

ORDINANCE NO. 24-029

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH PITNEY BOWES INC., OF STAMFORD, CONNECTICUT THROUGH THE NATIONAL ASSOCIATION OF STATE PROCUREMENT OFFICIALS (NASPO) VALUEPOINT COOPERATIVE PURCHASING ORGANIZATION FOR POSTAGE MACHINE EQUIPMENT AND SERVICES; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, subsequent to a Request for Proposals (RFP) process, the City Commission approved a Thirty-Six (36) Month Lease Agreement with Pitney Bowes Inc., of Stamford, Connecticut through the State of Ohio Department of Administrative Services Cooperative Purchasing Program for postage machine equipment and services by Ordinance No. 21-023, passed on February 22, 2021, and this lease expires at the end of the billing period on April 21, 2024; and

WHEREAS, the City desires to enter into a lease for new equipment and services with Pitney Bowes, Inc. of Stamford, Connecticut; and

WHEREAS, the NASPO ValuePoint Cooperative Purchasing Organization (formerly WSCA-NASPO) provides the highest standard of excellence in public cooperative contracting and by leveraging the leadership and expertise of all states with the purchasing power of their public entities, NASPO ValuePoint delivers the best value, reliable, competitively sourced contracts; and

WHEREAS, the State of Ohio, through their Chief Procurement Official, has approved Ohio governmental entities to participate in the NASPO ValuePoint Cooperative Purchasing Program and has signed a Participating Addendum allowing Ohio governmental entities to use the Master Agreements through the NASPO ValuePoint Cooperative Purchasing Program; and

WHEREAS, Pitney Bowes, Inc. proposes a Forty-Eight (48) month lease at a cost of \$493.56 per month for a total cost of \$23,690.88 and this cost will be paid with funds from the operating budgets of the relevant departments; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to immediately execute the agreement and allow the vendor the necessary time to setup the new equipment and system prior to April 21, 2024; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Information Technology, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

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Section 1. The City Manager is authorized and directed to enter into a Lease Agreement with Pitney Bowes, Inc. of Stamford, Connecticut, through the National Association of State Procurement Officials (NASPO) Valuepoint Cooperative Purchasing Organization for postage machine equipment and services, for a period of forty-eight (48) months, substantially in the same form as attached to this Ordinance, marked Exhibit "1", and specifically incorporated as if fully rewritten herein, together with any revisions or additions as are approved by the Law Director as not being substantially adverse to the City and consistent with carrying out the terms of this Ordinance, at an amount **not to exceed** Twenty Three Thousand Six Hundred Ninety and 88/100 Dollars (\$23,690.88).

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.



RICHARD R. BRADY
PRESIDENT OF THE CITY COMMISSION



ATTEST:

CATHLEEN A. MYERS
CLERK OF THE CITY COMMISSION

Passed: February 12, 2024

1	ME1C	Meter Equipment - P Series, LV
1	MW90007	SendPro P Series Drop Stacker
1	MW92705	MailCenter 15in Display
1	NV10	InView TMR Web Acct Bundle Single only
1	NV90	InView Subscription
1	NV90KIT	InView Welcome Kit
1	NV99	InView MMS Base Software
1	NV99KIT	InView Welcome Kit
1	PTJ1	SendPro Online-PitneyShip
1	PTJ4	Multicarrier Sending App w HW or Meter
1	PTJ8	SPO-PitneyShip Mailing included w HW
1	PTJC	SPO-PitneyShip Individual
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK3	SendPro P Series Meter Integration
1	SJM2	SoftGuard for SendPro P2000
1	STDSLA	Standard SLA-Equipment Service Agreement (for MailCenter)
1	SYAB3	Analytics - 2 Products

Your Payment Plan

Initial Term: 48 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
48	\$ 493.56	\$ 1,480.68

**Does not include any applicable sales, use, or property taxes which will be billed separately.
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.*

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power® transaction fees included
- Purchase Power® transaction fees extra

