



City Manager's Report

City Commission meeting: Monday, November 14, 2022

DONATIONS

- The City of Sandusky Recreation Department would like to thank Sandusky Witches Walk for the \$6,125 donation for providing internet for Mills Rec Center for a year. This will also cover the purchase of a desktop so leaders can help check grades and also be able to sign up youth for programming.
- The City of Sandusky Recreation Department would like to thank Sam's Club #4962 for their community grant donation of \$5,000. This will be used for our out of school Mills program. This will supplement our educational materials that we use with the program participants with a focus on diversity and homework assistance.
- The City of Sandusky Recreation Department would like to thank Erie Metroparks for their donation of 6 bags of candy. The candy was used for Trick or Treat and Halloween bags for Out of School Mills Program
- The City of Sandusky Recreation Department would like to thank Barnes Nursery for their donation of 24 pumpkins for the 16th annual downtown trick or treat pumpkin drop.
- They City of Sandusky Recreation Department would like to than Isaac and Cristina Hurst for the donation of a 70 inch TV for the Rec Room at Mills.
- The City of Sandusky Recreation Department would like to thank Sandusky City Schools for their donation of 36 basketballs for the gym at Mills.

NEW & OLD BUSINESS

FINANCE

- The first draft of the 2023 budget is available on the City's website, under the Finance Department page. Once final adjustments are made to the budget, it will be presented to the City Commission in December.

PUBLIC WORKS

- Staff has been working diligently with Norfolk Southern as they perform the structural repairs on the Columbus Avenue overpass, the safety repairs on the abutment walls and the mechanical repairs to the lift station so the road can be opened. Unfortunately, this process has been moving much slower than we would like.



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COMMUNITY DEVELOPMENT

- The City of Sandusky has received notification of satisfactory performance from the Department of Housing and Urban Development regarding their 2021 Consolidated Annual Performance and Evaluation Report (CAPER) Program Year 2021. As a result of this the city is eligible to continue receiving and administering CDBG funds for the next program year.

PLANNING DEPARTMENT

- The first public meeting to discuss the design for the Sandusky Action Sports Park (which is the area currently known as the Skate Park and Pump Track) will be held this week. The meeting will be open house format, from 5:00 pm to 6:30 pm at Mylander Pavilion on West Shoreline Drive this Thursday, November 17th. Please join us to share your thoughts and help shape the design for this exciting new all-wheel facility! An online survey is also available on our website and social media.

RECREATION

- Registration is still open for the Race before The Game on Saturday, November 26 at 9:00 a.m. at Cameo Pizza near Central Park. Buckeye Broadband has agreed to be a major sponsor for this year's event. Race Day registration is available at 8:00 a.m. the morning of the event or online registration is still available at www.runsignup.com/RaceBeforetheGame .



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POLICE DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS

- Just a reminder that we are collecting new coats, hats, and gloves in sizes infant to adult 2XL. Our Community Impact Officers will deliver these to members of the Southside Enrichment and Empowerment group in December so they can be given to children in need.



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FIRE DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS



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FINANCE DEPARTMENT

DONATIONS

OLD BUSINESS

NEW BUSINESS

GENERAL INFORMATION

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DONATIONS

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COMPLETED PROJECTS

CONSTRUCTION PROJECTS

- Columbus Lift Station Improvements
 - Contractor: All Phase
 - Contract Amount: \$312,895.00
 - Construction Completion: December 16, 2022, due to long lead times on delivery of generator (39 weeks).
 - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.
 - Ohio Edison has set a new pole & transformers for proposed electrical upgrades
 - Revised delivery date of generator is January of 2023
 - **Due to the train derailment, the station is currently being evaluated.**
- Mills Street High-Rate Treatment
 - **Contractor: TBD (Bid date: December)**
 - **Contract Amount: TBD (Engineer's Estimate: \$33.5M)**
 - **Completion Date: October 2024**
 - **Inspection: City staff & Stantec**
 - **Inspection Amount: TBD**



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- As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with the local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site.
- Emergency Generator at WWTP
 - Contractor: Mosser Construction
 - Contract Amount: \$485,000
 - Construction Completion: Fall 2022
 - The existing 750 KW generator that operates the ultraviolet disinfection system, two effluent pumps, a 120-volt control panel, and a process gate the wastewater treatment plant failed on September 1, 2021. This project consists of rebuilding the failed engine along with disconnecting, hauling, reconnecting, testing, and potential temporary rental are all included in this project.
- Justice Center
 - Contractor: Mosser Construction
 - Contract Amount: \$10,623,800
 - Construction Completion Date: March 22, 2024
 - Inspection Consultant: Richard L. Bowen & Associates, LLC
 - Inspection Contract Amount: \$547,072
 - Reconstruction of the 222 Meigs Street facility into the Justice Center to house Sandusky Police Department and Sandusky Municipal Court

 - RTU Contractor for Standalone: Gundlach Sheet Metal Works, Inc.
 - RTU Contract Amount: \$71,400.00
 - RTU Construction Completion Date: March 31, 2023
 - An air-handling roof-top unit failed prior to completion of design for the Justice Center and is being replaced under separate contract. The specified unit will be part of the new facility design



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- Furniture Supplier: oSupplies
- Furniture Contract Amount: Not to Exceed \$375,000
- City will be working with oSupplies to supply furniture for the facility where existing furniture cannot be reused.

- 2022 Local Street Resurfacing
 - Contractor: Precision Paving
 - Contract Amount: \$1,794,328.35
 - Construction Completion: November 5, 2022
 - The project will include over 7 miles of local streets and approximately 78 blocks throughout most neighborhoods.
 - **Punchlist items being finished.**

- Meigs Street Reconstruction
 - Contractor: Underground Utilities Inc.
 - Contract Amount: \$1,808,344.80
 - Construction Completion: November 9, 2022
 - Inspection Services: K.E. McCartney
 - Inspection Contract Amount: \$180,587.00
 - **Paving Complete, Striping wrapping up.**

- Perkins Avenue Waterline replacement and Roadway Improvement Project
 - Contractor: Speer Bros. Inc.
 - Contract Amount: \$5,411,227.34
 - Inspection: In-House
 - Construction Completion: 12-1-2023
 - Construction anticipated to begin: December 2022
 - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52nd. Replacing bad sidewalks and curbs along this segment also.

- Service Center Roof, Gutters, Downspouts, Façade, & Masonry
 - Contractor: Garland Inc.
 - Contract Amount: \$530,000
 - Completion Date: Summer of 2022
 - Sealing and coating of roof at service center, install gutters and downspouts, upgrade roof hatch and safety rails.
 - All work elements are complete, working on punchlist items.



City Manager's Report

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- **2022 Sidewalk Project**
 - **Contractor: Kreimes Company**
 - **Construction Cost: \$121,116.33**
 - **Completion Date: October 20, 2022**
 - **A three week extension was granted due to the demand issues on concrete, project completed November 8th with the replacement of the mid-block crossings on Hayes Ave near Firelands South Campus. We are still working through final punch list items with the contractor, such as, boulevard restoration.**

- **Emergency Purchase & Installation of new VFD for High Service Pump #5 at BIWW**
 - **Contractors: Rexel and Fresch Electric**
 - **Contract amount: \$75,903.00**
 - **Completion date: Summer 2022**
 - **Emergency legislation has been prepared for purchase of VFD for High Service Pump #5 which has failed-power outage occurred at BIWW plant on Friday, December 17th and the VFW is not operable.**
 - **VFD was installed in the summer and appears to be working correctly with some fine tuning being finalized.**

- **2022 VFD Project at BIWW**
 - **Contractor: All Phase**
 - **Contract amount: \$271,920.00**
 - **Completion date: March 24, 2023**
 - **Replacement of five existing variable frequency drives**
 - **Submittals for VFDs were approved, tentative delivery date for VFDs to be mid-December 2022**

- **Emergency replacing of Traveling Bar Screen at BIWW**
 - **Contractor: EVOQUA**
 - **Construction Cost: \$228,865.00**
 - **Completion date: Late Fall 2022**
 - **Project Description: replacing the traveling bar screen components that screens out debris in the raw water coming into the plant from Lake Erie. This piece of equipment prevents damage to the water plant infrastructure due to debris coming from Lake Erie.**
 - **The supplier had a breakdown of equipment. The delivery date of the remaining parts for the traveling screen is expected the week of November 14th.**



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- Tiffin Avenue 12" Watermain Lining
 - Contractor: FER-PAL Construction USA LLC
 - Construction Cost: \$374,984.00
 - Completion date: December 16, 2022
 - Project Description: proposed slip lining 12" DIP waterline on the east side of Tiffin Avenue north of Venice Road intersection to just south of Broadway Street.
 - Contractor has lined existing 12" waterline, currently performing bacteria testing

- Warren Street Reconstruction
 - Contractor: TBD
 - Contract Amount: TBD (EST. \$2,725,199.55)
 - Completion Date: December 2023 (Bid Dec 2022)
 - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.
 - Because of the volatility in the pipe and material markets, staff is currently updating the engineer's estimate based on recent Perkins Ave. project items' unit pricing.

- 2022 CDBG Street Rehabilitation
 - Contractor: Precision Paving Inc.
 - Contract Amount: \$207,827.00
 - Completion Date: November 19, 2022
 - This project will resurface eleven blocks totaling over three quarters of a mile (10 segments) of roadway throughout the CDBG-eligible areas within the City. Cannot be awarded until July 1, due to the State Fiscal Year (SFY) calendar.
 - **Paving done, finishing punchlist items. Change order forthcoming.**

- 2022 CDBG Parking Lot Paving
 - Contractor: Smith Paving and Excavating
 - Contract Amount: \$39,642
 - Completion Date: June 1, 2023 – It is anticipated that this project will be completed in the spring because timing of concrete and asphalt won't allow for this construction season
 - This project will resurface Daly's parking lot and add landscaped islands. Overall project potential to add 6 parking spaces. Light pole bases and conduit have been installed by City staff, awaiting opening in schedule of concrete contractor.



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- WWTP Secondary Digester #3 Cleaning
 - **Contractor: Burch Hydro**
 - Engineer's Estimate: \$80,000
 - **Contract Amount: \$68,737.68**
 - **Completion date: April 7, 2023**
 - Sludge cleaning and disposal of Secondary Digester #3.
 - The cleaning of the digester will be done in conjunction of the replacement of the Dystor Unit (Not to Exceed Cost of \$570,000) This item was discussed at City Commission on 9/12/22 on an emergency basis.

- Monroe Street Reconstruction (Decatur Street to Meigs)
 - Consultant (Survey only): Bramhall Engineering, Avon, Ohio
 - Design Consultant: In-house design
 - Construction estimate: \$949,283.47, total project cost \$1,044,212.1
 - LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
 - This project involves ADA compliant curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
 - Construction anticipated in spring of 2023

- Monroe Street (West) Drainage Project (Decatur to Fulton St.)
 - Contractor: TBD
 - Contract Amount: \$TBD (\$108,810 EST.)
 - Completion Date: April 1, 2023
 - This project addresses roadway and drainage from Decatur to Central Ave. on W. Monroe St. Said project will convey runoff Westerly in a dedicated storm sewer pipe.
 - Regular and historic flooding reports come from this very area.
 - **Legislation to bid is forthcoming.**

- Bardshar Drainage Project
 - Contractor: TBD
 - Contract Amount: \$TBD (\$70,000 EST.)
 - Completion Date: October, 2023
 - County Engineers – led and designed for City drainage on Bardshar Rd. South of the Winery.
 - The roadway in this area has deep ditches, which create unstable shoulders for the pavement.



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- Hayes Avenue Corridor Safety Project
 - **Contractor: TBD**
 - **Engineer's Estimate: \$1,002,250.18**
 - **Bids Due: November 18th, 2022**
 - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations. All work will be based on traffic analysis as approved by ODOT. Carpenter Marty is reviewing signal warrants at Hayes & Osborne intersection.
 - Construction is estimated to begin April 2023

DESIGN PROJECTS

- Cleveland Road Safety Project
 - Consultant: American Structurepoint
 - Feasibility Study & Preliminary Design: \$263,615.00
 - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
 - Design Completion: November 2023
 - Construction proposed for CY 2024
 - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.

- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave) PID 113959
 - Consultant: Bramhall Engineering & Surveying Company
 - Contract Amount: TBD
 - Design Completion: August 5, 2024
 - Total Project estimate: \$561,275
 - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
 - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's
 - Construction anticipated in spring of 2025



City Manager's Report

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- East Water Street Reconstruction
 - Consultant: EDG
 - Contract Amount: \$85,856.00 (Amendment #1 to Sandusky Bay Pathway)
 - Design Completion Date: April 2023
 - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected in July of 2023.

- The Landing – Final Design & Permitting
 - Consultant: Environmental Design Group
 - Contract Amount: \$2,057,845.73
 - Design Completion Date: April 2023
 - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
 - **Staff is working with ODOT to establish a mutually-agreeable schedule and to split this project along appropriate boundaries to accommodate federal funding that has been allocated for all of pathway between Rye Beach Road and Cedar Point Drive.**

- Meadowood Subdivision Sidewalk Project
 - Consultant: In-house design
 - Contract Amount: TBD
 - Design Completion: TBD
 - Total Project estimate: \$193,253
 - LPA Project PID-117271
 - This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
 - Construction anticipated in spring of 2024



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- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
 - Consultants: Mott MacDonald
 - Contract Amount: \$150,500
 - Design Completion: October 1, 2024
 - LPA Project PID 113957; ERI-CR-0500-01.37
 - Total Project Est: \$1,589,298.64
 - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.
 - Stage 1 design complete.

- Monroe Street (West) Improvement Project (Camp Street to Decatur St.)
 - Consultants: TBD
 - Contract Amount: TBD (Est. \$210,462.00)
 - Design Completion: TBD
 - LPA Project PID: TBD
 - Total Project Est: \$1,134,328.00
 - This project addresses roadway and drainage from Camp Street to Decatur Street. Project was awarded ODOT funding for FY 2026. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Recently awarded ODOT funds, via the MPO for this project.
 - Scope of Services prepared for ODOT, precursor to selecting a design firm.

- Sandusky Bay Pathway Acquisition and Partial Design
 - Consultant: Environmental Design Group
 - Contract amount: \$2,092,513.00
 - Completion date: Spring 2023
 - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
 - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
 - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.



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- Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
- The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.
- Water Model Update
 - Consultant: Stantec
 - Design Contract Amount: \$180,031.00
 - Completion date: December 1, 2022
 - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.

ADDITIONAL INFORMATION

Vacancies and budgeted positions:

- BIWW
- Building Maintenance
- Cemetery
- Engineering
- Forestry (1)
- Sewer Maintenance (2)
- Streets & Traffic
- Water Distribution (2)
- WWTP (1)

Congratulations to the following new hires and staff for receiving promotions:

- None

STATUS OF GRANT & LOAN APPLICATIONS

- OPWC applications submitted on 9/9/2022 for two projects:
 - US-250 – Milan Ave. Concrete work
 - Superior St. (**Perkins to Rte 6**) – Pavement Rehab
- Lake Erie Commission's "Coastal Resilience Grant" for Lion's park breakwater study and preliminary design. No matching funds for this portion of work. Award notifications are expected December, 2022.
- Staff submitted an application to the US DOT through the Safe Streets for All program that would allow a multi-modal mobility study to be implemented city-wide. Award notifications are expected by January 2023



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DEPARTMENT OF COMMUNITY DEVELOPMENT

ECONOMIC DEVELOPMENT DIVISION

DONATIONS

NEW BUSINES

- Congratulations to Maria Berardi and her team at Sandusky Massotherapy on the company's successful completion of the renovation of the building at 521 W. Perkins Avenue. The company relocated to the space earlier this year from their long-time location on Columbus Avenue. The renovation project was supported by the City's Economic Development Fund.

OLD BUSINESS

COMMUNITY DEVELOPMENT DIVISION

DONATIONS

NEW BUSINESS

- The City of Sandusky is releasing an RFQ for a partner agency for a lead paint hazard removal program (including exterior painting). The RFQ will be advertised this month in the Sandusky Register and on our website.
- The City of Sandusky has received notification of satisfactory performance from the Department of Housing and Urban Development regarding their 2021 Consolidated Annual Performance and Evaluation Report (CAPER) Program Year 2021. As a result of this the city is eligible to continue receiving and administering CDBG funds for the next program year.

OLD BUSINESS

- **US EPA 2021-2025 Brownfield Assessments Grant Program** – Received 8 responses to RFQ for consultant services. Qualifications have been reviewed by a 3-person team. Staff met to discuss contract awards for 2 top scoring firms and are in process of developing communication and professional services agreement/scope of services for commission consideration/approval at 11/28/2022 meeting.



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- **Market/Warren Street Properties** – Received 5 responses to RFQ for real estate brokerage services. Qualifications reviewed by a 3-person team. Team recommended interviews of 2 top scorers which were held 11/1 and 11/2. Staff is in process of ascertaining commission rate (including minimum) and brokerage terms from one of the two interviewed.
- **Iron District RFP for Developers** – City of Sandusky issued an RFP for developers for 2 sites in the Iron District area to approximately 24 real estate firms. A combined total of near 1.75 acres is available for consideration. The site is a former manufacturing site, currently zoned Commercial Service, with Phase I and II environmental assessment reports complete. The parcels are bound by E Washington and Warren Streets and are near new construction, single family housing. General development objectives are for a new construction housing project that maximizes the use of the space being offered for sale. Proposals should feature design elements that are sustainable and innovative and should consider existing housing types and styles as well as an aspect of affordability. Proposals are due December 2nd by 3pm.

COMMUNITY DEVELOPMENT PROJECTS

PLANNING AND ZONING DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS

- The first public meeting to discuss the design for the Sandusky Action Sports Park (which is the area currently known as the Skate Park and Pump Track) will be held this week. The meeting will be open house format, from 5:00 pm to 6:30 pm at Mylander Pavilion on West Shoreline Drive this Thursday, November 17th. Please join us to share your thoughts and help shape the design for this exciting new all-wheel facility! An online survey is also available on our website and social media.

PLANNING PROJECTS



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ADDITIONAL INFORMATION

- The next **Landmark Commission** meeting is scheduled for Wednesday, November 16th at 5:00 PM
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, November 17th at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday, November 23rd at 5:00 PM.

SANDUSKY TRANSIT SYSTEM

DONATIONS

NEW BUSINESS

- STS Request for Proposals 2023 is currently being developed in coordination with the Ohio Department of Transportation to create an opportunity for third party vendors to submit bids to the City to assume daily operations of the Sandusky Transit System. The timeline of the RFP process is outlined in the table below.

DATE	EVENT
Saturday, December 10, 2022	ODOT Concurrence of drafted RFP
Monday, January 2, 2023	Request for Proposal Issued
Friday, January 13, 2023	Deadline for submitting Proposer written questions
Friday, January 20, 2023	Tentative date for responses to Proposer questions
Wednesday, February 15, 2023 (5:00 p.m. EST)	Proposal due date and time for Proposer responses
Wednesday, March 15, 2023	Contract award date
Saturday April 1, 2023	Contract Start Date

The timeline labeled above will afford the city adequate time to develop an RFP that clearly defines the scope of services beginning in 2023, allows the opportunity for ODOT review and concurrence of the RFP, offers substantial RFP advertisement and response time, presents the City’s time for the negotiation of best and final offers, and ample time to execute the new contract. All to be done in concurrence with the current third party vendor (First Transit) contract end date of March 31, 2023.

OLD BUSINESS



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RECREATION DEPARTMENT

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- The City of Sandusky Recreation Department would like to thank Sam's Club #4962 for their community grant donation of \$5,000. This will be used for our out of school Mills program. This will supplement our educational materials that we use with the program participants with a focus on diversity and homework assistance.
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- The City of Sandusky Recreation Department would like to thank Barnes Nursery for their donation of 24 pumpkins for the 16th annual downtown trick or treat pumpkin drop.
- They City of Sandusky Recreation Department would like to than Isaac and Cristina Hurst for the donation of a 70 inch TV for the Rec Room at Mills.
- The City of Sandusky Recreation Department would like to thank Sandusky City Schools for their donation of 36 basketballs for the gym at Mills.

OLD BUSINESS

NEW BUSINESS

- Registration is still open for the Race before The Game on Saturday, November 26 at 9:00 a.m. at Cameo Pizza near Central Park. Buckeye Broadband has agreed to be a major sponsor for this year's event.

Race Day registration is available at 8:00 a.m. the morning of the event or online registration is still available at www.runsignup.com/RaceBeforetheGame .