



## City Manager's Report

### City Commission meeting: Monday, October 10, 2022

#### **DONATIONS**

- Loris Printing has offered to replace the graphics on Sandusky Fire Department's fire safety house. They will be donating the materials and the labor to design and install the new graphics. This donation has an in-kind value of \$3,695.14. Thank you to Craig Hofer and the staff at Loris Printing for seeing the benefit that the fire safety house provides to this community and for their generous donation of time and expertise.
- The City of Sandusky Recreation Department would like to thank David Stedman for the \$500 donation to the Red Popcorn Wagon fund. The donation was given in the name of Lynne Nota (Grathwol) Stedman and will be deposited into the endowment account for the wagon.

#### **NEW & OLD BUSINESS**

##### **POLICE**

- Sandusky Police are currently collecting new coats, hats, and gloves in sizes infant to adult 2XL. Our Community Impact Officers will deliver these to members of the Southside Enrichment and Empowerment group in December so they can be given to children in need.

##### **FIRE**

- The Sandusky Fire Department was awarded \$661.23 for the 2022-2023 Ohio Emergency Medical Services (EMS) Grant Program through the Department of Public Safety, Division of Emergency Medical Services. Approval for the grant was received back in March 2022. The funds will be used for the purchase of EMS equipment and supplies. The amount granted is much smaller than previous years because of Covid funds that public safety had received.

##### **PUBLIC WORKS**

- The Columbus Avenue lift station has suffered some structural damage resulting from the train derailment over the weekend. Norfolk Southern said that the City could hire a contractor to secure the building for safety and perform the necessary emergency structural and electrical repairs with full reimbursement from Norfolk Southern. I am requesting a motion granting permission to expend sewer funds to perform these repairs that will be determined by the City and the selected contractor.



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- Mosser has mobilized to begin interior demolition activities on the first and second floors of the former administration wing at the Justice Center. The public should still enter and exit through the existing public entrance by the parking lot. Access to the sailing club will be maintained through this phase which is expected to last into spring or summer of 2023.
- We would like to extend a huge “thank you” once again to the Sandusky Gentleman’s Club for their help at the City Wide Clean-up.
- Streets and Traffic staff will begin city-wide leaf collection on November 14. Once finalized, the schedule will be posted on the City’s website and social media pages. There will be a drop-off area for bagged leaves near the Marquette Drive entrance to the City Service Center, starting October 24 through Friday, January 20. For questions about the City’s Leaf Collection Program, call 419.627.5884.
- In preparation for the holiday season, Horticulture staff have started to remove flowering planters in various locations throughout the downtown business district and waterfront. In coming weeks, they will begin stringing lights in Washington Park and hanging light pole garlands and banners along Downtown streets in coming weeks.

#### PLANNING

- Work is nearly completed on the City’s first ArtBox project, funded by the Public Arts & Culture Fund. Darlene Wood, a local artist, has transformed the utility box at the intersection of Cleveland Road and Sycamore Line into an art piece telling the story about Sandusky’s Little Italy neighborhood. There is funding available for five more ArtBox projects and we encourage local artists to apply. Visit the Public Art page on the city website to learn more.

#### RECREATION

- The sixth annual Race before The Game is scheduled for Saturday, November 26 at 9:00 a.m. at Cameo Pizza near Central Park. Ohio State and Michigan fans can run or walk their respective courses through the streets of Sandusky to complete the script Ohio or Block M routes. Race Day registration is available at 8:00 a.m. the morning of the event or online sign ups are available at [www.runsignup.com/RaceBeforetheGame](http://www.runsignup.com/RaceBeforetheGame) .



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**POLICE DEPARTMENT**

**DONATIONS**

**NEW BUSINESS**

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**OLD BUSINESS**



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**FIRE DEPARTMENT**

**DONATIONS**

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**NEW BUSINESS**

**OLD BUSINESS**



**City Manager's Report  
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**FINANCE DEPARTMENT**

**DONATIONS**

**OLD BUSINESS**

**NEW BUSINESS**

**GENERAL INFORMATION**



**City Manager's Report**  
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**PUBLIC WORKS**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**

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- We would like to extend a huge “thank you” once again to the Sandusky Gentleman’s Club for their help at Dump Day.
- Streets and Traffic staff will begin city-wide leaf collection on November 14. Once finalized, the schedule will be posted on the City’s website and social media pages. There will be a drop-off area for bagged leaves near the Marquette Drive entrance to the City Service Center, starting October 24 through Friday, January 20. For questions about the City’s Leaf Collection Program, call 419.627.5884.
- In preparation for the holiday season, Horticulture staff have started to remove flowering planters in various locations throughout the downtown business district and waterfront. In coming weeks, they will begin stringing lights in Washington Park and hanging light pole garlands and banners along Downtown streets in coming weeks.

**COMPLETED PROJECTS**

**CONSTRUCTION PROJECTS**

- Columbus Lift Station Improvements
  - Contractor: All Phase
  - Contract Amount: \$312,895.00
  - Construction Completion: December 16, 2022, due to long lead times on delivery of generator (39 weeks).
  - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.
  - Ohio Edison has set a new pole & transformers for proposed electrical upgrades
  - Revised delivery date of generator is January of 2023



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- Emergency Generator at WWTP
  - Contractor: Mosser Construction
  - Contract Amount: \$485,000
  - Construction Completion: Fall 2022
  - The existing 750 KW generator that operates the ultraviolet disinfection system, two effluent pumps, a 120-volt control panel, and a process gate the wastewater treatment plant failed on September 1, 2021. This project consists of rebuilding the failed engine along with disconnecting, hauling, reconnecting, testing, and potential temporary rental are all included in this project.
  
- Justice Center
  - Contractor: Mosser Construction
  - Contract Amount: \$10,623,800
  - Construction Completion Date: March 22, 2024
  - Inspection Consultant: Richard L. Bowen & Associates, LLC
  - Inspection Contract Amount: \$547,072
  - Reconstruction of the 222 Meigs Street facility into the Justice Center to house Sandusky Police Department and Sandusky Municipal Court
  
  - RTU Contractor for Standalone: Gundlach Sheet Metal Works, Inc.
  - RTU Contract Amount: \$71,400.00
  - RTU Construction Completion Date: March 31, 2023
  - An air-handling roof-top unit failed prior to completion of design for the Justice Center and is being replaced under separate contract. The specified unit will be part of the new facility design
  
  - Furniture Supplier: oSupplies
  - Furniture Contract Amount: Not to Exceed \$375,000
  - City will be working with OSupplies to supply furniture for the facility where existing furniture cannot be reused.
  
- 2022 Local Street Resurfacing
  - Contractor: Precision Paving
  - Contract Amount: \$1,794,328.35
  - Construction Completion: September 5, 2022
  - The project will include over 7 miles of local streets and approximately 78 blocks throughout most neighborhoods.
  - **Catch Basin adjustment work continues.**



## City Manager's Report

### City Commission meeting: Monday, October 10, 2022

- Meigs Street Reconstruction
  - Contractor: Underground Utilities Inc.
  - Contract Amount: \$1,808,344.80
  - Construction Completion: October 28, 2022
  - Inspection Services: K.E. McCartney
  - Inspection Contract Amount: \$180,587.00
  - **Paving of the bikepath continues the week of 10/3. The surface paving of the roadway is slated for 10/25, with striping wrapping up the work on 10/30.**
  
- Pelee Islander Stop Piles Project
  - Contractor: Toledo Caisson Corp
  - Contract Amount: \$163,000
  - Completion Date: August 30, 2022
  - Installation of two stop piles and a rubber bumper (provided by ferry operator) in the slip on the west side of the Jackson Street Pier to accommodate the Pelee Islander. This is needed for safety when loading and unloading vehicles.
  - **Change Order forthcoming.**
  
- Perkins Avenue Waterline replacement and Roadway Improvement Project
  - Contractor: TBD (Bid Date: October 6)
  - Contract Amount: TBD, Engineers Est. \$5,300,000
  - Inspection: In-House
  - Contract Amount: TBD
  - Construction Completion: **12-1-2023**
  - Construction anticipated to begin **December 2022**
  - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52<sup>nd</sup>. Replacing bad sidewalks and curbs along this segment also.
  
- Service Center Roof, Gutters, Downspouts, Façade, & Masonry
  - Contractor: Garland Inc.
  - Contract Amount: \$530,000
  - Completion Date: Summer of 2022
  - Sealing and coating of roof at service center, install gutters and downspouts, upgrade roof hatch and safety rails.
  - Roof work begins in July.
  - Gutters, downspouts, safety rails and roof hatch are complete.
  - Roof sealing complete. Façade work to begin soon. **Power washing and tuck pointing to start 9/26/22.**





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### City Commission meeting: Monday, October 10, 2022

- **2022 Sidewalk Project**
  - **Contractor: Kreimes Company**
  - **Construction Cost: \$121,116.33**
  - **Completion Date: October 20, 2022**
  - This will resume the recent residential and City sidewalk program where there is a backlog of safety-priority areas.
  
- Emergency Purchase & Installation of new VFD for High Service Pump #5 at BIWW
  - Contractors: Rexel and Fresch Electric
  - Contract amount: \$75,903.00
  - Completion date: Summer 2022
  - Emergency legislation has been prepared for purchase of VFD for High Service Pump #5 which has failed-power outage occurred at BIWW plant on Friday, December 17<sup>th</sup> and the VFW is not operable.
  - **VFD was installed in the summer, currently working on system integration with the existing pump.**
  
- 2022 VFD Project at BIWW
  - Contractor: All Phase
  - Contract amount: \$271,920.00
  - Completion date: March 24, 2023
  - Replacement of five existing variable frequency drives
  - **Submittals for VFDs were approved**
  
- Tiffin Avenue 12" Watermain Lining
  - Contractor: FER-PAL Construction USA LLC
  - Construction Cost: \$374,984.00
  - Completion date: December 16, 2022
  - Project Description: proposed slip lining 12" DIP waterline on the east side of Tiffin Avenue north of Venice Road intersection to just south of Broadway Street.
  - **Preconstruction meeting held 10/4/22, submittals are under review**
  
- Warren Street Reconstruction
  - Contractor: TBD
  - Contract Amount: TBD (EST. \$2,725,199.55)
  - Completion Date: December 2023 (Bid Dec 2022)
  - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.
  - **Bidding will follow the Perkins Ave. Project to use unit pricings from that bid.**



## City Manager's Report

### City Commission meeting: Monday, October 10, 2022

- 2022 CDBG Street Rehabilitation
  - Contractor: Precision Paving Inc.
  - Contract Amount: **\$207,827.00**
  - Completion Date: November 19, 2022
  - This project will resurface eleven blocks totaling over three quarters of a mile (10 segments) of roadway throughout the CDBG-eligible areas within the City. Cannot be awarded until July 1, due to the State Fiscal Year (SFY) calendar.
  
- 2022 CDBG Parking Lot Paving
  - Contractor: Smith Paving and Excavating
  - Contract Amount: \$39,642
  - Completion Date: June 1, 2023
  - This project will resurface Daly's parking lot and add landscaped islands. Overall project potential to add 6 parking spaces. **Light pole bases and conduit have been installed by City staff, awaiting opening in schedule of concrete contractor.**
  
- **WWTP Secondary Digester #3 Cleaning**
  - **Contractor: TBD**
  - **Engineer's Estimate: \$80,000**
  - **Contract Amount: \$TBD**
  - **Completion date: TBD**
  - **Sludge cleaning and disposal of Secondary Digester #3.**
  - **Permission to bid will be sent to city commission October 10th.**
  - **The cleaning of the digester will be done in conjunction of the replacement of the Dystor Unit (Not to Exceed Cost of \$570,000) This item was discussed at City Commission on 9/12/22 on an emergency basis.**

### DESIGN PROJECTS

- Cleveland Road Safety Project
  - Consultant: American Structurepoint
  - Feasibility Study & Preliminary Design: \$263,615.00
  - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
  - Design Completion: November 2023
  - Construction proposed for CY 2024
  - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
  - **Public feedback and commentary has received formal responses.**



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- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave) PID 113959
  - Consultant: Bramhall Engineering & Surveying Company
  - Contract Amount: TBD
  - Design Completion: August 5, 2024
  - Total Project estimate: \$561,275
  - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
  - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's
  - Construction anticipated in spring of 2025
  
- East Water Street Reconstruction
  - Consultant: EDG
  - Contract Amount: \$85,856.00 (Amendment #1 to Sandusky Bay Pathway)
  - Design Completion Date: April 2023
  - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected in July of 2023.
  
- Hayes Avenue Corridor Safety Project
  - Consultant: Carpenter Marty
  - Contract Amount: \$306,833.27
  - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations. All work will be based on traffic analysis as approved by ODOT. Carpenter Marty is reviewing signal warrants at Hayes & Osborne intersection.
  - Construction is estimated to begin April 2023
  
- The Landing – Final Design & Permitting
  - Consultant: Environmental Design Group
  - Contract Amount: \$2,057,845.73
  - Design Completion Date: April 2023
  - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.



## City Manager's Report

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- **Staff is working with the property owner and prospective purchaser to obtain the final easement required for the project.**
- **Staff is working with ODOT to establish a mutually-agreeable schedule and to split this project along appropriate boundaries to accommodate federal funding that has been allocated for all of pathway between Rye Beach Road and Cedar Point Drive.**
  
- **Meadowood Subdivision Sidewalk Project**
  - Consultant: In-house design
  - Contract Amount: TBD
  - Design Completion: TBD
  - Total Project estimate: \$193,253
  - LPA Project PID-117271
  - This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
  - Construction anticipated in spring of 2024
  
- **Mills Street High-Rate Treatment**
  - Consultant: Stantec
  - Total Design & Evaluation Cost: \$2,031,311.84
  - Design Completion: October 2022
  - Construction anticipated for January 2023 – October 2024
  - Total construction cost anticipated to be around \$30M.
  - As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with the local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site.



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- Monroe Street Reconstruction (Decatur Street to Meigs)
  - Consultant (Survey only): Bramhall Engineering, Avon, Ohio
  - Design Consultant: In-house design
  - Construction estimate: \$949,283.47, total project cost \$1,044,212.1
  - LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
  - This project involves ADA compliant curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
  - Construction anticipated in spring of 2023
  
- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
  - Consultants: Mott MacDonald
  - Contract Amount: 150,500
  - Design Completion: October 1, 2024
  - LPA Project PID 113957; ERI-CR-0500-01.37
  - Total Project Est: \$837,844
  - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
  - Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.
  
- **Monroe Street (West) Improvement Project (Camp Street to Decatur St.)**
  - Consultants: TBD
  - Contract Amount: TBD **(Est. \$210,462.00)**
  - Design Completion: TBD
  - LPA Project PID: TBD
  - Total Project Est: **\$1,134,328.00**
  - This project addresses roadway and drainage from Camp Street to Decatur Street. Project was awarded ODOT funding for FY 2026. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.



## City Manager's Report

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- Sandusky Bay Pathway Acquisition and Partial Design
  - Consultant: Environmental Design Group
  - Contract amount: \$2,092,513.00
  - Completion date: Spring 2023
  - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
  - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
  - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
  - Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
  - The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.
  
- Water Model Update
  - Consultant: Stantec
  - Design Contract Amount: \$180,031.00
  - Completion date: **December 1, 2022**
  - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.

#### **ADDITIONAL INFORMATION**

Vacancies and budgeted positions:

- BIWW
- Building Maintenance
- Cemetery
- Engineering
- Forestry (1)
- Sewer Maintenance (2)
- Streets & Traffic
- Water Distribution (2)
- WWTP (1)

Congratulations to the following new hires and staff for receiving promotions:

- None



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### **STATUS OF GRANT & LOAN APPLICATIONS**

- OPWC applications submitted on 9/9/2022 for two projects:
  - US-250 – Milan Ave. Concrete work
  - Superior St. – Pavement Rehab
- Lake Erie Commission's "Coastal Resilience Grant" for Lion's park breakwall study and preliminary design. No matching funds for this portion of work. Award notifications are expected December, 2023.
- Staff submitted an application to the US DOT through the Safe Streets for All program that would allow a multi-modal mobility study to be implemented city-wide. Award notifications are expected by January 2023



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**COMMUNITY DEVELOPMENT**

**COMMUNITY DEVELOPMENT**

**DONATIONS**

**NEW BUSINESS**

- Qualifications from consultant(s) for Brownfields Community Wide Assessment grant are due Friday October 7. Qualifications will be reviewed by a 3-person team and scored against criteria included in the RFQ. A recommendation for selection will be forthcoming.
- Qualifications from real estate brokers to promote land available for single family new construction development are due Friday October 14. Qualifications will be reviewed by staff and scored against criteria included in the RFQ. A recommendation for selection will be forthcoming.
- RFP for Developers will be released in the coming weeks for city owned property in the vicinity of Warren and E. Washington. Roughly 1.75 acres of land is available for developers to put forward their concepts for consideration.

**OLD BUSINESS**

**COMMUNITY DEVELOPMENT PROJECTS**

- **Environmental:**
- **Demolition:**





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**PLANNING DEPARTMENT**

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**OLD BUSINESS**

**PLANNING PROJECTS**

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**ADDITIONAL INFORMATION**

- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, October 20th at 4:30 PM. The September meeting has been cancelled.
- The next **Planning Commission** meeting is scheduled for Wednesday, September 28th at 5:00 PM.

**SANDUSKY TRANSIT SYSTEM**

**DONATIONS**

**NEW BUSINESS**

- The consultant team from AECOM presented their initial findings and preliminary recommendations for improvements to the City Transit Station on Depot Street at the Planning Commission meeting on September 28. A copy of the presentation is available upon request. The full study is scheduled to be completed by the end of the year.



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**SANDUSKY TRANSIT SYSTEM**

**DONATIONS**

**NEW BUSINESS**

**OLD BUSINESS**

**RECREATION DEPARTMENT**

**DONATIONS**

**OLD BUSINESS**

**NEW BUSINESS**

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