

The President called the meeting to order at 5:00 p.m. followed by the Invocation, given by Mr. Poggiali and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Steve Poggiali, Dave Waddington, Blake Harris, Mike Meinzer, Wes Poole, Dennis Murray and Dick Brady.

City staff present: Eric Wobser - City Manager, John Orzech – Assistant City Manager, Cody Browning - IT Director, Don Rumbutis - IT Technician, Brendan Heil - Law Director, Michelle Reeder - Finance Director, Jonathan Holody - Development Director, Jared Oliver – Police Chief, Mario D’Amico – Fire Chief, Aaron Klein – Public Works Director, Marcus Harris – Diversity and Economic Opportunity Manager, Arin Blair – Chief Planner, Debi Eversole - Housing Development Specialist, Nichole Grohe - Program Administrator and Cathy Myers - Commission Clerk.

Upon motion of Mr. Waddington and a second by Mr. Poggiali, the commission voted to approve the minutes of the May 9 regular meeting and suspend the formal reading. The President declared the motion passed.

#### **AUDIENCE PARTICIPATION**

Tim Schwanger, 362 Sheffield Way, Item #2 Budget Amendment, inquired if there additional budget amendment information that is not in the supporting documents online, also he asked if the money was transferred from one fund to another. Item #3, 2022 CDBG Funds, it appeared to him that several months ago \$78,000 was going to be used for Youth Programming salary, he is concerned that these funds are being spent for salary. Item #8, STS Grant, the City is spending \$350,000, he questions what Erie County is contributing to STS. He stated he has yet to see any funding coming from Erie County. Item #11, Bike Week contract adjustment year one, he inquired what that adjustment was. Apparently, the VIP stage is going to be placed on the Jackson Street Pier, and in year’s past that meant it was a ticketed event. He questions if that is going to limit the public’s use of the Pier with that event held there.

#### **Introduction of K-9 Officer, Chase, by Jared Oliver, Police Chief**

Chase has replaced retired K-9 Officer, Gunner. Chase was purchased by generous donations from the community. Officer Coe has just returned from six weeks training in Columbus for certification as a new handler. The third grade students at Sandusky Schools named Chase. The handler will be taking Chase to the schools for introductions as well.

#### **Donation of Eagle Scout Project, Kiwanis Ballpark Bridge by Mason Hayberger**

President Brady acknowledged the scout members in attendance and thanked them for their donation and efforts. Mr. Murray stated that he has observed over the years that people who achieve Eagle Scout status, regardless if CEO or President of the United States, they always keep that on their resume. He wished them all a bright future.

#### **PUBLIC HEARING, Church Street right-of-way vacation, Alec Ochs, Assistant Planner**

This request is for an unutilized extension of public right-of-way on Church Street, situated between 4904 and 4808 Ward Street. The applicant is a resident of Ward Street. On April 27, 2022, the Planning Commission approved this public right-of-way vacation request. There has been an update since that meeting, a new storm water pipe has been discovered on the property running through this piece of land, and it is determined that 40’ easement is required by Public Works to get access to this storm water pipe. The applicant has been made aware of this, and wishes to go forward with his application. Updates will be made to this legislation before the second hearing. Mr. Murray pointed out that this land was not a buildable lot because of the storm water pipe and therefore deemed unusable by the City. Mr. Ochs agreed with Mr. Murray’s assessment.

**Hearing no other comments, President Brady declared the Public Hearing closed.**

#### **PRESENTATION, DEI Strategic Plan, Marcus Harris, Diversity and Economic Manager**

Mr. Harris stated the expected outcomes from this work were to accelerate equity, to celebrate our diversity and foster a sense of inclusion in our workforce and to extend it out into the

community. The journey we are on is organizational and deeply personal. The personal DEI journey is unique to the individual. We will encourage all employees to embark on this journey for the good of our organization, regardless of their title or role. It starts with understanding our various social identities, and how they may serve to benefit us and/or hold us back. Once we have a good understanding of who we are, we have to acknowledge the biases we ALL have, both explicit and implicit. Next, it is about having the courage to call out those biases and develop awareness to know when something is happening. Understand there is no magic pill or one stop training session for us to take to eliminate biases; this journey is about continuous improvement. Lastly, the end goal of the personal DEI journey is becoming an ally to all. Our DEI Action Team consists of employees of various social identities, departments, roles and responsibilities. An invitation was sent to all employees to fill out to join the team, and these are the ones who answered the call: Arin Blair in Community Development, Steve Rucker and Dante Shipp in Code Compliance, Scott Thom in Building, Nicole Grohe in Community Development, Angie Barnett in Customer Accounting, Elisabeth Sowecke in Public Works, and Erica Taylor in Human Resources serving as co-chair with Marcus Harris. We worked in conjunction with Lisa Bottoms...(LOTR) This work is not about one person...For the City to be the best organization we can be it will take a wide variety of people working together towards this common goal. We are proud of the work this group has done thus far, and there is always room for more. One of the first steps in our journey was to craft vision and mission statements, and set forth some values that will guide the way we treat each other, our co-workers, and residents.

*Vision:*

We are a diverse and inclusive organization, we treat each other equitably and with respect, creating an environment where no voices are silenced, and all of us can thrive.

*Mission Statement:*

The mission of the DEI Action Team connects the City of Sandusky's employees to the diverse perspectives and lived experiences of its residents, vendors and business community. The DEI Action Team makes diversity, equity, and inclusion integral in our organizational structure, policies, and program delivery.

We...

- Identify and remove barriers, creating an environment where all people can find representation and solidarity.
- Recruit, retain and develop a diverse, high performing workforce reflecting the community we serve.
- Create a best-in-class professional community, providing opportunities for companies of all sizes.

While our Vision states our aspirations, and our Mission gives us direction...our Values describe how we will achieve those goals and articulates how we treat each other, the companies we do business with...and most importantly how we interact with our residents. Our Core values are:

- Collaboration – Diversity is good but is it hard. When you bring together people of various social identities and different worldviews things can get complicated. However, if we move with the spirit of collaboration, the possibilities are endless.
- Innovation – One of the great benefits of diversity is the increased level of innovation. We strive to look beyond the status quo to produce innovative outcomes that benefit our businesses and residents.

Service – Make no mistake, we are a service organization at our core. We are not in this line of work to enrich ourselves; we are here to serve our businesses and residents. We strive to move beyond coming to work “just to do our jobs and go home”. We are here to serve the people of this great city! In order to live out our core values they must be built on a strong foundation of Safety, Connection and Understanding.

- We are more than just titles...we must accept each other as human beings first. Offering respect to all viewpoints and experiences. Perception is reality; we have to ensure that people feel a sense of safety when they interact with us.
- Understanding is critical! WE look to move beyond listening to respond. We must truly listen and accept both the praise and criticism as valid perspectives.

- In any relationship communication is key to connection... we strive to be open and honest with each other, and the outside world. This is how trust is built, and respect is earned.

Lastly, we look to remove barriers to success for our employees, businesses and most importantly our residents. Vulnerability is a must. We have to be able to, as individuals and as an organization, willing to admit that we do not know it all. We will make mistakes, but when we do, please understand our intentions are pure. To remove barriers we have to be willing to take risk...nothing changes, if nothing changes.

Stewardship... We have to ensure that before we take action we must consider the long-term effects of those actions for our residents and businesses. Once we put down on paper what our team wants to do, and how we will do it... We had to dive deep into who we are as an organization. We went to HR and were able to pull together the data to help us gain a greater understanding. This was hard work. Much of this information was on paper or stored in various places. As you can see, our workforce is heavily male dominated. Women make up about 32% of our workforce while comprising, according to the 2020 Census data, 52.3% of the local population and 51.1% of the county population. The only categories that resemble the world we live in is full-time exempt and part time employees. Our AFSCME and safety service workforce employment opportunities are boundless; we need to do better in presenting these opportunities to women in the workforce. When we look at our workforce through the lens of race and ethnicity, we see that our racial/ethnic diversity is not reflective of the City we serve. I am not here to litigate how it got this way; I am only stating the reality. I want us to stand still on this for a moment though. According to the 2020 Census there are 6,807 Black or African American people living in Erie County. Of that total, 86% or 5,864 of them live in Sandusky, with another 11% or 741 living right outside our borders in Perkins Township. If we want to increase the amount of racial/ethnic diversity, the answer is right here. Because the rest of the county is much more homogenous. When you look at our workforce through the lens of geographic diversity, you see that we stretch far and wide. Of the City's roughly 236 full-time employees, 74% do not live in the city. While we have a very high level of geographical diversity, we as employees must be mindful that many of the cities we live in do not reflect the fabric of the community we serve. Each of us brings biases with us from where we live and must make sure it does not manifest in how we do our jobs...and more importantly how we treat our residents. This map says that the City of Sandusky seems to be a great place to work in our region to attract people from far and wide. We need to do better in tapping into the rich level of diversity that exists in the City. Going to the people to highlight and promote the City and not waiting for them to come to us is a must! The most updated version of the City of Sandusky's recruitment policy was drafted Nov. 11, 2020. On paper, this policy is not enough. There must be concrete actions to go along with it, in order to bring the policy to life! It gives us a roadmap of what we want to do, and the DEI Action team has created a plan that shows how we are going to do it. We have heard statements of past efforts to diversify the workforce that relied heavily on one or two people. We must go beyond relying on select individuals to bring forth the vision of a diverse, inclusive workforce. In order to build something lasting we must have processes to go along with the lofty words. We have done the planning and now it is go time! The DEI Action team has created a plan that rests on four pillars:

- Culture - Ensure that leaders at all levels promote the vision and business case for DEI by taking actions to increase diversity and equity in the workforce and maintain an inclusive workplace.
  - **Culture of Diversity, Equity, and Inclusion - Embed the Mission, Vision, and Values of the DEI Action Plan into all approaches, procedures, and strategies of the city**
- Career - Recruit, hire, and develop a diverse high-performing workforce that reflects the community we serve.
  - **Talent Acquisition - Ensure talent acquisition practices consistently provide equal opportunity and strive to close representation gaps at all levels.**
  - **Career Development - Maintain a diverse leadership pipeline including a framework for holding managers accountable for actively**

**promoting career development and advancement opportunities for their employees.**

- **Training Plan. Every new hire has a specific training plan applicable to their role.**
- Community - Encourage DEI in Sandusky business activities and with the business community at large. Forster diversity and inclusion in community communications and celebrations.
  - **Build personal relationships with community.**
  - **Create a welcoming environment.**
  - **Increase Accessibility and Deepen Engagement**
  - **Partner With Diverse Organizations And Agencies**
- Consistency - To ensure the City of Sandusky has a comprehensive approach to DEI, we need to be transparent on our actions, and report out results
  - **Increased transparency for accountability**

Mr. Harris reminded all that this was only the beginning.

Comment:

Mr. Murray remarked that many are skeptical of DEI effort. However, if we take a hard look at where our country is today, we are splitting apart, we are disbanding, and we are moving into our own little circles. The very things that Mr. Harris has talked about are things that effect both the left and the right, black and white, urban and rural. We all can see how people of this country feel that they are not included and they are disaffected. It is good for us to be an example; it is good for us to improve our workforce by engaging in this exercise. Many of these concepts are not things you normally hear about a city doing. It is not an arrest, it is not a broken water pipe, and it is not a park that has been paved. It is just as important in the long run. He thanked Mr. Harris for the work that he is doing and Mr. Wobser for the leadership in starting the city down this path. Mr. Poggiali commented that when he was with the city of Sandusky some time ago and was on the Human Relations Committee, we had a program from the Department of Justice, called "Honest Conversations". We would bring people together of different colors, different backgrounds, different ethnicities; different religions and we would sit and talk in a room to understand each other. It was probably one of the most powerful things Mr. Poggiali has ever done. He stated he thought they all found they had more in common than we did indifference. I applauded Mr. Harris' approach and move forward. President Brady stated that he believed there was never going to be an end of this challenge – it was a lifetime of work. A lifetime of changing culture. He cautioned all not to be frustrated, that the end goal is worthy to work towards. Together we can all make a difference. Mr. Poole thanked Mr. Harris for giving us a framework that we can work it. He suggests that we start the conversation with the people who have been disaffected, they have been ignored, and they have been cut out of the greatness that goes on this country. This is not about people who feel they are not included; they have not been included.

### **CURRENT BUSINESS**

**Upon motion of Mr. Waddington and a second by Mr. Murray, the commission voted to accept all communications. President Brady declared this motion passed.**

### **REGULAR AGENDA ITEMS**

#### **ITEM 1 – Submitted by Cathy Myers, Commission Clerk**

#### **LIQUOR PERMIT SAUCY BREW WORKS, SANDUSKY, LLC**

**Budgetary Information:** There is no budgetary impact for this item.

**A liquor permit has been applied for at the above listed location.** The Division of Liquor Control is required to notify any church, school, library, public playground or park that is located within 500 feet of a proposed permit premises. Saucy Brew Works distance is 450 feet.

**Upon motion of Mr. Poole and a second by Mr. Waddington, the commission voted to approve this permit. Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this motion passed.**

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**ITEM 2 – Submitted by Michelle Reeder, Finance Director**

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**BUDGET AMENDMENT #2**

**Budgetary Information:** Appropriation amendments are required to update the 2022 budget. Examples include, but are not limited to Water Funds, Sewer Funds, Capital Funds, and State Grant Funds.

**ORDINANCE NO. 22-098:** It is requested an ordinance be passed adopting amendment No. 2 to Ordinance No. 22-004 passed by this City Commission on January 10, 2022, making General Appropriations for the Fiscal Year 2022; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Murray and a second by Mr. Harris, the commission voted to approve this ordinance and shall take immediate effect in accordance with Section 14 of the City Charter.**

**Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. Roll call on the ordinance: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this ordinance passed.**

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**ITEM 3 – Submitted by Nicole Grohe, Community Development Program Administrator**

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**CDBG ENTITLEMENT GRANT & ONE-YEAR PLAN**

**Budgetary Information:** There is no impact on the City's General Fund. All projects in the program will be paid for with CDBG funds.

**ORDINANCE NO. 22-099:** It is requested an ordinance be passed authorizing and directing the City Manager to accept an entitlement grant in the of \$729,701.00 Total Community Development Block Grant Funds for the program year of July 1, 2022, through June 30, 2023, and to submit to the United States Department of Housing and Urban Development a FY 2022 one-year Action Plan; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Waddington and a second by Mr. Poggiali, the commission voted to approve this ordinance to take immediate effect in accordance with Section 14 of the City Charter.**

Comment:

Ms. Grohe stated that Recreation Staff salaries for \$60,000 for Youth Programming is a legal use of CDBG Funds per code.

**Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. Roll call on the ordinance: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this ordinance passed.**

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**ITEM 4 – Submitted by Nicole Grohe, Community Development Program Administrator**

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**CDBG FY2021 DEMOLITION PROJECT #3**

**Budgetary Information:** The total cost for the asbestos abatement and demolition is \$15,000 and will be paid with FY21 Community Development Block Grant Funds. Liens will be placed on the properties for the total cost of the asbestos abatement and demolition.

**ORDINANCE NO. 22-100:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Siegel Excavating of Edinburg, Pennsylvania, for the CDBG FY21 Demolition Project #3; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Meinzer and a second by Mr. Poggiali, the commission voted to approve this ordinance to take immediate effect in accordance with Section 14 of the City Charter.**

Comment:

Mr. Poggiali found it interesting that the demolition contractor was from Pennsylvania and was able to outbid a local contractor. The bid was very close, but no local preference could be given per Mr. Murray.

**Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. Roll call on the ordinance: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this ordinance passed.**

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**ITEM 5 – Submitted by Alec Ochs, Assistant City Planner**

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**(1st READING) PETITION FOR VACATION OF AN EXTENSION TO CHURCH STREET RIGHT-OF-WAY**

**Budgetary Information:** There is no impact to the General Fund.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed vacating a portion of Church Street, extending South between 4904 Ward Street and 4908 Ward Street, within the City, as set forth on the vacation plat, a copy of which is marked as Exhibit “A-2”, attached to this ordinance and incorporated herein.

**Upon motion of Mr. Waddington and a second by Mr. Murray, the commission voted to approve this ordinance at first reading. Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. Roll call on the ordinance: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this ordinance passed at first reading.**

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**ITEM 6 – Submitted by Aaron Klein, Public Works Director**

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**AWARD BID FOR JUSTICE CENTER ROOFTOP AIR HANDLING UNIT TO GUNDLACH SHEET METAL WORKS**

**Budgetary Information:** The total cost of the contract shall not exceed \$57,975, paid for with Capital Funds.

**ORDINANCE NO. 22-101:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Gundlach Sheet Metal Works, Inc. of Sandusky, Ohio, for the Justice Center rooftop air handling unit project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Harris and a second by Mr. Poggiali, the commission voted to approve this ordinance to take immediate effect in accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. Roll call on the ordinance: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this ordinance passed.**

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**ITEM 7 – Submitted by Aaron Klein, Public Works Director**

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**AGREEMENTS WITH ODOT FOR SR-2 MAINTENANCE AND SNOW REMOVAL**

**Budgetary Information:** Snow removal requirements are considered an even financial swap of services and materials. The total costs for SR-2 maintenance and repair will be calculated annually based on work performed within the limits and the City will be invoiced. Since this invoice typically exceeds \$10,000, they have been brought back to City Commission for formal approval prior to payment.

- 1. ORDINANCE NO. 22-102:** It is requested an ordinance be passed giving consent for the Ohio Department of Transportation to perform certain maintenance and/or repair on State Highways inside the City corporation; authorizing and directing the City Manager to enter into an agreement with Ohio Department of Transportation; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.  
**Upon motion of Mr. Waddington and a second by Mr. Poggiali, the commission voted to approve this ordinance to take immediate effect in accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. Roll call on the ordinance: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this ordinance passed.**
- 2. ORDINANCE NO. 22-103:** It is requested an ordinance be passed giving consent for the Ohio Department of Transportation to remove snow and ice and use snow and ice control material on State Highways inside the City corporation; authorizing and directing the City Manager to enter into an agreement with Ohio Department of Transportation; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.  
**Upon motion of Mr. Poole and a second by Mr. Poggiali, the commission voted to approve this ordinance to take immediate effect in accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr.**

**Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. Roll call on the ordinance: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this ordinance passed.**

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**ITEM 8 – Submitted by James Stacey, Transit Administrator**

**RATIFY STS-ODOT RURAL TRANSIT AND BUS AND BUS FACILITIES PROGRAM GRANT**

**Budgetary Information:** The 5311 Rural Transit Program funds comprise approximately 50% of STS's budget and without this funding the system would not be able to operate. The Rural Transit Program grant requires a 50% local match for operating funds and State general revenue funds. A 20% local match is required for the Capital Maintenance Funds. Local matching funds will be generated from multiple local sources; STS anticipates receiving \$190,000 in Fare revenue, \$430,000 in Contract revenue, \$50,000 in Capital Replacement Fund revenue, \$55,000 from Advertising, \$60,000 from fares paid by organizations, \$15,000 in Elderly & Disabled Transit Fare Assistance Program Funds, and \$250,000 in City General Revenue Funds. The remaining balance to meet the required local match will be applied for within the 5311 Rural Grant Application as an ODOT Assistance Request. The 5539; Bus and Bus Facilities grant will require \$4,580 of local match funding, all of which will be Transit Reserve Fund revenue.

- 1. RESOLUTION NO. 035-22R:** It is requested a resolution be passed approving and ratifying the submission of a grant application to the Ohio Department of Transportation through the US DOT Federal Transit Administration (FTA) for the CY 2023 Rural Transit Program Grant for the Sandusky Transit System; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Poole and a second by Mr. Waddington, the commission voted to approve this resolution to take immediate effect in accordance with Section 14 of the City Charter.**

Comment:

Mr. Murray noted that we have welcomed Erie County to take part in this program a number of times over the years, and has made personal appeals himself. We have not made a lot of headway in that. We would really like to expand the program to more parts of the county, but this is where we are right now. He urged those that would like to see the County take a greater role, to petition the County.

**Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. Roll call on the resolution: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this ordinance passed.**

- 2. RESOLUTION NO. 036-22R:** It is requested a resolution be passed approving and ratifying the submission of a grant application to the Ohio Department of Transportation through the US DOT Federal Transit Administration (FTA) for the CY 2023 Bus and Bus Facilities Program Grant for the Sandusky Transit System; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Harris and a second by Mr. Poggiali, the commission voted to approve this resolution to take immediate effect in accordance with Section 14 of the City Charter.**

Comment:

Mr. Stacey commented the grant was for a LED lighting upgrade for the mechanics garage. It will reduce the utilities cost and will provide our employees a sufficient and safe workspace.

**Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. Roll call on the resolution: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this ordinance passed.**

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**ITEM 9 – Submitted by James Stacey, Transit Administrator**

**AGREEMENT WITH AECOM FOR FACILITY NEEDS & PLANNING STUDY OF STS & AMTRAK STATION**

**Budgetary Information:** The cost of the Facility Needs and Planning Study shall not exceed \$49,500. Upon approval from City Commission, the study will be funded with \$30,000 of secured grant funding by the Erie Community Foundation and \$19,500 of secured grant funding from the Community Development Block Grant.

**ORDINANCE NO. 22-104:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a professional services agreement with AECOM of Southfield, Michigan, for a facility needs and planning study for the Sandusky Transit System and Amtrak Station; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Murray and a second by Mr. Poggiali, the commission voted to approve this ordinance to take immediate effect in accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. Roll call on the ordinance: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this ordinance passed.**

**ITEM 10 – Submitted by Cody Browning, IT Manager**

**DELL WORKSTATIONS CONSOLIDATED PURCHASE**

**Budgetary Information:** The cost of the project is \$41,071.91 and \$15,105.06 will be expensed from the General Fund, \$5,887.82 from the Water Fund, \$13,203.48 from the Sewer Fund, \$1,177.27 from the Special Assessment Fund, \$3,894.92 from the Parks and Recreation Fund, and \$1,803.36 from the Streets Fund.

**ORDINANCE NO. 22-105:** It is requested an ordinance be passed authorizing and directing the City Manager to purchase fifteen (15) Dell workstations, eight (8) laptops with three (3) docks, and one (1) wireless keyboard with mouse from Dell Marketing L.P. of Round Rock, Texas, through the State of Ohio Department of Administrative Services Cooperative Purchasing Program to be used by various departments; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Meinzer and a second by Mr. Poggiali, the commission voted to approve this ordinance to take immediate effect in accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. Roll call on the ordinance: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this ordinance passed.**

**ITEM 11 – Submitted by Jason Werling, Recreation Supervisor**

**REPEALING & APPROVING THE MODIFIED TERMS WITH ADVANTAGE ENTERTAINMENT FOR OHIO BIKE WEEK**

**Budgetary Information:** In consideration of provision of the normal services of the City of Sandusky Police Department, the City of Sandusky Fire Department, and Public Services, Advantage Entertainment, LLC shall annually pay the amount of \$10,000 for event years 2022 and 2023, \$25,000 for event years 2024 through 2028.

**ORDINANCE NO. 22-106:** It is requested an ordinance be passed repealing Ordinance No. 15-073 and authorizing and directing the City Manager to establish terms and conditions for the presentation of Ohio Bike Week by Advantage Entertainment, LLC from 2:00 P.M. on June 1, 2022, to 11:00 P.M. on June 5, 2022, and from year-to-year through the year 2028, for the event area, and further authorizing the City Manager to take such actions as are deemed necessary and proper to implement the presentation of Ohio Bike Week in the City; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Harris and a second by Mr. Poggiali, the commission voted to approve this ordinance to take immediate effect in accordance with Section 14 of the City Charter.**

Comment:

Mr. Heil added that this legislation is an update of our current Bike Week ordinance. It includes updated times, an updated payment schedule – clarifying the payments through 2028, it also includes a two-year extension due to the two years lost with COVID, and modifying the event area slightly as the area is moved further north to take advantage of waterfront space. Mr. Poole asked for further clarification of the amendments. This year's fee will be reduced from \$10,000



to \$5,000 because the event space is being reduced into a smaller footprint, also to resolve the DORA agreement. The other amendment is the extension of the contract two years because of the two years that were lost due to COVID. The hours will change on Sunday for clean up until 11:00 pm.

**Upon motion of Mr. Harris and a second by Mr. Poggiali, the commission voted to amend this ordinance to take immediate effect in accordance with Section 14 of the City Charter.**

Comment:

Mr. Waddington asked if this legislation would cover other future events. Mr. Wobser stated we would work with other events to have smaller beer garden areas that are separate from the event area, to resolve any issue with the DORA agreement.

**Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray-abstain and Mr. Brady 6. Roll call on the legislation: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray-abstain and Mr. Brady 6. Roll call on the ordinance: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray-abstain and Mr. Brady 6. President Brady declared this amended ordinance passed.**

## CITY MANAGER'S REPORT

### DONATIONS

- An in-kind donation of flags for Veterans Park was received from the Erie County Veterans Commission (\$451 in-kind value). **Upon motion by Mr. Waddington and a second by Mr. Poggiali, the commission voted to accept this donation. President Brady declared this motion passed.**
- The Village of Kelley's Island donated their twenty-four foot Boston whaler to our police department to be used for marine patrol. Chief Oliver can explain further if there are any questions or comments. **Upon motion by Mr. Meinzer and a second by Mr. Poggiali, the commission voted to accept this donation. President Brady declared this motion passed.**
- A donation in the amount of \$897.03 in materials and labor from Mason Hayberger who worked with local vendors to obtain decking, railing, and fasteners to build a pedestrian bridge over the ditch north of the ball fields at Kiwanis Park. The bridge connects the walkway around Pipe Creek Wildlife Area to Kiwanis Park and allowed Mason to secure his promotion to Eagle Scout. The City's Building Maintenance Division supplied and installed the posts and foundations, but Mason put in the labor building the remainder of the bridge. **Upon motion by Mr. Meinzer and a second by Mr. Poggiali, the commission voted to accept this donation. President Brady declared this motion passed.**
- The Wightman-Wieber Foundation has provided \$5,281 in funding to the Sandusky Recreation Department for development, supplies and staffing of the new Safety Town location at Mills School. The funding will be used to kick-start the four-day program in mid-August. OHM Advisors have donated their services for the design of the streetscape and work should begin soon to transform the parking lot into a mini-Sandusky. **Upon motion by Mr. Poggiali and a second by Mr. Harris, the commission voted to accept this donation. President Brady declared this motion passed.**
- Sadly, it was noted by Mr. Wobser that Jules Bahnsen passed away recently; he donated many hours as Santa in our community.

## NEW & OLD BUSINESS

### **POLICE**

- Sandusky Police Community Impact Officers are hosting two Bike with the Blue events next month. The events, an opportunity to go on a bicycle ride with our officers to either Cobbs or Dairy Frost for ice cream, will take place on June 16 and June 21.

**PUBLIC WORKS**

- The City has received additional funding in the amount of \$513,000 through ODOT's safety program to install sidewalks and drainage along the north side of Cleveland Road between Cedar Point Drive and East Shoreway Drive. The sidewalk will connect to the Sandusky Bay Pathway at East Shoreway for a continuous pedestrian path along Cleveland Road. This work will be added to the ongoing Cleveland Road Safety Improvement Project that is to begin construction in 2024.
- The contractor on Meigs Street plans to mobilize on May 31, 2022 to begin installation of underground utilities. Please pay close attention to all detour and road closure signs as traffic patterns will change throughout the various stages of the project. The transit stop at the police station will be relocated to Perry Street and Market Street. Please go to the City's website at [www.cityofsandusky.com/constructionupdates](http://www.cityofsandusky.com/constructionupdates) for all construction information.
- The City has received grant funding in the amount of \$30,000 from the Ohio EPA through the 2022 Recycling and Litter Prevention Grant to help offset costs associated with litter clean-up events throughout the City, as well as costs associated with the Spring and Fall Drop-off events.

**ECONOMIC DEVELOPMENT**

- The City of Sandusky has been awarded a grant in the amount of \$500,000 from the US Environmental Protection Agency to conduct environmental assessments of brownfield properties. Legislation to accept the grant and enter into a grant agreement will be presented to the City Commission in June.

**PLANNING DEPARTMENT**

- The Planning Division is calling for Public Vendor applications for the 2022 season. Thanks to all the vendors who have already applied! We expect to begin issuing permits this week. The Vendor Program packet and information can be found at [cityofsandusky.com/vendors](http://cityofsandusky.com/vendors). For questions, please call the Community Development Department at 419-627-5873.

**RECREATION**

- The Sandusky Recreation Department would like to thank everyone who purchased a meal for the Midtown Supper Club Pick Up at the Pier Event on Wednesday, May 18. More than \$2,500 was raised for the Youth Scholarship Program. A special thank you for all donations and to everyone who donated their time to help make this program successful.
- The annual Summer Fun Guide with activities for all ages is available to download from the Sandusky Recreation Department's website [www.cityofsandusky.com/recreation](http://www.cityofsandusky.com/recreation) or you can view the guide at Sandusky Rec's Facebook page.
- Bring your whole family to the Open House for Sandusky Rec at Mills on June 1 from 3:00 pm – 7:00 pm. Celebrating the new (temporary) home for Sandusky Recreation, a ribbon cutting will take place at 4:00 pm. Activities during the open house will include tours of the new (to us) space and the upcoming location of Safety Town, games and outdoor activities for kids, conversations with city leaders, information tables from community service providers, South Side Plan community engagement activities, information on Sandusky Rec summer programs, and more! For more information visit [www.cityofsandusky.com/openhouse](http://www.cityofsandusky.com/openhouse)
- I would like to request a motion to amend the previously approved agreement with Lake Erie Carts, LLC, for the leasing of 12 golf carts for the 2022 season. Staff changes at Lake Erie Carts, LLC and production delays have pushed back the expected delivery of the carts to June 2022. An amended agreement will be brought to the city commission in

June. **Upon motion by Mr. Meinzer and a second by Mr. Murray, the commission voted to amend the previously approved agreement. Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this motion passed.**

- In 2021 the Sandusky Recreation Department applied for grant funding through the Ohio Department of Natural Resources NatureWorks grant. The project included a plan to resurface and expand the cart paths at Mills Creek Golf Course to expand the use of the paths and create a walking trail system at the course. The subject proposal was not selected for funding. However, the cart trail project can be resubmitted for reconsideration for this year's grant cycle by notifying ODNR of the city's intentions to resubmit the proposal in 2022. I would like to ask for a motion for authorization to resubmit the grant proposal approved by city commission in 2021 for this year's round of the NatureWorks Grant. **Upon motion by Mr. Waddington and a second by Mr. Poggiali, the commission voted to amend the previously approved agreement. Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole, Mr. Murray and Mr. Brady 7. President Brady declared this motion passed.**

### **OLD BUSINESS**

Mr. Waddington stated this was his 18<sup>th</sup> year participating in Kids Fest. He thanked those who volunteered and stated he was surprised by the local children that live on the lake and had never had a boat ride before that day. He also commented about the Talon Flohr event and how nice the event was. He wanted to invite all that wanted to donate to the Butch Wagner event, please do so at the clubhouse.

### **NEW BUSINESS**

Mr. Poggiali offered that he would be conducting neighborhood walks throughout the city before commission meetings to give the public an opportunity to speak with him before the meetings. **Upon motion by Mr. Murray and a second by Mr. Poggiali, the commission voted to appoint Mr. Poole as the Veterans Park Liaison. Roll call on the motion: Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, Mr. Poole-abstain, Mr. Murray and Mr. Brady 6. President Brady declared this motion passed.**

### **AUDIENCE PARTICIPATION**

Tim Schwanger, 362 Sheffield Way, commented that his question about the Jackson Street Pier was not answered. He stated the city manager has been working with Bike Week on the plan to move everything north of Shoreline Drive, the question remains if the Pier will be open to those not purchasing a ticket to a Pier event would be able to go out on the Pier. Mr. Wobser said he would check into it and get back with Mr. Schwanger.

Nancy Bertsch, 105 West Water Street, stated she walks a lot and is concerned about the Columbus Avenue underpass. She was aware that the railroad is responsible for part of it and that the city has part. There is a lot of stones and rocks and broken concrete falling from it. The supports are rusting and falling apart. She thinks this is a hazard for pedestrians and cars alike. President Brady remarked that the city was frustrated as well with no response from the railroad concerning a variety of items. Mr. Klein stated he contacted the railroad three weeks ago about the same subject and has yet to get a response. He stated he would contact the railroad again, as well as getting the Law Director involved as well. Mr. Murray stated we need to get a definitive answer on the line of demarcation for this issue – what is railroad, city and state responsibility. Mr. Poggiali stated that when the Hayes Avenue and Camp Street underpass was improved years ago – ODOT did a nice job with the City's assistance.

Tom Lamarka, 206 48<sup>th</sup> Street, stated that a number of people have brought to his attention that the lighting of the Tiffin Avenue/Venice Road overpass has only one light at the top of the hill, and in inclement weather it is pretty hazardous.

**ADJOURNMENT**

Upon motion of Mr. Murray, the Commission voted to adjourn at 6:15 p.m. The President declared the meeting adjourned.



Cathleen A. Myers  
Commission Clerk



Richard R. Brady  
President of the City Commission