



City Manager's Report

City Commission meeting: Monday, September 12, 2022

DONATIONS

- The Sons of Amvets Post #17 recently held an all you can eat perch dinner event in support of the Police Department. They donated the proceeds from the event totaling \$2,800. Thank you for very much for the donation. We really appreciate the support.
- Thank you to Ann & John Arnold of Dockside Accommodations for a \$100 donation to the greenhouse.
- Sandusky Recreation was the recipient of a donation of one pool table, two ping pong tables and two football tables for use by youth and adults at the Mills School facility. One of the ping tables was donated by Ryan Whaley and one of the foosball tables was donated by Audra Seiler Rooker. The remaining pool table, ping pong table and foosball table were donated through a Facebook birthday fundraiser and a discounted sale at Downing Billiards, compliments of Carolyn Nath.

NEW & OLD BUSINESS

FINANCE

- The Finance Committee will meet on Friday, September 16 at 8am in the Commission Chambers.
- The City has applied for a grant to help purchase and place Automated External Defibrillators (AED's) at City facilities. We would like to like to have a motion to approve this grant application, as we have applied for this grant through AEDgrant.com on an emergency basis to have AED's installed as soon as possible.

PUBLIC WORKS

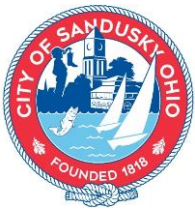
- The Army Corps of Engineers plans to begin dredging operations of the Moseley Channel the week of September 19. It will be a 24/7 operation just as in years past, however, instead of open lake disposal, the dredgings will be pumped into the recently created wetlands for dewatering.
- An inspection that is completed every few years revealed that the 60-foot domed cover of the Dystor unit at the wastewater treatment plant needs to be replaced. This is due to a small tear in the membrane. This unit, which stores gases generated from the sludge digestion process, was originally installed as part of the Phase II plant expansion project in 2010. I would like to ask for a motion for the emergency replacement of this cover, not to exceed \$570,000.



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- The City advertised for design services of for the Sheldon's Marsh Improvements project but received no qualification packets. Staff is continuing to reach out to qualified engineering firms to get feedback.
- Meigs St. Paving on the West side has begun and work will "flip" to the East side the week of September 12.
- Daly's parking lot has new light poles being installed by City forces. We have had the concrete work awarded to Smith Paving, that work could happen as soon as this fall or as late as next spring. Following the concrete work will be asphalt surfacing of the entire lot.
- As of this morning, all three splash pads have been shut down for the season.
- Fall Clean-Up will take place at Oakland Cemetery on October 3. ALL decorative items throughout the cemetery will be removed and disposed of regardless of their perceived value. Please remove anything you wish to keep prior to October 3. A single decorative item that meets regular guidelines will be permitted per space from October to Mid-April. For questions, please contact the cemetery office at 419.627.5842.
- Residents are reminded that there are two fall clean-up opportunities available:
 - City-wide Cleanup drop-off day has been scheduled for Saturday, September 24 and Yard Waste Drop-Off Days are scheduled for Saturday, October 8 and Sunday, October 9.



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POLICE DEPARTMENT

DONATIONS

- The Sons of Amvets Post #17 recently held an all you can eat perch dinner event in support of the Police Department. They donated the proceeds from the event totaling \$2,800. Thank you for very much for the donation. We really appreciate the support.

NEW BUSINESS

OLD BUSINESS



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FIRE DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS



City Manager's Report
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FINANCE DEPARTMENT

DONATIONS

OLD BUSINESS

NEW BUSINESS

- The Finance Committee will meet on Friday September 16th at 8am in the Commission Chambers.

GENERAL INFORMATION

- The City has applied for a grant to help purchase and place Automated External Defibrillators (AED's) at City facilities. We would like to have a motion to approve this grant application, as we have applied for this grant through AEDgrant.com on an emergency basis to have AED's installed as soon as possible.



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PUBLIC WORKS

DONATIONS

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NEW BUSINESS

OLD BUSINESS

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- An inspection that is completed every few years revealed that the 60-foot domed cover of the Dystor unit at the wastewater treatment plant needs to be replaced. This unit, which stores gases generated from the sludge digestion process, was originally installed as part of the Phase II plant expansion project in 2010. Since the process need to be operational prior to the onset of cold weather, staff is working with the original manufacturer to obtain pricing and availability. It may be necessary to seek approval for an emergency replacement of this cover at a future.
- The City advertised for design services of for the Sheldon's Marsh Improvements project but received no qualification packets. Staff is continuing to reach out to qualified engineering firms to get feedback.
- Meigs St. Paving on the West side has begun and work will "flip" to the East side next week, 9/12.
- Daly's parking lot has new light poles being installed by City forces. We have had the concrete work awarded to Smith Paving, that work could happen as soon as this fall or as late as next spring. Following the concrete work will be asphalt surfacing of the entire lot.
- As of this morning, all three splash pads have been shut down for the season.
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COMPLETED PROJECTS

- 2022 Sewer Slip Lining Project
 - Contractor: United Survey Inc.
 - Contract Amount: \$316,615, actual amount \$318,554.70; a 6% increase.

CONSTRUCTION PROJECTS

- Columbus Lift Station Improvements
 - Contractor: All Phase
 - Contract Amount: \$312,895.00
 - Construction Completion: December 16, 2022, due to long lead times on delivery of generator (39 weeks).
 - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.
 - Ohio Edison has set a new pole & transformers for proposed electrical upgrades
 - Revised delivery date of generator is January of 2023
- Emergency Generator at WWTP
 - Contractor: Mosser Construction
 - Contract Amount: \$485,000
 - Construction Completion: Fall 2022
 - The existing 750 KW generator that operates the ultraviolet disinfection system, two effluent pumps, a 120-volt control panel, and a process gate the wastewater treatment plant failed on September 1, 2021. This project consists of rebuilding the failed engine along with disconnecting, hauling, reconnecting, testing, and potential temporary rental are all included in this project.



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- Interceptor (sewer) Cleaning Project
 - Contractor: C & K Industrial Cleaning
 - Contract Amount: \$594,930.85
 - This project includes video recording, water-jet cleaning and includes debris removal of over 3 miles of sewer "Interceptor" line that feeds the Wastewater Treatment Plant. The last time this work was done was 2011, and 620 tons of debris and sediment was removed.
 - The recent years of high lake and bay levels have constricted flow out of this piped system, resulting in heavier solids settling out within these pipes.
 - **Final invoice received. Final CO forthcoming**

- Justice Center
 - Contractor: Mosser Construction
 - Contract Amount: \$10,623,800
 - Construction Completion Date: March ____, 2024
 - Inspection Consultant: Richard L. Bowen & Associates, LLC
 - Inspection Contract Amount: \$547,072
 - Reconstruction of the 222 Meigs Street facility into the Justice Center to house Sandusky Police Department and Sandusky Municipal Court

 - **RTU Contractor for Standalone: Gundlach Sheet Metal Works, Inc.**
 - **RTU Contract Amount: \$71,400.00**
 - **RTU Construction Completion Date: March 31, 2023**
 - **An air-handling roof-top unit failed prior to completion of design for the Justice Center and is being replaced under separate contract. The specified unit will be part of the new facility design**

 - Furniture Supplier: oSupplies
 - Furniture Contract Amount: TBD
 - City will be working with OSupplies to supply furniture for the facility where existing furniture cannot be reused.

- 2022 Local Street Resurfacing
 - Contractor: Precision Paving
 - Contract Amount: \$1,794,328.35
 - Construction Completion: September 5, 2022
 - The project will include over 7 miles of local streets and approximately 78 blocks throughout most neighborhoods.
 - **Catch Basin adjustment work continues.**



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- Meigs Street Reconstruction
 - Contractor: Underground Utilities Inc.
 - Contract Amount: \$1,808,344.80
 - Construction Completion: October 28, 2022
 - Inspection Services: K.E. McCartney
 - Inspection Contract Amount: \$180,587.00
 - This project includes a multi-use path, roadway reconstruction from East Water Street to East Washington Street and roadway resurfacing from East Washington to Sycamore Line. A waterline segment and sewer separation were added between Washington and Water Streets.
 - **Roadway, curb and sidewalks being removed on West side. When complete, the work on the East side will begin.**

- Pelee Islander Stop Piles Project
 - Contractor: Toledo Caisson Corp
 - Contract Amount: \$163,000
 - Completion Date: August 30, 2022
 - Installation of two stop piles and a rubber bumper (provided by ferry operator) in the slip on the west side of the Jackson Street Pier to accommodate the Pelee Islander. This is needed for safety when loading and unloading vehicles.
 - **Change Order forthcoming.**

- Perkins Avenue Waterline replacement and Roadway Improvement Project
 - Contractor: TBD (Bid Date: October 6)
 - Contract Amount: TBD, Engineers Est. \$5,300,000
 - Inspection: In-House
 - Contract Amount: TBD
 - Construction Completion
 - Construction anticipated to begin September 2022
 - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52nd. Replacing bad sidewalks and curbs along this segment also.

- Service Center Roof, Gutters, Downspouts, Façade, & Masonry
 - Contractor: Garland Inc.
 - Contract Amount: \$530,000
 - Completion Date: Summer of 2022
 - Sealing and coating of roof at service center, install gutters and downspouts, upgrade roof hatch and safety rails.
 - Roof work begins in July.
 - Gutters, downspouts, safety rails and roof hatch are complete.
 - **Roof sealing complete. Façade work to begin soon.**



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- 2022 Shoreline Park and Marina Walkway Project
 - Contractor: Smith Paving and Excavating, Inc.
 - Contract Amount: \$115,037.00
 - Completion Date: November 19, 2022
 - This project will add walkway and erosion protection behind the sheet pile wall on the East side of Shoreline Park's West "finger". Said walkway will connect the end of the pier to the existing walkway bridges spanning the openings. This project will also repair and reinforce the South Walkway at the Paper District Marina.
 - **Excavation work began week of 8/15.**

- **2022 Sidewalk Project**
 - **Contractor: Kreimes Company**
 - **Construction Cost: \$121,116.33**
 - **Completion Date: October 20, 2022**
 - This will resume the recent residential and City sidewalk program where there is a backlog of safety-priority areas.

- Emergency Purchase & Installation of new VFD for 8 MGD High Service Pump #5 at BIWW
 - Contractors: Rexel and Fresch Electric
 - Contract amount: \$75,903.00
 - Completion date: Summer 2022
 - Emergency legislation has been prepared for purchase of VFD for High Service Pump #5 which has failed-power outage occurred at BIWW plant on Friday, December 17th and the VFW is not operable.
 - Contractor is working on programing and integration between the new VFD and pump.

- 2022 VFD Project at BIWW
 - Contractor: All Phase
 - Contract amount: \$271,920.00
 - Completion date: March 24, 2023
 - Replacement of five existing variable frequency drives



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- Tiffin Avenue 12" Watermain Lining
 - Contractor: FER-PAL Construction USA LLC
 - Construction Cost: \$374,984.00
 - Completion date: December 16, 2022
 - Project Description: proposed slip lining 12" DIP waterline on the east side of Tiffin Avenue north of Venice Road intersection to just south of Broadway Street.

- Warren Street Reconstruction
 - **Contractor: TBD**
 - **Contract Amount: TBD (EST. \$2,725,199.55)**
 - **Completion Date: December 2023 (Bid Dec 2022)**
 - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.

- 2022 CDBG Street Rehabilitation
 - Contractor: **Precision Paving Inc.**
 - Contract Amount: TBD (EST. \$190,000)
 - Completion Date: November 19, 2022
 - This project will resurface eleven blocks totaling over three quarters of a mile (10 segments) of roadway throughout the CDBG-eligible areas within the City. Cannot be awarded until July 1, due to the State Fiscal Year (SFY) calendar.

- 2022 CDBG Parking Lot Paving
 - Contractor: **Smith Paving and Excavating**
 - Contract Amount: **\$39,642**
 - Completion Date: June 1, 2023
 - This project will resurface Daly's parking lot and add landscaped islands. Overall project potential to add 6 parking spaces.

DESIGN PROJECTS

- Cleveland Road Safety Project
 - Consultant: American Structurepoint
 - Feasibility Study & Preliminary Design: \$263,615.00
 - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
 - Design Completion: November 2023
 - Construction proposed for CY 2024
 - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
 - Staff has been reaching out to stakeholders to discuss this project



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- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave) PID 113959
 - Consultant: Bramhall Engineering & Surveying Company
 - Contract Amount: TBD (staff will be working with the consultant to determine contract scope and amount)
 - Design Completion: August 5, 2024
 - Total Project estimate: \$561,275
 - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
 - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's
 - Construction anticipated in spring of 2025

- East Water Street Reconstruction
 - Consultant: EDG
 - Contract Amount: \$85,856.00 (Amendment #1 to Sandusky Bay Pathway)
 - Design Completion Date: April 2023
 - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected in July of 2023.

- Hayes Avenue Corridor Safety Project
 - Consultant: Carpenter Marty
 - Contract Amount: \$306,833.27
 - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations. All work will be based on traffic analysis as approved by ODOT. Carpenter Marty is reviewing signal warrants at Hayes & Osborne intersection.
 - Construction is estimated to begin April 2023



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- The Landing – Final Design & Permitting
 - Consultant: Environmental Design Group
 - Contract Amount: \$2,057,845.73
 - Design Completion Date: April 2023
 - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
 - As part of the land acquisition process for the Sandusky Bay Pathway located within the project limits, appraisal letters have been delivered to the affected property owners. Appraisals are being finalized and acquisition negotiations are ongoing.

- Meadowood Subdivision Sidewalk Project
 - Consultant: In-house design
 - Contract Amount: TBD
 - Design Completion: TBD
 - Total Project estimate: \$193,253
 - LPA Project PID-117271
 - This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
 - Construction anticipated in spring of 2024



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- Mills Street High-Rate Treatment
 - Consultant: Stantec
 - Total Design & Evaluation Cost: \$2,031,311.84
 - Design Completion: October 2022
 - Construction anticipated for January 2023 – October 2024
 - Total construction cost anticipated to be around \$30M.
 - As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with the local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site.

- Monroe Street Reconstruction (Decatur Street to Meigs)
 - Consultant (Survey only): Bramhall Engineering, Avon, Ohio
 - Design Consultant: In-house design
 - Construction estimate: \$949,283.47, total project cost \$1,044,212.1
 - LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
 - This project involves ADA compliant curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
 - Construction anticipated in spring of 2023

- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
 - Consultants: Mott MacDonald
 - Contract Amount: 150,500
 - Design Completion: October 1, 2024
 - LPA Project PID 113957; ERI-CR-0500-01.37
 - Total Project Est: \$837,844
 - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.



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- Sandusky Bay Pathway Acquisition and Partial Design
 - Consultant: Environmental Design Group
 - Contract amount: \$2,092,513.00
 - Completion date: Spring 2023
 - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
 - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
 - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
 - Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
 - The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.

- Water Model Update
 - Consultant: Stantec
 - Design Contract Amount: \$180,031.00
 - Completion date: **December 1, 2022**
 - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.

ADDITIONAL INFORMATION

Vacancies and budgeted positions:

- BIWW
- Building Maintenance
- Cemetery (1)
- Engineering
- Forestry (1)
- Sewer Maintenance (2)
- Streets & Traffic
- Water Distribution (2)
- WWTP (1)

Congratulations to the following new hires and staff for receiving promotions:

- None



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STATUS OF GRANT & LOAN APPLICATIONS

- Staff submitted 2 applications for MPO (ODOT Surface Transportation Project (STP)) funds. Two projects are on West Monroe (from Camp to Decatur and Broadway to Venice Rd. via Edgewater) If awarded, project(s) would take place in SFY 2026/27. **Awaiting full funding on Camp to Decatur Section, as it scored the best.**
- OPWC applications submitted on 9/9/2022 for two projects:
 - US-250 – **Milan Ave. Concrete work**
 - Superior St. – **Pavement Rehab**
- **Preparing grant and legislation for the Lake Erie Commission's "Coastal Resilience Grant" for Lion's park breakwall study and preliminary design. No matching funds for this portion of work.**



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DEPARTMENT OF COMMUNITY DEVELOPMENT

ECONOMIC DEVELOPMENT DIVISION

DONATIONS

NEW BUSINES

OLD BUSINESS

- Congratulations to Family Health Services on the completion earlier this summer of the expansion of their dental clinic at the Firelands Regional Medical Center South Campus. The \$1.6M expansion greatly increases the availability of dental services in Sandusky. The project was made possible in part by a grant from the Sandusky Economic Development Fund.

COMMUNITY DEVELOPMENT DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS

- Community development staff have commenced monitoring sessions as related to the CDBG Subrecipient Program. Staff are meeting with organizations receiving funding to learn about their program successes (and challenges) and to monitor compliance with grant agreements. Meetings are focused on a variety of areas that measure the grantee performance, financial management, and general organizational practices. While the intent is to monitor progress, these sessions allow staff to better understand the programs and projects grantees are operating and strengthen relationships among all participants.

COMMUNITY DEVELOPMENT PROJECTS



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PLANNING AND ZONING DIVISION

DONATIONS

NEW BUSINESS

- Planning Staff has been working with the City Manager and his team with Leadership Ohio to explore the idea of increasing Accessory Dwelling Units as a housing and aging in place strategy for the city. The group will give an informal presentation for discussion at the September 28th Planning Commission meeting.

OLD BUSINESS

PLANNING PROJECTS

ADDITIONAL INFORMATION

- The next **Arts and Culture Commission** meeting is scheduled for Tuesday, September 20th at 5:15 PM.
- The next **Landmark Commission** meeting is scheduled for Wednesday, September 21st at 5:00 PM.
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, October 20th at 4:30 PM. The September meeting has been cancelled.
- The next **Planning Commission** meeting is scheduled for Wednesday, September 28th at 5:00 PM.



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SANDUSKY TRANSIT SYSTEM

DONATIONS

NEW BUSINESS

OLD BUSINESS

- The needs assessment study of the Amtrak building conducted this year by AECOM is nearing the completion phase and representatives are scheduled to present their findings and recommendations at the City Planning Commission meeting held at City Hall on September 28th at 5:00pm. All are welcome to attend and AECOM presenters will be available for a question and answers session to follow the presentation.

RECREATION DIVISION

DONATIONS

- Sandusky Recreation was the recipient of a donation of one pool table, two ping pong tables and two football tables for use by youth and adults at the Mills School facility. One of the ping tables was donated by Ryan Whaley and one of the foosball tables was donated by Audra Seiler Rooker. The remaining pool table, ping pong table and foosball table were donated through a Facebook birthday fundraiser and a discounted sale at Downing Billiards, compliments of Carolyn Nath.

NEW BUSINESS

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