



City Manager's Report

City Commission meeting: Monday, April 11, 2022

DONATIONS

- The Sandusky Police Department was recently awarded \$1,000 from the Colonel Joseph E. Pizzi Donor Advised Fund of the Columbus Foundation. The funds will be used to purchase equipment and uniforms for the youth sports programs that our Community Impact Officers are coordinating.

NEW & OLD BUSINESS

CODE COMPLIANCE

- The annual notification has been published in the Sandusky Register to comply with Section 531.08 of the Codified Ordinances of Sandusky. The ordinance requires the owner or occupant having the care of any lot or land within the City to cut down and remove all noxious weeds and grass of a height of eight inches or more. Properties found to be in violation will be served with a written notice posted on the property. Failure to comply with this notice within five (5) days from the date of the notice will result in the City causing such weeds and grass to be cut and removed. Such cutting and removing shall be at the owner's expense. Voluntary cooperation by all property owners is appreciated.

FIRE

- Sandusky Fire Department has partnered with the Erie County Health Department to assist victims of opioid overdoses connect with drug abuse treatment programs. Through this partnership Sandusky EMT's and Paramedics will provide information to the Erie County Health Departments Drug Overdose Response Teams allowing them to assist in treatment options for overdose victims. They will also provide victims with naloxone leave behind kits containing naran and informational materials directing these overdose victims to medical treatment.

FINANCE

- Due to Emancipation Day, the municipal income tax filing deadline for 2021 income tax returns is April 18, 2022. All individuals and businesses can utilize the Regional Income Tax Agency's website at www.ritaohio.com to file their taxes. RITA has also extended the hours for their call center through the filing deadline to assist taxpayers.



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PUBLIC WORKS

- Trash receptacles have been placed at all city properties for use by park patrons and Republic has begun implementation of the summer pick-up schedule. Unfortunately, we have already received an increased number of complaints that residents are disposing of normal household refuse bags in these bins. We have also seen an increase in non-recyclables being disposed of in the recycle bins at the Service Center. Not only does this misuse lead to increased costs to the residents and reduce available capacity for park users, but each incident will be turned over to the Sandusky Police Department for video review and follow-up.
- It's time to spring clean Sandusky as we get ready to enjoy summer and welcome back visitors! We are launching a new Community Clean-Up and Beautification Series, Love Where You Live, that will include the following events:
 - Neighborhood clean-ups are taking place in various areas throughout the city every Saturday until October thanks to Commissioner Waddington.
 - Residents are also welcome to drop-off yard waste at Barnes Nursery, 1630 Camp Road, Huron, on Saturday, May 7 from 8am-4pm and on Sunday, May 8 from 11am to 4pm.
 - For further details about these events, please our website or contact 419.627.5829.
- Various divisions have begun seasonal preparation throughout the City, this includes installation of docks and buoys, as well as traffic calming measures for state routes and neighborhoods, activation of park fountains and operation of restrooms, and more frequent waste collection in the downtown business district. To report an issue or for questions or concerns, please call 419.627.5829.
- Crews at Oakland Cemetery will be conducting spring clean-up on Monday, April 18. All items placed at grave sites during the fall and winter months will be removed and no artificial flowers will be permitted for spring and summer months.
- Garner Sanitation has begun placing portable restrooms on city properties as per the schedule in the contract. Others will arrive in May and June.



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COMMUNITY DEVELOPMENT

- Through the City's Fair Housing program, three free trainings will be held at the Sandusky Library in April. Landlord training events will be held on April 22 at 2pm and on April 25 at 4pm and a fair housing clinic for tenants will be held on April 22 at 3:30pm. Registration is not required. For questions, please call 1-800-850-0467.
- The Community Development Block Grant Program is soliciting applications for grant funding of food pantry related community projects. Applications are due May 6. Applications are available online at the Community Development webpage and at city hall. Questions can be directed to Nicole Grohe at 419-627-5730.

SANDUSKY TRANSIT SYSTEM

- The Ohio Department of Transportation has selected Sandusky Transit System to receive grant funding to complete a transportation development plan. The plan will identify various options for improved public transportation in the greater Sandusky region. RLS and Associates will lead the planning effort. The scope of the project will be divided into two phases. Phase I (April 1, 2022 through June 30, 2022) will include documentation of existing conditions, peer system review, and initial stakeholder engagement. Phase II (July 1, 2022 through December 1, 2022) would encompass the development of alternatives, public input, and an implementation plan.



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NEW BUSINESS

OLD BUSINESS



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FIRE DEPARTMENT

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OLD BUSINESS



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FINANCE DEPARTMENT

DONATIONS

OLD BUSINESS

NEW BUSINESS

GENERAL INFORMATION

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OLD BUSINESS

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 - **As additional events are scheduled, information will be released to the public.**
 - **For further details about these events, please our website or contact 419.627.5829.**
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COMPLETED PROJECTS

CONSTRUCTION PROJECTS

- Columbus Lift Station Improvements
 - Contractor: All Phase
 - Contract Amount: \$312,895.00
 - Construction Completion: December 16, 2022 due to long lead times on delivery of generator (39 weeks).
 - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.

- Emergency Generator at WWTP
 - Contractor: Mosser Construction
 - Contract Amount: \$485,000
 - Construction Completion: Fall 2022
 - The existing 750 KW generator that operates the ultraviolet disinfection system, two effluent pumps, a 120-volt control panel, and a process gate the wastewater treatment plant failed on September 1, 2021. This project consists of rebuilding the failed engine along with disconnecting, hauling, reconnecting, testing, and potential temporary rental are all included in this project.

- Interceptor (sewer) Cleaning Project
 - Contractor: C & K Industrial Cleaning
 - Contract Amount: \$594,930.85
 - This project includes video recording, water-jet cleaning and includes debris removal of over 3 miles of sewer "Interceptor" line that feeds the Wastewater Treatment Plant. The last time this work was done was 2011, and 620 tons of debris and sediment was removed.
 - The recent years of high lake and bay levels have constricted flow out of this piped system, resulting in heavier solids settling out within these pipes.

- 2022 Local Street Resurfacing
 - Contractor: Precision Paving
 - Contract Amount: \$1,794,328.35
 - Construction Completion: September 5, 2022
 - The project will include over 7 miles of local streets and approximately **78** blocks throughout most neighborhoods.
 - **Work slated to begin in late April**



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- Meigs Street Reconstruction
 - Contractor: Underground Utilities Inc.
 - Contract Amount: \$1,808,344.80
 - Construction Completion: October 28, 2022
 - Inspection Services: K.E. McCartney
 - Inspection Contract Amount: \$180,587.00
 - This project includes a multi-use path, roadway reconstruction from East Water Street to East Washington Street and roadway resurfacing from East Washington to Sycamore Line. A waterline segment and sewer separation were added between Washington and Water Streets.
 - **Work slated to begin late May/early June.**

- Pelee Islander Stop Piles Project
 - Contractor: TBD
 - Contract Amount: \$TBD (Engineer's Estimate: \$175,000)
 - Completion Date: TBD
 - Installation of two stop piles and a rubber bumper (provided by ferry operator) in the slip on the west side of the Jackson Street Pier to accommodate the Pelee Islander. This is needed for safety when loading and unloading vehicles. It is anticipated that the operator will still transport passengers on their regular schedule.

- Sandusky Bay Causeway Wetlands Restoration, Project 2, Phase I
 - Contractor: Mark Schaffer Excavating & Trucking, Inc.
 - Contract amount: \$2,978,325.00
 - Inspection: KS Associates
 - Contract amount: \$377,004.00
 - Completion date: May 31, 2022
 - ODNR is fully funding construction of Sandusky Bay Initiative, Project 2, Phase I known as Sandusky Bay Causeway Wetlands Restoration. The project location is along the western side of the Cedar Point Causeway, tucked up against Cedar Point's overflow parking lot.
 - Phase I involves development of a rock revetment that will allow for the Army Corps of Engineers to place dredged material next summer. The completion of two subsequent contract stages, which may be in a few years, will result in a nearshore biological wetlands that will provide habitat while improving water quality.
 - All permits have been received from ODNR, OEPA and Army Corps of Engineers. An easement has been obtained from Cedar Fair to obtain littoral rights that provides permission to complete this project.



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- Service Center Roof, Gutters, Downspouts, Façade, & Masonry
 - Contractor: Garland Inc.
 - Contract Amount: \$530,000
 - Completion Date: Summer of 2022
 - Sealing and coating of roof at service center, install gutters and downspouts, upgrade roof hatch and safety rails.
 - Roof hatch and skylight safety grates and rail work slated to begin **in the next two weeks.**

- 2022 Shoreline Park and Marina Walkway Project
 - Contractor: TBD
 - Contract Amount: TBD (EST. \$114,991.25)
 - Completion Date: November 19, 2022
 - This project will add walkway and erosion protection behind the sheet pile wall on the East side of Shoreline Park's West "finger". Said walkway will connect the end of the pier to the existing walkway bridges spanning the openings. This project will also repair and reinforce the South Walkway at the Paper District Marina. **Currently out to bid.**

- 2022 Sewer Slip Lining Project
 - Contractor: United Survey Inc.
 - Contract Amount: \$316,615
 - Completion Date: July 4, 2022
 - This will be the third consecutive year for multi-street sewer lining, again addressing recurring problem areas for the sewer maintenance staff. Most notably, areas with historic backups, root cutting work required, and general infiltration will be selected.

- West Side Utility and Connectivity
 - Contractor: Speer Bros., Inc.
 - Contract Amount: \$4,407,163.00
 - Inspection Services: K.E. McCartney
 - Inspection Contract Amount: \$484,751.00
 - Completion Date: Friday, May 14, 2021
 - ODOT's urban paving project is scheduled to start June 2024 (PID 103704)
 - The city is working with AT&T to finalize payment and for the access permit for the banner agreement-this is required before the contractor can place the banners and brackets.



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- Emergency Purchase & Installation of new VFD for 8 MGD High Service Pump #5 at BIWW
 - Contractors: Rexel and Fresch Electric
 - Contract amount: \$75,903.00
 - Completion date: ASAP-as soon as VFD can be delivered.
 - Emergency legislation has been prepared for purchase of VFD for High Service Pump #5 which has failed-power outage occurred at BIWW plant on Friday, December 17th and the VFW is not operable.
- 2022 VFD Project at BIWW
 - Contractor: TBD (bids are due Thursday, April 14)
 - Engineer's Estimate: \$540,000
 - Contract amount: TBD
 - Completion date: TBD
 - Project Description: proposed replacement of five existing VFDs-finalizing estimates on replacement costs including any engineering drawings and system integration needs.

DESIGN PROJECTS

- 2022 CDBG Street Rehabilitation
 - Contractor: TBD
 - Contract Amount: TBD (EST. \$190,000)
 - Completion Date: November 19, 2022
 - This project will resurface eleven blocks totaling **over** three quarters of a mile (**10 segments**) of roadway throughout the CDBG-eligible areas within the City. Cannot be awarded until July 1, due to the State Fiscal Year (SFY) calendar.
- 2022 CDBG Parking Lot Paving
 - Contractor: TBD
 - Contract Amount: TBD (EST. \$80,579)
 - Completion Date: November 19, 2022
 - This project will resurface Daly's parking lot and add landscaped islands. Overall project potential to add 6 parking spaces. Cannot be awarded until July 1, due to the State Fiscal Year (SFY) calendar.
- Cleveland Road Safety Project
 - Consultant: American Structurepoint
 - Feasibility Study & Preliminary Design: \$263,615.00
 - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)



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- Design Completion: November 2022
- Construction proposed for CY 2024
- ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
- Staff has begun reaching out to stakeholders to discuss this project
- **Public meeting is forthcoming**

- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave)
 - **Consultant: TBD (Four qualification packages were received on 4/1/22 in response to the advertised RFQ-these are currently under review)**
 - Contract Amount: TBD
 - Design Completion: August 5, 2024
 - Total Project estimate: \$561,275
 - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
 - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's
 - Construction anticipated in spring of 2025

- East Water Street Reconstruction
 - Consultant: EDG
 - Contract Amount: \$85,856.00 (Amendment #1 to Sandusky Bay Pathway)
 - Completion Date: April 2023
 - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected in July of 2023.

- Hayes Avenue Corridor Safety Project
 - Consultant: Carpenter Marty
 - Contract Amount: \$306,833.27
 - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations. All work will be based on traffic analysis as approved by ODOT. Carpenter Marty is reviewing signal warrants at Hayes & Osborne intersection.
 - Construction is estimated to begin April 2023



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- Justice Center
 - Consultants: Richard L. Bowen & Associates, LLC
 - Phase I Contract Amount: \$91,483.00 (complete)
 - Phase II Design & Inspection Contract Amount: \$1,434,087
 - Design Completion Date: Summer 2022
 - Inspection Completion Date: May 2024
 - Design was broken into two phases.
 - Phase I: Programming and needs assessment, conceptual layouts, preliminary cost estimates
 - Phase II Design & Inspection: Schematic design, detailed design, preparation of drawings and specifications, bidding services, construction engineering, materials testing, inspection, and project closeout

- The Landing – Final Design & Permitting
 - Consultant: Environmental Design Group
 - Contract Amount: \$2,057,845.73
 - Completion Date: December 2021
 - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
 - As part of the land acquisition process for the Sandusky Bay Pathway located within the project limits, appraisal letters have been delivered to the affected property owners. Appraisals are being finalized and acquisition negotiations are ongoing.



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- Mills Street High-Rate Treatment
 - Consultant: Stantec
 - Total Design & Evaluation Cost: \$2,031,311.84
 - Design Completion: December 2022
 - Construction anticipated for November 2022 – October 2024
 - Total construction cost anticipated to be around \$20M.
 - As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. There will be a public planning process that will help determine a preferred layout for the recreational facilities in the neighborhood.

- Monroe Street Reconstruction (Decatur Street to Meigs)
 - Consultant (Survey only): Bramhall Engineering, Avon, Ohio
 - Design Consultant: In-house design
 - Construction estimate: \$949,283.47, total project cost \$1,044,212.1
 - LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
 - This project involves ADA compliant curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
 - Construction anticipated in spring of 2023

- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
 - Consultants: Mott MacDonald
 - Contract Amount: 150,500
 - Design Completion: October 1, 2024
 - LPA Project PID 113957; ERI-CR-0500-01.37
 - Total Project Est: \$837,844
 - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.



City Manager's Report

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- Perkins Avenue Waterline replacement and Roadway Improvement Project
 - Consultant: GPD Group
 - Contract Amount: \$196,705
 - Design Completion: June 2022
 - Construction anticipated to begin September 2022
 - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52nd. Replacing bad sidewalks and curbs along this segment also. 90% plans have been reviewed by staff and commentary returned to the designers.

- Sandusky Bay Pathway Acquisition and Partial Design
 - Consultant: Environmental Design Group
 - Contract amount: \$2,092,513.00
 - Completion date: Spring 2023
 - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
 - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
 - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
 - Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
 - The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.

- 2022 Sidewalk Project
 - Consultants: In-House
 - Contractor: TBD
 - Inspection: In-House
 - Est. Construction Cost: \$105,000
 - This will resume the recent historical "sidewalk program" where there is a backlog of safety-priority areas. Project may include some concrete paving at Fire Station #7 and #3 the City Marina and West Washington Park.

- Warren Street Reconstruction
 - Consultant: LJB, Inc. & Redbarn
 - Contract Amount: \$302,122
 - Design Completion Date: June 2022



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- This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.
- Design should be finalized by June 2022, in time for bidding and award of the OPWC grant agreement. Construction estimated to begin September 2022.

- Water Model Update
 - Consultant: Stantec
 - Design Contract Amount: \$180,031.00
 - Completion date: August 5, 2022
 - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.

- 2022 Water Slip Lining Project
 - Consultant: In-house
 - Engineer's Estimate: TBD
 - Completion date: 2022
 - Project Description: proposed slip lining 12" DIP waterline on the east side of Tiffin Avenue north of Venice Road intersection to just south of Broadway Street.

ADDITIONAL INFORMATION

Vacancies and budgeted positions:

- | | |
|------------------------|---------------------------------|
| ● BIWW (2) | ● Grounds Maintenance |
| ● Building Maintenance | ● Public Works |
| ● Cemetery | ● Sewer Maintenance (2) |
| ● Engineering | ● Streets & Traffic |
| ● Forestry | ● Water Distribution (1) |
| ● Greenhouse | ● WWTP |

Congratulations to the following new hires and staff for receiving promotions:

- NONE



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STATUS OF GRANT & LOAN APPLICATIONS

- Staff has applied for abbreviated safety funds for sidewalk along the north side of Cleveland Road between Cedar Point Drive and East Shoreway Drive. Work would be added to the ongoing Cleveland Road Safety Improvement Project. If awarded, this will get funded at least 90/10 by the State.
 - **Staff is preparing 3 applications for MPO (ODOT Surface Transportation Project (STP)) funds. Two projects are on West Monroe (from Camp to Decatur, also Broadway to Venice Rd. via Edgewater) and Camp Street from W. Monroe to Perkins Ave. If awarded, project(s) would take place in SFY 2026/27. Legislation for their submittals is forthcoming to City commission.**
 - Staff submitted an EDA Grant application on January 31 for infrastructure and amenities at The Landing, for the fishing pier, ADA accessible kayak launch, pavilion, pavilion fireplace, and playground. Total request is \$2,314,419.20.
 - Staff submitted 3 projects for the CRRSAA (Recovery) funds from ODOT through the MPO, for Transportation Alternative funds.
 - Resubmittal of the Foxborough neighborhood sidewalk improvement project.
 - Resubmittal of the Hancock School Sidewalk improvement project.
 - Submittal of sidewalk improvements and streetscape for an East Water Street project, between Wayne and Franklin Streets.
- We are awaiting a formal announcement of award for these monies.**
- RAISE Applications:
 - The portion of the Sandusky Bay Pathway between Cedar Point Drive and Hemminger Ditch will be included in a federal RAISE grant application that will be submitted by ODOT as part of a SR-6 corridor improvement project between Rye Beach Road and Cedar Point Drive.
 - A second federal RAISE grant application will be submitted for the Sandusky Bay Pathway between Cedar Point Drive and the western terminus at Venice Road. It would be a similar application to the one that was submitted in 2021 that did not receive funding. During the debriefing, the US DOT representative recommended resubmitting the same application with a few suggested alterations. He also mentioned that sometimes it takes several submittals to get the application precise for funding reviews.



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DEPARTMENT OF COMMUNITY DEVELOPMENT

ECONOMIC DEVELOPMENT DIVISION

DONATIONS

NEW BUSINES

- The Sandusky Tax Incentive Review Committee held its annual meeting on Thursday, March 1st. The committee found all active Enterprise Zone Commercial Reinvestment Area agreements and Tax Increment Financing districts to be in compliance. Legislation for City Commission to adopt the findings is being prepared for a future meeting.

OLD BUSINESS

COMMUNITY DEVELOPMENT DIVISION

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COMMUNITY DEVELOPMENT PROJECTS



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PLANNING AND ZONING DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS

PLANNING PROJECTS

- Columbus Avenue Streetscape Project: Survey work by KS Associates has begun in the Downtown Area. Other initial project coordination activity between Osborne Engineering and City staff is underway.

Additional Information:

- The next **Arts and Culture Commission** meeting is scheduled for Tuesday, April 19th at 5:15 PM.
- The next **Landmark Commission** meeting is scheduled for Wednesday, April 20th at 5:00 PM.
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, April 21st at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday, April 27th at 5:00 PM.

SANDUSKY TRANSIT SYSTEM

DONATIONS

NEW BUSINESS

- The Ohio Department of Transportation has selected Sandusky Transit System to receive grant funding to complete a transportation development plan. The plan will identify various options for improved public transportation in the greater Sandusky region. RLS and Associates will lead the planning effort. The scope of the project will be divided into two phases. Phase I (April 1, 2022 through June 30, 2022) will include documentation of existing conditions, peer system review, and initial stakeholder engagement. Phase II (July 1, 2022 through December 1, 2022) would encompass the development of alternatives, public input, and an implementation plan.



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- The Ohio Department of Transportation and Sandusky Transit Service will host an "ODOT Training Academy" session at City Hall on Wednesday, April 27 from 9am-5pm for transit professionals from across the state. The event offers an opportunity to showcase the Sandusky Transit System and Amtrak Station. The training session will include classroom learning, a ridership experience and a tour of First Transit Operations and Amtrak facilities. There is no cost to the City.

OLD BUSINESS

RECREATION DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS