

City Manager's Report

City Commission meeting: Monday, January 10, 2022

DONATIONS

- A donation of \$100 for the K9 account was received from John and Becki Stock in memoriam of Nancy A. Keller.
- A donation of \$25 for the K9 account was received from Jacque Wechter in memoriam of Nancy A. Keller.
- An anonymous donation of \$1,000 was received for the K9 account.
- A donation of \$1,000 for the K9 account was received from The Russell Classic Cancer Fund.
- Thank you to Target for the donation of \$500 to the Sandusky Police Department.
- Thank you to the several other businesses and community members who donated food, cookies, and snacks over the holidays to the Sandusky Police Department.

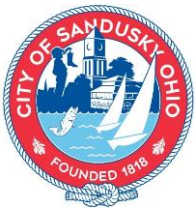
NEW & OLD BUSINESS

PUBLIC WORKS

- The variable frequency drive for pump #5 at the Big Island Water Works failed on December 17. Staff would like approval to procure a replacement VFD, along with installation, electrical work, and programming on an emergency basis for up to \$100,000. The VFD alone is estimated to be around \$60,000 and was scheduled to be replaced with other drives at BIWW later in 2022. Legislation will be prepared for a future meeting once final pricing is known.
- Public comments are being accepted via the City's website for the Monroe Street reconstruction project from Meigs to Decatur. This is a required by the source of grant funding and all comments are due by Friday, January 21.
- Last year was the final sewer and water rate increase needed for implementation of the existing EPA-required plans and regulations as well as for standard improvements to aging water and sewer infrastructure. There is no rate increase for 2022.

GENERAL INFORMATION

- A Community Warming Shelter will open tonight at 7pm at New Jerusalem Missionary Baptist Church due to impending cold temperatures. Information about future openings of the warming center will be posted on the City's Facebook page and at www.cityofsandusky.com/warmingshelter. To volunteer for the shelter, please call Dora Grant at 419-204-2201. Thank you to Firelands Health, New Jerusalem Church, City staff, and especially Dora for pulling this together for members of our community in need.



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POLICE DEPARTMENT

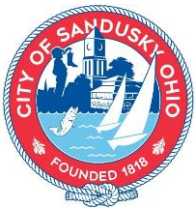
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NEW BUSINESS

- John Dusza and Nicole Bogard both successfully completed the Police Academy. They were commissioned as full-time Police Officers on Wednesday, January 5.

OLD BUSINESS



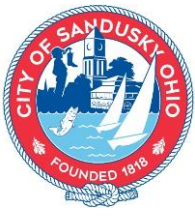
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FIRE DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS



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FINANCE DEPARTMENT

DONATIONS

OLD BUSINESS

NEW BUSINESS

GENERAL INFORMATION

- General reminder for property owners of vacant dwellings – if your dwelling is expected to remain vacant and unoccupied during the winter months, we highly recommend that you contact our office to turn off the water. This will help prevent your water lines from freezing and breaking which would lead to costly repairs for the property owner. The Customer Accounting Office number is 419-627-5893.



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PUBLIC WORKS

DONATIONS

NEW BUSINESS

- Congratulations to Elisabeth Sowecke on her promotion to Contract and Service Coordinator and to Jason Salyers for his promotion to Shift Operator 1.
- Welcome to new employee Ryan Westerhold in Forestry.
- Curbside Christmas tree collection started today and will occur in each zone throughout this week. Residents may also drop-off their trees at the Shelby Street Boat Launch overflow parking lot or the Kiwanis Park parking lot through the end of the day this Friday. Please refer to the City's website or call 419.627.5829 for further information.
- Additionally, crews will continue to take down Christmas decorations throughout downtown as weather permits.
- The variable frequency drive for pump #5 at the Big Island Water Works failed on December 17. Staff would like approval to procure a replacement VFD, along with installation, electrical work, and programming on an emergency basis for up to \$100,000. The VFD alone is estimated to be around \$60,000 and was scheduled to be replaced with other drives at BIWW later in 2022. Legislation will be prepared for a future meeting once final pricing is known.

OLD BUSINESS

- Last year was the final sewer and water rate increase needed for implementation of the existing EPA-required plans and regulations as well as for standard improvements to aging water and sewer infrastructure. There is no rate increase for 2022.
- A final reminder that bagged leaves can still be dropped off near the Marquette Drive entrance on the east side of the City Service Center until Friday, January 21.
- Public comments are being accepted via the City's website for the Monroe Street reconstruction project from Meigs to Decatur. This is a required by the source of grant funding and all comments are due by Friday, January 21.

COMPLETED PROJECTS



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CONSTRUCTION PROJECTS

- 2021 CDBG Resurfacing
 - Contractor: Precision Paving
 - Contract Amount: \$267,215.57
 - Completion Date: November 19, 2021
 - This project will resurface eleven blocks totaling nearly one mile of roadway throughout the CDBG-applicable areas within the City. The contractor is in town working on the larger paving project and will begin this work in mid-October. Most of this work is done, minus utility adjustments, two segments of Shelby Street and Curran St.
 - Project pay items complete, working on punchlist items.

- Columbus Lift Station Improvements
 - Contractor: All Phase
 - Contract Amount: \$312,895.00
 - Construction Completion: December 16, 2022 due to long lead times on delivery of generator (39 weeks). Generator submittal approved and ordered
 - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrack/Transit building at North Depot Street to the station.

- **Emergency Generator at WWTP**
 - **Contractor: TBD**
 - **Contract Amount: \$447,000**
 - **Construction Completion: TBD (based on availability of parts)**
 - **The existing 750 KW generator that operates the ultraviolet disinfection system, two effluent pumps, a 120-volt control panel, and a process gate the wastewater treatment plant failed on September 1, 2021. This project consists of rebuilding the failed engine along with disconnecting, hauling, reconnecting, testing, and potential temporary rental are all included in this project.**

- 2021 Local Street Resurfacing
 - Contractor: Gerken Paving
 - Contract Amount: \$2,927,211.90
 - Construction Completion: October 22, 2021 (Time extension request forthcoming due to extra work requested by the City and rain days documented)
 - 130 more manholes arrived last week and replacing and adjusting them throughout the project has commenced. Since additional manholes arrived the week of 10-11, the subcontractor has been replacing and adjusting 12/day. 33% of all streets are entirely completed, sealed and have utility castings adjusted.



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- With the recent announcement of stimulus funding, the first \$2M will be spent resurfacing local roadways. In addition, the City will allocate Issue 8, State Gas Tax, Sewer and Water funds for appropriate work. The project will include over 12.5 miles of streets and approximately 150 blocks throughout most neighborhoods. 97% complete.
- Project pay items complete, working on punchlist items.

- **Meigs Street Reconstruction**
 - **Contractor: TBD**
 - **Contract Amount: TBD**
 - **Design Completion date: October 28, 2022**
 - This project includes a multi-use path, roadway reconstruction from East Water Street to East Washington Street and roadway resurfacing from East Washington to Sycamore Line. A waterline segment and sewer separation were added between Washington and Water Streets.
 - Construction expected **to begin** in early 2022.

- Sandusky Bay Causeway Wetlands Restoration, Project 2, Phase I
 - Contractor: Mark Schaffer Excavating & Trucking, Inc.
 - Contract amount: \$2,978,325.00
 - Consultant: KS Associates
 - Contract amount: \$377,004.00
 - Completion date: May 31, 2022
 - ODNR is fully funding construction of Sandusky Bay Initiative, Project 2, Phase I known as Sandusky Bay Causeway Wetlands Restoration. The project location is along the western side of the Cedar Point Causeway, tucked up against Cedar Point's overflow parking lot.
 - Phase I involves development of a rock revetment that will allow for the Army Corps of Engineers to place dredged material next summer. The completion of two subsequent contract stages, which may be in a few years, will result in a nearshore biological wetlands that will provide habitat while improving water quality.
 - All permits have been received from ODNR, OEPA and Army Corps of Engineers. An easement has been obtained from Cedar Fair to obtain littoral rights that provides permission to complete this project.



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- Service Center Roof, Gutters, Downspouts, Façade, & Masonry
 - Contractor: Garland Inc.
 - Contract Amount: \$530,000
 - Completion Date: Summer of 2022
 - Sealing and coating of roof at service center, install gutters and downspouts, upgrade roof hatch and safety rails.

- State Route 6 Resurfacing – Urban Paving
 - Contractor: Erie Blacktop
 - Contract Amount: \$2,702,976.74 (City's contribution: \$1,093,147.00) - change order forthcoming

- West Side Utility and Connectivity
 - Contractor: Speer Bros., Inc.
 - Contract Amount: \$4,407,163.00
 - Inspection Services: K.E. McCartney
 - Inspection Contract Amount: \$484,751.00
 - Completion Date: Friday, May 14, 2021
 - This project involves water distribution, sewer collection and connectivity
 - Replacement of the 8-inch water line on Venice Road between Edgewater Drive and Fremont Avenue and replacement of the 6-inch water main in the neighborhood south of Venice Road on Linden, Edgewater, Wurtz and Elwood and Sagamore.
 - Construction of storm water infrastructure to alleviate flooding in the neighborhood south of Venice Road on Linden, Edgewater, Wurtz, Elwood and Sagamore. Construction of storm water infrastructure on Venice Road between Edgewater and Cold Creek Bridge.
 - Evaluation, planning, design and partial design of multi-use paths for west side connectivity from Fremont Avenue to Tiffin, including a connection to Lion's Park.
 - ODOT's urban paving project is scheduled to start June 2024 (PID 103704)
 - The city is working with AT&T to finalize payment and for the access permit for the banner agreement-this is required before the contractor can place the banners and brackets.



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DESIGN PROJECTS

- **Cleveland Road Safety Project**
 - Consultant: American Structurepoint
 - Contract Amount (Preliminary Design): \$263,615.00 (Estimate for full design \$1,774,300)
 - Design Completion: November 2022
 - Construction proposed for CY 2024
 - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
 - Staff has begun reaching out to stakeholders to discuss this project
- **East Water Street**
 - **Consultant: EDG**
 - **Contract Amount: \$85,856.00 (Amendment #1 to Sandusky Bay Pathway)**
 - **Completion Date: April 2023**
 - **This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected in July of 2023.**
- **Hayes Avenue Corridor Safety Project**
 - Consultant: Carpenter Marty
 - Contract Amount: \$306,833.27
 - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations. All work will be based on traffic analysis as approved by ODOT. Carpenter Marty is reviewing signal warrants at Hayes & Osborne intersection.
 - Construction is estimated to begin April 2023
- **Interceptor (sewer) Cleaning Project**
 - **Consultant: In-House**
 - **Contractor: TBD**
 - **Contract Amount: \$TBD**
 - **Est. Construction Cost: \$690,461**
 - **Inspection: In-House**
 - **This project includes video recording, water-jet cleaning and includes debris removal of over 3 miles of sewer "Interceptor" line that feeds the Wastewater Treatment Plant. The last time this work was done was 2011, and 620 tons of debris and sediment was removed.**
 - **Undoubtedly the recent years of high lake and bay levels have constricted flow out of this piped system, resulting in heavier solids settling out within these pipes.**



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- Justice Center
 - Consultants: Richard L. Bowen & Associates, LLC
 - Phase I Contract Amount: \$91,483.00 (complete)
 - Phase II Design & Inspection Contract Amount: \$1,434,087
 - Design Completion Date: June 2022
 - Inspection Completion Date: May 2024
 - This project will be broken into two phases.
 - Phase I: Programming and needs assessment, conceptual layouts, preliminary cost estimates
 - Phase II Design & Inspection: Schematic design, detailed design, preparation of drawings and specifications, bidding services, construction engineering, materials testing, inspection, and project closeout

- The Landing – Final Design & Permitting
 - Consultant: Environmental Design Group
 - Contract Amount: \$2,057,845.73
 - Completion Date: December 2021
 - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
 - As part of the land acquisition process for the Sandusky Bay Pathway located within the project limits, appraisal letters have been delivered to the affected property owners. Appraisals are being finalized and acquisition negotiations are ongoing.

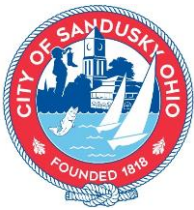
- Mills Street High-Rate Treatment
 - Consultant: Stantec
 - Contract Amount:
 - Preliminary Evaluation: \$410,800.00
 - Detailed Design: TBD
 - Design Completion: December 2022
 - Construction anticipated for 2023-2024
 - Total construction cost anticipated to be around \$15M.



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- As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. There will be a public planning process that will help determine a preferred layout for the recreational facilities in the neighborhood.
- **Monroe Street Reconstruction (Decatur Street to Meigs)**
 - Consultant (Survey only): Bramhall Engineering, Avon, Ohio
 - Design Consultant: In-house design
 - Construction estimate: \$949,283.47, total project cost \$1,044.212.1
 - LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
 - This project involves ADA compliant curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
 - Construction anticipated in spring of 2023
 - **Site map and description of project is posted on the city's webpage for public comments. Comments due by Friday, January 21, 2022.**
- **Monroe Street (West) Improvement Project (Camp Street to Broadway Street)**
 - **Consultants: Mott MacDonald**
 - **Contract Amount: TBD**
 - **Design Completion: October 1, 2024**
 - **LPA Project PID 113957; ERI-CR-0500-01.37**
 - **Total Project Est: \$837,844**
 - **This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.**
- **Perkins Avenue Waterline replacement and Roadway Improvement Project**
 - Consultant: GPD Group
 - Contract Amount: \$196,705
 - Design Completion: January 2022
 - Construction anticipated for 2022
 - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52nd. Replacing bad sidewalks and curbs along this segment also. Project to include 52nd street entirely.



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- Sandusky Bay Pathway Acquisition and Partial Design
 - Consultant: Environmental Design Group
 - Contract amount: \$2,092,513.00
 - Completion date: Spring 2023
 - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
 - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
 - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
 - Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
 - The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed by their consultant, AECOM. Design plans will be incorporated into the final construction documents.

- **2022 Slip Lining Project**
 - **Consultants: In-House**
 - **Contractor: TBD**
 - **Inspection: In-House**
 - **Est. Construction Cost: \$350,000**
 - **This will be the third consecutive year for multi-street sewer lining, again addressing recurring problem areas for the sewer maintenance staff. Most notably, areas with historic backups, root cutting work required, and general infiltration will be selected.**

- Variable Frequency Drives at BIWW
 - Consultant: In-house
 - Contract amount: TBD
 - Completion date: TBD
 - Project Description: proposed replacement of existing VFDs-possibly seven, gathering estimates on replacement costs including any engineering drawings and system integration needs.
 - **Emergency legislation is being prepared for purchase of VFD for High Service Pump #5 which has failed-power outage occurred at BIWW plant on Friday, December 17th and the VFW is not operable.**



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- Warren Street Reconstruction
 - Consultant: LJB, Inc. & Redbarn
 - Contract Amount: \$302,122
 - Completion Date: July 2023
 - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.
 - Design should be finalized **by** June 2021, in time for **bidding and award of the OPWC grant agreement.**

- Water Model Update
 - Consultant: Stantec
 - Design Contract Amount: TBD
 - Completion date: TBD
 - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future **capital** design projects where there may be deficiencies within the system.
 - **Proposal for this professional work is forthcoming.**

ADDITIONAL INFORMATION

- Vacancies and budgeted positions:
 - BIWW
 - Building Maintenance
 - Cemetery
 - Engineering
 - Forestry
 - Greenhouse
 - Grounds Maintenance
 - Public Works (1 PTE)
 - Sewer Maintenance (2)
 - Streets & Traffic
 - Water Distribution
 - WWTP

Congratulations to the following new hires and staff for receiving promotions:

- **Congratulations to Elisabeth Sowecke on her promotion to Contract and Service Coordinator and to Jason Salyers for his promotion to Shift Operator 1.**

STATUS OF GRANT & LOAN APPLICATIONS

- Staff plans to apply for abbreviated safety funds for sidewalk along the north side of Cleveland Road between Cedar Point Drive and East Shoreway Drive. Work would be added to the ongoing Cleveland Road Safety Improvement Project. **Legislation detailing this submittal is forthcoming.**



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- Staff has been working with Marcy Kaptur's office to apply for congressional earmark grant dollars available in the federal budget through the Federal Highway Administration for The Landing or the Sandusky Bay Pathway. These earmark grant dollars are highly competitive, and we will keep commission updated as soon as we hear about potential funding.
- Staff plans to submit an EDA Grant application for the amenities at The Landing, possibly the crib pier, pavilion, playground, boardwalk, etc.
- **Staff will be submitting projects for the CRRSAA (Recovery) funds from ODOT through the MPO, for Transportation Alternative funds. Legislation will be forthcoming.**
- **Staff submitted 6 projects for The Water and Wastewater Infrastructure (Ohio BUILDS) Grant, administered through Ohio Department of Development (ODOD), which provided nearly \$250 million to help Ohio communities make necessary investments in water and wastewater infrastructure. Sandusky was not awarded any of these funds. Erie county received 2 projects (1 in Milan @ \$39,000, 1 in Kelleys Island @ \$32,000) totaling just under \$72,000.**



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DEPARTMENT OF COMMUNITY DEVELOPMENT

ECONOMIC DEVELOPMENT DIVISION

DONATIONS

NEW BUSINESS

- Congratulations to local small business owner Katie Korobkin on the opening of Venue 634, Sandusky's newest event space. This renovation project benefited from an Economic Development Fund grant from the City. Please visit www.venue634.com for more information on this fantastic new location.

OLD BUSINESS

COMMUNITY DEVELOPMENT DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS

COMMUNITY DEVELOPMENT PROJECTS

PLANNING AND ZONING DIVISION

DONATIONS

NEW BUSINESS

- The 2022 Downtown Resident Parking Program is underway. All addresses within the boundaries of the Downtown Resident Parking District have received a letter to inform them of the 2022 policies and parking district boundaries. Residents within this area *may* be eligible for a parking permit depending on how many private parking spaces their building provides. Any questions about the program can be directed to the Community Development Department.

OLD BUSINESS



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PLANNING PROJECTS

Additional Information:

- The next **Arts and Culture Commission** meeting is scheduled for Tuesday, January 18th at 5:15 PM.
- The next **Landmark Commission** meeting scheduled for Wednesday, January 19th at 5:00 PM.
- The next **Board of Zoning Appeals** meeting scheduled for Thursday, January 20th at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday, January 26th at 5:00 PM.

SANDUSKY TRANSIT SYSTEM

DONATIONS

NEW BUSINESS

OLD BUSINESS

RECREATION DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS