

The President called the meeting to order at 5:00 p.m. after a moment of silence for fallen Police Officer, Andrew Dunn and past City Commissioner 1996-2000, John Fenton, followed by the Invocation, given by Mr. Waddington, and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray, Dick Brady, Steve Poggiali and Dave Waddington.

City staff present: Eric Wobser - City Manager, Cody Browning/Stuart Hamilton - IT Director, Don Rumbutis - IT Technician, Aaron Klein – Public Works Director, Brendan Heil - Law Director, Michelle Reeder - Finance Director, Jonathan Holody - Development Director, Jared Oliver – Police Chief, Mario D’Amico – Fire Chief, Josh Snyder – Public Works Engineer, Nicole Grohe – Community Development Program Administrator, Jason Werling – Recreation Superintendent, James Stacey – Public Transit Administrator, and Cathy Myers - Commission Clerk.

Upon motion of Mr. Poggiali and a second by Mr. Murray, the commission voted to approve the minutes of the February 28 regular meeting and suspend the formal reading. The President declared the motion passed.

AUDIENCE PARTICIPATION

Timothy Schwanger, 362 Sheffield Way, inquired if the CDBG program would provide a public record report of the grant recipients and requests. Mr. Schwanger also inquired according to the Owen Sound Jackson Street Pier agreement when would the Canadian vessel begin operations this year. He also would like a comparison of other year’s costs for this service. He thought it was supposed to be \$114,000 and escalating from that figure. The \$1.8 million contract for Meigs Street, he would like to know what role Battery Park played in this decision of the water and sewer reconstruction.

SWEARING-IN OF NEW FIREFIGHTERS

Mr. Wobser, City Manager, conducted the swearing in of new firefighters Cole Good and Chase Green. “I, recognizing my fundamental duty as Fire Fighter of the City of Sandusky Fire Department, do solemnly swear to uphold the standards of my profession by safeguarding the lives and property of our citizens against the threat of fire and disaster. I promise to obey the duly constituted laws of the United States of America, the State of Ohio and the City of Sandusky and to accept the badge of my office as a symbol of public faith, leadership and trust to be honored for as long as I remain a Fire Fighter of the City of Sandusky Fire Department. I will continually strive to serve our community and to be an influence for good before my fellow officers and Fire Fighters to the best of my ability, so help me.” Chief D’Amico stated that Cole Good is a Perkins High School graduate; he worked part-time for Margaretta Fire Department, and will fill the vacancy created when Chief D’Amico was promoted. Chase Green was also a Perkins High School graduate; he worked part-time for Perkins Fire Department and will fill a retiree vacancy.

PUBLIC HEARING: CDBG 2020 SUBSTANTIAL AMENDMENT, Nicole Grohe, CDBG Program Adm.

Ms. Grohe presented the second Public Hearing for this one proposed amendment for the fiscal year 2020 and that is to change the Community Development Block Grant COVID Small Business Assistance Program to a Rental and Mortgage Assistance Payment Program. Previously the Small Business Assistance Program was budgeted for \$150,000; it is proposed that budget be moved to the Rental and Mortgage Assistance Payment Program. These funds must be used to prevent, prepare and respond to COVID. In addition, the process for changing the fiscal year 2020 Action Plan requires that a substantial amendment process be followed. The purpose of this change is to assist residents who are in need and are facing homelessness. The many local businesses have previously received funding or have been offered the opportunity to apply through the City for COVID relief funds, while assistance to local residents has been limited. Under the proposed program, those who qualify can receive up to three months of rent or mortgage assistance and the applicant must show that they live within the limits of the City and are facing homelessness due to COVID. The program will be administered through the Community Action Commission of Erie-Huron-Richland Counties. The CAC staff will collect the intake forms and manage the

program. The CAC will receive 10% of the \$150,000 to support their administrative costs. The remaining funds will be directed to eligible residents. Staff estimates that there will be 100-150 people assisted by this program, and that the funding will be spent within six months from the start of the program. Any applicants and monies dispersed will be public record.

Comments:

Mr. Poole inquired about the public records request procedure. Ms. Grohe said she would be meeting with the CAC on Friday to finalize all details of the program. Mr. Waddington inquired what would define homelessness in this process. Ms. Grohe explained that the CAC has a wavier that defines homelessness and the impact from COVID. Mr. Waddington also inquired if a recipient can re-apply for additional grant once they receive funds. Ms. Grohe stated that an applicant could only receive these funds once. Mr. Tom Lamarca, 206 48th Street, inquired why the CAC would need 10% of the funds administratively to write checks. Ms. Grohe stated that the administrative work was more involved – they had to perform income verification, and there was more involved in the process than writing of checks. Mr. Schwanger asked about the process to apply for this funding. Ms. Grohe said that the application would be available online with CAC; it will also be posted on the City Facebook page. Mr. Poole wondered if applications could be distributed in person for those who did not have access to the internet. Ms. Grohe stated that she would be glad to provide an application and they would be available in our Lobby. The program is limited to City residents.

With further comment, the President declared the Public Hearing closed.

PUBLIC HEARING: CDBG 2022 ACTION PLAN, Nicole Grohe, CDBG Program Administrator

The 2022 Action Plan for the Community Development Block Grant Program, since we are an entitlement community, we receive funds directly from HUD, the Housing and Urban Development Organization. The City is allowed to carry out various activities with these funds as long as they meet the three objectives by HUD. The funds must benefit low to moderate-income families, aid in elimination or prevention of slum and blight; meet a community urgent need due to a disaster. The fiscal year 2022 runs as a federal calendar year starts June 30, 2022 and ends July 31, 2023. This City anticipates approximately \$799,000 in grant monies. With this grant, there are certain requirements that cannot be exceeded. Ms. Grohe will be glad to assist anyone applying for these funds.

03.13.22 Public Hearing Presentation CDBG Action Plan 2022.pptx

Comments:

Mr. Poole inquired if not all administrative funds were spent if they would rollover to the next year. Ms. Grohe stated they would. Mr. Poggiali inquired what last year's allocation was. Ms. Grohe stated it was 5% less last year.

With further comment, the President declared the Public Hearing closed.

CURRENT BUSINESS

Upon motion of Mr. Murray and a second by Mr. Poole, the commission voted to accept all communications. President Brady declared this motion passed.

The President asked if the commissioners wished to remove any of the items on the Consent Agenda. There were no requests to do so.

CONSENT AGENDA ITEMS

ITEM A – Submitted by Mario D'Amico, Fire Chief

REQUESTING APPROVAL TO SUBMIT OHIO EMS GRANT

Budgetary Information: There is no budgetary impact. The grant if awarded is 100% funded by the Ohio Emergency Medical Services Grant through the Ohio Department of Public Safety. There is no matching funds.

RESOLUTION NO. 016-22R: It is requested a resolution approving the submission of a grant application for the 2022-2023 Ohio Emergency Medical Services (EMS) Grant Program through the Department of Public Safety, Division of Emergency Medical Services, for the Sandusky Fire

Department; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM B – Submitted by Marion D’Amico, Fire Chief

FIRE DEPARTMENT TRAINING ACADEMY AGREEMENT

Budgetary Information: This will not impact the budget, as there is no cost involved.

1. **ORDINANCE NO. 22-037:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a three (3) year agreement with Ehope Career Center for the use of City facilities and equipment at the Sandusky Central Fire Station for the period of April 1, 2022, through March 31, 2025; and declaring that this ordinance shall take immediate effect in full accordance with Section 14 of the City Charter.
2. **ORDINANCE NO. 22-038:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a three (3) year agreement with Vanguard-Sentinel Adult Career Centers for the use of City facilities and equipment at the Sandusky Central Fire Station for the period of April 1, 2022, through March 31, 2025; and declaring that this ordinance shall take immediate effect in full accordance with Section 14 of the City Charter.
3. **ORDINANCE NO. 22-039:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a three (3) year agreement with Lifecare EMS Training Academy for the Field Internship Training Program and use of City facilities and equipment at the Sandusky Central Fire Station for the period of April 1, 2022, through March 31, 2025; and declaring that this ordinance shall take immediate effect in full accordance with Section 14 of the City Charter.

ITEM C – Submitted by Michelle Reeder, Finance Director

SOFTWARE SOLUTIONS INC. ANNUAL FEE

Budgetary Information: The total cost for the annual support fee is \$37,703.54. Of this amount, \$18,851.78 will be paid by the General Fund, \$9,425.88 by the Water Fund and \$9,425.88 by the Sewer Fund.

ORDINANCE NO. 22-040: It is requested an ordinance authorizing and directing payment to Software Solutions Incorporated, of Dayton, Ohio, for the annual software support fee for the period April 1, 2022, through March 31, 2023; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter. **Upon motion of Mr. Harris and second of Mr. Waddington, the Commission voted for adoption of these ordinances and resolution presented in the Consent Agenda under the suspension and in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinances and resolution: Yeas: Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, and Mr. Poggiali, 7. The President declared the ordinance passed.**

REGULAR AGENDA ITEMS

ITEM 1 – Submitted by Jonathan Holody, Community Development Director

MILLS CREEK GOLF COURSE PROPERTY ACQUISITION

Budgetary Information: The negotiated price is \$365,000. The City will also be responsible for paying closing, survey and environmental assessment costs in an estimated amount of up to \$15,000. At the time of closing, the existing lease will be terminated and the City will be relieved of any future rent payment obligations. The source of funding is the Capital and Recreation Funds.

ORDINANCE NO. 22-041: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a purchase agreement with the Bishop of Toledo for the acquisition of real property located at the Mills Creek Golf Course, Sandusky; approval to terminate the lease agreement dated June 24, 1999, and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter. **Upon motion of Mr. Meinzer and second of Mr. Murray, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter.**

Comments:

Mr. Holody explained that the City has leased since 1999 a large tract of land, approximately 35 acres, from the Catholic diocese for the operation of Mills Creek Golf Course. In anticipation of the expiration of the lease in May of 2024, we began conversation with the diocese to purchase this property. The purchase price was decided from multiple appraisals conducted. We anticipate

closing this transaction with Commission approval and taking possession by May 31, 2022. At that time, the lease that is in place will be terminated. The purchase of this property will result in long-term cost savings for the City, it will also provide the City with the certainty that it owns and controls the golf course, which will make future capital improvements possible.

Mr. Harris inquired if Mr. Holody could provide numbers for the public. The negotiated purchase price is \$365,000. Currently the City leases that property with two remaining payments that are each about \$35,000. In ten years, we have a break-even point with lease costs. President Brady also stated that the City we no longer pay property tax on the property after purchase, which last year was \$4,700. Mr. Murray stated that when he started Commission in 2006 he was astonished that the City leased almost half of the golf course. We are now fortunate to be able to purchase this property and save money going forward. Mr. Waddington was pleased to announce that both Sandusky and SMCC were both going to play on the course this coming season. Mr. Murray also stated that the purchase funds would stay local to provide maintenance to the cemetery adjacent to the golf course.

Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the ordinance passed.

ITEM 2 – Submitted by Nicole Grohe, Community Development Program Administrator**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY2020 SUBSTANTIAL AMENDMENT**

Budgetary Information: There are no funds required to implement this amendment as all funds are currently allocated to the City through the existing and past CDBG grants.

ORDINANCE NO. 22-042: It is requested an ordinance be passed amending ordinance no. 22-003, passed on January 10, 2022: approving a substantial amendment to the City's FY 2020 One-Year Action Plan for the Community Development Block Grant Program Year of July 1, 2020, through June 30, 2021, and authorizing and directing the City Manager to submit the amended action plan to the United States Department of Housing and Urban Development; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Murray and second of Mr. Poggiali, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter.

Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the ordinance passed.

ITEM 3 – Submitted by Nicole Grohe, Community Development Program Administrator**AGREEMENT WITH COMMUNITY ACTION COMMISSION AGREEMENT**

Budgetary Information: The Community Action Commission of Erie, Huron, and Richland Counties Inc. will receive 10% of the \$150,000, totaling \$15,000 to support their administration of the program; the remaining funds will be directed to eligible residents. These funds will be expended from the FY2020 Community Development Block Grant (CDBG-CV) Fund.

ORDINANCE NO. 22-043: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a sub recipient agreement with the Community Action Commission of Erie, Huron, and Richland Counties Inc., for the administration and implementation of the Rental and Mortgage Subsistence Payment Program and to expend an amount not to exceed \$150,000 from the FY2020 Community Development Block Grant (CDBG) Funds; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Waddington and second of Mr. Poole, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the ordinance passed.

ITEM 4 – Submitted by Josh Snyder, Public Works Engineer**AWARD THE 2022 SEWER LINING PROJECT TO UNITED SURVEY INC.**

Budgetary Information: The total construction cost for the project shall not exceed \$316,615 and shall be paid with Sewer Funds.

ORDINANCE NO. 22-044: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with United Survey, Inc., of Oakwood Village, Ohio, for the 2022 Sewer Lining Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Murray and second of Mr. Poggiali, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter.

Comments:

President Brady noted that the City spends approximately \$225,000 per mile of this slip lining. Mr. Klein informed him that it costs approximately \$4 million per mile to dig up and installing new pipe and the roadway, so this is a significant cost savings.

Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the ordinance passed.

ITEM 5 – Submitted by Aaron Klein, Public Works Director

PURCHASES FOR IMPROVEMENTS & REPAIRS TO WATER SERVICE INFRASTRUCTURE FROM CORE & MAIN LP

Budgetary Information: The budgeted cost for Core & Main, LP, as approved in the operating budget is \$800,000. This year's allocation for hydrants, valves, and miscellaneous materials (\$200,000) and meters (\$600,000 – split evenly with sewer maintenance) will be paid with Water Funds in the amount of \$500,000 and Sewer Funds in the amount of \$300,000. Purchases exceeding this amount from Core & Main, LP, would require approval from City Commission.

ORDINANCE NO. 22-045: It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to Core & Main, LP, of Ashland, Ohio, for the purchase of materials and parts for improvements and repairs to water service infrastructure in CY2022; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Meinzer and second of Mr. Poggiali, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter.

Comments:

Mr. Klein stated that this project began about five years ago. This allows staff, if there is a main break to immediately go out and purchase materials to repair the break.

Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the ordinance passed.

ITEM 6 – Submitted by Aaron Klein, Public Works Director

AMENDMENT OF LEASE AGREEMENT WITH OWEN SOUND TRANSPORTATION

Budgetary Information: The City shall receive a total of \$800,000 during the initial term of the lease agreement. All revenues are to be deposited into the Capital Fund during the initial term. Lease payments made during the renewal terms are to be deposited into the Jackson Street Pier Fund.

ORDINANCE NO. 22-046: It is requested an ordinance be passed amending ordinance No. 20-126, passed on August 24, 2020, authorizing and directing the City Manager to enter into an amended lease agreement with Owen Sound Transportation Company, Limited, for the utilization of dockage space at the Jackson Street Pier; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Meinzer and second of Mr. Poole, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter.

Comments:

Mr. Klein stated that since the lease was passed in 2020, Owen Sound decided they would not sign it, even though it was negotiated. One of the changes we proposed is we did not accept the original \$114,000 yearly – we wanted the \$400,000 up front. They also had a change in their

administration, which pushed the contract to the present. Owen is still working out a date to bring their vessel here. The decision of which vessel they bring effects the loading whether it be front or side-loaded from the dock. There may be some work to line up the ramp to off-load vehicles safely. Mr. Klein is awaiting their decision and plans for what alterations will be needed. To date it is not known if the vessel will transport people only or vehicles as well.

Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the ordinance passed.

ITEM 7 – Submitted by Aaron Klein, Public Works Director

AMENDMENT #1 FOR MILLS STREET HIGH RATE TREATMENT PROJECT

Budgetary Information: The total amount for detailed design is \$1,753,850 but there is still \$133,338.16 remaining on the original preliminary design contract that totaled \$410,800. Therefore, the amendment would be \$1,620,511.84, for a total contract price of \$2,031,311.84. The full amount would be initially paid with Sewer Funds, but the City has “nominated” this project for reimbursement through a low-interest loan from the Water Pollution Control Loan Fund (WPCLF). The formal application will be submitted later in 2022 when final design and construction estimates are more accurate. Erie County would be required to pay their share of the various components of the project as per the Sewer Services Agreement based on whether it is related to wet weather work or a capital improvement of existing equipment or processes.

ORDINANCE NO. 22-047: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an amendment to the agreement for professional design services with Stantec Consulting Services, Inc., of Cleveland, Ohio, for the Mills Street High Rate Treatment Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Murray and second of Mr. Poggiali, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter.
Comments:

Mr. Waddington inquired about the UV disinfection system at the water treatment plant. Mr. Klein stated that chemical treatment was an alternative – but he was not inclined to place chemical trucks on our streets, near our schools, near the boat ramps and water, because of these risks they are trying to stay away from using chemical treatments. It may seem more cost effective at the start – but then you have to consider the continuous costs of the chemicals. The last system lasted approximately fifteen years. Mr. Klein will provide additional information as he receives it. Mr. Waddington added he would like to see the City utilizing retention ponds – especially with storm water. The new facility will be located within the present wastewater treatment fence line. Mr. Murray inquired what the possible costs would be for a new treatment facility. Mr. Klein stated approximated \$18 million. The EPA is the driving force of this project. We need to minimize the sewer overflows. Mr. Poggiali inquired about the narrative of a low-interest rate loan for this project. Mr. Klein stated that with a sponsorship of Clermont County’s project we could get an additional reduced interest rate for our project. Mr. Klein hopes to get further information by August of this year to present to Commission.

Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the ordinance passed.

ITEM 8 – Submitted by Josh Snyder, Public Works Engineer

AWARD CONTRACT FOR MEIGS STREET WITH UNDERGROUND UTILITIES INC.

Budgetary Information: The total construction cost shall not exceed \$1,808,344.80, with \$829,823.84 paid for by ODOT directly to the contractor, \$179,807.96 out of Street Account (Issue 8), \$500,562.00 out of Water Funds, and \$298,151.00 out of Sewer Funds.

ORDINANCE NO. 22-048: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Underground Utilities, Inc., of Monroeville, Ohio, for the Meigs Street Reconstruction & Multi-Use Path Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Meinzer and second of Mr. Harris, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter.

Comment:

Mr. Klein stated that the Meigs Street project includes sewer separation and water line work. The pathway will also be constructed on the east side of the roadway. The hopes is for this project to be completed by June or July.

Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the ordinance passed.

ITEM 9 – Submitted by Josh Snyder, Public Works Engineer

CONTRACT ADMINISTRATION AND INSPECTION SERVICES FOR MEIGS STREET CONSTRUCTION

Budgetary Information: The cost for contract administration and inspection services shall not exceed \$180,587 and will be split as follows: Street Account (Issue 8) \$101,128.72, Water Fund \$50,564.36, and Sewer Fund \$28,893.92.

ORDINANCE NO. 22-049: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for professional services with K. E. McCartney & Associates, Inc., of Mansfield, Ohio, for contract administration and inspection services for the Meigs Street Reconstruction & Multi-Use Path Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Meinzer and second of Mr. Poggiali, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter.

Comments:

Mr. Klein these are federal funds through ODOT through the MPO to the City on the stipulation that a lot of record keeping and monitoring is done.

Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the ordinance passed.

ITEM 10 – Submitted by Jason Werling, Recreation Superintendent

AGREEMENT AMENDMENT WITH ADVANTAGE ENTERTAINMENT FOR JACKSON STREET PIER CONCERTS

Budgetary Information: The contract will not exceed \$182,500; with \$50,000 coming from the Lange Trust, and the balance from the Programming Fund.

ORDINANCE NO. 22-050: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an amendment to the agreement for special event producer for the 2022 Summer Concert Series at the Jackson Street Pier; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Waddington and second of Mr. Harris, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter. Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray - abstain, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 6. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray – abstain, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 6. The President declared the ordinance passed.

ITEM 11 – Submitted by Jason Werling, Recreation Superintendent

CONTRACT WITH BAY AREA LAWN FOR LAWN SPRAYING SERVICES AT MILLS CREEK GOLF COURSE

Budgetary Information: The contract calls for \$11,355 in 2022 and \$11,355 in 2023 for a total amount of \$22,710 and will be budgeted and paid from the Mills Creek Golf Course contractual services account.

ORDINANCE NO. 22-051: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a two (2) year agreement with Pisarsky Enterprises, LLC., (D.B.A. Bay Area Lawn Care) for lawn spraying services at Mills Creek Golf Course for the CY 2022 and CY

2023 seasons: and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Waddington and second of Mr. Poggiali, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter.

Comments:

Mr. Meinzer inquired if staff managed the lawn spraying in the past or has it always been contracted. Mr. Werling responded that the costs have exceeded \$10,000 so that is why it is brought before Commission for approval.

Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the ordinance passed.

ITEM 12 – Submitted by Jared Oliver, Police Chief

SPD RETIREMENT AND SALE OF K9 PROGRAM DOG OFFICER GUNNER

Budgetary Information: The City will receive one (1) dollar for the sale of K9 Gunner to his handler, Sergeant Evan Estep.

ORDINANCE NO. 22-052: It is requested an ordinance be passed allowing for the sale of Sandusky Police Department K9 Officer Gunner pursuant to Section 25 of the City Charter; approving the retirement of K9 Officer Gunner and authorizing the sale of K9 Officer Gunner to his handler, Sergeant Evan Estep; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Harris and second of Mr. Poggiali, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter.

Comments:

Mr. Murray commented that he recalled the contest in the schools of a K9 naming contest in the past. Chief Oliver stated that they would do the same contest for the new K9. The Police have received some generous donations to the K9 account and will purchase a new K9 and get the handling officer trained before the summer months. Mr. Poggiali inquired how long a K9 could remain in service. Chief Oliver stated that most serve five through nine years. Mr. Meinzer requested that the Chief bring the new K9 to Commission.

Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the ordinance passed.

ITEM 13 – Submitted by Jared Oliver, Police Chief

PURCHASE OF THREE SUV'S FOR POLICE DEPARTMENT

Budgetary Information: The cost per vehicle is \$33,086.97 for a total cost of \$99,260.91 and will be paid with Capital Funds.

ORDINANCE NO. 22-053: It is requested an ordinance be passed authorizing and directing the City Manager to purchase three (3) 2022 Ford Utility Police SUV's through the State of Ohio Department of Administrative Services Cooperative Purchasing Program from Montrose Ford of Akron, Ohio, for the Police Department; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Murray and second of Mr. Poole, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter.

Comments:

Mr. Meinzer commented that he was surprised by the low cost of the new vehicles. Chief informed the Commission that all vehicles but one would be Ford Explorers after this purchase.

Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the ordinance passed.

ITEM 14 – Submitted by Marcus Harris, Diversity and Economic Opportunity Manager

ACCEPT TECHCRED GRANT FOR DEI PROGRAM

Budgetary Information: There is no budgetary impact. The costs for approved training will be reimbursed with TechCred Program Funds.

ORDINANCE NO. 22-054: It is requested an ordinance be passed authorizing and directing the City Manager to accept grant funds in the amount of \$12,180 from the Ohio Department of Development through the TechCred Program for the reimbursement of training to upskill the City's workforce; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter. **Upon motion of Mr. Harris and second of Mr. Poggiali, the Commission voted for adoption of this ordinance under the suspension and in full accordance with Section 14 of the City Charter.**

Comments:

Mr. Poole inquired about the plans for utilizing these funds. Mr. Harris replied that the City has been awarded two grants from Environmental Waste Water Treatment, two grants from Industrial Electricity, two grants for Fiber Optics, and three other grants for training. DEI will be looking into many other grants for staff education training.

Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. Roll call on the ordinance: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the ordinance passed.

CITY MANAGER'S REPORT**DONATIONS**

- A donation of \$250 for the K9 account was received from Carol Wilson. **Upon motion of Mr. Waddington and second by Mr. Murray, this donation was accepted. The President declared the motion passed.**
- The Sandusky Fire Department was notified they were awarded a training bundle through the Ohio Board of Emergency Medical Services. The training bundle will include Preston Professional Child and Infant Manikins, and Airway Management Trainer. **Upon motion of Mr. Meinzer and second by Mr. Poggiali, this donation was accepted. The President declared the motion passed.**

NEW & OLD BUSINESS**ADMINISTRATION**

- We would like to welcome Cody Browning as the city's new IT Manager. Cody comes to us with over 13 years of IT experience. A big thank you is given to Stuart Hamilton for his outstanding service to the City.

FIRE

- Due to The Erie County Emergency Management Agency restructuring of its Hazardous Materials Response approach, Sandusky Fire Department will be working with staff from Public Works to issue a request for proposals to purchase an 18' by 8.5' trailer to store the departments Technical Rescue Equipment

PUBLIC WORKS

- Congratulations to Oakland Cemetery Manager, Dan Hedberg. After over 34 years of dedicated service to the City, he has announced his retirement and will certainly be missed. We ask for your patience as we move through this transitional period. In the meantime, all inquiries can be directed to Elisabeth Sowecke at 419.627.5842 or esowecke@ci.sandusky.oh.us.
- On March 7th, an unfortunate traffic crash occurred at the intersection of George Street/Route 101 and Venice Road/US Route, causing an outage. The equipment needed for the repair has a 6-8 week lead-time so we do not anticipate it being installed until July or August. Temporary controllers have been installed for the time being. All costs associated with the repair will be billed to the driver's insurance company, but we are

seeking emergency approval for the purchase of equipment in an amount not to exceed \$60,000. **Upon motion of Mr. Poggiali and second by Mr. Waddington to make this emergency purchase.**

Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the motion passed.

- In coordination with the Sandusky Police Department, we are inviting members of the public who have lost a bicycle or had one stolen from a location in Sandusky to contact the Department of Public Works at 419.627.5884 no later than March 28, 2022, to possibly recover their property.
- The Yard Waste Program will run April 1st to December 31st. This is an optional service offered to City residents. If you received the service as of December 2021, you will automatically re-up in the 2022 program. Anyone who would like to be added to the program or discontinue service, please contact the Customer Accounting Office at 419.627.5893.
- Ohio Edison would like to spread the word that payment assistance may be available to help residents facing financial hardship. Individuals interested in learning more can visit www.firstenergycorp.com/billassist or call 1.800.589.3101. Additionally, Nick, a representative from First Energy, will be coming to the City Commission meeting on March 28 for anyone that may have questions.

COMMUNITY DEVELOPMENT

- The application period for the Beautification Program has closed. While the department is still approving applications, they are confident that they have received enough applications to fully commit to the allocated budget. Approved thus far: 20 Home Purchase Assistance Applications, 5 Substantial Redevelopment Applications (\$20,000 or more private investment), and 45 Exterior Repair Applications.

RECREATION

- The city's annual Easter Egg Hunt will be on Saturday, April 16 at 10 a.m. at the Washington Park Gazebo. The event will include a special appearance by the Easter Bunny arriving by fire truck. The event is in collaboration with Sandusky City Schools and Sandusky Rotary. For more information follow Sandusky Rec on Facebook and Twitter or call 419.627.5886
- Mills Creek Golf Course will officially open for the season on April 1, but several bonus days have been added in March due to several days of mild weather. Anyone interested in more information can follow the course on Facebook or call 419.627.5803.

OLD BUSINESS

NEW BUSINESS

Mr. Murray made motion to set an Executive Session on the Purchase and Sale of real estate and second by Mr. Poggiali. Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the Executive Session set.

President Brady asked for a motion to appoint William Perry to the ADA Fair Housing Board, **Mr. Waddington made motion second by Mr. Poole. Roll call on the motion: Yeas: Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray, Mr. Brady, Mr. Poggiali, and Mr. Waddington, 7. The President declared the motion passed.**

President Brady read a thank you letter from Care and Share for the \$10,000 donation given to them by the City.

AUDIENCE PARTICIPATION

Bob Reardon, 401 West Shoreline Drive, Chesapeake, stated that on March 8th the City posted a notice in the back of the Sandusky Register in the classified ads stating the Ohio Bike Week had filed a sound waiver for downtown Sandusky, Columbus Avenue and the Jackson Street Pier. This waiver requested unlimited sound from 1 p.m. until 1 a.m. for June 2, 3, and 4th. He responded to this request in writing to the Police Department as required. He also notified other residents of Chesapeake Lofts of this noise waiver request. However, he felt that any responses that are filed against this request will be buried by the City administration and that the City Commission will not be made aware of it. There are well over one hundred residents on the east side of the Chesapeake. The ages of these residents run from babies to eighty-five year olds. In addition, there are many pet dogs and cats. We have residents that work different shifts and need to sleep during the hours purposed for the noise waiver request. All would be affected negatively by a loud booming rock band music aimed directly at the Chesapeake Lofts as late as 1 a.m. He is sure that members of the Commission and the City Manager would not like that to occur near their home, in their neighborhood. He would like to thank Commissioner Harris who also resides at the Chesapeake, and he followed up with him as well. He indicated that after speaking with Mr. Ernst, the organizer of Bike Week, he did not plan any of the three areas playing as late as 1 a.m. He indicated the Pier band should be done by 11:30 p.m. He stated the problem with that is if there are any delays or any problems and they run over, they are in their right to do so by this waiver. He inquired if Mr. Werling in Recreation could have the stage and speakers turned facing down the length of the Pier instead of aimed at the Chesapeake, he was told it was angled that way to reach the most people. He realized that there was no changing his mind. He stated that last year during the concerts he could sit in the back of his condo with the windows closed watching television with a headset on and still hear the booming of the bass and drums from the stage. He inquired that the Commission set some decibel level for Bike Week stage and require that the loud performances end no later than 11 p.m. He stated he would think they would want that in their neighborhoods.

Mike Kirksey inquired what was going on with Cleveland Road and the Causeway roundabout. He feels there is too much traffic. He wanted to know where the Commission stood on this.

President Brady stated he would be glad to forward his inquiry to Mr. Klein. Mr. Meinzer commented that he understood the community fear about a roundabout. However, he trusts the engineers and those who are experts in their field to do what is best. Mr. Poole inquired if this decision about a roundabout has taken place. Mr. Klein stated that yes, constructing a roundabout there was decided to be the best decision. Mr. Snyder will bring further information about this at the next meeting. Mr. Poole stated he believes roundabouts can be beneficial in many instances and hopes that Mr. Snyder can alleviate the fears about it. Mr. Poole stated regarding the noise waiver for 11:30 p.m. seemed reasonable. He did think redirecting the stage and speakers was also a reasonable request. President Brady asked Mr. Heil to review the contract and see if we had the opportunity to change or curtail the hours. Mr. Heil responded that he would look into any changes or modifications that would need to be made. Mr. Poole inquired for further clarification. Mr. Heil stated there are two things to look into, a noise waiver application, and a current ordinance governing our contractual agreement with Bike Week.

Tom Lamarca, 206 48th Street, congratulated Mr. Wobser and the Commission on the Cedar Fair taxing deal that will now provide the residents and tourists alike the benefits of the widened causeway. He is guessing that Cedar Fair will charge the residents to use the causeway for parking. He went to Lions Park beach that is rebuilding itself and it could use some more help from the City, if they could use a core of engineers and ODNR and see about rebuilding the existing break wall that runs out north. Someone did tell him that there is a raw sewage outlet somewhere in that vicinity. If so, he believes that is a violation. In addition, congrats to Debi Eversole and her staff on getting an abundance of applications for \$400,000 grants available for the beautification and modification and housing grants for purchases for owner occupied properties. He understands that one-fourth of the \$400,000 is dedicated to purchases, and he appreciates that because we need more homeowners in the City. With all the money that was spent this evening, he would like to see the Commission find a way to throw another \$100,000 into that fund so more people can purchase homes in the City. Buyers become income tax payers and that is a good thing. He also commented on Bike Week and the Pier, he mentioned last year that there were some eyebolts sticking out of the east wall of Pier. While construction was going on, he did not understand why they did not cut them off. They extend out 10-14" and could harm any boat tied off there. Most importantly, Russia invading the Ukraine, there was a moment of silence taken last meeting for this. A vigil was held a week ago in the City Park and a local group held it with a couple hundred in attendance and a several speakers. State Representative Marcy Kaptur took the time to come to the event. A number of City

dignitaries attended that evening, but he did not see any of them greeting Ms. Kaptur or make a mention of her attendance that evening.

Jennifer Ashburn, 2112 Parkview Blvd., stated that about five months ago the City tore down two buildings in MacArthur Park. In the past, they leveled the areas and reseeded. This has not been done this time and it has created a muddy mess for the neighborhood. In addition, the street are neglected, the patches are already in disrepair. More attention to these neighborhoods need to be paid. A Southside Neighborhood Revitalization Committee is being formed to represent these neighborhoods and she hopes to be part of it.

Matt Ames, 2204 Mills Street, remarked that as a resident of a south side neighborhood, he would like to welcome a new neighbor, the Father's Heart Family Church. They held a ribbon cutting ceremony last Saturday, and it was nice to see many of the City Commissioners at this event. After learning about their outreach programs and dedication to community service in town, there is no doubt, they are going to be a welcomed addition to the neighborhood. He thanked all that were involved of helping this congregation find their new home on Mills Street. He encouraged other residents and the community to stop by and attend the services, and get involved with their mission to serve here in Sandusky.

Tim Schwanger, 362 Sheffield Way, stated he was able to ask the Finance Department for the documents that would show how the City could spend the \$18 million dollars in COVID Relief Funds. He stated this information should be placed on the City website and a committee be formed to make these decisions, that it include residents and businesses of each of the six neighborhoods of the Neighborhood Initiative. A few years ago the west end was taken out of the CDBG grant funds availability. He wanted the west end to be placed back into the program eligibility this year.

Mr. Poole inquired if someone on staff could clarify why west side residents were not able to be part of the CDBG program. Ms. Grohe stated that eligibility was determined by the census, which is done every five years. Mr. Poole inquired if eligibility was tied to income. Ms. Grohe stated it was.

Mr. Meinzer stated that he was sure the MacArthur grounds would be leveled and seeded as soon as warmer weather approached.

Hearing no further comments, the President adjourned Commission into Executive Session at 6:52 p.m.

ADJOURNMENT

Upon motion of Mr. Murray, the Commission voted to adjourn at 7:24 p.m. The President declared the meeting adjourned.

Cathleen A. Myers
Commission Clerk

Richard R. Brady
President of the City Commission