



City Manager's Report

City Commission meeting: Wednesday, December 21, 2022

DONATIONS

- A donation of \$1,000 was received from Smith's Top Notch through the Remember Crusin' Club for the K-9 fund.
- Rhonda Watt donated \$250 to Sandusky Rec to purchase Christmas gifts for the students participating in the Out-of-School Fall program at Mills.
- Steve and Tammy Hammer from the Sandusky Bait Company donated four cases of water and two boxes of fruit snacks for use in upcoming winter programs.

NEW & OLD BUSINESS

FIRE

- In June 2022, Sandusky Fire Department applied for two components of The First Responder Wellness, Recruitment & Resiliency Grant, funded through The American Rescue Plan Act. On December 13th SFD was awarded the Wellness component of the grant consisting of \$11,630.50. This money will be used for counseling services for fire department personnel to help deal with the stresses that they encountered performing their duties during the COVID 19 pandemic. SFD has not heard the results of the staffing component but they are hopeful they will be considered in future rounds of the grant.

PUBLIC WORKS

- An OPWC grant was awarded in the amount of \$175,000 to cover part of the City's required contribution for the concrete portion of Milan Ave., between the US 250 overpass and Milan Road as part of ODOT's Urban Paving program in 2024 with Venice Road. Award of these dollars means the equivalent funds, which were originally allocated from Issue 8, can be pushed to local street resurfacing. Unfortunately the application for Superior Street was not awarded.
- The Forestry division will be performing Christmas tree collection throughout the City during the week of January 9th and will distribute further details through our website and social media. Residents may also drop-off trees from January 9th to the 13th at two locations: the Shelby Street Boat Launch overflow parking lot or the Kiwanis Park parking lot. For questions regarding Christmas tree collection, please call 419.627.5884.



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COMMUNITY DEVELOPMENT

- An RFQ has been issued for services related to the development of a proposed Recreation Center. The December 20, 2022 release invites qualified Architectural and Engineering Design Firms with relevant expertise to submit their qualifications to determine the location and design of a new Recreation Center. The RFQ stresses that the site must be centrally located and large enough to contain most, if not, all the programs envisioned by the Residents, Commissioners and City staff and that the new facility includes both indoor and outdoor recreation programs and events. Citywide community engagement will be critical component to the site selection and site program confirmation. Stay tune for more information in the coming year.

RECREATION

- Several camps and programs are available for registration at www.cityofsandusky.com/recreation
- Sandusky Rec's annual Winter Break Camp and new Winter Out-of-School program are open for registration. Midtown Supper Club meets New Orleans is already full of chefs-in-training, but spots remain for the sewing, music, theater and dance components of the program.

Gymnastics for the months of January, February and March are also open for sign-ups.

Follow Sandusky Rec at www.facebook.com/sanduskyrec for up to the minute information.



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POLICE DEPARTMENT

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NEW BUSINESS

OLD BUSINESS



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OLD BUSINESS



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FINANCE DEPARTMENT

DONATIONS

OLD BUSINESS

NEW BUSINESS

GENERAL INFORMATION

- General reminder for property owners of vacant dwellings – if your dwelling is expected to remain vacant and unoccupied during the winter months, we highly recommend that you contact our office to turn off the water. This will help prevent your water lines from freezing and breaking which would lead to costly repairs for the property owner. The Customer Accounting Office can be reached at 419-627-5893 to arrange water being shut off.



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COMPLETED PROJECTS

CONSTRUCTION PROJECTS

- Bardshar Drainage Project
 - Contractor: TBD
 - Contract Amount: \$TBD (\$62,000 EST.)
 - Completion Date: October, 2023
 - County Engineers – led and designed for the City drainage on Bardshar Rd. South of the Winery.
 - The roadway in this area has deep ditches, which create unstable shoulders for the pavement.
 - Permission to award forthcoming.



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- Cleveland Rd. Waterline Project
 - Contractor: TBD
 - Contract Amount: TBD (Est. \$358,000)
 - Construction Completion: May 5, 2023
 - **Bid Date: January 10, 2023**
 - Project to replace 50- to 80-year-old water main lines within the intersection of Cleveland and Cedar Point Dr. To better align with the proposed roundabout.

- Columbus Lift Station Improvements
 - Contractor: All Phase
 - Contract Amount: \$312,895.00
 - Construction Completion: December 16, 2022, due to long lead times on delivery of generator (39 weeks).
 - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.
 - Ohio Edison has set a new pole & transformers for proposed electrical upgrades
 - Revised delivery date of generator is January of 2023
 - Due to the train derailment, the station is currently being re-evaluated.

- Emergency Generator at WWTP
 - Contractor: Mosser Construction
 - Contract Amount: \$485,000
 - Construction Completion: Fall 2022
 - The existing 750 KW generator that operates the ultraviolet disinfection system, two effluent pumps, a 120-volt control panel, and a process gate the wastewater treatment plant failed on September 1, 2021. This project consists of rebuilding the failed engine along with disconnecting, hauling, reconnecting, testing, and potential temporary rental are all included in this project.
 - Waiting for breaker

- Emergency replacing of Traveling Bar Screen at BIWW
 - Contractor: EVOQUA
 - Construction Cost: \$228,865.00
 - **Completion date: Punch list items-waiting on water nozzles**
 - Project Description: replacing the traveling bar screen components that screens out debris in the raw water coming into the plant from Lake Erie. This piece of equipment prevents damage to the water plant infrastructure due to debris coming from Lake Erie.



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- Hayes Avenue Corridor Safety Project
 - **Contractor: Miller Cable Co.**
 - **Contract Amount: \$809,400.00-Award agenda presented to city commission in January**
 - Engineer's Estimate: \$1,002,250.18
 - Bids Due: November 29th, 2022- two bids were received.
 - Construction Completion Date: Mach 29, 2024
 - This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations.
 - Construction is estimated to begin April 2023

- Justice Center
 - Contractor: Mosser Construction
 - Contract Amount: \$10,623,800
 - Construction Completion Date: March 22, 2024
 - Inspection Consultant: Richard L. Bowen & Associates, LLC
 - Inspection Contract Amount: \$547,072
 - Reconstruction of the 222 Meigs Street facility into the Justice Center to house Sandusky Police Department and Sandusky Municipal Court

 - RTU Contractor for Standalone: Gundlach Sheet Metal Works, Inc.
 - RTU Contract Amount: \$71,400.00
 - RTU Construction Completion Date: March 31, 2023
 - An air-handling roof-top unit failed prior to completion of design for the Justice Center and is being replaced under separate contract. The specified unit will be part of the new facility design

 - Furniture Supplier: oSupplies
 - Furniture Contract Amount: Not to Exceed \$375,000
 - City will be working with oSupplies to supply furniture for the facility where existing furniture cannot be reused.



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- Meadowood Subdivision Sidewalk Project
 - Consultant: In-house design
 - Design Completion: TBD
 - Total Project estimate: \$193,253
 - LPA Project PID-117271
 - This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
 - Construction anticipated in spring of 2024

- Meigs Street Reconstruction
 - Contractor: Underground Utilities Inc.
 - Contract Amount: \$1,808,344.80
 - Construction Completion: November 9, 2022
 - Inspection Services: K.E. McCartney
 - Inspection Contract Amount: \$180,587.00
 - Final walk-thru 11-30 with ODOT. Change Order forthcoming.

- Mills Street High-Rate Treatment
 - Contractor: TBD (Bid date: December 22)
 - Contract Amount: TBD (Engineer's Estimate: \$33.5M)
 - Completion Date: October 2024
 - Inspection: City staff & Stantec
 - Inspection Amount: TBD (Contract forthcoming)
 - As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site.



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- Monroe Street Reconstruction (Decatur Street to Meigs)
 - Construction estimate: \$949,283.47, total project cost \$1,044,212.10
 - Contractor: Erie Blacktop Inc
 - Contract Amount: \$749,134.27-contract to be sent to city commission for approval in January
 - **Completion Date: October 31, 2023**
 - Inspection: TBD
 - Inspection Amount: TBD
 - LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
 - This project involves ADA complaint curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
 - Construction anticipated in spring of 2023

- Monroe Street (West) Drainage Project (Decatur to Fulton St.)
 - Contractor: TBD
 - Contract Amount: \$TBD
 - Engineer's Estimate: \$108,000
 - Bids Due: **February 1, 2023**
 - Completion Date: **July 3, 2023**
 - This project addresses roadway and drainage from Decatur to Central Ave. on W. Monroe St. Said project will convey runoff Westerly in a dedicated storm sewer pipe.
 - Regular and historic flooding reports come from this very area.

- Perkins Avenue Waterline replacement and Roadway Improvement Project
 - Contractor: Speer Bros. Inc.
 - Contract Amount: \$5,411,227.34
 - Inspection: In-House
 - Construction Completion: 12-1-2023
 - Construction anticipated to begin: April 2023
 - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52nd. Replacing bad sidewalks and curbs along this segment also. Pre-Con meeting with contractor 11-29.



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- Service Center Roof, Gutters, Downspouts, Façade, & Masonry
 - Contractor: Garland Inc.
 - Contract Amount: \$530,000
 - Completion Date: Fall of 2022
 - Sealing and coating of roof at service center, install gutters and downspouts, upgrade roof hatch and safety rails.
 - All work elements are complete, working on punchlist items. Final change order forthcoming.

- 2022 Sidewalk Project
 - Contractor: Kreimes Company
 - Construction Cost: \$121,116.33
 - Completion Date: **Spring 2023, due to added work.**
 - A three-week extension was granted due to the demand issues on concrete, project completed November 8th with the replacement of the mid-block crossings on Hayes Ave near Firelands South Campus. We are still working through final punch list items with the contractor, such as, boulevard restoration.
 - **Added crosswalk at Buchanan & Campbell, which will be done in spring of 2023.**

- 2022 VFD Project at BIWW
 - Contractor: All Phase
 - Contract amount: \$271,920.00
 - Completion date: March 24, 2023
 - Replacement of five existing variable frequency drives
 - **Submittals for VFDs were approved, two of the five VFDs has been delivered**

- Warren Street Reconstruction
 - Contractor: TBD
 - Contract Amount: TBD (EST. \$2,725,199.55)
 - Completion Date: November 2023 (Bid first quarter 2023)
 - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.



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- 2022 CDBG Parking Lot Paving
 - Contractor: Smith Paving and Excavating
 - Contract Amount: \$39,642
 - Completion Date: June 1, 2023 – It is anticipated that this project will be completed in the spring because timing of concrete and asphalt won't allow for this construction season
 - This project will resurface Daly's parking lot and add landscaped islands. Overall project potential to add 6 parking spaces. Light pole bases and conduit have been installed by City staff, awaiting opening in schedule of concrete contractor.

- WWTP Secondary Digester #3 Cleaning & Dystor Membrane replacement
 - Digester Contractor: Burch Hydro
 - Digester Contract Amount: \$68,737.68
 - Digester Completion date: April 7, 2023
 - Dystor Contractor: Evoqua
 - Dystor Contract Amount: \$570,000
 - Dystor Completion date: April 7, 2023
 - The membrane on the Dystor unit has a tear in the fabric at a location where the entire membrane must be replaced. Sludge cleaning and disposal of Secondary Digester #3 is required prior to replacement of the membrane. **Submittals for the new Dystor unit are expected in mid-December**

DESIGN PROJECTS

- Cleveland Road Safety Project
 - Consultant: American Structurepoint
 - Feasibility Study & Preliminary Design: \$263,615.00
 - Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)
 - Design Completion: November 2023
 - Construction proposed for CY 2024
 - ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.



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- Cleveland Rd. (E.) Drainage and Sidewalk Project
 - Consultant: TBD
 - Preliminary & Detail design: TBD
 - Detail Design proposed for Mid-2023.
 - Address 80 year-old drainage and lack of sidewalks on the South side of Cleveland Rd. East of Harbour Parkway to E. Shoreway Dr.
 - Just received proposals and are reviewing them to select a firm for this work, which would occur after the larger safety project, which starts in 2024.

- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave) PID 113959
 - Consultant: Bramhall Engineering & Surveying Company
 - Contract Amount: \$171,160
 - Design Completion: August 5, 2024
 - Total Project estimate: \$561,275
 - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
 - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's
 - Construction anticipated in spring of 2025

- East Water Street Reconstruction
 - Consultant: EDG
 - Contract Amount: \$85,856.00 (Amendment #1 to Sandusky Bay Pathway)
 - Design Completion Date: April 2023
 - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected in July of 2023.

- The Landing – Final Design & Permitting
 - Consultant: Environmental Design Group
 - Contract Amount: \$2,057,845.73
 - Design Completion Date: April 2023
 - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.



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- Staff is working with ODOT to establish a mutually agreeable schedule and to split this project along appropriate boundaries to accommodate federal funding that has been allocated for all of pathway between Rye Beach Road and Cedar Point Drive.
- Monroe Street (West) Improvement Project (Camp Street to Broadway Street)
 - Consultants: Mott MacDonald
 - Contract Amount: \$150,500
 - Design Completion: October 1, 2024
 - LPA Project PID 113957; ERI-CR-0500-01.37
 - Total Project Est: \$1,589,298.64
 - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.
- Monroe Street (West) Improvement Project (Camp Street to Decatur St.)
 - Consultants: TBD
 - Contract Amount: TBD (Est. \$210,462.00)
 - Design Completion: TBD
 - LPA Project PID: TBD
 - Total Project Est: \$1,134,328.00
 - This project addresses roadway and drainage from Camp Street to Decatur Street. Project was awarded ODOT funding for FY 2026. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Recently awarded ODOT funds, via the MPO for this project.
 - Scope of Services prepared for ODOT, precursor to selecting a design firm.
- Sandusky Bay Pathway Acquisition and Partial Design
 - Consultant: Environmental Design Group
 - Contract amount: \$2,092,513.00
 - Completion date: Spring 2023
 - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.



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- This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
- Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
- Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
- The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.
- Water Model Update
 - Consultant: Stantec
 - Design Contract Amount: \$180,031.00
 - Completion date: March 1, 2023
 - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.

ADDITIONAL INFORMATION

Vacancies and budgeted positions:

- BIWW (1)
- Building Maintenance
- Cemetery
- Engineering
- Forestry (1)
- Sewer Maintenance (2)
- Streets & Traffic
- Water Distribution (1)
- WWTP (2)

Congratulations to the following new hires and staff for receiving promotions:

- **NONE**



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STATUS OF GRANT & LOAN APPLICATIONS

- Lake Erie Commission's "Coastal Resilience Grant" for Lion's Park breakwater study and preliminary design. No matching funds for this portion of work. Award notifications are expected December 2022. – **We were notified we did NOT receive this grant. Parks and Public Realm department was notified of this and suggested that other funding sources be sought.**
- Staff submitted an application to the US DOT through the Safe Streets for All program that would allow a multi-modal mobility study to be implemented city-wide. Award notifications are expected by January 2023



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OLD BUSINESS

COMMUNITY DEVELOPMENT PROJECTS

- Environmental:
- Demolition:

PLANNING DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS

PLANNING PROJECTS



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SANDUSKY TRANSIT SYSTEM

DONATIONS

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RECREATION DEPARTMENT

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