



City Manager's Report

City Commission meeting: Monday, January 9, 2023

DONATIONS

- A donation of \$100 was received from Richard Woods for the Sandusky Police Department.
- The City of Sandusky Recreation Department would like these businesses for providing lunch for Winter Break Camp: Lee's Famous Recipe, Berardi's, Pizza House East, Bay Bell Restaurant, Sandusky Munchies, and Cindy Franketti.

NEW & OLD BUSINESS

POLICE

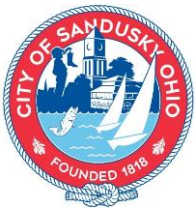
- The police department was recently awarded \$11,760.00 through the Body Worn Camera Grant Fund from OCJS. These funds will be used to purchase new BWC's for new officers.

PUBLIC WORKS

- Curbside Christmas tree collection started today and will occur in each zone throughout this week. Residents may also drop-off their trees at the Shelby Street Boat Launch overflow parking lot or the Kiwanis Park parking lot through the end of the day this Friday. Please refer to CityofSandusky.com/ChristmasTrees or call 419.627.5884 for further information.
- The City is accepting qualification packages at the beginning of February for the redesign of Butler Street. Design and estimated construction timeline will be incorporated into the Capital Improvement Plan.
- A final reminder that bagged leaves can still be dropped off near the Marquette Drive entrance on the east side of the City Service Center until Friday, January 20.

SANDUSKY TRANSIT SYSTEM

- A public hearing to discuss proposed service changes for the Sandusky Transit System fixed route lines was held on January 3rd at the Sandusky Library. The proposed service changes include consolidating the Orange and Yellow fixed route lines as well as introducing new service hours based upon the time of year. The changes are proposed to be effective February 1st, 2023. The proposed changes are expected to reduce operating costs by roughly ten percent (\$300,000) per year. The full list of changes is posted at SanduskyTransit.com.

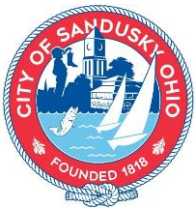


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RECREATION

- Winter Break Camp was a huge success with 60-80 kids attending each day, participating in fun and educational activities.
- Yoga at the Greenhouse started January 4 from 5:30-6:30 pm. Attendees can register for all sessions for \$60 or do drop-in classes for \$10 each. This will run Wednesdays in January and February.
- Tai Chi started January 4 at 11am at the Mylander Pavilion and will be Wednesdays in January and February. Thank you to Susan Lowell Mental Health & Counseling Services for her sponsorship of this program.
- Yoga on the Pier is back again for January and February. Class starts at 10 am Thank you to Bayshore Counseling Services for their sponsorship.
- Winter Out of School Program registration is open. This is a free 12-week program. Doors open at 3:30 pm and it runs until 7:00 pm.
- Midtown Supper Club starts January 9. The theme this year is Midtown Supper Club meets New Orleans. The chefs are all in place and ready to go. Sewing, dance, theater, and music programs will be incorporate along with the chefs to make this a whole themed performance and dinner on February 21.



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POLICE DEPARTMENT

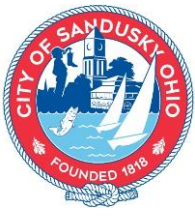
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NEW BUSINESS

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OLD BUSINESS



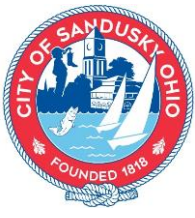
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FIRE DEPARTMENT

DONATIONS

NEW BUSINESS

OLD BUSINESS



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FINANCE DEPARTMENT

DONATIONS

OLD BUSINESS

NEW BUSINESS

GENERAL INFORMATION

- General reminder for property owners of vacant dwellings – if your dwelling is expected to remain vacant and unoccupied during the winter months, we highly recommend that you contact our office to turn off the water. This will help prevent your water lines from freezing and breaking which would lead to costly repairs for the property owner. The Customer Accounting Office number is 419-627-5893.



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PUBLIC WORKS

DONATIONS

NEW BUSINESS

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OLD BUSINESS

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COMPLETED PROJECTS

CONSTRUCTION PROJECTS

- **Bardshar Drainage Project**
 - Contractor: TBD
 - Contract Amount: \$TBD (\$62,000 EST.)
 - Completion Date: October, 2023
 - County Engineers – led and designed for the City drainage on Bardshar Rd. South of the Winery.
 - The roadway in this area has deep ditches, which create unstable shoulders for the pavement.
 - Permission to award forthcoming.

- **Cleveland Rd. Waterline Project**
 - Contractor: TBD
 - Contract Amount: TBD (Est. \$358,000)
 - Construction Completion: May 5, 2023
 - **Bid Date: January 10, 2023**
 - Project to replace 50- to 80-year-old water main lines within the intersection of Cleveland and Cedar Point Dr. To better align with the proposed roundabout.



City Manager's Report

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- Columbus Lift Station Improvements
 - Contractor: All Phase
 - Contract Amount: \$312,895.00
 - Construction Completion: December 16, 2022, due to long lead times on delivery of generator (39 weeks).
 - Project to replace existing generator including electrical SCADA and VFD upgrades. Project will involve running city owned fiber from the Sandusky Amtrak/Transit building at North Depot Street to the station.
 - Ohio Edison has set a new pole & transformers for proposed electrical upgrades
 - **Revised delivery date of generator is February of 2023**
 - Due to the train derailment, the station is currently being re-evaluated.

- Emergency Generator at WWTP
 - Contractor: Mosser Construction
 - Contract Amount: \$485,000
 - Construction Completion: Fall 2022
 - The existing 750 KW generator that operates the ultraviolet disinfection system, two effluent pumps, a 120-volt control panel, and a process gate the wastewater treatment plant failed on September 1, 2021. This project consists of rebuilding the failed engine along with disconnecting, hauling, reconnecting, testing, and potential temporary rental are all included in this project.
 - Waiting for breaker

- Emergency replacing of Traveling Bar Screen at BIWW
 - Contractor: EVOQUA
 - Construction Cost: \$228,865.00
 - Completion date: Punch list items-waiting on water nozzles
 - Project Description: replacing the traveling bar screen components that screens out debris in the raw water coming into the plant from Lake Erie. This piece of equipment prevents damage to the water plant infrastructure due to debris coming from Lake Erie.

- Hayes Avenue Corridor Safety Project
 - Contractor: Miller Cable Co.
 - Contract Amount: \$809,400.00-Award agenda presented to city commission in January
 - Engineer's Estimate: \$1,002,250.18
 - Bids Due: November 29th, 2022- two bids were received.
 - Construction Completion Date: Mach 29, 2024
 - **Inspection: TBD**
 - **Inspection Amount: TBD**



City Manager's Report

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- **LPA Project PID 109523 ERI-SR4-10.66 Hayes Ave**
- This project includes signal and intersection upgrades between Perkins Ave. and Columbus Ave. Project also includes select curb ramp replacements, pedestrian signals and possible restriping at specific locations.
- Construction is estimated to begin April 2023

- **Justice Center**
 - Contractor: Mosser Construction
 - Contract Amount: \$10,623,800
 - Construction Completion Date: March 22, 2024
 - Inspection Consultant: Richard L. Bowen & Associates, LLC
 - Inspection Contract Amount: \$547,072
 - Reconstruction of the 222 Meigs Street facility into the Justice Center to house Sandusky Police Department and Sandusky Municipal Court

 - RTU Contractor for Standalone: Gundlach Sheet Metal Works, Inc.
 - RTU Contract Amount: \$71,400.00
 - RTU Construction Completion Date: March 31, 2023
 - An air-handling roof-top unit failed prior to completion of design for the Justice Center and is being replaced under separate contract. The specified unit will be part of the new facility design

 - Furniture Supplier: oSupplies
 - Furniture Contract Amount: Not to Exceed \$375,000
 - City will be working with oSupplies to supply furniture for the facility where existing furniture cannot be reused.

- **Meadowood Subdivision Sidewalk Project**
 - Consultant: In-house design
 - Design Completion: TBD
 - Total Project estimate: \$193,253
 - LPA Project PID-117271
 - This project involves installing sidewalk in areas of the Meadow Subdivision that currently don't have sidewalk. Various locations along East Oldgate Rd, Heritage Dr, Fallen Timber Dr and Foxborough Circle
 - Construction anticipated in spring of 2024



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- Meigs Street Reconstruction
 - Contractor: Underground Utilities Inc.
 - Contract Amount: \$1,808,344.80
 - Construction Completion: November 9, 2022
 - Inspection Services: K.E. McCartney
 - Inspection Contract Amount: \$180,587.00
 - Final walk-thru 11-30 with ODOT. Change Order forthcoming.

- Mills Street High-Rate Treatment
 - **Contractor: Great Lakes Construction**
 - **Contract Amount: \$33,570,075**
 - **Completion Date: October 2024 (substantial completion), May 2024 (final completion)**
 - **Inspection: City staff & Stantec**
 - **Inspection Amount: \$1,642,466.88**
 - As the final project included in the City's NPDES permit as part of the 2015 negotiations with Ohio EPA, the City will be designing and installing a 16 MGD high-rate treatment (HRT) system with a goal of dramatically reducing overflows that result during large rain events when the capacity of the wastewater treatment plant cannot handle the flow. The project will include diversion of wastewater from the west side interceptor, expansion of the existing bar screen process, HRT equipment evaluation, possible replacement and expansion of the ultraviolet disinfection system, and possible relocation of ballfields from Sprau to Amvets Parks. Staff has worked with local youth baseball league to relocate the ball field to a desired alignment and size on the former Amvets site.

- Monroe Street Reconstruction (Decatur Street to Meigs)
 - Construction estimate: \$949,283.47, total project cost \$1,044,212.10
 - Contractor: Erie Blacktop Inc
 - Contract Amount: \$749,134.27-contract to be sent to city commission for approval in January
 - Completion Date: October 31, 2023
 - Inspection: TBD
 - Inspection Amount: TBD
 - LPA Project PID 110322 ERI-CR-0504-00.49 (Monroe St)
 - This project involves ADA complaint curb ramps, pavement repair, base repair and resurfacing from Decatur Street to Meigs Street along Monroe Street.
 - Construction anticipated in spring of 2023



City Manager's Report

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- Monroe Street (West) Drainage Project 1 (Decatur to Fulton St.)
 - Contractor: TBD
 - Contract Amount: \$TBD
 - Engineer's Estimate: \$108,000
 - Bids Due: February 1, 2023
 - Completion Date: July 3, 2023
 - This project addresses roadway and drainage from Decatur to Central Ave. on W. Monroe St. Said project will convey runoff Westerly in a dedicated storm sewer pipe.
 - Regular and historic flooding reports come from this very area.
 - **No road work is included in this.**

- Perkins Avenue Waterline replacement and Roadway Improvement Project
 - Contractor: Speer Bros. Inc.
 - Contract Amount: \$5,411,227.34
 - Inspection: In-House
 - Construction Completion: 12-1-2023
 - Construction anticipated to begin: April 2023
 - Project planned to replace bad 6" water main with 8", resurface the North half of roadway from the old YMCA to 52nd. Replacing bad sidewalks and curbs along this segment also. Pre-Con meeting with contractor 11-29.

- Service Center Roof, Gutters, Downspouts, Façade, & Masonry
 - Contractor: Garland Inc.
 - Contract Amount: \$530,000
 - Completion Date: Fall of 2022
 - Sealing and coating of roof at service center, install gutters and downspouts, upgrade roof hatch and safety rails.
 - All work elements are complete, working on punchlist items. Final change order forthcoming.

- 2022 Sidewalk Project
 - Contractor: Kreimes Company
 - Construction Cost: \$121,116.33
 - Completion Date: **Spring 2023, due to added work.**
 - A three-week extension was granted due to the demand issues on concrete, project completed November 8th with the replacement of the mid-block crossings on Hayes Ave near Firelands South Campus. We are still working through final punch list items with the contractor, such as, boulevard restoration.
 - **Added crosswalk at Buchanan & Campbell, which will be done in spring of 2023.**



City Manager's Report

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- 2022 VFD Project at BIWW
 - Contractor: All Phase
 - Contract amount: \$271,920.00
 - Completion date: March 24, 2023
 - Replacement of five existing variable frequency drives
 - Submittals for VFDs were approved, two of the five VFDs has been delivered

- Warren Street Reconstruction
 - Contractor: TBD
 - Contract Amount: TBD (EST. \$2,725,199.55)
 - Completion Date: **TBD**
 - This project includes reconstruction of Warren between Water and Monroe Streets, except for the new portion between Market and Washington. Includes new pavement, curbs, drainage system, sidewalk and multi-use path.

- 2022 CDBG Parking Lot Paving
 - Contractor: Smith Paving and Excavating
 - Contract Amount: \$39,642
 - Completion Date: June 1, 2023 – It is anticipated that this project will be completed in the spring because timing of concrete and asphalt won't allow for this construction season
 - This project will resurface Daly's parking lot and add landscaped islands. Overall project potential to add 6 parking spaces. Light pole bases and conduit have been installed by City staff, awaiting opening in schedule of concrete contractor.

- WWTP Secondary Digester #3 Cleaning & Dystor Membrane replacement
 - Digester Contractor: Burch Hydro
 - Digester Contract Amount: \$68,737.68
 - Digester Completion date: April 7, 2023
 - Dystor Contractor: Evoqua
 - Dystor Contract Amount: \$570,000
 - Dystor Completion date: April 7, 2023
 - The membrane on the Dystor unit has a tear in the fabric at a location where the entire membrane must be replaced. Sludge cleaning and disposal of Secondary Digester #3 is required prior to replacement of the membrane. **Submittals for the new Dystor unit are under review**



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DESIGN PROJECTS

- **Butler Street Reconstruction Project**
 - **Consultant: TBD**
 - **Feasibility Study & Preliminary Design: \$TBD**
 - **Design Completion: June 2023**
 - **Construction proposed for late 2023**
 - **Work will include reducing most of Butler Street from 3 lanes to 2 between Milan and Cleveland Rd. Replacing concrete with asphalt pavement, adding new curbing. Section repairs beyond Milan Rd. will be added as funding permits.**

- **Cleveland Road Safety Project**
 - **Consultant: American Structurepoint**
 - **Feasibility Study & Preliminary Design: \$263,615.00**
 - **Detail Design, Environmental & Right of Way: \$914,871.00 (Acquisition fees are not included in this cost but are included as part of the funding from ODOT)**
 - **Design Completion: November 2023**
 - **Construction proposed for CY 2024**
 - **ODOT Safety funding will pay for 95% of project. Includes traffic signal and striping upgrades, sidewalks, turn-lane extensions and intersection improvements between Remington Avenue and Sycamore Line.**

- **Cleveland Rd. (E.) Drainage and Sidewalk Project**
 - **Consultant: **CVE (Chagrin Valley Engineering)****
 - **Preliminary & Detail design: \$TBD**
 - **Detail Design proposed for Mid-2023.**
 - **Construction: planned for 2026, after the larger Cleveland Rd. Safety project is complete.**
 - **Address 80 year-old drainage and lack of sidewalks on the South side of Cleveland Rd. East of Harbour Parkway to E. Shoreway Dr.**
 - **Just received proposals and are reviewing them to select a firm for this work, which would occur after the larger safety project, which starts in 2024.**



City Manager's Report

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- East Perkins Avenue Improvement Project (Milan Rd to Remington Ave) PID 113959
 - Consultant: Bramhall Engineering & Surveying Company
 - Contract Amount: \$171,160
 - Design Completion: August 5, 2024
 - Total Project estimate: \$561,275
 - LPA Project PID 113959 ERI-CR-0005 02.85 E. Perkins
 - This project involves installing sidewalk on the north side of Perkins from Milan Road to Remington Avenue. Perkins Avenue will be resurfaced from the end of ODOT's
 - Construction anticipated in spring of 2025

- East Water Street Reconstruction
 - Consultant: EDG
 - Contract Amount: \$85,856.00 (Amendment #1 to Sandusky Bay Pathway)
 - Design Completion Date: April 2023
 - This project includes extension of the Sandusky Bay Pathway between Franklin and Meigs Streets, as well as new curbs, bump outs, drainage, and roadway reconstruction. Construction is expected in July of 2023.

- The Landing – Final Design & Permitting
 - Consultant: Environmental Design Group
 - Contract Amount: \$2,057,845.73
 - Design Completion Date: April 2023
 - This project includes development of final design documents including permitting, acquisition and all other aspects required to prepare construction documents as detailed in the Landing Park conceptual plan approved by City Commission in December 2017. This includes the Sandusky Bay Pathway from the East Corporation Limit through Sports Force Park to Cedar Point Drive. The project will provide direct access to the East Sandusky Bay (the Back Bay) and the easternmost terminus of the Pathway within city limits. Funding for the design of the project is made possible with Tax Incentive Financing on nearby parcels.
 - Staff is working with ODOT to establish a mutually agreeable schedule and to split this project along appropriate boundaries to accommodate federal funding that has been allocated for all of pathway between Rye Beach Road and Cedar Point Drive.



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- **Monroe Street (West) Improvement Project (Camp Street to Broadway Street)**
 - Consultants: Mott MacDonald
 - Contract Amount: \$150,500
 - Design Completion: October 1, 2024
 - LPA Project PID 113957; ERI-CR-0500-01.37
 - Total Project Est: \$1,589,298.64
 - This project addresses roadway and drainage from Camp Street to Broadway Street. Project has already received ODOT funding for FY 2025. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Alignment selected for general routing of new storm sewer. Storm sewer to be sized to accommodate future connections to neighborhoods with a history of flooding near Fulton and Decatur.

- **Monroe Street (West) Improvement Project (Camp Street to Decatur St.)**
 - Consultants: TBD
 - Contract Amount: TBD (Est. \$210,462.00)
 - Design Completion: TBD
 - LPA Project PID: TBD
 - Total Project Est: \$1,134,328.00
 - This project addresses roadway and drainage from Camp Street to Decatur Street. Project was awarded ODOT funding for FY 2026. Specifically entails roadway resurfacing, installation of a new storm sewer line and limited sidewalk and curb repairs.
 - Recently awarded ODOT funds, via the MPO for this project.
 - Scope of Services prepared for ODOT, precursor to selecting a design firm.

- **Monroe Street (West) Drainage Project 2 (Broadway St. to Mills Creek)**
 - **Consultants: Bramhall – Survey, In-House Design**
 - **Contract Amount: \$9,100 – survey & base mapping**
 - **Design Completion: Spring 2023**
 - **Total Project Est: \$TBD**
 - **This project addresses carrying drainage from Broadway St. and releases it 1600' West into Mills Creek near the existing bridge. This project separates sewers and puts road runoff directly into the bay. Currently, this runoff goes the Wastewater treatment plant and gets treated as sewage. No road work is included in this.**



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- Sandusky Bay Pathway Acquisition and Partial Design
 - Consultant: Environmental Design Group
 - Contract amount: \$2,092,513.00
 - Completion date: Spring 2023
 - A Conceptual Master Plan adopted in June 2018 detailed a multi-use coastal trail that stretches along the waterfront from the east corporation limit to the west corporation limit.
 - This project includes acquisition of needed properties, encroachments and easements along First Street, Pier Track, Water Street and anything needed between King Street and Venice Road.
 - Final design of the sections from Cedar Point Drive to Meigs Street and from King Street to Venice Road is included.
 - Wayfinding and branding of the Sandusky Bay Pathway has been finalized.
 - The railroad agreement has been approved and the crossings at Monroe and Edgewater are being designed.

- Water Model Update
 - Consultant: Stantec
 - Design Contract Amount: \$180,031.00
 - Completion date: March 1, 2023
 - Our last citywide model was completed in 2006. The new model will reflect system improvements since the last model was completed. Said model is a helpful tool in predicting flows, pressures at virtually any given point within the distribution system. Ultimately this data is of value to Contractors, Builders, and Developers and can be a tool to guide future capital design projects where there may be deficiencies within the system.

ADDITIONAL INFORMATION

- Vacancies and budgeted positions:
 - BIWW (1)
 - Building Maintenance
 - Cemetery
 - Engineering
 - Forestry (1)
 - Sewer Maintenance (2)
 - Streets & Traffic
 - Water Distribution (2)
 - WWTP

- Congratulations to the following new hires and staff for receiving promotions:
 - **NONE**



City Manager's Report

City Commission meeting: Monday, November 28, 2022

STATUS OF GRANT & LOAN APPLICATIONS

- Staff applied to the US DOT through the Safe Streets for All program that would allow a multi-modal mobility study to be implemented city-wide. Award notifications are expected by January 2023



City Manager's Report
City Commission meeting: Monday, November 28, 2022

DEPARTMENT OF COMMUNITY DEVELOPMENT

ECONOMIC DEVELOPMENT DIVISION

DONATIONS

NEW BUSINESS

- The next meeting of the Economic Development Incentive Committee will be held on Tuesday, January 10th at 2pm at Sandusky City Hall.
- Staff is beginning to prepare for the annual Tax Incentive Review Council meeting, which is expected to be held in March.

OLD BUSINESS

COMMUNITY DEVELOPMENT DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS

- The City of Sandusky received three (3) proposals in response to an RFP released for the Iron District Development Sites. A review team will score proposals based on published category and associated points criteria included in the RFP.

COMMUNITY DEVELOPMENT PROJECTS



City Manager's Report
City Commission meeting: Monday, November 28, 2022

PLANNING AND ZONING DIVISION

DONATIONS

NEW BUSINESS

OLD BUSINESS

- The Public Arts & Culture Commission has selected the art pieces to be displayed in the upcoming City Hall Gallery installation. The current gallery items will be returned to their owners and the next round is planned to be installed in the coming weeks.

PLANNING PROJECTS

ADDITIONAL INFORMATION:

- The next **Landmark Commission** meeting is scheduled for Wednesday, January 18, 2023 at 5:00 PM
- The next **Board of Zoning Appeals** meeting is scheduled for Thursday, January 19, 2023 at 4:30 PM.
- The next **Planning Commission** meeting is scheduled for Wednesday, January 25, 2023 at 5:00 PM.

SANDUSKY TRANSIT SYSTEM

DONATIONS

NEW BUSINESS

- A public hearing to discuss proposed major service changes for the Sandusky Transit System was held on January 3rd at the Sandusky Library. The proposed service changes include consolidating the Orange and Yellow fixed route lines as well as introducing new service hours based upon the time of year. The changes are proposed to be effective February 1st, 2023. The proposed changes are expected to reduce operating costs by roughly ten percent (\$300,000) per year.

OLD BUSINESS



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RECREATION DEPARTMENT

DONATIONS

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NEW BUSINESS

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