

Agreement with the Ohio Department of Transportation; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM C – Submitted by Aaron Klein, Public Works Director**

**ECONOMIC DEVELOPMENT ADMINISTRATION GRANT FOR THE LANDING PROJECT**

**Budgetary Information:** The City is requesting grant funds in the amount of \$2,314,419.20 with matching funds totaling \$578,605.00, which would be paid for out of the Cleveland Road Public Improvement TIF Funds, as this grant is an 80/20 split.

**RESOLUTION NO. 011-22R:** It is requested a resolution be passed approving and ratifying the submission of a grant application to the U.S. Economic Development Administration for financial assistance through the FY 2021 American Recue Plan Act Travel, Tourism, and Outdoor Recreation Grant Program for The Landing project; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City

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**ITEM D – Submitted by Joshua Snyder, Public Works Engineer**

**CDBG STREET REHABILITATION PROJECT CHANGE ORDER 1 AND FINAL**

**Budgetary Information:** Change Order 1 and Final is a decrease of \$30,273.05, which will revise the original contract amount of \$267,215.57 to \$236,942.52, with all being paid for out of the Community Development Block Grant (CDBG) Fund.

**ORDINANCE NO. 22-013:** It is requested an ordinance be passed authorizing and directing the City Manager to approve the first and final change order for work performed by Precision Paving, Inc. of Milan, Ohio, for the 2021 Community Development Block Grant (CDBG) Street Rehabilitation Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

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**ITEM E – Submitted by Jane Cullen, Assistant City Engineer**

**BIG ISLAND WATER WORKS EMERGENCY PURCHASE & INSTALLATION OF VFD FOR PUMP #5**

**Budgetary Information:** The estimated not to exceed cost for the new Variable Frequency Drive (VFD) including installation, start-up services and electrical work is \$75,903 and shall be paid for with Water Funds. This expenditure will be included in the 5-Year Capital Improvement Plan.

**1. ORDINANCE NO. 22-014:** It is requested an ordinance be passed authorizing and ratifying the emergency purchase of a new Allen-Bradley Variable Frequency Drive (VFD) for the #5 high service pump at Big Island Water Works (BIWW) from Rexel USA of Sandusky, Ohio, in the amount of \$58,183; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**2. ORDINANCE NO. 22-015:** An ordinance authorizing and directing the City Manager and/or Finance Director to expend funds for the emergency work to be performed by Fresh Electric Inc. of Sandusky, Ohio, for the installation of a new Allen-Bradley Variable Frequency Drive (VFD) for the #5 high service pump at Big Island Water Works (BIWW) in the amount of \$22,500; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Harris and second of Mr. Waddington, the Commission voted to accept the Consent Agenda and declare all ordinances and resolutions as drafted and presented to the City Commission under the Consent Agenda and shall take effect in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. Roll call on the ordinances and resolutions: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole (except abstain from Item B, Resolution 1), Mr. Murray, and Mr. Brady, 6. The President declared the ordinances and resolutions contained in the Consent Agenda passed in full accordance with the City Charter.**

**REGULAR AGENDA ITEMS**

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**ITEM 1 – Submitted by Arin Blair, Chief Planner**

**PROFESSIONAL SERVICES AGREEMENT FOR COLUMBUS AVENUE STREETScape DESIGN & RECONSTRUCTION**

**Budgetary Information:** The design services will not exceed \$597,929 including all normal reimbursable expenses. The project will be funded by the Capital Projects Fund to be reimbursed by the Downtown TIF.

**ORDINANCE NO. 22-016:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for professional design services with Osborn Engineering of Cleveland, Ohio, for the Columbus Avenue Streetscape Design and Reconstruction Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Harris and second of Mr. Murray, the Commission voted to accept the ordinance as drafted and presented to the City Commission and shall take effect in full accordance with Section 14 of the City Charter.**

Discussion:

Mr. Waddington inquired that since the plan ran from Adams Street to Washington, would the Shade Mylander Plaza be updated at a later date. Ms. Blair explained that the Shade Mylander Plaza was not included in this project. Mr. Poole inquired whether the main concept of this redesign was placing larger trees and sidewalks, and parallel parking on Columbus Avenue. Ms. Blair responded that the concept was developed per the community engagement asking for more outdoor dining space and an improved pedestrian experience, allowing for more integrated events in this area. Ms. Blair noted that the design would be again brought to the community engagement for more input before finalizing the design. Mr. Harris expounded that he thought the design was to improve versatility with the streetscape for public events as well. Mr. Brady commented he believed this could help improve many public venues. Mr. Murray agreed that he would like the Shade Mylander Plaza to be a separate project later on, that one was not needed at this time. Mr. Poole inquired if the project was 12 million, and what people did we plan to attract to offset that expenditure. Mr. Wobser responded that the estimate was 3-5 million range for this project, which would be backed by TIF monies for downtown buildings improvement. There has been seven large building investments, totaling over 70 million investment, in the City based on the TIF agreement that the streetscape renovation would follow to improve their businesses. The money that has and continues to be invested in our city is creating a destination city; it is raising property values in the heart of our city. Mr. Poole questions if the more money spent will actually have a return on the investment, will it make more people come downtown. Mr. Poole questions the design, will it bring more business, our population is not growing, and we have not created new jobs. Mr. Poole stated he is not opposed to these ideas but questions the design. Will the narrow street hamper snow removal, where will people park when we remove half of the parking spaces – going from 21 spaces per block to 11? Mr. Murray stated that we are making calculated decisions for our community's future. We do not know with any certainty how it is going to turn out. If we travel to other communities, we see what other communities try. We cannot expect to have a perfect return on every investment, on every project. I do know that the Jackson Street Pier for example has brought many additional people to our community. I think doing these types of improvements does draw a spotlight to our city to attract other people to invest and live in our community. I do believe this is a calculated investment. Mr. Brady commented that it is hard to calculate the return on this type of investment, but it does create a "wow factor". It is a plan worth taking a chance on. Mr. Poggiali commented that he was glad to see that the planning committee had public outreach incorporated into the plan, which will hopefully navigate us through some of the pitfalls and things that the public does not want upfront instead of later in the planning process. Mr. Wobser added that the Pier and Shoreline Drive are a good example of a process that had a lot of public opposition but there was also a demonstrated compromise from staff and developers that tried to find the balance between the ambitious changes and what ended up being the final product. If a poll was taken prior to those projects, they probably were not nearly as popular as they are two years after their completion. He is confident that staff will work with the community to find that same balance in this new project as well. Mr. Poole stated his concerns were still about parking.

**Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole - nay, Mr. Murray, and Mr. Brady, 5. Roll call on the ordinances: Yeas: Mr. Poggiali, Mr. Waddington, Mr.**



Harris, Mr. Poole-nay, Mr. Murray, and Mr. Brady, 5. The President declared the ordinance passed in full accordance with Section 14 of the City Charter.

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**ITEM 2 – Submitted by Arin Blair, Chief Planner****PROFESSIONAL SERVICES AGREEMENT FOR THE SOUTH SIDE NEIGHBORHOOD PLAN**

**Budgetary Information:** The total not to exceed \$149,750 including all normal reimbursable expenses. The project will be paid from the American Rescue Plan Act Stimulus Funds.

**ORDINANCE NO. 22-017:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for professional services with SmithGroup Architects & Landscape Architects, PLLC (D.B.A. SmithGroup, PLLC) of Ann Arbor, Michigan, for the South Side Sandusky Neighborhood Plan; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Waddington and second of Mr. Harris, the Commission voted to accept the ordinance as drafted and presented to the City Commission and shall take effect in full accordance with Section 14 of the City Charter.**

Discussion:

Mr. Murray commented that this is one of the most important things we do dollar for dollar. The need for a plan for the south side neighborhood was put on the table at the beginning of the Bicentennial Planning process. We had more resident input there than we did anywhere else. He stated he was pleased that we could finally move forward with this plan. Mr. Waddington stated he was happy that this was being addressed as well. Mr. Poole agreed that a comprehensive plan for this area was money well spent. He inquired when this would be complete. Ms. Blair stated they expect this process to take ten months – that includes three public outreach events and sixteen stakeholder meetings, and work with a steering committee. This project should be completed prior to the end of the year.

**Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. Roll call on the ordinance: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. The President declared the ordinance passed in full accordance with Section 14 of the City Charter.**

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**ITEM 3 – Submitted by Michelle Reeder, Finance Director****AGREEMENT FOR PREPARATION OF ANNUAL COMPREHENSIVE FINANCIAL STATEMENTS**

**Budgetary Information:** The total cost to complete the City's financial statements will not exceed \$34,000 in year 2021, \$31,000 in 2022, and \$32,250 in 2023. The \$34,000 fee for completion of the 2021 financial statements will have \$17,000 paid by the General Fund, \$8,500 by the Water Fund, and \$8,500 by the Sewer Fund.

**ORDINANCE NO. 22-018:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement with Rea & Associates, Inc. of New Philadelphia, Ohio, for the preparation of the December 31, 2021, December 31, 2022, and December 31, 2023, annual comprehensive financial report; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Murray and second of Mr. Waddington, the Commission voted to accept the ordinance as drafted and presented to the City Commission and shall take effect in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. Roll call on the ordinance: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. The President declared the ordinance passed in full accordance with Section 14 of the City Charter.**

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**ITEM 4 – Submitted by Nichole Grohe, Community Development Program Administrator****CDBG FY 2021 DEMOLITION PROJECT #2 CONTRACT**

**Budgetary Information:** The total cost for the asbestos abatement and demolition is \$38,284; and will be paid with FY2021 Community Development Block Grant Funds. Liens will be placed on the properties for the total cost of the asbestos abatement and demolition.

**ORDINANCE NO. 22-019:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Advanced Excavating & Demolition, LLC, of McComb,

Ohio, for the CDBG FY21 Demolition Project #2; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Murray and second of Mr. Harris, the Commission voted to accept the ordinance as drafted and presented to the City Commission and shall take effect in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. Roll call on the ordinance: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. The President declared the ordinance passed in full accordance with Section 14 of the City Charter.**

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**ITEM 5 – Submitted by Nichole Grohe, Community Development Program Administrator**

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**PERMISSION TO BID CDBG FY21 DEMOLITION PROJECT #3**

**Budgetary Information:** The total estimated cost for this project including advertising and miscellaneous expenses is anticipated to exceed \$10,000. After receipt and review of bids, staff will present to City Commission a recommendation to enter into a contract with the firm that provided the lowest and best bid for the demolition. The costs for the demolition and asbestos abatement will be paid with FY21 Community Development Block Grant Funds. All costs related to the demolition and asbestos abatement of the properties will be charged to the owners and assessed to the property.

**RESOLUTION NO. 012-22R:** It is requested a resolution be passed declaring the necessity for the City to proceed with the proposed CDBG FY21 Demolition Project #3; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Waddington and second of Mr. Poole, the Commission voted to accept the resolution as drafted and presented to the City Commission and shall take effect in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. Roll call on the resolution: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. The President declared the resolution passed in full accordance with Section 14 of the City Charter.**

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**ITEM 6 – Submitted by Joshua Snyder, Public Works Engineer**

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**PERMISSION TO BID 2022 SEWER LINING PROJECT**

**Budgetary Information:** The estimated cost of the project, including engineering and inspection is \$349,775 and will be paid with Sewer Funds.

**RESOLUTION NO. 013-22R:** It is requested a resolution be passed declaring the necessity for the City to proceed with the proposed 2022 Sewer Lining Project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Harris and second of Mr. Waddington, the Commission voted to accept the resolution as drafted and presented to the City Commission and shall take effect in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. Roll call on the resolution: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. The President declared the resolution passed in full accordance with Section 14 of the City Charter.**

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**ITEM 7 – Submitted by Joshua Snyder, Public Works Engineer**

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**WATER DISTRIBUTION SYSTEM MODEL AND REPORT (FIRST READING)**

**Budgetary Information:** The amount for the professional services agreement is \$180,031, which will be funded entirely with Water Funds and will be updated in the 2022 Capital Budget and annual evaluation of water rates.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for professional services with Stantec Consulting Services, Inc. of Columbus, Ohio, to provide a water distribution system model and report.

**Upon motion of Mr. Murray and second of Mr. Poole, the Commission voted to accept the ordinance as drafted and presented to the City Commission and shall take effect in full accordance with Section 14 of the City Charter.**

## Discussion:

Mr. Snyder explained that the Water Distribution Model is one that consultants run for cities giving a road map of deficiencies in our system. The study determines areas that need more water pressure, more flow, where there is a break pattern. Mr. Poole asked when this study would be done. Mr. Snyder indicated that it was a ten-month process collecting all the data needed for this study.

**Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. Roll call on the ordinance: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. The President declared the ordinance passed in full accordance with Section 14 of the City Charter.**

**ITEM 8 – Submitted by Joshua Snyder, Public Works Engineer****PROFESSIONAL DESIGN SERVICES AGREEMENT FOR THE WEST MONROE STREET RESURFACING PROJECT**

**Budgetary Information:** The not to exceed cost for professional design services is \$150,500, with ODOT paying \$40,817.60 and the City paying \$109,682.40, which shall be paid with \$80,066 from the Water Fund and the remaining \$29,616.40 from Capital Street Funds.

**ORDINANCE NO. 22-020:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for professional design services with Mott Macdonald, LLC of Cleveland, Ohio, for the West Monroe Street resurfacing Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Waddington and second of Mr. Poggiali, the Commission voted to accept the ordinance as drafted and presented to the City Commission and shall take effect in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. Roll call on the ordinance: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. The President declared the ordinance passed in full accordance with Section 14 of the City Charter.**

**ITEM 9 – Submitted by Joshua Snyder, Public Works Engineer****PERMISSION TO BID THE 2022 LOCAL STREET RESURFACING PROJECT**

**Budgetary Information:** The estimated cost of the project construction is \$1,799,590.11, and \$1,279,770.11 will be paid from the American Rescue Plan Act Stimulus Funds, \$70,000 from the Parking and Admissions Tax, \$140,000 from State Gasoline Tax, \$60,000 from Issue 8 Funds, \$76,210 from Water Funds, and \$173,610 from Sewer Funds.

**RESOLUTION NO. 014-22R:** It is requested a resolution be passed declaring the necessity for the City to proceed with the proposed 2022 Local Street Resurfacing Project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Murray and second of Mr. Harris, the Commission voted to accept the resolution as drafted and presented to the City Commission and shall take effect in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. Roll call on the resolution: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. The President declared the resolution passed in full accordance with Section 14 of the City Charter.**

**ITEM 10 – Submitted by Joshua Snyder, Public Works Engineer****2021 LOCAL STREET RESURFACING PROJECT CHANGE ORDER 1 AND FINAL**

**Budgetary Information:** Change Order 1 and Final is an increase of \$69,210.31, which will revise the original contract amount of \$2,927,211.90 to \$2,996,422.21, with \$506,605.04 from Sewer Funds, \$210,211.75 from Water Funds, \$1,861,609.87 from the American Rescue Plan Act Stimulus Funds, \$105,989.79 from the State Gasoline Tax Fund and the remaining \$312,005.76 from Issue 8 Infrastructure Funds from the Capital Projects Fund.

**ORDINANCE NO. 22-021:** It is requested an ordinance be passed authorizing and directing the City Manager to approve the first and final change order for work performed by Gerken Paving of Napoleon, Ohio, for the 2021 Local Street Resurfacing Project in the amount of \$69,210.31;



and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Poole and second of Mr. Waddington, the Commission voted to accept the ordinance as drafted and presented to the City Commission and shall take effect in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. Roll call on the ordinance: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. The President declared the ordinance passed in full accordance with Section 14 of the City Charter.**

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**ITEM 11 – Submitted by Jane Cullen, Assistant City Engineer**

**PERMISSION TO BID 2022 BIG ISLAND WATER WORKS VARIABLE FREQUENCY DRIVES REPLACEMENT PROJECT**

**Budgetary Information:** The estimated cost of the project including engineering, inspection, advertising, construction, and miscellaneous costs is \$540,000 to be paid with Water Funds.

**RESOLUTION NO. 015-22R:** It is requested a resolution be passed declaring the necessity for the City to proceed with the proposed 2022 Big Island Water Works (BIWW) Plant Variable Frequency Drives Replacement Project; approving the specifications and engineer’s estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto: and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Waddington and second of Mr. Poole, the Commission voted to accept the resolution as drafted and presented to the City Commission and shall take effect in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. Roll call on the resolution: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. The President declared the resolution passed in full accordance with Section 14 of the City Charter.**

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**ITEM 12 – Submitted by Jonathan Holody, Community Development Director**

**ECONOMIC DEVELOPMENT GRANT AGREEMENT – TAMBO ENTERTAINMENT**

**Budgetary Information:** The City will be responsible for providing a total of \$60,000 in grant proceeds from the Economic Development Capital Projects Fund on a reimbursable basis. The project will have an ongoing positive impact on the General Fund due to increased income and property taxes.

**ORDINANCE NO. 22-022:** It is requested an ordinance be passed authorizing and approving a grant in the amount of \$60,000 through the Economic Development Fund Program to Tambo Entertainment LLC, in relation to the property located at 220 East Water Street, Sandusky; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Harris and second of Mr. Murray, the Commission voted to accept the ordinance as drafted and presented to the City Commission and shall take effect in full accordance with Section 14 of the City Charter.**

Discussion:

Mr. Holody stated that our grant would support the capital improvements at the project, which total over \$600,000. Those capital improvements are quite extensive, ranging from full bathroom renovations, renovations to the entranceways, major renovation to the entire first floor of the building. Mr. Brady noted that he would abstain from this issue as a potential customer of a company he owns. Mr. Harris noted that admires the building and was excited after viewing the photos online, and was happy about their commitment and investment with this venue.

**Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady-abstain, 5. Roll call on the ordinance: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady-abstain, 5. The President declared the ordinance passed in full accordance with Section 14 of the City Charter.**

**CITY MANAGER'S REPORT****DONATIONS**

Thank you to the Commons of Providence Care Center for their donation of two dozen jars of chili to Public Works Staff to thank them for their snow plowing efforts during this last winter storm. **Mr. Waddington made motion to accept this donation, seconded by Mr. Poggiali.**

**NEW & OLD BUSINESS****FINANCE**

- Due to Emancipation Day, the municipal income tax filing deadline for 2021 income tax returns is April 18, 2022. All individuals and businesses can utilize the Regional Income Tax Agency's website at [www.ritaohio.com](http://www.ritaohio.com) to file their taxes.

**PUBLIC WORKS**

- In order to coordinate furniture and fixtures with the Justice Center detailed design, staff plan to release a Request for Qualifications for furniture within the next couple weeks. We will bring back an agreement once a vendor is selected.
- The spring citywide clean-up event has been set for Saturday, April 23. Further details will be shared as the date approaches. Questions can be directed to 419.627.5829

**COMMUNITY DEVELOPMENT**

- I would like to ask for a motion for approval for the Planning Division to apply for a Certified Local Government Grant in the amount of \$19,800 in order to update the City's Preservation Design Guidelines. No matching funds are required. If the application is successful, we will come back with the necessary legislation. **Mr. Murray made motion for grant submission, seconded by Mr. Waddington.**

## Discussion:

Mr. Waddington inquired about an update with the State Theatre renovations. Mr. Wobser said they were working with an architectural firm not only to reconstruct the Theatre but to redesign it as well. They have worked through Phase 1, enclosing the structure from the elements. They are hoping to launch a fundraising event this spring with the goal of getting the Theatre reopened, better than ever, by the end of 2023. Mr. Murray tipped his hat to the road crews for their amazing job they did with the winter storm we had. In addition, he reminded residents to shovel their sidewalks for children going to school, those who walk for exercise and getting groceries, those walking to work, and for the mail service.

**OLD BUSINESS**

Mr. Waddington inquired if the next Commission Meeting could be open to the public. Mr. Brady assured him that it was an item he was going to address under new business. All staff will return next meeting, and residents should bring any input they may have to that meeting. **Mr. Waddington made motion, seconded by Mr. Poole to appoint Mr. Poggiali to the Regional Planning Committee. Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. The President declared the motion passed. Mr. Waddington made motion, seconded by Mr. Murray to appoint Ms. Nichol DeFreitas to the Landmark Committee. Roll call on the motion: Yeas: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Poole, Mr. Murray, and Mr. Brady, 6. The President declared the motion passed.**

**NEW BUSINESS**

Mr. Poole thanked the Sandusky Register for the new magazine Sandusky Living they distributed.

**AUDIENCE PARTICIPATION**

Commission Clerk, Cathy Myers read two emailed communications from residents. Sharon Johnson, 1139 Fifth Street states: The city is expected to receive a grant of \$18 million; can some of that money be spent on remodeling the Tiffin Ave subway/overpass that desperately needs attention? Is the project considered in the near future?

From Matt Ames, 2204 Mills Street: After reading the article in the Sandusky Register about the city's new initiatives to strengthen diversity, inclusion and equity (D.I.E.); it gave me pause for concern about the direction the city has taken to address any perceived racial issues in its current hiring practices. Prima facie, it sounds like a noble and worthy cause for our city. However, upon closer inspection when dissecting Marcus Harris's own words, I have some questions. Are there not already federal and state laws to protect worker's rights and guard against discrimination that simply need be enforced by the HR department? Where do these current laws fall short where you feel the need to adopt new ones? Marcus Harris, our new, diversity and economic opportunity manager, gave remarks in the Register citing a term I have never heard before: "Equity Tools/Tools of Equity". Read in context; is this just a euphemism for allocating taxpayer dollars? How does the law department define this phrase if I am mistaken? In addition, do any of you know if he is referring to "equity of opportunity," "equity of outcome," "equality," or something else entirely? I would like you to provide further detail for implementation from your strategic plan. He also cited a study that quoted, "teams and workplaces that are diverse consist of individuals who bring unique perspectives to their jobs." What does that mean and can he expound on that statement? Diverse in what way? Mr. Harris also stated he and the HR director are "compiling demographic information about [city] employees. What future action will be taken according to his recommendations? Will the city be placing less or no factor in future hiring based upon a candidate's proven ability and merit? Will the city simply be using the color of one's skin as the sole basis for qualification? How will that factor when evaluating a potential employee, especially if two candidates have similar credentials and experience and one happens to be Asian and other Hispanic as an example? Has there been a change to the requirements for future grant awards from the federal government that require the adoption of Diversity, Inclusion, and Equity policies? Also, how does the city's law office define those 3 words, and will that include people from all races, colors, creeds and religious affiliation or will it only apply to people who identify as black and/or african-american? The concern that I have for the adoption of 'D.I.E' compliance in city government is that it is going to create and intensify the opposite of what it purports to fix. Meaning, when everything is looked at through the scrutiny of race, will there be a potential for more racism and will we no longer hire the best-qualified candidate to meet a quota? When someone makes demands for D.I.E in the workplace, when do we say this goal has finally been achieved? What are the metrics that are being put in place, and what are the limitations to such unproven means of hiring?

### **ADJOURNMENT**

**Upon motion of Mr. Murray, the Commission voted to adjourn at 6:57 p.m. The President declared the meeting adjourned.**



Cathleen A. Myers  
Commission Clerk



Richard R. Brady  
President of the City Commission