

**ORDINANCE NO. 23-118**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXPEND FUNDS TO STS OFFERINGS, LTD., D.B.A. OSUPPLIES.COM OF SANDUSKY, OHIO, FOR THE PURCHASE AND INSTALLATION OF NEW SHELVING UNITS FOR THE EVIDENCE ROOM AT THE JUSTICE CENTER FACILITY; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, the Sandusky Justice Center Project, which began with site selection in 2016 and construction contract award in 2022, consists of renovating and reconstructing the former City Hall, located at 222 Meigs Street, to serve as the Sandusky Justice Center, and house the Sandusky Police Department, Sandusky Municipal Court, and Prosecutor's Office; and

**WHEREAS**, on February 24, 2022, a Request for Qualifications (RFQ) was issued to firms specializing in furniture space design/planning, furniture supply and installation in which three (3) submittals were received, evaluated and ranked by a selection committee and based upon experience, location, project approach, quality, and past performance with service and furnishing furniture for the City Hall Project, it was determined STS Offerings, Ltd, d.b.a. Osupplies.com was the most qualified; and

**WHEREAS**, over the past year, Staff has worked with Osupplies to develop a comprehensive layout for the new workspaces and developing a cost effective scope of services and as Phase I construction is nearing completion in a few months, the shelving units for the new Evidence Room need to be purchased; and

**WHEREAS**, the total cost of the purchase and installation of the shelving units is \$25,294.49 and will be paid with Capital Projects Funds; and

**WHEREAS**, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to complete installation of the shelving units in a timely manner to allow the Police Department adequate time to inventory and relocate evidence to the new location prior to vacating the old location in August 2023 for the start of Phase 2 reconstruction in the Fall; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager is authorized and directed to expend funds to STS Offerings, Ltd., d.b.a. Osupplies.com of Sandusky, Ohio, for the purchase and

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installation of new shelving units for the Evidence Room at the Justice Center facility, at an amount **not to exceed** Twenty-Five Thousand Two Hundred Ninety-Four and 49/100 Dollars (\$25,294.49).

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.



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RICHARD R. BRADY  
PRESIDENT OF THE CITY COMMISSION



ATTEST: 

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CATHLEEN A. MYERS  
CLERK OF THE CITY COMMISSION

Passed: May 22, 2023