

**President Brady called the meeting to order at 5:00 p.m. followed by the Invocation, given by Mr. Harris and the Pledge of Allegiance.**

**The Clerk called the roll and the following Commissioners responded: Dick Brady, Steve Poggiali, Dave Waddington, Blake Harris, and Dennis Murray, 5. Upon motion by Mr. Poggiali, and a second by Mr. Waddington, to excuse Mr. Meinzer. Upon motion by Mr. Waddington, and a second by Mr. Harris, to excuse Mr. Poole. President Brady declared these motions passed.**

City staff present: John Orzech – Interim City Manager, Colleen Gilson – Interim Asst. City Manager, Tiffany Rufo – GIS Analyst, Don Rumbutis – IT Technician, Brendan Heil – Law Director, Michelle Reeder – Finance Director, Jonathan Holody - Development Director, Jared Oliver – Police Chief, Mario D’Amico – Fire Chief, Aaron Klein – Public Works Director, Debi Eversole – Housing Development Specialist, Jason Werling – Recreation Superintendent, and Cathy Myers - Commission Clerk.

**Upon motion of Mr. Waddington and a second by Mr. Poggiali, the commission voted to approve the minutes of the February 13, regular meeting and suspend the formal reading. President Brady declared the motion passed.**

#### **AUDIENCE PARTICIPATION**

Tim Schwanger, 362 Sheffield Way, commented on the submerged land lease for Battery Park, he inquired what the total value of the lease is and how much the City gets from ODNR. On the Five-Year Capital Budget, he inquired if funds could be found to finish the Lions Park project from 2009 specifically the restrooms near the shelters. At the numerous events he has attended, children have had to run to use the Splashpad restrooms. The Grinders contract for rental renewal at Shoreline Park, this is an additional three-year agreement to 2026. This agreement should put to rest the idea that any rentals in our parks would be subject to the Parks Charter Amendment if it passes tomorrow at election.

#### **PUBLIC HEARING: CDBG Annual Action Plan, Colleen Gilson – Interim Asst. City Manager**

The Community Development Block Grant Program supports the objectives listed by HUD to benefit low to moderate income families to aide in the prevention of slum or blight, to or meet an urgent community need due to disaster. The City of Sandusky is an entitlement community which means we receive funding directly from the Department of HUD. With these funds the City is allowed to carry out activities that meet those objectives. Each year, grantees must submit an update to HUD referred to the Annual Action Plan. The Annual Action Plan describes the specific plan uses for the CDBG program as well as certain other program requirements. The Annual Action Plan is due annually to HUD no later than forty-five days prior to the annual program year. 2022 accomplishments include the areas of demolition, code enforcement, fair housing, public facilities, food pantry programs (which benefit from COVID funding), as well as public services. The funding and its thresholds: June 30, 2023 through July 1, 2024. The City does anticipate an allocation of approximately \$729,701.00. Under this grant certain funding thresholds cannot be exceeded. Seventy percent or more must benefit low to moderate income households or areas. With our budget \$510,000 or more must be spent on this category. Twenty percent maximum can be budgeted for program administration, fifteen percent maximum can be budgeted into public services. The process: earlier this month we released a sub-recipient program public service provider application for this program. They had the first CPAC meeting last week and today is the first public hearing. There will be opportunities to decide on how we will expend these funds at upcoming meetings or through the public comment process. Applications for sub-recipients will be due March 13 through the rest of the program. The deadline for submission of the plan is May 17, which adheres to the requirements set by HUD. The budget: for 2023, we anticipate \$729,701.00 of which \$120,000 for program administration and planning, \$10,000 which is consistent with last year’s budget for fair housing, \$265,000 for public facilities which is a slight decrease but adheres to guidelines, for community development which supports things such as parking lots, curbs and sidewalks we budgeted \$40,701, code enforcement \$90,000, for public services \$49,000, youth programming that is supported by our Recreation Department \$60,000. This year we are not budgeting additional funds for rehab because we have carryover which will be coming from the prior year to support the

lead hazard control program and a paint program that we partner with Erie County Health Department, \$95,000 is budgeted for acquisition and nuisance abatement formerly known as clearance and demolition. With these funds we are looking to potentially do some rehab through a receivership program to try to facilitate rehab for the purposes of resale or rental in the community perhaps through third party organizations to avoid demolition. There has been a lot of demolition in the past and this is one thing we have heard from the community, and we are trying to save homes whenever possible.

President Brady stated he was please to see two items that were dramatically increased abatement and youth services. He does not think CBDG money can be spent any more wisely than in those two areas.

Mr. Poggiali stated he thought he recalled that last year we did not spend all the code enforcement funds that was budgeted for from CDBG.

Ms. Gilson stated that last year's allocation was \$70,000 and according to Ms. Grohe we are on tract to spend all those funds this year. This program year goes until June 30.

Mr. Waddington inquired about the paint program, how is that going to be implemented. He understood that legally it could be problematic.

Ms. Gilson stated that we joined our paint program funds with the lead hazard control funds with Erie County Health Department. Children with elevated lead in their blood levels should be sent through the Erie County Health Department for that program

Mr. Murray stated the program that Mr. Waddington refers to was one that some years ago the City provided the paint. Volunteers did the painting of those homes. He is not sure why the program no longer is running. Students did the painting, and the City provided the paint.

Mr. Heil stated he believes there is way by using volunteer applications and waivers that would allow the City to utilize a program with relieve the City of potential risk in running such a program.

Mr. Poggiali recalled a program - the Yes Program – which was through Catholic Schools. It is difficult to police a program of this type which supervisors in place.

President Brady recalled the Yes Program, it was a beautification program to reduce blight, it was not for lead abatement.

**Without further comment, President Brady declared this Public hearing closed.**

### **CURRENT BUSINESS**

**Upon motion of Mr. Waddington and a second by Mr. Poggiali, the commission voted to accept all communications. President Brady declared this motion passed.**

**President Brady asked if anyone would like any items moved from the Consent Agenda to the Regular Agenda. None heard.**

### **CONSENT AGENDA ITEMS**

**ITEM A – Submitted by Michelle Reeder, Finance Director**

#### **BUDGET APPROPRIATION AMENDMENT #1**

**Budgetary Information:** Appropriation amendments are required to update the 2023 budget for these funds:

- • General Fund
- • Street Funds
- • State Grant Funds
- • Urban Renewal Debt
- • Water Funds
- • Sewer Funds
- • Capital Projects Funds

**ORDINANCE NO. 23-035:** It is requested an ordinance be passed adopting Amendment No. 1 to Ordinance No. 23-002 passed by this City Commission on January 9, 2023, making general appropriations for the fiscal year 2023; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM B – Submitted by Michelle Reeder, Finance Director**

**PAYMENT FOR SUBMERGED LAND LEASE AT BATTERY PARK TO ODNR**

**Budgetary Information:** The submerged land lease is payable by the City of Sandusky as the lease holder. Battery Park Sandusky LLC reimburses the City for the cost of the lease pursuant to their agreement with the City. Since the amount is over \$10,000, it must be approved by the City Commission.

**ORDINANCE NO. 23-036:** It is requested an ordinance authorizing and directing the City Manager to make payment to the Ohio Department of Natural Resources (ODNR), Office of Coastal Management for rental payment on Submerged Lands Lease file no. Sub-0385-ER for the period of March 1, 2023, through February 28, 2024; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM C – Submitted by Leslie Mesenburg, Executive Assistant**

**PERMISSION TO PARTICIPATE IN INTERNET SALES CY2023**

**Budgetary Information:** The City is responsible for the disposal of unneeded property to promote operational efficiency. Using public internet auction for the disposal of unneeded items will generate more revenue and make items available to a larger community of potential buyers. Proceeds from sales will be deposited into the account of the department financially responsible for the assets.

**RESOLUTION NO. 008-23R:** It is requested a resolution be passed declaring the intent of the City of Sandusky to dispose of personal property and equipment as having become obsolete, unnecessary, or unfit for city use through internet auctions during the calendar year 2023; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM D – Submitted by Debi Eversole, Housing Development Specialist**

**LAND BANK PURCHASE AND SALE AGREEMENT FOR 1502 HAYES AVENUE TO VICTOR HUSTON**

**Budgetary Information:** The purchase price for this parcel will be \$1,500.00 plus closing costs, which is not less than the fair market value as determined by the City of Sandusky in accordance with the provisions of Chapter 5722 of the Ohio Revised Code and the City of Sandusky's Land Reutilization Program Policy and Procedures. The City will recoup the cost of their expenses from the sale. If any proceeds remain, they shall be dispersed in accordance with the provisions of Chapter 5722 of the Ohio Revised Code. The taxing districts will begin collecting annual real estate taxes, which will increase after the land is developed.

**ORDINANCE NO. 23-037:** It is requested an ordinance be passed declaring that certain real property owned by the City as part of the Land Reutilization Program identified as Parcel No. 57-01272.000, located at 1502 Hayes Avenue is no longer needed for any municipal purpose and authorizing the execution of a purchase agreement with respect to that real property; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM E – Submitted by Jane Cullen, Assistant City Engineer**

**BIWW CHANGE ORDER #1 & FINAL FOR TRAVELING WATER SCREEN WITH EVOQUA**

**Budgetary Information:** Change Order No. 1, a deduction in the amount of \$7,224.10 will revise the contract amount to \$221,640.90 for EVOQUA Water Technologies, LLC. The final costs for the project are to be paid with Water Funds.

**ORDINANCE NO. 23-038:** It is requested an ordinance be passed authorizing and directing the City Manager to approve the first & final change order for work performed by EVOQUA Water Technologies, LLC of Holland, Michigan, for the emergency purchase and installation of a new traveling water screen at the Big Island Water Works (BIWW) Plant; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM F – Submitted by Mario D’Amico, Fire Chief****PERMISSION TO SUBMIT EMS GRANT APPLICATION**

**Budgetary Information:** There is no budgetary impact. This grant if awarded is 100% funded by the Ohio Emergency Medical Services Grant through the Ohio Department of Public Safety. There are no matching funds.

**RESOLUTION NO. 009-23R:** It is requested a resolution be passed approving the submission of a grant application for the 2023-2024 Ohio Emergency Medical Services (EMS) Grant Program through the Department of Public Safety, Division of Emergency Medical Services, for the Sandusky Fire Department; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM G – Submitted by Jared Oliver, Police Chief****PAYMENT OF ANNUAL SUBSCRIPTION TO LEXIPOL FOR SPD**

**Budgetary Information:** The total cost for the annual subscription costs with Lexipol is \$15,509.79. The costs of the annual subscription will be paid from the Police Department’s operating budget.

**ORDINANCE NO. 23-039:** It is requested an ordinance be passed authorizing and directing payment to Lexipol, LLC of Frisco, Texas, for the annual subscription fee for policy manual updates and daily training bulletin services for the Police Department for the period of April 1, 2023, through March 31, 2024; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM H – Submitted by Jonathan Holody, Community Development Director****ACCESS EASEMENT FOR MARKET/WARREN STREET PROPERTY**

**Budgetary Information:** The City will pay the costs to record the easement from the Real Estate Development fund.

**ORDINANCE NO. 23-040:** It is requested an ordinance be passed establishing an access easement on portions of Parcel Nos. 56-00983.000 and 56-00984.000 owned by the City and located south of East Market Street and east of Warren Street for residential development; and authorizing and directing the City Manager to execute the deed and declaration of easements; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Harris, and second by Mr. Poggiali, the commission voted to accept the Consent Agenda and declare all ordinances and/or resolutions as drafted and presented to the City Commission under the Consent Agenda shall take effect in accordance with the Section reflected in the ordinance and/or resolutions, whether it be in accordance with Section 13 or Section 14 of the City Charter.**

**Comment:**

Ms. Reeder commented that the submerged land lease is invoiced at \$18,976.01 of which we received fifty percent of that back annually from ODNR.

**Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the ordinances and resolutions: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared these ordinances and/or resolutions passed.**

**REGULAR AGENDA ITEMS****ITEM 1 – Submitted by Aaron Klein, Public Works Director****2023 FIVE-YEAR CAPITAL IMPROVEMENT PLAN (FIRST READING)**

**Budgetary Information:** There is no budgetary impact to approve the CIP at this time. Costs will be allocated to the appropriate funds as individual projects are presented for a vote at City Commission meetings. It is important to note that approval of the Plan is not an approval of each project; the costs included are budgetary numbers that will change as projects are designed and publicly bid.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed approving and adopting the 2023 Five-Year Capital Improvement Plan for the City of Sandusky.

**Upon motion of Mr. Waddington, and second by Mr. Murray, the commission voted to pass this ordinance at first reading under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Comment:**

Mr. Murray stated as Mr. Klein points out this took a hiatus from public review for a period of time, because of COVID and the uncertainty involved. This started in 2016, which was a profound movement forward of our abilities to plan for the future. Kudos to staff that contributed to this, it is a lot of work to pull this together. It is worth it because it aligns our strategic plan with the monies that fund those projects and the sources that provide those funds. The passage of this plan of course in no way binds this commission or future commissions to any particular item included in this plan – all those will have to be subject to individual pieces of legislation that will come before the commission as long as it is over \$10,000. This provides a great roadmap that is an advanced city planning function that we are very fortunate to have.

**Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this ordinance passed.**

**ITEM 2 – Submitted by Aaron Klein, Public Works Director****TWO SPONSORSHIP AGREEMENTS FOR ENVIRONMENTAL PROJECTS**

**Budgetary Information:** There will be a savings up to 0.2% on the future interest rate for the Mills High-Rate Treatment and UV Disinfection projects, which total around \$40M dollars. The final interest rate has not yet been established.

- 1. ORDINANCE NO. 23-041:** It is requested an ordinance be passed approving the City's participation in the Water Resource Restoration Sponsor Program (WRRSP); authorizing and directing the City Manager to enter into an Ohio Water Pollution Control Loan Fund Water Resource Restoration Sponsor Program Sponsorship Agreement with the Village of Indian Hill of Hamilton County, Ohio, for their Sycamore Creek Restoration and Habitat Enhancement Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Murray, and second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Comment:**

Mr. Klein stated when we reached out to the WPCLF Program through Ohio EPA they mentioned about a sponsorship program they also run. This program will take those loans already established and will take a little of the interest we pay on the loan of the top and feed it to some other projects that are environmentally friendly. The benefit the City gets we get up to .1% reduction on our loan through this program, and that loan is now in the 35-45 MIL range for those two projects, which will reduce that loan around \$70,000, about \$35,000 each. In April we will bring back the interest rate as well as any loan forgiveness we will qualify for. There is no management responsibility on our part, the EPA does all the project management.

**Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this ordinance passed.**

- 2. ORDINANCE NO. 23-042:** It is requested an ordinance be passed approving the City's participation in the Water Resource Restoration Sponsor Program (WRRSP); authorizing and directing the City Manager to enter into an Ohio Water Pollution Control Loan Fund Water Resource Restoration Sponsor Program Sponsorship Agreement with the Geauga Park District of Geauga County, Ohio, for their Veterans Legacy Woods: Cold Water Stream Restoration Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Harris, and second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this ordinance passed.**

**ITEM 3 – Submitted by Aaron Klein, Public Works Director****AGREEMENT FOR US BIKE ROUTE SIGN MAINTENANCE WITH ODOT**

**Budgetary Information:** Aside from labor costs for installation and maintenance, there is no budgetary impact.

**ORDINANCE NO. 23-043:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement with the Ohio Department of Transportation for the installation and maintenance of signage for their U.S. Bike Route Signage Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Poggiali, and second by Mr. Waddington, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this ordinance passed.**

#### ITEM 4 – Submitted by Josh Snyder, Public Works Engineer

##### **PERMISSION TO BID THE 2023 LOCAL STREET RESURFACING PROJECT**

**Budgetary Information:** The estimated cost of the street resurfacing is \$725,000 and the estimated cost for the parking lot (Alternate Bid) is \$37,107.00 for a total project cost of \$762,107 and will be paid entirely with American Rescue Plan Act Stimulus Funds.

**RESOLUTION NO. 010-23R:** It is requested a resolution be passed declaring the necessity for the City to proceed with the proposed 2023 Local Street Resurfacing Project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Waddington, and second by Mr. Harris, the commission voted to pass this resolution under suspension of the rules and in full accordance with Section 14 of the City Charter.**

##### **Comment:**

Mr. Klein pointed out that that list of streets that are part of this project is online at the CityofSandusky.com. Last year we resurfaced over twenty miles of street and this year it is just under three. Part of the reason for that is last year we took a big chunk of Stimulus Funds and put 2 Mil towards this, another reason is because this year we have Perkins Avenue and Fifty-Second Street, East Monroe, Warren, East Water Street, the signals and safety improvement on Hayes Avenue, and West Madison. There are some segments from CDBG funds as well. We are still doing quite a bit of road maintenance, maybe not the twenty miles we did last year. This is twenty-seven street segments scattered around the City, we are preparing a map to include. There is one correction to the list is they are removing Dietrick Street and placing it with Bower Street because Dietrick Street abuts the Sandusky Bay Pathway, and they are concerned that they may have to open it up for that project. We have also added the asphalt for Fire Station #7 totaling around \$37,000.

Mr. Poggiali commented that he was glad to see us continue to repair the infrastructure within the City. It cannot be discounted how much that adds to neighborhood development, and hopes we continue it in the years to come.

**Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the resolution: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this resolution passed.**

#### ITEM 5 – Submitted by Josh Snyder, Public Works Engineer

##### **AGREEMENT FOR THE 2023 BARDSHAR ROAD IMPROVEMENTS PROJECT WITH ERIE COUNTY**

**Budgetary Information:** The City will reimburse Erie County for the cost of the City's portion of the project at an amount not to exceed \$17,676.00 and these costs will be paid with Sewer Funds.

**ORDINANCE NO. 23-044:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement with the Board of Commissioners of Erie County, Ohio, for costs associated with the 2023 Bardshar Road Improvements Project, as part of an Erie County project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Murray, and second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City**

**Charter. Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this ordinance passed.**

**ITEM 6 – Submitted by Josh Snyder, Public Works Engineer**

**PDS AGREEMENT FOR BUTLER STREET RECONSTRUCTION PROJECT WITH IBI GROUP**

**Budgetary Information:** The not to exceed cost for professional design services is \$139,435 and will be paid with Capital Projects Funds.

**ORDINANCE NO. 23-045:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for professional design services with IBI Group of Canton, Ohio, for the Butler Street Reconstruction Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Waddington, and second by Mr. Harris, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Comment:**

Mr. Klein has been hoping this project would come to fruition. Based on the study that was completed by Erie Regional Planning a couple years ago with ODOT Safety Funds, and we have heard loud and clear from its residents that repair is needed. We do not need the changing lane and turning it into a grass filter strip as a rain guard, that way we just have the one-way traffic in each direction without the turn land in the middle. We hope to get this design completed in 2023 and possibly bid this project late this year and hope to complete the project before Memorial Day 2024.

Mr. Murray asked what the funding source and price tag was for this project.

MR. Klein stated this would be funded through the Parking Admissions Tax Capital Fund, we are still working out the details with Cedar Fair. To replace all of the pavement it was over 2 MIL, that approach we are looking at now should come in around 1 MIL to 1.25 MIL. He would like this project to be completed prior to the round-about project for next spring. All the new signals for Cleveland Road will be replaced and timed to work together for optimal travel.

President Brady remarked that the proposal was very detailed with pictures and was easy to walk through the project details.

Mr. Klein stated they were a very good firm and less than half the cost of other bids.

**Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this ordinance passed.**

**ITEM 7 – Submitted by Josh Snyder, Public Works Engineer**

**PERMISSION TO BID FIRE STATION 7 ROOF REPAIR PROJECT**

**Budgetary Information:** The total cost for this roof work is estimated at \$38,313.50. All funds will be coming from American Rescue Plan Act (ARPA) Stimulus funds.

**RESOLUTION NO. 011-23R:** It is requested a resolution be passed declaring the necessity for the City to proceed with the proposed Fire Station #7 Roof Repair Project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Waddington, and second by Mr. Harris, the commission voted to pass this resolution under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Comment:**

Mr. Poggiali inquired if this was a full roof replacement. President Brady stated yes, it is. Chief D'Amico stated he was not able to find any record of when this roof was last replaced, Captain Green has been there thirty years and he cannot recall it ever being done.

**Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the resolution: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this resolution passed.**

**ITEM 8 – Submitted by Colleen Gilson, Chief Neighborhood Development Officer/Interim Asst. City Mgr.**

**PURCHASE & SALE AGREEMENT OF MARKET ST PROPERTY LOT SPLIT “A”**

**Budgetary Information:** The sales price per the Agreement is \$80,000. All sales proceeds will be deposited into the Real Estate Development Fund.

**ORDINANCE NO. 23-046:** It is requested an ordinance be passed declaring that a portion of certain real property owned by the City located at the southeast corner of East Market Street and Warren Street, and identified as Parcel No. 56-00983.000, is no longer needed for any municipal purpose and authorizing and directing the City Manager to enter into an agreement to sell the designated real property to Aaron J. Cornell and Sunny K. Nixon; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Murray, and second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Comment:**

Mr. Holody stated that we are in process and could not be happier with the help of Russell Real Estate, and this is a testament to the strength of the Sandusky housing market and the many years of work to bring this property to a clean state and to be made available for future development.

Ms. Gilson through Commission permission in January listed these three parcels for sale and by February 9<sup>th</sup> we had received multiple bids for these three parcels. We reviewed those offers and selected these three which were highest and best assembled together for three single family homes. Lot A is being purchased by a couple from Cleveland that will be relocating or building a second home here.

**Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this ordinance passed.**

**ITEM 9 – Submitted by Colleen Gilson, Chief Neighborhood Development Officer/Interim Asst. City Mgr.**

**PURCHASE & SALE AGREEMENT OF MARKET ST PROPERTY LOT SPLIT “B”**

**Budgetary Information:** The sales price per the Agreement is \$50,000. All sales proceeds will be deposited into the Real Estate Development Fund.

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed declaring that a portion of certain real property owned by the City located at the southeast corner of East Market Street and Warren Street, and identified as Parcel No. 56-00983.000, is no longer needed for any municipal purpose and authorizing and directing the City Manager to enter into an agreement to sell the designated real property to David A. Mack and Christine E. Mack; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Waddington, and second by Mr. Harris, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Brady-abstain, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 4. Roll call on the ordinance: Mr. Brady-abstain, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 4. President Brady declared this ordinance passed on first reading.**

**ITEM 10 – Submitted by Colleen Gilson, Chief Neighborhood Development Officer/Interim Asst. City Mgr.**

**PURCHASE & SALE AGREEMENT OF MARKET ST PROPERTY LOT SPLIT “C”**

**Budgetary Information:** The sales price per the Agreement is \$71,000. All sales proceeds will be deposited into the Real Estate Development Fund.

**ORDINANCE NO. 23-047:** It is requested an ordinance be passed declaring that a portion of certain real property owned by the City located at the southeast corner of East Market Street and Warren Street, and identified as Parcel No. 56-00983.000, is no longer needed for any municipal purpose and authorizing and directing the City Manager to enter into an agreement to sell the designated real property to Daniel G. Singler and Kathleen S. Singler; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.



Upon motion of Mr. Harris, and second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this ordinance passed.

**ITEM 11 – Submitted by Arin Blair, Chief Planner**

**PERMISSION FOR MOU WITH ERIE COUNTY HEALTH DEPT FOR CHURCHWELL PARK IMPROVEMENTS**

**Budgetary Information:** The city will receive funding for design and implementation expenditures from the Erie County Health Department not exceeding \$275,000. The City will initially pay the costs with Capital Project funds and will then be reimbursed with grant funds from the Health Department.

**ORDINANCE NO. 23-048:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a Memorandum Of Understanding (MOU) with the Erie County Board of Health for the reimbursement of costs for the design and revitalization of Churchwell Park as part of the South Side Plan; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Murray, and second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

**Comment:**

Mr. Poggiali stated he was happy to see us in another partnership with the Health Department, in this case it will really pay us dividends for this park. The Bardshar Road project is a partnership with the county and any time we can work with them it is a good thing. President Brady stated they are great partnerships.

Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this ordinance passed.

**ITEM 12 – Submitted by Mario D’Amico, Fire Chief**

**AMENDING PURCHASE OF 2022 SUTPHEN HEAVY DUTY PUMPER**

**Budgetary Information:** Additional cost not to exceed \$337.50 making the entire purchase for (1) 2022 Sutphen Heavy Duty Pumper with Custom Sutphen Monarch Chassis not to exceed \$642,682.50. The cost of the \$337.50 increase will be paid from Capital Funds.

**ORDINANCE NO. 23-049:** It is requested an ordinance be passed amending ordinance no. 21-157, passed on October 25, 2021, for the purchase of a 2022 Sutphen heavy duty pumper with custom Sutphen Monarch Chassis through the State of Ohio Department of Administrative Services Cooperative Purchasing Program from Sutphen Corporation of Dublin, Ohio, for the Fire Department; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Poggiali, and second by Mr. Waddington, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.

**Comment:**

Chief D’Amico stated this has to do with where the Opticom emitter was placed which changes the lights in town to green when we go through at intersections. We had a difference of where we told them to put it and where they actually put it. We had them move it earlier on in the construction process because we had a \$28,000 buffer for shelving, and they were not willing to absorb the \$337.50 for this change. Their bid for shelving actually came in \$20,000 over the original budget, and they absorbed the difference. With today’s supply change increases it is actually a small increase. President Brady noted we were paying over \$600,000.00 for this vehicle and if that is the only change order, we are writing a check for it is good.

Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this ordinance passed.

**ITEM 13 – Submitted by Jason Werling, Recreation Superintendent**

**AMENDMENT TO SHORELINE PARK CONCESSION AGREEMENT FOR GRINDERS**

**Budgetary Information:** The agreement will not result in any additional budgetary expenses. The City will benefit from the agreed upon rental fee income of an additional \$150 in rent for 2023.

**ORDINANCE NO. 23-050:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a Second Amendment to the lease agreement with Ron Hile II D.B.A. Great Lakes Grinders for the operation of the Shoreline Park concession area; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Harris, and second by Mr. Murray, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Comments:**

Mr. Murray inquired how this proposed change originated.

Mr. Heil replied that we were contacted by the lease owner as their lease runs through September 15<sup>th</sup> of this year, to discuss a normal extension. With the uncertainty of the charter amendment approaching tomorrow, we wanted to make sure that this person had the ability to operate through the end of this season – November and provide some options so the City can reassess and then decide how to do business going forward with park property.

Mr. Murray wanted to add that the lease holder came forward specifically because of the charter amendment asking for this modification.

President Brady added that the lease holder was an asset to our community.

**Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this ordinance passed.**

**ITEM 14 – Submitted by Connie Nicholson, Human Resource Manager****PERMISSION FOR SEARCH SERVICES AGREEMENT WITH SLAVIN**

**Budgetary Information:** The City received a proposal of a not to exceed price of \$24,017.25, which will be paid for with funds from the City Manager's operating budget.

**ORDINANCE NO. 23-051:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a Search Services Agreement with Slavin Management Consultants of Norcross, Georgia, for the assistance in the recruitment and selection of a new City Manager; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**Upon motion of Mr. Waddington, and second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this ordinance passed.**

**CITY MANAGER'S REPORT****DONATIONS**

- Sandusky Recreation would like to thank Brett Charville for his generous donation of \$5,000 for the 2023 continuation of the Midtown Supper Club program. The donation will be used for staffing and supplies. The award-winning program was held on February 21, 2023 with 200 attendees. **Upon motion by Mr. Poggiali, and a second by Mr. Murray, the commission voted to accept this donation. President Brady declared this motion passed.**
- Sandusky Recreation would like to thank Susan Lowell for her \$300 Sponsorship towards Tai Chi at the Mylander Pavilion. Tai Chi ran Wednesdays in January and February. **Upon motion by Mr. Poggiali, and a second by Mr. Harris, the commission voted to accept this donation. President Brady declared this motion passed.**

- Sandusky Recreation Department would like to thank A New Day Rental for their \$212.50 donation of Tables for Midtown Supper Club. **Upon motion by Mr. Murray, and a second by Mr. Harris, the commission voted to accept this donation. President Brady declared this motion passed.**

## **NEW & OLD BUSINESS**

### **ADMINISTRATION**

- The City will be launching a new monthly resident e-newsletter in March, which will help keep our residents more informed about important updates, service issues, major projects, upcoming events, and more. You can sign up for the newsletter at [CityofSandusky.com/Newsletter](http://CityofSandusky.com/Newsletter).

### **PUBLIC WORKS**

- The cost received from Mosser Construction for remaining design work directly associated with the train derailment totals \$97,335. Design should be completed in March with procurement and construction commencing afterwards. Mosser will send invoices directly to Norfolk Southern for payment.
- Public Works and Parks and Rec staff are working with the youth baseball league and Great Lakes Construction to ensure that the two ball fields that have been removed as part of the High-Rate Treatment Project at WPC are installed at the former Amvets property that was acquired a couple years ago prior to the start of their season. Other improvements to Amvets and Sprau are still being discussed and prices obtained. There is \$500,000 set aside for improvements at these parks in the Capital Plan through 2024.

### **COMMUNITY DEVELOPMENT**

- The city is currently accepting CDBG public service applications for PY 23 for eligible non-profits. There is a \$25,000 cap per agency. There is \$49,000 available this year. Applications can be found online at: [www.cityofsandusky.com/cdbg](http://www.cityofsandusky.com/cdbg) or by request.

### **PLANNING DEPARTMENT**

- The **South Side Draft Plan Showcase** to be held at Mills School on Tuesday, March 14<sup>th</sup> at 6pm. A presentation highlighting the plan priorities and steps for implementation will begin at 6:15. This event is the launch of the Public Review Draft of the South Side Plan. The Public Review Draft will be available for public comment for two weeks following the event. The Draft Plan will also be presented to Planning Commission at their regularly scheduled March 22<sup>nd</sup> meeting.

### **RECREATION**

- Sandusky Recreation would like to ask Commission for permission to apply for grant funds through the Wightman-Wieber Charitable Foundation for the following grants:
- Grant to not exceed \$10,000 to continue Safety Town in collaboration with the city's police and fire departments in the summer of 2023. Funds will be used to construct the town's streetscape and pay for materials.
- Grant to not exceed \$6,000 to provide movies for our Movies By the Bay and a new Movies in the Park series in 2023. **Upon motion by Mr. Harris, and a second by Mr. Waddington, the commission voted to give permission for Recreation to apply for grants. Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, and Mr. Murray, 5. President Brady declared this motion passed.**

## **OLD BUSINESS**

Mr. Waddington made comment to ask Mr. Heil his input considering the recent train derailments and reading where these trains travel along Lake Erie in close proximity to our area. He wondered if there was any way the railroad could contact safety forces – not the general public – when a train with hazardous material and such comes through.

Mr. Murray commented has had some experience with this in litigation in dealing with the railroads to be more responsive. The answer is not only do we not have authority, but the state does not have authority either. The Governor is in the process of discovering just how little

authority he has, because Congress has pre-empted the field. Some cities were fining the railroad for blocking crossings and that litigation ended up in federal court and the court said they had no authority. Senator Brown has shown he is interested in making things more accountable. Until federal laws change – they are accountable to no one.

Mr. Waddington stated it would be nice to know incase another derailment did happen, a couple hours of identifying the shipment can make a big difference.

Chief D'Amico stated that after the fire department showed up to the local derailment, they figured out the shipment pretty quickly because there are labels on each car that they can lookup in an Emergency Response Guide that has a list of all the chemicals. Each boxcar is to be labeled of what is inside it. There is also a list of other agencies we can call to get information about these chemicals. He would bet a majority of the trains coming through have some sort of hazardous material on them.

Mr. Waddington stated that a while back – possibly twelve years ago, a train was parked in Sandusky holding medical waste and the net blew off the boxcar letting prescription bottles and hypodermic needles blowing around. We got the television stations involved and the boxcar was removed from our area. We had to stage a cleanup of the area.

#### **NEW BUSINESS**

Mr. Harris stated he was pleased to announce that this Thursday at 5:00 p.m. at Venue 634, on Columbus Avenue, you can join the Minority Business Empowerment Team RISE and the City of Sandusky Community Development Department to discuss Economic Development grants. There are many entrepreneurs in our community that are always interested in how the process works and how to go about obtaining a grant. This session will cover that, the approval process, and how to prepare eligibility requirement, project exclusions, program preferences. These grants are only available to businesses within the Sandusky City limits. Please join us at this event.

#### **AUDIENCE PARTICIPATION**

None heard.

#### **ADJOURNMENT**

**Upon motion of Mr. Waddington, the Commission moved to adjourn at 6:08 p.m. President Brady declared the meeting adjourned.**



Cathleen A. Myers  
Commission Clerk



Richard R. Brady  
President of the City Commission