



## City Manager's Report City Commission meeting: Monday, August 8, 2022

### DONATIONS

### NEW & OLD BUSINESS

#### **PUBLIC WORKS**

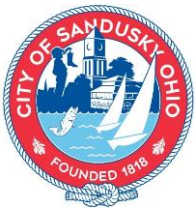
- The intersections of Barker and Broadway streets will transition to a four-way stop, starting on August 16. Advanced warning signs have been posted to give motorists early notice.
- The contractor installing concrete at Shoreline Park and the marina plans to mobilize on Monday, August 15, 2022.
- The sidewalk program's contractor will mobilize to begin work on Monday, August 15, 2022.
- The resurfacing contractor continues work on adjusting castings and intends to begin paving additional streets, including CDBG streets by the end of the month.
- Two Requests for Qualifications have been advertised. The first is for design of a second natural wetlands system in Sandusky Bay and the second is for design of Sheldon's Marsh so it can finally be used as a secondary intake. Staff will bring both contracts to a future commission meeting for your consideration after consultant selection is complete.

#### **COMMUNITY DEVELOPMENT**

- The Rental and Mortgage Assistance Program has processed ten more mortgage applications. Up to three months of rental or mortgage assistance can be covered through the program. Applicants must be able to show a hardship stemming from COVID. If you are interested in applying please go to [www.cacehr.org](http://www.cacehr.org). Paper copies are available at the Community Action Commission of Erie, Huron, and Richland Counties, Inc. or at City Hall.

#### **ADMINISTRATION**

- The City recently received petitions for the submission of a proposed charter amendment. As is required the City is submitting these petitions for signature verification. Additionally, the City is required to review the petitions to ensure they comply with all the procedural requirements. Upon review by our law department and outside counsel it was determined that the petitions are fatally flawed and the City cannot submit these petitions to the Board of Elections for the November ballot. I would ask that our law director now provide a more detailed explanation regarding these petitions.



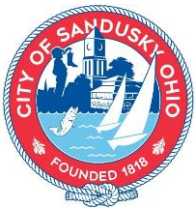
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**POLICE DEPARTMENT**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**



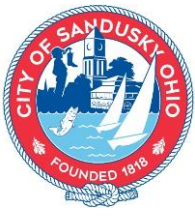
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**FIRE DEPARTMENT**

**DONATIONS**

**NEW BUSINESS**

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**FINANCE DEPARTMENT**

**DONATIONS**

**OLD BUSINESS**

**NEW BUSINESS**

**GENERAL INFORMATION**



**City Manager's Report**  
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**PUBLIC WORKS**

**DONATIONS**

**NEW BUSINESS**

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**OLD BUSINESS**

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**CONSTRUCTION PROJECTS**

- Columbus Lift Station Improvements
  - Contractor: All Phase
  - Contract Amount: \$312,895.00
  - Construction Completion: December 16, 2022, due to long lead times on delivery of generator (39 weeks).
  - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.
  - Ohio Edison has set a new pole & transformers for proposed electrical upgrades
  - Revised delivery date of generator is January of 2023



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- Emergency Generator at WWTP
  - Contractor: Mosser Construction
  - Contract Amount: \$485,000
  - Construction Completion: Fall 2022
  - The existing 750 KW generator that operates the ultraviolet disinfection system, two effluent pumps, a 120-volt control panel, and a process gate the wastewater treatment plant failed on September 1, 2021. This project consists of rebuilding the failed engine along with disconnecting, hauling, reconnecting, testing, and potential temporary rental are all included in this project.
  
- Interceptor (sewer) Cleaning Project
  - Contractor: C & K Industrial Cleaning
  - Contract Amount: \$594,930.85
  - This project includes video recording, water-jet cleaning and includes debris removal of over 3 miles of sewer "Interceptor" line that feeds the Wastewater Treatment Plant. The last time this work was done was 2011, and 620 tons of debris and sediment was removed.
  - The recent years of high lake and bay levels have constricted flow out of this piped system, resulting in heavier solids settling out within these pipes.
  - **Final invoice and CO expected soon.**
  
- Justice Center
  - Contractor: TBD
  - Contract Amount: TBD (Engineer's Estimate: \$13,257,301)
  - Construction Completion Date: TBD
  - Inspection Consultant: Richard L. Bowen & Associates, LLC
  - Inspection Contract Amount: \$547,072
  - Reconstruction of the 222 Meigs Street facility into the Justice Center to house Sandusky Police Department and Sandusky Municipal Court
  - Furniture Supplier: oSupplies
  - Furniture Contract Amount: TBD
  - City will be working with OSupplies to supply furniture for the facility where existing furniture cannot be reused.
  
- 2022 Local Street Resurfacing
  - Contractor: Precision Paving
  - Contract Amount: \$1,794,328.35
  - Construction Completion: September 5, 2022
  - The project will include over 7 miles of local streets and approximately 78 blocks throughout most neighborhoods.
  - **Catch Basin adjustment work continues.**



## City Manager's Report

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- Meigs Street Reconstruction
  - Contractor: Underground Utilities Inc.
  - Contract Amount: \$1,808,344.80
  - Construction Completion: October 28, 2022
  - Inspection Services: K.E. McCartney
  - Inspection Contract Amount: \$180,587.00
  - This project includes a multi-use path, roadway reconstruction from East Water Street to East Washington Street and roadway resurfacing from East Washington to Sycamore Line. A waterline segment and sewer separation were added between Washington and Water Streets.
  - **New water main line services complete, sewer main line almost complete. Switching work to the East side beginning 8-15-22.**
  
- Pelee Islander Stop Piles Project
  - Contractor: Toledo Caisson Corp
  - Contract Amount: \$163,000
  - Completion Date: August 30, 2022
  - Installation of two stop piles and a rubber bumper (provided by ferry operator) in the slip on the west side of the Jackson Street Pier to accommodate the Pelee Islander. This is needed for safety when loading and unloading vehicles.
  
- Perkins Avenue Waterline replacement and Roadway Improvement Project
  - Contractor: TBD (Bid Date: August 11)
  - Contract Amount: TBD, Engineers Est. \$3,100,000
  - Inspection: In-House
  - Contract Amount: TBD
  - Construction Completion
  - Construction anticipated to begin September 2022
  - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52<sup>nd</sup>. Replacing bad sidewalks and curbs along this segment also.
  
- Service Center Roof, Gutters, Downspouts, Façade, & Masonry
  - Contractor: Garland Inc.
  - Contract Amount: \$530,000
  - Completion Date: Summer of 2022
  - Sealing and coating of roof at service center, install gutters and downspouts, upgrade roof hatch and safety rails.
  - Roof work begins in July.
  - Gutters, downspouts, safety rails and roof hatch are complete.
  - **Roof sealing began this week.**



## City Manager's Report

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- 2022 Shoreline Park and Marina Walkway Project
  - Contractor: Smith Paving and Excavating, Inc.
  - Contract Amount: \$115,037.00
  - Completion Date: November 19, 2022
  - This project will add walkway and erosion protection behind the sheet pile wall on the East side of Shoreline Park's West "finger". Said walkway will connect the end of the pier to the existing walkway bridges spanning the openings. This project will also repair and reinforce the South Walkway at the Paper District Marina.
  - **Contractor to mobilize to begin excavation August 15, 2022.**
  
- 2022 Sewer Slip Lining Project
  - Contractor: United Survey Inc.
  - Contract Amount: \$316,615
  - Completion Date: July 8, 2022
  - This will be the third consecutive year for multi-street sewer lining, again addressing recurring problem areas for the sewer maintenance staff. Most notably, areas with historic backups, root cutting work required, and general infiltration will be selected.
  - All cleaning and video inspection is complete for the planned street segments.
  - **Work is complete. Final Change Order legislation is forthcoming.**
  
- 2022 Sidewalk Project
  - **Contractor: Kreimes Company**
  - **Construction Cost: \$121,116.33**
  - **Completion Date: October 20, 2022**
  - This will resume the recent residential and City sidewalk program where there is a backlog of safety-priority areas.
  
- Emergency Purchase & Installation of new VFD for 8 MGD High Service Pump #5 at BIWW
  - Contractors: Rexel and Fresch Electric
  - Contract amount: \$75,903.00
  - Completion date: Summer 2022
  - Emergency legislation has been prepared for purchase of VFD for High Service Pump #5 which has failed-power outage occurred at BIWW plant on Friday, December 17<sup>th</sup> and the VFW is not operable.
  - Contractor is working on programing and integration between the new VFD and pump.





## City Manager's Report City Commission meeting: Monday, August 8, 2022

- 2022 VFD Project at BIWW
  - Contractor: All Phase
  - Contract amount: \$271,920.00
  - Completion date: March 24, 2023
  - Replacement of five existing variable frequency drives
  
- **Tiffin Avenue 12" Watermain Lining**
  - **Contractor: FER-PAL Construction USA LLC**
  - **Construction Cost: \$374,984.00**
  - **Completion date: December 16, 2022**
  - Project Description: proposed slip lining 12" DIP waterline on the east side of Tiffin Avenue north of Venice Road intersection to just south of Broadway Street.
  
- 2022 CDBG Street Rehabilitation
  - Contractor: **Precision Paving Inc.**
  - Contract Amount: TBD (EST. \$190,000)
  - Completion Date: November 19, 2022
  - This project will resurface eleven blocks totaling over three quarters of a mile (10 segments) of roadway throughout the CDBG-eligible areas within the City. Cannot be awarded until July 1, due to the State Fiscal Year (SFY) calendar.
  - **Walked through project and marked paving limits with contractor 8/2/22.**
  
- 2022 CDBG Parking Lot Paving
  - Contractor: TBD (Bid date: August 4, 2022)
  - Contract Amount: TBD (EST. \$105,939.43)
  - Completion Date: June 1, 2023
  - This project will resurface Daly's parking lot and add landscaped islands. Overall project potential to add 6 parking spaces.
  - **Opening bids for concrete work 8-4-22.**

### DESIGN PROJECTS

- Cleveland Road Safety Project
  - Consultant: American Structurepoint
  - Feasibility Study & Preliminary Design: \$263,615.00
  - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
  - Design Completion: November 2023
  - Construction proposed for CY 2024
  - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
  - Staff has been reaching out to stakeholders to discuss this project



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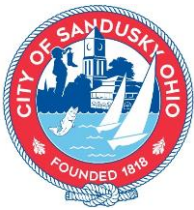
- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave) PID 113959
  - Consultant: Bramhall Engineering & Surveying Company
  - Contract Amount: TBD (staff will be working with the consultant to determine contract scope and amount)
  - Design Completion: August 5, 2024
  - Total Project estimate: \$561,275
  - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
  - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's
  - Construction anticipated in spring of 2025
  
- East Water Street Reconstruction
  - Consultant: EDG
  - Contract Amount: \$85,856.00 (Amendment #1 to Sandusky Bay Pathway)
  - Design Completion Date: April 2023
  - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected in July of 2023.
  
- Hayes Avenue Corridor Safety Project
  - Consultant: Carpenter Marty
  - Contract Amount: \$306,833.27
  - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations. All work will be based on traffic analysis as approved by ODOT. Carpenter Marty is reviewing signal warrants at Hayes & Osborne intersection.
  - Construction is estimated to begin April 2023



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- The Landing – Final Design & Permitting
  - Consultant: Environmental Design Group
  - Contract Amount: \$2,057,845.73
  - **Design Completion Date: April 2023**
  - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
  - As part of the land acquisition process for the Sandusky Bay Pathway located within the project limits, appraisal letters have been delivered to the affected property owners. Appraisals are being finalized and acquisition negotiations are ongoing.
  
- Meadowwood Subdivision Sidewalk Project
  - Consultant: In-house design
  - Contract Amount: TBD
  - Design Completion: TBD
  - Total Project estimate: \$193,253
  - LPA Project PID-117271
  - This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
  - Construction anticipated in spring of 2024



## City Manager's Report

### City Commission meeting: Monday, August 8, 2022

- Mills Street High-Rate Treatment
  - Consultant: Stantec
  - Total Design & Evaluation Cost: \$2,031,311.84
  - Design Completion: **October 2022**
  - Construction anticipated for **January 2023** – October 2024
  - Total construction cost anticipated to be around **\$30M**.
  - As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with the local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site.
  
- Monroe Street Reconstruction (Decatur Street to Meigs)
  - Consultant (Survey only): Bramhall Engineering, Avon, Ohio
  - Design Consultant: In-house design
  - Construction estimate: \$949,283.47, total project cost \$1,044,212.1
  - LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
  - This project involves ADA compliant curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
  - Construction anticipated in spring of 2023
  
- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
  - Consultants: Mott MacDonald
  - Contract Amount: 150,500
  - Design Completion: October 1, 2024
  - LPA Project PID 113957; ERI-CR-0500-01.37
  - Total Project Est: \$837,844
  - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
  - Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.



## City Manager's Report

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- Sandusky Bay Pathway Acquisition and Partial Design
  - Consultant: Environmental Design Group
  - Contract amount: \$2,092,513.00
  - Completion date: Spring 2023
  - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
  - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
  - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
  - Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
  - The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.
  
- Warren Street Reconstruction
  - Consultant: LJB, Inc. & Redbarn
  - Contract Amount: \$302,122
  - Design Completion Date: June 2022
  - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.
  - Design should be finalized by early July 2022, in time for bidding and award of the OPWC grant agreement. Construction estimated to begin September 2022.
  
- Water Model Update
  - Consultant: Stantec
  - Design Contract Amount: \$180,031.00
  - Completion date: August 5, 2022
  - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.



## City Manager's Report City Commission meeting: Monday, August 8, 2022

### **ADDITIONAL INFORMATION**

Vacancies and budgeted positions:

- BIWW
- Building Maintenance
- Cemetery (1)
- Engineering
- Forestry (1)
- Sewer Maintenance (2)
- Streets & Traffic
- Water Distribution (2)
- WWTP (1)

Congratulations to the following new hires and staff for receiving promotions:

- None

### **STATUS OF GRANT & LOAN APPLICATIONS**

- Staff submitted 2 applications for MPO (ODOT Surface Transportation Project (STP)) funds. Two projects are on West Monroe (from Camp to Decatur and Broadway to Venice Rd. via Edgewater) If awarded, project(s) would take place in SFY 2026/27.
- RAISE Applications:
  - The portion of the Sandusky Bay Pathway between Cedar Point Drive and Hemminger Ditch will be included in a federal RAISE grant application that will be submitted by ODOT as part of a SR-6 corridor improvement project between Rye Beach Road and Cedar Point Drive.
  - A second federal RAISE grant application was submitted for the Sandusky Bay Pathway between Cedar Point Drive and the western terminus at Venice Road. It was a similar application to the one that was submitted in 2021 that did not receive funding. During the debriefing, the US DOT representative recommended resubmitting the same application with a few suggested alterations. He also mentioned that sometimes it takes several submittals to get the application precise for funding reviews.
  - It is anticipated that awards will be released in November 2022.



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**DEPARTMENT OF COMMUNITY DEVELOPMENT**

**ECONOMIC DEVELOPMENT DIVISION**

**DONATIONS**

**NEW BUSINES**

- Congratulations to Rick and Gia Lynch on the recent opening of Everwild Spirits at 212 Hancock Street in Downtown Sandusky. The area's first craft bourbon distillery, Everwild Spirits features fine spirits, great food and live music. The project was supported by the City's Economic Development Fund.

**OLD BUSINESS**

**COMMUNITY DEVELOPMENT DIVISION**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**

- The residential unit at 506 E. Monroe Street has been demolished.
- The Rental and Mortgage Assistance Program has processed ten more mortgage applications. Up to three months of rental or mortgage assistance can be covered through the program. Applicants must be able to show a hardship stemming from COVID. If you are interested in applying please go to [www.cacehr.org](http://www.cacehr.org). Paper copies are available at the Community Action Commission of Erie, Huron, and Richland Counties, Inc. or at City Hall.

**COMMUNITY DEVELOPMENT PROJECTS**



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**PLANNING AND ZONING DIVISION**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**

**PLANNING PROJECTS**

**ADDITIONAL INFORMATION**

- The next **Arts and Culture Commission** meeting is scheduled for Tuesday, August 16th at 5:15 PM.
- The next **Landmark Commission** meeting is scheduled for Wednesday, August 17th at 5:00 PM.
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, August 18th at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday, August 24th at 5:00 PM.

**SANDUSKY TRANSIT SYSTEM**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**

**RECREATION DIVISION**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**