

President Brady called the meeting to order at 5:00 p.m. followed the Invocation, given by Mr. Poggiali and the Pledge of Allegiance.

The Clerk called the roll and the following Commissioners responded: Dick Brady, Steve Poggiali, Dave Waddington, Blake Harris, Mike Meinzer, and Wesley Poole, 6. Upon motion of Mr. Waddington and a second by Mr. Poggiali, the commission voted to excuse Mr. Murray. President Brady declared this motion passed.

City staff present: John Orzech – City Manager, Colleen Gilson – Community Development Director, Cody Browning – IT Manager, Don Rumbutis – IT Technician, Stewart Hastings – Law Director, Michelle Reeder – Finance Director, Aaron Klein – Public Works Director, Jared Oliver - Police Chief, Mario D’Amico - Fire Chief, Nicole Grohe – CDBG Program Administrator, Jason Werling – Recreation Superintendent, James Stacey – Transit Administrator, and Cathy Myers - Commission Clerk.

Upon motion of Mr. Waddington and a second by Poggiali, the commission voted to approve the minutes of the October 23, regular meeting and suspend the reading. President Brady declared the motion passed. President Brady welcomed the three new commissioners to the table.

AUDIENCE PARTICIPATION

None.

CURRENT BUSINESS

Upon motion of Mr. Waddington and a second by Mr. Poggiali, the commission voted to accept all communications. President Brady declared this motion passed. President Brady asked if anyone would like any items moved from the Consent Agenda to the Regular Agenda. None heard.

CONSENT AGENDA

ITEM A – Submitted by Cathy Myers, Commission Clerk

LIQUOR LICENSE FOR SANDUSKY BOOK BAR LLC

Budgetary Information: There is no budgetary impact for this item.

Notice to Legislative Authority for NEW D1, D2, & D3 Liquor License, Beer only for on premises consumption or in original sealed containers for carryout until 1:00 a.m. Wine and mixed beverages for on premises consumption or in sealed containers for carryout only until 1:00 a.m. Spirituous liquor for on premises consumption only until 1:00 a.m.

TREX For: Sandusky Book Bar LLC, 2101 W. Perkins Avenue

From: TRFO MDA Enterprises LLC, 358 Ludlow Way, Cincinnati

ITEM B – Submitted by Michelle Reeder, Finance Director

INCOME TAX AMENDMENTS TO CODIFIED ORDINANCES

Budgetary Information: There is no cost associated with adopting this ordinance.

ORDINANCE NO. 23-213: It is requested an ordinance be passed amending Part One (Administrative Code), Title Nine (Taxation), Chapter 192 (Income Tax), specifically sections 192.03, 192.05, and 192.18 of the codified ordinances, in the manner and way specifically set forth hereinbelow; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM C – Submitted by Marcus Harris, Diversity & Economic Opportunity Manager

APPROVAL OF AMERICA 250 GRANT APPLICATION

Budgetary Information: There are no matching fund requirements for the grant.

RESOLUTION NO. 049-23R: It is requested a resolution authorizing the submission of a grant application to Ohio Humanities through the America 250-Ohio Grant program to support educational commemorative programming relating to the 250th anniversary of the independence and founding of the United States; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM D – Submitted by James Stacey, Transit Administrator

APPROVAL OF 2024 OHIO WORKFORCE MOBILITY PARTNERSHIP GRANT APPLICATION

Budgetary Information: If awarded, the required local matching funds to access the Ohio Workforce Mobility Partnership Program dollars is twenty percent of the awarded project estimated cost and that will be generated from multiple local sources.

RESOLUTION NO. 050-23R: It is requested a resolution approving and ratifying the submission of a grant application to the Ohio Department of Transportation for state fiscal year 2024 Ohio Workforce Mobility Partnership Program Grant funds for the Sandusky Transit System; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM E – Submitted by James Stacey, Transit Administrator

APPROVAL OF 2024 AGREEMENT FOR TRANSPORTATION SERVICES WITH ECBDD

Budgetary Information: STS will bill for trips consumed by individuals who are enrolled with Erie Board of Developmental Disabilities and eligible for transportation services. The revenue from this agreement will be used to meet the local match requirements to receive Federal Transit Administration (FTA) and Ohio Department of Transportation (ODOT) grant funding.

ORDINANCE NO. 23-214: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for transportation services between the City of Sandusky and the Erie County Board of Developmental Disabilities for the period of January 1, 2024, through December 31, 2024; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM F – Submitted by James Stacey, Transit Administrator

APPROVAL OF 2024 AGREEMENT FOR TRANSPORTATION SERVICES WITH CEDAR POINT

Budgetary Information: STS will receive \$200,000 for the length of the proposed contract. The money received from this contract will help meet the local match requirements to receive Federal Transit Administration (FTA) and Ohio Department of Transportation (ODOT) grant funding.

ORDINANCE NO. 23-215: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for transportation services between the City of Sandusky and Millennium Operations LLC, d.b.a. Cedar Point for the period of January 1, 2024, through December 31, 2024; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM G – Submitted by Josh Snyder, Public Works Engineer

PERMISSION TO ACCEPT GRANT FROM OHIO DEPARTMENT OF DEVELOPMENT FOR PERKINS AVE PROJECT

Budgetary Information: The grant funds do not require a local match, so the legislation will have no impact on the City budget.

ORDINANCE NO. 23-216: It is requested an ordinance be passed authorizing and directing the City Manager to accept grant funds in the amount of \$2.5 million from the Ohio Department of Development through the Water and Wastewater Infrastructure Grant program; authorizing the City Manager to execute any grant agreements and to expend the funds consistent with the grant agreement; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Poole, and second by Mr. Harris, the commission voted to accept the Consent Agenda and declare all liquor licenses, ordinances and resolutions as drafted and presented to the City Commission under the Consent Agenda shall take effect in accordance with the Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, and Mr. Poole, 6. Roll call on the liquor licenses, ordinances, and resolutions: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, and Mr. Poole, 6. President Brady declared these liquor licenses, ordinances, and resolutions passed.

REGULAR AGENDA

ITEM 1 – Submitted by Josh Snyder, Public Works Engineer

APPROVAL OF CHANGE ORDER #1 ON THE PERKINS AVE WATERLINE & RESURFACING PROJECT

Budgetary Information: The original contract with Speer Bros Inc. was \$5,411,227.34, Change Order 1 is an overall increase of \$642,393.02, increasing the contract total to \$6,053,620.36. With the additional funding from the Ohio Department of Development in corresponding legislation, the new project split shall be:

	Original	Change Order	Revised
OWDA Loan - Water	\$ 3,807,537.15	\$ (1,367,859.59)	\$ 2,439,677.56
OWDA Loan - Storm/Sewer	\$ 518,547.30	\$ 270,395.50	\$ 788,942.80
OPWC Loan	\$ 145,049.00	\$ (145,049.00)	\$ -
OPWC Grant	\$ 325,000.00	\$ -	\$ 325,000.00
Issue 8	\$ 615,093.89	\$ (615,093.89)	\$ -
ODOD Grant	\$ -	\$ 2,500,000.00	\$ 2,500,000.00
	\$ 5,411,227.34	\$ 642,393.02	\$ 6,053,620.36

ORDINANCE NO. 23-217: It is requested an ordinance be passed authorizing and directing the City Manager to approve the first change order for work performed by Speer Bros., Inc. of Sandusky, Ohio, for the Perkins Avenue Waterline and Resurfacing Project in the amount of \$642,393.02; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Harris, and second by Mr. Poggiali, the commission voted to adopt this ordinance as drafted under suspension of the rules and in full accordance with Section 14 of the City Charter.

Comments:

Mr. Poole stated he has no objection to the legislation presented but he does ask that as we move forward with future waterline projects that we have discussion about whether it is of interest to the community long-term to save a little money now and use PVC pipe because vinyl chloride has been associated with it and has been determined to be a cause of cancer. He does not want the city to end up two generations from now in the same situation as Flint, Michigan, where someone decided to save money to change something that did not need to be changed. If we can afford iron pipes, we should use them for the best interest of the community long term. He would also like a conversation when the new waterline is presented, so that the lines are large enough to provide sufficient water pressure for firefighters. We are currently looking at hydrants to see how much water can stream and he would like the commission to pay extra attention to that. Mr. Meinzer asked that Mr. Snyder explain this change order. Mr. Snyder explained that there are three specific items that brought the change order. We did the right thing when we encountered issues. The largest one is almost \$270,000 covers the cost for full-depth pavement, concrete overlaid with asphalt. \$220,000 was in the Perkins-Columbus Avenue intersection where a sixteen-inch waterline that feeds the county was leaking, it had to be addressed, we had to order these larger parts which took two weeks and are costly. We had to remove a full switch from the old tracks and deteriorated timbers. Then we had to repair a thirty-inch waterline repair on a transmission line at the Hayes Avenue intersection. These grants from the Consent Agenda tonight help to pay for these costs. Mr. Poggiali asked how long we can expect the parts and pipelines to last. Mr. Snyder stated we hope to get another eighty years from them. Mr. Poggiali asked about the grant. Mr. Snyder stated we applied in June of 2021, and got almost half of the project grant funded. Mr. Klein stated that there are multiple kinds of PVC pipe. He read an article today that talked about a type of PVC that was not recommended and we have never used that type. Of course, if studies showed that what we are using is not safe, we would certainly not use it. We have seen manufacturers of ductile iron pipe release articles that state concrete is not safe, and PVC manufacturers will state steel is not safe. We must be objective. Mr. Poggiali asked what the cost differential was. Mr. Klein stated that steel is more expensive, but at times the availability is a factor for certain sizes. Mr. Snyder stated steel was at least twenty to thirty percent higher. Handling increases the project costs as well, two men can lay a PVC pipe, iron pipe needs mechanical equipment to place it, to set it, and it is dangerous for workers in the trench. Mr. Klein added that we and our crews prefer ductile iron, it was not until recently that we started using PVC when conditions pushed us down that road. Columbus Avenue project next year has ductile iron specified. Mr. Poole stated he recognizes the argument – it is the same one from thirty years ago with climate change – we do not have absolute definitive answers. What we are doing here is gambling on whether the pipe we use leaches enough to cause cancer. It is no different than lead. He suggests it is not worth the risk. What would we spend the thirty percent savings on to make it worth the risk?

Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, and Mr. Poole, 6. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, and Mr. Poole, 6. President Brady declared this ordinance passed.

ITEM 2 – Submitted by Aaron Klein, Public Works Director**CONSENT TO ODOT TO RESURFACE STATE ROUTE 6**

Budgetary Information: The project cost is estimated at \$1,478,630.00 of which the City's portion is estimated to be \$622,421.00.

RESOLUTION NO. 051-23R: It is requested a resolution be passed adopting the preliminary legislation submitted by the Director of the Ohio Department of Transportation for their Resurfacing – Urban Paving City of Sandusky Project, PID No. 103704; authorizing and directing the City Manager to sign the preliminary legislation and to execute any necessary contracts with the Director of Transportation for this project; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Waddington, and second by Mr. Harris, the commission voted to adopt this ordinance as drafted under suspension of the rules and in full accordance with Section 14 of the City Charter.

Comments:

Mr. Klein stated he was not clear enough in the communication he sent out regarding this legislation. ODOT requires us to give them approval to proceed with final design. We are not committing the costs at this time, once they complete the final design, then they will invoice us. This legislation states we will reserve those funds for next year when we do the project. This will include the paving of Venice Road, Fremont, and Milan Road between Sycamore Line and the overpass. Several years ago, they concreted Sycamore Line from Milan to Cleveland Road, now they are coming back to do the remainder. This is a paving project, the concrete work for ramps and such is one-hundred percent city costs, which leave the project in the sixty-forty range. The project was initially scheduled for 2020 but we pushed it back because we had the Venice Road west end connectivity project, and the waterline going in.

Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, and Mr. Poole, 6. Roll call on the resolution: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, and Mr. Poole, 6. President Brady declared this resolution passed.

ITEM 3 – Submitted by Aaron Klein, Public Works Director**APPROVAL OF FINAL CHANGE ORDER FOR US-6 EAST URBAN PAVING PROJECT**

Budgetary Information: The City's portion increased from \$1,093,147.00 to \$1,212,600.56, which is an additional \$119,453.56. This additional amount would be split evenly with \$59,726.78 coming from the Sewer Fund and the Issue 8 Fund for street resurfacing.

ORDINANCE NO. 23-218: It is requested an ordinance be passed authorizing and directing the City Manager to expend additional funds for the Ohio Department of Transportation's Resurfacing - Urban Paving City of Sandusky Project in the amount of \$119,453.56; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Meinzer, and second by Mr. Poole, the commission voted to adopt this ordinance as drafted under suspension of the rules and in full accordance with Section 14 of the City Charter.

Comments:

Mr. Klein stated that through the US6 project that was completed in 2020. All the curb ramps along that entire section through to Washington Row were replaced. At Cleveland Road and Sycamore Line there were some standing water issues that were regraded to drain properly. We also replaced all the catch basin tops on the storm inlets on Milan Road between the overpass and Sycamore Line. We did this to pay 2020 costs instead of 2024 pricing for those. President Brady asked that Mr. Klein explain bid contracts. Mr. Klein stated we estimate the total size for each unit item based on our AutoCAD drawings, in some cases they cause overages, sometimes shortages. At the end of the contract, it is important for the inspector on site to match their measurements with the contractor's, then when they agree on the exact quantities, we pay for those exact quantities.

Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, and Mr. Poole, 6. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, and Mr. Poole, 6. President Brady declared this ordinance passed.

ITEM 4 – Submitted by Nicole Grohe, CDBG Program Administrator**APPROVAL OF DEMOLITION CONTRACT TO 917 JACKSON EXTENSION WITH ABA DEMOLITION**

Budgetary Information: The total cost for the asbestos abatement and demolition is \$15,200 and will initially be paid with Special Assessment Nuisance Funds which will be reimbursed by the Erie County Health Department through a Memorandum of Understanding (MOU).

ORDINANCE NO. 23-219: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with ABA Demolition of Norwalk, Ohio, for the asbestos abatement and demolition of 917 Jackson Street Extension Project; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Waddington, and second by Mr. Poggiali, the commission voted to adopt this ordinance as drafted under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, and Mr. Poole, 6. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, and Mr. Poole, 6. President Brady declared this ordinance passed.

ITEM 5 – Submitted by Nicole Grohe, CDBG Program Administrator

APPROVAL OF CDBG FY21 DEMOLITION PROJECT #6 WITH ABA DEMOLITION

Budgetary Information: The total cost for the asbestos abatement and demolition is \$44,550 and will be paid with FY20 Community Development Block Grant Funds. Liens will be placed on the properties for the total cost of the asbestos abatement and demolition.

ORDINANCE NO. 23-220: It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with ABA Demolition of Norwalk, Ohio, for the CDBG FY21 Demolition Project #6; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

Upon motion of Mr. Harris, and second by Mr. Poggiali, the commission voted to adopt this ordinance as drafted under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, and Mr. Poole, 6. Roll call on the ordinance: Mr. Brady, Mr. Poggiali, Mr. Waddington, Mr. Harris, Mr. Meinzer, and Mr. Poole, 6. President Brady declared this ordinance passed.

CITY MANAGER’S REPORT

DONATIONS

- On September 11th, 4 members of Sandusky Fire Department participated in Family Health Services’ first annual golf classic. Proceeds from this fundraiser are being used to help fund their mission to provide quality healthcare to those in need. A significant portion of the proceeds raised have also been donated to area First Responders. Sandusky Fire Department was awarded a donation of \$2,500.00. Thank you to Family Health Services for their support. **Upon motion of Mr. Waddington, and a second by Mr. Meinzer, the commission voted to accept this donation. President Brady declared this donation accepted.**
- Parks and Recreation received a donation of STEM activities, giveaways, and miscellaneous supplies to Mills Recreation from Dick Gallagher and Sandusky Children’s Museum. **Upon motion of Mr. Meinzer, and a second by Mr. Poggiali, the commission voted to accept this donation. President Brady declared this donation accepted.**
- Thank you to the Hofstatter family and Barnes Nursery of Huron for the coordination and donation of the tree that will illuminate Schade-Mylander Plaza throughout the holiday season. The Norway Spruce was cut down from the 1400 block of Columbus Avenue on Friday, November 3, and installed at the foot of Columbus Avenue by staff from Barnes and the city’s Forestry and Facilities Maintenance divisions. Parks & Rec staff will install lights on the tree in time for the lighting ceremony around Thanksgiving. **Upon motion by Mr. Meinzer, and a second by Poole, the commission voted to accept this donation. President Brady declared this donation accepted.**

NEW & OLD BUSINESS

ADMINISTRATION

- I would like to request a motion to affirm Natalie Felter to the Erie County Board of Health. Ms. Felter’s term will go through December 31, 2025. **Upon motion by Mr. Waddington, and a second by Mr. Poggiali, the commission voted to accept this appointment. Vote – all. President Brady declared this motion accepted.**

POLICE

- Sandusky Police Department’s annual hat, coat, and glove drive has begun. People are encouraged to donate new coats, hats, and gloves for children of all sizes. Drop off the donated items at our police station at any time between now and December 15th. All items will be given to children in need through the Southside Enrichment and Empowerment Program.
- Congratulations to Lieutenant Dahlgren as he was recently selected to be the next Chief of Police for the Norwalk Police Department. We are very happy for him and wish him well on his new journey.

FIRE

- On Tuesday November 14th Sandusky Fire Department will be offering a Community CPR class at Station #1. This class is a pilot class which eventually in 2024 will lead to quarterly CPR classes for Sandusky residents and businesses. The American Heart Association equates bystander CPR, prior to EMS arrival as a major factor in people surviving a cardiac emergency. Early and continuous CPR is the #1 contributing factor in survivability. Any community members who would like to take part in these classes can register with the Fire Prevention Bureau at 419-627-5823.
- Sandusky Fire Department was awarded \$1,825.00 from the Erie County Community Foundation to purchase 50 lock boxes for resident’s homes. These lock boxes will allow safe quick access to residents’ homes during an emergency. Thank you to the Erie County Community Foundation for partnering with Sandusky Fire Department to bring medical treatment to the city’s elderly residents as quickly as possible.

FINANCE

- The first draft of the 2024 budget is available on the City’s website, under the Finance Department page. Once final adjustments are made to the budget, it will be presented to the City Commission.

PUBLIC WORKS

- Pertaining to the Justice Center, the police department is operating out of the northern half of the building. Until the completion of the project, the public lobby at the Justice Center will be closed. Visitors are asked to park in the designated parking spots. Posted signage provides instructions for contacting an officer. The Municipal Court has begun operations at the Service Center and will continue to operate there until further notice.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Waddington asked that residents be mindful and not place leaves in the boulevard because of the problems it can cause with storm water runoff.

President Brady asked for a motion to accept the 2024 calendar. **Upon motion of Mr. Poggiali, with a second by Mr. Waddington, to accept the 2024 calendar. Vote – all. President Brady declared this motion accepted.**

Upon motion of Mr. Waddington, with a second by Mr. Poggiali, the commission set a Public Hearing for December 20th, 2023, for the rezoning of Osborne School. Vote – all. President Brady declared this motion accepted.

Mr. Harris stated taking into consideration this being the last meeting before Thanksgiving, he wanted to leave everyone with a few words. As the season of gratitude envelopes us the city commission extends heartfelt wishes to each and every one of you. May this Thanksgiving be adorned with the warmth of family, the richness of friendship, and the abundance of joy. In these moments of reflection may you find countless reasons to be thankful and create cherished memories with those dear to your hearts. Your presence enriches our community, and we are grateful for the bonds that make our city special. As we gather around tables and share in the spirit of thanksgiving, may the love and laughter echo through your homes creating a series of beautiful moments. Wishing you and your families a thanksgiving filled with love, happiness, and the simple joys that truly make life extraordinary.

AUDIENCE PARTICIPATION

Melvin Smith, 4707 Venice Road, stated that at the corner of Buchanan Street and Hayes Avenue people are not stopping and they are still making turns onto Hayes Avenue. He has almost been hit twice. Something needs to be done there.

ADJOURNMENT

Upon motion of Mr. Meinzer the Commission moved to adjourn at 5:40 p.m. President Brady declared the meeting adjourned.



Cathleen A. Myers
Commission Clerk



Richard R. Brady
President of the City Commission