



## City Manager's Report

### City Commission meeting: Monday, June 27, 2022

#### **DONATIONS**

- A donation of \$300 was received from the Fraternal Order of Police Lake Erie Lodge #17 to be used to purchase bicycle equipment for Sandusky Police community events.
- A donation of \$250 was received from the Amvets Ladies Auxiliary 17 for the K-9 account.

#### **NEW & OLD BUSINESS**

##### **PUBLIC WORKS**

- To date, despite heavy construction occurring on its West side during Meigs Street reconstruction, the contractor has maintained access to the City Building at 222 Meigs (soon to be Justice Center) and the local businesses.
- Staff is working to finalize plans and funding for Warren Street Reconstruction and Perkins Avenue with hopes of opening bids in July or August.
- It is anticipated that the Justice Center design will be completed by the end of June and will be presented to City Commission in July.
- Forestry services continue to move through the City to clean-up tree fallen trees and debris from the storm on June 14. Residents with questions or concerns about damaged trees are encouraged to call 419.627.5884.
- I would like to give a special thanks once again to our irreplaceable volunteers who have once again beautified so many locations throughout the city, like Washington Park, Facer Park, Talon Flohr Park and Lions Park. We are fortunate to have such wonderful people who love this city as much as we do.

##### **COMMUNITY DEVELOPMENT**

- All six structures slated for removal as part of Round 2 of the CDBG FY2022 Demolition Program have been demolished. By the end of this month, the City's demolition contractor will level and seed the sites and make all necessary concrete repairs. The Erie County Health Department is funding the work through the Lead Safe Ohio.

##### **PLANNING DEPARTMENT**

- The Public Arts & Culture Commission is launching a Call for Artists for two programs described in their 2022 Work Plan: the ArtBox utility box painting program and the Vinyl Mural Installation Program. To learn more, visit the Public Arts & Culture page on the city website.



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**POLICE DEPARTMENT**

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**NEW BUSINESS**

**OLD BUSINESS**



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**FIRE DEPARTMENT**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**



**City Manager's Report**  
**City Commission meeting: Monday, June 27, 2022**

**FINANCE DEPARTMENT**

**DONATIONS**

**OLD BUSINESS**

**NEW BUSINESS**

**GENERAL INFORMATION**



**City Manager's Report**  
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**PUBLIC WORKS**

**DONATIONS**

**NEW BUSINESS**

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**OLD BUSINESS**

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**CONSTRUCTION PROJECTS**

- Columbus Lift Station Improvements
  - Contractor: All Phase
  - Contract Amount: \$312,895.00
  - Construction Completion: December 16, 2022, due to long lead times on delivery of generator (39 weeks).
  - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.
  - Ohio Edison has set a new pole & transformers for proposed electrical upgrades



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- Emergency Generator at WWTP
  - Contractor: Mosser Construction
  - Contract Amount: \$485,000
  - Construction Completion: Fall 2022
  - The existing 750 KW generator that operates the ultraviolet disinfection system, two effluent pumps, a 120-volt control panel, and a process gate the wastewater treatment plant failed on September 1, 2021. This project consists of rebuilding the failed engine along with disconnecting, hauling, reconnecting, testing, and potential temporary rental are all included in this project.
  
- Interceptor (sewer) Cleaning Project
  - Contractor: C & K Industrial Cleaning
  - Contract Amount: \$594,930.85
  - This project includes video recording, water-jet cleaning and includes debris removal of over 3 miles of sewer "Interceptor" line that feeds the Wastewater Treatment Plant. The last time this work was done was 2011, and 620 tons of debris and sediment was removed.
  - The recent years of high lake and bay levels have constricted flow out of this piped system, resulting in heavier solids settling out within these pipes.
  
- 2022 Local Street Resurfacing
  - Contractor: Precision Paving
  - Contract Amount: \$1,794,328.35
  - Construction Completion: September 5, 2022
  - The project will include over 7 miles of local streets and approximately 78 blocks throughout most neighborhoods.
  - **Project is 95% complete.**
  
- Meigs Street Reconstruction
  - Contractor: Underground Utilities Inc.
  - Contract Amount: \$1,808,344.80
  - Construction Completion: October 28, 2022
  - Inspection Services: K.E. McCartney
  - Inspection Contract Amount: \$180,587.00
  - This project includes a multi-use path, roadway reconstruction from East Water Street to East Washington Street and roadway resurfacing from East Washington to Sycamore Line. A waterline segment and sewer separation were added between Washington and Water Streets.
  - Work begins on the Waterline, located on the West side of Meigs between Washington and Water Streets on 6/8.
  - **Hard bedrock in this area is making the excavation challenging and slower than anticipated.**



## City Manager's Report

### City Commission meeting: Monday, June 27, 2022

- Pelee Islander Stop Piles Project
  - Contractor: Toledo Caisson Corp
  - Contract Amount: \$163,000
  - Completion Date: August 30, 2022
  - Installation of two stop piles and a rubber bumper (provided by ferry operator) in the slip on the west side of the Jackson Street Pier to accommodate the Pelee Islander. This is needed for safety when loading and unloading vehicles.
  
- Perkins Avenue Waterline replacement and Roadway Improvement Project
  - Contractor: TBD
  - Contract Amount: TBD, Engineers Est. \$3,100,000
  - Inspection: In-House
  - Contract Amount: TBD
  - Design Completion: June 2022
  - Construction anticipated to begin September 2022
  - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52<sup>nd</sup>. Replacing bad sidewalks and curbs along this segment also.
  - **Legislation to bid is forthcoming.**
  
- Sandusky Bay Causeway Wetlands Restoration, Project 2, Phase I
  - Contractor: Mark Schaffer Excavating & Trucking, Inc.
  - Contract amount: \$2,978,325.00
  - Inspection: KS Associates
  - Contract amount: \$377,004.00
  - Completion date: May 31, 2022
  - ODNR is fully funding construction of Sandusky Bay Initiative, Project 2, Phase I known as Sandusky Bay Causeway Wetlands Restoration. The project location is along the western side of the Cedar Point Causeway, tucked up against Cedar Point's overflow parking lot.
  - Phase I involves development of a rock revetment that will allow for the Army Corps of Engineers to place dredged material next summer. The completion of two subsequent contract stages, which may be in a few years, will result in a nearshore biological wetlands that will provide habitat while improving water quality.



## City Manager's Report

### City Commission meeting: Monday, June 27, 2022

- Service Center Roof, Gutters, Downspouts, Façade, & Masonry
  - Contractor: Garland Inc.
  - Contract Amount: \$530,000
  - Completion Date: Summer of 2022
  - Sealing and coating of roof at service center, install gutters and downspouts, upgrade roof hatch and safety rails.
  - **Roof work begins in July.**
  
- 2022 Shoreline Park and Marina Walkway Project
  - Contractor: Smith Paving and Excavating, Inc.
  - Contract Amount: \$115,037.00
  - Completion Date: November 19, 2022
  - This project will add walkway and erosion protection behind the sheet pile wall on the East side of Shoreline Park's West "finger". Said walkway will connect the end of the pier to the existing walkway bridges spanning the openings. This project will also repair and reinforce the South Walkway at the Paper District Marina.
  
- 2022 Sewer Slip Lining Project
  - Contractor: United Survey Inc.
  - Contract Amount: \$316,615
  - Completion Date: July 4, 2022
  - This will be the third consecutive year for multi-street sewer lining, again addressing recurring problem areas for the sewer maintenance staff. Most notably, areas with historic backups, root cutting work required, and general infiltration will be selected.
  - **All cleaning and video inspection is complete for the planned street segments. Lining is about 50% complete.**
  
- 2022 Sidewalk Project
  - **Contractor: Kreimes Company**
  - **Construction Cost: \$121,116.33**
  - **Completion Date: 90 days after notice to proceed is issued.**
  - This will resume the recent residential and City sidewalk program where there is a backlog of safety-priority areas. Locations are being finalized.
  
- West Side Utility and Connectivity
  - Contractor: Speer Bros., Inc.
  - Contract Amount: \$4,407,163.00
  - Inspection Services: K.E. McCartney
  - Inspection Contract Amount: \$484,751.00





## City Manager's Report

### City Commission meeting: Monday, June 27, 2022

- Emergency Purchase & Installation of new VFD for 8 MGD High Service Pump #5 at BIWW
  - Contractors: Rexel and Fresch Electric
  - Contract amount: \$75,903.00
  - **Completion date: July 2022**
  - Emergency legislation has been prepared for purchase of VFD for High Service Pump #5 which has failed-power outage occurred at BIWW plant on Friday, December 17<sup>th</sup> and the VFW is not operable.
  - **VFD was delivered and installed in early June, contractor is working on programing and integration.**
  
- 2022 VFD Project at BIWW
  - Contractor: All Phase
  - Contract amount: \$271,920.00
  - **Completion date: March 24, 2023**
  - Replacement of five existing VFDs
  
- 2022 Water Slip Lining Project
  - Consultant: In-house
  - **Engineer's Estimate: \$370,000**
  - **Bid Date: Bidding late June/early July**
  - **Contractor: TBD**
  - Completion date: 2022
  - Project Description: proposed slip lining 12" DIP waterline on the east side of Tiffin Avenue north of Venice Road intersection to just south of Broadway Street.
  
- 2022 CDBG Street Rehabilitation
  - Contractor: TBD
  - Contract Amount: TBD (EST. \$190,000)
  - Completion Date: November 19, 2022
  - This project will resurface eleven blocks totaling over three quarters of a mile (10 segments) of roadway throughout the CDBG-eligible areas within the City. Cannot be awarded until July 1, due to the State Fiscal Year (SFY) calendar.
  - **Out to bid, bids due 7/7/22.**
  
- 2022 CDBG Parking Lot Paving
  - Contractor: TBD
  - Contract Amount: TBD (EST. **\$105,939.43**)
  - Completion Date: November 19, 2022
  - This project will resurface Daly's parking lot and add landscaped islands. Overall project potential to add 6 parking spaces.
  - **Out to bid, bids due 7/7/22.**



## City Manager's Report

### City Commission meeting: Monday, June 27, 2022

#### DESIGN PROJECTS

- Cleveland Road Safety Project
  - Consultant: American Structurepoint
  - Feasibility Study & Preliminary Design: \$263,615.00
  - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
  - Design Completion: November 2023
  - Construction proposed for CY 2024
  - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
  - Staff has been reaching out to stakeholders to discuss this project
  - **Public meeting held June 16<sup>th</sup>, taking public comments until July 15<sup>th</sup>.**
  
- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave)
  - Consultant: Bramhall Engineering & Surveying Company
  - Contract Amount: TBD (staff will be working with the consultant to determine contract scope and amount)
  - Design Completion: August 5, 2024
  - Total Project estimate: \$561,275
  - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
  - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's
  - Construction anticipated in spring of 2025
  
- East Water Street Reconstruction
  - Consultant: EDG
  - Contract Amount: \$85,856.00 (Amendment #1 to Sandusky Bay Pathway)
  - Completion Date: April 2023
  - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected in July of 2023.



## City Manager's Report

### City Commission meeting: Monday, June 27, 2022

- Hayes Avenue Corridor Safety Project
  - Consultant: Carpenter Marty
  - Contract Amount: \$306,833.27
  - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations. All work will be based on traffic analysis as approved by ODOT. Carpenter Marty is reviewing signal warrants at Hayes & Osborne intersection.
  - Construction is estimated to begin April 2023
  
- Justice Center
  - Consultants: Richard L. Bowen & Associates, LLC
  - Phase I Contract Amount: \$91,483.00 (complete)
  - Phase II Design & Inspection Contract Amount: \$1,434,087
  - Design Completion Date: July 2022
  - Inspection Completion Date: May 2024
  - Design was broken into two phases.
    - Phase I: Programming and needs assessment, conceptual layouts, preliminary cost estimates
    - Phase II Design & Inspection: Schematic design, detailed design, preparation of drawings and specifications, bidding services, construction engineering, materials testing, inspection, and project closeout
  - City will be working with OSupplies to supply furniture for the facility where existing furniture cannot be reused.
  
- The Landing – Final Design & Permitting
  - Consultant: Environmental Design Group
  - Contract Amount: \$2,057,845.73
  - Completion Date: December 2021
  - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
  - As part of the land acquisition process for the Sandusky Bay Pathway located within the project limits, appraisal letters have been delivered to the affected property owners. Appraisals are being finalized and acquisition negotiations are ongoing.



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- **Meadow Subdivision Sidewalk Project**
  - **Consultant: In-house design**
  - **Contract Amount: TBD**
  - **Design Completion: TBD**
  - **Total Project estimate: \$193,253**
  - **LPA Project PID-not assigned yet**
  - **This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, fallen Timber Dr and Foxborough Circle**
  - **Construction anticipated in spring of 2024**
  
- **Mills Street High-Rate Treatment**
  - **Consultant: Stantec**
  - **Total Design & Evaluation Cost: \$2,031,311.84**
  - **Design Completion: **October** 2022**
  - **Construction anticipated for **January 2023** – October 2024**
  - **Total construction cost anticipated to be around **\$30M**.**
  - **As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. **Staff has worked with the local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site.****
  
- **Monroe Street Reconstruction (Decatur Street to Meigs)**
  - **Consultant (Survey only): Bramhall Engineering, Avon, Ohio**
  - **Design Consultant: In-house design**
  - **Construction estimate: \$949,283.47, total project cost \$1,044.212.1**
  - **LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)**
  - **This project involves ADA compliant curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.**
  - **Construction anticipated in spring of 2023**
  - **Ranked #3 project county-wide, awaiting funding amount **and final MPO approvals.****



## City Manager's Report

### City Commission meeting: Monday, June 27, 2022

- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
  - Consultants: Mott MacDonald
  - Contract Amount: 150,500
  - Design Completion: October 1, 2024
  - LPA Project PID 113957; ERI-CR-0500-01.37
  - Total Project Est: \$837,844
  - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
  - Alignment selected for general routing of new storm sewer. **Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.**
  
- Sandusky Bay Pathway Acquisition and Partial Design
  - Consultant: Environmental Design Group
  - Contract amount: \$2,092,513.00
  - Completion date: Spring 2023
  - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
  - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
  - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
  - Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
  - The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.
  
- Warren Street Reconstruction
  - Consultant: LJB, Inc. & Redbarn
  - Contract Amount: \$302,122
  - Design Completion Date: June 2022
  - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.
  - Design should be finalized by **early July 2022**, in time for bidding and award of the OPWC grant agreement. Construction estimated to begin September 2022.



## City Manager's Report

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- Water Model Update
  - Consultant: Stantec
  - Design Contract Amount: \$180,031.00
  - Completion date: August 5, 2022
  - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.

#### **ADDITIONAL INFORMATION**

Vacancies and budgeted positions:

- |                        |                          |
|------------------------|--------------------------|
| • BIWW (1)             | • Grounds Maintenance    |
| • Building Maintenance | • Public Works           |
| • Cemetery             | • Sewer Maintenance (2)  |
| • Engineering          | • Streets & Traffic      |
| • Forestry             | • Water Distribution (2) |
| • Greenhouse           | • WWTP                   |

#### **STATUS OF GRANT & LOAN APPLICATIONS**

- Staff submitted 3 applications for MPO (ODOT Surface Transportation Project (STP)) funds. Two projects are on West Monroe (from Camp to Decatur, also Broadway to Venice Rd. via Edgewater) and Camp Street from W. Monroe to Perkins Ave. If awarded, project(s) would take place in SFY 2026/27.
- RAISE Applications:
  - The portion of the Sandusky Bay Pathway between Cedar Point Drive and Hemminger Ditch will be included in a federal RAISE grant application that will be submitted by ODOT as part of a SR-6 corridor improvement project between Rye Beach Road and Cedar Point Drive.
  - A second federal RAISE grant application was submitted for the Sandusky Bay Pathway between Cedar Point Drive and the western terminus at Venice Road. It was a similar application to the one that was submitted in 2021 that did not receive funding. During the debriefing, the US DOT representative recommended resubmitting the same application with a few suggested alterations. He also mentioned that sometimes it takes several submittals to get the application precise for funding reviews.
  - It is anticipated that awards will be released in November 2022.



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**DEPARTMENT OF COMMUNITY DEVELOPMENT**

**ECONOMIC DEVELOPMENT DIVISION**

**DONATIONS**

**NEW BUSINESS**

- Four development teams responded to the City's Request for Proposals (RFP) to develop and operate a Hotel and Conference Center at the Jackson Street Parking lot in Downtown Sandusky. At a meeting on June 13<sup>th</sup>, 2022, an RFP review committee selected three of the firms to be interviewed. The interviews are expected to occur in early July.

**OLD BUSINESS**

**COMMUNITY DEVELOPMENT DIVISION**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**

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**COMMUNITY DEVELOPMENT PROJECTS**

**PLANNING AND ZONING DIVISION**

**DONATIONS**

**NEW BUSINESS**

- The Public Arts & Culture Commission is launching a Call for Artists for two programs described in their 2022 Work Plan: the ArtBox utility box painting program and the Vinyl Mural Installation Program. To learn more, visit the Public Arts & Culture page on the city website.

**OLD BUSINESS**

**PLANNING PROJECTS**



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**ADDITIONAL INFORMATION:**

- The next **Arts and Culture Commission** meeting is scheduled for Tuesday, July 19 at 5:15 PM.
- The next **Landmark Commission** meeting is scheduled for Wednesday, July 20 at 5:00 PM.
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, July 21 at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday, July 27 at 5:00 PM.

**SANDUSKY TRANSIT SYSTEM**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**

**RECREATION DIVISION**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**