



## City Manager's Report

### City Commission meeting: Monday, January 24, 2022

#### **DONATIONS**

- The City of Sandusky Recreation Department would like to thank Tricia Patten for her \$100 donation to the Kids Fishing Derby in honor of Dr. Cameron Ditty.

#### **NEW & OLD BUSINESS**

##### **ADMINISTRATION**

- I would like to request a motion for approval to submit a grant application to the State of Ohio TechCred program. TechCred helps Ohioans learn new skills and helps employers build a stronger workforce with the skills needed in a technology-infused economy. City would be able to receive a reimbursement from the State, up to \$2,000 per credential, for employees who complete credential training areas such as Smart Transportation, Business Technology, Cybersecurity, Construction Technology and Information Technology.

##### **FIRE**

- After 31 years of service, Firefighter Jeff Danevich worked his last shift for Sandusky Fire Department January 18, 2022. Most recently he functioned as the fire department's community impact officer where he volunteered many hours at community events and OHgo. He was known for breaking down barriers between the fire department and children within our community by interacting with them at our city parks and community events. We would like to thank Jeff for his dedicated service and wish him good luck in retirement.

##### **PUBLIC WORKS**

- **Annual snow removal reminders:**

Property owners are required to clear their sidewalks and adjacent sidewalk ramps during or immediately following winter storms. We strongly urge residents to assist their neighbors who may not be physically capable of snow removal.

Property owners who handle snow removal of parking lots and driveways are reminded not to push snow into the street or opposing tree lawn.

Motorists are asked to pay close attention to Snow Emergency Routes throughout the city. In the event of heavy snowfall, a parking ban may be implemented and any vehicle parked on these streets may be ticketed or towed.

##### **COMMUNITY DEVELOPMENT**

- 2022 Housing Development and Beautification Program applications will be available this week. The program has a budget of \$400,000 to assist current residential property owners with improvements to their property, development of new residential structures and assistance to purchase a home in our City. For applications and more information on the program, visit [www.cityofsandusky.com/housing](http://www.cityofsandusky.com/housing). Applications will also be available for pick up in the lobby at City Hall. Please contact Community Development at 419-627-5832 for more information.



**City Manager's Report**  
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**POLICE DEPARTMENT**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**



**City Manager's Report**  
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**FIRE DEPARTMENT**

**DONATIONS**

**NEW BUSINESS**

- After 31 years of service, Firefighter Jeff Danevich worked his last shift for Sandusky Fire Department January 18, 2022. Most recently he functioned as the fire department's community impact officer where he volunteered many hours at community events and OHgo. He was known for breaking down barriers between the fire department and children within our community by interacting with them at our city parks and community events. We would like to thank Jeff for his dedicated service and wish him good luck in retirement.

**OLD BUSINESS**



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**FINANCE DEPARTMENT**

**DONATIONS**

**OLD BUSINESS**

**NEW BUSINESS**

**GENERAL INFORMATION**

- General reminder for property owners of vacant dwellings – if your dwelling is expected to remain vacant and unoccupied during the winter months, we highly recommend that you contact our office to turn off the water. This will help prevent your water lines from freezing and breaking which would lead to costly repairs for the property owner. The Customer Accounting Office number is 419-627-5893.



**City Manager's Report**  
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**PUBLIC WORKS**

**DONATIONS**

**NEW BUSINESS**

- We would like to welcome Lizzy Robertson as the part-time administrative assistant in Public Works. Lizzy will eventually be answering phones and interfacing with the public on behalf of Public Works.

**OLD BUSINESS**

- Annual Snow Removal Reminders:
  - Many residents rely on walking and transit as their primary way to get around, and without a clear path, it is especially difficult. Property owners are required to clear their sidewalks and adjacent sidewalk ramps during or immediately following winter storms. We strongly urge residents to assist their neighbors who may not be physically capable of snow removal.
  - Property owners who handle snow removal of parking lots and driveways are reminded not to push snow into the street or opposing tree lawn.
  - Motorists are asked to pay close attention to Snow Emergency Routes throughout the city. In the event of heavy snowfall, a parking ban may be implemented and any vehicle parked on these streets may be ticketed or towed.

**COMPLETED PROJECTS**

**CONSTRUCTION PROJECTS**

- 2021 CDBG Resurfacing
  - Contractor: Precision Paving
  - Contract Amount: \$267,215.57
  - Completion Date: November 19, 2021
  - This project will resurface eleven blocks totaling nearly one mile of roadway throughout the CDBG-applicable areas within the City. The contractor is in town working on the larger paving project and will begin this work in mid-October. Most of this work is done, minus utility adjustments, two segments of Shelby Street and Curran St.
  - Project pay items complete, working on punchlist items.



## City Manager's Report

### City Commission meeting: Monday, January 24, 2022

- Columbus Lift Station Improvements
  - Contractor: All Phase
  - Contract Amount: \$312,895.00
  - Construction Completion: December 16, 2022 due to long lead times on delivery of generator (39 weeks). Generator submittal approved and ordered
  - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrack/Transit building at North Depot Street to the station.
  
- Emergency Generator at WWTP
  - Contractor: TBD (Bids Due Feb 3)
  - Contract Amount: TBD (Engineer's Estimate: \$447,000)
  - Construction Completion: TBD (based on availability of parts)
  - The existing 750 KW generator that operates the ultraviolet disinfection system, two effluent pumps, a 120-volt control panel, and a process gate the wastewater treatment plant failed on September 1, 2021. This project consists of rebuilding the failed engine along with disconnecting, hauling, reconnecting, testing, and potential temporary rental are all included in this project.
  
- Interceptor (sewer) Cleaning Project
  - Consultant: In-House
  - Contractor: TBD
  - Contract Amount: \$TBD (Engineer's Estimate: \$690,461)
  - This project includes video recording, water-jet cleaning and includes debris removal of over 3 miles of sewer "Interceptor" line that feeds the Wastewater Treatment Plant. The last time this work was done was 2011, and 620 tons of debris and sediment was removed.
  - Undoubtedly, the recent years of high lake and bay levels have constricted flow out of this piped system, resulting in heavier solids settling out within these pipes.
  
- 2021 Local Street Resurfacing
  - Contractor: Gerken Paving
  - Contract Amount: \$2,927,211.90
  - Construction Completion: October 22, 2021 (Time extension request forthcoming due to extra work requested by the City and rain days documented)
  - 130 more manholes arrived last week and replacing and adjusting them throughout the project has commenced. Since additional manholes arrived the week of 10-11, the subcontractor has been replacing and adjusting 12/day. 33% of all streets are entirely completed, sealed and have utility castings adjusted.



## City Manager's Report

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- With the recent announcement of stimulus funding, the first \$2M will be spent resurfacing local roadways. In addition, the City will allocate Issue 8, State Gas Tax, Sewer and Water funds for appropriate work. The project will include over 12.5 miles of streets and approximately 150 blocks throughout most neighborhoods. 97% complete.
- Project pay items complete, working on punchlist items.
- **2022 Local Street Resurfacing**
  - **Contractor: TBD**
  - **Contract Amount: \$1,765,237.00**
  - **Construction Completion: October 22, 2022**
  - **The project will include over 7 miles of local streets and approximately 72 blocks throughout most neighborhoods.**
  - **Legislation for permission to bid is forthcoming, once the list gets solidified. Staff is still coordinating exact segments with private utility companies planned work. The exact estimated \$ amount and number of segments may vary slightly from this.**
- **Meigs Street Reconstruction**
  - Contractor: TBD (Bids Due Feb 4)
  - Contract Amount: TBD (Engineer's Estimate: \$1,879,481.21)
  - Construction Completion: October 28, 2022
  - This project includes a multi-use path, roadway reconstruction from East Water Street to East Washington Street and roadway resurfacing from East Washington to Sycamore Line. A waterline segment and sewer separation were added between Washington and Water Streets.
  - Construction expected to begin in early 2022.
- **Sandusky Bay Causeway Wetlands Restoration, Project 2, Phase I**
  - Contractor: Mark Schaffer Excavating & Trucking, Inc.
  - Contract amount: \$2,978,325.00
  - Inspection: KS Associates
  - Contract amount: \$377,004.00
  - Completion date: May 31, 2022
  - ODNR is fully funding construction of Sandusky Bay Initiative, Project 2, Phase I known as Sandusky Bay Causeway Wetlands Restoration. The project location is along the western side of the Cedar Point Causeway, tucked up against Cedar Point's overflow parking lot.



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- Phase I involves development of a rock revetment that will allow for the Army Corps of Engineers to place dredged material next summer. The completion of two subsequent contract stages, which may be in a few years, will result in a nearshore biological wetlands that will provide habitat while improving water quality.
- All permits have been received from ODNR, OEPA and Army Corps of Engineers. An easement has been obtained from Cedar Fair to obtain littoral rights that provides permission to complete this project.
- Service Center Roof, Gutters, Downspouts, Façade, & Masonry
  - Contractor: Garland Inc.
  - Contract Amount: \$530,000
  - Completion Date: Summer of 2022
  - Sealing and coating of roof at service center, install gutters and downspouts, upgrade roof hatch and safety rails.
  - **Roof hatch and skylight safety grates and rail work slated to begin when the weather breaks.**
- 2022 Sewer Slip Lining Project
  - **Consultants: In-House**
  - **Contractor: TBD**
  - **Inspection: In-House**
  - **Est. Construction Cost: \$350,000**
  - **This will be the third consecutive year for multi-street sewer lining, again addressing recurring problem areas for the sewer maintenance staff. Most notably, areas with historic backups, root cutting work required, and general infiltration will be selected.**
  - **Legislation is forthcoming, as bidding this work early in the year is advantageous.**
- State Route 6 Resurfacing (East Corp Limit to Tiffin Ave)
  - Contractor: Erie Blacktop
  - Contract Amount: \$2,702,976.74 (City's contribution: \$1,093,147.00) - change order forthcoming





## City Manager's Report

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- West Side Utility and Connectivity
  - Contractor: Speer Bros., Inc.
  - Contract Amount: \$4,407,163.00
  - Inspection Services: K.E. McCartney
  - Inspection Contract Amount: \$484,751.00
  - Completion Date: Friday, May 14, 2021
  - This project involves water distribution, sewer collection and connectivity
    - Replacement of the 8-inch water line on Venice Road between Edgewater Drive and Fremont Avenue and replacement of the 6-inch water main in the neighborhood south of Venice Road on Linden, Edgewater, Wurtz and Elwood and Sagamore.
    - Construction of storm water infrastructure to alleviate flooding in the neighborhood south of Venice Road on Linden, Edgewater, Wurtz, Elwood and Sagamore. Construction of storm water infrastructure on Venice Road between Edgewater and Cold Creek Bridge.
    - Evaluation, planning, design and partial design of multi-use paths for west side connectivity from Fremont Avenue to Tiffin, including a connection to Lion's Park.
  - ODOT's urban paving project is scheduled to start June 2024 (PID 103704)
  - The city is working with AT&T to finalize payment and for the access permit for the banner agreement-this is required before the contractor can place the banners and brackets.
  
- Variable Frequency Drives at BIWW
  - **Consultant: In-house**
  - **Engineer's Estimate: TBD**
  - **Contract amount: TBD**
  - **Completion date: TBD**
  - **Project Description: proposed replacement of five existing VFDs-finalizing estimates on replacement costs including any engineering drawings and system integration needs.**
  - **Emergency legislation is being prepared for purchase of VFD for High Service Pump #5 which has failed-power outage occurred at BIWW plant on Friday, December 17<sup>th</sup> and the VFW is not operable.**



## City Manager's Report

### City Commission meeting: Monday, January 24, 2022

#### **DESIGN PROJECTS**

- **2022 CDBG Resurfacing**
  - **Contractor: TBD**
  - **Contract Amount: \$170,000**
  - **Completion Date: November 19, 2022**
  - **This project will resurface eleven blocks totaling nearly three quarters of a mile of roadway throughout the CDBG-eligible areas within the City. Cannot be awarded until July 1, due to the State Fiscal Year (SFY) calendar. Legislation will be forthcoming.**
- **Cleveland Road Safety Project**
  - Consultant: American Structurepoint
  - Contract Amount (Preliminary Design): \$263,615.00 (Estimate for full design \$1,774,300)
  - Design Completion: November 2022
  - Construction proposed for CY 2024
  - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
  - Staff has begun reaching out to stakeholders to discuss this project
- **East Water Street**
  - Consultant: EDG
  - Contract Amount: \$85,856.00 (Amendment #1 to Sandusky Bay Pathway)
  - Completion Date: April 2023
  - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected in July of 2023.
- **Hayes Avenue Corridor Safety Project**
  - Consultant: Carpenter Marty
  - Contract Amount: \$306,833.27
  - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations. All work will be based on traffic analysis as approved by ODOT. Carpenter Marty is reviewing signal warrants at Hayes & Osborne intersection.
  - Construction is estimated to begin April 2023



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- Justice Center
  - Consultants: Richard L. Bowen & Associates, LLC
  - Phase I Contract Amount: \$91,483.00 (complete)
  - Phase II Design & Inspection Contract Amount: \$1,434,087
  - Design Completion Date: Summer 2022
  - Inspection Completion Date: May 2024
  - This project will be broken into two phases.
    - Phase I: Programming and needs assessment, conceptual layouts, preliminary cost estimates
    - Phase II Design & Inspection: Schematic design, detailed design, preparation of drawings and specifications, bidding services, construction engineering, materials testing, inspection, and project closeout
  
- The Landing – Final Design & Permitting
  - Consultant: Environmental Design Group
  - Contract Amount: \$2,057,845.73
  - Completion Date: December 2021
  - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
  - As part of the land acquisition process for the Sandusky Bay Pathway located within the project limits, appraisal letters have been delivered to the affected property owners. Appraisals are being finalized and acquisition negotiations are ongoing.
  
- Mills Street High-Rate Treatment
  - Consultant: Stantec
  - Contract Amount:
    - Preliminary Evaluation: \$410,800.00
    - Detailed Design: TBD
  - Design Completion: December 2022
  - Construction anticipated for 2023-2024
  - Total construction cost anticipated to be around \$15M.



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- As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. There will be a public planning process that will help determine a preferred layout for the recreational facilities in the neighborhood.
- Monroe Street Reconstruction (Decatur Street to Meigs)
  - Consultant (Survey only): Bramhall Engineering, Avon, Ohio
  - Design Consultant: In-house design
  - Construction estimate: \$949,283.47, total project cost \$1,044.212.1
  - LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
  - This project involves ADA compliant curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
  - Construction anticipated in spring of 2023
  - Site map and description of project is posted on the city's webpage for public comments. Comments due by Friday, January 21, 2022.
- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
  - Consultants: Mott MacDonald
  - Contract Amount: TBD
  - Design Completion: October 1, 2024
  - LPA Project PID 113957; ERI-CR-0500-01.37
  - Total Project Est: \$837,844
  - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
  - **Proposal for professional design services forthcoming.**
- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave)
  - **Consultant : TBD-RFQ for design services will be advertised soon.**
  - **Contract Amount: TBD**
  - **Design Completion: August 5, 2024**
  - **Total Project estimate: \$561,275**
  - **LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins**



## City Manager's Report City Commission meeting: Monday, January 24, 2022

- **This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's**
- **Construction anticipated in spring of 2025**
  
- **Perkins Avenue Waterline replacement and Roadway Improvement Project**
  - Consultant: GPD Group
  - Contract Amount: \$196,705
  - Design Completion: January 2022
  - Construction anticipated for 2022
  - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52<sup>nd</sup>. Replacing bad sidewalks and curbs along this segment also. Project to include 52<sup>nd</sup> street entirely.
  
- **Sandusky Bay Pathway Acquisition and Partial Design**
  - Consultant: Environmental Design Group
  - Contract amount: \$2,092,513.00
  - Completion date: Spring 2023
  - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
  - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
  - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
  - Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
  - The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed by their consultant, AECOM. Design plans will be incorporated into the final construction documents.
  
- **2022 Sidewalk Program Project**
  - **Consultants: In-House**
  - **Contractor: TBD**
  - **Inspection: In-House**
  - **Est. Construction Cost: \$105,000**
  - **This will resume the recent historical "sidewalk program" where there is a backlog of safety-priority areas. Project will include some concrete paving at Fire Station #7 and #3 and West Washington Park.**



## City Manager's Report

### City Commission meeting: Monday, January 24, 2022

- Warren Street Reconstruction
  - Consultant: LJB, Inc. & Redbarn
  - Contract Amount: \$302,122
  - Completion Date: July 2023
  - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.
  - Design should be finalized by June 2021, in time for bidding and award of the OPWC grant agreement.
  
- Water Model Update
  - Consultant: Stantec
  - Design Contract Amount: **\$180,031.00**
  - Completion date: **8-5-2022 anticipated**
  - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.
  
- **2022 Water Slip Lining Project-12" waterline on Tiffin Avenue**
  - **Consultant: In-house**
  - **Engineer's Estimate: TBD**
  - **Completion date: 2022**
  - **Project Description: proposed slip lining 12" DIP waterline on the east side of Tiffin Avenue north of Venice Road intersection to just south of Broadway Street.**

#### ADDITIONAL INFORMATION

- Vacancies and budgeted positions:
  - BIWW
  - Building Maintenance
  - Cemetery
  - Engineering
  - Forestry
  - Greenhouse
  - Grounds Maintenance
  - Public Works
  - Sewer Maintenance (2)
  - Streets & Traffic
  - Water Distribution
  - WWTP



## City Manager's Report

### City Commission meeting: Monday, January 24, 2022

- Congratulations to the following new hires and staff for receiving promotions:
  - **New Administrative Assistant, Lizzy Robertson**

#### **STATUS OF GRANT & LOAN APPLICATIONS**

- Staff plans to apply for abbreviated safety funds for sidewalk along the north side of Cleveland Road between Cedar Point Drive and East Shoreway Drive. Work would be added to the ongoing Cleveland Road Safety Improvement Project. Legislation detailing this submittal is forthcoming.
- Staff has been working with Marcy Kaptur's office to apply for congressional earmark grant dollars available in the federal budget through the Federal Highway Administration for The Landing or the Sandusky Bay Pathway. These earmark grant dollars are highly competitive, and we will keep commission updated as soon as we hear about potential funding.
- Staff plans to submit an EDA Grant application by the end of January for infrastructure and amenities at The Landing, possibly the crib pier, pavilion, playground, boardwalk, etc.
- Staff will be submitting projects for the CRRSAA (Recovery) funds from ODOT through the MPO, for Transportation Alternative funds. Legislation will be forthcoming.
  - **Resubmittal of the Hancock School Sidewalk improvement project.**
  - **Resubmittal of the Foxborough neighborhood sidewalk improvement project.**
  - **Submittal of sidewalk improvements and streetscape for an East Water Street project, between Hancock and Franklin Streets.**



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**DEPARTMENT OF COMMUNITY DEVELOPMENT**

**ECONOMIC DEVELOPMENT DIVISION**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**

**COMMUNITY DEVELOPMENT DIVISION**

**DONATIONS**

**NEW BUSINESS**

- The City of Sandusky is excited to announce that the 2022 Housing Development and Beautification Program applications will be available this week. The program has a budget of \$400,000 to assist current residential property owners with improvements to their property, development of new residential structures and assistance to purchase a home in our City. For applications and more information on the program, visit [www.cityofsandusky.com/housing](http://www.cityofsandusky.com/housing). Applications will also be available for pick up in the lobby at City Hall. Please contact Community Development at 419-627-5832 for further information.

**OLD BUSINESS**

**COMMUNITY DEVELOPMENT PROJECTS**





**City Manager's Report**  
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**PLANNING AND ZONING DIVISION**

**DONATIONS**

**NEW BUSINESS**

- The Public Arts & Culture Commission has adopted their 2022 Work Plan. Two new projects this year include a Rotating Mural Program and a Painted Electric Boxes Program. The Commission continues to except applications for artist-led grants with funding available up to \$10,000 in 2022. You can find the full work plan on the city website's Public Arts & Culture page.

**OLD BUSINESS**

**PLANNING PROJECTS**

**Additional Information:**

- The next **Arts and Culture Commission** meeting is scheduled for Tuesday, February 15<sup>th</sup> at 5:15 PM.
- The next **Landmark Commission** meeting scheduled for Wednesday, February 16<sup>th</sup> at 5:00 PM.
- The next **Board of Zoning Appeals** meeting scheduled for Thursday, February 17<sup>th</sup> at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday, January 26<sup>th</sup> at 5:00 PM.

**SANDUSKY TRANSIT SYSTEM**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**



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**RECREATION DIVISION**

**DONATIONS**

- The City of Sandusky Recreation Department would like to thank Tricia Patten for her \$100 donation to the Kids Fishing Derby in honor of Dr. Cameron Ditty.

**NEW BUSINESS**

- The RUNDUSKY Race Series and Pier Pressure program will return in 2022 thanks to Firelands Health. The race series will include one running/walking event each month from April through December. Those who participate in four of the nine events will qualify for a free RUNDUSKY hoodie at the end of the year. Pier Pressure is a free community workout session every Saturday at 8 a.m. from May through September at the Jackson Street Pier. Four trainers from local gyms rotate throughout the season. Those gyms include Tim Dorsey Fitness, NexXt Level Fit Academy, Sandusky CrossFit and Zumba with Mel.

**OLD BUSINESS**