



City Manager's Report

City Commission meeting: Monday, October 24, 2022

DONATIONS

- Thank you to Sandusky resident, Tom Patterson and Barnes Nursery of Huron for the coordination and donation of the tree that will illuminate Schade-Mylander Plaza throughout the holiday season. The tree will arrive Downtown during the first week in November.
- Thank you to Karen Bennett who donated \$400 to the Memorial Tree Fund at Oakland Cemetery. A silver maple will be planted this fall to honor members of the Good and Brownell families.

NEW & OLD BUSINESS

ADMINISTRATION

- I would like to request a motion to affirm the reappointment of Dr. Richard Keller to the Erie County Board of Health. Dr. Keller's re-appointment would begin January 1, 2023 for a five-year term.
- There has been a recent vacancy on the Housing Appeals Board. If interested in serving on this board complete an application and submit to the City Commission Clerk, Cathy Myers, at CommissionClerk@cityofsandusky.com A fillable form can be found on the city website, www.cityofsandusky.com under Boards and Commissions. Any questions can be directed to Ms. Myers at 419-627-5850.
- While construction activity is taking place at the Justice Center that will interrupt daily activities of the Courts for two weeks, there will be a temporary relocation of the Sandusky Municipal Court to the Commission Chambers at City Hall, 240 Columbus Ave, Sandusky OH from October 31, 2022 thru November 11, 2022. More information will be posted on the city and court's websites.

POLICE

- Just a reminder that SPD is collecting new coats, hats, and gloves in sizes infant to adult 2XL. Our Community Impact Officers will deliver these to members of the Southside Enrichment and Empowerment group in December so they can be given to children in need.



City Manager's Report

City Commission meeting: Monday, October 24, 2022

PUBLIC WORKS

- The drop-off area for bagged leaves is now open and located near the Marquette Drive entrance to the City Service Center. For questions about the City's curbside Leaf Collection Program, visit our website or call 419.627.5884.

PLANNING

- A video summary of the South Side Plan progress has been posted on our City YouTube page. We invite commissioners to view the video and share the link with the community. The link and more information on the planning process can be found at cityofsandusky.com/southsideplan



City Manager's Report
City Commission meeting: Monday, October 24, 2022

POLICE DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS

- Just a reminder that we are collecting new coats, hats, and gloves in sizes infant to adult 2XL. Our Community Impact Officers will deliver these to members of the Southside Enrichment and Empowerment group in December so they can be given to children in need.



**City Manager's Report
City Commission meeting: Monday, October 24, 2022**

FIRE DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS



City Manager's Report
City Commission meeting: Monday, October 24, 2022

FINANCE DEPARTMENT

DONATIONS

OLD BUSINESS

NEW BUSINESS

GENERAL INFORMATION



City Manager's Report
City Commission meeting: Monday, October 24, 2022

PUBLIC WORKS

DONATIONS

- Thank you to Sandusky resident, Tom Patterson and Barnes Nursery of Huron for the coordination and donation of the tree that will illuminate Schade-Mylander Plaza throughout the holiday season. The tree will arrive Downtown during the first week in November.
- Thank you to Karen Bennett who donated \$400 to the Memorial Tree Fund at Oakland Cemetery. A silver maple will be planted this fall to honor members of the Good and Brownell families.

NEW BUSINESS

OLD BUSINESS

- The drop-off area for bagged leaves is now open and located near the Marquette Drive entrance to the City Service Center. For questions about the City's curbside Leaf Collection Program, visit our website or call 419.627.5884.

COMPLETED PROJECTS

- Pelee Islander Stop Piles Project
 - Contractor: Toledo Caisson Corp
 - Original Contract Amount: \$163,000.00
 - Final Contract Amount: \$182,727.25

CONSTRUCTION PROJECTS

- Columbus Lift Station Improvements
 - Contractor: All Phase
 - Contract Amount: \$312,895.00
 - Construction Completion: December 16, 2022, due to long lead times on delivery of generator (39 weeks).
 - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.
 - Ohio Edison has set a new pole & transformers for proposed electrical upgrades
 - Revised delivery date of generator is January of 2023
 - **Due to the train derailment, the station is currently being evaluated.**



City Manager's Report

City Commission meeting: Monday, October 24, 2022

- Mills Street High-Rate Treatment
 - **Contractor: TBD (Bid date: December)**
 - **Contract Amount: TBD (Engineer's Estimate: \$33.5M)**
 - **Completion Date: October 2024**
 - **Inspection: City staff & Stantec**
 - **Inspection Amount: TBD**
 - As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with the local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site.

- Emergency Generator at WWTP
 - Contractor: Mosser Construction
 - Contract Amount: \$485,000
 - Construction Completion: Fall 2022
 - The existing 750 KW generator that operates the ultraviolet disinfection system, two effluent pumps, a 120-volt control panel, and a process gate the wastewater treatment plant failed on September 1, 2021. This project consists of rebuilding the failed engine along with disconnecting, hauling, reconnecting, testing, and potential temporary rental are all included in this project.

- Justice Center
 - Contractor: Mosser Construction
 - Contract Amount: \$10,623,800
 - Construction Completion Date: March 22, 2024
 - Inspection Consultant: Richard L. Bowen & Associates, LLC
 - Inspection Contract Amount: \$547,072
 - Reconstruction of the 222 Meigs Street facility into the Justice Center to house Sandusky Police Department and Sandusky Municipal Court



City Manager's Report

City Commission meeting: Monday, October 24, 2022

- RTU Contractor for Standalone: Gundlach Sheet Metal Works, Inc.
- RTU Contract Amount: \$71,400.00
- RTU Construction Completion Date: March 31, 2023

- An air-handling roof-top unit failed prior to completion of design for the Justice Center and is being replaced under separate contract. The specified unit will be part of the new facility design

- Furniture Supplier: oSupplies
- Furniture Contract Amount: Not to Exceed \$375,000
- City will be working with oSupplies to supply furniture for the facility where existing furniture cannot be reused.

- 2022 Local Street Resurfacing
 - Contractor: Precision Paving
 - Contract Amount: \$1,794,328.35
 - Construction Completion: September 5, 2022
 - The project will include over 7 miles of local streets and approximately 78 blocks throughout most neighborhoods.
 - **Catch Basin adjustment work continues.**

- Meigs Street Reconstruction
 - Contractor: Underground Utilities Inc.
 - Contract Amount: \$1,808,344.80
 - Construction Completion: November 4, 2022
 - Inspection Services: K.E. McCartney
 - Inspection Contract Amount: \$180,587.00
 - **The surface paving of the roadway is slated for 11/2.**

- Perkins Avenue Waterline replacement and Roadway Improvement Project
 - Contractor: **Speer Bros. Inc.**
 - Contract Amount: **\$5,411,227.34**
 - Inspection: In-House
 - Construction Completion: 12-1-2023
 - Construction anticipated to begin: December 2022
 - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52nd. Replacing bad sidewalks and curbs along this segment also.
 - **Contract award and loan legislation is forthcoming.**



City Manager's Report

City Commission meeting: Monday, October 24, 2022

- Service Center Roof, Gutters, Downspouts, Façade, & Masonry
 - Contractor: Garland Inc.
 - Contract Amount: \$530,000
 - Completion Date: Summer of 2022
 - Sealing and coating of roof at service center, install gutters and downspouts, upgrade roof hatch and safety rails.
 - **All work elements are complete, working on punchlist items.**

- **2022 Sidewalk Project**
 - **Contractor: Kreimes Company**
 - **Construction Cost: \$121,116.33**
 - **Completion Date: October 20, 2022**
 - This will resume the recent residential and City sidewalk program where there is a backlog of safety-priority areas.

- Emergency Purchase & Installation of new VFD for High Service Pump #5 at BIWW
 - Contractors: Rexel and Fresch Electric
 - Contract amount: \$75,903.00
 - Completion date: Summer 2022
 - Emergency legislation has been prepared for purchase of VFD for High Service Pump #5 which has failed-power outage occurred at BIWW plant on Friday, December 17th and the VFW is not operable.
 - **VFD was installed in the summer and appears to be working correctly with some fine tuning being finalized.**

- 2022 VFD Project at BIWW
 - Contractor: All Phase
 - Contract amount: \$271,920.00
 - Completion date: March 24, 2023
 - Replacement of five existing variable frequency drives
 - **Submittals for VFDs were approved, tentative delivery date for VFDs to be mid-December 2022**



City Manager's Report

City Commission meeting: Monday, October 24, 2022

- Tiffin Avenue 12" Watermain Lining
 - Contractor: FER-PAL Construction USA LLC
 - Construction Cost: \$374,984.00
 - Completion date: December 16, 2022
 - Project Description: proposed slip lining 12" DIP waterline on the east side of Tiffin Avenue north of Venice Road intersection to just south of Broadway Street.
 - **Monday, October 19, 2022-Contractor has mobilized and is onsite. Access pits have been excavated, work will continue for the next few weeks**

- Warren Street Reconstruction
 - Contractor: TBD
 - Contract Amount: TBD (EST. \$2,725,199.55)
 - Completion Date: December 2023 (Bid Dec 2022)
 - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.
 - **Because of the volatility in the pipe and material markets, staff is currently updating the engineer's estimate based on recent Perkins Ave. project items' unit pricing.**

- 2022 CDBG Street Rehabilitation
 - Contractor: Precision Paving Inc.
 - Contract Amount: \$207,827.00
 - Completion Date: November 19, 2022
 - This project will resurface eleven blocks totaling over three quarters of a mile (10 segments) of roadway throughout the CDBG-eligible areas within the City. Cannot be awarded until July 1, due to the State Fiscal Year (SFY) calendar.
 - **Paving to be completed by 10/21, weather pending.**

- 2022 CDBG Parking Lot Paving
 - Contractor: Smith Paving and Excavating
 - Contract Amount: \$39,642
 - Completion Date: June 1, 2023 – **It is anticipated that this project will be completed in the spring because timing of concrete and asphalt won't allow for this construction season**
 - This project will resurface Daly's parking lot and add landscaped islands. Overall project potential to add 6 parking spaces. **Light pole bases and conduit have been installed by City staff, awaiting opening in schedule of concrete contractor.**



City Manager's Report

City Commission meeting: Monday, October 24, 2022

- **WWTP Secondary Digester #3 Cleaning**
 - Contractor: TBD
 - Engineer's Estimate: \$80,000
 - Contract Amount: \$TBD
 - Completion date: TBD
 - Sludge cleaning and disposal of Secondary Digester #3.
 - **Project is currently out to bid, bids are due on October 27th.**
 - The cleaning of the digester will be done in conjunction of the replacement of the Dystor Unit (Not to Exceed Cost of \$570,000) This item was discussed at City Commission on 9/12/22 on an emergency basis.

- **Monroe Street Reconstruction (Decatur Street to Meigs)**
 - Consultant (Survey only): Bramhall Engineering, Avon, Ohio
 - Design Consultant: In-house design
 - Construction estimate: \$949,283.47, total project cost \$1,044,212.1
 - LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
 - This project involves ADA compliant curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
 - Construction anticipated in spring of 2023

- **Monroe Street (West) Drainage Project (Decatur to Fulton St.)**
 - **Contractor: TBD**
 - **Contract Amount: \$TBD (\$108,810 EST.)**
 - **Completion Date: April 1, 2023**
 - **This project addresses roadway and drainage from Decatur to Central Ave. on W. Monroe St. Said project will convey runoff Westerly in a dedicated storm sewer pipe.**
 - **Regular and historic flooding reports come from this very area.**

- **Bardshar Drainage Project**
 - **Contractor: TBD**
 - **Contract Amount: \$TBD (\$70,000 EST.)**
 - **Completion Date: October, 2023**
 - **County Engineers – led and designed for City drainage on Bardshar Rd. South of the Winery.**
 - **The roadway in this area has deep ditches, which create unstable shoulders for the pavement.**



City Manager's Report

City Commission meeting: Monday, October 24, 2022

- Hayes Avenue Corridor Safety Project
 - Consultant: Carpenter Marty
 - Contract Amount: \$306,833.27
 - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations. All work will be based on traffic analysis as approved by ODOT. Carpenter Marty is reviewing signal warrants at Hayes & Osborne intersection.
 - Construction is estimated to begin April 2023

DESIGN PROJECTS

- Cleveland Road Safety Project
 - Consultant: American Structurepoint
 - Feasibility Study & Preliminary Design: \$263,615.00
 - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
 - Design Completion: November 2023
 - Construction proposed for CY 2024
 - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
 - Public feedback and commentary has received formal responses.

- Cleveland Road Safety Project
 - Consultant: American Structurepoint
 - Feasibility Study & Preliminary Design: \$263,615.00
 - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
 - Design Completion: November 2023
 - Construction proposed for CY 2024
 - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.
Public feedback and commentary has received formal responses.



City Manager's Report

City Commission meeting: Monday, October 24, 2022

- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave) PID 113959
 - Consultant: Bramhall Engineering & Surveying Company
 - Contract Amount: TBD
 - Design Completion: August 5, 2024
 - Total Project estimate: \$561,275
 - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
 - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's
 - Construction anticipated in spring of 2025

- East Water Street Reconstruction
 - Consultant: EDG
 - Contract Amount: \$85,856.00 (Amendment #1 to Sandusky Bay Pathway)
 - Design Completion Date: April 2023
 - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected in July of 2023.

- The Landing – Final Design & Permitting
 - Consultant: Environmental Design Group
 - Contract Amount: \$2,057,845.73
 - Design Completion Date: April 2023
 - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
 - **Staff is working with ODOT to establish a mutually-agreeable schedule and to split this project along appropriate boundaries to accommodate federal funding that has been allocated for all of pathway between Rye Beach Road and Cedar Point Drive.**



City Manager's Report City Commission meeting: Monday, October 24, 2022

- Meadowood Subdivision Sidewalk Project
 - Consultant: In-house design
 - Contract Amount: TBD
 - Design Completion: TBD
 - Total Project estimate: \$193,253
 - LPA Project PID-117271
 - This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
 - Construction anticipated in spring of 2024

- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
 - Consultants: Mott MacDonald
 - Contract Amount: \$150,500
 - Design Completion: October 1, 2024
 - LPA Project PID 113957; ERI-CR-0500-01.37
 - Total Project Est: **\$1,589,298.64**
 - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.
 - **Stage 1 design complete.**

- **Monroe Street (West) Improvement Project (Camp Street to Decatur St.)**
 - Consultants: TBD
 - Contract Amount: TBD (**Est. \$210,462.00**)
 - Design Completion: TBD
 - LPA Project PID: TBD
 - Total Project Est: **\$1,134,328.00**
 - This project addresses roadway and drainage from Camp Street to Decatur Street. Project was awarded ODOT funding for FY 2026. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - **Recently awarded ODOT funds, via the MPO for this project.**
 - **Scope of Services prepared for ODOT, precursor to selecting a design firm.**



City Manager's Report

City Commission meeting: Monday, October 24, 2022

- Sandusky Bay Pathway Acquisition and Partial Design
 - Consultant: Environmental Design Group
 - Contract amount: \$2,092,513.00
 - Completion date: Spring 2023
 - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
 - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
 - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
 - Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
 - The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.

- Water Model Update
 - Consultant: Stantec
 - Design Contract Amount: \$180,031.00
 - Completion date: **December 1, 2022**
 - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.

ADDITIONAL INFORMATION

Vacancies and budgeted positions:

- | | |
|------------------------|--------------------------|
| • BIWW | • Sewer Maintenance (2) |
| • Building Maintenance | • Streets & Traffic |
| • Cemetery | • Water Distribution (2) |
| • Engineering | • WWTP (1) |
| • Forestry (1) | |

Congratulations to the following new hires and staff for receiving promotions:

- None



City Manager's Report City Commission meeting: Monday, October 24, 2022

STATUS OF GRANT & LOAN APPLICATIONS

- OPWC applications submitted on 9/9/2022 for two projects:
 - US-250 – Milan Ave. Concrete work – **highest scoring project at County level in 3 years.**
 - Superior St. – Pavement Rehab
- Lake Erie Commission's "Coastal Resilience Grant" for Lion's park breakwater study and preliminary design. No matching funds for this portion of work. Award notifications are expected December, 2022.
- Staff submitted an application to the US DOT through the Safe Streets for All program that would allow a multi-modal mobility study to be implemented city-wide. Award notifications are expected by January 2023



City Manager's Report
City Commission meeting: Monday, October 24, 2022

DEPARTMENT OF COMMUNITY DEVELOPMENT

ECONOMIC DEVELOPMENT DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS

- The Greater Sandusky Partnership hosted a Fall Symposium on October 13. The event included numerous discussions and presentations on ways to grow the regional population and economy. Thank you to all of the attendees, presenters and organizers of this important event.

COMMUNITY DEVELOPMENT DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS

- The city received eight responses to RFQ for consultant services. Qualifications have been reviewed by a three-person team. Department leadership will interview the top firms based on scoring toward making recommendation for firm(s) to retain for services.
- The city received five responses to RFQ for real estate brokerage services. Qualifications are being reviewed by a three-person team that will make recommendations based on an established scoring criteria for firm to be retained for services.
- City of Sandusky will be issuing an RFP for developers for two sites in the area of E. Market and Warren Street. A combined total of near 1.75 acres is available for residential development. The site is a former manufacturing site, currently zoned Commercial Service, with Phase I and II environmental assessment reports complete. The parcels are bound by E. Washington and Warren Streets in an area of multiple new single-family homes. General development objectives are for a new construction housing project that maximizes the use of the space being offered for sale. Proposals should feature design elements that are sustainable and innovative and should consider existing housing types and styles as well as an aspect of affordability.

COMMUNITY DEVELOPMENT PROJECTS



City Manager's Report
City Commission meeting: Monday, October 24, 2022

PLANNING AND ZONING DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS

PLANNING PROJECTS

- A video summary of the South Side Plan progress has been posted on our City YouTube page. We invite commissioners to view the video and share the link with the community. The link and more information on the planning process can be found at cityofsandusky.com/southsideplan

Additional Information:

- The next **Planning Commission** meeting is scheduled for Wednesday, October 26th at 5:00 PM.
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, November 17th at 4:30 PM.

SANDUSKY TRANSIT SYSTEM

DONATIONS

NEW BUSINESS

- As of the end of the 3rd Quarter, Sandusky Transit had provided a total of 322,871 passenger rides without a single recorded safety incident or infraction for the year. That is an increase in ridership of roughly 25% year over year (2021-2022). Staff continues to prepare the budget and operations plan for 2023 and is working to issue a Request for Proposals in early November for a transit operations provider.

OLD BUSINESS

RECREATION DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS