

**President Brady called the meeting to order at 5:00 p.m. followed the Invocation, given by Mr. Koonce and the Pledge of Allegiance.**

**The Clerk called the roll and the following Commissioners responded: Dick Brady, Dennis Murray, Steve Poggiali, Richard Koonce, Kate Vargo, and Dave Waddington, 6. Upon motion of Mr. Waddington, and a second by Mr. Murray, the commission voted to excuse Mr. Krabill. President Brady declared the motion passed.**

City staff present: Stewart Hastings – Law Director, Michelle Reeder – Finance Director, Aaron Klein – Public Works Director, Colleen Gilson – Community Development Director, Jared Oliver - Police Chief, Mario D’Amico - Fire Chief, Cody Browning – IT Manager, Don Rumbutis – IT Technician, Arin Blair – Chief Planner, Debi Eversole – Housing Development Specialist, Nicole Grohe – CDBG Administrator, Josh Snyder – Public Works Engineer, Tom Horsman – Communications Manager, Jason Werling – Recreation Superintendent, and Cathy Myers - Commission Clerk.

**Upon motion of Mr. Waddington, and a second by Mr. Poggiali, the commission voted to approve the minutes of the December 20, regular meeting and suspend the reading. President Brady declared the motion passed.**

**SWEARING IN: Lt. Jacob Wooten, Fire Department**

I, Jake Wooten, recognizing my fundamental duty as a Lieutenant of the City of Sandusky Fire Department, do solemnly swear to uphold the standards of my profession by safeguarding the lives and property of our citizens against the threat of fire and disaster. I promise to obey the duly constituted laws of the United States of America, the State of Ohio, the City of Sandusky and to accept the badge of my office as a symbol of public faith, leadership, and trust to be honored for as long as I remain a Lieutenant of the City of Sandusky Fire Department. I will continually strive to serve our community and to be an influence for good before my fellow officers and firefighters to the best of my ability so help me.

Chief D’Amico stated Jake has been a member of the Sandusky Fire Department since June 24, 2011. He resides in Willard with his wife and two children, He has been responsible for maintaining the department’s five gas meters for the past few years and has taken a few ropes and officer’s class. He has been a great asset to the department and will continue to be.

**AUDIENCE PARTICIPATION**

None.

**ELECTION OF OFFICERS:**

**Mr. Waddington nominated Mr. Brady for Commission President, with a second by Mr. Poggiali. Roll call – all. President Brady declared that nomination accepted. Mr. Poggiali nominated Mr. Murray for Commission Vice President, with a second by Ms. Vargo. Roll call – all. President Brady declared that nomination accepted. Mr. Murray and Mr. Brady accepted the roles and thanked everyone for working with them.**

**PROCLAMATION: Sandusky Eclipse, Mr. Poggiali**

WHEREAS, on April 8, 2024, a total solar eclipse will be visible from the contiguous United States, and the City of Sandusky will be located in the “path of totality,” where the eclipse will last 3 minutes and 45 seconds,

WHEREAS, Sandusky has been named one of the top places to view the eclipse in the United States by a national publication and expects to attract tens of thousands of visitors for the event,

WHEREAS, the City is committed to offering its residents and guests great viewing experiences, coupled with many events in the region, including the Total Eclipse of Sandusky festival in downtown Sandusky,

WHEREAS, the City recognizes the importance of this rare astronomical phenomenon in bringing together residents and visitors alike, celebrating not only the eclipse but also the spirit of our city.

NOW THEREFORE, I, Steve Poggiali, Commissioner, City of Sandusky, Ohio, do hereby commend our citizens for embracing this historic event, as I proclaim Sandusky, Ohio to be: **“SUNDUSKY, USA”** throughout the eclipse weekend April 5-8, 2024. Dated this 8<sup>th</sup> day of January, 2024.

**PRESENTATION: 2024 Total Eclipse, McKenzie Spriggs & Amanda Smith Rasnick**

McKenzie Spriggs, Destination Sandusky, and Amanda Smith Rasnick, Shores & Islands Ohio, along with Jason Werling, Sandusky Recreation Superintendent, presented that the Total Solar Eclipse which is when the moon goes between the sun and the Earth and it becomes dark in the middle of the day, animal life goes to sleep. It will happen on Monday, April 8, 2024, which will be visible in totality for three minutes and forty-five seconds beginning at 3:12 p.m. All local schools will be closed that day and this eclipse is almost double the time of the 2017 eclipse. The last one was in 1806 (Tecumseh’s Eclipse) and the next one will not be over Ohio till 2099. The potential economic impact is huge. In Hopkinsville, Ky, they saw an economic impact of \$28.5M in 2017. We have been named as one of the top seven places to view the eclipse by several magazines. Many local entities will be hosting events including the NASA Armstrong Test facility, Sydney Frohman Planetarium, Cedar Points Sports Center, Lake Erie Islands, and Cedar Point. They hold monthly meetings that coordinate the region with a lodging forum, business preparedness, safety, and programming. Erie Shores & Islands are working to obtain with partnerships over sixty-five thousand pairs of eclipse glasses. The Recreation Department is coordinating events including a Total Eclipse of Sundusky Festival April 5-8 including several bands and music events, numerous education events, Jeepclipse, Twilight: Eclipse movie, coordinated merchant services and the Little Shop of Horrors movie. They will utilize the Firelands LED screen for viewing in case of cloudy or overcast weather that day. Please visit: [ShoresAndIslandsEclipse.com](http://ShoresAndIslandsEclipse.com) for additional information.

**PROCLAMATION: Martin Luther King Day, Mr. Koonce**

WHEREAS, today we pause to remember and celebrate the legacy and life of Reverend Doctor Martin Luther King, Jr., and those assembled here and across America understand, believe in, and act upon the fundamental principles of freedom, opportunity, and justice for all – Dr. King’s legacy; and

WHEREAS, Dr. King charged Americans to reject what he called the "tranquilizing drug of gradualism" on the path to racial justice -- and to live up to the promises of our Constitution and Declaration of Independence. Today we are called to recognize that racial injustice still exists in our world and only through tackling it head on, will we create a better one. The time to act is today, not tomorrow. Racism is an invidious evil that harms both individuals, in obvious ways, and our society as a whole in more subtle ways; and

WHEREAS, we acknowledge that doing the right thing is not often the easy or convenient thing. We follow Dr. King’s example as he was imprisoned 29 times, many times without just cause, and yet he continued on with his mission for equality and peace; and

WHEREAS, Dr. King called out, challenged, and inspired us to use the full potential of our hearts and minds, reminding us to “never succumb to the temptation of bitterness,” but also to use our voice and to not look the other way, saying “our lives begin to end the day we become silent about things that matter;” and

WHEREAS, Dr. King understood racism would not be defeated by mere platitudes or worldly possessions. Seeing clearly that material advancement does not equate to advancement of the human soul, Dr. King said "We have learned to fly the air like birds and swim the sea like fish, but we have not learned the simple art of living together as brothers. Our abundance has brought us neither peace of mind nor serenity of spirit." Conversion comes from deep within; and

WHEREAS, the Congress of the United States recognized Dr. King as a visionary and set aside his birthday as a symbolic yearly reminder to self-evaluate and to be better for our society.

NOW THEREFORE, I, Dr. Richard Koonce, Sandusky City Commission, do hereby proclaim January 15, 2024, as: “**DR. MARTIN LUTHER KING, JR. DAY**” in the City of Sandusky, Ohio. On this day, let all of us recommit to understanding our neighbors, co-workers, and fellow Americans, as equals in God’s eyes and under the laws of this United States of America. Let us pray for wisdom and grace to overcome our human frailties and to understand that our vision will always be flawed by comparison. Finally, let us pray for each other that we all may see and value each other as God does. Dated this 8th day of January, 2024.

**PUBLIC HEARING: 2024 Budget, Michelle Reeder, Finance Director**

Ms. Reeder stated the 2024 Budget has an overview timeline: the first draft released by November 1, 2023, the Finance Committee reviews and met December 8, 2023. The temporary budget was approved December 20, 2023, the First Reading is today January 8, 2024, and the Second Reading will be January 22, 2024 for immediate passage and into effect that day. The three increases in wage are 3% Police, 2% Fire, 2% AFSCME, and 2% Administration. We will increase the Police force with five new officers budgeted in 2023, the Cedar Point agreement reimburses us for those new officers. We have three new firefighters per the union contract that was established in 2022. Health Insurance has increased 10% (2021=\$4M, 2022=\$6.05M, 2023=\$5.3M). There have been some changes with insurance hoping to reduce these costs and see some savings going forward. There will be changes in the Parks & Public Realm Account 110-3300 will be expenses for Grounds, Greenhouse, and Public Realm. The Horticulture Division Account 110-4850 will be expenses for only the Forestry division in 2023. The American Rescue Plan Funds (stimulus funds) have \$8.45M uncommitted at the end of 2023. The Capital Plan items will be presented in February 2024 with a five-year plan. General Revenue Funds are estimated at \$30,848,875 of which Income Taxes are 42% (\$12,936,875), the Admission Tax is 29% (\$8,900,000), Departmental Revenue is 10% (\$2,992,100), Property Taxes are 6% (\$1,773,000), Lodging Tax is 6% (\$1,880,000), Local Government and State Funds 3% (\$871,200), Interest Earnings 2% (\$575,000), Parking Tax 1% (\$425,000), and Misc. Revenue 1%. The ARPA (American Rescue Plan Act Funds) \$9.59M are currently being used for the Justice Center design, street resurfacing, the Affordable Housing project, Butler Street, Warren Street, Sprau Park, vehicles, equipment, facilities, and the Library restoration project. The funds available for future use are \$8.5M for projects such as street resurfacing, the All-Wheels skate park, payroll, tennis courts, the Pathway, and the Southside Plan.

**Comments:**

Mr. Murray stated that as a reminder we look at the General Fund, the Water and Sewer Funds, and sometimes people look at those and think why can’t we move those dollars, but they are separate funds that are rate-driven funds for a specific purpose. We have not had an increase in water and sewer rates for a couple of years, and we all know what inflation has looked like the last couple of years. The General Fund is very healthy. The reserve is so tremendously important. We have had lean years in the past. Having a reserve is exactly what got us through COVID. We lost all lodging and admissions tax during COVID years, only because of our reserve did we limp through COVID. We get lower borrowing costs because by having a reserve we get lower rates.

President Brady asked when the ARPA funds had to be spent.

Ms. Reeder stated that the ARPA funds must be committed by the end of 2024, and we have till the end of 2026 to expend those funds.

Mr. Orzech publicly thanked Director Reeder and her staff and all the City Directors for all their hard work in putting this budget together.

With no further comments, **President Brady declared this public hearing closed.**

**CURRENT BUSINESS**

**Upon motion of Mr. Waddington, and a second by Mr. Poggiali, the commission voted to accept all communications. President Brady declared this motion passed. President Brady asked if anyone would like any items moved from the Consent Agenda to the Regular Agenda. None heard.**

**CONSENT AGENDA****ITEM A – Submitted by Cathy Myers, Commission Clerk****LIQUOR LICENSE FOR DEMOREFISH LLC**

**Budgetary Information:** There is no budgetary impact for this item.

**Notice to Legislative Authority for a NEW D5J Liquor License;** Spirituous liquor for on premises consumption only, beer, wine, and mixed beverages for on premises, or off premises in original sealed containers, until 2:30am. Community entertainment district.

**For: Demorefish LLC, dba Cellar, 117 E. Washington Row**

**ITEM B – Submitted by Debi Eversole, Housing & Development Specialist****APPROVAL OF APPLICATION FOR WELCOME HOME OHIO GRANT PROGRAM FY24-25**

**Budgetary Information:** There is no impact on the City's General Fund. It is anticipated that all projects undertaken as part of the grant will be paid for through grant funds.

**RESOLUTION NO. 001-24R:** It is requested a resolution be passed authorizing the submission of a grant application to the Ohio Department of Development through the fiscal year 2024-2025 Welcome Home Ohio Grant Program for the Department of Community Development; and declaring that this resolution shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM C – Submitted by Nicole Grohe, CDBG Administrator****APPROVAL OF MOU WITH ERIE COUNTY BOARD OF HEALTH**

**Budgetary Information:** The City will receive \$350 per environmental review report from the Erie County Health Department not exceeding \$122,500. The funds will go into the General Fund.

**ORDINANCE NO. 24-001:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a Memorandum of Understanding (MOU) with the Erie County Board of Health for environmental and historical review services to be provided by City employees and reimbursed utilizing Ohio Lead Safe Home Grant Funds and United States Department of Agriculture Rural Home Preservation Grant Funds; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

**ITEM D – Submitted by James Stacey, Transit Administrator****APPROVAL OF AGREEMENT TO PURCHASE PUBLIC TRANSIT IMPROVEMENTS WITH ECHD**

**Budgetary Information:** The City of Sandusky will invoice the Erie County Health Department/Erie County Community Health Center following each purchase. The City of Sandusky will receive total compensation not to exceed \$25,000 during the effective dates of this agreement.

**ORDINANCE NO. 24-002:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with the Erie County Board of Health for the purchase and reimbursement of costs for bus shelters or bus benches for the Sandusky Transit System; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter.

**ITEM E – Submitted by Jason Werling, Recreation Superintendent****APPROVAL OF AMENDMENT TO THE AGREEMENT WITH PROGRESSIVE CLEANING**

**Budgetary Information:** The cost of the contract for 2024 for City Hall shall not exceed \$34,632 annually and be paid for using Building Maintenance, Operational and Maintenance Budget.

**ORDINANCE NO. 24-003:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a first amendment to the agreement with Progressive Cleaning Solutions, Inc. of Sandusky, Ohio, for cleaning services at City Hall, 240 Columbus Avenue; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter.

**Upon motion of Mr. Waddington, and second by Mr. Murray, the commission voted to accept the Consent Agenda and declare all ordinances, resolution, and the liquor license as drafted and presented to the City Commission under the Consent Agenda shall take effect in accordance with the Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the**

ordinances, resolution, and liquor license: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared these ordinances, resolution, and liquor license passed.

### **REGULAR AGENDA**

**ITEM 1 – Submitted by Arin Blair, Chief Planner (SECOND READING)**

#### **APPROVAL OF ZONE MAP AMENDMENT FOR 920 W. OSBORNE STREET**

**Budgetary Information:** The rezoning has no direct budgetary impact.

**ORDINANCE NO. 24-004:** It is requested an ordinance be passed amending the Official Zone Map of the City of Sandusky to rezone parcel no. 58-65001.000 from “PF” Public Facilities District to “RMF” Residential Multi-Family District; and declaring that this ordinance shall take effect under suspension of the rules as contained in and in accordance with Section 13 of the City Charter.

**Roll call on the ordinance: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this ordinance passed.**

**ITEM 2 – Submitted by Michelle Reeder, Finance Director (FIRST READING)**

#### **APPROVAL OF 2024 APPROPRIATIONS BUDGET**

**ORDINANCE NO. \_\_\_\_\_:** It is requested an ordinance be passed making general appropriations for the fiscal year 2024. **Upon motion of Mr. Murray, and second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the ordinance: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this ordinance passed.**

**ITEM 3 – Submitted by Aaron Klein, Public Works Director**

#### **APPROVAL OF AMENDMENT 2 OF AGREEMENT FOR CHURCHWELL & MACARTHUR PARKS WITH STRAND**

**Budgetary Information:** The initial project cost was \$125,250 (including amendment #1) paid fully from a reimbursable grant provided by the Erie County Health Department. Amendment #2, which is an increase of \$1,104,200, the revised total contract amount is not to exceed \$1,229,450. All of Amendment #2 will utilize funding made available to the City of Sandusky through the American Rescue Plan Act (ARPA) which must be encumbered by the end of 2024.

**ORDINANCE NO. 24-005:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a second amendment to the agreement for Professional Design Services with Strand Associates, Inc. of Cincinnati, Ohio, for the Churchwell Park Recreation Improvements and MacArthur Park Roadway and Utility Improvements Project; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter. **Upon motion of Mr. Waddington, and second by Ms. Vargo, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

#### **Comments:**

Mr. Klein stated he wanted to once again thank the Erie County Health Department for the original planning portion of the project in the Southside Plan. The original Southside funds were for preliminary planning of the utilities, the sewer, the water, the street, the electrical – all within MacArthur and Churchwell Park. There was a public engagement to identify what amenities will be desired. Now we are looking forward to detailed design. We will look at top priorities of the park – we have ARPA funds to move forward with the playground, the splashpad, and the walking path. His staff has applied for \$7M in grants for utility infrastructure to accommodate all the needs of this project. They are looking at any means available to fund this project.

Mr. Murray stated one of the great things about being a legacy city is that we have wonderful assets but along with that comes liabilities. This is one where the utility lines were not put in correctly. He also stated he was not sure if people were aware how fine our engineering staff is. We are able to coordinate this work so we are not placing a water line and then tearing up pavement to place something else. The complexity of timing these projects – such as Perkins Avenue – and making sure the right funding sources are available at the right time. This means

we do not waste money and do the job correctly the first time around. It means we have funding for Police, Fire, and parks – things that are also important to a city as well.

**Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the ordinance: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this ordinance passed.**

**ITEM 4 – Submitted by Aaron Klein, Public Works Director**

**APPROVAL OF AGREEMENT WITH WSP USA FOR SAFE STREETS FOR ALL- CITYWIDE SAFE STREET PLAN**

**Budgetary Information:** The professional services agreement with WSP will not exceed \$250,000 of which \$200,000 will be paid with federal grant funds and the remaining \$50,000 will be paid with Capital Projects Funds.

**ORDINANCE NO. 24-006:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an Agreement for Professional Services with WSP USA Inc., of Cleveland, Ohio, for the development of a Citywide Safe Streets Action Plan; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter.

**Upon motion of Mr. Poggiali, and second by Mr. Waddington, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Comments:**

President Brady stated he believed this was one of the wonderful instances where we get to leverage our funds with federal funds.

Mr. Klein stated that this project is really a planning-related project moving forward with engaging the stakeholders, the residents. This project will be traffic calming – making sure all forms of mobility are incorporated into the city safely. If you are walking from one neighborhood or riding a bike you will not have too much conflict. This project will allow us to properly route traffic properly through the city. This will be a quick project hopefully by mid-summer to utilize the funds as they are available.

Mr. Poggiali that sometimes with ODOT the funds fall in different pots. A few years back a lot of the funds were going towards safety and projects related to that. He believes that Mr. Klein and his staff have done a good job in getting a lot of these funds earmarked to Sandusky if good planning is in place.

Mr. Murray was thankful for the timeliness of this. As cars have gotten safer, we have seen a decrease in highway deaths, overall speeding is still a problem. We have seen a dramatic increase in pedestrian and bicycling deaths, we are not entirely clear why.

Mr. Klein wanted to point out that there was a study done that was initiated by ODOT and run through the regional planning department about zero deaths and looking at the traffic analysis and statistical data throughout Erie County. That report was finalized in April of 2020. It turns out that the consultant that was selected for that study is also the one running this project, so they already have a lot of knowledge of the area and we will not be stating this from scratch. They are aware of some of the unsafe intersections and the safety concerns we have and are already on the forefront of their discussion.

**Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the ordinance: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this ordinance passed.**

**ITEM 5 – Submitted by Aaron Klein, Public Works Director**

**APPROVAL OF AMENDMENT 1 OF AGREEMENT FOR THE LANDING WITH STREAM & WETLANDS**

**Budgetary Information:** The cost will still be paid by the Capital Projects Fund. The City has already made an initial payment of \$5,850 (15%) to reserve the credits in the original agreement and the remaining \$650 will be paid upon receipt of all related permits.



**ORDINANCE NO. 24-007:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a first amendment to the agreement for wetlands mitigation credits with Streams + Wetlands Foundation for The Landing Project; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter. **Upon motion of Ms. Vargo, and second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Comments:**

Mr. Klein stated that as we get closer to bidding on the Landing Project sometime this summer, or late spring. We are finalizing all the environmental permits. We came to the Commission last year needing a certain amount of wetlands credits. The Core of Engineers stated we did not need to worry about half an acre of the wetlands, they reduced the amount. We are looking for the City Manager to re-sign the previous contract with this change.

**Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the ordinance: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this ordinance passed.**

**ITEM 6 – Submitted by Josh Snyder, Public Works Engineer**

**APPROVAL OF PERKINS AVENUE WATERLINE & RESURFACING PROJECT C/O 2 & FINAL WITH SPEER BROS.**

**Budgetary Information:** The original contract with Speer Bros., Inc. was \$5,411,227.34, previous Change Order 1 increased the contract by \$642,393.02 and Change Order 2 is an increase of \$221,279.37, increasing the contract total to \$6,274,889.73. With the additional funding from the Ohio Department of Development in corresponding legislation, the new project split shall be;

	Original	Change Order 1	Change Order 2	Final
OWDA Loan - Water	\$ 3,807,537.15	\$ (1,367,859.59)		\$ 2,439,677.56
OWDA Loan - Storm/Sewer	\$ 518,547.30	\$ 270,395.50	\$ 221,279.37	\$ 1,010,222.17
OPWC Loan	\$ 145,049.00	\$ (145,049.00)	\$ -	\$ -
OPWC Grant	\$ 325,000.00	\$ -	\$ -	\$ 325,000.00
Issue 8	\$ 615,093.89	\$ (615,093.89)	\$ -	\$ -
ODOD Grant	\$ -	\$ 2,500,000.00	\$ -	\$ 2,500,000.00
	\$ 5,411,227.34	\$ 642,393.02	\$ 221,279.37	\$ 6,274,899.73

**ORDINANCE NO. 24-008:** It is requested an ordinance be passed authorizing and directing the City Manager to approve the second and final change order for work performed by Speer Bros., Inc. of Sandusky, Ohio, for the Perkins Avenue Waterline and Resurfacing Project in the amount of \$221,279.37; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter. **Upon motion of Mr. Murray, and second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Comments:**

Mr. Murray offered the same kudos to Mr. Snyder with how much money we saved by doing this the right way instead of the way that was most expeditious. They did an excellent job.

Mr. Snyder stated this is the final change order, sometimes we get into situations where it is inevitable. We come across things we do not foresee or things that need to be addressed while we are there. A large portion of these additional funds were to correct some sewer issues, some metal pipes that needed changed, additional curbing and sidewalk. We didn't want to create a trip hazard at Perkins Plaza so we repaved the entire area. Perkins Avenue drains better than it has in decades, it is more walkable, we expect a forty to sixty year return on that infrastructure.

President Brady stated that there is point that is often missed by the public and certainly can be missed by commissioners as well, that when we enter into a contract we require our contractors to give us per-unit cost. That is what we use to balance the project in the end. When we have a change order, when we find something unforeseen, we do not just give the contractor carte blanche to spend the money. His quantities have to match per unit what was bid on.

Mr. Snyder stated we do give directions on any change orders and make sure they meet our goals with the project as well.

President Brady stated we were being nudged to repave this stretch of road a couple years ago, and we resisted doing that, because we knew we had a massive waterline project coming and we did want to have to repave and then dig up what we paved. The real benefit was that our engineering department applied for a grant that reduced the cost of this project by \$2.5M. What savings for the residents of our city. The engineering staff are working proactively.

Mr. Murray stated that seventeen years ago there was a time when as new commissioners we challenged change orders. We did not know what we did not know then. We now encourage staff to do the right thing, if the catch basin is broken – then fix it while you have the road open. The commission has become very supportive of staff, we have confidence that staff are doing the right thing. We were schooled at the time of not being supportive of the change orders and the issue was contractors came to us and said you act like that, and we had a little extra, but we will bid a little higher if we get that kind of treatment.

**Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the ordinance: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this ordinance passed.**

#### **ITEM 7 – Submitted by Josh Snyder, Public Works Engineer**

##### **AWARDING A CONTRACT FOR FOLLETT & MILLS STREETS PROJECT TO MIDWEST TANK**

**Budgetary Information:** The construction cost shall not exceed Two Hundred Seventy-One Thousand Five Hundred Dollars (\$271,500.00) and will be paid with Water Funds. This amount is within 10% of the original engineer's estimate of \$250,000.00 in Resolution No. 007-23R.

**ORDINANCE NO. 24-009:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Midwest Tank Management, LLC of Fremont, Ohio, for the Follett Street and Mills Street Elevated Water Tank Inspection & THM Removal System Project; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter. **Upon motion of Mr. Waddington, and second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the ordinance: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this ordinance passed.**

#### **ITEM 8 – Submitted by Megan Stookey, Project Manager**

##### **PERMISSION TO BID THE MEADOWOOD SIDEWALK PROJECT**

**Budgetary Information:** The engineer's estimate for the construction costs is \$186,690.45, which will be split with ODOT funding 80% (\$149,352.36) of the project and the City covering the remaining 20% with (\$37,338.09) with Capital Projects Funds (Issue 8 Infrastructure).

**RESOLUTION NO. 002-24R:** It is requested a resolution be passed declaring the necessity for the City to proceed with the proposed Meadowood Subdivision Sidewalk Project; approving the specifications and engineer's estimate of cost thereof; and directing the City Manager to advertise for and receive bids in relation thereto; and declaring that this resolution shall take immediate effect in accordance with section 14 of the City Charter. **Upon motion of Mr. Murray, and second by Ms. Vargo, the commission voted to pass this resolution under suspension of the rules and in full accordance with Section 14 of the City Charter.**

##### **Comments:**

Mr. Murray stated Mr. Poole would be delighted that we passed this legislation, given the fact that we did not put in all the sidewalks when this was developed. This is righting a wrong that was left undone fifty or sixty years ago.

**Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the resolution: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this resolution passed.**



**ITEM 9 – Submitted by Megan Stookey, Project Manager & Jason Werling, Recreation Superintendent****APPROVAL OF JAYCEE & WASHINGTON PARK PROJECT CHANGE ORDER 1 & FINAL WITH RMH**

**Budgetary Information:** The original contract with RMH Concrete & Foundations, Inc. of Collins, OH, was \$44,048.20, Change Order 1 & Final is an increase of \$14,498.81, making the final cost of the project \$58,547.01 of which \$30,176.20 will be paid with funds donated from the Randolph J. & Estelle M. Dorn Foundation designated for the Sandusky Neighborhood Initiative, \$9,872.00 will be paid with funds donated from the Mylander Foundation, and \$4,000.00 will be paid with Friends of the Sandusky Greenhouse Funds donated from the Michelle Wightman and Karrie Wieber Charitable Foundation and the additional \$14,498.81 will be paid with Issue 8 funds from the Capital Projects Fund.

**ORDINANCE NO. 24-010:** It is requested an ordinance be passed authorizing and directing the City Manager to approve the first & final change order for work performed by RMH Concrete & Foundations, Inc. of Collins, Ohio, for the 2023 Jaycee and Washington Park Concrete Project in the amount of \$14,498.81; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter.

**Upon motion of Mr. Koonce, and second by Mr. Murray, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Comment:**

Mr. Werling stated that this was part of the change order from the shelter where we changed the location of the structure, we found bedrock which added additional costs.

**Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the ordinance: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this ordinance passed.**

**ITEM 10 – Submitted by Megan Stookey, Project Manager & Jason Werling, Recreation Superintendent****APPROVAL TO AWARD BOY WITH THE BOOT PROJECT TO SPECIALIZED PIPE TECHNOLOGIES**

**Budgetary Information:** The construction cost shall not exceed \$12,250.00 and shall be paid for with Parks & Recreation funds made available through the Mylander Foundation.

**ORDINANCE NO. 24-011:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into a contract with Specialized Pipe Technologies of Mansfield, Ohio, for the Boy with the Boot, Cast Iron Pipe Lining Project; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter.

**Upon motion of Ms. Vargo, and second by Mr. Koonce, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the ordinance: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this ordinance passed.**

**ITEM 11 – Submitted by Jason Werling, Recreation Superintendent****APPROVAL OF AGREEMENT FOR TOTAL ECLIPSE SANDUSKY FESTIVAL WITH ADVANTAGE ENTERTAINMENT**

**Budgetary Information:** The contract will not exceed \$50,000 and will be paid for with programming funds from the Capital Projects Fund.

**ORDINANCE NO. 24-012:** It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for special event producer for the Total Eclipse of Sundusky Festival to be held April 5th through 8th, 2024; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter.

**Upon motion of Mr. Poggiali, and second by Mr. Waddington, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Murray-abstain, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 5. Roll call on the ordinance: Mr. Brady, Mr. Murray-abstain, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 5. President Brady declared this ordinance passed.**

**ITEM 12 – Submitted by Jason Werling, Recreation Superintendent****APPROVAL OF MILLS GOLF COURSE CLUBHOUSE BUILDING & ROOF RESTORATION WITH GARLAND**

**Budgetary Information:** Total cost for this repair work is \$23,933.00, which includes materials, delivery, installation, warranties, and a contingency, and will be paid from the Capital Projects Fund.

**ORDINANCE NO. 24-013:** It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to Garland/DBS, Inc. of Cleveland, Ohio, through the U.S. Communities Government Purchasing Alliance for the building & roof restoration at the Mills Golf Course Clubhouse Facility Project; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter.

**Upon motion of Mr. Koonce, and second by Mr. Poggiali, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the ordinance: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this ordinance passed.**

**ITEM 13 – Submitted by Jason Werling, Recreation Superintendent****APPROVAL OF GREENHOUSE MASONRY RESTORATION WITH GARLAND**

**Budgetary Information:** Total cost for this repair work is \$99,251.36, which includes materials, delivery, installation, warranties, and a contingency, and will be paid from the Capital Projects Fund.

**ORDINANCE NO. 24-014:** It is requested an ordinance be passed authorizing and directing the City Manager to expend funds to Garland/DBS, Inc. of Cleveland, Ohio, through the U.S. Communities Government Purchasing Alliance for the masonry façade restoration at the Sandusky Greenhouse Facility Project; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter.

**Upon motion of Mr. Poggiali, and second by Ms. Vargo, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter. Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the ordinance: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this ordinance passed.**

**ITEM 14 – Submitted by Jason Werling, Recreation Superintendent****APPROVAL OF 2024 MYLANDER PAVILION PRICING**

**Budgetary Information:** The current fee schedule will not negatively impact the General Fund. It is the desire that these fees continue to be placed into the General Fund to maintain the needed expenses to operate the facility.

**ORDINANCE NO. 24-015:** It is requested an ordinance be passed approving a new fee schedule for the Mylander Pavilion at the Jackson Street Pier established for the Recreation Department; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter.

**Upon motion of Ms. Vargo, and second by Mr. Koonce, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Comments:**

Mr. Werling stated that since the opening of the Mylander Pavilion in 2020 we have not adjusted the rates. We have found that our insurance costs have increased, and cleaning costs have risen. The costs have been raised to \$100 per rental. These fees are comparable to other comps in the area. Ms. Vargo stated that the rates were very reasonable. Mr. Koonce inquired how often the facility was utilized throughout the year. Mr. Werling stated it was different from the month of January to the month of June. In January we rent two to three times on the weekends, in June there is not an open weekend day. President Brady stated he has been to receptions, weddings, birthday parties and graduations there – so it is getting a multitude of uses. Mr. Poggiali asked what the yearly income the pavilion generated. Ms. Reeder stated it was \$68,339 through November of last year.

**Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the ordinance: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this ordinance passed.**

**ITEM 15 – Submitted by Jason Werling, Recreation Superintendent**

**APPROVAL OF ADDITIONAL FUNDS FOR TORO MOWER FOR GROUNDS MAINTENANCE FROM CENTURY**

**Budgetary Information:** The additional cost of \$34,418.82 will be paid for using Capital Issue 8 funds. This \$159,940.32 mower purchase will be included in the capital budget for 2024.

**ORDINANCE NO. 24-016:** It is requested an ordinance be passed amending Ordinance no. 22-032, passed on February 28, 2022; declaring a 1999 Toro 580 mower as unnecessary and unfit for City use pursuant to section 25 of the City Charter; authorized and directed the City Manager to purchase a new Toro Groundsmaster 5910 rotary mower from Century Equipment of Toledo, Ohio, through the Sourcewell Cooperative Purchasing Program for the Grounds Maintenance Division; and declaring that this ordinance shall take immediate effect in accordance with section 14 of the City Charter.

**Upon motion of Mr. Poggiali, and second by Mr. Waddington, the commission voted to pass this ordinance under suspension of the rules and in full accordance with Section 14 of the City Charter.**

**Comments:**

Mr. Koonce stated he compared the price of this mower to 1999 and was surprised by the rate it increased. He wanted to know the process of this bidding. Mr. Werling stated that through the state purchasing process we get the best price available. This mower has a sixteen-foot cutting radius on it, and it was recommended by Troy Vaccaro from our Fleet after looking at other options. Mr. Orzech stated that with supply and demand the costs have risen. The pumper truck for Fire we ordered was \$650,000 a few years ago and is now over \$1M. The suppliers have told us you can take it or someone else will. The mower should arrive by spring this year.

**Roll call on the motion: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. Roll call on the ordinance: Mr. Brady, Mr. Murray, Mr. Poggiali, Mr. Koonce, Ms. Vargo, and Mr. Waddington, 6. President Brady declared this ordinance passed.**

**CITY MANAGER'S REPORT**

**DONATIONS**

- A donation of \$500 was received from Speer Bros., Inc for the Sandusky Police Department and \$500 for the Sandusky Fire Department. **Upon motion of Mr. Waddington, and a second by Mr. Poggiali, to accept these donations. President Brady declared this motion passed.**
- The Division of Parks and Recreation would like to thank the following local businesses for providing lunches for our four days of Winter Break Camp. Pizza House East, Berardi's Family Kitchen, Chic-Fil-A and Domino's Pizza. Food was provided for over 40 participants and volunteers for the camp. **Upon motion of Mr. Poggiali, and a second by Ms. Vargo, to accept these donations. President Brady declared this motion passed.**

**NEW & OLD BUSINESS**

**FIRE**

- In December, Sandusky Fire Department was awarded a \$14,400.00 grant from the Mylander Foundation. This award is in response to an application in September requesting \$28,798.08 toward the purchase of a digital fire extinguisher training system. This grant amount is contingent upon Sandusky Fire Department raising the remaining funds of \$14,398.08 by December 31, 2024.

**FINANCE**

- General reminder for property owners of vacant dwellings – if your dwelling is expected to remain vacant and unoccupied during the winter months, we highly recommend that

you contact the City to turn off the water. This will help prevent your water lines from freezing and breaking, which would lead to costly repairs for the property owner. The Customer Accounting Office can be reached at 419-627-5893 to arrange for the water to be turned off.

**PUBLIC WORKS**

- Curbside Christmas tree collection started today and will occur in each zone throughout this week. Residents may also drop-off their trees at the Shelby Street Boat Launch overflow parking lot or the Kiwanis Park parking lot through the end of the day this Friday. Please refer to the City's website or call 419.627.5884 for further information.
- A final reminder that bagged leaves can still be dropped off near the Marquette Drive entrance on the east side of the City Service Center until Friday, January 19.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**AUDIENCE PARTICIPATION**

None.

**ADJOURNMENT**

Upon motion of Mr. Murray the Commission moved to adjourn at 6:33 p.m. President Brady declared the meeting adjourned.



Cathleen A. Myers  
Commission Clerk



Richard R. Brady  
President of the City Commission